

NOTICE

A meeting of the City of Evansville Park and Recreation Board will be held on the date and time stated below. Notice is further given that members of the City Council and Historic Preservation Commission may be in attendance. Requests for persons with disabilities who need assistance to participate in this meeting should be made by calling City Hall at (608)-882-2266 with as much notice as possible.

City of Evansville **Park and Recreation Board**
Regular Meeting
City Hall, 31 S Madison St., Evansville, WI 53536
Tuesday, June 16, 2026 6:00 pm

AGENDA

1. Call to Order
2. Roll Call
3. Motion to Approve Agenda
4. Motion to Waive the Reading of the Minutes from May 19, 2026 meeting and Approve them as Printed
5. Civility Reminder
6. Citizen Appearances
7. New Business
 - A. Ari Hermanson Senior Project : Run/Walk on July 11th
 1. Motion to Recommend to Common Council waiver of Shelter Rental Fee (\$70.00) and Rental Deposit (\$100.00)
 - B. Warming House Discussion with Grove Society
 - C. Review of proposed construction plans with Destree Architects for Park Store
 - D. Traffic speed in Lake Leota Park
8. Park's Report
 - A. General Park Updates
 - B. Adopt-A-Park (placeholder)
9. Aquatic Center
10. City Youth Baseball
11. Old Business
 - A. Park and Outdoor Recreation Plan Update (placeholder)
 - B. Canoe Racks at Lake Leota
12. Upcoming Meetings
 - A. July 21st at 6:00 p.m.
 - B. August 18, September 15, October 20, November 17, December 15
13. Adjourn

--Matt Poock, Chair of Park & Recreation Board

MINUTES

1. **Call to Order:** Poock called the meeting to order at 6:00 p.m.

2. **Roll Call:**

<u>Members</u>	<u>Present/Absent</u>	<u>Others Present</u>
Alderson Norman Barker	P	Scott Kriebs, Municipal Services Director
Sue Merritt	P	Jason Sergeant, City Administrator
Lyman Fuson	P	Angie Olsen, Aquatic Center Director
Chad Sigl	A	Ray Anderson, Park Custodian
Chair, Matt Poock	P	Elle Dalton, City Baseball Coordinator
Kris Evans	P	Abbey Barnes, Mayor
Sam Wallace	P	

3. **Motion to Approve Agenda by Fuson, seconded by Merritt. Motion passed 6-0.**

4. **Motion to Waive the Reading of the Minutes from April 21, 2026 meeting and Approve them as Printed by Wallace, seconded by Fuson. Motion passed 6-0.**

5. **Civility Reminder:** Poock issued a reminder to be respectful of others.

6. **Citizen Appearances:** None

7. **New Business:**

A. Senior Project: Aubrie Mentele-The Little Heroes Kindness Project

1. Motion to Recommend to Common Council Waiver of Fees for Larson Acres Park Shelter (\$130 Non-Resident + \$100 Security Deposit) and \$300 for Mobile Vendor License Fee for 2 Businesses (\$150 each)

Motion to Recommend to Common Council Waiver for Larson Acres Park Shelter for \$130, keeping refundable \$100 security deposit, and the \$150 fee for each Mobile Vendor License by Wallace, seconded by Evans. Motion passed 6-0.

Most of the discussion was regarding the Mobile Vendor Licenses and the result was to keep the fee for each of the Mobile Vendor Licenses as they will be present to make a profit.

B. Lake Leota Water Testing: Kriebs shared that the water testing has been done by volunteers to report on water clarity, color, and the temperature. The testing is submitted to the DNR.

C. Possibility of Canoe Racks at Lake Leota: Evans suggested that a rack could be constructed for roughly \$300 and suggested placement behind the old Store at Leonard Leota Park. Sergeant shared that it would have to go to Historic Preservation but shouldn't be a problem as it would be a temporary structure. There was discussion about rental cost or how to advertise the rental aspect of the structure.

Motion to put a 6-spot canoe rack behind the Store by Evans, seconded by Fuson. Motion passed 6-0.

D. Future of Park Store in Leonard Leota Park: Sergeant outline the information in the packet and that the ideal plan would be to have a third party rent the facility for it to be staffed. The roof was replaced recently due to the hailstorm last year. This year, pending

bids will have new windows and a new bathroom installed.

- E. **Future of the Warming House in Leonard Leota Park:** There was discussion about the potential safety concerns of the structure that may have to be addressed. Sergeant shared the information in the packet and indicated that a decision will have to be made soon.

8. Park's Report

- A. **General Park Updates:** Anderson reported that the pier by the Warming house was removed. It was in poor shape and request for repair costs has been requested. The new pier has just arrived and is expected to be in place by the end of the week. The work to replace the sand at Brezinski and Franklin Parks with wood chips is almost complete. Anderson also reported that the lower playground is in bad shape and there are some concerns about conditions of slides throughout the park.

- B. **Adopt-A-Park** (placeholder): Allison Becker and the Wellness Group volunteered to take care of the garden at the triangle at Leonard Leota Park. Previously it had been full of thistles and Anderson is excited to have someone take over the area.

- 9. **Aquatic Center:** Olsen reported that all staff have been hired and classes for Lifeguards will be occur prior to June 11th when the Aquatic Center will open for regular hours. Olsen hopes to be able to have some available times for the Aquatic Center to be open for use prior to June 11th but will be employee availability.

- 10. **City Youth Baseball:** Dalton reported that there are currently 45 kids signed up with a couple requests to add additional kids. An email for coaching help was fruitful and each of the 4 teams now has 2 coaches.

11. Old Business

- A. **Park and Outdoor Recreation Plan Update:** Sergeant hasn't had a chance to speak with Community Development Director Spranger about this yet.
- B. **Ride the Parks Update:** Pooch shared that the event will take place on June 4th at 6:15 p.m., meeting at Shifting Gears on Main Street.

12. Upcoming Meetings

- A. **Discussion on Meeting Days and Times:** There was discussion about a potential change, but decision was made to check in with Chris from the Grove Society as they had shared that they would be willing to change the meeting day or time for the Grove Society.
- B. **June 16th at 6:00 p.m:** Pooch and Evans both shared that they will not be able to come to the June meeting.
- C. July 21, August 18, September 15, October 20, November 17, December 15

- 13. **Adjourn:** Pooch adjourned the meeting at 7:21 p.m.



APPLICATION FOR Street Closure License (Section 106 Municipal Code)

7A

CITY OF EVANSVILLE CLERK'S OFFICE
31 S. Madison St, PO Box 529, Evansville, WI 53536
(608) 882-2266 – Fax (608) 882-2282

This permit shall license the closing, obstruction, encroachment, occupation or physical encumbrance of any street, highway, alley, and sidewalk, except federal or state highways for a period that would require full or partial closure in accordance with section 106 of the City of Evansville Municipal Code. Application fee will NOT be refunded if denied or withdrawn.

<input checked="" type="checkbox"/> \$25.00 Short Term (4 hours or less) Street Closure	<input type="checkbox"/> \$25.00 Long Term (More than 4 hours) Street Closure (Plus, Applicable Notification Fees or Petition with 2/3 applicable signatures)
<input type="checkbox"/> \$25.00 Outlet Usage Fee	<input type="checkbox"/> \$50.00 Outlet Multi-Day Event Usage Fee (3-5 days)

Name of Applicant/Organization: Ari Hermanson Phone: 008 490 3078

Applicant/Organization Address: 327 Lincoln Street Evansville WI

Responsible Person: Ari Lyn Hermanson
First Middle Last

Home Address: 327 Lincoln Street

City: Evansville State: WI Zip: 53530

Phone No: 008 - 490 - 3078 Email Address: hermaari000@ecsdnet.org

Date(s) of Event(s): July 11th 2020 Hours of Operation: 4 9am - 1pm

Other Permits Applied For:

- Mobile Vendor
- Temporary Class B License (beer or wine)
- Right-of-Way
- Other:

If Applicable, Anticipated Attendance Number (Events Only):

Location or Premise: Application *must* include a copy of map, showing areas that are intended to be blocked off.

Applications must be submitted 35 days in advance

Hold Harmless- The applicant agrees to indemnify, defend and hold the city and its employees and agents harmless against all claims, liability, loss, damage or expense asserted against or incurred by the city on account of any injury or death of any person or damage to any property caused by or resulting from the activities for which the license is granted. As evidence of the applicant's ability to perform the conditions of the license, the public safety committee may require the applicant to furnish a certificate of comprehensive general liability insurance with the city and its employees and agents as an additional insured. The insurance shall include coverage for a contractual liability with minimum limits in an amount as required by the public safety committee. The certificate of insurance shall provide 30 days written notice to the city upon cancellation, non-renewal or material change in policy.

Cancellation- The city, through its police department or other agents, may terminate, without prior notice, any use authorized by a street use license if the health, safety or welfare of the public appears to be endangered by activities generated by or associated with the use or if there are activities that violate any condition specified by the public safety committee when authorizing the issuance of the street use license.

Conclusion: Following the conclusion of the closure, any traffic control materials provided by the Municipal Services Department, shall be placed in the Right of Way, so as not to obstruct pedestrian or vehicle traffic, by the party responsible.

ari hermanson

Signature of Applicant

06/04/20

Date

For Long Term Street Closures Only

Public Hearing and/or Petition-The applicant further agrees to pay the fee for holding a public hearing; or completing the petition attached to this permit. The applicant has been honest and truthful to the best of their ability in following the instructions on the attached petition.

