

NOTICE

A meeting of the City of Evansville Finance and Labor Relations Committee will be held on the date and at the time and location stated below. Notice is further given that enough members of the City Council may be present to constitute a meeting under Wisconsin Statutes and this constitutes notice of any such meeting. Requests for persons with disabilities who need assistance to participate in this meeting should be made by calling City Hall: (608)-882-2266 with as much advance notice as possible.

City of Evansville
Finance and Labor Relations Committee
Regular Meeting
City Hall, 31 S Madison St., Evansville, WI 53536
Wednesday, April 8th, 2026, 3:00 p.m.

AGENDA

1. Call to Order
2. Roll Call
3. Motion to Approve the Agenda
4. Motion to Waive the reading of the Minutes of the March 4th, 2026 Regular Meeting and Approve them as printed
5. Civility Reminder
6. Citizen Appearances
7. Motion to Accept the March 2026 City Bills in the amount of \$3,678,376.21
8. New Business
 - A. Motion to Recommend to Common Council Revised Employee Handbook
 - B. Motion to Approve Revised City Clerk and City Treasurer Position Descriptions
 - C. Motion to Recommend Employment Contract with Ryon Riggan
 - D. Motion to Approve Revised Position Descriptions for Aquatics Director, Aquatics Assistant Director, Lifeguard, and Admissions and Concessions Clerk
 - E. Motion to Recommend to Common Council Head Lifeguard Position Description
 - F. Motion to Approve Reimbursement Resolution 2026-12 for a Short-Term Advance to the Electric and Water Utility from the City General Fund
 - G. Motion to Recommend Lease Agreement with Hunt Brothers to farm vacant land at Cemetery ending December 15, 2026
 - H. Motion to Recommend Resolution 2026-13 Approving the Affordable Housing Extension for TID #6
 - I. Motion to Recommend Resolution 2026-14 Terminating Tax Incremental District (TID) #6
9. Old Business
10. City Administrator/Finance Director Report
11. Next Meeting Dates:
 - A. 2026 Meetings, held the Wednesday before Council at 3:00 p.m.: May 6, June 3, July 8, August 5, September 2, October 7, November 4, December 2
12. Adjourn

Abbey Barnes, Finance and Labor Relations Chair

City of Evansville
Finance and Labor Relations Committee
 Regular Meeting
 City Hall, 31 S Madison St,
 Evansville, WI 53536
 Wednesday, March 4th, 2026, 3:00 p.m.

MINUTES

1. **Call to Order:** Barnes called the meeting to order at 3:00 p.m.

2. **Roll Call:**

| | | |
|---------------------------|---|---|
| Aldersperson Abbey Barnes | P | Jason Sergeant, City Administrator |
| Aldersperson Ben Corridon | P | Scott Kriebs, Municipal Services Director |
| Aldersperson Bill Lathrop | P | Leah Hurtley, City Clerk |
| | | Melanie Bolden, Executive Assistant |
| | | Dianne Duggan, Mayor |

3. **Motion to Approve the Agenda by Lathrop, seconded by Corridon. Motion passed 3-0.**

4. **Motion to Waive the reading of the Minutes of the February 4th, 2026 Regular Meeting and Approve them as printed by Lathrop, seconded by Corridon. Motion passed 3-0.**

5. **Civility Reminder:** Barnes issued a reminder that all City business is held with civility and decorum.

6. **Citizen Appearances:** None

7. **Motion to Accept the February 2026 City Bills in the amount of \$3,331,992.54 by Lathrop, seconded by Corridon. Motion passed by Roll Call 3-0.**

Items of discussion included tax settlements, IT services for Microsoft, pier purchase for Lake Leota, Lift Station 5 repairs, and PSC charges.

8. **New Business**

A. **Motion to Recommend Wind Turbine Annual Maintenance and Service Agreement, Option B with All Energy Management by Corridon, seconded by Lathrop. Motion passed 3-0.**

There was discussion about the life expectancy of the Wind Turbine and the cost of the maintenance.

B. **Motion to Recommend Farmland Rental Agreement with S & K Ag Corp by Corridon, seconded by Lathrop. Motion passed 3-0.**

C. **Motion to Recommend Daupler Response Management System Contract ending February 10, 2029 by Corridon, seconded by Lathrop. Motion passed 3-0.**

Kriebs shared that this is a new 3-year contract, replacing the 1-year contract last year.

D. **Motion to Recommend Revised State/Municipal Financial Agreement for a State-LET Highway Project by Lathrop, seconded by Corridon. Motion passed 3-0.**

Sergeant explained the Madison Street Project slated for 2028-2029 will replace everything on Madison end to end within the City. The City's cost will be minor compared to the entirety of the project.

E. **Discussion on one of the following to promote Victor Gensini's visit on Earth Day**

(April 24th): a stipend or direction of "In-Kind" ways for the City to be a Sponsor.

Barnes explained that this could be an item that goes to Municipal Services Committee to use LVU funds from WPPI.

F. Discussion and Possible Motion to Authorize Staff to Engage Recruitment Services for City Treasurer with: Robert Half by Lathrop, seconded by Corridon. Motion passed 3-0.

Sergeant shared that they had interviewed 3 candidates in the last week but wanted more direction of which way to go. There are 2 consulting firms that are assured that they can offer candidates in days. Robert Half focuses on private sector and charges 25% of the first-year salary for hired candidate. Innovative Public Advisory focuses on the public sector and has fixed cost of under \$10,000. Lathrop shared that Robert Half has a focus on Finance and that is the direction that would best benefit the City.

G. CIP Distribution and Possible Discussion: Sergeant shared there are unknowns in planning process for electric plans for the next five years and the cost of a public works building with either repairs or replacement. Staff will be reviewing roads for possible projects in the next 60 days, and the architect should have a rough cost of a building in the next 30 days. There is also a plan to ask Pocan and Baldwin offices for congressional allocations towards a public works building.

H. Motion to Recommend to Common Council Contract with Destree Design Architects Design Services for Evansville Camp Store Windows/Doors/Toilet Room by Corridon, seconded by Lathrop. Motion passed 3-0.

Discussion occurred whether an architect would be needed for the project. The benefit of using Destree would be that they would also go out to bid for the project as well as manage the project. The project also must go through Wisconsin historical review. This will get the building ready for the next phase and use.

9. Old Business: None

10. City Administrator/Finance Director Report: Sergeant shared the process for applying for the congressional allocations is a lengthy process and could take up to 2 years. Overall, it could be beneficial with the amount of funding that could be gained.

A. Creekside Updates: Sergeant shared there was discussion with Nikki from Creekside that there could be less funding assistance next year. Sergeant feels that Staff needs to sit down with Creekside to work out a rough revised agreement to move forward.

11. Next Meeting Dates:

A. 2026 Meetings, held the Wednesday before Council at 3:00 p.m.: April 8, May 6, June 3, July 8, August 5, September 2, October 7, November 4, December 2

12. Adjourn: Barnes adjourned the meeting at 4:26 p.m.

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
|--------------------|--------------------------|---------------|-------------------------|--|----------------|------------------|--------------|--------------|----------------|--------------|------------|
| 100-1650000 | PREPAYMENTS | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 75.27 | 56870 | .00 | 0 | |
| 100-1650000 | PREPAYMENTS | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 61.99 | 56870 | .00 | 0 | |
| 100-1650000 | PREPAYMENTS | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 95.81 | 56870 | .00 | 0 | |
| 100-1650000 | PREPAYMENTS | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 3,087.77 | 56870 | .00 | 0 | |
| 100-1650000 | PREPAYMENTS | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 140.90 | 56870 | .00 | 0 | |
| 100-1650000 | PREPAYMENTS | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 1,237.48 | 56870 | .00 | 0 | |
| 100-1650000 | PREPAYMENTS | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 315.62 | 56870 | .00 | 0 | |
| 100-1650000 | PREPAYMENTS | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 563.60 | 56870 | .00 | 0 | |
| Total 1001650000: | | | | | | | 5,578.44 | | .00 | | |
| 100-2127500 | REIMBURSABLE DEV COSTS | 1885 | CONSIGNY LAW FIRM SC | ATTY FEES-COMMUNITY DEVELOPMENT - REIMBURSABLE DEV COSTS | 65041 | 03/12/2026 | 192.50 | 56871 | .00 | 0 | |
| Total 1002127500: | | | | | | | 192.50 | | .00 | | |
| 100-2131100 | FEDERAL W/H TAX DEDUCTIO | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT FEDERAL WITHHOLDING TAX Pay Period: 03/06/2026 | PR0306261 | 03/16/2026 | 12,137.90 | 2421 | .00 | 0 | |
| 100-2131100 | FEDERAL W/H TAX DEDUCTIO | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT FEDERAL WITHHOLDING TAX Pay Period: 02/20/2026 | PR0220261 | 03/03/2026 | 11,312.14 | 2398 | .00 | 0 | |
| 100-2131100 | FEDERAL W/H TAX DEDUCTIO | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT FEDERAL WITHHOLDING TAX Pay Period: 03/20/2026 | PR0320261 | 03/30/2026 | 11,491.99 | 2427 | .00 | 0 | |
| Total 1002131100: | | | | | | | 34,942.03 | | .00 | | |
| 100-2131200 | STATE W/H TAX DEDUCTION | 5550 | WI DEPT OF REVENUE-EF | SWT STATE WITHHOLDING TAX Pay Period: 02/20/2026 | PR0220261 | 03/03/2026 | 5,451.10 | 2397 | .00 | 0 | |
| 100-2131200 | STATE W/H TAX DEDUCTION | 5550 | WI DEPT OF REVENUE-EF | SWT STATE WITHHOLDING TAX Pay Period: 03/06/2026 | PR0306261 | 03/16/2026 | 5,686.91 | 2420 | .00 | 0 | |
| 100-2131200 | STATE W/H TAX DEDUCTION | 5550 | WI DEPT OF REVENUE-EF | SWT STATE WITHHOLDING TAX Pay Period: 03/20/2026 | PR0320261 | 03/30/2026 | 5,559.88 | 2426 | .00 | 0 | |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
|-----------------------|-----------------------------|------------------|-------------------|--|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| Total 1002131200: | | | | | | | 16,697.89 | | .00 | | |
| 100-2132110 | HEALTH INSURANCE | 1997 WI | DEPT-EMPLOYEE TRU | HEALTH INS ADJUSTMENT | PR0306251 | 03/19/2026 | 178.51 | 2013310 | .00 | 0 | |
| 100-2132110 | HEALTH INSURANCE | 1997 WI | DEPT-EMPLOYEE TRU | HEALTH INS DED/EXP HEALTH INS - SINGLE (PRE TAX) Pay Period: 03/06/2026 | PR0306261 | 03/19/2026 | 6,279.26 | 2013310 | .00 | 0 | |
| 100-2132110 | HEALTH INSURANCE | 1997 WI | DEPT-EMPLOYEE TRU | HEALTH INS DED/EXP HEALTH INS - FAMILY (PRE TAX) Pay Period: 03/06/2026 | PR0306261 | 03/19/2026 | 1,489.68 | 2013310 | .00 | 0 | |
| 100-2132110 | HEALTH INSURANCE | 1997 WI | DEPT-EMPLOYEE TRU | HEALTH INS DED/EXP HEALTH INS - FAMILY (PRE TAX) Pay Period: 03/06/2026 | PR0306261 | 03/19/2026 | 32,653.91 | 2013310 | .00 | 0 | |
| 100-2132110 | HEALTH INSURANCE | 1997 WI | DEPT-EMPLOYEE TRU | HEALTH INS DED/EXP RETIREE HEALTH CARE PAYMENTS Pay Period: 03/06/2026 | PR0306261 | 03/19/2026 | 3,575.64 | 2013310 | .00 | 0 | |
| 100-2132110 | HEALTH INSURANCE | 1997 WI | DEPT-EMPLOYEE TRU | HEALTH INS DED/EXP HEALTH INS - SINGLE (PRE TAX) Pay Period: 02/20/2026 | PR0220261 | 03/19/2026 | 6,279.26 | 2013310 | .00 | 0 | |
| 100-2132110 | HEALTH INSURANCE | 1997 WI | DEPT-EMPLOYEE TRU | HEALTH INS DED/EXP HEALTH INS - FAMILY (PRE TAX) Pay Period: 02/20/2026 | PR0220261 | 03/19/2026 | 29,193.00 | 2013310 | .00 | 0 | |
| 100-2132110 | HEALTH INSURANCE | 1997 WI | DEPT-EMPLOYEE TRU | HEALTH INS DED/EXP HEALTH INS - FAMILY (PRE TAX)2 Pay Period: 02/20/2026 | PR0220261 | 03/19/2026 | 1,489.66 | 2013310 | .00 | 0 | |
| 100-2132110 | HEALTH INSURANCE | 1997 WI | DEPT-EMPLOYEE TRU | HEALTH INS DED/EXP HEALTH INS - FAMILY (PRE TAX)2 Pay Period: 02/20/2026 | PR0220261 | 03/19/2026 | 3,460.88 | 2013310 | .00 | 0 | |
| Total 1002132110: | | | | | | | 84,599.80 | | .00 | | |
| 100-2132120 | DENTAL INSURANCE | 1998 DELTA | DENTAL OF WISCO | DENTAL INS DED/EXP DENTAL INSURANCE Employer Pay Period: 03/06/2026 | PR0306261 | 03/19/2026 | 4,227.79 | 56911 | .00 | 0 | |
| Total 1002132120: | | | | | | | 4,227.79 | | .00 | | |
| 100-2132121 | VISION INSURANCE | 1998 DELTA | DENTAL OF WISCO | VISION INS/EXP VISION INSURANCE Pay Period: 03/06/2026 | PR0306261 | 03/19/2026 | 258.72 | 56911 | .00 | 0 | |
| Total 1002132121: | | | | | | | 258.72 | | .00 | | |
| 100-2132130 | RETIREMENT PAYABLE | 5610 WISCONSIN | RETIREMENT | WIS RETIRE EXP WRS GENERAL Pay Period: 02/06/2026 | PR0206260 | 03/19/2026 | 6,233.83 | 2013312 | .00 | 0 | |
| 100-2132130 | RETIREMENT PAYABLE | 5610 WISCONSIN | RETIREMENT | WIS RETIRE EXP WRS GENERAL Pay Period: 02/06/2026 | PR0206260 | 03/19/2026 | 6,233.83 | 2013312 | .00 | 0 | |
| 100-2132130 | RETIREMENT PAYABLE | 5610 WISCONSIN | RETIREMENT | WIS RETIRE EXP WRS PROTECTED UNION Pay Period: 02/06/2026 | PR0206260 | 03/19/2026 | 2,598.37 | 2013312 | .00 | 0 | |
| 100-2132130 | RETIREMENT PAYABLE | 5610 WISCONSIN | RETIREMENT | WIS RETIRE EXP WRS PROTECTED UNION Pay Period: 02/06/2026 | PR0206260 | 03/19/2026 | 5,341.09 | 2013312 | .00 | 0 | |
| 100-2132130 | RETIREMENT PAYABLE | 5610 WISCONSIN | RETIREMENT | WIS RETIRE EXP WRS ELECTED Pay | | | | | | | |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
|-----------------------|-----------------------------|------------------|-------------------------|--|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| | | | | Period: 02/06/2026 | PR0206260 | 03/19/2026 | 76.91 | 2013312 | .00 | 0 | |
| 100-2132130 | RETIREMENT PAYABLE | 5610 | WISCONSIN RETIREMENT | WIS RETIRE EXP WRS ELECTED Pay Period: 02/06/2026 | PR0206260 | 03/19/2026 | 76.91 | 2013312 | .00 | 0 | |
| 100-2132130 | RETIREMENT PAYABLE | 5610 | WISCONSIN RETIREMENT | WIS RETIRE EXP WRS GENERAL Pay Period: 02/20/2026 | PR0220260 | 03/19/2026 | 5,979.17 | 2013312 | .00 | 0 | |
| 100-2132130 | RETIREMENT PAYABLE | 5610 | WISCONSIN RETIREMENT | WIS RETIRE EXP WRS GENERAL Pay Period: 02/20/2026 | PR0220260 | 03/19/2026 | 5,979.17 | 2013312 | .00 | 0 | |
| 100-2132130 | RETIREMENT PAYABLE | 5610 | WISCONSIN RETIREMENT | WIS RETIRE EXP WRS PROTECTED UNION Pay Period: 02/20/2026 | PR0220260 | 03/19/2026 | 2,679.96 | 2013312 | .00 | 0 | |
| 100-2132130 | RETIREMENT PAYABLE | 5610 | WISCONSIN RETIREMENT | WIS RETIRE EXP WRS PROTECTED UNION Pay Period: 02/20/2026 | PR0220260 | 03/19/2026 | 5,508.79 | 2013312 | .00 | 0 | |
| 100-2132130 | RETIREMENT PAYABLE | 5610 | WISCONSIN RETIREMENT | OVER/UNDER BALANCE | PR0220260 | 03/19/2026 | 231.91 | 2013312 | .00 | 0 | |
| Total 1002132130: | | | | | | | 40,939.94 | | .00 | | |
| 100-2133100 | FICA DEDUCTIONS | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT SOCIAL SECURITY Pay Period: 03/06/2026 | PR0306261 | 03/16/2026 | 8,665.67 | 2421 | .00 | 0 | |
| 100-2133100 | FICA DEDUCTIONS | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT SOCIAL SECURITY Pay Period: 03/06/2026 | PR0306261 | 03/16/2026 | 7,181.11 | 2421 | .00 | 0 | |
| 100-2133100 | FICA DEDUCTIONS | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT MEDICARE Pay Period: 03/06/2026 | PR0306261 | 03/16/2026 | 1,679.45 | 2421 | .00 | 0 | |
| 100-2133100 | FICA DEDUCTIONS | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT MEDICARE Pay Period: 03/06/2026 | PR0306261 | 03/16/2026 | 1,679.45 | 2421 | .00 | 0 | |
| 100-2133100 | FICA DEDUCTIONS | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT SOCIAL SECURITY Pay Period: 02/20/2026 | PR0220261 | 03/03/2026 | 8,154.53 | 2398 | .00 | 0 | |
| 100-2133100 | FICA DEDUCTIONS | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT SOCIAL SECURITY Pay Period: 02/20/2026 | PR0220261 | 03/03/2026 | 6,860.09 | 2398 | .00 | 0 | |
| 100-2133100 | FICA DEDUCTIONS | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT MEDICARE Pay Period: 02/20/2026 | PR0220261 | 03/03/2026 | 1,604.35 | 2398 | .00 | 0 | |
| 100-2133100 | FICA DEDUCTIONS | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT MEDICARE Pay Period: 02/20/2026 | PR0220261 | 03/03/2026 | 1,604.35 | 2398 | .00 | 0 | |
| 100-2133100 | FICA DEDUCTIONS | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT SOCIAL SECURITY Pay Period: 03/20/2026 | PR0320261 | 03/30/2026 | 8,320.58 | 2427 | .00 | 0 | |
| 100-2133100 | FICA DEDUCTIONS | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT SOCIAL SECURITY Pay Period: 03/20/2026 | PR0320261 | 03/30/2026 | 6,980.89 | 2427 | .00 | 0 | |
| 100-2133100 | FICA DEDUCTIONS | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT MEDICARE Pay Period: 03/20/2026 | PR0320261 | 03/30/2026 | 1,632.60 | 2427 | .00 | 0 | |
| 100-2133100 | FICA DEDUCTIONS | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT MEDICARE Pay Period: 03/20/2026 | PR0320261 | 03/30/2026 | 1,632.60 | 2427 | .00 | 0 | |
| Total 1002133100: | | | | | | | 55,995.67 | | .00 | | |
| 100-2134300 | LIFE INS DEDUCTION | 3515 | SECURIAN FINANCIAL GR | ADJUSTMENT | PR0306253 | 03/19/2026 | 18.48 | 56935 | .00 | 0 | |
| 100-2134300 | LIFE INS DEDUCTION | 3515 | SECURIAN FINANCIAL GR | ADJUSTMENT ROUNDING | PR0306253 | 03/19/2026 | .01 | 56935 | .00 | 0 | |
| 100-2134300 | LIFE INS DEDUCTION | 3515 | SECURIAN FINANCIAL GR | LIFE INS DED/EXP LIFE INSURANCE Pay Period: 03/06/2026 | PR0306263 | 03/19/2026 | 1,002.10 | 56935 | .00 | 0 | |
| 100-2134300 | LIFE INS DEDUCTION | 3515 | SECURIAN FINANCIAL GR | LIFE INS DED/EXP LIFE INSURANCE Pay Period: 03/06/2026 | PR0306263 | 03/19/2026 | 537.74 | 56935 | .00 | 0 | |
| Total 1002134300: | | | | | | | 1,521.35 | | .00 | | |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
|-----------------------|-----------------------------|------------------|-------------------------|---|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| 100-2136100 | UNION DUES DEDUCTIONS | 5603 | WI PROFESSIONAL POLIC | UNION DUES POLICE UNION DUES- POLICE Pay Period: 03/06/2026 | PR0306261 | 03/19/2026 | 376.00 | 56945 | .00 | 0 | |
| Total 1002136100: | | | | | | | 376.00 | | .00 | | |
| 100-2137000 | PAYROLL DEDUCTION MISC | 5708 | WI SCTF | CHILD SUPPORT DED CHILD SUPPORT Pay Period: 02/20/2026 | PR0220262 | 03/05/2026 | 291.13 | 56860 | .00 | 0 | |
| 100-2137000 | PAYROLL DEDUCTION MISC | 5708 | WI SCTF | CHILD SUPPORT DED CHILD SUPPORT Pay Period: 03/20/2026 | PR0320262 | 03/26/2026 | 291.13 | 56981 | .00 | 0 | |
| 100-2137000 | PAYROLL DEDUCTION MISC | 5708 | WI SCTF | CHILD SUPPORT DED CHILD SUPPORT Pay Period: 03/06/2026 | PR0306262 | 03/19/2026 | 291.13 | 56948 | .00 | 0 | |
| 100-2137000 | PAYROLL DEDUCTION MISC | 923144 | EXPERTPAY | 0007765751 RETURN PENTALY FEE | 614-378-816 | 03/19/2026 | 20.00 | 56913 | .00 | 0 | |
| Total 1002137000: | | | | | | | 893.39 | | .00 | | |
| 100-2138000 | ICMA RETIREMENT CORP DEF | 2849 | SECURITY BENEFIT LIFE I | DEF COMP-SBG DEFERRED COMP - SBG-% OF AMT Pay Period: 03/06/2026 | PR0306261 | 03/12/2026 | 1,175.57 | 2417 | .00 | 0 | |
| 100-2138000 | ICMA RETIREMENT CORP DEF | 2849 | SECURITY BENEFIT | POLICE/VIBA DEFERRED - SBG - AMOUNT Pay Period: 03/20/2026 | PR0320260 | 03/25/2026 | 450.00 | 2425 | .00 | 0 | |
| 100-2138000 | ICMA RETIREMENT CORP DEF | 2849 | SECURITY BENEFIT LIFE I | DEF COMP-SBG DEFERRED COMP - SBG-% OF AMT Pay Period: 03/20/2026 | PR0320261 | 03/25/2026 | 1,175.57 | 2424 | .00 | 0 | |
| 100-2138000 | ICMA RETIREMENT CORP DEF | 2855 | MISSION SQUARE RETIRE | DEF COMP DED DEFERRED COMP - ICMA - AMOUNT Pay Period: 03/20/2026 | PR0320261 | 03/26/2026 | 250.00 | 56968 | .00 | 0 | |
| 100-2138000 | ICMA RETIREMENT CORP DEF | 2855 | MISSION SQUARE RETIRE | DEF COMP DED DEFERRED COMP - ICMA - AMOUNT Pay Period: 03/06/2026 | PR0306261 | 03/19/2026 | 250.00 | 56923 | .00 | 0 | |
| Total 1002138000: | | | | | | | 3,301.14 | | .00 | | |
| 100-2140000 | AFLAC ACC INS DEDUCTION | 1065 | AFLAC | ACC/MED/CCARE DED AFLAC ACCIDENT INSURANCE Pay Period: 03/20/2026 | PR0320261 | 03/26/2026 | 12.42 | 2013314 | .00 | 0 | |
| 100-2140000 | AFLAC ACC INS DEDUCTION | 1065 | AFLAC | ACC/MED/CCARE DED AFLAC ACCIDENT INSURANCE Pay Period: 03/06/2026 | PR0306261 | 03/26/2026 | 12.42 | 2013314 | .00 | 0 | |
| Total 1002140000: | | | | | | | 24.84 | | .00 | | |
| 100-2141000 | AFLAC MED INS DEDUCTIONS | 1065 | AFLAC | ACC/MED/CCARE DED AFLAC Pay Period: 03/20/2026 | PR0320261 | 03/26/2026 | 28.27 | 2013314 | .00 | 0 | |
| 100-2141000 | AFLAC MED INS DEDUCTIONS | 1065 | AFLAC | ACC/MED/CCARE DED AFLAC MEDICAL Pay Period: 03/06/2026 | PR0306261 | 03/26/2026 | 28.28 | 2013314 | .00 | 0 | |
| Total 1002141000: | | | | | | | 56.55 | | .00 | | |
| 100-45110-520 | COURT PENALTIES & COSTS | 4700 | ST OF WIS CONTROLLER' | COURT FINES/ASSESS-FEB | 2026-02 | 03/12/2026 | 724.53 | 56895 | .00 | 0 | |

