

Finance and Labor Relations Committee
Regular Meeting
City Hall 31 S. Madison Street, Evansville, WI
Thursday, March 9, 2023 at 1:00pm

Minutes

1. **Call to order.** Brooks called the meeting to order at 1:02 p.m.
2. **Roll call.**

<u>Members</u>	<u>Present/Absent</u>	<u>Others Present</u>
Aldersperson Jim Brooks	P	City Administrator/Jason Sergeant Mayor, Dianne Duggan
Aldersperson Cory Neeley	P	Treasurer/ Julie Roberts
Aldersperson Joy Morrison	P	

3. **Motion to approve the agenda.** Morrison made the motion, seconded by Neeley to approve the agenda as presented. Motion carried 3-0.
4. **Motion to waive the reading of the minutes of the February 9, 2023 regular meeting and to approve them as printed.** Neeley made the motion, seconded by Morrison to waive the reading of the minutes of the February 9, 2023 regular meeting and approve them as printed. Motion carried 3-0.
5. **Civility reminder.**
6. **Citizen appearances other than agenda items listed.**
7. **Motion to accept the February 2023 City bills as presented in the amount of \$5,404,802.24.** Neeley made the motion, seconded by Morrison to accept the February 2023 City bills as presented in the amount of \$5,404,802.24. Discussion ensued for a late payment, EMS fuel, Library Tech Services, and the ending of the Temp Services. Motion carried by Roll Call 3-0.
8. **New Business:**
 - A. **Fourth quarter 2023 Treasurer’s report.** Roberts noted that the account summaries were as of December 31, 2022. Everything Utility-wise will be subject to adjustments during the audit that will occur the first week in April. Discussion occurred over the “Pool Park Fund,” and why it may have started. There was additional discussion over the LGIP Park Fund and LGIP WWTP Fund and potentially closing the accounts pending research into the history of them.
 - B. **Discussion and possible motion setting 2023 meeting dates and times.**
There was discussion in moving up the start time of the Finance and Labor Relations Committee Meeting to 1:00 p.m. to help get the Common Council Meeting Packets completed earlier. Brooks brought up concerns over potentially

scheduling conflicts that may occur after the Spring Election. General Consensus was to move the meeting to 1:00 p.m. moving forward.

- C. **Motion to recommend to Common Council approval of Resolution 2023-07 Establishing an Increase in Compensation for Election Officials.** Morrison made a motion, seconded by Neeley. When a survey of 20 different municipalities was completed, it was found that we were one of the lowest in paid wages for our Election Workers. New wages will be increased to \$13 for Chief Inspectors and \$11 for Election Workers. Motion carried 3-0.

- D. **Update to Casey's Business MasterCard Client Agreement.**

Casey's had sent a Summary of Key Changes outlining the updated Client Agreement.

- E. **Discussion and possible motion to recommend to Common Council water tower access and lease agreements.**

Sergeant gave an update of the potential agreement with Verizon following the recommendation of the City Attorney in regards to the interference negotiations.

Motion to recommend to Common Council the adoption of the two agreements, pending Verizon's approval of the changes. Neeley made the motion, seconded by Morrison. Motion carried 3-0.

9. **City Administrator/Finance Director Report.**

A. **City Hall hours of operation survey.**

Sergeant shared that a review of the Policy Handbook has taken place with the Staff in the City Hall Building and hopes to have a working updated draft in the next month. There was discussion on hours that other City Halls operate, compared to the current hours of operation for our City Hall. Also, Sergeant had considered looking at hours for other departments to offer better customer service. There was discussion that the past Department Heads were in charge of making sure that business needs were being met. Moving forward, if flexing needs to be done, there would be no issues to continue to do so. Sergeant will continue to work on quotes for funding for the Breakroom in City Hall. It was mentioned that there will be updates to City Hall in regards to painting and new carpet. Sergeant and Roberts also shared items that were learned at the Elher's Conference.

10. **Meeting Reminder:**

A. Next regular meeting April 6, 2023 at 1:00 p.m.

11. **Motion to adjourn.** Neeley made a motion to adjourn, seconded by Morrison. Motion carried 3-0 at 1:52 p.m.

Respectfully Submitted

Elle Natrop