Signature of Applicant

Date

• FOR MUNICIPALITY USE ONLY BELOW THIS LINE

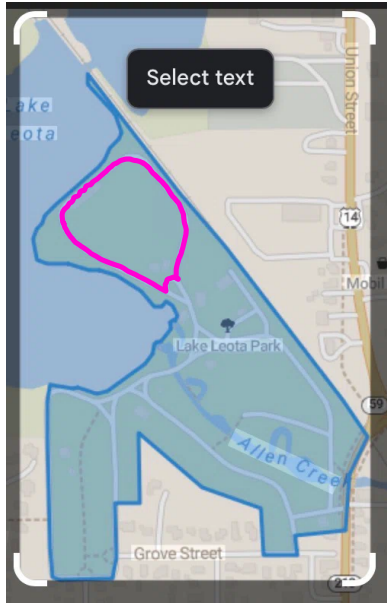
City Clerk's Office:

Public Works Foreperson:	Recommend _____	Reason for Non-Recommend/conditions _____ _____ _____
	Non-recommend _____	
	Recommend with conditions _____	
Chief of Police:	Recommend _____	Reason for Non-recommend/conditions _____ _____ _____
	Non-recommend _____	
	Recommend with conditions _____	
City Clerk:	Recommend _____	Reason for Non-recommend/conditions _____ _____ _____
	Non-recommend _____	
	Recommend with conditions _____	

Public Safety Meeting required? **Yes** **No** **If Yes, Meeting Date:**

Date License Issued:

Clerks Notes and Receipt Information:



PLOT DATE: 05/26/2026

GENERAL FINISH NOTES

1. PREPARE ALL SURFACES AS REQUIRED TO PROVIDE AN ACCEPTABLE SURFACE FOR THE NEW FINISH INSTALLATION.
2. SEE TITLE SHEET FOR ADDITIONAL PROJECT NOTES & SHEET INDEX.
3. SEE FLOOR PLAN FOR INTERIOR ELEVATION CALLOUTS.
4. REFER TO INTERIOR ELEVATIONS FOR ADDITIONAL FINISH CALLOUTS.
5. REFER TO REFLECTED CEILING PLAN FOR CEILING FINISHES.
6. TAGS LISTED BELOW ROOM NUMBERS INDICATES FINISH FOR ALL SURFACES IN THAT SPACE UNLESS NOTED BY SEPARATE FINISH TAGS AND LEADERS.

FINISH SYMBOL LEGEND

SEE INTERIOR ELEVATIONS, REFLECTED CEILING PLAN & FINISH SCHEDULE FOR ANY SPECIAL CONDITIONS OTHER THAN FINISHES LISTED IN SYMBOLS ON PLAN.

- FLOOR MATERIAL / FINISH
ENTIRE ROOM UNLESS NOTED OTHERWISE.
- WALL MATERIAL / FINISH
ENTIRE ROOM UNLESS NOTED OTHERWISE.
- WALL BASE TYPE
ENTIRE ROOM UNLESS NOTED OTHERWISE.
- FLOOR MATERIAL TRANSITION
- CORNER GUARD
SEE FINISH SCHEDULE

FINISH SCHEDULE

CODE	SURFACE / LOCATION	MATERIAL TYPE	MANUFACTURER /DISTRIBUTOR	STYLE/NAME	NUMBER	COLOR(S)	DIMENSIONS	NOTES	REP INFO
FLOORING									
SEALED		SEALED CONCRETE							
WALLS									
PT-1	INTERIOR WALLS	SATIN ENAMEL PAINT	SHERWIN WILLIAMS		SW2827	COLONIAL REVIVAL STONE			
PT-2	EXTERIOR/INTERIOR TRIM	SEMI-GLOSS ENAMEL PAINT	SHERWIN WILLIAMS			PAINT TO MATCH WINDOWS		COLOR MATCH TO ANDERSON WINDOWS RED ROCK	
BASE									
RB-1		RUBBER BASE	JOHNSONITE TARKETT	MILLWORK WALL BASE - LEDGE	MW-XX-X62	COLOR TO BE SELECTED	6"		
CEILING									
PT-3	CEILING PAINT		SHERWIN WILLIAMS						

GENERAL RCP NOTES

1. REFLECTED CEILING PLAN IS FOR LAYOUT PURPOSES ONLY. COORDINATE FINAL LOCATIONS WITH ALL DISCIPLINES.
2. SEE TITLE SHEET FOR ADDITIONAL PROJECT NOTES & SHEET INDEX.
3. LOCATION OF ALL EXIT SIGNS TO BE DETERMINED BY THE ELECTRICAL CONTRACTOR.
4. ALL EXPOSED ELECTRICAL CONDUIT, AND OTHER PIPES TO BE PAINTED PT-3. SEE FINISH SCHEDULE.

LIGHT FIXTURE LEGEND

	4" WALL WASHER - 3000K LOTUS LL4G OR EQUAL
	FAN - WHISPER QUIET WITH NO LIGHT OR EQUAL MANUFACTURER, CONTRACTOR TO SIZE PER SPACE
	WALL SCONCE, MOUNT HGT PER INTERIOR ELEVATION KUZCO-BUTE 18-IN WALL SCONCE - WS8318-BK
	EXISTING CEILING MOUNTED FLUORESCENT STRIP LIGHT FIXTURE TO REMAIN
	EXISTING CEILING MOUNTED CEILING FAN TO REMAIN



1050 E. WASHINGTON AVE. SUITE 340
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www.Destreearchitects.com

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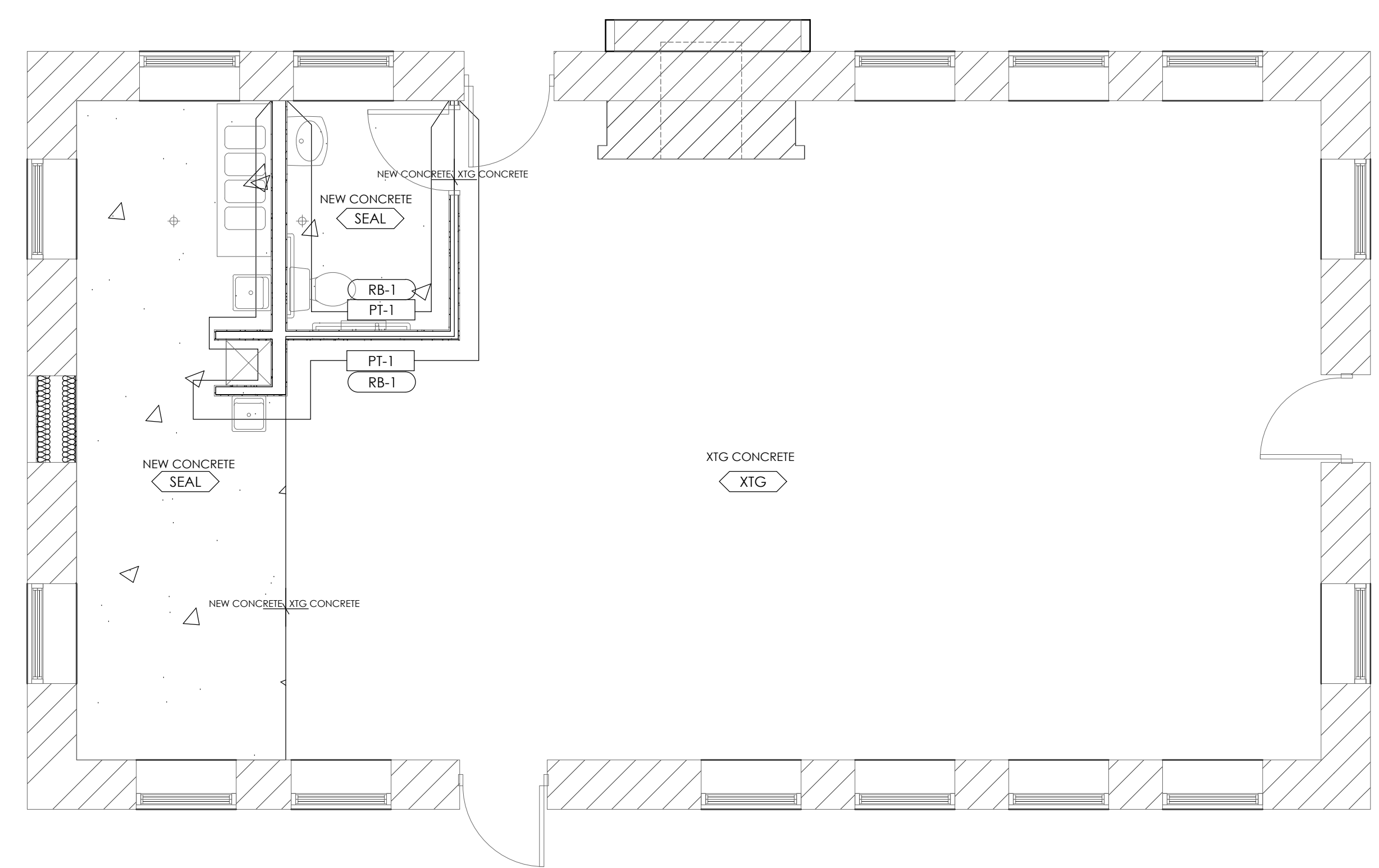
THE CAMP STORE
LEONARD-LEOTA PARK
340 BURR W JONES CIRCLE
EVANSVILLE, WISCONSIN 53536