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|--------------------|--------------------------|---------------|----------------------|--|----------------|------------------|--------------|--------------|----------------|--------------|------------|
| Total 10045110520: | | | | | | | 724.53 | | .00 | | |
| 100-51010-300 | COUNCIL EXPENSES & SUPPL | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - COUNCIL | IN15500051 | 03/26/2026 | 18.53 | 56962 | .00 | 0 | |
| 100-51010-300 | COUNCIL EXPENSES & SUPPL | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - COUNCIL | IN15538077 | 03/19/2026 | 9.79 | 56918 | .00 | 0 | |
| 100-51010-300 | COUNCIL EXPENSES & SUPPL | 9017 | US BANK | APPLE BUSINESS MANAGER & BUSINESS ESSENTIALS MDM | 6123-246921 | 03/26/2026 | 10.33 | 2013313 | .00 | 0 | |
| 100-51010-300 | COUNCIL EXPENSES & SUPPL | 1730 | CHARTER COMMUNICATI | M365 ACCOUNT - COUNCIL | 2336729010 | 03/19/2026 | 82.19 | 56906 | .00 | 0 | |
| 100-51010-300 | COUNCIL EXPENSES & SUPPL | 1850 | COMPUTER KNOW HOW L | BDR BACKUP SYSTEM-COUNCIL | BDR-0326 | 03/19/2026 | 33.74 | 56908 | .00 | 0 | |
| 100-51010-300 | COUNCIL EXPENSES & SUPPL | 1850 | COMPUTER KNOW HOW L | MICROSOFT 365 - COUNCIL | BDR-0326 | 03/19/2026 | 180.90 | 56908 | .00 | 0 | |
| Total 10051010300: | | | | | | | 335.48 | | .00 | | |
| 100-51010-330 | COUNCIL & COMM PROF DEV | 2239 | CREEKSIDE PLACE INC | ROOM RENTAL-COH | 180592 | 03/12/2026 | 336.00 | 56875 | .00 | 0 | |
| Total 10051010330: | | | | | | | 336.00 | | .00 | | |
| 100-51020-300 | MAYOR EXPENSES | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - MAYOR | IN15500051 | 03/26/2026 | 1.23 | 56962 | .00 | 0 | |
| 100-51020-300 | MAYOR EXPENSES | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - MAYOR | IN15538077 | 03/19/2026 | .65 | 56918 | .00 | 0 | |
| 100-51020-300 | MAYOR EXPENSES | 9017 | US BANK | APPLE BUSINESS MANAGER & BUSINESS ESSENTIALS MDM | 6123-246921 | 03/26/2026 | 1.72 | 2013313 | .00 | 0 | |
| 100-51020-300 | MAYOR EXPENSES | 1730 | CHARTER COMMUNICATI | M365 ACCOUNTS - MAYOR | 2336729010 | 03/19/2026 | 13.70 | 56906 | .00 | 0 | |
| 100-51020-300 | MAYOR EXPENSES | 1850 | COMPUTER KNOW HOW L | BDR BACKUP SYSTEM-MAYOR | BDR-0326 | 03/19/2026 | 5.62 | 56908 | .00 | 0 | |
| 100-51020-300 | MAYOR EXPENSES | 1850 | COMPUTER KNOW HOW L | MICROSOFT 365 - MAYOR | BDR-0326 | 03/19/2026 | 30.15 | 56908 | .00 | 0 | |
| Total 10051020300: | | | | | | | 53.07 | | .00 | | |
| 100-51030-281 | MUNI COURT FINES/ASSESS | 4320 | ROCK COUNTY TREASUR | COURT FINES/ASSESS-FEB | 2026-02 CO | 03/12/2026 | 171.40 | 56892 | .00 | 0 | |
| 100-51030-281 | MUNI COURT FINES/ASSESS | 922876 | AUSTIN T CULBERTSON | RESTITUTION FROM 2015 | 2026 REFUN | 03/12/2026 | 3.00 | 56866 | .00 | 0 | |
| 100-51030-281 | MUNI COURT FINES/ASSESS | 922876 | ABIGAIL DANZ | REFUND - OVERPAYMENT | 2026 REFUN | 03/12/2026 | 126.00 | 56864 | .00 | 0 | |
| Total 10051030281: | | | | | | | 300.40 | | .00 | | |
| 100-51030-300 | MUNICIPAL COURT EXPENSE | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - MUNICIPAL COURT | IN15500051 | 03/26/2026 | 1.16 | 56962 | .00 | 0 | |
| 100-51030-300 | MUNICIPAL COURT EXPENSE | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - MUNICIPAL COURT | IN15538077 | 03/19/2026 | .62 | 56918 | .00 | 0 | |
| 100-51030-300 | MUNICIPAL COURT EXPENSE | 5705 | WISCONSIN SUPREME CO | CONTINUING EDUC 1/1/2026 TO 4/30/2027 | 680-0000001 | 03/19/2026 | 800.00 | 56947 | .00 | 0 | |
| 100-51030-300 | MUNICIPAL COURT EXPENSE | 9017 | US BANK | ZOOM. US | 6004-240113 | 03/26/2026 | 15.99 | 2013313 | .00 | 0 | |
| 100-51030-300 | MUNICIPAL COURT EXPENSE | 9017 | US BANK | APPLE BUSINESS MANAGER & BUSINESS ESSENTIALS MDM | 6123-246921 | 03/26/2026 | 1.72 | 2013313 | .00 | 0 | |
| 100-51030-300 | MUNICIPAL COURT EXPENSE | 1730 | CHARTER COMMUNICATI | M365 ACCOUNTS - COURT | 2336729010 | 03/19/2026 | 13.70 | 56906 | .00 | 0 | |
| 100-51030-300 | MUNICIPAL COURT EXPENSE | 1850 | COMPUTER KNOW HOW L | BDR BACKUP SYSTEM-COURT | BDR-0326 | 03/19/2026 | 5.62 | 56908 | .00 | 0 | |
| 100-51030-300 | MUNICIPAL COURT EXPENSE | 1850 | COMPUTER KNOW HOW L | MICROSOFT 365 - COURT | BDR-0326 | 03/19/2026 | 30.15 | 56908 | .00 | 0 | |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
|-----------------------|-----------------------------|------------------|----------------------|--|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| 100-51030-300 | MUNICIPAL COURT EXPENSE | 1090 | AT&T | MONTHLY AT&T CHARGES | 6088822281. | 03/19/2026 | 27.32 | 56901 | .00 | 0 | |
| Total 10051030300: | | | | | | | 896.28 | | .00 | | |
| 100-51030-511 | MUNI COURT VEHICLE INSUR | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 45.80 | 56870 | .00 | 0 | |
| Total 10051030511: | | | | | | | 45.80 | | .00 | | |
| 100-51030-512 | MUNI COURT WORKERS COM | 1870 | COMMUNITY INSURANCE | WORKERS' COMPENSATION | 21036 | 03/12/2026 | 17.16 | 56869 | .00 | 0 | |
| Total 10051030512: | | | | | | | 17.16 | | .00 | | |
| 100-51040-210 | LEGAL SERVICES | 1885 | CONSIGNY LAW FIRM SC | ATTY FEES-COMMON COUNCIL | 65041 | 03/12/2026 | 500.00 | 56871 | .00 | 0 | |
| 100-51040-210 | LEGAL SERVICES | 1885 | CONSIGNY LAW FIRM SC | ATTY FEES-GENERAL FUND | 65041 | 03/12/2026 | 1,016.50 | 56871 | .00 | 0 | |
| Total 10051040210: | | | | | | | 1,516.50 | | .00 | | |
| 100-51040-215 | LEGAL SERVICES MUNI COUR | 1885 | CONSIGNY LAW FIRM SC | ATTY FEES-MUNI COURT - MDK | 65057 | 03/12/2026 | 2,184.00 | 56871 | .00 | 0 | |
| Total 10051040215: | | | | | | | 2,184.00 | | .00 | | |
| 100-51090-210 | ACCOUNTING/AUDITING | 2938 | JOHNSON BLOCK & COMP | AUDITING SERVICES-GENERAL | 534912 | 03/26/2026 | 4,000.00 | 56967 | .00 | 0 | |
| 100-51090-210 | ACCOUNTING/AUDITING | 2938 | JOHNSON BLOCK & COMP | AUDITING SERVICES-ELECTRIC | 534912 | 03/26/2026 | 1,500.00 | 56967 | .00 | 0 | |
| 100-51090-210 | ACCOUNTING/AUDITING | 2938 | JOHNSON BLOCK & COMP | AUDITING SERVICES-WATER | 534912 | 03/26/2026 | 1,500.00 | 56967 | .00 | 0 | |
| 100-51090-210 | ACCOUNTING/AUDITING | 2938 | JOHNSON BLOCK & COMP | AUDITING SERVICES-SEWER | 534912 | 03/26/2026 | 1,000.00 | 56967 | .00 | 0 | |
| Total 10051090210: | | | | | | | 8,000.00 | | .00 | | |
| 100-51100-210 | ASSESSOR SERVICES | 1220 | ASSOCIATED APPRAISAL | PROFESSIONAL SERVICES-APR | 185563 | 03/26/2026 | 1,808.33 | 56951 | .00 | 0 | |
| 100-51100-210 | ASSESSOR SERVICES | 1220 | ASSOCIATED APPRAISAL | PROFESSIONAL SERVICES-APR | 185563 | 03/26/2026 | 53.26 | 56951 | .00 | 0 | |
| Total 10051100210: | | | | | | | 1,861.59 | | .00 | | |
| 100-51100-310 | ASSESSOR SUPPLIES | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - ASSESSOR | IN15500051 | 03/26/2026 | 3.59 | 56962 | .00 | 0 | |
| 100-51100-310 | ASSESSOR SUPPLIES | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - ASSESSOR | IN15538077 | 03/19/2026 | 1.90 | 56918 | .00 | 0 | |
| Total 10051100310: | | | | | | | 5.49 | | .00 | | |
| 100-51110-290 | FINANCE PUBLISHING CONTR | 922873 | APG OF SOUTHERN WISC | PLAN COMMISSION LAND DIVISION, CONDITIONAL USE, REZONING | 404170 | 03/05/2026 | 23.49 | 56821 | .00 | 0 | |
| 100-51110-290 | FINANCE PUBLISHING CONTR | 922873 | APG OF SOUTHERN WISC | SUBSTATION CONSTRUCTION BIDS | 405538 | 03/26/2026 | 79.48 | 56950 | .00 | 0 | |
| 100-51110-290 | FINANCE PUBLISHING CONTR | 922873 | APG OF SOUTHERN WISC | 2026 STREET & UTILITY | | | | | | | |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
|-----------------------|-----------------------------|------------------|-----------------------|--|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| | | | | IMPROVEMENTS - LONGFIELD STREET | 405990 | 03/26/2026 | 152.97 | 56950 | .00 | 0 | |
| 100-51110-290 | FINANCE PUBLISHING CONTR | 922873 | APG OF SOUTHERN WISC | CITY OF EVANSVILLE & TOWN OF PORTER JOIN PUBLIC HEARING BOUNDARY AGREEMENT | 406034 | 03/26/2026 | 5.44 | 56950 | .00 | 0 | |
| 100-51110-290 | FINANCE PUBLISHING CONTR | 922951 | ROCK VALLEY PUBLISHIN | 2026 STREET & UTILITY IMPROVEMENTS - LONGFIELD STREET | 483515 | 03/26/2026 | 127.23 | 56975 | .00 | 0 | |
| 100-51110-290 | FINANCE PUBLISHING CONTR | 922951 | ROCK VALLEY PUBLISHIN | PUBLIC HEARING WITH TOWN OF PORTER | 483542 | 03/26/2026 | 9.58 | 56975 | .00 | 0 | |
| 100-51110-290 | FINANCE PUBLISHING CONTR | 922951 | ROCK VALLEY PUBLISHIN | VOTING BY ABSENTEE BALLOT | 483586 | 03/26/2026 | 72.53 | 56975 | .00 | 0 | |
| Total 10051110290: | | | | | | | 470.72 | | .00 | | |
| 100-51110-300 | FINANCE ADMIN EXPENSE | 923066 | THOMPSON SAFETY LLC | FIRE EXTINGUISHER ANNUAL MAINT | MKEINU000 | 03/19/2026 | 76.93 | 56939 | .00 | 0 | |
| Total 10051110300: | | | | | | | 76.93 | | .00 | | |
| 100-51110-310 | FINANCE OFFICE SUPPLIES & | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - FINANCE OFFICE | IN15500051 | 03/26/2026 | 27.49 | 56962 | .00 | 0 | |
| 100-51110-310 | FINANCE OFFICE SUPPLIES & | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - FINANCE OFFICE | IN15538077 | 03/19/2026 | 14.52 | 56918 | .00 | 0 | |
| 100-51110-310 | FINANCE OFFICE SUPPLIES & | 9017 | US BANK | COFFEE, AIR FRESHENERS, K-KUPS, WATER TANK & SIGN HOLDER | 0981-240113 | 03/26/2026 | 117.89 | 2013313 | .00 | 0 | |
| 100-51110-310 | FINANCE OFFICE SUPPLIES & | 9017 | US BANK | BOUNCIE - VEHICLE DIAGNOSTIC FEE | 6123-240113 | 03/26/2026 | 9.65 | 2013313 | .00 | 0 | |
| 100-51110-310 | FINANCE OFFICE SUPPLIES & | 9017 | US BANK | LIGHT BULBS X 6 | 6123-246921 | 03/26/2026 | 52.26 | 2013313 | .00 | 0 | |
| 100-51110-310 | FINANCE OFFICE SUPPLIES & | 9017 | US BANK | CITY HALL FITLER | 6123-246921 | 03/26/2026 | 159.99 | 2013313 | .00 | 0 | |
| 100-51110-310 | FINANCE OFFICE SUPPLIES & | 9017 | US BANK | FUEL FOR CITY CAR | 6123-249430 | 03/26/2026 | 22.72 | 2013313 | .00 | 0 | |
| 100-51110-310 | FINANCE OFFICE SUPPLIES & | 9136 | EVANSVILLE FORD LLC | BUILDING INSPECTOR CAR BATTERY ISSUES | 6092530 | 03/05/2026 | 58.13 | 56833 | .00 | 0 | |
| 100-51110-310 | FINANCE OFFICE SUPPLIES & | 922006 | MELANIE CRANS | LINKED-IN JOB AD FOR CITY TREASURER | 2026-01 | 03/05/2026 | 391.44 | 56848 | .00 | 0 | |
| Total 10051110310: | | | | | | | 854.09 | | .00 | | |
| 100-51110-330 | FINANCE PROFESSIONAL DE | 9017 | US BANK | KALAHARI RESORT - EHLERS CONFERENCE | 6887-243254 | 03/26/2026 | 141.30 | 2013313 | .00 | 0 | |
| 100-51110-330 | FINANCE PROFESSIONAL DE | 9017 | US BANK | KALAHARI RESTAURANT | 6887-243254 | 03/26/2026 | 114.04 | 2013313 | .00 | 0 | |
| 100-51110-330 | FINANCE PROFESSIONAL DE | 9017 | US BANK | KALAHARI RESORT - EHLERS CONFERENCE | 6887-743254 | 03/26/2026 | 149.40 | 2013313 | .00 | 0 | |
| 100-51110-330 | FINANCE PROFESSIONAL DE | 9017 | US BANK | EHLERS LODGIN X 2 | 6123-243254 | 03/26/2026 | 160.00 | 2013313 | .00 | 0 | |
| 100-51110-330 | FINANCE PROFESSIONAL DE | 9017 | US BANK | EHLERS MEALS | 6123-243254 | 03/26/2026 | 25.28 | 2013313 | .00 | 0 | |
| 100-51110-330 | FINANCE PROFESSIONAL DE | 9017 | US BANK | EHLERS MEALS X 3 | 6123-243254 | 03/26/2026 | 73.92 | 2013313 | .00 | 0 | |
| 100-51110-330 | FINANCE PROFESSIONAL DE | 9017 | US BANK | WCMA MEMBERSHIP | 6123-244356 | 03/26/2026 | 231.75 | 2013313 | .00 | 0 | |
| 100-51110-330 | FINANCE PROFESSIONAL DE | 9017 | US BANK | APPA TRANSPORTATION X3 | 6123-246921 | 03/26/2026 | 35.94 | 2013313 | .00 | 0 | |
| 100-51110-330 | FINANCE PROFESSIONAL DE | 9017 | US BANK | APPA MEALS X 3 | 6123-246921 | 03/26/2026 | 114.80 | 2013313 | .00 | 0 | |
| 100-51110-330 | FINANCE PROFESSIONAL DE | 9017 | US BANK | APPA MEAL | 6123-246921 | 03/26/2026 | 17.99 | 2013313 | .00 | 0 | |
| 100-51110-330 | FINANCE PROFESSIONAL DE | 9017 | US BANK | WCMA CONFERENCE | 6123-249404 | 03/26/2026 | 215.00 | 2013313 | .00 | 0 | |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
|-----------------------|-----------------------------|------------------|----------------------|---|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| Total 10051110330: | | | | | | | 980.62 | | .00 | | |
| 100-51110-361 | FINANCE COMMUNICATIONS | 1240 | THRYV | ADVERTISING/WHITE PAGES-CITY HALL | 800370190-0 | 03/19/2026 | 30.95 | 56940 | .00 | 0 | |
| 100-51110-361 | FINANCE COMMUNICATIONS | 9017 | US BANK | APPLE BUSINESS MANAGER & BUSINESS ESSENTIALS MDM | 6123-246921 | 03/26/2026 | 7.75 | 2013313 | .00 | 0 | |
| 100-51110-361 | FINANCE COMMUNICATIONS | 9017 | US BANK | ROUNDING ISSUES | 6123-246921 | 03/26/2026 | .01 | 2013313 | .00 | 0 | |
| 100-51110-361 | FINANCE COMMUNICATIONS | 1730 | CHARTER COMMUNICATI | M365 ACCOUNTS - FINANCE | 2336729010 | 03/19/2026 | 61.63 | 56906 | .00 | 0 | |
| 100-51110-361 | FINANCE COMMUNICATIONS | 1850 | COMPUTER KNOW HOW L | BDR BACKUP SYSTEM-FINANCE | BDR-0326 | 03/19/2026 | 25.30 | 56908 | .00 | 0 | |
| 100-51110-361 | FINANCE COMMUNICATIONS | 5035 | U S CELLULAR | MONTHLY CELL PHONE SERVICE | 0793639451 | 03/19/2026 | 92.46 | 56941 | .00 | 0 | |
| 100-51110-361 | FINANCE COMMUNICATIONS | 7605 | GREATAMERICA FINANCI | FINANCE | 41318080 | 03/05/2026 | 223.15 | 56840 | .00 | 0 | |
| Total 10051110361: | | | | | | | 441.25 | | .00 | | |
| 100-51110-512 | FINANCE WORK COMP INS | 1870 | COMMUNITY INSURANCE | WORKERS' COMPENSATION | 21036 | 03/12/2026 | 125.45 | 56869 | .00 | 0 | |
| Total 10051110512: | | | | | | | 125.45 | | .00 | | |
| 100-51120-355 | MUNICIPAL BUILDINGS | 1230 | VESTIS | MAT NYLON/RUBBER, FIRST AID SERVICE, SERVICE CHARGE - CITY HALL | 6140770891 | 03/05/2026 | 52.47 | 56856 | .00 | 0 | |
| 100-51120-355 | MUNICIPAL BUILDINGS | 1230 | VESTIS | MAT NYLON/RUBBER, FIRST AID SERVICE, SERVICE CHARGE - CITY HALL | 6140774933 | 03/19/2026 | 52.47 | 56943 | .00 | 0 | |
| 100-51120-355 | MUNICIPAL BUILDINGS | 1230 | VESTIS | MAT NYLON/RUBBER, FIRST AID SERVICE, SERVICE CHARGE - CITY HALL | 6140779018 | 03/26/2026 | 53.89 | 56978 | .00 | 0 | |
| 100-51120-355 | MUNICIPAL BUILDINGS | 5160 | CITY OF EVANSVILLE | City Hall - W & L Bill | 2026-03 | 03/13/2026 | 945.64 | 2418 | .00 | 0 | |
| 100-51120-355 | MUNICIPAL BUILDINGS | 5600 | WE ENERGIES | MONTHLY GAS SERVICE-CITY HALL/MUNI COURT | 00002-0226 | 03/05/2026 | 1,049.59 | 56858 | .00 | 0 | |
| 100-51120-355 | MUNICIPAL BUILDINGS | 3955 | PROFESSIONAL PEST CO | MONTHLY PEST CONTROL-CITY HALL | 900754 | 03/19/2026 | 53.00 | 56927 | .00 | 0 | |
| 100-51120-355 | MUNICIPAL BUILDINGS | 1090 | AT&T | MONTHLY AT&T CHARGES | 6088822281. | 03/19/2026 | 27.32 | 56901 | .00 | 0 | |
| 100-51120-355 | MUNICIPAL BUILDINGS | 921619 | GOLZ ELECTRIC | OFFICE LIGHTS REPAIR | 4235 | 03/26/2026 | 120.00 | 56961 | .00 | 0 | |
| Total 10051120355: | | | | | | | 2,354.38 | | .00 | | |
| 100-51140-210 | COMMUNITY WEB PAGE | 1630 | BYTE STUDIOS INC. | HOSTING & SUPPORT | 1910 | 03/05/2026 | 450.00 | 56825 | .00 | 0 | |
| 100-51140-210 | COMMUNITY WEB PAGE | 1630 | BYTE STUDIOS INC. | 1 HOURS MAILCHIMP FORM ISSUE | 1910 | 03/05/2026 | 75.00 | 56825 | .00 | 0 | |
| Total 10051140210: | | | | | | | 525.00 | | .00 | | |
| 100-51140-285 | DOG & CAT EXPENSE | 4320 | ROCK COUNTY TREASUR | DOG LICENSES - FEB | 2026-02 DO | 03/05/2026 | 129.25 | 56851 | .00 | 0 | |
| 100-51140-285 | DOG & CAT EXPENSE | 4259 | HUMANE SOCIETY OF SO | ANIMAL R&B / PICK UP CHARGE | 237 | 03/12/2026 | 325.00 | 56885 | .00 | 0 | |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
|--------------------|--------------------------|---------------|----------------------|--|----------------|------------------|--------------|--------------|----------------|--------------|------------|
| Total 10051140285: | | | | | | | 454.25 | | .00 | | |
| 100-51140-511 | VEHICLE INSURANCE | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 415.44 | 56870 | .00 | 0 | |
| 100-51140-511 | VEHICLE INSURANCE | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 37.63 | 56870 | .00 | 0 | |
| Total 10051140511: | | | | | | | 453.07 | | .00 | | |
| 100-52200-210 | PROFESSIONAL SERVICES | 9017 | US BANK | WI DFI WS2 CFI CC | 1741-247170 | 03/26/2026 | 20.00 | 2013313 | .00 | 0 | |
| 100-52200-210 | PROFESSIONAL SERVICES | 9017 | US BANK | AUTO-OWNERS INSURANCE | 9978-244356 | 03/26/2026 | 60.00 | 2013313 | .00 | 0 | |
| 100-52200-210 | PROFESSIONAL SERVICES | 9017 | US BANK | DOJ EPAY RECORDS CHECK | 9978-247170 | 03/26/2026 | 91.00 | 2013313 | .00 | 0 | |
| 100-52200-210 | PROFESSIONAL SERVICES | 9017 | US BANK | DOJ EPAY RECORDS CHECK | 9978-247170 | 03/26/2026 | 7.00 | 2013313 | .00 | 0 | |
| 100-52200-210 | PROFESSIONAL SERVICES | 9017 | US BANK | DOJ EPAY RECORDS CHECK | 9978-247170 | 03/26/2026 | 7.00 | 2013313 | .00 | 0 | |
| 100-52200-210 | PROFESSIONAL SERVICES | 9017 | US BANK | DOJ EPAY RECORDS CHECK | 9978-247170 | 03/26/2026 | 14.00 | 2013313 | .00 | 0 | |
| 100-52200-210 | PROFESSIONAL SERVICES | 9017 | US BANK | WI DFI WS2 CFI CC | 9978-247170 | 03/26/2026 | 20.00 | 2013313 | .00 | 0 | |
| 100-52200-210 | PROFESSIONAL SERVICES | 9017 | US BANK | NIC*TRAFFICVIOLREGPROG EGOV.COM | 7376-241164 | 03/26/2026 | 15.30 | 2013313 | .00 | 0 | |
| 100-52200-210 | PROFESSIONAL SERVICES | 3780 | PERSONNEL EVALUATION | JV PEP BILLING | 57225 | 03/19/2026 | 50.00 | 56926 | .00 | 0 | |
| 100-52200-210 | PROFESSIONAL SERVICES | 3780 | PERSONNEL EVALUATION | JV PEP RESULT SEARCH-POSITIVE | 57225 | 03/19/2026 | 12.00 | 56926 | .00 | 0 | |
| 100-52200-210 | PROFESSIONAL SERVICES | 9096 | ROCK CO LAW ENFORCE | ANNUAL LAW ENFORCEMENT DUES | 2026-03 | 03/19/2026 | 50.00 | 56931 | .00 | 0 | |
| Total 10052200210: | | | | | | | 346.30 | | .00 | | |
| 100-52200-310 | POLICE OFFICE SUPPLIES | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - POLICE | IN15500051 | 03/26/2026 | 25.38 | 56962 | .00 | 0 | |
| 100-52200-310 | POLICE OFFICE SUPPLIES | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - POLICE | IN15538077 | 03/19/2026 | 13.41 | 56918 | .00 | 0 | |
| 100-52200-310 | POLICE OFFICE SUPPLIES | 9017 | US BANK | ADOBE INC | 1741-247933 | 03/26/2026 | 253.07 | 2013313 | .00 | 0 | |
| 100-52200-310 | POLICE OFFICE SUPPLIES | 9017 | US BANK | ADOBE INC | 1741-247933 | 03/26/2026 | 13.19 | 2013313 | .00 | 0 | |
| 100-52200-310 | POLICE OFFICE SUPPLIES | 9017 | US BANK | AMAZON OFFICE SUPPLIES | 9978-246921 | 03/26/2026 | 121.39 | 2013313 | .00 | 0 | |
| Total 10052200310: | | | | | | | 400.06 | | .00 | | |
| 100-52200-330 | POLICE PROFESSIONAL DEV | 9017 | US BANK | KALAHARI RESORT X 2 | 1741-243254 | 03/26/2026 | 436.00 | 2013313 | .00 | 0 | |
| 100-52200-330 | POLICE PROFESSIONAL DEV | 9017 | US BANK | THEIACP | 9978-240731 | 03/26/2026 | 220.00 | 2013313 | .00 | 0 | |
| 100-52200-330 | POLICE PROFESSIONAL DEV | 9017 | US BANK | KALAHARI RESORT | 9978-243254 | 03/26/2026 | 218.00 | 2013313 | .00 | 0 | |
| 100-52200-330 | POLICE PROFESSIONAL DEV | 9017 | US BANK | PRICELINE AMERICINN | 7376-240362 | 03/26/2026 | 196.38 | 2013313 | .00 | 0 | |
| 100-52200-330 | POLICE PROFESSIONAL DEV | 9017 | US BANK | MCDONALDS | 7376-244273 | 03/26/2026 | 7.68 | 2013313 | .00 | 0 | |
| 100-52200-330 | POLICE PROFESSIONAL DEV | 9017 | US BANK | FESTIVAL FOODS | 7376-244273 | 03/26/2026 | 20.84 | 2013313 | .00 | 0 | |
| 100-52200-330 | POLICE PROFESSIONAL DEV | 9017 | US BANK | BRICKS DOWNTOWN BAR | 7376-246921 | 03/26/2026 | 38.59 | 2013313 | .00 | 0 | |
| 100-52200-330 | POLICE PROFESSIONAL DEV | 9017 | US BANK | CULVERS | 7376-249430 | 03/26/2026 | 54.54 | 2013313 | .00 | 0 | |
| 100-52200-330 | POLICE PROFESSIONAL DEV | 9017 | US BANK | HOLIDAY INN EXPRESS | 7376-249430 | 03/26/2026 | 101.50 | 2013313 | .00 | 0 | |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
|-----------------------|-----------------------------|------------------|----------------------|---|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| 100-52200-330 | POLICE PROFESSIONAL DEV | 9017 | US BANK | HOLIDAY INN EXPRESS | 7376-249430 | 03/26/2026 | 235.98 | 2013313 | .00 | 0 | |
| 100-52200-330 | POLICE PROFESSIONAL DEV | 9017 | US BANK | HOLIDAY INN EXPRESS | 7376-249430 | 03/26/2026 | 227.99 | 2013313 | .00 | 0 | |
| Total 10052200330: | | | | | | | 1,757.50 | | .00 | | |
| 100-52200-340 | POLICE EQUIPMENT | 4845 | AXON ENTERPRISE | TASER 10 HALT CARTRIDGE | INUS427305 | 03/19/2026 | 480.00 | 56902 | .00 | 0 | |
| Total 10052200340: | | | | | | | 480.00 | | .00 | | |
| 100-52200-343 | POLICE VEHICLE FUEL | 9017 | US BANK | BP | 7376-241225 | 03/26/2026 | 26.55 | 2013313 | .00 | 0 | |
| 100-52200-343 | POLICE VEHICLE FUEL | 922831 | CONSUMERS COOP OIL C | POLICE - FUEL | 154789-0226 | 03/19/2026 | 856.75 | 56909 | .00 | 0 | |
| Total 10052200343: | | | | | | | 883.30 | | .00 | | |
| 100-52200-350 | POLICE EQUIP MAINTENANCE | 923066 | THOMPSON SAFETY LLC | 5LB ABC - RECHARGE, FIRE EXTINGUISHER ANNUAL MAINT | MKEINU000 | 03/19/2026 | 453.34 | 56939 | .00 | 0 | |
| 100-52200-350 | POLICE EQUIP MAINTENANCE | 923141 | AUTO SPA CAR WASH | PD-VEHICLE WASHES | 2026-02 | 03/05/2026 | 66.60 | 56823 | .00 | 0 | |
| Total 10052200350: | | | | | | | 519.94 | | .00 | | |
| 100-52200-355 | POLICE BLDG MAINT | 1230 | VESTIS | MAT NYLON RUBBER/FIRST AID/SERVICE CHARGE - POLICE | 6140762725 | 03/05/2026 | 34.31 | 56856 | .00 | 0 | |
| 100-52200-355 | POLICE BLDG MAINT | 1230 | VESTIS | MAT NYLON RUBBER/FIRST AID/SERVICE CHARGE - POLICE | 6140766828 | 03/05/2026 | 34.31 | 56856 | .00 | 0 | |
| 100-52200-355 | POLICE BLDG MAINT | 1230 | VESTIS | MAT NYLON RUBBER/FIRST AID/SERVICE CHARGE - POLICE | 6140770890 | 03/12/2026 | 36.02 | 56897 | .00 | 0 | |
| 100-52200-355 | POLICE BLDG MAINT | 1230 | VESTIS | MAT NYLON RUBBER/FIRST AID/SERVICE CHARGE - POLICE | 6140774932 | 03/19/2026 | 36.02 | 56943 | .00 | 0 | |
| 100-52200-355 | POLICE BLDG MAINT | 9017 | US BANK | AMAZON | 9978-246921 | 03/26/2026 | 26.80 | 2013313 | .00 | 0 | |
| 100-52200-355 | POLICE BLDG MAINT | 923003 | COVERALL NORTH AMERI | COMMERCIAL CLEANING SERVICES - BILLED ON BEHALF OF GIBSON CLEANING ENTERPRISES, LLC | 1000520534 | 03/05/2026 | 625.00 | 56829 | .00 | 0 | |
| Total 10052200355: | | | | | | | 792.46 | | .00 | | |
| 100-52200-360 | POLICE BLDG UTILITIES EXPE | 5160 | CITY OF EVANSVILLE | EPD - W & L Bill | 2026-03 | 03/13/2026 | 785.15 | 2418 | .00 | 0 | |
| 100-52200-360 | POLICE BLDG UTILITIES EXPE | 5600 | WE ENERGIES | MONTHLY GAS SERVICE-PD | 00005-0226 | 03/05/2026 | 1,202.02 | 56858 | .00 | 0 | |
| Total 10052200360: | | | | | | | 1,987.17 | | .00 | | |
| 100-52200-361 | POLICE COMMUNICATIONS | 9017 | US BANK | APPLE BUSINESS MANAGER & BUSINESS ESSENTIALS MDM | 6123-246921 | 03/26/2026 | 16.35 | 2013313 | .00 | 0 | |
| 100-52200-361 | POLICE COMMUNICATIONS | 1730 | CHARTER COMMUNICATI | M365 ACCOUNTS - PD | 2336729010 | 03/19/2026 | 130.14 | 56906 | .00 | 0 | |
| 100-52200-361 | POLICE COMMUNICATIONS | 1850 | COMPUTER KNOW HOW L | BDR BACKUP SYSTEM-PD | BDR-0326 | 03/19/2026 | 149.00 | 56908 | .00 | 0 | |
| 100-52200-361 | POLICE COMMUNICATIONS | 1850 | COMPUTER KNOW HOW L | MICROSOFT 365 - PD | BDR-0326 | 03/19/2026 | 286.43 | 56908 | .00 | 0 | |
| 100-52200-361 | POLICE COMMUNICATIONS | 5035 | U S CELLULAR | MONTHLY CELLULAR | | | | | | | |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
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| | | | | SERVICE-POLICE DEPT | 0793870460 | 03/19/2026 | 435.70 | 56941 | .00 | 0 | |
| 100-52200-361 | POLICE COMMUNICATIONS | 7605 | GREATAMERICA FINANCIA | POLICE | 41318080 | 03/05/2026 | 261.37 | 56840 | .00 | 0 | |
| Total 10052200361: | | | | | | | 1,278.99 | | .00 | | |
| 100-52200-511 | POLICE VEHICLE INSURANC | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 785.70 | 56870 | .00 | 0 | |
| Total 10052200511: | | | | | | | 785.70 | | .00 | | |
| 100-52200-512 | POLICE WORKERS COMP INS | 1870 | COMMUNITY INSURANCE | WORKERS' COMPENSATION | 21036 | 03/12/2026 | 7,173.63 | 56869 | .00 | 0 | |
| Total 10052200512: | | | | | | | 7,173.63 | | .00 | | |
| 100-52230-512 | PT - POLICE WORK COMP INS | 1870 | COMMUNITY INSURANCE | WORKERS' COMPENSATION | 21036 | 03/12/2026 | 236.31 | 56869 | .00 | 0 | |
| Total 10052230512: | | | | | | | 236.31 | | .00 | | |
| 100-52240-210 | BLDG INSP - PROFESSIONAL | 922983 | GENERAL ENGINEERING | BUILDING INSPECTION 2/1/2026 TO 2/28/2026 | 153-22 (INSP | 03/19/2026 | 1,510.00 | 56915 | .00 | 0 | |
| Total 10052240210: | | | | | | | 1,510.00 | | .00 | | |
| 100-52240-300 | BLDG INSP - MISC EXP | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - BUILDING INSP | IN15500051 | 03/26/2026 | .13 | 56962 | .00 | 0 | |
| 100-52240-300 | BLDG INSP - MISC EXP | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - BUILDING INSP | IN15538077 | 03/19/2026 | .07 | 56918 | .00 | 0 | |
| Total 10052240300: | | | | | | | .20 | | .00 | | |
| 100-52240-361 | BLDG INSP - COMMUNICATIO | 9017 | US BANK | APPLE BUSINESS MANAGER & BUSINESS ESSENTIALS MDM | 6123-246921 | 03/26/2026 | .86 | 2013313 | .00 | 0 | |
| 100-52240-361 | BLDG INSP - COMMUNICATIO | 1730 | CHARTER COMMUNICATI | M365 ACCOUNTS - BLDG INS | 2336729010 | 03/19/2026 | 6.85 | 56906 | .00 | 0 | |
| 100-52240-361 | BLDG INSP - COMMUNICATIO | 1850 | COMPUTER KNOW HOW L | BDR BACKUP SYSTEM-BLD INSPECT | BDR-0326 | 03/19/2026 | 2.81 | 56908 | .00 | 0 | |
| 100-52240-361 | BLDG INSP - COMMUNICATIO | 1850 | COMPUTER KNOW HOW L | MICROSOFT 365 - BLDG INS | BDR-0326 | 03/19/2026 | 15.08 | 56908 | .00 | 0 | |
| 100-52240-361 | BLDG INSP - COMMUNICATIO | 5035 | U S CELLULAR | MONTHLY CELL PHONE SERVICE | 0793639451 | 03/19/2026 | 54.22 | 56941 | .00 | 0 | |
| Total 10052240361: | | | | | | | 79.82 | | .00 | | |
| 100-52240-512 | BLDG INSP WORK COMP INS | 1870 | COMMUNITY INSURANCE | WORKERS' COMPENSATION | 21036 | 03/12/2026 | 776.38 | 56869 | .00 | 0 | |
| Total 10052240512: | | | | | | | 776.38 | | .00 | | |
| 100-53300-130 | PW SAFETY AND PPE | 4874 | THE SHOE BOX | SHOE ALLOWANCE - TIM FISCHER | 91695 | 03/05/2026 | 177.20 | 56853 | .00 | 0 | |

