

NOTICE

A meeting of the City of Evansville Historic Preservation Commission will be held on the date and at the time stated below. Notice is further given that enough members of the City Council may be present to constitute a “meeting” under Wisconsin statutes and this constitutes notice of any such meeting. Requests for persons with disabilities who need assistance to participate in this meeting should be made by calling City Hall: (608)-882-2266 with as much advance notice as possible. Please silence cell phones and electronic devices during the meeting.

City of Evansville **Historic Preservation Commission**
Regular Meeting
Wednesday, April 22nd, 2026
City Hall, 3rd Floor, 31 S Madison St, Evansville, WI
6:00 p.m.

1. Call to Order
2. Roll Call
3. Motion to approve the agenda.
4. Motion to waive the reading of the February 18, 2026 minutes and approve as printed.
5. Civility reminder
6. Citizen appearances
7. Action Items
 - A. 39 Mill Street – Rebuild and Expand Back Porch with Same Materials (HPC-2026-11)
 - B. 321 Burr Jones Circle – Reinstall WRC Monument in Concrete (HPC-2026-12)
 - C. 4 E Main – Block Letter Sign with Halo Lighting (SIGN-2026-02)
8. Discussion Items
9. Report of the Community Development Director
 - A. Staff Approved Certificates of Appropriateness
 - i. 15 N Madison – Replace Wood Fence with Same (HPC-2026-08)
 - ii. 114 W Main – Reroof (HPC-2026-09)
 - iii. 144 Liberty – Reroof (HPC 2026-10)
10. Correspondence, Comments and Concerns
11. Next Meeting Date: May 20, 2026, 6:00 p.m.
12. Motion to Adjourn.

-Dan Stephans, Chair

**City of Evansville Historic Preservation Commission
Regular Meeting
Wednesday, March 18th, 2026 at 6:00 p.m.
3rd Floor City Hall, 31 S Madison Street, Evansville, WI 53536**

MINUTES

1. Call to Order. Stephans called the meeting to order at 6:00 pm

2. Roll Call:

Members	Present/Absent	Others Present
Chair Dan Stephans	P	Colette Spranger, Community Development Director
Vice-chair Kelly Shannon	P	Tanner Van Driesse
Vicky Norton	P	Logan Wilberding
Gene Lewis	P	Richard McGaw
Norman Barker	P	
Amy Corridon	P	
Steve Christens	A	
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.....		
.....		

3. Motion to approve the agenda as written by Norton, second by Barker. Motion carried unanimously.

4. Motion to waive the reading of the minutes from the February 18, 2026 and approve them as printed by Barker, second by Norton. Motion carried unanimously.

5. Civility Reminder. Stephans noted that the meeting would be conducted civilly, as is the Commission’s habit.

6. Citizen appearances.

- Kristopher Evans, 245 W Church, attends to discuss his carriage house on his property. The structure is in very poor condition. Stephans recommends an application to demolish the building if the applicant can also apply with a replacement building to mimic the existing carriage house in mass and other physical features.

7. Action Items.

A. 20 S First Street – Replace Front Door (HPC-2026-06)

Tanner Van Driesse and Logan Wilberding are in attendance. They would like to replace their front door with a wider one they found which matches the original width of the doorframe. They provide photographic evidence.

Motion to approve the application by Christens, second by Norton. Motion carried unanimously.

B. 15 Antes Drive - Ice Age Trail Alliance Kiosk at Grove Society (HPC-2026-07)

Discussion on placement of the kiosk relative to the Antes Cabin and Grove Society museum. Nearer the road is un-ideal, as the state plans to reconstruction Madison Street in 2028. There is a desire to have the kiosk apart from the museum space, as it may impede Grove Society's ability to expand its grounds and programming. Commission wishes to emphasize that it is in favor of Commission wonders if across the drive is a better location but there are concerns about utilities. Spranger will look into utilities and talk with park employees about potential placement.

Motion to table the application by Christens, second by Norton. Motion carried unanimously.

C. 122 S First – Appeal of conditions for HPC-2025-219 – Replace Wood Siding with Vinyl

Richard McGaw attends to appeal the condition on his 2025 application to re-side his original wood with vinyl. The request was granted due to automobile damage. Insurance is covering the cost of vinyl replacement but not recreation/restoration of the woodwork around the bay window. McGaw is paying for a painter to repaint the trim work under the eaves. Stephans asks if there are changes from the original application. McGaw replies no. Stephans asks if commissioners have questions. Negative.

Motion to deny the appeal by Barker, second by Christens. Commissioners state that the original material can be replaced. Motion carried unanimously.

8. Discussion Items

A. Historic District Signage

Spranger discusses an offer from Van Driesse for historic district signage. The City started a historic district signage project on top of street name signs back in 2017, but a handful of locations do not have the signs. Spranger asks Commission if they would like to see the remainder of these signs go up, if funding can be secured. General consensus that this was a good idea.