ISSUANCES:
OWNER REVIEW SET 05.26.26

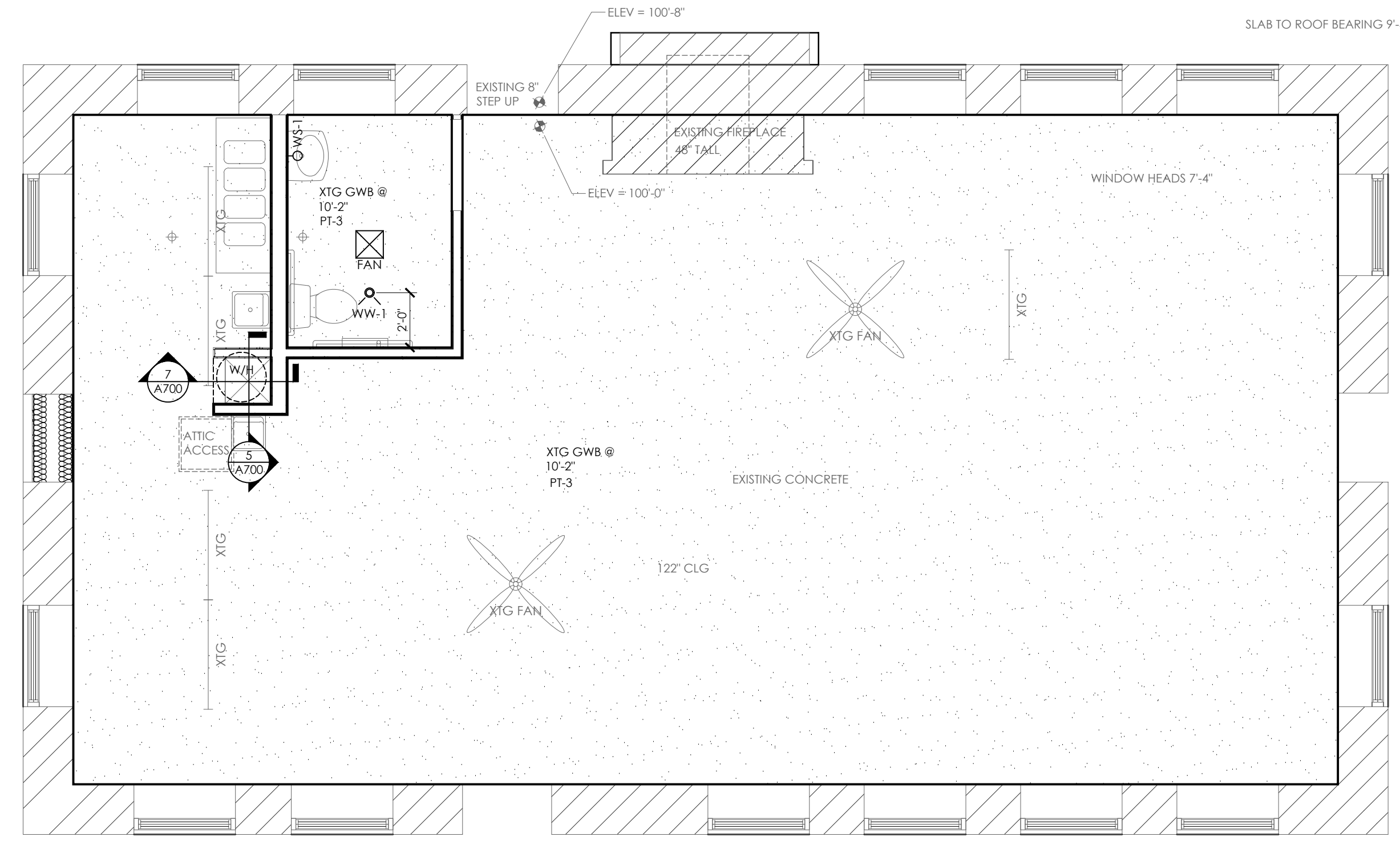
SHEET NUMBER

A200

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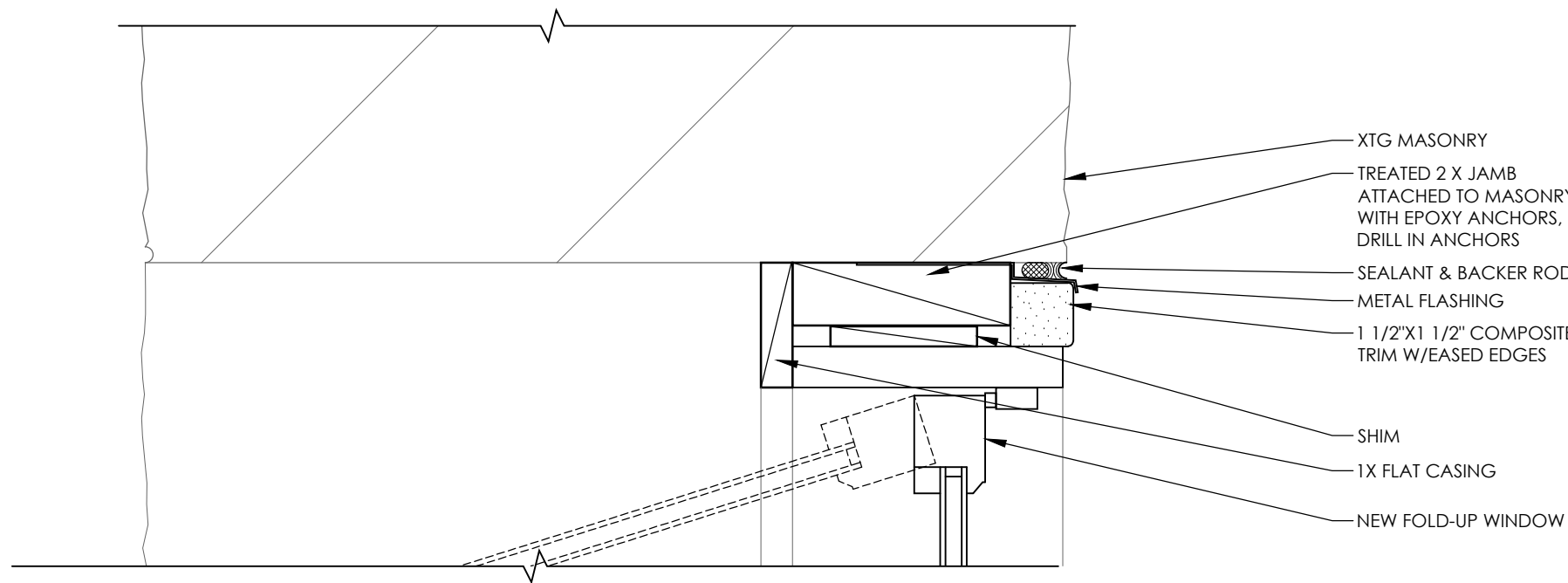


2 1ST FLOOR FINISH PLAN
1/4" = 1'-0"

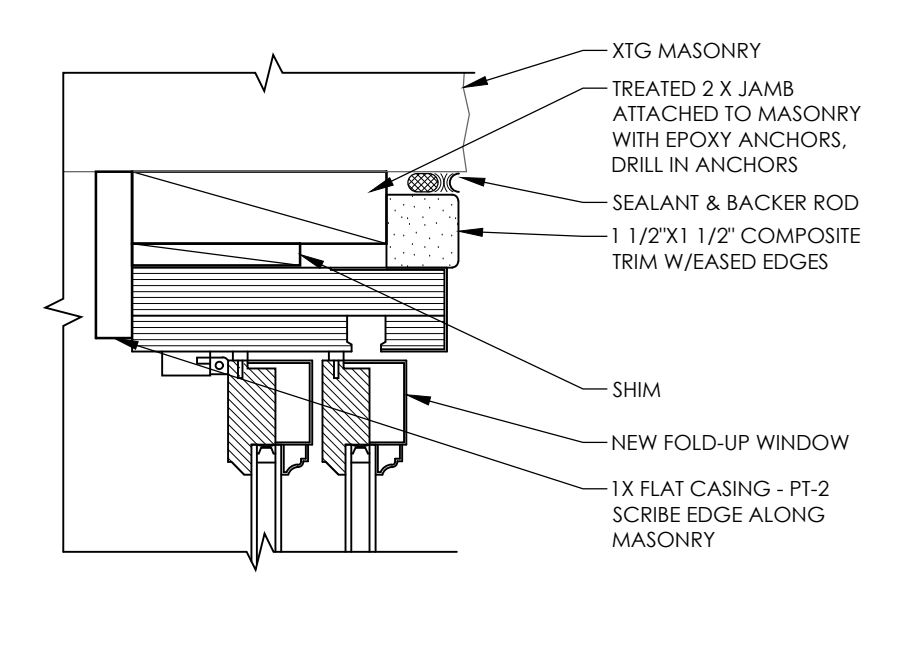


1 1ST FLOOR REFLECTED CEILING PLAN
1/4" = 1'-0"