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|-----------------------|-----------------------------|------------------|-----------------------|---|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| Total 10053300130: | | | | | | | 177.20 | | .00 | | |
| 100-53300-280 | PW DRUG & ALCOHOL TESTIN | 3305 | MERCY HEALTH SYSTEM | DRUG SCREEN DOT PANEL | 00045059-00 | 03/19/2026 | 50.00 | 56922 | .00 | 0 | |
| Total 10053300280: | | | | | | | 50.00 | | .00 | | |
| 100-53300-300 | PW STREET MAINT& REPAIRS | 4165 | ROCK ROAD COMPANIES I | COLD MIX 2 TONS | 328542 | 03/12/2026 | 691.50 | 56893 | .00 | 0 | |
| Total 10053300300: | | | | | | | 691.50 | | .00 | | |
| 100-53300-310 | PW OFFICE SUPPLIES & EXP | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - DPW OFFICE | IN15500051 | 03/26/2026 | .39 | 56962 | .00 | 0 | |
| 100-53300-310 | PW OFFICE SUPPLIES & EXP | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - DPW OFFICE | IN15538077 | 03/19/2026 | .21 | 56918 | .00 | 0 | |
| Total 10053300310: | | | | | | | .60 | | .00 | | |
| 100-53300-343 | PW VEHICLE FUEL | 922831 | CONSUMERS COOP OIL C | DPW - FUEL | 154771-0226 | 03/12/2026 | 239.89 | 56872 | .00 | 0 | |
| 100-53300-343 | PW VEHICLE FUEL | 922978 | WEX BANK | FUEL PURCHASES WITH REBATE | 110937131 | 03/12/2026 | 393.57 | 56898 | .00 | 0 | |
| Total 10053300343: | | | | | | | 633.46 | | .00 | | |
| 100-53300-355 | PW BLDG MAINT & SUPPLIES | 2455 | FERRELLGAS | ANNUAL RENTAL | RN11280133 | 03/12/2026 | 12.00 | 56879 | .00 | 0 | |
| 100-53300-355 | PW BLDG MAINT & SUPPLIES | 922887 | JAY'S BIG ROLL INC. | EMPRESS HEAVY WEIGHT FORK POLYSTYRENE | 3789798 | 03/05/2026 | 30.00 | 56843 | .00 | 0 | |
| 100-53300-355 | PW BLDG MAINT & SUPPLIES | 922887 | JAY'S BIG ROLL INC. | XL HEAVY DUTY 6 MIL BLACK NITRILE PF GLOVES | 3789798 | 03/05/2026 | 31.20 | 56843 | .00 | 0 | |
| 100-53300-355 | PW BLDG MAINT & SUPPLIES | 922887 | JAY'S BIG ROLL INC. | TOOL BOX WHITE RAGS | 3789798 | 03/05/2026 | 16.00 | 56843 | .00 | 0 | |
| 100-53300-355 | PW BLDG MAINT & SUPPLIES | 923066 | THOMPSON SAFETY LLC | 10LB FIRE EXTINGUISHER 6 YR MAINTENANCE, 5LB ABC - 6YR INTERNAL MAINTENANCE, FIRE EXTINGUISHER ANNUAL MANT | MKEINU000 | 03/19/2026 | 737.77 | 56939 | .00 | 0 | |
| Total 10053300355: | | | | | | | 826.97 | | .00 | | |
| 100-53300-360 | PW BLDG UTILITIES EXP-HEAT | 5160 | CITY OF EVANSVILLE | DPW Garage - W & L Bill | 2026-03 | 03/13/2026 | 730.01 | 2418 | .00 | 0 | |
| 100-53300-360 | PW BLDG UTILITIES EXP-HEAT | 5600 | WE ENERGIES | MONTHLY GAS SERVICE-DPW | 00001-0226 | 03/05/2026 | 2,377.14 | 56858 | .00 | 0 | |
| 100-53300-360 | PW BLDG UTILITIES EXP-HEAT | 5600 | WE ENERGIES | MONTHLY GAS SERVICE-BLDG WEST | 00009-0226 | 03/05/2026 | 345.01 | 56858 | .00 | 0 | |
| 100-53300-360 | PW BLDG UTILITIES EXP-HEAT | 923066 | THOMPSON SAFETY LLC | 10LB ABC 6YR INTERNAL MAINT, 5LB ABC HYDROSTIATIC TEST, 5LB ABC FIRE EXT, FIRE EXTINGUISHER ANNUAL MAINT | MKEINU000 | 03/19/2026 | 63.03 | 56939 | .00 | 0 | |
| Total 10053300360: | | | | | | | 3,515.19 | | .00 | | |
| 100-53300-361 | PW COMMUNICATIONS | 9017 | US BANK | APPLE BUSINESS MANAGER & BUSINESS ESSENTIALS MDM | 6123-246921 | 03/26/2026 | 2.58 | 2013313 | .00 | 0 | |

