

## NOTICE

**Municipal Services Committee**  
Regular Meeting  
Tuesday, April 26<sup>th</sup>, 2022 at 5:00 pm

Meeting will be held in person at the City Hall, 31 S Madison St Evansville, WI. Public may also attend virtually at [meet.google.com/wje-xuct-mbr](https://meet.google.com/wje-xuct-mbr), or by teleconference at +1 (315)-801-9407 then enter conference pin: 863 831 330#

## MINUTES

1. **Call meeting to order: 5:00 PM**
2. **Roll call:** Committee Chair Jim Brooks, Alderperson Joy Morrison, Alderman Ben Ladick.  
  
Also in attendance: Donna Hammett, Chad Renly, Kerry Lindroth, Brian Berquist, Bill Lathrop, William Wassing and Warren Janisch.
3. **Civility Reminder**
4. **Motion to approve the agenda as presented.** Ladick/Morrison 3-0 Motion Carries
5. **Motion to waive the reading and approve the minutes as printed from the March 29<sup>th</sup>, 2022 regular Municipal Services Committee meeting.** Ladick/Morrison 3-0 Motions Carries with spelling correction.
6. **Citizen appearances other than agenda items.**
  - None
7. **Billing / Customer Service:**
  - a. **Quarterly review and discussion of staff approved sanitary sewer billing adjustments,**  
**(Jan, Apr, Jul, Oct).** Hammett explained a few of the higher amounts, Committee had no comments on the adjustments.
  - b. **Disconnections (end of winter moratorium)** 221 Disconnection notices were sent out April 11, 2022, today (April 26, 2022) 75 door knocker were hung for Disconnections on April 27, 2022. At the time of the meeting there were still 47 customers on disconnect list, 15 DPA's on file and 4 payment extension on file. Hammett will update committee next month with disconnection totals and past due amounts.
8. **Director's Report:**
  - a. **Parks and Recreation Report** April 26, 2022 was the Kerkenbush Memorial Fish stocking. It went well, cold but had a good turnout. The graffiti removal will start as the weather gets better. Countryside Park bathrooms were vandalized over the weekend, trash was thrown around, toilets were clogged and the dispenser was broken, there are not cameras out there. The old cannon block was graffitied and Renly questioned if it just needs to be removed or cleaned up. The cannon is no

longer there. Mowing season to start soon, and interviews for Summer Help will be held on Thursday.

**b. AMI Project (Placeholder)**

(1) **Current AMI count remaining- Elec: 0 Water: 222**

Still waiting, no new news on time frame at this time.

**c. Lake Leota Dam Repair Update (Placeholder)**-Still waiting for the DNR to approve the bid.

**d. Discussion and motion to recommend to Common Council the Interstate Power Systems contract for annual generator inspection and maintenance.** This is maintenance for the generators, company that we were using their cost have gone up, so Renly and Lindroth looked into another company to save cost. Morrison questioned the 2023 numbers being high, Renly explained these are bigger generators and have some extra maintenance in that year. Motion: Ladick'/Morrison 3-0 Motion Carries.

**9. City Engineer Report:**

**a. Sub-division / Development Update**-Dollar General will be starting construction soon, current building is being demo now.

Pre-construction meeting about Porter Rd East was this week. This is from Porter Rd where the sidewalk ends to 150 to 200 feet past 7<sup>th</sup> St, should start in about 2 weeks, might be longer due to delays in some materials. This will be a full closure of Porter Rd. Porter Rd West, the gateway to Setters Grove possibly starting in the fall, working to finalizing plans.

**b. Inflow and Infiltration Study (Placeholder)** Still waiting for a really good rain.

**c. Water Quality** In the next couple of weeks the directional flushing will start, this process promotes sediment removal, Renly put together a map and will get it to the office and any questions and complains, direct to the water quality comment section of the website. The goal is to move all the sediment in one direction and clean it out completely.

**d. Roadway construction & other project updates.**

- **First & Second St Projects**

- **Liberty St Project**-Rock Road was awarded the contract, Liberty is going to get started along with some of the sidewalk work. Town and Country were able to get the project number to hit the 3.1 million cost cap.

- **Sidewalk Projects**-Downtown to the south

**10. Administrative Staff's Report:**

**a. West Side Park Progress Report (Placeholder)**-None

**11. WPPI:**

- a. **ESM Update**-Interviewed Dan Roberts for the open ESM spot, Brooks believes he will be a good fit and if he accepts offer will start in September.
- b. **Regional Power Dinner – June 2<sup>nd</sup>** – Event will be held at Vintage Brewing Company in Sauk City, at this time Brooks, Morrison and Renly will be attending.
- c. **WPPI Orientation – June 9<sup>th</sup> (8:30am – 12:30pm) Sun Prairie**- Should have Lindroth and Miller.

**12. Old Business:**

- a. None

**13. New Business:**

- a. Brooks asked if there were any new developments coming this summer, Berquist stated the Porter Rd-East with grate about 20 lots along Porter Rd, and there is talk about Windmill and Garfield extending north.

**14. Upcoming Meeting Date:**

May 31<sup>st</sup>, 2022 at 5:00 pm

**15. Adjourn:** Ladick/Morrison 5:47pm

James Brooks, Committee Chair

*Please turn off all cell phones and electronic devices before meeting commences. If you have any special accessibility issues, please contact Evansville City Hall at 608-882-2266 prior to the scheduled meeting. Thank you.*