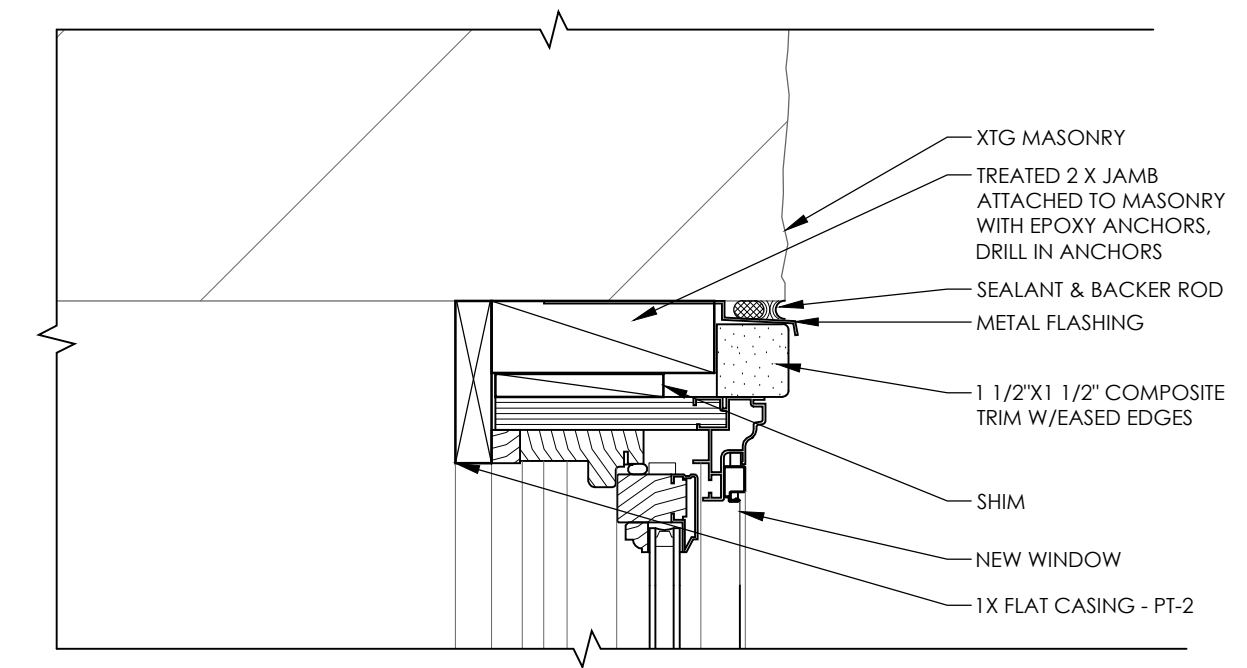
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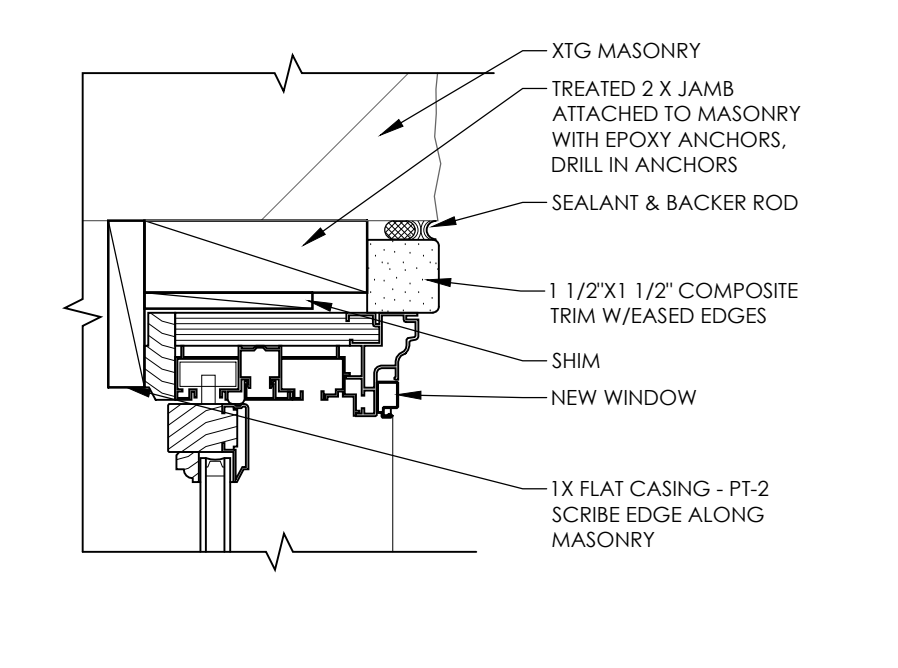
16 WINDOW HEAD DETAIL
3" = 1'-0" **ADD ALTERNATE #1** - SEE 8/A900 FOR BASE BID



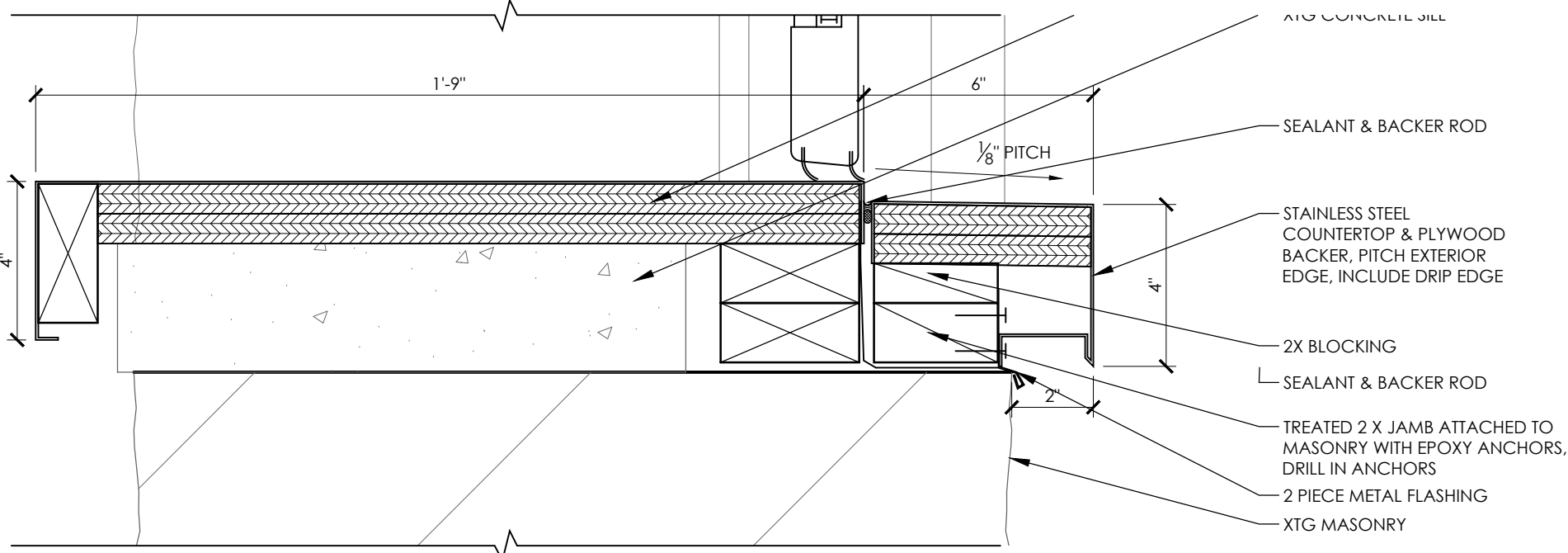
12 WINDOW JAMB DETAIL
3" = 1'-0" **ADD ALTERNATE #1** - SEE 4/A900 FOR BASE BID



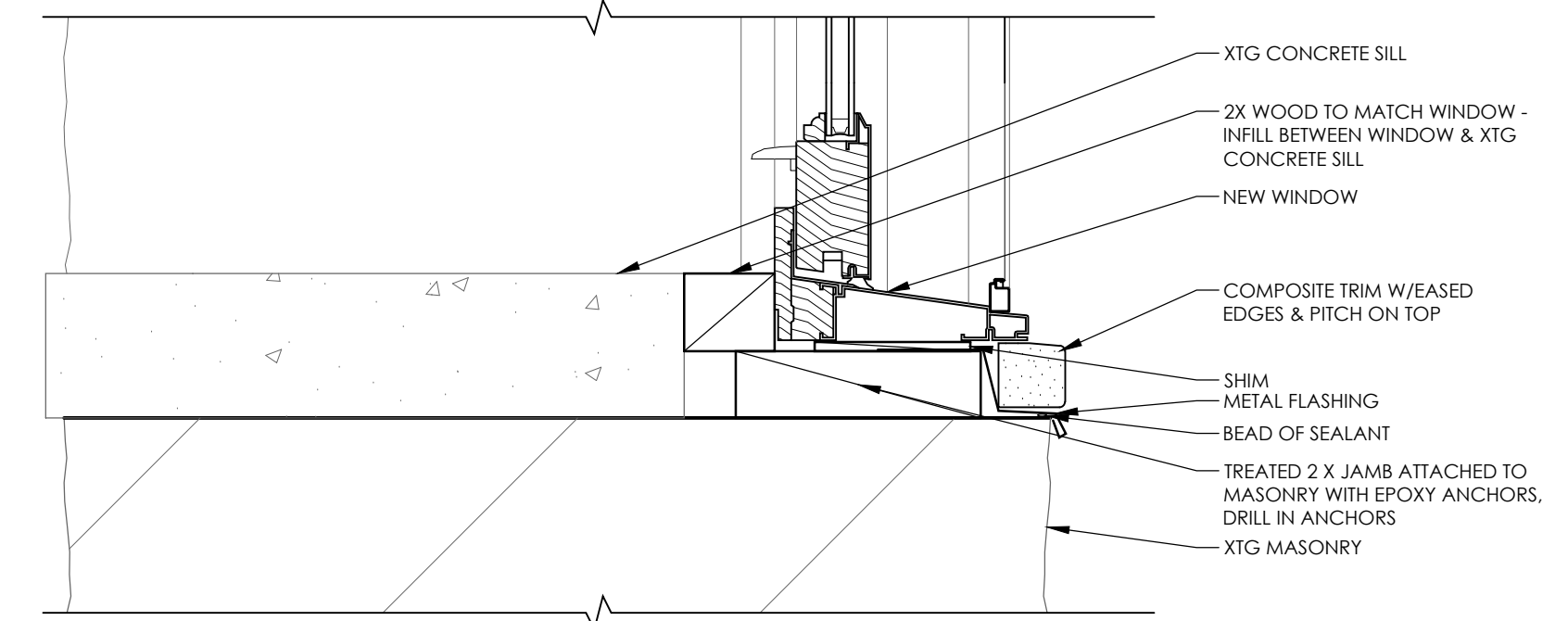
8 WINDOW HEAD DETAIL
3" = 1'-0"