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|-----------------------|-----------------------------|------------------|-----------------------|--|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| 100-53300-361 | PW COMMUNICATIONS | 1730 | CHARTER COMMUNICATI | CHARTER SPECTRUM DPW | 1708303010 | 03/05/2026 | 129.99 | 56827 | .00 | 0 | |
| 100-53300-361 | PW COMMUNICATIONS | 1730 | CHARTER COMMUNICATI | M365 ACCOUNTS - DPW | 2336729010 | 03/19/2026 | 20.55 | 56906 | .00 | 0 | |
| 100-53300-361 | PW COMMUNICATIONS | 1850 | COMPUTER KNOW HOW L | BDR BACKUP SYSTEM-DPW | BDR-0326 | 03/19/2026 | 8.43 | 56908 | .00 | 0 | |
| 100-53300-361 | PW COMMUNICATIONS | 1850 | COMPUTER KNOW HOW L | MICROSOFT 365 - DPW | BDR-0326 | 03/19/2026 | 45.23 | 56908 | .00 | 0 | |
| 100-53300-361 | PW COMMUNICATIONS | 5035 | U S CELLULAR | MONTHLY CELLULAR SERVICE-DPW | 0793619109 | 03/19/2026 | 76.49 | 56941 | .00 | 0 | |
| 100-53300-361 | PW COMMUNICATIONS | 7605 | GREATAMERICA FINANCIA | DPW | 41318080 | 03/05/2026 | 45.31 | 56840 | .00 | 0 | |
| Total 10053300361: | | | | | | | 328.58 | | .00 | | |
| 100-53300-511 | PW VEHICLE INSURANCE | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 1,958.59 | 56870 | .00 | 0 | |
| Total 10053300511: | | | | | | | 1,958.59 | | .00 | | |
| 100-53300-512 | PW WORKERS COMP INSURA | 1870 | COMMUNITY INSURANCE | WORKERS' COMPENSATION | 21036 | 03/12/2026 | 2,265.64 | 56869 | .00 | 0 | |
| Total 10053300512: | | | | | | | 2,265.64 | | .00 | | |
| 100-53310-290 | RECYCLING & REFUSE COLL | 923080 | GFL ENVIRONMENTAL | FUEL SURCHAGER | U100003009 | 03/05/2026 | 179.52 | 56838 | .00 | 0 | |
| 100-53310-290 | RECYCLING & REFUSE COLL | 923080 | GFL ENVIRONMENTAL | RECYCLING STANDARD SERVICE | U100003009 | 03/05/2026 | 3,479.98 | 56838 | .00 | 0 | |
| 100-53310-290 | RECYCLING & REFUSE COLL | 923080 | GFL ENVIRONMENTAL | RECYCLING STANDARD SERVICE | U100003009 | 03/05/2026 | 3,620.68 | 56838 | .00 | 0 | |
| 100-53310-290 | RECYCLING & REFUSE COLL | 923080 | GFL ENVIRONMENTAL | TRASH STANDARD SERVICE | U100003009 | 03/05/2026 | 7,280.00 | 56838 | .00 | 0 | |
| 100-53310-290 | RECYCLING & REFUSE COLL | 923080 | GFL ENVIRONMENTAL | TRASH STANDARD SERVICE | U100003009 | 03/05/2026 | 7,293.00 | 56838 | .00 | 0 | |
| 100-53310-290 | RECYCLING & REFUSE COLL | 923080 | GFL ENVIRONMENTAL | RECYCLING STANDARD SERVICE | U100003009 | 03/05/2026 | 3,400.25 | 56838 | .00 | 0 | |
| 100-53310-290 | RECYCLING & REFUSE COLL | 923080 | GFL ENVIRONMENTAL | FUEL SURCHARGE | U100003085 | 03/26/2026 | 404.10 | 56960 | .00 | 0 | |
| 100-53310-290 | RECYCLING & REFUSE COLL | 923080 | GFL ENVIRONMENTAL | RESI RECYCLE 1YD | U100003085 | 03/26/2026 | 3,489.36 | 56960 | .00 | 0 | |
| 100-53310-290 | RECYCLING & REFUSE COLL | 923080 | GFL ENVIRONMENTAL | RECYCLING STANDARD SERVICE | U100003085 | 03/26/2026 | 3,620.68 | 56960 | .00 | 0 | |
| 100-53310-290 | RECYCLING & REFUSE COLL | 923080 | GFL ENVIRONMENTAL | RESI WASTE 1YD | U100003085 | 03/26/2026 | 7,293.00 | 56960 | .00 | 0 | |
| 100-53310-290 | RECYCLING & REFUSE COLL | 923080 | GFL ENVIRONMENTAL | TRASH STANDARD SERVICE | U100003085 | 03/26/2026 | 7,293.00 | 56960 | .00 | 0 | |
| 100-53310-290 | RECYCLING & REFUSE COLL | 923080 | GFL ENVIRONMENTAL | RECYCLING STANDARD SERVICE | U100003085 | 03/26/2026 | 3,400.25 | 56960 | .00 | 0 | |
| 100-53310-290 | RECYCLING & REFUSE COLL | 923080 | GFL ENVIRONMENTAL | RO WASTE TEMP 10YD | U100003085 | 03/26/2026 | 312.49 | 56960 | .00 | 0 | |
| 100-53310-290 | RECYCLING & REFUSE COLL | 923080 | GFL ENVIRONMENTAL | TRASH STANDARD SERVICE | U100003085 | 03/26/2026 | 80.00 | 56960 | .00 | 0 | |
| 100-53310-290 | RECYCLING & REFUSE COLL | 923080 | GFL ENVIRONMENTAL | RO WASTE TEMP 30YD | U100003085 | 03/26/2026 | 366.20 | 56960 | .00 | 0 | |
| Total 10053310290: | | | | | | | 51,512.51 | | .00 | | |
| 100-53310-512 | RECYCLING WORK COMP INS | 1870 | COMMUNITY INSURANCE | WORKERS' COMPENSATION | 21036 | 03/12/2026 | 700.96 | 56869 | .00 | 0 | |
| Total 10053310512: | | | | | | | 700.96 | | .00 | | |
| 100-53420-300 | PW FLEET MAINTENANCE | 1060 | EVANSVILLE HARDWARE | REPLACEMENT SPOUT&VNT KIT | K37206 | 03/05/2026 | 16.99 | 56835 | .00 | 0 | |
| 100-53420-300 | PW FLEET MAINTENANCE | 1402 | BATTERIES PLUS LLC | REPLACE THERMOSTAT & TEMP SENSOR FILL WITH NEW COOLANT | 3503 | 03/26/2026 | 286.21 | 56954 | .00 | 0 | |

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| 100-53420-300 | PW FLEET MAINTENANCE | 1402 | BATTERIES PLUS LLC | 12V 31DT DUR ULTRA AGM 30 | P90283438 | 03/19/2026 | 719.85 | 56903 | .00 | 0 | |
| 100-53420-300 | PW FLEET MAINTENANCE | 9017 | US BANK | POWER SERVICE DIESEL FUEL SUPPLEMENT CETANE BOOST | 3774-246921 | 03/26/2026 | 86.99 | 2013313 | .00 | 0 | |
| 100-53420-300 | PW FLEET MAINTENANCE | 9017 | US BANK | 4 PCS 4.10/3.50-4" TIRE & WHEEL FLAT FREE 10 INCH SOLID RUBBER TIRES | 3774-246921 | 03/26/2026 | 58.98 | 2013313 | .00 | 0 | |
| 100-53420-300 | PW FLEET MAINTENANCE | 9017 | US BANK | AIR FILTER FOR HONDA AFZE30 GX340 GX390 11HP 13HP 17210-EZ-3- 505 PRESSURE WASHER GENERATOR ENGINE | 3774-246921 | 03/26/2026 | 14.99 | 2013313 | .00 | 0 | |
| 100-53420-300 | PW FLEET MAINTENANCE | 9017 | US BANK | V-SEK OIL FILTER WRENCH SET | 3774-246921 | 03/26/2026 | 68.99 | 2013313 | .00 | 0 | |
| 100-53420-300 | PW FLEET MAINTENANCE | 9017 | US BANK | LITTLE TREES CAR AIR FRESHENER | 3774-246921 | 03/26/2026 | 17.99 | 2013313 | .00 | 0 | |
| 100-53420-300 | PW FLEET MAINTENANCE | 5176 | VARESI'S AUTO & TRUCK | REPLACE THERMOSTAT & TEMP SENSOR FILL WITH NEW COOLANT | 3503 | 03/19/2026 | 286.21 | 56942 | .00 | 0 | |
| 100-53420-300 | PW FLEET MAINTENANCE | 5176 | VARESI'S AUTO & TRUCK | REMOVE & REPLACE WATER PUMP | 3514 | 03/19/2026 | 344.98 | 56942 | .00 | 0 | |
| 100-53420-300 | PW FLEET MAINTENANCE | 922952 | ATV/UTV RENEWAL PROC | ATV RENEWAL UT6508CZ | 464708858-0 | 03/05/2026 | 5.00 | 56822 | .00 | 0 | |
| Total 10053420300: | | | | | | | 1,907.18 | | .00 | | |
| 100-53470-300 | PW STREET LIGHTING EXP | 5160 | CITY OF EVANSVILLE | Street Lights - W & L Bill | 2026-03 | 03/13/2026 | 7,227.84 | 2418 | .00 | 0 | |
| Total 10053470300: | | | | | | | 7,227.84 | | .00 | | |
| 100-54620-210 | SENIOR CITIZENS PROGRAM | 2239 | CREEKSIDE PLACE INC | MONTHLY SR PROGRAMMING | 40336 | 03/12/2026 | 375.00 | 56874 | .00 | 0 | |
| Total 10054620210: | | | | | | | 375.00 | | .00 | | |
| 100-54620-212 | SENIOR TRANS & SERVICES | 2239 | CREEKSIDE PLACE INC | SR SERVICE COOR COMPENSATION | 40336 | 03/12/2026 | 1,925.84 | 56874 | .00 | 0 | |
| Total 10054620212: | | | | | | | 1,925.84 | | .00 | | |
| 100-55720-300 | PARK MAINT EXPENSES | 1060 | EVANSVILLE HARDWARE | CARR SCREW Z 3/8X2 1/2 | K37287 | 03/05/2026 | 29.99 | 56835 | .00 | 0 | |
| 100-55720-300 | PARK MAINT EXPENSES | 1060 | EVANSVILLE HARDWARE | STAIN DECK SOLID NEUT GL | K37287 | 03/05/2026 | 61.99 | 56835 | .00 | 0 | |
| 100-55720-300 | PARK MAINT EXPENSES | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - PARK MAINT | IN15500051 | 03/26/2026 | .43 | 56962 | .00 | 0 | |
| 100-55720-300 | PARK MAINT EXPENSES | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - PARK MAINT | IN15538077 | 03/19/2026 | .23 | 56918 | .00 | 0 | |
| 100-55720-300 | PARK MAINT EXPENSES | 9017 | US BANK | WATERPLAY MANUFACTURING | 9864-742472 | 03/26/2026 | 287.70 | 2013313 | .00 | 0 | |
| 100-55720-300 | PARK MAINT EXPENSES | 9017 | US BANK | APPLE BUSINESS MANAGER & BUSINESS ESSENTIALS MDM | 6123-246921 | 03/26/2026 | .86 | 2013313 | .00 | 0 | |
| 100-55720-300 | PARK MAINT EXPENSES | 1730 | CHARTER COMMUNICATI | M365 ACCOUNTS - PARKS | 2336729010 | 03/19/2026 | 6.85 | 56906 | .00 | 0 | |
| 100-55720-300 | PARK MAINT EXPENSES | 1850 | COMPUTER KNOW HOW L | MICROSOFT 365 - PARKS | BDR-0326 | 03/19/2026 | 15.08 | 56908 | .00 | 0 | |
| 100-55720-300 | PARK MAINT EXPENSES | 3600 | NAPA OF OREGON | PROFORMER CABIN AIR FILTER | 417003 | 03/12/2026 | 14.11 | 56889 | .00 | 0 | |
| 100-55720-300 | PARK MAINT EXPENSES | 3600 | NAPA OF OREGON | GOLD OIL FILTER | 417003 | 03/12/2026 | 28.62 | 56889 | .00 | 0 | |
| 100-55720-300 | PARK MAINT EXPENSES | 5560 | WISCONSIN DEPT OF REV | SHELTER RENTAL & PICNIC TABLES SALES USE TAX | 2026-03 SAL | 03/19/2026 | 20.85 | 2419 | .00 | 0 | |
| 100-55720-300 | PARK MAINT EXPENSES | 923066 | THOMPSON SAFETY LLC | 10LB FIRE EXTINGUISHER 6 YR MAINTENANCE, 5LB ABC - 6YR INTERNAL MAINTENANCE, FIRE | | | | | | | |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
|-----------------------|-----------------------------|------------------|----------------------|--|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| | | | | EXTINGUISHER ANNUAL MANT | MKEINU000 | 03/19/2026 | 340.90 | 56939 | .00 | 0 | |
| 100-55720-300 | PARK MAINT EXPENSES | 923080 | GFL ENVIRONMENTAL | 15 ANTES DR | U100003009 | 03/05/2026 | 80.00 | 56838 | .00 | 0 | |
| 100-55720-300 | PARK MAINT EXPENSES | 923080 | GFL ENVIRONMENTAL | 15 ANTES DR | UN00001599 | 03/19/2026 | 157.65 | 56916 | .00 | 0 | |
| 100-55720-300 | PARK MAINT EXPENSES | 923080 | GFL ENVIRONMENTAL | LARSEN ACRE PARK | UN00001599 | 03/19/2026 | 180.65 | 56916 | .00 | 0 | |
| Total 10055720300: | | | | | | | 1,225.91 | | .00 | | |
| 100-55720-343 | PARKS FUEL | 922978 | WEX BANK | FUEL PURCHASES WITH REBATE | 110937131 | 03/12/2026 | 17.49 | 56898 | .00 | 0 | |
| Total 10055720343: | | | | | | | 17.49 | | .00 | | |
| 100-55720-360 | PARK UTILITIES EXPENSE | 5160 | CITY OF EVANSVILLE | Park - W & L Bill | 2026-03 | 03/13/2026 | 965.85 | 2418 | .00 | 0 | |
| Total 10055720360: | | | | | | | 965.85 | | .00 | | |
| 100-55720-361 | PARKS COMMUNICATION EXP | 5035 | U S CELLULAR | MONTHLY CELLULAR SERVICE- PARKS MAINT. | 0793619109 | 03/19/2026 | 35.52 | 56941 | .00 | 0 | |
| Total 10055720361: | | | | | | | 35.52 | | .00 | | |
| 100-55720-362 | BALLFIELD LIGHTING EXP | 5160 | CITY OF EVANSVILLE | Ballfield Lights- W & L Bill | 2026-03 | 03/13/2026 | 296.87 | 2418 | .00 | 0 | |
| Total 10055720362: | | | | | | | 296.87 | | .00 | | |
| 100-55720-511 | PARK VEHICLE INSURANCE | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 104.11 | 56870 | .00 | 0 | |
| Total 10055720511: | | | | | | | 104.11 | | .00 | | |
| 100-55720-512 | PARK WORKERS COMP INSU | 1870 | COMMUNITY INSURANCE | WORKERS' COMPENSATION | 21036 | 03/12/2026 | 909.38 | 56869 | .00 | 0 | |
| Total 10055720512: | | | | | | | 909.38 | | .00 | | |
| 100-55720-720 | CITY CELEBRATION/EVENTS | 5160 | CITY OF EVANSVILLE | 110 E CHURCH STREET - MONITORING SERVICE | 10047-00.3 | 03/12/2026 | 12.00 | 56868 | .00 | 0 | |
| 100-55720-720 | CITY CELEBRATION/EVENTS | 5160 | CITY OF EVANSVILLE | FIRST & W MAIN ST - OUTLETS | 10052-00.3 | 03/12/2026 | 12.36 | 56868 | .00 | 0 | |
| Total 10055720720: | | | | | | | 24.36 | | .00 | | |
| 100-55730-300 | AQUATIC CENTER EXPENSES | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - SWIMMING POOL | IN15500051 | 03/26/2026 | .35 | 56962 | .00 | 0 | |
| 100-55730-300 | AQUATIC CENTER EXPENSES | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - SWIMMING POOL | IN15538077 | 03/19/2026 | .19 | 56918 | .00 | 0 | |
| 100-55730-300 | AQUATIC CENTER EXPENSES | 5160 | CITY OF EVANSVILLE | Aquatic - W & L Bill | 2026-03 | 03/13/2026 | 1,489.42 | 2418 | .00 | 0 | |
| 100-55730-300 | AQUATIC CENTER EXPENSES | 5600 | WE ENERGIES | MONTHLY GAS SERVICE-BLDG BATH | 00012-0226- | 03/05/2026 | 19.80 | 56858 | .00 | 0 | |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
|-----------------------|-----------------------------|------------------|---------------------|--|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| 100-55730-300 | AQUATIC CENTER EXPENSES | 5600 | WE ENERGIES | MONTHLY GAS SERVICE-BLDG EQP | 00013-0226 | 03/05/2026 | 22.95 | 56858 | .00 | 0 | |
| 100-55730-300 | AQUATIC CENTER EXPENSES | 9017 | US BANK | APPLE BUSINESS MANAGER & BUSINESS ESSENTIALS MDM | 6123-246921 | 03/26/2026 | 1.72 | 2013313 | .00 | 0 | |
| 100-55730-300 | AQUATIC CENTER EXPENSES | 1730 | CHARTER COMMUNICATI | M365 ACCOUNTS - POOL | 2336729010 | 03/19/2026 | 13.70 | 56906 | .00 | 0 | |
| 100-55730-300 | AQUATIC CENTER EXPENSES | 1730 | CHARTER COMMUNICATI | CHARTER SPECTRUM 700 PORTER RD | 2342021010 | 03/19/2026 | 110.00 | 56906 | .00 | 0 | |
| 100-55730-300 | AQUATIC CENTER EXPENSES | 1850 | COMPUTER KNOW HOW L | MICROSOFT 365 - POOL | BDR-0326 | 03/19/2026 | 30.15 | 56908 | .00 | 0 | |
| 100-55730-300 | AQUATIC CENTER EXPENSES | 1850 | COMPUTER KNOW HOW L | BDR BACKUP SYSTEM-POOL | BDR-0326 | 03/19/2026 | 5.62 | 56908 | .00 | 0 | |
| 100-55730-300 | AQUATIC CENTER EXPENSES | 1090 | AT&T | MONTHLY AT&T CHARGES | 6088822281 | 03/19/2026 | 27.32 | 56901 | .00 | 0 | |
| Total 10055730300: | | | | | | | 1,721.22 | | .00 | | |
| 100-55730-511 | AQUATIC CENTER VEHICLE I | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 233.21 | 56870 | .00 | 0 | |
| Total 10055730511: | | | | | | | 233.21 | | .00 | | |
| 100-55730-512 | AQUATIC CTR WORKERS CO | 1870 | COMMUNITY INSURANCE | WORKERS' COMPENSATION | 21036 | 03/12/2026 | 616.08 | 56869 | .00 | 0 | |
| Total 10055730512: | | | | | | | 616.08 | | .00 | | |
| 100-55740-300 | CONCESSIONS EXPENSES | 5160 | CITY OF EVANSVILLE | Park Store - W & L Bill | 2026-03 | 03/13/2026 | 35.27 | 2418 | .00 | 0 | |
| Total 10055740300: | | | | | | | 35.27 | | .00 | | |
| 100-55740-512 | CONCESSIONS WORK COMP I | 1870 | COMMUNITY INSURANCE | WORKERS' COMPENSATION | 21036 | 03/12/2026 | 68.95 | 56869 | .00 | 0 | |
| Total 10055740512: | | | | | | | 68.95 | | .00 | | |
| 100-55750-300 | RECREATION & YOUTH CTR O | 5600 | WE ENERGIES | MONTHLY GAS SERVICE-YOUTH CENTER | 00010-0226 | 03/05/2026 | 8.91 | 56858 | .00 | 0 | |
| 100-55750-300 | RECREATION & YOUTH CTR O | 9017 | US BANK | APPLE BUSINESS MANAGER & BUSINESS ESSENTIALS MDM | 6123-246921 | 03/26/2026 | .86 | 2013313 | .00 | 0 | |
| 100-55750-300 | RECREATION & YOUTH CTR O | 1730 | CHARTER COMMUNICATI | M365 ACCOUNTS - EYC | 2336729010 | 03/19/2026 | 6.85 | 56906 | .00 | 0 | |
| 100-55750-300 | RECREATION & YOUTH CTR O | 1850 | COMPUTER KNOW HOW L | MICROSOFT 365 - EYC | BDR-0326 | 03/19/2026 | 15.08 | 56908 | .00 | 0 | |
| 100-55750-300 | RECREATION & YOUTH CTR O | 1850 | COMPUTER KNOW HOW L | BDR BACKUP SYSTEM-EYC | BDR-0326 | 03/19/2026 | 2.81 | 56908 | .00 | 0 | |
| Total 10055750300: | | | | | | | 34.51 | | .00 | | |
| 100-55750-355 | YOUTH CTR REPAIRS & MAIN | 5160 | CITY OF EVANSVILLE | Yth Center/Aware- W & L Bill | 2026-03 | 03/13/2026 | 32.50 | 2418 | .00 | 0 | |
| Total 10055750355: | | | | | | | 32.50 | | .00 | | |
| 100-55750-511 | YOUTH CENTER VEHICLE IN | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, | | | | | | | |