B. Youth Center Site Discussion – Demolition and Replacement

The Youth Center at 209 S First Street is needing removal. The building is in terrible condition with extensive water damage. The roof was compromised before the April 2025 hailstorm and was not repaired after. The building is in the historic district. Commissioners asked about what should be put in its place. Less a concern about building design versus high quality materials, preferring smart side or cement board over vinyl.

C. WRC Monument at Boy Scout House in Leonard-Leota Park

A monument once at the park is in need of placement. Spranger asks if anyone remembers how it was previously at this location. No answers, but Stephans recalls a globe on top of one of the flagpoles is also missing.

9. Report of the Community Development Director.

A. Staff Approved Certificates of Appropriateness

- 134 W Church – Reroof, Re-side in kind with vinyl (HPC-2026-02)
- 21 W Liberty – Reroof, gutters (HPC-2026-03)
- 341 W Main – Reroof (HPC-2026-04)
- 126 Garfield – Reroof, gutters, replace siding in kind (HPC-2026-05)

10. Correspondence, Comments and Concerns. None.

11. Next Meeting Date: March 18, 2026, 6:00 p.m.

12. Motion to Adjourn by Christens, second by Barker. Passes Unanimously.



APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

CITY OF EVANSVILLE HISTORIC PRESERVATION COMMISSION
31 S. Madison St, PO Box 529, Evansville, WI 53536

\$0.00
Application
Fee

This is a request for issuance of a Certificate of Appropriateness (COA) by the Historic Preservation Commission (HPC) for work proposed to be performed on the exterior of a structure located in any Historic District or designated by the State or City as a historic building or historic site. Complete all sections of this form – it is used to determine if the proposal should be reviewed by staff or the HPC. **Submit questions or completed applications to address above, or via email to the Community Development Director, Colette Spranger, at: (608)-882-2263 or colette.spranger@ci.evansville.wi.gov.**

SECTION	APPLICANT and/or OWNER INFORMATION	HISTORIC PROPERTY INFORMATION
1	Applicant Name: <i>Anne & Tony Kolasch</i>	Historic Property Address: <i>39 Mill St</i>
	Applicant Mailing Address: <i>39 Mill St</i>	Evansville, WI 53536
	<i>Evansville WI 53536</i>	The following information is available on the property's tax bill:
	Applicant Phone: <i>(608) 882-6372</i>	Parcel Tax ID Number: 222 <i>065059</i>
	Applicant Email: <i>annekolasch@gmail.com</i>	Parcel Number: 6-27- <i>899</i>
	If different from above, please provide:	The following information is available by searching the property address at www.wisconsinhistory.org/records:
	Owner Name:	
	Owner Address:	
		Historic Property Name:
	Owner Phone:	AHI Number: <i>85259</i>
Owner Email:	Contributing: <input checked="" type="radio"/> Y or <input type="radio"/> N	

INSTRUCTIONS: Complete this entire form and submit by mail or email the following:

1. Application Form with attachments (as outlined in Section 3C and 5):

- Clear photo(s) of every portion of the property that will be affected by the work
- Historic photograph(s) (if available)
- Exterior elevations or sketches of existing conditions and proposed work
- Samples or specifications of proposed materials
- If Section 3B applies, evidence of un-reparability
- Site plan (if applicable)
- Print or PDF of State of WI historic property information, available by searching the property address at www.wisconsinhistory.org

2. Building Permit (work cannot begin until Building Inspector has approved a Building Permit)

All applications are to be submitted and deemed complete at least 10 days prior to the HPC meeting. HPC typically meets on the third Wednesday of each month at 6:00pm in City Hall. Applicants are encouraged to appear in person.

Thank you for helping to value and protect "one of the most intact nineteenth century townscapes in southern Wisconsin" and "the finest collection of 1840s – 1915 architecture of any small town in Wisconsin" – Wisconsin State Historic Society

