

City of Evansville  
**Finance and Labor Relations Committee**  
Regular Meeting  
City Hall, 31 S Madison St., Evansville, WI 53536  
Wednesday, April 8<sup>th</sup>, 2026, 3:00 p.m.

**MINUTES**

1. **Call to Order:** Barnes called the meeting to order at 3:00 p.m.

2. **Roll Call:**

Aldersperson Abbey Barnes	P	Jason Sergeant, City Administrator
Aldersperson Ben Corridon	P	Scott Kriebs, Municipal Services Director
Aldersperson Bill Lathrop	P	Leah Hurtley, City Clerk
		Dianne Duggan, City Mayor
		Colette Spranger, Community Development Director

3. **Motion to Approve the Agenda by Lathrop, seconded by Corridon. Motion passed 3-0.**

4. **Motion to Waive the reading of the Minutes of the March 4<sup>th</sup>, 2026 Regular Meeting and Approve them as printed by Lathrop, seconded by Corridon. Motion passed 3-0.**

5. **Civility Reminder:** Barnes issued a reminder that all City business is held with civility and decorum.

6. **Citizen Appearances:** None

7. **Motion to Accept the March 2026 City Bills in the amount of \$3,678,376.21 by Lathrop, seconded by Corridon. Motion passed by Roll Call 3-0.**

Discussion items included: insurance payments, GFL payments, ball diamond lights, TIF payments, and Ditch Witch payments.

8. **New Business:**

Lathrop asked that moving forward to have a summary of each item to explain what each item is before they see them. Lathrop also is hoping that new administration will consider requiring that all staff inspired changes come with sponsorship by an elected official.

A. **Motion to Recommend to Common Council Revised Employee Handbook by Corridon, seconded by Lathrop.**

Sergeant explained that the Organizational Chart and the Health Insurance sections were updated. There was additional discussion about additions to the Organizational Chart.

**Motion to Amend Revised Employee Handbook with discussed changes to the City Organizational Chart by Lathrop, seconded by Barnes. Motion passed 3-0.**

**Motion to Recommend to Common Council Revised Employee Handbook with Changes to the Organizational Chart by Corridon, seconded by Lathrop. Motion passed 3-0.**

B. **Motion to Approve Revised City Clerk and City Treasurer Position Descriptions by Corridon, seconded by Lathrop.**

The intention is to have the Deputy Clerk report directly to the Clerk. Other changes will be coming, but the change now is to update pay grade to reflect having someone reporting to the Clerk. Changes with the Treasurer position is in regards to pay as the applicants that Robert Half had provided were all at the tail end of the current pay grade, resulting in no future wage increases. There was additional discussion that the City Clerk should be a Department Head/Team Lead due to the level of responsibilities statutorily or otherwise.

*Corridon withdraws original motion.*

**Motion to Approve Revised City Clerk and City Treasurer Position Descriptions with City Clerk at Pay Grade 11 and City Treasurer at Pay Grade 15 by Corridon, seconded by Lathrop. Motion passed 3-0.**

- C. Motion to Recommend Employment Contract with Ryon Riggan with changes by Corridon, seconded by Barnes. Motion passed 3-0.**

Sergeant explained that item 9 would need to be changed due to previous motion. Sergeant explained the items outlined in the contract. There was additional discussion about changes.

*\*Corridon left at 4:15 p.m.*

- D. Motion to Approve Revised Position Descriptions for Aquatics Director, Aquatics Assistant Director, Lifeguard, and Admissions and Concessions Clerk with noted changes by Barnes, seconded by Lathrop. Motion passed 2-0.**

Sergeant explained that these are modified to match the current facility. There was discussion about adding minimum wage amounts to the Aquatic Director and Assistant Director.

*\*Moved H and I Agenda items to after D.*

- E. Motion to Recommend to Common Council Head Lifeguard Position Description by Barnes, seconded by Lathrop. Motion passed 2-0.**

Sergeant explained that the position hadn't existed on paper prior to now.

- F. Motion to Recommend Reimbursement Resolution 2026-12 for a Short-Term Advance to the Electric and Water Utility from the City General Fund with carried interest rate of the average of the City's Investments as of 12/31/2025 by Lathrop, seconded by Barnes. Motion passed 2-0.**

There was discussion about what the interest rate should be.

- G. Motion to Recommend Lease Agreement with Hunt Brothers to farm vacant land at Cemetery ending December 15, 2026 by Lathrop, seconded by Barnes. Motion passed 2-0.**

- H. Motion to Recommend Resolution 2026-13 Approving the Affordable Housing Extension for TID #6 by Lathrop, seconded by Barnes. Motion passed 2-0.**

The heading on the Resolution needs to match the title on the agenda. Sergeant summarized the resolution bullet points. Lathrop pointed out that perhaps there should be something set up to help affordable housing in the Historic District.

- I. Motion to Recommend Resolution 2026-14 Terminating Tax Incremental District (TID) #6 by Lathrop, seconded by Barnes. Motion passed 2-0.**

- 9. Old Business:** Lathrop wanted to find out how to protect the big Elm on Longfield Street as the street is reconstructed. There was additional discussion about tree replacements.

- 10. City Administrator/Finance Director Report:** Sergeant shared that there will be a proposal for the EMS building remodel. Safe Step did a half mile of grinding of sidewalks for those sections that didn't require full replacement last year on East Main for a total cost of \$6,000. The plan is to continue the grinding process in order to address heaved concrete slabs at a reduced cost instead of replacing sidewalk sections that can be addressed through grinding.

**11. Next Meeting Dates:**

- A.** 2026 Meetings, held the Wednesday before Council at 3:00 p.m.: May 6, June 3, July 8, August 5, September 2, October 7, November 4, December 2

- 12. Adjourn:** Barnes adjourned the meeting at 4:48 p.m.