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|-----------------------|-----------------------------|------------------|-----------------------|--|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| | | | | INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 70.80 | 56870 | .00 | 0 | |
| Total 10055750511: | | | | | | | 70.80 | | .00 | | |
| 100-55750-512 | YOUTH CENTER WORK COMP | 1870 | COMMUNITY INSURANCE | WORKERS' COMPENSATION | 21036 | 03/12/2026 | 18.70 | 56869 | .00 | 0 | |
| Total 10055750512: | | | | | | | 18.70 | | .00 | | |
| 100-55760-300 | RECREATION & BASEBALL EX | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - BASEBALL | IN15500051 | 03/26/2026 | 1.52 | 56962 | .00 | 0 | |
| 100-55760-300 | RECREATION & BASEBALL EX | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - BASEBALL | IN15538077 | 03/19/2026 | .80 | 56918 | .00 | 0 | |
| Total 10055760300: | | | | | | | 2.32 | | .00 | | |
| 100-56820-300 | ECONOMIC DEVELOPMENT E | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - ECONOMIC DELVL | IN15500051 | 03/26/2026 | .52 | 56962 | .00 | 0 | |
| 100-56820-300 | ECONOMIC DEVELOPMENT E | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - ECONOMIC DELVL | IN15538077 | 03/19/2026 | .27 | 56918 | .00 | 0 | |
| Total 10056820300: | | | | | | | .79 | | .00 | | |
| 100-56840-251 | COMM DEVL - IT MAINT & REP | 1850 | COMPUTER KNOW HOW L | MICROSOFT 365 - FINANCE | BDR-0326 | 03/19/2026 | 135.68 | 56908 | .00 | 0 | |
| 100-56840-251 | COMM DEVL - IT MAINT & REP | 1850 | COMPUTER KNOW HOW L | ROUNDING ISSUE | BDR-0326 | 03/19/2026 | .01 | 56908 | .00 | 0 | |
| Total 10056840251: | | | | | | | 135.69 | | .00 | | |
| 100-56840-300 | COMMUNITY DEVELOP EXPE | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - COMM. DEVEL | IN15500051 | 03/26/2026 | 10.30 | 56962 | .00 | 0 | |
| 100-56840-300 | COMMUNITY DEVELOP EXPE | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - COMM. DEVEL | IN15538077 | 03/19/2026 | 5.44 | 56918 | .00 | 0 | |
| 100-56840-300 | COMMUNITY DEVELOP EXPE | 9017 | US BANK | APPLE BUSINESS MANAGER & BUSINESS ESSENTIALS MDM | 6123-246921 | 03/26/2026 | 1.72 | 2013313 | .00 | 0 | |
| 100-56840-300 | COMMUNITY DEVELOP EXPE | 1730 | CHARTER COMMUNICATI | M365 ACCOUNTS - ECON DEVL | 2336729010 | 03/19/2026 | 13.70 | 56906 | .00 | 0 | |
| 100-56840-300 | COMMUNITY DEVELOP EXPE | 1850 | COMPUTER KNOW HOW L | MICROSOFT 365 - ECON DEVL | BDR-0326 | 03/19/2026 | 30.15 | 56908 | .00 | 0 | |
| 100-56840-300 | COMMUNITY DEVELOP EXPE | 1850 | COMPUTER KNOW HOW L | BDR BACKUP SYSTEM-ECON DEVL | BDR-0326 | 03/19/2026 | 5.62 | 56908 | .00 | 0 | |
| 100-56840-300 | COMMUNITY DEVELOP EXPE | 5035 | U S CELLULAR | MONTHLY CELL PHONE SERVICE | 0793639451 | 03/19/2026 | 79.05 | 56941 | .00 | 0 | |
| 100-56840-300 | COMMUNITY DEVELOP EXPE | 7605 | GREATAMERICA FINANCIA | COM DEV | 41318080 | 03/05/2026 | 9.08 | 56840 | .00 | 0 | |
| Total 10056840300: | | | | | | | 155.06 | | .00 | | |
| 100-56840-330 | COMMUNITY DEVL PROFESSI | 9017 | US BANK | KALAHARI RESORT - EHLERS CONFERENCE | 0999-243254 | 03/26/2026 | 253.20 | 2013313 | .00 | 0 | |
| Total 10056840330: | | | | | | | 253.20 | | .00 | | |
| 100-56840-512 | COMMUNITY DEVL P WORK C | 1870 | COMMUNITY INSURANCE | WORKERS' COMPENSATION | 21036 | 03/12/2026 | 44.14 | 56869 | .00 | 0 | |

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|--------------------|--------------------------|---------------|----------------------|--|----------------|------------------|--------------|--------------|----------------|--------------|------------|
| Total 10056840512: | | | | | | | 44.14 | | .00 | | |
| 100-56880-300 | HISTORIC PRESERVATION EX | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - HISTORIC PRES | IN15500051 | 03/26/2026 | 4.39 | 56962 | .00 | | 0 |
| 100-56880-300 | HISTORIC PRESERVATION EX | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - HISTORIC PRES | IN15538077 | 03/19/2026 | 2.32 | 56918 | .00 | | 0 |
| Total 10056880300: | | | | | | | 6.71 | | .00 | | |
| 110-56820-300 | TOURISM EXPENSE | 2239 | CREEKSIDE PLACE INC | HONORARIUM | 2026-03 | 03/05/2026 | 500.00 | 56830 | .00 | | 0 |
| 110-56820-300 | TOURISM EXPENSE | 2239 | CREEKSIDE PLACE INC | CRUISE NIGHTS | 2026-03 | 03/05/2026 | 1,500.00 | 56830 | .00 | | 0 |
| 110-56820-300 | TOURISM EXPENSE | 2375 | EVANSVILLE UNDERGRO | 2026 MUSIC SUPPORT | 2026-03 | 03/05/2026 | 1,500.00 | 56836 | .00 | | 0 |
| Total 11056820300: | | | | | | | 3,500.00 | | .00 | | |
| 120-56700-821 | HOUSING CAPITAL IMPROVE | 5760 | MSA PROFESSIONAL SER | REIMBURSE MSA RECORDING FEE REDUCE MORTGAGE | HO#5 RECO | 03/26/2026 | 35.99 | 56969 | .00 | | 0 |
| 120-56700-821 | HOUSING CAPITAL IMPROVE | 5760 | MSA PROFESSIONAL SER | RLF ADMIN - SUBTOTAL REVOLING LOAN FUND | 027302 | 03/26/2026 | 8,950.86 | 56969 | .00 | | 0 |
| 120-56700-821 | HOUSING CAPITAL IMPROVE | 5760 | MSA PROFESSIONAL SER | FINAL INSPECTION | 027304 | 03/26/2026 | 250.00 | 56969 | .00 | | 0 |
| Total 12056700821: | | | | | | | 9,236.85 | | .00 | | |
| 200-1650000 | PREPAYMENTS | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 3,960.33 | 56870 | .00 | | 0 |
| Total 2001650000: | | | | | | | 3,960.33 | | .00 | | |
| 200-52220-210 | EMS PROFESSIONAL SERVIC | 3230 | EMS MANAGEMENT & CO | ANNUAL LEADERS SUPPORT BRIDGE FEE | LQ-010887 | 03/12/2026 | 499.00 | 56878 | .00 | | 0 |
| Total 20052220210: | | | | | | | 499.00 | | .00 | | |
| 200-52220-310 | EMS OFFICE SUPPLIES | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - EMS | IN15500051 | 03/26/2026 | .10 | 56962 | .00 | | 0 |
| 200-52220-310 | EMS OFFICE SUPPLIES | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - EMS | IN15538077 | 03/19/2026 | .05 | 56918 | .00 | | 0 |
| Total 20052220310: | | | | | | | .15 | | .00 | | |
| 200-52220-330 | EMS PROFESSIONAL DEVL | 9017 | US BANK | ACTIVE SHOOTER CONFERENCE - LODGING | 6903-240009 | 03/26/2026 | 126.72 | 2013313 | .00 | | 0 |
| 200-52220-330 | EMS PROFESSIONAL DEVL | 9017 | US BANK | ACTIVE SHOOTER CONFERENCE - LODGING | 6903-240009 | 03/26/2026 | 362.07 | 2013313 | .00 | | 0 |
| 200-52220-330 | EMS PROFESSIONAL DEVL | 9017 | US BANK | ACTIVE SHOOTER CONFERENCE - MEALS X 2 | 6903-246921 | 03/26/2026 | 86.95 | 2013313 | .00 | | 0 |
| 200-52220-330 | EMS PROFESSIONAL DEVL | 9017 | US BANK | ACTIVE SHOOTER CONFERENCE - MEALS X 2 | 6903-246921 | 03/26/2026 | 101.93 | 2013313 | .00 | | 0 |

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|-----------------------|-----------------------------|------------------|-----------------------|--|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| 200-52220-330 | EMS PROFESSIONAL DEVL | 9017 | US BANK | ACTIVE SHOOTER CONFERENCE - MEALS X 2 | 6903-249430 | 03/26/2026 | 43.52 | 2013313 | .00 | 0 | |
| 200-52220-330 | EMS PROFESSIONAL DEVL | 9017 | US BANK | CPR INSTRUCTOR DEV. CLASS - MEAL | 6903-249430 | 03/26/2026 | 41.59 | 2013313 | .00 | 0 | |
| 200-52220-330 | EMS PROFESSIONAL DEVL | 3076 | CAROLYN KLEISCH | MILEAGE - ACTIVE THREAT CONFERENCE | 2026-02 | 03/05/2026 | 110.64 | 56826 | .00 | 0 | |
| 200-52220-330 | EMS PROFESSIONAL DEVL | 3076 | CAROLYN KLEISCH | MILEAGE - CPR INSTRUCTOR DEVELOPMENT CLASS | 2026-02 | 03/05/2026 | 24.07 | 56826 | .00 | 0 | |
| 200-52220-330 | EMS PROFESSIONAL DEVL | 2639 | SCOTT GENZ | NATIONAL REG. NEUWAL - EMS LICENSING | 2026-03 | 03/19/2026 | 26.00 | 56934 | .00 | 0 | |
| 200-52220-330 | EMS PROFESSIONAL DEVL | 923122 | CODY MEYER | ACTIVE THREAT CONFERENCE | 2026-02 | 03/05/2026 | 180.16 | 56828 | .00 | 0 | |
| Total 20052220330: | | | | | | | 1,103.65 | | .00 | | |
| 200-52220-340 | EMS MED SUPPLIES & EQUIP | 5253 | WELDERS SUPPLY COMP | SMALL OXYGEN | 3282112 | 03/05/2026 | 28.56 | 56859 | .00 | 0 | |
| Total 20052220340: | | | | | | | 28.56 | | .00 | | |
| 200-52220-343 | EMS AMBULANCE FUEL | 922831 | CONSUMERS COOP OIL C | EMS - FUEL | 154781-0226 | 03/12/2026 | 527.48 | 56873 | .00 | 0 | |
| Total 20052220343: | | | | | | | 527.48 | | .00 | | |
| 200-52220-350 | EMS AMBULANCE MAINTENA | 4468 | SIREN SERVICES LLC | INTELLIPLEX MODULE LOOSE IN HOUSING | 5010 | 03/19/2026 | 860.65 | 56937 | .00 | 0 | |
| 200-52220-350 | EMS AMBULANCE MAINTENA | 4468 | SIREN SERVICES LLC | EGR COOLANT LINE RUBBING, NEEDS REPLACING | 5011 | 03/19/2026 | 241.40 | 56937 | .00 | 0 | |
| 200-52220-350 | EMS AMBULANCE MAINTENA | 4468 | SIREN SERVICES LLC | MODULE EXHAUST VENT RIPPED OFF | 5013 | 03/19/2026 | 247.59 | 56937 | .00 | 0 | |
| 200-52220-350 | EMS AMBULANCE MAINTENA | 4468 | SIREN SERVICES LLC | SIDE HEADLIGHT AMBER MARKER LIGHT OUT | 5014 | 03/19/2026 | 97.16 | 56937 | .00 | 0 | |
| Total 20052220350: | | | | | | | 1,446.80 | | .00 | | |
| 200-52220-355 | EMS BUILDING MAINT & REPA | 3955 | PROFESSIONAL PEST CO | MONTHLY PEST CONTROL-EMS BLDG | 900758 | 03/19/2026 | 32.00 | 56927 | .00 | 0 | |
| Total 20052220355: | | | | | | | 32.00 | | .00 | | |
| 200-52220-361 | EMS COMMUNICATIONS | 9017 | US BANK | APPLE BUSINESS MANAGER & BUSINESS ESSENTIALS MDM | 6123-246921 | 03/26/2026 | 1.72 | 2013313 | .00 | 0 | |
| 200-52220-361 | EMS COMMUNICATIONS | 1730 | CHARTER COMMUNICATI | CHARTER SPECTRUM EMS | 1564186010 | 03/19/2026 | 61.43 | 56906 | .00 | 0 | |
| 200-52220-361 | EMS COMMUNICATIONS | 1730 | CHARTER COMMUNICATI | M365 ACCOUNTS - EMS | 2336729010 | 03/19/2026 | 13.70 | 56906 | .00 | 0 | |
| 200-52220-361 | EMS COMMUNICATIONS | 1850 | COMPUTER KNOW HOW L | MICROSOFT 365 - EMS | BDR-0326 | 03/19/2026 | 30.15 | 56908 | .00 | 0 | |
| 200-52220-361 | EMS COMMUNICATIONS | 1850 | COMPUTER KNOW HOW L | BDR BACKUP SYSTEM-EMS | BDR-0326 | 03/19/2026 | 5.62 | 56908 | .00 | 0 | |
| 200-52220-361 | EMS COMMUNICATIONS | 1090 | AT&T | MONTHLY AT&T CHARGES | 6088822281. | 03/19/2026 | 54.64 | 56901 | .00 | 0 | |
| 200-52220-361 | EMS COMMUNICATIONS | 7605 | GREATAMERICA FINANCIA | EMS | 41318080 | 03/05/2026 | 32.37 | 56840 | .00 | 0 | |