SUBMITTED BY: *[Signature]*
Owner or Applicant Signature

DATE: *4-2-26*

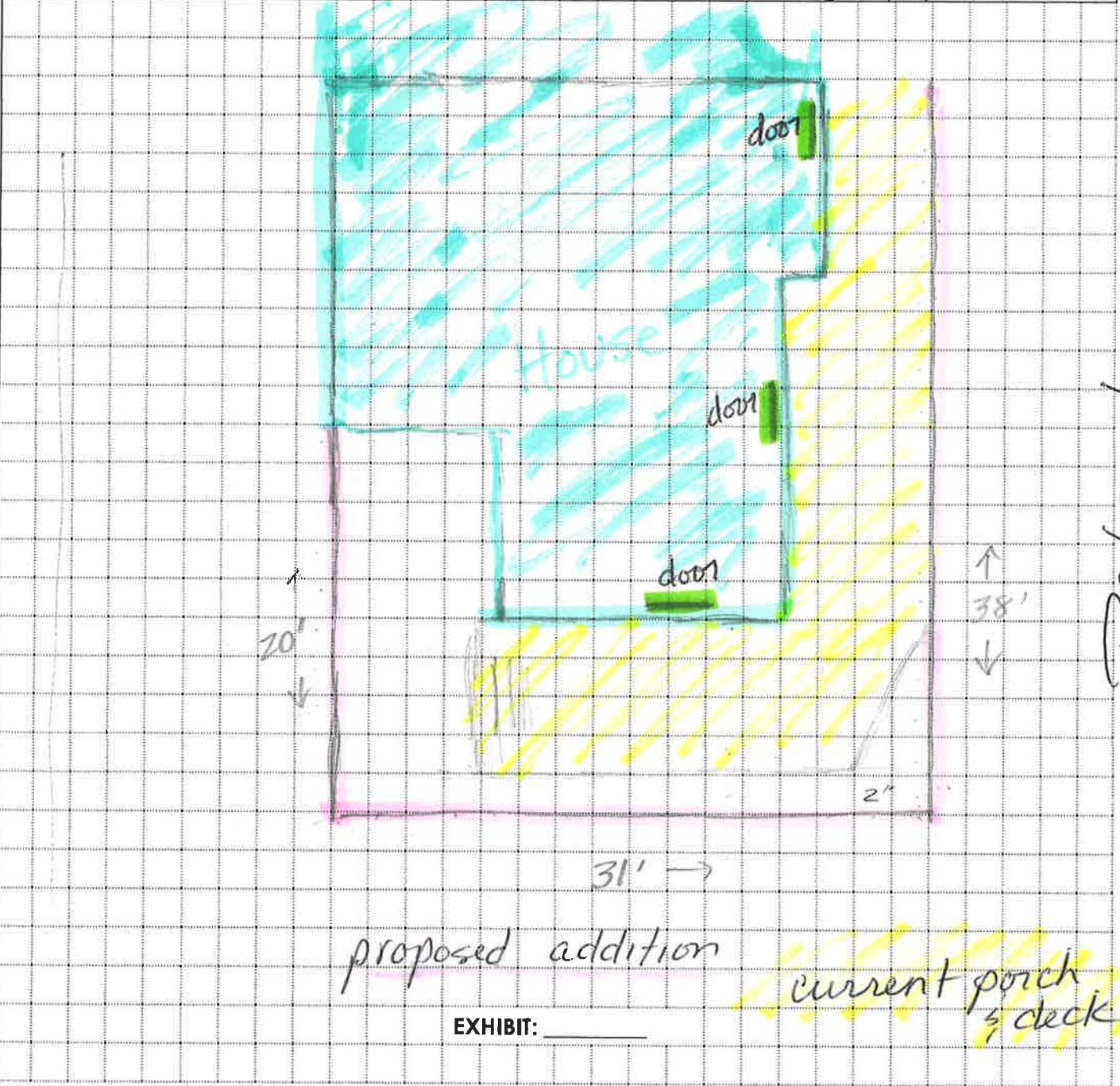
SECTION	PROPOSED WORK CHECKLIST	
<h1>2</h1>	Please check all boxes that apply and provide more detail in Sections 3 and 4:	
Work Category	Work Category Details	
<input type="checkbox"/> Roofing	<input type="checkbox"/> Replacement <input type="checkbox"/> Minor repair	<input type="checkbox"/> Shingles only <input type="checkbox"/> Soffit, fascia, or trim work <input type="checkbox"/> Matching existing materials <input type="checkbox"/> Change of materials (EG, replacing asphalt with metal)
<input type="checkbox"/> Gutters	<input type="checkbox"/> New or repair <input type="checkbox"/> Replacement <input type="checkbox"/> Removal	<input type="checkbox"/> Change of materials <input type="checkbox"/> Match existing historic materials (metal, etc.) <input type="checkbox"/> Use new modern materials (vinyl, etc.)
<input type="checkbox"/> Siding	<input type="checkbox"/> Minor repair <input type="checkbox"/> Replacement	<input type="checkbox"/> Change of materials <input type="checkbox"/> Match historic materials (wood, cement board, etc.) <input type="checkbox"/> Use modern materials (plastic, vinyl aluminum, etc.)
<input type="checkbox"/> Exterior windows and doors	<input type="checkbox"/> Add new <input type="checkbox"/> Replacement <input type="checkbox"/> Removal	<input type="checkbox"/> Change in dimension or location (height, length) <input type="checkbox"/> Match historic materials (wood, metal, glass, etc.) <input type="checkbox"/> Use modern material (plastic, vinyl, aluminum, etc.) <input type="checkbox"/> Removal, covering or alteration of original trim
<input type="checkbox"/> Fences	<input type="checkbox"/> New <input type="checkbox"/> Repair <input type="checkbox"/> Replacement	<input type="checkbox"/> Use new modern materials (vinyl, aluminum, etc.) <input type="checkbox"/> Matching historic materials (wood, stone, etc.)
<input checked="" type="checkbox"/> Porch	<input type="checkbox"/> Minor repair <input checked="" type="checkbox"/> Replacement <input type="checkbox"/> Removal <input checked="" type="checkbox"/> Add new	<input checked="" type="checkbox"/> Match historic material (wood, metal, etc.) <input type="checkbox"/> Use new modern material (plastic, vinyl, aluminum, etc.) <input type="checkbox"/> Column, railing, or skirting <input type="checkbox"/> Decking
<input type="checkbox"/> Sidewalk or paving	<input type="checkbox"/> New <input type="checkbox"/> Repair <input type="checkbox"/> Replacement	<input type="checkbox"/> Recreating <input type="checkbox"/> Matching existing materials <input type="checkbox"/> Other: _____
<input type="checkbox"/> New construction	<input type="checkbox"/> Addition <input type="checkbox"/> New building <input type="checkbox"/> Façade alteration	<input type="checkbox"/> Recreating missing architectural features <input type="checkbox"/> Removing architectural features <input type="checkbox"/> Other: _____
<input type="checkbox"/> Signage and exterior lighting	<input type="checkbox"/> New <input type="checkbox"/> Repair <input type="checkbox"/> Replacement	<input type="checkbox"/> <u>Signage (Complete Sign Permit Application instead).</u> <input type="checkbox"/> Lighting <input type="checkbox"/> New alternative materials <input type="checkbox"/> Matching existing materials
<input type="checkbox"/> Other	<input type="checkbox"/> New <input type="checkbox"/> Repair <input type="checkbox"/> Replacement <input type="checkbox"/> Removal	<input type="checkbox"/> New modern materials <input type="checkbox"/> Match existing materials <input type="checkbox"/> Removal or altering of original architectural details <input type="checkbox"/> _____