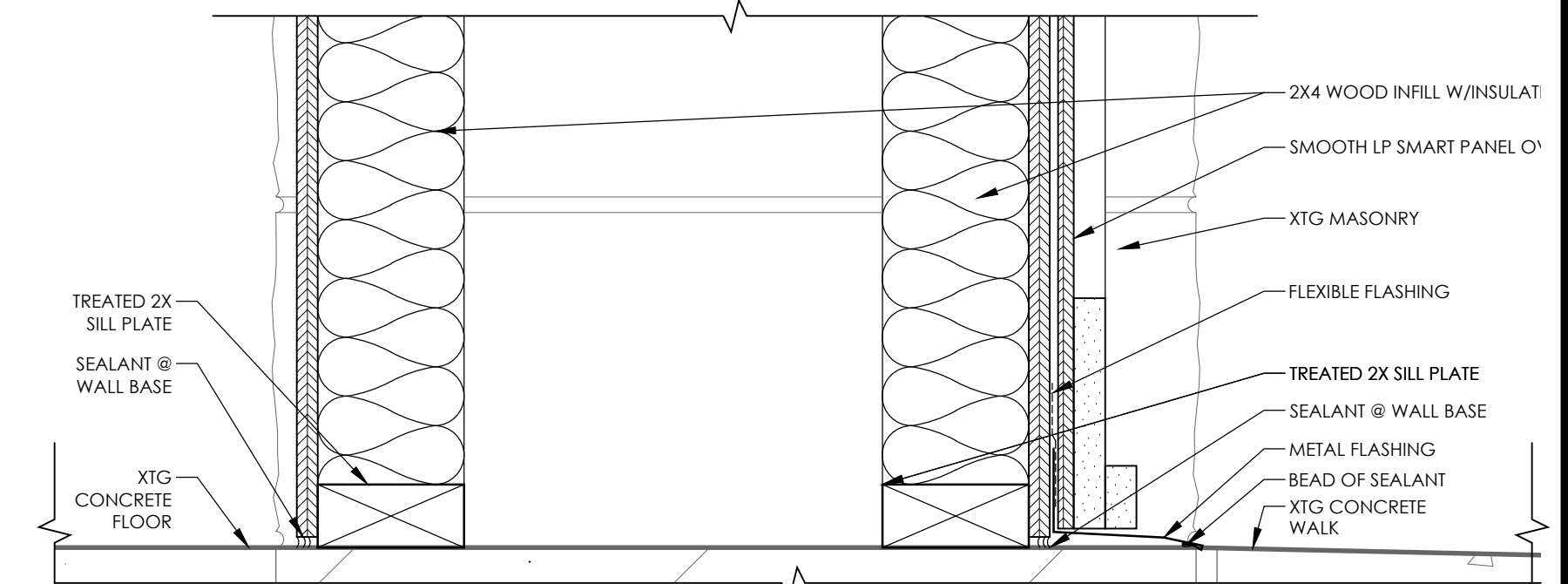
4 WINDOW JAMB DETAIL
3" = 1'-0"



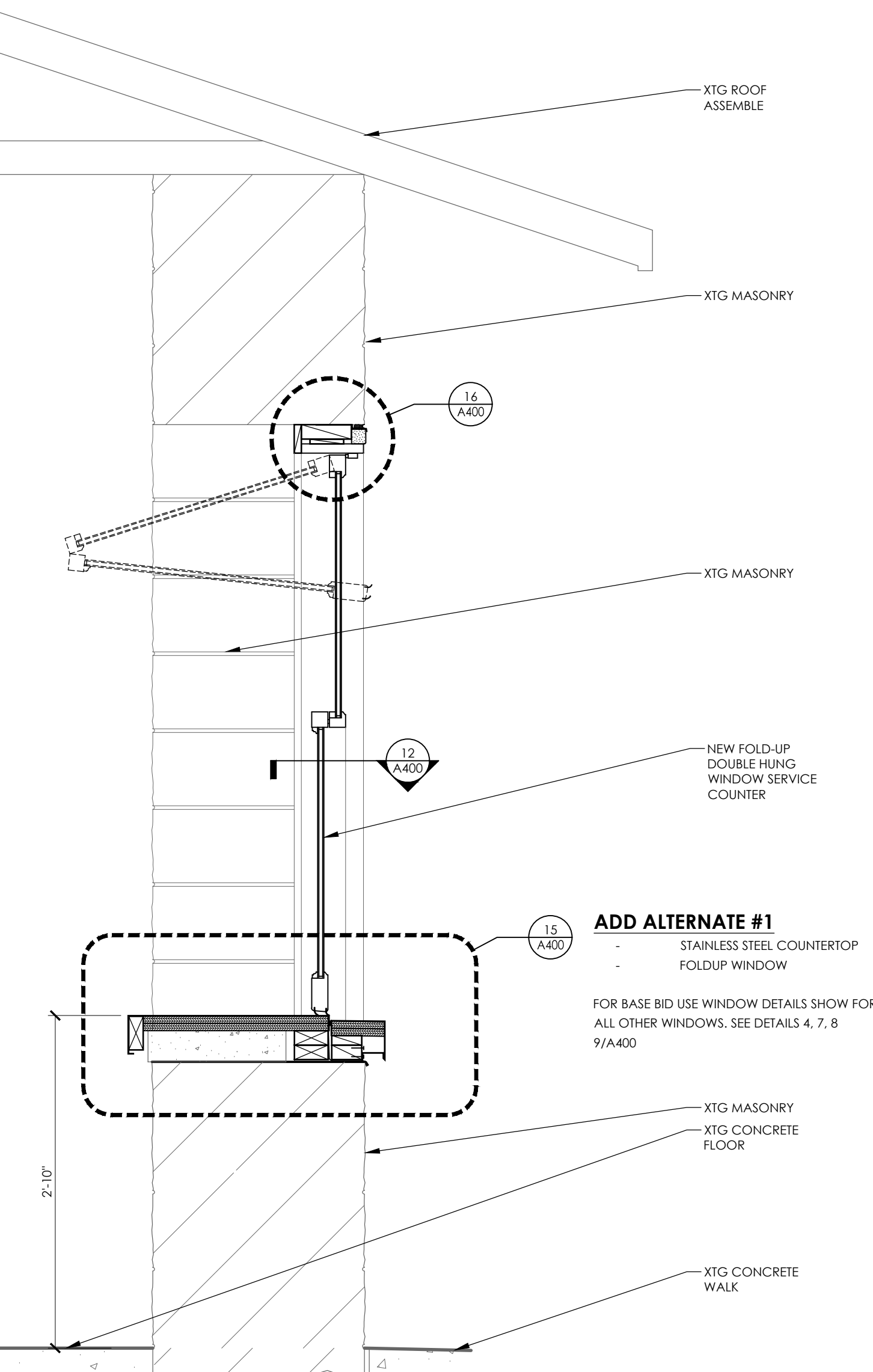
15 WINDOW SILL DETAIL
3" = 1'-0" **ADD ALTERNATE #1** - SEE 7/A900 FOR BASE BID



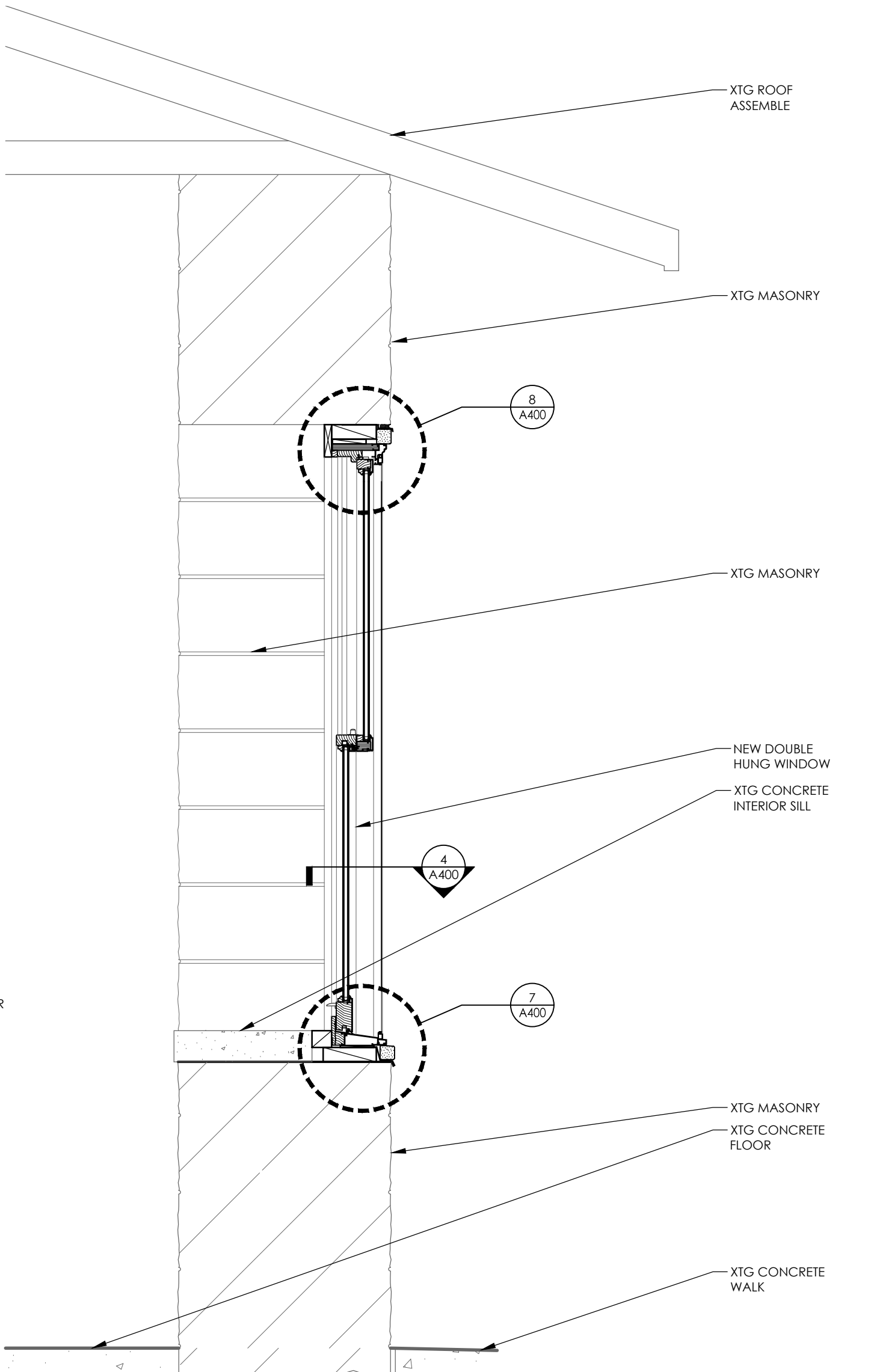
7 WINDOW SILL DETAIL
3" = 1'-0"