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|-----------------------|-----------------------------|------------------|-----------------------|--|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| Total 20052220361: | | | | | | | 199.63 | | .00 | | |
| 200-52220-362 | EMS UTILITIES | 5160 | CITY OF EVANSVILLE | EMS - W & L Bill | 2026-03 | 03/13/2026 | 397.06 | 2418 | .00 | 0 | |
| 200-52220-362 | EMS UTILITIES | 5600 | WE ENERGIES | MONTHLY GAS SERVICE-EMS | 00003-0226 | 03/05/2026 | 269.18 | 56858 | .00 | 0 | |
| 200-52220-362 | EMS UTILITIES | 5600 | WE ENERGIES | MONTHLY GAS SERVICE-EMS GARAGE | 00007-0226 | 03/05/2026 | 295.81 | 56858 | .00 | 0 | |
| Total 20052220362: | | | | | | | 962.05 | | .00 | | |
| 200-52220-380 | EMS ACT 102 EXPENSES-AIDS | 4468 | SIREN SERVICES LLC | LIQUID SPRING STRUTS, ONE IS CLASS 2 LEAK | 5012 | 03/19/2026 | 2,641.30 | 56937 | .00 | 0 | |
| Total 20052220380: | | | | | | | 2,641.30 | | .00 | | |
| 200-52220-511 | EMS VEHICLE INSURANCE | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 2,572.61 | 56870 | .00 | 0 | |
| Total 20052220511: | | | | | | | 2,572.61 | | .00 | | |
| 200-52220-512 | EMS WORKERS COMP INSUR | 1870 | COMMUNITY INSURANCE | WORKERS' COMPENSATION | 21036 | 03/12/2026 | 3,375.48 | 56869 | .00 | 0 | |
| Total 20052220512: | | | | | | | 3,375.48 | | .00 | | |
| 210-1650000 | PREPAYMENTS | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 157.80 | 56870 | .00 | 0 | |
| Total 2101650000: | | | | | | | 157.80 | | .00 | | |
| 210-55700-310 | LIBRARY OFFICE SUPPLIES | 5560 | WISCONSIN DEPT OF REV | BUSINESS REGISTRATION RENEWAL- EAGER FREE PUBLIC LIBRARY | 600-0000225 | 03/05/2026 | 10.00 | 56862 | .00 | 0 | |
| 210-55700-310 | LIBRARY OFFICE SUPPLIES | 5560 | WISCONSIN DEPT OF REV | CHANGES TO SALES TAX FOR LIBRARY | L000809464 | 03/19/2026 | 21.12 | 56946 | .00 | 0 | |
| Total 21055700310: | | | | | | | 31.12 | | .00 | | |
| 210-55700-312 | LIBRARY COPIER SUPPLIES | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER CHARGES- LIBRARY | IN15526872 | 03/12/2026 | 77.42 | 56882 | .00 | 0 | |
| 210-55700-312 | LIBRARY COPIER SUPPLIES | 7380 | DEMCO | DEMCO CIRCEXTENDER2X 4 MIL | 7778581 | 03/26/2026 | 21.89 | 56958 | .00 | 0 | |
| 210-55700-312 | LIBRARY COPIER SUPPLIES | 7380 | DEMCO | DEMCO PREMIUM BOOK TAPE | 7778581 | 03/26/2026 | 59.10 | 56958 | .00 | 0 | |
| 210-55700-312 | LIBRARY COPIER SUPPLIES | 7380 | DEMCO | DEMCO PREMIUM BOOK TAPE 3" X 30 YARDS | 7778581 | 03/26/2026 | 21.16 | 56958 | .00 | 0 | |
| 210-55700-312 | LIBRARY COPIER SUPPLIES | 7380 | DEMCO | SUPERFOLD 12"H 24" JACKET LENGTH | 7778581 | 03/26/2026 | 48.58 | 56958 | .00 | 0 | |
| 210-55700-312 | LIBRARY COPIER SUPPLIES | 7380 | DEMCO | PAPERFOLD ADJUSTAB BOOK | | | | | | | |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
|-----------------------|-----------------------------|------------------|-----------------------|---|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| | | | | JACKET COVER | 7778581 | 03/26/2026 | 43.49 | 56958 | .00 | 0 | |
| 210-55700-312 | LIBRARY COPIER SUPPLIES | 7380 | DEMCO | MULTI-DISC DVD ALBUMS 6 CAP | 7778581 | 03/26/2026 | 12.40 | 56958 | .00 | 0 | |
| 210-55700-312 | LIBRARY COPIER SUPPLIES | 7380 | DEMCO | POLYPROPYLENE DVD ALBUM | 7778581 | 03/26/2026 | 23.44 | 56958 | .00 | 0 | |
| 210-55700-312 | LIBRARY COPIER SUPPLIES | 7380 | DEMCO | SUPERFOLD 10" H 21" JACKET LENGTH | 7778581 | 03/26/2026 | 201.75 | 56958 | .00 | 0 | |
| 210-55700-312 | LIBRARY COPIER SUPPLIES | 7380 | DEMCO | FILMOPLAST PAPER MENDING TAPE | 7778581 | 03/26/2026 | 35.52 | 56958 | .00 | 0 | |
| 210-55700-312 | LIBRARY COPIER SUPPLIES | 7380 | DEMCO | FLAT GLUE BRUSH | 7778581 | 03/26/2026 | 5.87 | 56958 | .00 | 0 | |
| 210-55700-312 | LIBRARY COPIER SUPPLIES | 7380 | DEMCO | 1"W X 8"L PLASTIC BONE FOLDER | 7778581 | 03/26/2026 | 11.36 | 56958 | .00 | 0 | |
| Total 21055700312: | | | | | | | 561.98 | | .00 | | |
| 210-55700-313 | LIBRARY POSTAGE | 9017 | US BANK | POSTAGE | 7375-241374 | 03/26/2026 | 4.96 | 2013313 | .00 | 0 | |
| 210-55700-313 | LIBRARY POSTAGE | 9017 | US BANK | USPS | 7375-241374 | 03/26/2026 | 4.96 | 2013313 | .00 | 0 | |
| 210-55700-313 | LIBRARY POSTAGE | 9017 | US BANK | USPS | 7375-241374 | 03/26/2026 | 4.96 | 2013313 | .00 | 0 | |
| Total 21055700313: | | | | | | | 14.88 | | .00 | | |
| 210-55700-330 | LIBRARY PROFESSIONAL DEV | 9017 | US BANK | WISCONSIN LIBRARY ASSOCIATION - MEMBERSHIP RENEWAL | 2394-242078 | 03/26/2026 | 159.60 | 2013313 | .00 | 0 | |
| 210-55700-330 | LIBRARY PROFESSIONAL DEV | 9017 | US BANK | URBAN LAND INTERESTS - PARKING | 7375-240223 | 03/26/2026 | 26.00 | 2013313 | .00 | 0 | |
| 210-55700-330 | LIBRARY PROFESSIONAL DEV | 9017 | US BANK | LIBRARY LEGISLATIVE DAY - MEALS | 7375-246921 | 03/26/2026 | 25.00 | 2013313 | .00 | 0 | |
| Total 21055700330: | | | | | | | 210.60 | | .00 | | |
| 210-55700-355 | BLDG MAINTENANCE & REPAI | 2940 | JEFFERSON FIRE & SAFE | DRY CHEMICAL EXTINGUISHER ANNUAL MAINTENANCE | IN337498 | 03/12/2026 | 20.00 | 56888 | .00 | 0 | |
| 210-55700-355 | BLDG MAINTENANCE & REPAI | 2940 | JEFFERSON FIRE & SAFE | DRY CHEMICAL EXTINGUISHER 6 YEAR MAINTENANCE | IN337498 | 03/12/2026 | 30.00 | 56888 | .00 | 0 | |
| 210-55700-355 | BLDG MAINTENANCE & REPAI | 2940 | JEFFERSON FIRE & SAFE | PORTABLE SERVICE CALL | IN337498 | 03/12/2026 | 80.00 | 56888 | .00 | 0 | |
| 210-55700-355 | BLDG MAINTENANCE & REPAI | 2940 | JEFFERSON FIRE & SAFE | VALVE REBUILD KIT - BADGER FIRE EXTINGUISHER | IN337498 | 03/12/2026 | 11.75 | 56888 | .00 | 0 | |
| 210-55700-355 | BLDG MAINTENANCE & REPAI | 2940 | JEFFERSON FIRE & SAFE | FUEL SURCHARGE | IN337498 | 03/12/2026 | 5.00 | 56888 | .00 | 0 | |
| 210-55700-355 | BLDG MAINTENANCE & REPAI | 921619 | GOLZ ELECTRIC | SET TIMER FOR LIGHTS OUTSIDE OF BUILDING | 4230 | 03/19/2026 | 488.18 | 56917 | .00 | 0 | |
| 210-55700-355 | BLDG MAINTENANCE & REPAI | 2865 | CONVERGINT TECHNOLO | LITHIUM BATTERY | IN00344493 | 03/19/2026 | 10.30 | 56910 | .00 | 0 | |
| 210-55700-355 | BLDG MAINTENANCE & REPAI | 922933 | NORSE LAWN SERVICE LL | SNOW REMOVAL | 1240 | 03/12/2026 | 50.00 | 56890 | .00 | 0 | |
| 210-55700-355 | BLDG MAINTENANCE & REPAI | 922933 | NORSE LAWN SERVICE LL | SNOW REMOVAL | 1263 | 03/26/2026 | 150.00 | 56970 | .00 | 0 | |
| 210-55700-355 | BLDG MAINTENANCE & REPAI | 923003 | COVERALL NORTH AMERI | COMMERCIAL CLEANING SERVICES - BILLED ON BEHALF OF R & R CLEANING SERVICE LLC | 1000507025 | 03/05/2026 | 1,087.00 | 56829 | .00 | 0 | |
| Total 21055700355: | | | | | | | 1,932.23 | | .00 | | |
| 210-55700-361 | LIBRARY COMMUNICATIONS | 1090 | AT&T | MONTHLY AT& T CHARGES | 6088822281 | 03/19/2026 | 54.64 | 56901 | .00 | 0 | |
| 210-55700-361 | LIBRARY COMMUNICATIONS | 7605 | GREATAMERICA FINANCIA | LIBRARY | 41318080 | 03/05/2026 | 70.40 | 56840 | .00 | 0 | |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
|--------------------|--------------------------|---------------|-----------------------|-----------------------------|----------------|------------------|--------------|--------------|----------------|--------------|------------|
| Total 21055700361: | | | | | | | 125.04 | | .00 | | |
| 210-55700-362 | LIBRARY UTILITIES | 5160 | CITY OF EVANSVILLE | LIBRARY - W & L Bill | 2026-03 | 03/13/2026 | 1,264.97 | 2418 | .00 | | 0 |
| Total 21055700362: | | | | | | | 1,264.97 | | .00 | | |
| 210-55700-363 | LIBRARY FUEL | 5600 | WE ENERGIES | MONTHLY GAS SERVICE/LIBRARY | 00001-0226 | 03/05/2026 | 1,870.92 | 56858 | .00 | | 0 |
| Total 21055700363: | | | | | | | 1,870.92 | | .00 | | |
| 210-55700-371 | LIBRARY ADULT BOOKS | 9017 | US BANK | ADULT BOOK DVD | 7375-246921 | 03/26/2026 | 206.58 | 2013313 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 9017 | US BANK | ADULT BOOK DVD | 7375-246921 | 03/26/2026 | 39.97 | 2013313 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 9017 | US BANK | ADULT BOOK DVD | 7375-246921 | 03/26/2026 | 39.47 | 2013313 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 7740 | INGRAM LIBRARY SERVIC | ADULT BOOKS CREDIT | 94171507 | 03/05/2026 | 16.50- | 56842 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 7740 | INGRAM LIBRARY SERVIC | ADULT BOOKS | 94603280 | 03/05/2026 | 394.22 | 56842 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 7740 | INGRAM LIBRARY SERVIC | ADULT BOOKS | 94675249 | 03/05/2026 | 16.35 | 56842 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 7740 | INGRAM LIBRARY SERVIC | ADULT BOOKS | 94693960 | 03/05/2026 | 95.37 | 56842 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 7740 | INGRAM LIBRARY SERVIC | ADULT BOOKS | 94717892 | 03/05/2026 | 29.99 | 56842 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 7740 | INGRAM LIBRARY SERVIC | ADULT BOOKS | 94963921 | 03/12/2026 | 38.01 | 56887 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 7740 | INGRAM LIBRARY SERVIC | ADULT BOOKS | 94963922 | 03/12/2026 | 94.12 | 56887 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 7740 | INGRAM LIBRARY SERVIC | ADULT BOOKS | 95137281 | 03/19/2026 | 16.30 | 56920 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 7740 | INGRAM LIBRARY SERVIC | ADULT BOOKS | 95137282 | 03/19/2026 | 42.45 | 56920 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 7740 | INGRAM LIBRARY SERVIC | ADULT BOOKS | 95168318 | 03/19/2026 | 370.92 | 56920 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 7740 | INGRAM LIBRARY SERVIC | ADULT BOOKS | 95181653 | 03/19/2026 | 17.48 | 56920 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 7740 | INGRAM LIBRARY SERVIC | ADULT BOOKS | 95181655 | 03/19/2026 | 151.12 | 56920 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 7740 | INGRAM LIBRARY SERVIC | ADULT BOOKS | 95295538 | 03/26/2026 | 35.45 | 56965 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 7740 | INGRAM LIBRARY SERVIC | ADULT BOOKS | 95342049 | 03/26/2026 | 14.11 | 56965 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 7740 | INGRAM LIBRARY SERVIC | ADULT BOOKS | 95363386 | 03/26/2026 | 35.46 | 56965 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 7740 | INGRAM LIBRARY SERVIC | ADULT BOOKS | 95400435 | 03/26/2026 | 85.27 | 56965 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 7740 | INGRAM LIBRARY SERVIC | ADULT BOOKS | 95400436 | 03/26/2026 | 42.36 | 56965 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 7680 | HARLEQUIN READER SER | ADULT BOOKS | 209840768-0 | 03/19/2026 | 31.76 | 56919 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 7680 | HARLEQUIN READER SER | ADULT BOOKS | 209840768-0 | 03/26/2026 | 28.56 | 56964 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 7250 | PLAYAWAY PRODUCTS LL | ADULT BOOKS | 528514 | 03/26/2026 | 350.85 | 56972 | .00 | | 0 |
| 210-55700-371 | LIBRARY ADULT BOOKS | 922823 | KANOPY INC. | ADULT BOOKS | 494691-PPU | 03/05/2026 | 24.70 | 56845 | .00 | | 0 |
| Total 21055700371: | | | | | | | 2,184.37 | | .00 | | |
| 210-55700-372 | LIBRARY CHILDREN'S BOOKS | 7740 | INGRAM LIBRARY SERVIC | CHILDRENS BOOKS | 94675248 | 03/05/2026 | 19.46 | 56842 | .00 | | 0 |
| 210-55700-372 | LIBRARY CHILDREN'S BOOKS | 7740 | INGRAM LIBRARY SERVIC | CHILDRENS BOOKS | 94675250 | 03/05/2026 | 80.34 | 56842 | .00 | | 0 |
| 210-55700-372 | LIBRARY CHILDREN'S BOOKS | 7740 | INGRAM LIBRARY SERVIC | CHILDRENS BOOKS | 94693961 | 03/05/2026 | 223.03 | 56842 | .00 | | 0 |
| 210-55700-372 | LIBRARY CHILDREN'S BOOKS | 7740 | INGRAM LIBRARY SERVIC | CHILDRENS BOOKS | 94717893 | 03/05/2026 | 24.89 | 56842 | .00 | | 0 |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
|-----------------------|-----------------------------|------------------|-----------------------|--|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| 210-55700-372 | LIBRARY CHILDREN'S BOOKS | 7740 | INGRAM LIBRARY SERVIC | CHILDRENS BOOKS | 94963920 | 03/12/2026 | 11.17 | 56887 | .00 | 0 | |
| 210-55700-372 | LIBRARY CHILDREN'S BOOKS | 7740 | INGRAM LIBRARY SERVIC | CHILDRENS BOOKS | 94963923 | 03/12/2026 | 58.64 | 56887 | .00 | 0 | |
| 210-55700-372 | LIBRARY CHILDREN'S BOOKS | 7740 | INGRAM LIBRARY SERVIC | CHILDRENS BOOKS | 94963924 | 03/12/2026 | 6.81 | 56887 | .00 | 0 | |
| 210-55700-372 | LIBRARY CHILDREN'S BOOKS | 7740 | INGRAM LIBRARY SERVIC | CHILDRENS BOOKS | 95137280 | 03/19/2026 | 21.49 | 56920 | .00 | 0 | |
| 210-55700-372 | LIBRARY CHILDREN'S BOOKS | 7740 | INGRAM LIBRARY SERVIC | CHILDRENS BOOKS | 95137283 | 03/19/2026 | 34.63 | 56920 | .00 | 0 | |
| 210-55700-372 | LIBRARY CHILDREN'S BOOKS | 7740 | INGRAM LIBRARY SERVIC | CHILDRENS BOOKS | 95168317 | 03/19/2026 | 418.84 | 56920 | .00 | 0 | |
| 210-55700-372 | LIBRARY CHILDREN'S BOOKS | 7740 | INGRAM LIBRARY SERVIC | CHILDRENS BOOKS | 95181652 | 03/19/2026 | 36.39 | 56920 | .00 | 0 | |
| 210-55700-372 | LIBRARY CHILDREN'S BOOKS | 7740 | INGRAM LIBRARY SERVIC | CHILDRENS BOOKS | 95181654 | 03/19/2026 | 111.60 | 56920 | .00 | 0 | |
| 210-55700-372 | LIBRARY CHILDREN'S BOOKS | 7740 | INGRAM LIBRARY SERVIC | CHILDRENS BOOKS | 95181656 | 03/19/2026 | 42.30 | 56920 | .00 | 0 | |
| 210-55700-372 | LIBRARY CHILDREN'S BOOKS | 7740 | INGRAM LIBRARY SERVIC | CHILDRENS BOOKS | 95342050 | 03/26/2026 | 21.06 | 56965 | .00 | 0 | |
| 210-55700-372 | LIBRARY CHILDREN'S BOOKS | 7740 | INGRAM LIBRARY SERVIC | CHILDRENS BOOKS | 95363385 | 03/26/2026 | 12.63 | 56965 | .00 | 0 | |
| 210-55700-372 | LIBRARY CHILDREN'S BOOKS | 7740 | INGRAM LIBRARY SERVIC | CHILDRENS BOOKS | 95400434 | 03/26/2026 | 51.75 | 56965 | .00 | 0 | |
| 210-55700-372 | LIBRARY CHILDREN'S BOOKS | 7740 | INGRAM LIBRARY SERVIC | CHILDRENS BOOKS | 95400437 | 03/26/2026 | 28.34 | 56965 | .00 | 0 | |
| 210-55700-372 | LIBRARY CHILDREN'S BOOKS | 7740 | INGRAM LIBRARY SERVIC | CHILDRENS BOOKS | 95400438 | 03/26/2026 | 13.79 | 56965 | .00 | 0 | |
| Total 21055700372: | | | | | | | 1,217.16 | | .00 | | |
| 210-55700-376 | LIBRARY PROGRAMMING SUP | 9017 | US BANK | FOLKMANISI QUIVERS | 2394-240007 | 03/26/2026 | 67.94 | 2013313 | .00 | 0 | |
| 210-55700-376 | LIBRARY PROGRAMMING SUP | 9017 | US BANK | PIGGLY WIGGL FOOD | 2394-244273 | 03/26/2026 | 18.17 | 2013313 | .00 | 0 | |
| 210-55700-376 | LIBRARY PROGRAMMING SUP | 9017 | US BANK | PIGGLY WIGGL FOOD | 2394-244273 | 03/26/2026 | 15.96 | 2013313 | .00 | 0 | |
| 210-55700-376 | LIBRARY PROGRAMMING SUP | 9017 | US BANK | PIGGLY WIGGL FOOD | 2394-244273 | 03/26/2026 | 26.13 | 2013313 | .00 | 0 | |
| 210-55700-376 | LIBRARY PROGRAMMING SUP | 9017 | US BANK | MICHAEL STORES | 2394-246921 | 03/26/2026 | 64.36 | 2013313 | .00 | 0 | |
| 210-55700-376 | LIBRARY PROGRAMMING SUP | 9017 | US BANK | DNR DEVILS LAKE STATE PARK | 2394-247170 | 03/26/2026 | 90.00 | 2013313 | .00 | 0 | |
| 210-55700-376 | LIBRARY PROGRAMMING SUP | 921751 | MARIE MESSINGER | STORYTIME-BABY/EVENING, DISCUSSION | 2026-02 | 03/05/2026 | 210.00 | 56846 | .00 | 0 | |
| 210-55700-376 | LIBRARY PROGRAMMING SUP | 922718 | REBECCA VANDAN | PIGGLY WIGGLY | 2026-03 | 03/19/2026 | 46.59 | 56929 | .00 | 0 | |
| 210-55700-376 | LIBRARY PROGRAMMING SUP | 922862 | COLLABORATIVE SUMME | DINO POSTERS, BOOKMARKS, BANNER, STICKERS | 882466 | 03/26/2026 | 82.36 | 56956 | .00 | 0 | |
| Total 21055700376: | | | | | | | 621.51 | | .00 | | |
| 210-55700-385 | LIBRARY GRANT EXPENDITU | 5035 | U S CELLULAR | MONTHLY CELLULAR SERVICE- LIBRARY | 0792878098 | 03/19/2026 | 51.14 | 56941 | .00 | 0 | |
| Total 21055700385: | | | | | | | 51.14 | | .00 | | |
| 210-55700-511 | LIBRARY VEHICLE INSURANC | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 116.60 | 56870 | .00 | 0 | |
| Total 21055700511: | | | | | | | 116.60 | | .00 | | |
| 210-55700-512 | WORKERS COMPENSATION I | 1870 | COMMUNITY INSURANCE | WORKERS' COMPENSATION | 21036 | 03/12/2026 | 125.36 | 56869 | .00 | 0 | |

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|-----------------------|-----------------------------|------------------|----------------------|--|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| Total 21055700512: | | | | | | | 125.36 | | .00 | | |
| 220-1650000 | PREPAYMENTS | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 603.34 | 56870 | .00 | 0 | |
| Total 2201650000: | | | | | | | 603.34 | | .00 | | |
| 220-54640-343 | CEMETERY FUEL | 922978 | WEX BANK | FUEL PURCHASES WITH REBATE | 110937131 | 03/12/2026 | 124.01 | 56898 | .00 | 0 | |
| Total 22054640343: | | | | | | | 124.01 | | .00 | | |
| 220-54640-350 | CEMETERY MAINT EXP | 1060 | EVANSVILLE HARDWARE | BOLT U 1/2"X3.5"X5.75" | K37320 | 03/05/2026 | 15.98 | 56835 | .00 | 0 | |
| 220-54640-350 | CEMETERY MAINT EXP | 1060 | EVANSVILLE HARDWARE | METAL REPAIR TAPE 50YD | K37320 | 03/05/2026 | 11.99 | 56835 | .00 | 0 | |
| 220-54640-350 | CEMETERY MAINT EXP | 1060 | EVANSVILLE HARDWARE | SPLIT LOCKWASH Z 1/2 | K37337 | 03/05/2026 | 9.29 | 56835 | .00 | 0 | |
| 220-54640-350 | CEMETERY MAINT EXP | 1060 | EVANSVILLE HARDWARE | 1/2 FLAT WASHER | K37337 | 03/05/2026 | 12.99 | 56835 | .00 | 0 | |
| 220-54640-350 | CEMETERY MAINT EXP | 1060 | EVANSVILLE HARDWARE | PULL UTILITY HD 6-3/4"ZN | K37337 | 03/05/2026 | 26.36 | 56835 | .00 | 0 | |
| 220-54640-350 | CEMETERY MAINT EXP | 1060 | EVANSVILLE HARDWARE | FASTENERS | K37337 | 03/05/2026 | 6.36 | 56835 | .00 | 0 | |
| 220-54640-350 | CEMETERY MAINT EXP | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - CEMETERY | IN15500051 | 03/26/2026 | .56 | 56962 | .00 | 0 | |
| 220-54640-350 | CEMETERY MAINT EXP | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - CEMETERY | IN15538077 | 03/19/2026 | .30 | 56918 | .00 | 0 | |
| 220-54640-350 | CEMETERY MAINT EXP | 9017 | US BANK | MR. HEATER 60,000 BTU FORCED AIR PROPANE SPACE HEATER | 3774-246921 | 03/26/2026 | 109.00 | 2013313 | .00 | 0 | |
| 220-54640-350 | CEMETERY MAINT EXP | 9017 | US BANK | CONCRETE CURLING BLANKET WATERPROOF TARPS | 3774-246921 | 03/26/2026 | 115.99 | 2013313 | .00 | 0 | |
| 220-54640-350 | CEMETERY MAINT EXP | 9017 | US BANK | AMAZON | 3774-246921 | 03/26/2026 | 138.33 | 2013313 | .00 | 0 | |
| 220-54640-350 | CEMETERY MAINT EXP | 923066 | THOMPSON SAFETY LLC | FIRE EXTINGUISHER ANNUAL MAINT | MKEINU000 | 03/19/2026 | 21.98 | 56939 | .00 | 0 | |
| Total 22054640350: | | | | | | | 469.13 | | .00 | | |
| 220-54640-360 | CEMETERY UTILITIES EXPEN | 5160 | CITY OF EVANSVILLE | Cemetery- W & L Bill | 2026-03 | 03/13/2026 | 161.92 | 2418 | .00 | 0 | |
| Total 22054640360: | | | | | | | 161.92 | | .00 | | |
| 220-54640-361 | CEMETERY COMMUNICATION | 5035 | U S CELLULAR | MONTHLY CELLULAR SERVICE- CEMETERY | 0793619109 | 03/19/2026 | 56.46 | 56941 | .00 | 0 | |
| Total 22054640361: | | | | | | | 56.46 | | .00 | | |
| 220-54640-511 | CEMETERY VEHICLE INSURA | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 371.68 | 56870 | .00 | 0 | |
| Total 22054640511: | | | | | | | 371.68 | | .00 | | |