SECTION	PROPOSED WORK SUMMARY
3	<p>3A For each Item that was checked in the left-hand column of Section 2, provide a more detailed description of the work proposed to be done:</p>
	<p>Replacing existing East side porch (wood) and rear deck with the addition of 10 x 20' decking (wood)</p>
	<p>Pursuant to State Statute 62.23(7)(em)(2m) replacement materials shall be similar in design color, scale, architectural appearance, and other visual qualities. Please help the HPC or city staff better understand your project proposal by providing the following information:</p>
	<p>3B Will your project include replacing materials original to your historic building, including: siding, windows, trim, doors, etc?</p>
<p>Not believed to be original, as house moved in the 60's</p>	
<p>3C If so, summarize any attempts to repair the original materials and attach a contractor estimate that demonstrates the un-reparability of original materials:</p>	
<p>Rotting wood, visually unappealing</p>	

SECTION	SUPPLEMENTAL QUESTIONS
4	<p>4A Will the proposed work alter any of the distinctive features or historic architectural details of the property?</p>
	<p>No Our home was a hodgepodge of materials, with some vinyl & some wood.</p>
	<p>4B Please briefly describe how the proposed work will conform to the Standards and Guidelines of the Secretary of the U. S. Dept. of the Interior for the Rehabilitation of Historic Properties (available at www.nps.gov/tps/standards/rehabilitation.htm and at City Hall.) Adherence to these standards and guidelines will help assure your property's eligibility for potential State and Federal tax credits.</p>
<p>4C Have you submitted this project for state or federal tax credits?</p>	

11/17/23

SECTION	REQUIRED ATTACHMENTS
5	<p>Please attach the following required items using the space below or additional sheets as necessary, Each attachment should be marked with an exhibit number:</p> <ol style="list-style-type: none"> 1. Clear photo(s) of every portion of the property affected by the work 2. Historic photograph (if available) 3. Exterior elevations or sketches of existing conditions and proposed work 4. Samples or specifications of proposed materials 5. If Section 3B applies, evidence of un-reparability 6. Site plan (if applicable) 7. Print or PDF of State of WI historic property information, available by searching the property address at www.wisconsinhistory.org 8. Additional attachments that may assist in understanding the proposed work




ALLEY

Appeal to Historical Society

From Tony Kolasch <fr33mann@yahoo.com>

Date Sat 4/18/2026 16:21

To Colette Spranger <c.spranger@evansvillewi.gov>; Food For Life <annekolasch@gmail.com>; Anne Kolasch <akolasch@stoughtonhealth.com>

 8 attachments (13 MB)

Kolasch_Tony_Anne_Deck_Remodel_V2.pdf; IMG_0001.jpeg; IMG_9987.jpeg; IMG_9986.jpeg; IMG_9673 (2).jpeg; IMG_9988.jpeg; IMG_9989.jpeg; IMG_9991.jpeg;

Colette, and members of the committee,

My name is Anne Kolasch, and we live at 39 Mill St in Evansville. I had planned to be at the regularly scheduled meeting, but am unable to attend the April 22nd meeting.

We are needing to repair our porch and deck, with plans for an addition in back (which is faces the alley)

I had turned in the paperwork to Collete.

I am looking at keeping the rounded posts, but want the railing to be uniform with the square spindles.

We will be using treated wood for the building materials.

Currently we have 19.5 feet of the old rounded spindles, which are rotting.
We currently have 34+ feet of the square spindles, not including the stair railings.
All of these materials were present when we purchased the home.