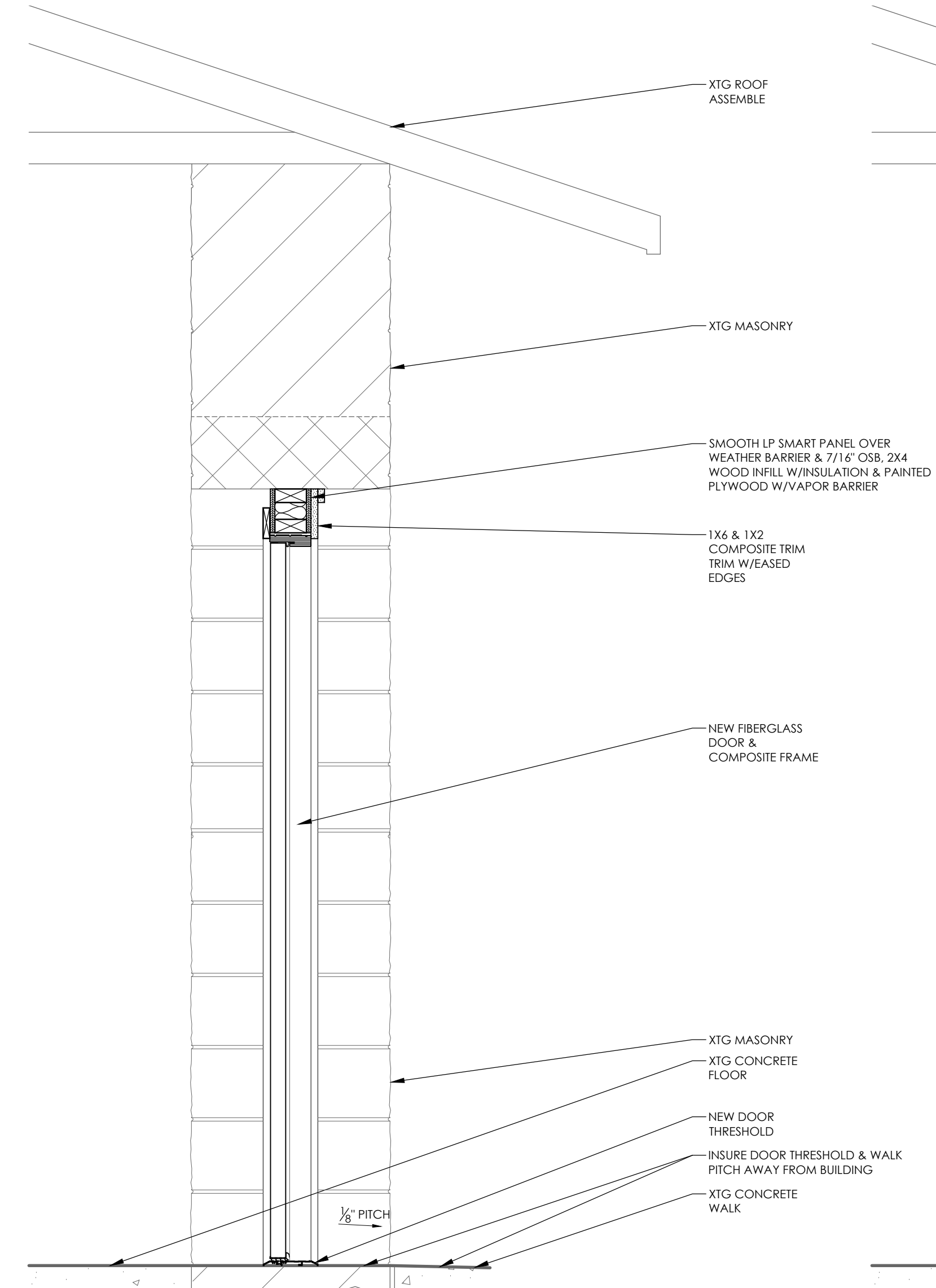
3 DETAIL @ WALL BASE INFILL
3" = 1'-0"



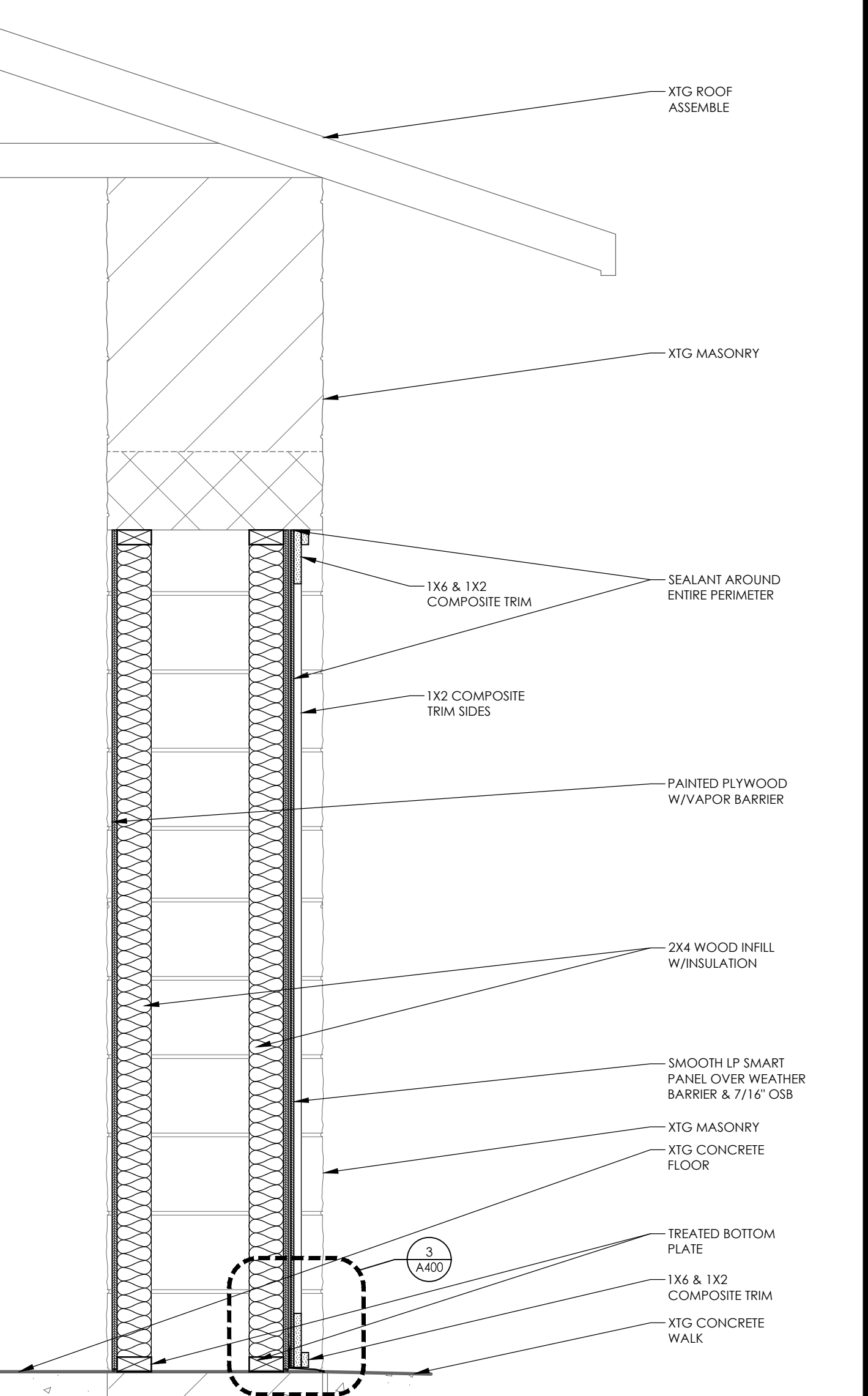
13 SECTION @ SERVICE FOLDUP WINDOW
1" = 1'-0" **ADD ALTERNATE #1** - SEE 9/A900 FOR BASE BID