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|-----------------------|-----------------------------|------------------|-----------------------|--|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| 220-54640-512 | CEMETERY WORKERS COMP | 1870 | COMMUNITY INSURANCE | WORKERS' COMPENSATION | 21036 | 03/12/2026 | 821.74 | 56869 | .00 | 0 | |
| Total 22054640512: | | | | | | | 821.74 | | .00 | | |
| 230-57960-822 | ARPA CITY HALL ARCHIVE RO | 923072 | A & M MASONRY INC | FOUNDATION REPAIR | 1554 | 03/26/2026 | 12,200.00 | 56949 | .00 | 0 | |
| Total 23057960822: | | | | | | | 12,200.00 | | .00 | | |
| 250-57950-751 | DEVELOPMENT ASSISTANCE | 9431 | GROVE PARTNERS LLC | DEVELOPMENT ASSISTANCE PAYMENT | 222-001112 | 03/12/2026 | 17,745.40 | 56884 | .00 | 0 | |
| Total 25057950751: | | | | | | | 17,745.40 | | .00 | | |
| 260-57950-751 | Development Assistance | 9431 | GROVE PARTNERS LLC | DEVELOPMENT ASSISTANCE PAYMENT | 222 0700010 | 03/12/2026 | 60,842.92 | 56883 | .00 | 0 | |
| Total 26057950751: | | | | | | | 60,842.92 | | .00 | | |
| 300-58940-210 | PROFESSIONAL SERVICES | 1560 | BOND TRUST SERVICES C | PAYING AGENT FEE | 103036-PA | 03/31/2026 | 400.00 | 2402 | .00 | 0 | |
| 300-58940-210 | PROFESSIONAL SERVICES | 1560 | BOND TRUST SERVICES C | PAYING AGENT FEE | 103037-PA | 03/31/2026 | 400.00 | 2404 | .00 | 0 | |
| 300-58940-210 | PROFESSIONAL SERVICES | 1560 | BOND TRUST SERVICES C | PAYING AGENT FEE | 103038-PA | 03/31/2026 | 400.00 | 2406 | .00 | 0 | |
| 300-58940-210 | PROFESSIONAL SERVICES | 1560 | BOND TRUST SERVICES C | PAYING AGENT FEE | 103041-PA | 03/31/2026 | 400.00 | 2412 | .00 | 0 | |
| 300-58940-210 | PROFESSIONAL SERVICES | 1560 | BOND TRUST SERVICES C | PAYING AGENT FEE | 103042-PA | 03/31/2026 | 400.00 | 2414 | .00 | 0 | |
| 300-58940-210 | PROFESSIONAL SERVICES | 1560 | BOND TRUST SERVICES C | PAYING AGENT FEE | 103043-PA | 03/31/2026 | 400.00 | 2416 | .00 | 0 | |
| Total 30058940210: | | | | | | | 2,400.00 | | .00 | | |
| 300-58940-610 | PRINCIPAL PAYMENT | 8855 | BOARD OF COM OF PUBLI | TRUST LOAN FUND 744 #02018030.01 PRIN | 0000022005 | 03/12/2026 | 27,655.32 | 2400 | .00 | 0 | |
| 300-58940-610 | PRINCIPAL PAYMENT | 8855 | BOARD OF COM OF PUBLI | TRUST LOAN FUND 744 #02018030.01 PRIN | 0000022005 | 03/12/2026 | 46,092.20 | 2400 | .00 | 0 | |
| 300-58940-610 | PRINCIPAL PAYMENT | 1560 | BOND TRUST SERVICES C | \$3,205,000.00 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025A | 343675 | 03/31/2026 | 275,000.00 | 2415 | .00 | 0 | |
| 300-58940-610 | PRINCIPAL PAYMENT | 1560 | BOND TRUST SERVICES C | \$1,855,000.00 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2017A | 329849 | 03/31/2026 | 205,000.00 | 2403 | .00 | 0 | |
| 300-58940-610 | PRINCIPAL PAYMENT | 1560 | BOND TRUST SERVICES C | \$2,420,000.00 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2021C | 340031 | 03/31/2026 | 200,000.00 | 2405 | .00 | 0 | |
| 300-58940-610 | PRINCIPAL PAYMENT | 1560 | BOND TRUST SERVICES C | \$1,305,000.00 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022C | 340983 | 03/31/2026 | 85,000.00 | 2409 | .00 | 0 | |
| 300-58940-610 | PRINCIPAL PAYMENT | 1560 | BOND TRUST SERVICES C | \$15,205,000.00 GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2023A | 341852 | 03/31/2026 | 160,000.00 | 2411 | .00 | 0 | |
| 300-58940-610 | PRINCIPAL PAYMENT | 1560 | BOND TRUST SERVICES C | \$3,030,000.00 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2024A | 342419 | 03/31/2026 | 90,000.00 | 2413 | .00 | 0 | |
| 300-58940-610 | PRINCIPAL PAYMENT | 1560 | BOND TRUST SERVICES C | \$460,000.00 TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2012A | 38431 | 03/31/2026 | 35,000.00 | 2401 | .00 | 0 | |
| 300-58940-610 | PRINCIPAL PAYMENT | 2000 | THE DEPOSITORY TRUST | \$4,180,000 GO NOTES 2018A | 9K9083A-03 | 03/31/2026 | 445,000.00 | 2423 | .00 | 0 | |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
|-----------------------|------------------------------|------------------|-----------------------|--|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| 300-58940-610 | PRINCIPAL PAYMENT | 2000 | THE DEPOSITORY TRUST | \$1,270,000 GO NOTES 2019B | 9K9083B-03 | 03/31/2026 | 100,000.00 | 2422 | .00 | 0 | |
| Total 30058940610: | | | | | | | 1,668,747.52 | | .00 | | |
| 300-58940-620 | INTEREST PAYMENTS | 8855 | BOARD OF COM OF PUBLI | TRUST LOAN FUND 744 #02018030.01 INT | 0000022005 | 03/12/2026 | 4,092.19 | 2400 | .00 | 0 | |
| 300-58940-620 | INTEREST PAYMENTS | 8855 | BOARD OF COM OF PUBLI | TRUST LOAN FUND #02011159.01 INT | 0000022005 | 03/12/2026 | 6,820.32 | 2400 | .00 | 0 | |
| 300-58940-620 | INTEREST PAYMENTS | 1560 | BOND TRUST SERVICES C | \$3,205,000.00 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025A | 343675 | 03/31/2026 | 41,665.00 | 2415 | .00 | 0 | |
| 300-58940-620 | INTEREST PAYMENTS | 1560 | BOND TRUST SERVICES C | \$1,855,000.00 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2017A | 329849 | 03/31/2026 | 4,350.00 | 2403 | .00 | 0 | |
| 300-58940-620 | INTEREST PAYMENTS | 1560 | BOND TRUST SERVICES C | \$2,420,000.00 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2021C | 340031 | 03/31/2026 | 9,942.50 | 2405 | .00 | 0 | |
| 300-58940-620 | INTEREST PAYMENTS | 1560 | BOND TRUST SERVICES C | \$1,305,000.00 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022C | 340983 | 03/31/2026 | 11,375.00 | 2409 | .00 | 0 | |
| 300-58940-620 | INTEREST PAYMENTS | 1560 | BOND TRUST SERVICES C | \$15,205,000.00 GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2023A | 341852 | 03/31/2026 | 358,187.50 | 2411 | .00 | 0 | |
| 300-58940-620 | INTEREST PAYMENTS | 1560 | BOND TRUST SERVICES C | \$3,030,000.00 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2024A | 342419 | 03/31/2026 | 59,675.00 | 2413 | .00 | 0 | |
| 300-58940-620 | INTEREST PAYMENTS | 1560 | BOND TRUST SERVICES C | \$460,000.00 TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2012A | 38431 | 03/31/2026 | 1,365.00 | 2401 | .00 | 0 | |
| Total 30058940620: | | | | | | | 497,472.51 | | .00 | | |
| 400-52200-840 | Police Equipment Purchase | 2630 | GENERAL COMMUNICATI | REMOVE WATCHGUARD VIDEO SYSTEM & INTSALL NEW SYSTEM | 355082 | 03/19/2026 | 1,120.00 | 56914 | .00 | 0 | |
| 400-52200-840 | Police Equipment Purchase | 923143 | MYSTAIRE INC. | 48" LATITUDE FENTANYL SERIES | 0020937-IN | 03/19/2026 | 9,350.00 | 56924 | .00 | 0 | |
| 400-52200-840 | Police Equipment Purchase | 923143 | MYSTAIRE INC. | SAND 48W X 30D X 36H FOR 4' L | 0020937-IN | 03/19/2026 | 3,235.00 | 56924 | .00 | 0 | |
| Total 40052200840: | | | | | | | 13,705.00 | | .00 | | |
| 400-53300-802 | PW Landscaping/Sidewalk Prog | 922943 | JB JOHNSON BROS. LLC | TID 6 SIDEWALKS | EV105 WAT | 03/26/2026 | 16,658.95 | 56966 | .00 | 0 | |
| Total 40053300802: | | | | | | | 16,658.95 | | .00 | | |
| 400-53300-840 | PW Equipment Purchase | 1985 | DECKER SUPPLY CO INC | 30 WATT SOLAR BASIC SIGN SYSTEM/CONTROLLER | 935708 | 03/26/2026 | 1,974.90 | 56957 | .00 | 2026008 | |
| 400-53300-840 | PW Equipment Purchase | 1985 | DECKER SUPPLY CO INC | SQUARE TOP POLE MOUNT, TRUE SOUTH AIM, FOR TRAFFICALM, SOLAR PANEL | 935708 | 03/26/2026 | 226.60 | 56957 | .00 | 2026008 | |
| 400-53300-840 | PW Equipment Purchase | 1985 | DECKER SUPPLY CO INC | SIGNALERT 30" FLASHIER RING STOP SIGN | 935708 | 03/26/2026 | 1,063.00 | 56957 | .00 | 2026008 | |
| 400-53300-840 | PW Equipment Purchase | 1985 | DECKER SUPPLY CO INC | 30 WATT SOLAR POWERED INTELLIGENT SIGN CONTROLLER | 935709 | 03/26/2026 | 1,293.90 | 56957 | .00 | 2026008 | |
| 400-53300-840 | PW Equipment Purchase | 1985 | DECKER SUPPLY CO INC | 30W SOLAR POWERED COLLABORATOR COMMUNICATES & CAMMANDED BY TC CONTROLLER | 935709 | 03/26/2026 | 1,199.50 | 56957 | .00 | 2026008 | |
| 400-53300-840 | PW Equipment Purchase | 1985 | DECKER SUPPLY CO INC | TRAFFIC CALM RECTRANGULAR | | | | | | | |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
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| | | | | RAPID FLASHING BEACON | 935709 | 03/26/2026 | 2,559.20 | 56957 | .00 | 2026008 | |
| 400-53300-840 | PW Equipment Purchase | 1985 | DECKER SUPPLY CO INC | BDL3-Y BULLDOG III PUSHBUTTON | 935709 | 03/26/2026 | 795.40 | 56957 | .00 | 2026008 | |
| 400-53300-840 | PW Equipment Purchase | 1985 | DECKER SUPPLY CO INC | SQUARE TOP POLE MOUNT, TRUE SOUTH AIM, FOR TRAFFICALM, SOLAR PANEL | 935709 | 03/26/2026 | 226.60 | 56957 | .00 | 2026008 | |
| 400-53300-840 | PW Equipment Purchase | 1985 | DECKER SUPPLY CO INC | PEDESTRIAN ADVANCE SYMBOL | 935709 | 03/26/2026 | 230.00 | 56957 | .00 | 2026008 | |
| 400-53300-840 | PW Equipment Purchase | 1985 | DECKER SUPPLY CO INC | DIAGONAL ARROW DOWN LEFT | 935709 | 03/26/2026 | 45.90 | 56957 | .00 | 2026008 | |
| 400-53300-840 | PW Equipment Purchase | 1985 | DECKER SUPPLY CO INC | DIAGONAL ARROW DOWN RIGHT | 935709 | 03/26/2026 | 170.90 | 56957 | .00 | 2026008 | |
| Total 40053300840: | | | | | | | 9,785.90 | | .00 | | |
| 400-53300-860 | PW Road Construction | 2942 | JEFF'S PLUMBING & HEAT | HOOKED UP NEW SEWER LINE TO HOUSE, RAN NEW DRAIN FOR WATER SOFTENER DISCHARGE | 2025-10-2 | 03/19/2026 | 856.80 | 56921 | .00 | 2025018 | |
| 400-53300-860 | PW Road Construction | 5690 | WIS DEPT OF TRANSPOR | MADISON STREET | 395-0000431 | 03/12/2026 | 8,273.33 | 56899 | .00 | 2026012 | |
| 400-53300-860 | PW Road Construction | 4990 | TOWN & COUNTRY ENIN | 2026 LONGFIELD STREET & UTILITY IMPROVEMENTS | 29290 | 03/05/2026 | 4,279.72 | 56854 | .00 | 2026015 | |
| 400-53300-860 | PW Road Construction | 90606 | RAILROAD MANAGEMENT | PL-LICENSE FEES, PRESET | 544449 | 03/05/2026 | 1,325.70 | 56850 | .00 | 2026013 | |
| Total 40053300860: | | | | | | | 14,735.55 | | .00 | | |
| 400-55700-821 | Library Building Improvements | 922947 | DESTREE DESIGN ARCHI | PROJECT ASSOCIATE JC | 15323 | 03/05/2026 | 80.00 | 56831 | .00 | 0 | |
| 400-55700-821 | Library Building Improvements | 923002 | NORTH AMERICAN MECH | HAIL DAMAGE INSULATION REPAIR | 940001029 | 03/26/2026 | 3,960.00 | 56971 | .00 | 0 | |
| 400-55700-821 | Library Building Improvements | 923042 | RENAISSANCE ROOFING I | REPAIR TORN ROOF WRAP COVERING HAIL DAMAGE BEFORE STORM | 26030054 | 03/26/2026 | 3,094.13 | 56973 | .00 | 0 | |
| Total 40055700821: | | | | | | | 7,134.13 | | .00 | | |
| 600-1650000 | PREPAYMENTS | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 1,452.62 | 56870 | .00 | 0 | |
| Total 6001650000: | | | | | | | 1,452.62 | | .00 | | |
| 600-53500-210 | WWTP PROFESSIONAL SERVI | 4990 | TOWN & COUNTRY ENIN | 2026 OPPERATIONAL ASSISTANCE | 29371 | 03/05/2026 | 1,592.50 | 56854 | .00 | 0 | |
| 600-53500-210 | WWTP PROFESSIONAL SERVI | 1712 | CERTIFIED BALANCE & SC | CLEANING & CALIBRATION OF DISSOLVED OXYGEN METER | 26932 | 03/19/2026 | 269.00 | 56905 | .00 | 0 | |
| 600-53500-210 | WWTP PROFESSIONAL SERVI | 1712 | CERTIFIED BALANCE & SC | ADD PROBE ON YSI 4010-2W | 26932 | 03/19/2026 | 110.00 | 56905 | .00 | 0 | |
| 600-53500-210 | WWTP PROFESSIONAL SERVI | 1712 | CERTIFIED BALANCE & SC | YSI OBOD CAP KIT & PROGRAMMING | 26932 | 03/19/2026 | 235.00 | 56905 | .00 | 0 | |
| 600-53500-210 | WWTP PROFESSIONAL SERVI | 1062 | SJE | SEINOR SERVICE | CD99609502 | 03/12/2026 | 595.00 | 56894 | .00 | 0 | |
| 600-53500-210 | WWTP PROFESSIONAL SERVI | 1062 | SJE | MILAGE | CD99609502 | 03/12/2026 | 33.12 | 56894 | .00 | 0 | |
| 600-53500-210 | WWTP PROFESSIONAL SERVI | 1062 | SJE | REPLACEMENT BATTERY FOR A 1747- L532 | CD99609502 | 03/12/2026 | 38.96 | 56894 | .00 | 0 | |
| Total 60053500210: | | | | | | | 2,873.58 | | .00 | | |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
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| 600-53500-214 | WWTP LABORATORY SERVIC | 8901 | AGSOURCE COOP SERVI | BOD-5DAY/CHLORIDE/LAB FILTRATION/NITROGEN,PHOSPHORU S, SOLIDS | PS-INV4581 | 03/05/2026 | 50.00 | 56820 | .00 | 0 | |
| 600-53500-214 | WWTP LABORATORY SERVIC | 8901 | AGSOURCE COOP SERVI | BOD-5DAY/CHLORIDE/LAB FILTRATION/NITROGEN,PHOSPHORU S, SOLIDS | PS-INV4590 | 03/12/2026 | 50.00 | 56865 | .00 | 0 | |
| 600-53500-214 | WWTP LABORATORY SERVIC | 8901 | AGSOURCE COOP SERVI | BOD-5DAY/CHLORIDE/LAB FILTRATION/NITROGEN,PHOSPHORU S, SOLIDS | PS-INV4597 | 03/19/2026 | 996.75 | 56900 | .00 | 0 | |
| Total 60053500214: | | | | | | | 1,096.75 | | .00 | | |
| 600-53500-310 | WWTP GEN OFFICE SUPPLIE | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - WWTP OFFICE | IN15500051 | 03/26/2026 | .01 | 56962 | .00 | 0 | |
| 600-53500-310 | WWTP GEN OFFICE SUPPLIE | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - WWTP OFFICE | IN15538077 | 03/19/2026 | .01 | 56918 | .00 | 0 | |
| Total 60053500310: | | | | | | | .02 | | .00 | | |
| 600-53500-330 | WWTP PROFESSIONAL DEVL | 9017 | US BANK | MEAL REIB - MIDWEST WATER & WASTEWATER EXPO | 3774-240552 | 03/26/2026 | 76.84 | 2013313 | .00 | 0 | |
| 600-53500-330 | WWTP PROFESSIONAL DEVL | 9017 | US BANK | KALAHARI RESORT - MIDWEST WATER & WASTEWATER EXPO X 3 | 3774-243254 | 03/26/2026 | 447.00 | 2013313 | .00 | 0 | |
| 600-53500-330 | WWTP PROFESSIONAL DEVL | 9017 | US BANK | KALAHARI RESORT - MIDWEST WATER & WASTEWATER EXPO | 3774-243254 | 03/26/2026 | 93.06 | 2013313 | .00 | 0 | |
| 600-53500-330 | WWTP PROFESSIONAL DEVL | 9017 | US BANK | MEAL REIB - MIDWEST WATER & WASTEWATER EXPO | 3774-243254 | 03/26/2026 | 15.48 | 2013313 | .00 | 0 | |
| 600-53500-330 | WWTP PROFESSIONAL DEVL | 9017 | US BANK | PIGGLY WIGGL FOOD | 3774-244273 | 03/26/2026 | 8.34 | 2013313 | .00 | 0 | |
| Total 60053500330: | | | | | | | 640.72 | | .00 | | |
| 600-53500-340 | WWTP GENERAL PLANT SUPP | 1060 | EVANSVILLE HARDWARE | EX CORD 12/3SJTW YL 25 | K37436 | 03/05/2026 | 134.97 | 56835 | .00 | 0 | |
| Total 60053500340: | | | | | | | 134.97 | | .00 | | |
| 600-53500-355 | WWTP PLANT MAINT & REPAI | 921619 | GOLZ ELECTRIC | WWTP LIGHTS | 4219 | 03/19/2026 | 850.64 | 56917 | .00 | 0 | |
| 600-53500-355 | WWTP PLANT MAINT & REPAI | 923066 | THOMPSON SAFETY LLC | 10LB ABC FIRE EXT, FIRE EXTINGUISHER ANNUAL MAINT | MKEINU000 | 03/19/2026 | 289.89 | 56939 | .00 | 0 | |
| 600-53500-355 | WWTP PLANT MAINT & REPAI | 923066 | THOMPSON SAFETY LLC | FIRE PARTS & SERVICE CHARGE | MKEINU000 | 03/19/2026 | 109.99 | 56939 | .00 | 0 | |
| Total 60053500355: | | | | | | | 1,250.52 | | .00 | | |
| 600-53500-361 | WWTP COMMUNICATIONS | 9017 | US BANK | APPLE BUSINESS MANAGER & BUSINESS ESSENTIALS MDM | 6123-246921 | 03/26/2026 | 2.58 | 2013313 | .00 | 0 | |
| 600-53500-361 | WWTP COMMUNICATIONS | 1730 | CHARTER COMMUNICATI | CHARTER SPECTRUM WWTP | 0033616030 | 03/19/2026 | 179.60 | 56907 | .00 | 0 | |
| 600-53500-361 | WWTP COMMUNICATIONS | 1730 | CHARTER COMMUNICATI | M365 ACCOUNTS - SEWER | 2336729010 | 03/19/2026 | 20.55 | 56906 | .00 | 0 | |
| 600-53500-361 | WWTP COMMUNICATIONS | 1850 | COMPUTER KNOW HOW L | MICROSOFT 365 - SEWER | BDR-0326 | 03/19/2026 | 45.23 | 56908 | .00 | 0 | |
| 600-53500-361 | WWTP COMMUNICATIONS | 1850 | COMPUTER KNOW HOW L | BDR BACKUP SYSTEM-SEWER | BDR-0326 | 03/19/2026 | 8.43 | 56908 | .00 | 0 | |
| 600-53500-361 | WWTP COMMUNICATIONS | 5035 | U S CELLULAR | MONTHLY CELLULAR SERVICE- WWTP | 0793619109 | 03/19/2026 | 41.40 | 56941 | .00 | 0 | |

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| Total 60053500361: | | | | | | | 297.79 | | .00 | | |
| 600-53500-362 | WWTP ELECTRIC/WATER EXP | 5160 | CITY OF EVANSVILLE | Disposal Plant - W & L Bill | 2026-03 | 03/13/2026 | 4,980.86 | 2418 | .00 | 0 | |
| Total 60053500362: | | | | | | | 4,980.86 | | .00 | | |
| 600-53500-363 | WWTP NATURAL GAS EXP | 5600 | WE ENERGIES | MONTHLY GAS SERVICE-WWTP | 00008-0226 | 03/05/2026 | 3,075.14 | 56858 | .00 | 0 | |
| Total 60053500363: | | | | | | | 3,075.14 | | .00 | | |
| 600-53500-511 | WWTP VEHICLE INSURANCE | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 968.67 | 56870 | .00 | 0 | |
| Total 60053500511: | | | | | | | 968.67 | | .00 | | |
| 600-53500-512 | WORKERS COMPENSATION I | 1870 | COMMUNITY INSURANCE | WORKERS' COMPENSATION | 21036 | 03/12/2026 | 1,955.16 | 56869 | .00 | 0 | |
| Total 60053500512: | | | | | | | 1,955.16 | | .00 | | |
| 600-53500-850 | Sanitary Sewer Construction | 4990 | TOWN & COUNTRY ENGIN | LINCOLN LIFT STATION PRELIMINRY ENGINEERING | 29367 | 03/05/2026 | 881.48 | 56854 | .00 | 2024038 | |
| Total 60053500850: | | | | | | | 881.48 | | .00 | | |
| 600-53510-512 | SAN SEWER WORK COMP INS | 1870 | COMMUNITY INSURANCE | WORKERS' COMPENSATION | 21036 | 03/12/2026 | 344.50 | 56869 | .00 | 0 | |
| Total 60053510512: | | | | | | | 344.50 | | .00 | | |
| 600-53510-850 | STREET RECONSTRUCTION | 4990 | TOWN & COUNTRY ENGIN | 2026 LONGFIELD STREET & UTILITY IMPROVEMENTS | 29290 | 03/05/2026 | 6,998.75 | 56854 | .00 | 2026015 | |
| Total 60053510850: | | | | | | | 6,998.75 | | .00 | | |
| 600-53520-355 | LIFT STATION MAINT & REPAI | 923136 | JOHN FABICK TRACTOR C | TROUBLESHOOT ENGINE COOLANT HEATER | SIMS010679 | 03/05/2026 | 688.26 | 56844 | .00 | 0 | |
| Total 60053520355: | | | | | | | 688.26 | | .00 | | |
| 600-53520-360 | LIFT STATION UTILITIES | 5160 | CITY OF EVANSVILLE | Lift Pump - W & L Bill | 2026-03 | 03/13/2026 | 2,374.28 | 2418 | .00 | 0 | |
| 600-53520-360 | LIFT STATION UTILITIES | 5600 | WE ENERGIES | MONTHLY GAS SERVICE-LIFT PUMP | 00006-0226 | 03/05/2026 | 14.87 | 56858 | .00 | 0 | |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
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| Total 60053520360: | | | | | | | 2,389.15 | | .00 | | |
| 610-53580-210 | PROFESSIONAL SERVICES | 1560 | BOND TRUST SERVICES C | PAYING AGENT FEE | 103039-PA | 03/31/2026 | 500.00 | 2408 | .00 | 0 | |
| 610-53580-210 | PROFESSIONAL SERVICES | 1560 | BOND TRUST SERVICES C | PAYING AGENT FEE | 103040-PA | 03/31/2026 | 400.00 | 2410 | .00 | 0 | |
| Total 61053580210: | | | | | | | 900.00 | | .00 | | |
| 610-53580-512 | STORMWATER WORKERS CO | 1870 | COMMUNITY INSURANCE | WORKERS' COMPENSATION | 21036 | 03/12/2026 | 515.22 | 56869 | .00 | 0 | |
| Total 61053580512: | | | | | | | 515.22 | | .00 | | |
| 610-53580-530 | PRINCIPAL DEBT PAYMENT | 1560 | BOND TRUST SERVICES C | \$790,000.00 GENERAL OBLIGATION SEWERAGE BONDS, SERIES 2021D | 340032 | 03/31/2026 | 35,000.00 | 2407 | .00 | 0 | |
| Total 61053580530: | | | | | | | 35,000.00 | | .00 | | |
| 610-53580-620 | INTEREST ON LONG-TERM DE | 1560 | BOND TRUST SERVICES C | \$790,000.00 GENERAL OBLIGATION SEWERAGE BONDS, SERIES 2021D | 340032 | 03/31/2026 | 4,927.50 | 2407 | .00 | 0 | |
| Total 61053580620: | | | | | | | 4,927.50 | | .00 | | |
| 610-53580-850 | STWT ROAD CONSTRUCTION | 4990 | TOWN & COUNTRY ENGIN | 2026 LONGFIELD STREET & UTILITY IMPROVEMENTS | 29290 | 03/05/2026 | 3,145.78 | 56854 | .00 | 2026015 | |
| Total 61053580850: | | | | | | | 3,145.78 | | .00 | | |
| 620-1165000 | PREPAYMENTS | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUNCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 2,354.55 | 56870 | .00 | 0 | |
| Total 6201165000: | | | | | | | 2,354.55 | | .00 | | |
| 620-2238040 | OASI (FICA) | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT SOCIAL SECURITY Pay Period: 03/06/2026 | PR0306261 | 03/16/2026 | 1,484.56 | 2421 | .00 | 0 | |
| 620-2238040 | OASI (FICA) | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT MEDICARE Pay Period: 03/06/2026 | PR0306261 | 03/16/2026 | 347.20 | 2421 | .00 | 0 | |
| 620-2238040 | OASI (FICA) | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT MEDICARE Pay Period: 03/06/2026 | PR0306261 | 03/16/2026 | 347.20 | 2421 | .00 | 0 | |
| 620-2238040 | OASI (FICA) | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT SOCIAL SECURITY Pay Period: 02/20/2026 | PR0220261 | 03/03/2026 | 1,294.44 | 2398 | .00 | 0 | |
| 620-2238040 | OASI (FICA) | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT MEDICARE Pay Period: 02/20/2026 | PR0220261 | 03/03/2026 | 302.73 | 2398 | .00 | 0 | |
| 620-2238040 | OASI (FICA) | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT MEDICARE Pay Period: 02/20/2026 | PR0220261 | 03/03/2026 | 302.73 | 2398 | .00 | 0 | |
| 620-2238040 | OASI (FICA) | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT SOCIAL SECURITY Pay Period: 03/20/2026 | PR0320261 | 03/30/2026 | 1,339.69 | 2427 | .00 | 0 | |