I feel uniformity is reasonable, and with the addition there will be 30 more feet in the alley and west side.
It is not feasible to spend money that we do not have on approximately 80 + feet of railing when 75 % that will be facing the alley and the neighbors 6' privacy fence. Monetary restraints have prevented repairs.

I have included photos of the existing materials on the house. The addition on the deck would wrap around to where the kennel area is in back.

Again, we plan to use the rounded posts, and want to use square railings and spindles.

We would be keeping similar style to our home and the homes in our neighborhood.
(I sent Colette a plethora of pictures showing square railings and posts on all of the homes)

Thank you,

Sincerely,

Tony and Anne Kolasch
fr33mann@yahoo.com



TWOLF CONSTRUCTION LLC
WE CONSTRUCT YOUR DREAMS

CONTRACT FOR REMODELING SERVICES

Homeowners: Tony & Anne Kolasch

39 Mill Street Evansville, WI 53536

Address where work/services to be completed: (Same as above)

In this Contract, the party who is contracting to receive the services is: Tony & Anne Kolasch (hereafter referred to as: “Owner or Owners”). The party who will be providing the services is TWolf Construction LLC, W1365 Ten Eyck Road, Brodhead, WI 53520 (hereafter referred to as: “Contractor”).

DESCRIPTION OF SERVICES (Deck)

Contractor will provide to Owners the following services to the front of their camper located at 39 Mill Street Evansville, WI 53536 as agreed per this Contract:

1. Installation of new deck along current decks profile. Extending deck on south side of deck to allow more room.
2. The deck will be made of pressure treated wood.
3. The railing will be pressure treated wood.
4. New footings where necessary.
5. Add an additional 10 x 20' deck around backside of deck.
6. Rebuild and raise deck under porch to remove sag and installation of new wall and finish so porch can be turned into either screened in area or enclosed porch.
7. Grand Total (\$28,000)

PAYMENT FOR SERVICES

The Owners will pay compensation to the Contractor in the total amount of: \$28000.

The Owners are to pay one- half of the total contract price of \$28000 (which is \$14,000), to the Contractor at the time that both parties accept the terms of this contract. It is understood that both parties have accepted all contract terms and the contract is valid and binding at the time that both parties have signed and dated identical copies of this contract and the initial payment of \$14,000 has been received by the Contractor.



 2 Variations Available

5 x 5 x 9' Trimmable Primed Pine Turned Porch Post

SKU # 1113258

6 In-Stock at Janesville





















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APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

CITY OF EVANSVILLE HISTORIC PRESERVATION COMMISSION
31 S. Madison St, PO Box 529, Evansville, WI 53536

\$0.00
Application
Fee

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SECTION	APPLICANT and/or OWNER INFORMATION	HISTORIC PROPERTY INFORMATION
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	<u>City of Evansville</u>	<u>321 Burr Jones Circle</u>
	Applicant Mailing Address:	Evansville, WI 53536
	<u>PO Box 529</u>	The following information is available on the property's tax bill:
	<u>Evansville, WI 53536</u>	
	Applicant Phone: <u>c.spranger@</u>	Parcel Tax ID Number: 222 <u>0603085</u>
	Applicant Email: <u>evansvillewi.gov</u>	Parcel Number: 6-27- <u>839</u>
	If different from above, please provide:	The following information is available by searching the property address at www.wisconsinhistory.org/records:
	Owner Name:	
	Owner Address:	
	Historic Property Name:	
Owner Phone:	AHI Number:	
Owner Email:	Contributing: Y or N	

INSTRUCTIONS: Complete this entire form and submit by mail or email the following:

1. Application Form with attachments (as outlined in Section 3C and 5):

- o Clear photo(s) of every portion of the property that will be affected by the work
- o Historic photograph(s) (if available)
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- o Samples or specifications of proposed materials
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2. Building Permit (work cannot begin until Building Inspector has approved a Building Permit)

All applications are to be submitted and deemed complete at least 10 days prior to the HPC meeting. HPC typically meets on the third Wednesday of each month at 6:00pm in City Hall. Applicants are encouraged to appear in person.

Thank you for helping to value and protect "one of the most intact nineteenth century townscapes in southern Wisconsin" and "the finest collection of 1840s – 1915 architecture of any small town in Wisconsin" – Wisconsin State Historic Society