9 SECTION @ TYPICAL WINDOW
1" = 1'-0"



5 SECTION @ ENTRY DOOR
1" = 1'-0"



1 SECTION @ DOOR INFILL/MENU
1" = 1'-0"

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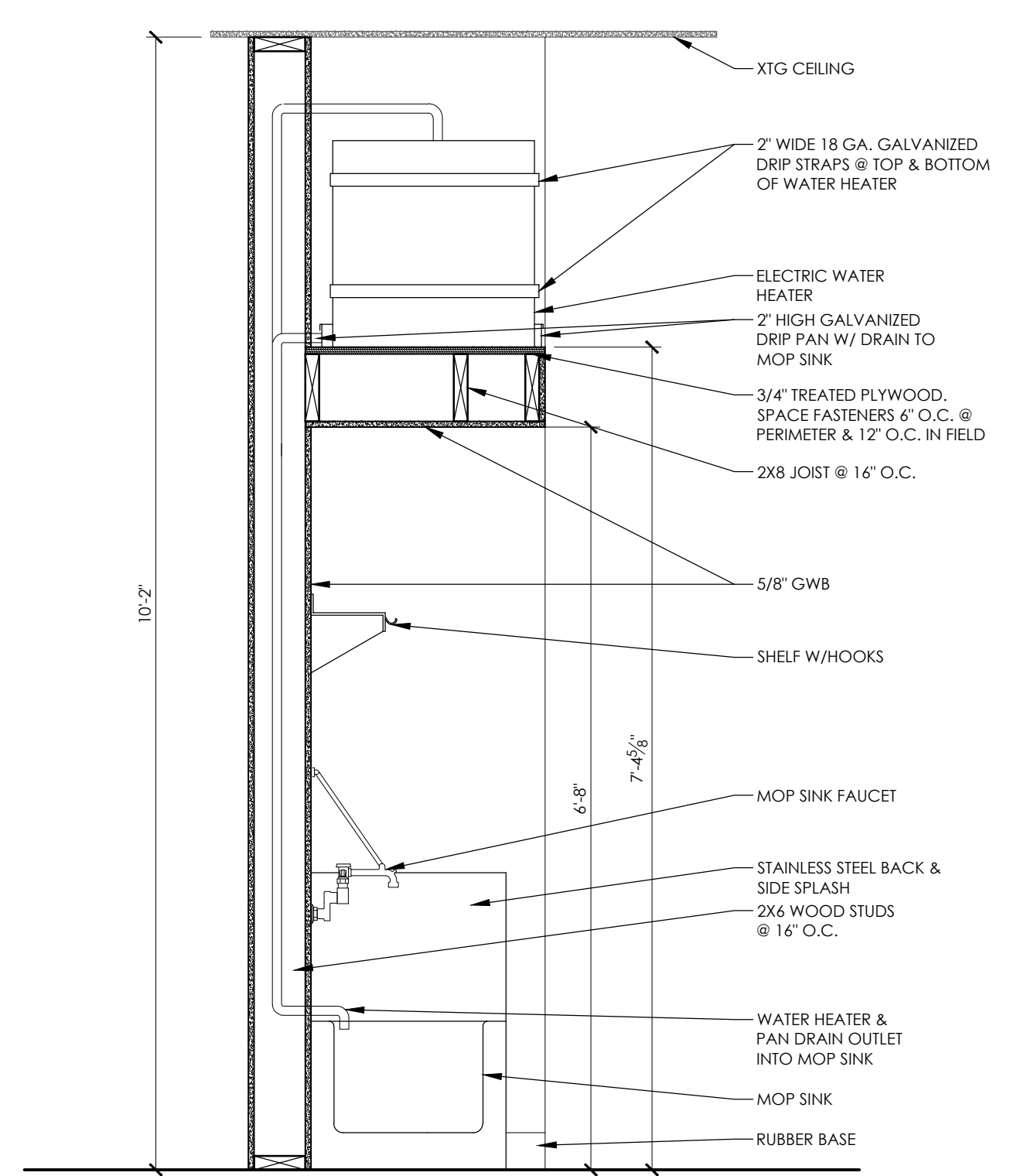
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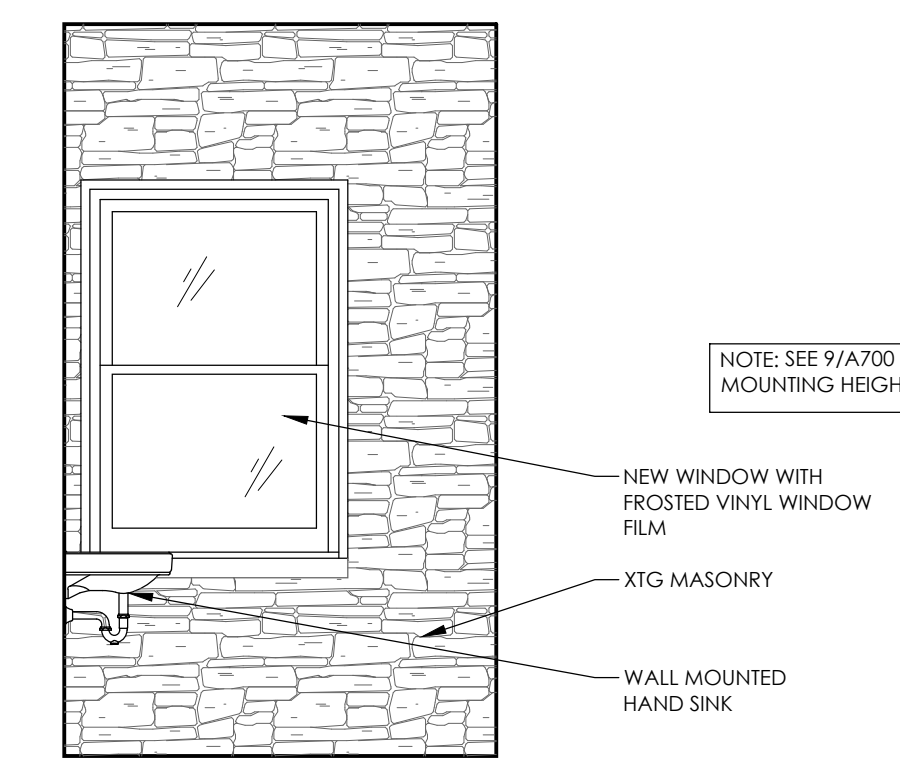
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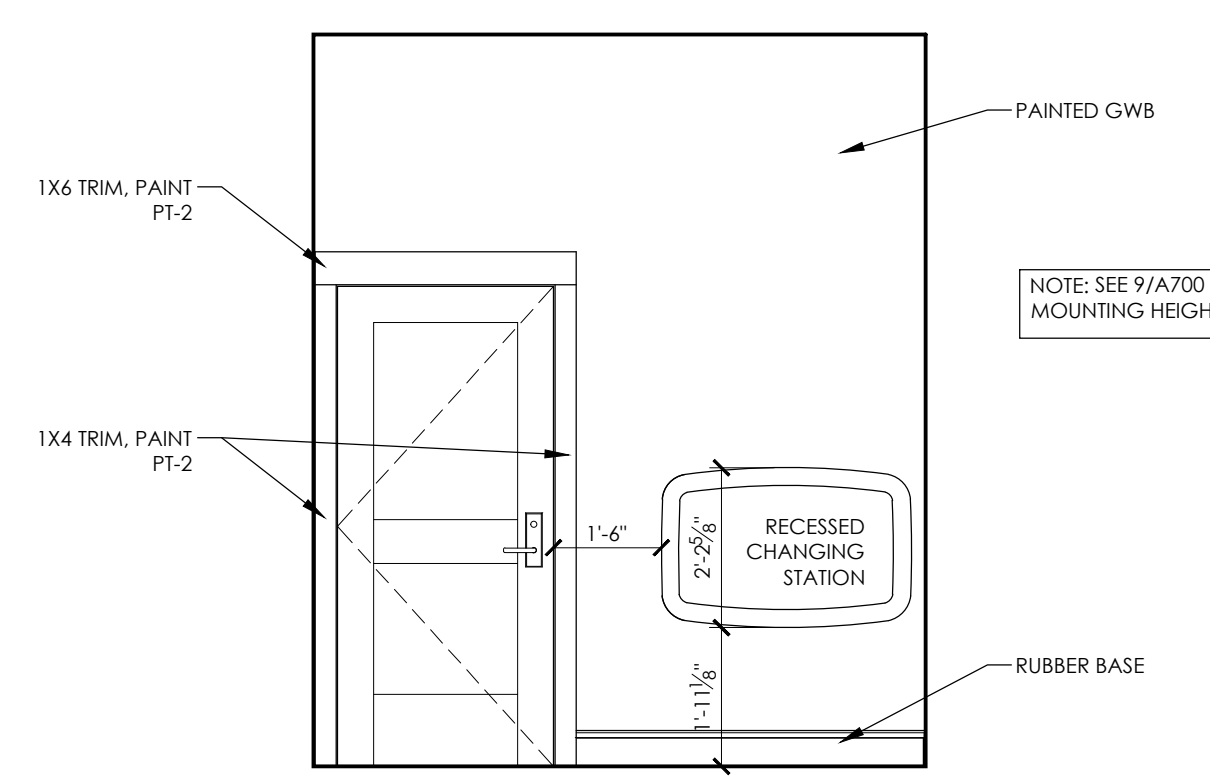
SHEET NUMBER
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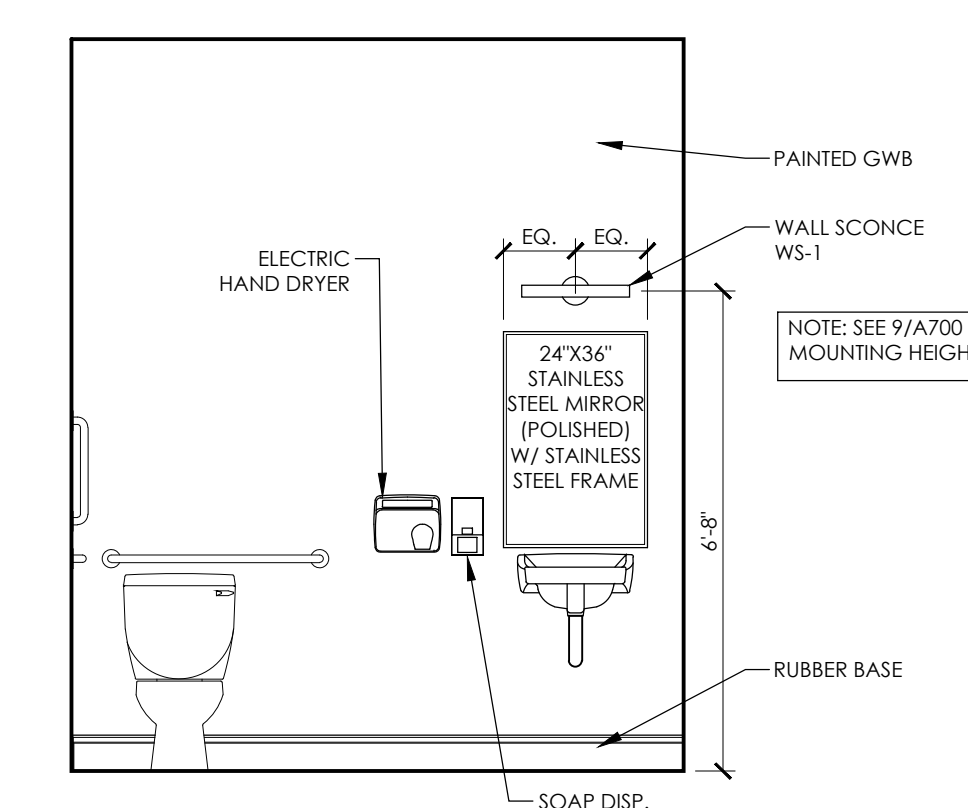
7 SECTION @ MOP SINK & WATER HEATER
3/4" = 1'-0"