SUBMITTED BY: Colette Spranger DATE: 4/14/24
Owner or Applicant Signature

SECTION		PROPOSED WORK CHECKLIST
<h1 style="font-size: 48px; margin: 0;">2</h1>		<p>Please check all boxes that apply and provide more detail in Sections 3 and 4:</p>
Work Category		Work Category Details
<input type="checkbox"/> Roofing	<input type="checkbox"/> Replacement <input type="checkbox"/> Minor repair	<input type="checkbox"/> Shingles only <input type="checkbox"/> Soffit, fascia, or trim work <input type="checkbox"/> Matching existing materials <input type="checkbox"/> Change of materials (EG, replacing asphalt with metal)
<input type="checkbox"/> Gutters	<input type="checkbox"/> New or repair <input type="checkbox"/> Replacement <input type="checkbox"/> Removal	<input type="checkbox"/> Change of materials <input type="checkbox"/> Match existing historic materials (metal, etc.) <input type="checkbox"/> Use new modern materials (vinyl, etc.)
<input type="checkbox"/> Siding	<input type="checkbox"/> Minor repair <input type="checkbox"/> Replacement	<input type="checkbox"/> Change of materials <input type="checkbox"/> Match historic materials (wood, cement board, etc.) <input type="checkbox"/> Use modern materials (plastic, vinyl aluminum, etc.)
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<input type="checkbox"/> Fences	<input type="checkbox"/> New <input type="checkbox"/> Repair <input type="checkbox"/> Replacement	<input type="checkbox"/> Use new modern materials (vinyl, aluminum, etc.) <input type="checkbox"/> Matching historic materials (wood, stone, etc.)
<input type="checkbox"/> Porch	<input type="checkbox"/> Minor repair <input type="checkbox"/> Replacement <input type="checkbox"/> Removal <input type="checkbox"/> Add new	<input type="checkbox"/> Match historic material (wood, metal, etc.) <input type="checkbox"/> Use new modern material (plastic, vinyl, aluminum, etc.) <input type="checkbox"/> Column, railing, or skirting <input type="checkbox"/> Decking
<input type="checkbox"/> Sidewalk or paving	<input type="checkbox"/> New <input type="checkbox"/> Repair <input type="checkbox"/> Replacement	<input type="checkbox"/> Recreating <input type="checkbox"/> Matching existing materials <input type="checkbox"/> Other: _____
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<input type="checkbox"/> Signage and exterior lighting	<input type="checkbox"/> New <input type="checkbox"/> Repair <input type="checkbox"/> Replacement	<input type="checkbox"/> <u>Signage (Complete Sign Permit Application instead).</u> <input type="checkbox"/> Lighting <input type="checkbox"/> New alternative materials <input type="checkbox"/> Matching existing materials
<input checked="" type="checkbox"/> Other	<input type="checkbox"/> New <input type="checkbox"/> Repair <input checked="" type="checkbox"/> Replacement <input type="checkbox"/> Removal	<input type="checkbox"/> New modern materials <input type="checkbox"/> Match existing materials <input type="checkbox"/> Removal or altering of original architectural details <input checked="" type="checkbox"/> <u>restore WPC memorial</u>

SECTION	PROPOSED WORK SUMMARY
3	<p>3A For each Item that was checked in the left-hand column of Section 2, provide a more detailed description of the work proposed to be done:</p>
	<p><i>Restore the Women's Relief Corps Memorial at the flagpole area by the Scott House. Proposing a simply cement platform and the plaque embedded.</i></p>
	<p>Pursuant to State Statute 62.23(7)(em)(2m) replacement materials shall be similar in design color, scale, architectural appearance, and other visual qualities. Please help the HPC or city staff better understand your project proposal by providing the following information:</p>
	<p>3B Will your project include replacing materials original to your historic building, including: siding, windows, trim, doors, etc?</p>
	<p><i>No</i></p>
	<p>3C If so, summarize any attempts to repair the original materials and attach a contractor estimate that demonstrates the un-reparability of original materials:</p>
<p><i>Original material restored.</i></p>	

SECTION	SUPPLEMENTAL QUESTIONS
4	<p>4A Will the proposed work alter any of the distinctive features or historic architectural details of the property?</p>
	<p> </p> <p> </p> <p> </p> <p> </p>
	<p>4B Please briefly describe how the proposed work will conform to the Standards and Guidelines of the Secretary of the U. S. Dept. of the Interior for the Rehabilitation of Historic Properties (available at www.nps.gov/tps/standards/rehabilitation.htm and at City Hall.)</p> <p><i>Adherence to these standards and guidelines will help assure your property's eligibility for potential State and Federal tax credits.</i></p>
	<p> </p> <p> </p> <p> </p> <p> </p> <p> </p>
	<p>4C Have you submitted this project for state or federal tax credits?</p>



W.R.C.

1938

SIGN APPLICATION

Evansville, Wisconsin

Version: December 2021

General instructions. Complete this application as it applies to your project and submit one copy to the City Clerk along with the required application fee. If you have any questions, contact the Community Development Director at 608.882.2263 or colette.spranger@ci.evansville.wi.gov . You may download this application off of the City's website at: www.ci.evansville.wi.gov.

1. Applicant information

Applicant name _____

Street address _____

City _____

State and zip code _____

Daytime telephone number _____

Fax number, if any _____

E-mail, if any _____

2. Individual or firm erecting sign

Name _____

Company _____

Street address _____

City _____

State and zip code _____

Daytime telephone number _____

Fax number, if any _____

E-mail, if any _____

Name of insurance company _____

Insurance company address _____

3. Proof of insurance. If a firm or individual that is in the business of erecting, repairing, maintaining, or relocating signs will be installing the sign, please attach proof of liability insurance with the following minimum coverage: \$100,000 bodily injury and \$200,000 aggregate and \$100,000 property damage.

4. Subject property information (where the sign will be located)

Street address			
Parcel number	6 - 27 - _____ . _____	Note: the parcel number can be found on the tax bill for the property or may be obtained from the City.	
Current zoning classification(s)	Note: The zoning districts are listed below.		
	Business Districts	B-1	B-2 B-3 B-4
	Planned Office District	O-1	
	Industrial Districts	I-1	I-2 I-3

- Office Use Only -

\$75.00 + \$0.50/sq. ft.

Application fee	
Receipt number	_____
Date of determination of completeness	_____
Name of zoning administrator	_____
Application number	_____
Authorization	_____

(\$30.00 B-2 Window and Sandwich Board Signs)

SIGN APPLICATION Evansville, Wisconsin

Version: December 2021

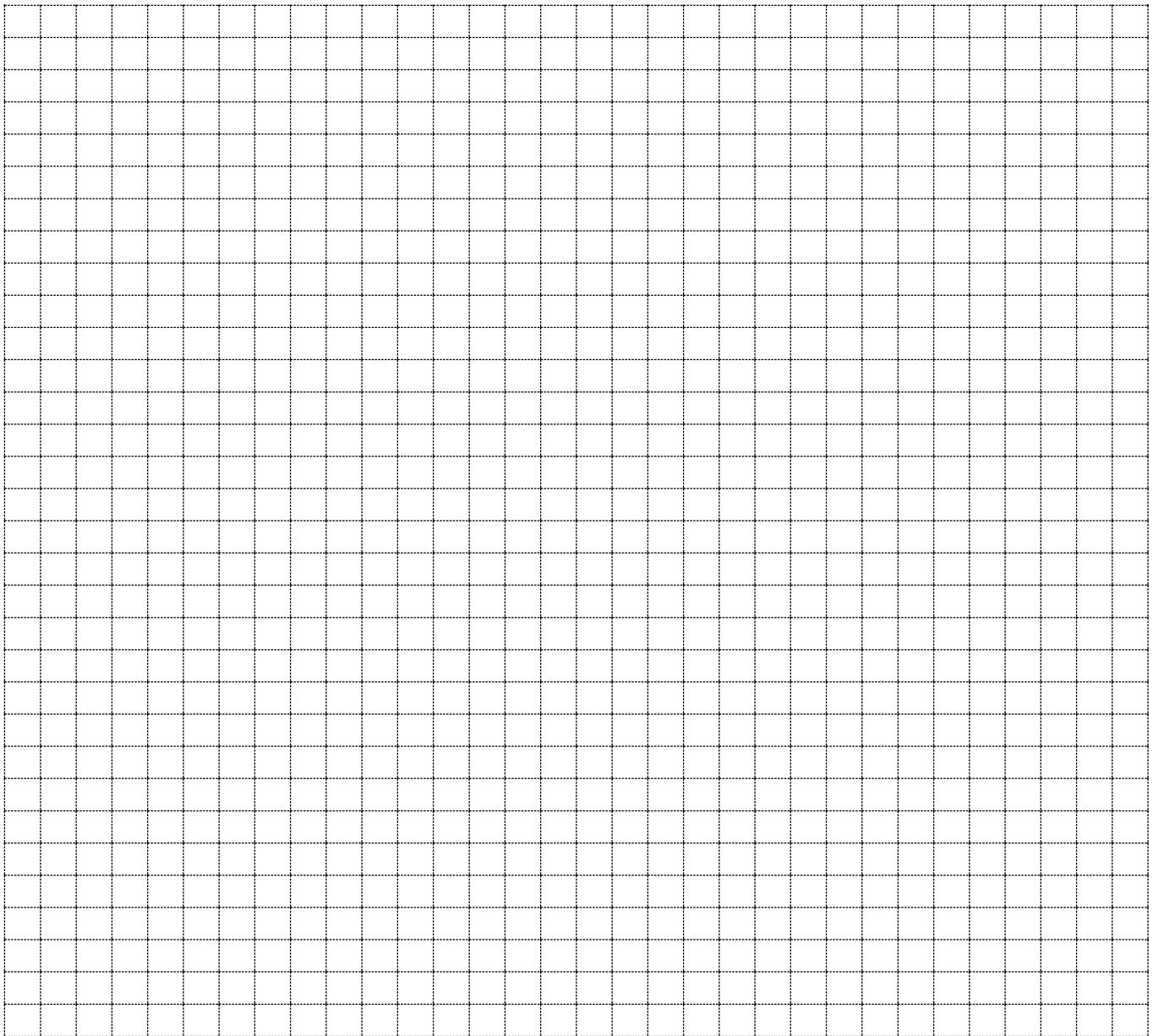
5. Design review.

Is the proposed sign located within a historic preservation district and/or the central business district (B-2)?
Is the proposed sign a sandwich board sign?