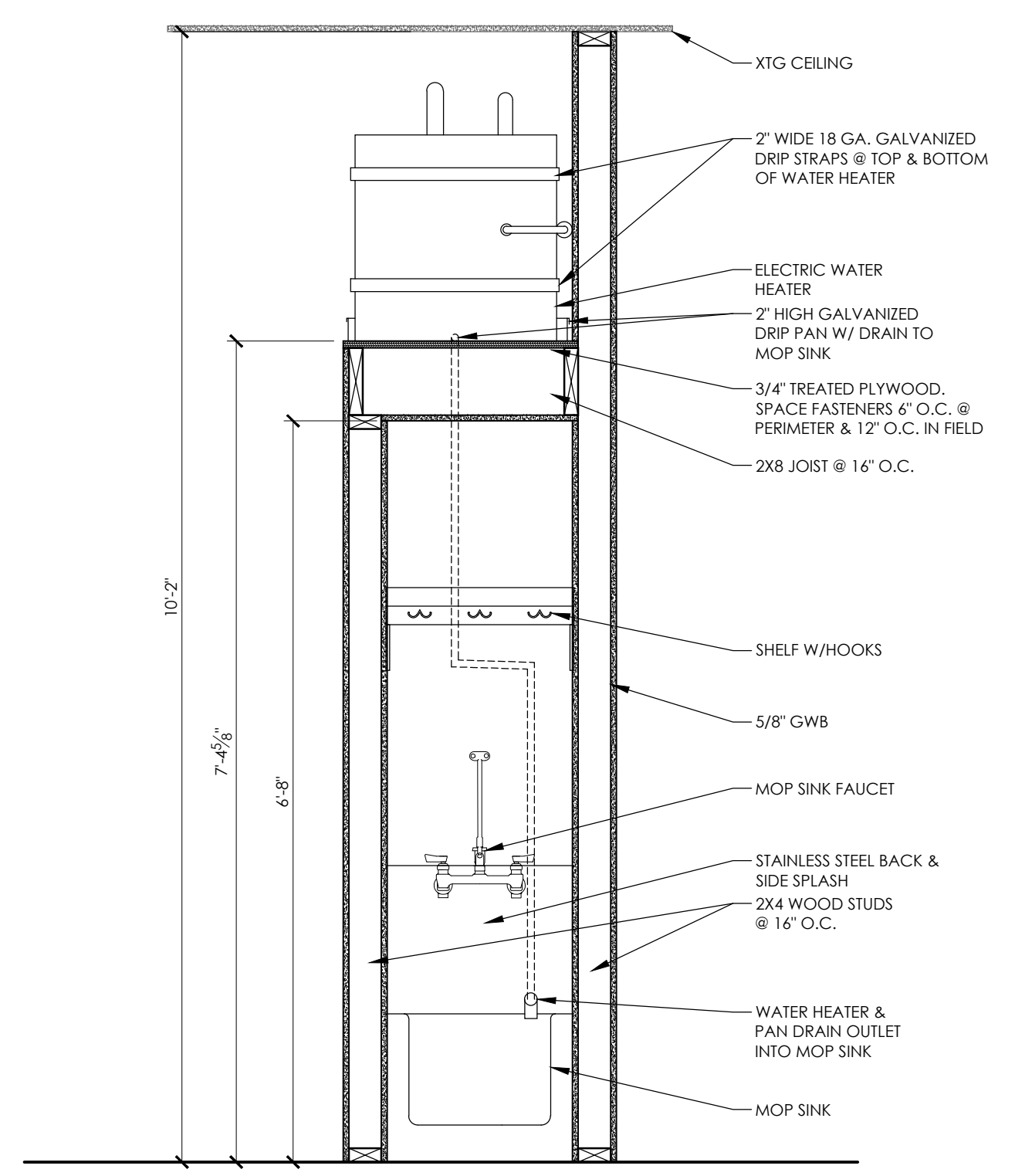
4 ELEVATION @ TOILET ROOM
3/8" = 1'-0"



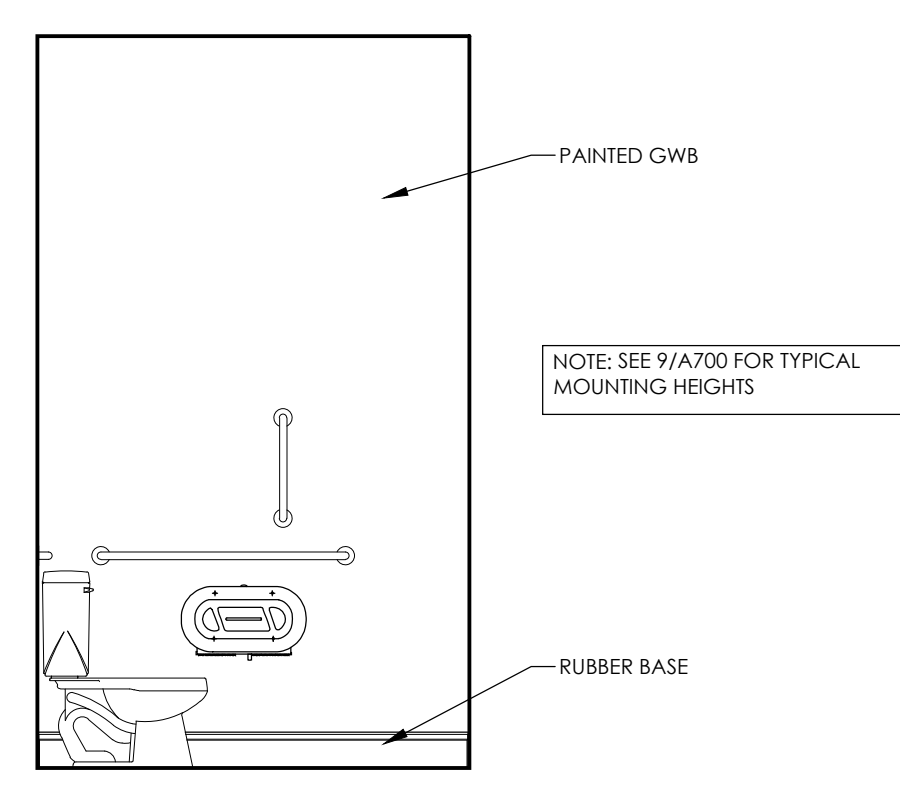
3 ELEVATION @ TOILET ROOM
3/8" = 1'-0"



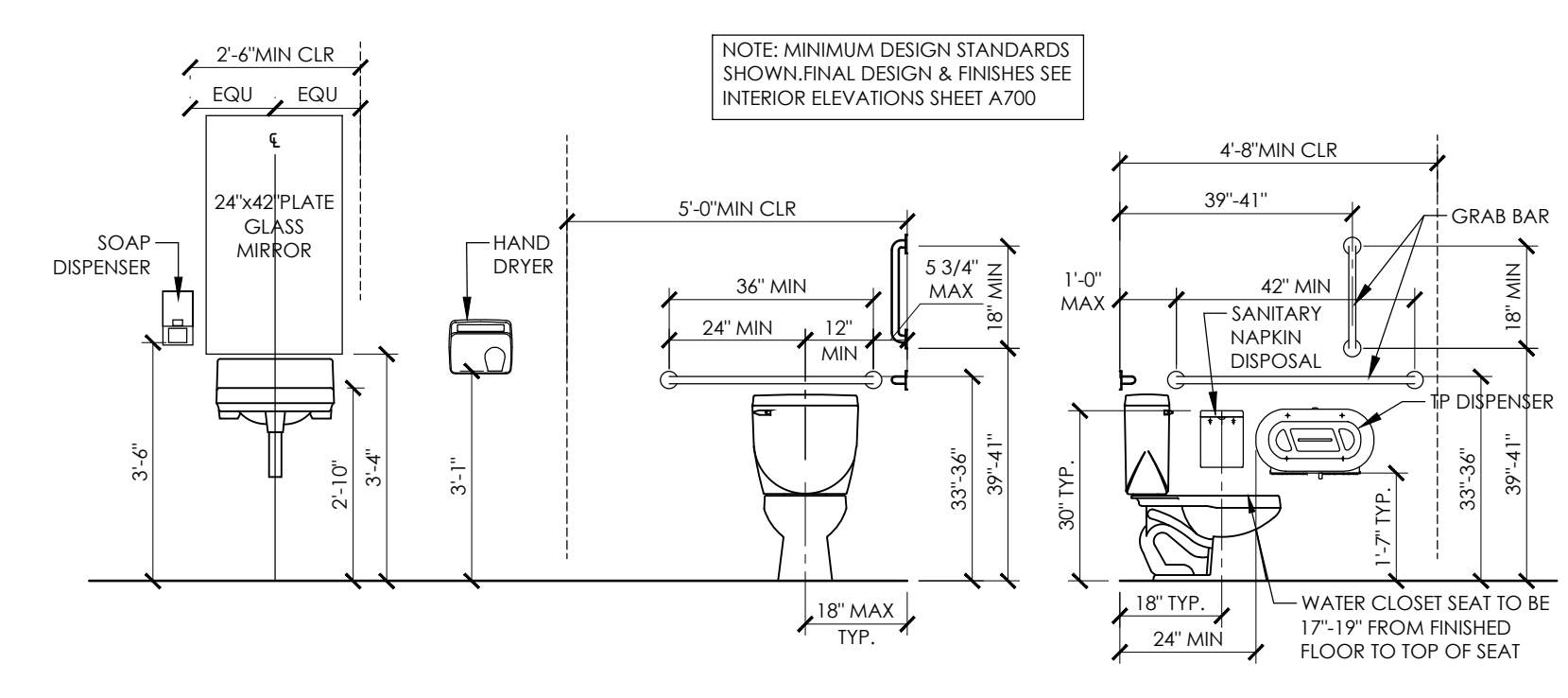
2 ELEVATION @ TOILET ROOM
3/8" = 1'-0"



5 SECTION @ MOP SINK & WATER HEATER
3/4" = 1'-0"



1 ELEVATION @ TOILET ROOM
3/8" = 1'-0"



9 TYPICAL MOUNTING HEIGHTS
3/8" = 1'-0"

NOTE: MINIMUM DESIGN STANDARDS SHOWN. FINAL DESIGN & FINISHES SEE INTERIOR ELEVATIONS SHEET A700