Yes No
 Yes No

If you answered yes to both of the questions, provide a sketch of the proposed sign that shows lettering, logos, and other graphics and the overall color scheme. You can use the space below or attach a drawing to this application.

The Evansville Historic Preservation Commission must review and approve the design of the sign, before the application is reviewed to ensure it meets other standards contained in the city's sign code.



SIGN APPLICATION

Evansville, Wisconsin

Version: December 2021

6. Description of signage. For each proposed sign, please provide the following information as applicable.

Dimensions:	
Materials:	
Illumination, if any:	
Location on the property:	
Height above grade:	
For wall signs, the area of the building's face to which the sign will be attached:	___ square feet

7. Type of signs. For each of the sign types below, indicate the number and total area of existing and proposed signage.

Sign Type	Description	Existing Signs		Proposed Signs	
		Number	Total Area (square feet)	Number	Total Area (square feet)
Wall sign	A wall sign is affixed to or painted on a wall surface and may not extend more than 16" from the face of the wall				
Ground sign	A sign where the bottom of the sign is generally in contact with or in close proximity to the ground				
Pole sign	A sign that is principally supported by one or more columns or poles				
Awning sign	A sign placed on the vertical flap of an awning which is defined as a retractable, roof-like structure that his mounted on the face of a building and is constructed on non-rigid materials (like canvas)				
Canopy / marquee sign	A sign placed on the vertical flap of a canopy or marquee which is defined as a permanent, roof-like structure that is mounted on the face of a building and is constructed of a durable, rigid material such as metal, plastic, or glass				
Portable sign	A sign that is not permanently attached to the ground and is designed to be easily moved from one location to another. Examples are sandwich boards or reader boards with supports or wheels.				
Projecting sign	A sign that is attached to a building and which is perpendicular to it's face				
Other	Any type of signage that does not fall into one of the above categories				
Total					

SIGN APPLICATION Evansville, Wisconsin

Version: December 2021

8. Applicant certification

- ◆ I certify that the application is true as of the date it was submitted to the City for review.
- ◆ I understand that it is my responsibility to call the Community Development Director for an inspection following completion of the sign.
- ◆ I understand that it is my responsibility to call Digger's Hotline if digging is required to install the sign.

Allison Klocek

Applicant Signature

Date

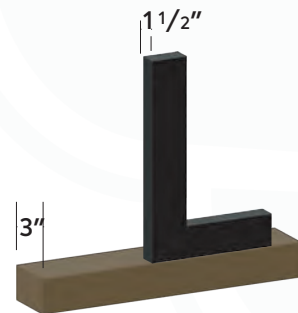
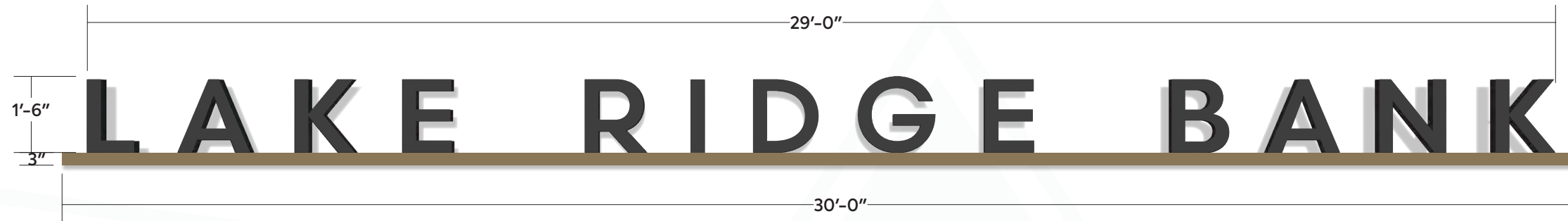
Governing Regulations

The procedures and standards governing this application process are found in Chapter 130, Article 10 of the Municipal Code.

9. Authorization – for official use only.

<p>_____</p> <p>Historic Preservation Commission</p>	<p>_____</p> <p>Date</p> <p>Comments or Conditions, if any:</p>
<p>_____</p> <p>Community Development Director</p>	<p>_____</p> <p>Date</p> <p>Comments or Conditions, if any:</p>





NIGHT/ILLUMINATED

PROPOSED SIGN - FIELD MEASUREMENTS REQUIRED

KEY NOTES:

OPTION 2

ONE (1) SET OF HALO-LIT LETTERS

- ALUMINUM LETTERS
- FASTENED TO 3"X3" ALUMINUM RACEWAY
- RACEWAY FASTENED TO BRICK WALL, AS REQUIRED

FINISHES:

- BLACK
- WHITE (INTERIORS)
- MP 41312 MEDIUM BRONZE

CALCULATIONS:

CODE ALLOWANCE: TBD
 PROPOSED SIGN = 45.9 SQ FT

REV HISTORY:

REV	DATE	DESCRIPTION	DSGN
01	3.3.26	ORIGINAL DRAWINGS	BSS
02	4.8.26	RACEWAY COLOR OPTIONS	BSS

SHEET:

WLI-1