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| 620-2238040 | OASI (FICA) | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT MEDICARE Pay Period: 03/20/2026 | PR0320261 | 03/30/2026 | 313.32 | 2427 | .00 | 0 | |
| 620-2238040 | OASI (FICA) | 2442 | FICA/FWT DEPOSIT - EFTP | SOC SEC/MED/FWT MEDICARE Pay Period: 03/20/2026 | PR0320261 | 03/30/2026 | 313.32 | 2427 | .00 | 0 | |
| Total 6202238040: | | | | | | | 6,045.19 | | .00 | | |
| 620-52427-000 | DEBT PAYMENTS | 2000 | THE DEPOSITORY TRUST | \$1,270,000 GO NOTES 2019B | 9K9083B-03 | 03/31/2026 | 50,000.00 | 2422 | .00 | 0 | |
| Total 62052427000: | | | | | | | 50,000.00 | | .00 | | |
| 620-52622-002 | OPER POWER PURCHASED F | 5160 | CITY OF EVANSVILLE | Well #1/#2/Water - W & L Bill | 2026-03 | 03/13/2026 | 4,937.55 | 2418 | .00 | 0 | |
| Total 62052622002: | | | | | | | 4,937.55 | | .00 | | |
| 620-52625-002 | MAINT PUMP BUILDINGS & EQ | 923066 | THOMPSON SAFETY LLC | 10LB ABC 6YR INTERNAL MAINT, 5LB ABC HYDROSTIATIC TEST, 5LB ABC FIRE EXT, FIRE EXTINGUISHER ANNUAL MAINT | MKEINU000 | 03/19/2026 | 252.10 | 56939 | .00 | 0 | |
| Total 62052625002: | | | | | | | 252.10 | | .00 | | |
| 620-52631-002 | OPER WATER TREATMENT CH | 9218 | WI STATE LABORATORY O | FLORIDE | 835808 | 03/05/2026 | 31.00 | 56861 | .00 | 0 | |
| 620-52631-002 | OPER WATER TREATMENT CH | 3342 | MARTELLE WATER TREAT | SODIUM HYPOCHLORITE BULK | 31067 | 03/05/2026 | 505.00 | 56847 | .00 | 0 | |
| 620-52631-002 | OPER WATER TREATMENT CH | 3342 | MARTELLE WATER TREAT | FUEL SURCHARGE | 31067 | 03/05/2026 | 30.00 | 56847 | .00 | 0 | |
| 620-52631-002 | OPER WATER TREATMENT CH | 3342 | MARTELLE WATER TREAT | PVC CORP STOP ASSEMBLIES | 31061 | 03/05/2026 | 405.00 | 56847 | .00 | 0 | |
| 620-52631-002 | OPER WATER TREATMENT CH | 3342 | MARTELLE WATER TREAT | WALCHEM INJECTOR-CAN-1VC-7 | 31061 | 03/05/2026 | 189.00 | 56847 | .00 | 0 | |
| 620-52631-002 | OPER WATER TREATMENT CH | 3342 | MARTELLE WATER TREAT | 3/8 INCH TUBING - 100' | 31061 | 03/05/2026 | 64.00 | 56847 | .00 | 0 | |
| 620-52631-002 | OPER WATER TREATMENT CH | 3342 | MARTELLE WATER TREAT | INSTALLATION LABOR | 31061 | 03/05/2026 | 130.00 | 56847 | .00 | 0 | |
| 620-52631-002 | OPER WATER TREATMENT CH | 3342 | MARTELLE WATER TREAT | TRAVEL | 31061 | 03/05/2026 | 95.00 | 56847 | .00 | 0 | |
| 620-52631-002 | OPER WATER TREATMENT CH | 90802 | USA BLUE BOOK | HACH FLUORIDE REAGENT ARSENIC FREE | INV0099928 | 03/26/2026 | 329.25 | 56977 | .00 | 0 | |
| Total 62052631002: | | | | | | | 1,778.25 | | .00 | | |
| 620-52651-002 | MAINT MAINS | 2675 | GRAINGER | PRESSURE GAGE WITH INTERNAL SEAL | 9851375312 | 03/26/2026 | 50.38 | 56963 | .00 | 0 | |
| Total 62052651002: | | | | | | | 50.38 | | .00 | | |
| 620-52651-003 | CAPITAL PROJECTS MAINS | 4990 | TOWN & COUNTRY ENGIN | 2026 LONGFIELD STREET & UTILITY IMPROVEMENTS | 29290 | 03/05/2026 | 6,218.41 | 56854 | .00 | 2026015 | |
| Total 62052651003: | | | | | | | 6,218.41 | | .00 | | |
| 620-52651-004 | CAPITAL WATER OTHER | 921973 | WATER WELL SOLUTIONS | WELL NO 3 PULL AND INSPECT | 261024 | 03/05/2026 | 74,585.00 | 56857 | .00 | 2026032 | |

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| 620-52651-004 | CAPITAL WATER OTHER | 921973 | WATER WELL SOLUTIONS | WELL NO 3 PULL AND INSPECT | 261049 | 03/26/2026 | 18,010.00 | 56980 | .00 | 0 | |
| Total 62052651004: | | | | | | | 92,595.00 | | .00 | | |
| 620-52652-002 | MAINT SERVICES | 2565 | G FOX & SON INC | REPAIR WATER LEAK ON SERVICE LINE HIT BY INTERCON | 3426 | 03/12/2026 | 3,725.00 | 56881 | .00 | 0 | |
| Total 62052652002: | | | | | | | 3,725.00 | | .00 | | |
| 620-52653-002 | MAINT METERS | 1060 | EVANSVILLE HARDWARE | M18 TOPOFF POWER SUPPLY | K37213 | 03/05/2026 | 113.00 | 56834 | .00 | 0 | |
| 620-52653-002 | MAINT METERS | 1060 | EVANSVILLE HARDWARE | INSTANT SAVINGS | K37213 | 03/05/2026 | 14.00 | 56834 | .00 | 0 | |
| Total 62052653002: | | | | | | | 99.00 | | .00 | | |
| 620-52655-002 | MAINT MAINTENANCE OF OT | 1230 | VESTIS | MAT NYLON/RUBBER, FIRST AID SERVICE, SERVICE CHARGE - W & L | 6140770892 | 03/12/2026 | 28.64 | 56897 | .00 | 0 | |
| 620-52655-002 | MAINT MAINTENANCE OF OT | 1230 | VESTIS | MAT NYLON/RUBBER, FIRST AID SERVICE, SERVICE CHARGE - W & L | 6140774934 | 03/19/2026 | 28.64 | 56944 | .00 | 0 | |
| 620-52655-002 | MAINT MAINTENANCE OF OT | 1230 | VESTIS | MAT NYLON/RUBBER, FIRST AID SERVICE, SERVICE CHARGE - W & L | 6140779019 | 03/26/2026 | 29.42 | 56979 | .00 | 0 | |
| Total 62052655002: | | | | | | | 86.70 | | .00 | | |
| 620-52902-002 | OPER ACCOUNTING & COLLE | 7605 | GREATAMERICA FINANCIA | WATER | 41318080 | 03/05/2026 | 58.63 | 56840 | .00 | 0 | |
| Total 62052902002: | | | | | | | 58.63 | | .00 | | |
| 620-52903-002 | OPER READING & COLLECTIN | 2880 | INFOSEND INC | POSTAGE CHARGES | 305956 | 03/12/2026 | 507.52 | 56886 | .00 | 0 | |
| 620-52903-002 | OPER READING & COLLECTIN | 2880 | INFOSEND INC | SUPPLIES | 305956 | 03/12/2026 | 218.87 | 56886 | .00 | 0 | |
| Total 62052903002: | | | | | | | 726.39 | | .00 | | |
| 620-52921-002 | OPER OFFICE SUPPLIES & EX | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - W & L OFFICE | IN15500051 | 03/26/2026 | 12.23 | 56962 | .00 | 0 | |
| 620-52921-002 | OPER OFFICE SUPPLIES & EX | 2540 | GORDON FLESCH CO INC | MONTHLY COPIER - W & L OFFICE | IN15538077 | 03/19/2026 | 6.47 | 56918 | .00 | 0 | |
| 620-52921-002 | OPER OFFICE SUPPLIES & EX | 1090 | AT&T | MONTHLY AT& T CHARGES | 6088822281 | 03/19/2026 | 27.30 | 56901 | .00 | 0 | |
| Total 62052921002: | | | | | | | 46.00 | | .00 | | |
| 620-52925-002 | OPER INJURIES & DAMAGE | 1870 | COMMUNITY INSURANCE | WORKERS' COMPENSATION | 21036 | 03/12/2026 | 2,253.40 | 56869 | .00 | 0 | |
| 620-52925-002 | OPER INJURIES & DAMAGE | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 1,469.01 | 56870 | .00 | 0 | |
| Total 62052925002: | | | | | | | 3,722.41 | | .00 | | |

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| 620-52930-002 | OPER MISC GENERAL EXPEN | 5160 | CITY OF EVANSVILLE | Water-West/East Buildings - W&L Bill | 2026-03 | 03/13/2026 | 457.80 | 2418 | .00 | 0 | |
| 620-52930-002 | OPER MISC GENERAL EXPEN | 9017 | US BANK | APPLE BUSINESS MANAGER & BUSINESS ESSENTIALS MDM | 6123-246921 | 03/26/2026 | 3.44 | 2013313 | .00 | 0 | |
| 620-52930-002 | OPER MISC GENERAL EXPEN | 1730 | CHARTER COMMUNICATI | M365 ACCOUNTS - WATER | 2336729010 | 03/19/2026 | 27.40 | 56906 | .00 | 0 | |
| 620-52930-002 | OPER MISC GENERAL EXPEN | 1850 | COMPUTER KNOW HOW L | MICROSOFT 365 - WATER | BDR-0326 | 03/19/2026 | 60.30 | 56908 | .00 | 0 | |
| 620-52930-002 | OPER MISC GENERAL EXPEN | 1850 | COMPUTER KNOW HOW L | BDR BACKUP SYSTEM-WATER | BDR-0326 | 03/19/2026 | 11.25 | 56908 | .00 | 0 | |
| 620-52930-002 | OPER MISC GENERAL EXPEN | 922873 | APG OF SOUTHERN WISC | PLAN COMMISSION LAND DIVISION, CONDITIONAL USE, REZONING | 404170 | 03/05/2026 | 1.57 | 56821 | .00 | 0 | |
| 620-52930-002 | OPER MISC GENERAL EXPEN | 922873 | APG OF SOUTHERN WISC | SUBSTATION CONSTRUCTION BIDS | 405538 | 03/26/2026 | 5.30 | 56950 | .00 | 0 | |
| 620-52930-002 | OPER MISC GENERAL EXPEN | 922873 | APG OF SOUTHERN WISC | 2026 STREET & UTILITY IMPROVEMENTS - LONGFIELD STREET | 405990 | 03/26/2026 | 10.20 | 56950 | .00 | 0 | |
| 620-52930-002 | OPER MISC GENERAL EXPEN | 922873 | APG OF SOUTHERN WISC | CITY OF EVANSVILLE & TOWN OF PORTER JOIN PUBLIC HEARING BOUNDARY AGREEMENT | 406034 | 03/26/2026 | .36 | 56950 | .00 | 0 | |
| 620-52930-002 | OPER MISC GENERAL EXPEN | 922951 | ROCK VALLEY PUBLISHIN | 2026 STREET & UTILITY IMPROVEMENTS - LONGFIELD STREET | 483515 | 03/26/2026 | 8.48 | 56975 | .00 | 0 | |
| 620-52930-002 | OPER MISC GENERAL EXPEN | 922951 | ROCK VALLEY PUBLISHIN | PUBLIC HEARING WITH TOWN OF PORTER | 483542 | 03/26/2026 | .64 | 56975 | .00 | 0 | |
| 620-52930-002 | OPER MISC GENERAL EXPEN | 922951 | ROCK VALLEY PUBLISHIN | VOTING BY ABSENTEE BALLOT | 483586 | 03/26/2026 | 4.84 | 56975 | .00 | 0 | |
| Total 62052930002: | | | | | | | 591.58 | | .00 | | |
| 620-52930-130 | WATER SAFETY & PPE | 91058 | ELECTRICAL TESTING LA | EA LINE HOSE TESTED | 44854 | 03/05/2026 | 156.00 | 56832 | .00 | 0 | |
| Total 62052930130: | | | | | | | 156.00 | | .00 | | |
| 620-52930-251 | IT SERVICE & EQUIP | 1730 | CHARTER COMMUNICATI | CHARTER SPECTRUM W&L WATER | 1708302010 | 03/12/2026 | 65.00 | 56867 | .00 | 0 | |
| 620-52930-251 | IT SERVICE & EQUIP | 1730 | CHARTER COMMUNICATI | CHARTER SPECTRUM W&L WATER | 2504625010 | 03/12/2026 | 50.00 | 56867 | .00 | 0 | |
| 620-52930-251 | IT SERVICE & EQUIP | 1850 | COMPUTER KNOW HOW L | UNIFI WIRELESS ACCESS POINT | 44594 | 03/19/2026 | 124.50 | 56908 | .00 | 0 | |
| 620-52930-251 | IT SERVICE & EQUIP | 5035 | U S CELLULAR | MONTHLY CELLULAR SERVICE-W&L | 0793712794 | 03/19/2026 | 47.59 | 56941 | .00 | 0 | |
| Total 62052930251: | | | | | | | 287.09 | | .00 | | |
| 620-52930-330 | PROFESSIONAL DEVELOPME | 9017 | US BANK | AVID HOTEL - TRAINING | 9864-249430 | 03/26/2026 | 49.95 | 2013313 | .00 | 0 | |
| Total 62052930330: | | | | | | | 49.95 | | .00 | | |
| 620-52930-343 | TRANSPORTATION FUEL | 1090 | AT&T MOBILTY | MONTHLY AT& T CHARGES | 2873406521 | 03/26/2026 | 69.24 | 56952 | .00 | 0 | |
| 620-52930-343 | TRANSPORTATION FUEL | 922978 | WEX BANK | FUEL PURCHASES WITH REBATE | 110937131 | 03/12/2026 | 136.58 | 56898 | .00 | 0 | |
| Total 62052930343: | | | | | | | 205.82 | | .00 | | |
| 620-52935-002 | MAINT MAINTENANCE OF GE | 1060 | EVANSVILLE HARDWARE | NOZZLE TWIST 4" BRASS, LEADER HOSE 6', FLXZLA SWVL HOSE | K37377 | 03/05/2026 | 65.77 | 56834 | .00 | 0 | |

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| 620-52935-002 | MAINT MAINTENANCE OF GE | 5600 | WE ENERGIES | MONTHLY GAS SERVICE-BLDG EAST | 00004-0226 | 03/05/2026 | 434.75 | 56858 | .00 | 0 | |
| 620-52935-002 | MAINT MAINTENANCE OF GE | 5600 | WE ENERGIES | MONTHLY GAS SERVICE-BLDG WEST | 00009-0226 | 03/05/2026 | 345.01 | 56858 | .00 | 0 | |
| Total 62052935002: | | | | | | | 845.53 | | .00 | | |
| 630-1107001 | CONSTRUCTION WIP | 4422 | SCHLITTLER CONSTRUCT | WATERMAIN LEAK MADISON ST | 2162 | 03/19/2026 | 2,075.00 | 56932 | .00 | 0 | 26-25-0004-E-1 |
| Total 6301107001: | | | | | | | 2,075.00 | | .00 | | |
| 630-1142001 | AR - ELECTRIC | 922872 | SCOTT & JOAN SMITH | REFUND OVERPAYMENT | 2026 REFUN | 03/19/2026 | 204.01 | 56933 | .00 | 0 | |
| Total 6301142001: | | | | | | | 204.01 | | .00 | | |
| 630-1143010 | Other Accts Rec.-Solar Buyback | 5520 | WPPI ENERGY | RENEWABLE ENERGY VOLUME DISCOUNT | 42-22026 | 03/26/2026 | 20.00 | 2399 | .00 | 0 | |
| Total 6301143010: | | | | | | | 20.00 | | .00 | | |
| 630-1150001 | INVENTORY - ELECTRIC | 9149 | RESCO | WIRE - #6 URD DUPLEX | 3101419 | 03/19/2026 | 4,356.00 | 56930 | .00 | 0 | |
| 630-1150001 | INVENTORY - ELECTRIC | 9149 | RESCO | WIRE - #6 URD DUPLEX | 3103882 | 03/12/2026 | 4,356.00 | 56891 | .00 | 0 | |
| 630-1150001 | INVENTORY - ELECTRIC | 9149 | RESCO | WIRE, 4/0-4/0-2/0 AL SWEETBRIAR | 3104811 | 03/12/2026 | 5,297.35 | 56891 | 2.65 | 0 | |
| 630-1150001 | INVENTORY - ELECTRIC | 9149 | RESCO | 7FT FIBER STICK/SUY STR INS 5/8X7/8 | 3106581 | 03/26/2026 | 898.35 | 56974 | .45 | 0 | |
| 630-1150001 | INVENTORY - ELECTRIC | 9149 | RESCO | 3 FT FIBER STICK/GCTE15-36 GUY STRAIN INSULATOR | 3106745 | 03/26/2026 | 1,349.32 | 56974 | .68 | 0 | |
| 630-1150001 | INVENTORY - ELECTRIC | 923145 | B & C | 1" PETRO SPLICE | 11626B | 03/26/2026 | 374.00 | 56953 | .00 | 0 | |
| 630-1150001 | INVENTORY - ELECTRIC | 923145 | B & C | 2" PETRO SPLICE | 11626B | 03/26/2026 | 294.20 | 56953 | .00 | 0 | |
| Total 6301150001: | | | | | | | 8,213.22 | | 3.78 | | |
| 630-1165000 | PREPAYMENTS | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 8,191.94 | 56870 | .00 | 0 | |
| Total 6301165000: | | | | | | | 8,191.94 | | .00 | | |
| 630-2238080 | WI SALES TAX | 5560 | WISCONSIN DEPT OF REV | SALES USE TAX | 2026-03 SAL | 03/19/2026 | 9,018.43 | 2419 | .00 | 0 | |
| Total 6302238080: | | | | | | | 9,018.43 | | .00 | | |
| 630-2252001 | CUSTOMER CONST ADV >01/0 | 922872 | BILL KARLS | REFUND OF ESTIMATE PAYMENT | 2026 REFUN | 03/05/2026 | 6,107.54 | 56824 | .00 | 0 | |
| Total 6302252001: | | | | | | | 6,107.54 | | .00 | | |

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| 630-2253021 | CTC ENERGY CONSERVATION | 91020 | SEERA | FOCUS ON ENERGY - FEB PAYMENT | 2026-02 | 03/19/2026 | 2,486.07 | 56936 | .00 | 0 | |
| Total 6302253021: | | | | | | | 2,486.07 | | .00 | | |
| 630-2253022 | WPPI REIMBURSEMENTS | 922872 | MICHELLE DALTON | ELECTRIC VEHICLE REBATE | 2026 REFUN | 03/05/2026 | 250.00 | 56849 | .00 | 0 | |
| Total 6302253022: | | | | | | | 250.00 | | .00 | | |
| 630-2253031 | RENEWABLE ENERGY | 5520 | WPPI ENERGY | GREEN POWER (RENEWABLE ENERGY) | 42-22026 | 03/26/2026 | 554.00 | 2399 | .00 | 0 | |
| Total 6302253031: | | | | | | | 554.00 | | .00 | | |
| 630-41400-001 | OPERATING & OTHER REVEN | 5560 | WISCONSIN DEPT OF REV | SALES USE TAX-DISCOUNT | 2026-03 SAL | 03/19/2026 | 67.79- | 2419 | .00 | 0 | |
| Total 63041400001: | | | | | | | 67.79- | | .00 | | |
| 630-51555-300 | POWER PURCHASED | 5520 | WPPI ENERGY | PURCHASE POWER (TOTAL POWER COST) | 42-22026 | 03/26/2026 | 538,980.11 | 2399 | .00 | 0 | |
| Total 63051555300: | | | | | | | 538,980.11 | | .00 | | |
| 630-51582-300 | CAPITAL SUBSTATION EXPEN | 9133 | FORSTER ELECTRICAL E | E02-25B UNION TOWNLINE SUBSTATION FEEDER DESIGN | 27306 | 03/12/2026 | 352.50 | 56880 | .00 | 2024030 | |
| 630-51582-300 | CAPITAL SUBSTATION EXPEN | 9133 | FORSTER ELECTRICAL E | E02-22D UTL ADDITION | 27392 | 03/12/2026 | 38,843.75 | 56880 | .00 | 2023023 | |
| Total 63051582300: | | | | | | | 39,196.25 | | .00 | | |
| 630-51584-300 | OPER UG LINE | 9133 | FORSTER ELECTRICAL E | E02-24C HWY 14 WISDOT WORK PLAN | 27366 | 03/12/2026 | 810.00 | 56880 | .00 | 0 | |
| Total 63051584300: | | | | | | | 810.00 | | .00 | | |
| 630-51593-300 | OH LINE MAINTENANCE | 9149 | RESCO | ARRESTER COVERS, 6/BOX | 3105759 | 03/19/2026 | 360.90 | 56930 | .18 | 0 | |
| Total 63051593300: | | | | | | | 360.90 | | .18 | | |
| 630-51594-300 | UG LINE MAINENANCE | 9133 | FORSTER ELECTRICAL E | E02-25D STH 213 WISDOT PROJECT 5571-01-74 | 27328 | 03/12/2026 | 90.00 | 56880 | .00 | 2025053 | |
| 630-51594-300 | UG LINE MAINENANCE | 9149 | RESCO | CABLE WRAP AROUND 3/0-400 48L P5 | 3106310 | 03/26/2026 | 522.84 | 56974 | .26 | 0 | |
| 630-51594-300 | UG LINE MAINENANCE | 9149 | RESCO | HVY WALL TUBING 1KV 250 48L P10 | 3106310 | 03/26/2026 | 346.73 | 56974 | .17 | 0 | |
| 630-51594-300 | UG LINE MAINENANCE | 90092 | BORDER STATES ELECTRI | PLY - 4243 3/4X66FT PLASTIC TAPE | 932105929 | 03/19/2026 | 457.41 | 56904 | .00 | 0 | |
| 630-51594-300 | UG LINE MAINENANCE | 922881 | USIC RECEIVABLES LLC | AFTER HOURS | 793532 | 03/05/2026 | 44.86 | 56855 | .00 | 0 | |
| 630-51594-300 | UG LINE MAINENANCE | 922881 | USIC RECEIVABLES LLC | EMERGENCY NORMAL HOURS | 793532 | 03/05/2026 | 89.72 | 56855 | .00 | 0 | |
| 630-51594-300 | UG LINE MAINENANCE | 922881 | USIC RECEIVABLES LLC | PER TICKET | 793532 | 03/05/2026 | 1,459.48 | 56855 | .00 | 0 | |

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| 630-51594-300 | UG LINE MAINENANCE | 922881 | USIC RECEIVABLES LLC | PROJECT TIME | 793532 | 03/05/2026 | 2,337.98 | 56855 | .00 | 0 | |
| Total 63051594300: | | | | | | | 5,349.02 | | .43 | | |
| 630-51594-891 | LINE MAPPING | 9133 | FORSTER ELECTRICAL E | E02-26G TECHNICAL ASSISTANCE | 27391 | 03/12/2026 | 270.00 | 56880 | .00 | 0 | |
| Total 63051594891: | | | | | | | 270.00 | | .00 | | |
| 630-51596-840 | STREET LIGHT EQUIPMENT | 2552 | FRESCO INC | K137-P4NRIV60(SSL) 120:277K18PR730K #2WSLGD TX RAL 6012 | 66660 | 03/05/2026 | 1,695.00 | 56837 | .00 | 0 | |
| Total 63051596840: | | | | | | | 1,695.00 | | .00 | | |
| 630-51902-300 | ACCT & COLLECTING EXPENS | 7605 | GREATAMERICA FINANCIA | ELECTRIC | 41318080 | 03/05/2026 | 108.88 | 56840 | .00 | 0 | |
| Total 63051902300: | | | | | | | 108.88 | | .00 | | |
| 630-51902-361 | COMMUNICATION EXPENSE | 9017 | US BANK | APPLE BUSINESS MANAGER & BUSINESS ESSENTIALS MDM | 6123-246921 | 03/26/2026 | 8.61 | 2013313 | .00 | 0 | |
| 630-51902-361 | COMMUNICATION EXPENSE | 1730 | CHARTER COMMUNICATI | M365 ACCOUNTS - ELECTRIC | 2336729010 | 03/19/2026 | 68.49 | 56906 | .00 | 0 | |
| 630-51902-361 | COMMUNICATION EXPENSE | 1850 | COMPUTER KNOW HOW L | MICROSOFT 365 - ELECTRIC | BDR-0326 | 03/19/2026 | 150.75 | 56908 | .00 | 0 | |
| 630-51902-361 | COMMUNICATION EXPENSE | 1850 | COMPUTER KNOW HOW L | BDR BACKUP SYSTEM-ELECTRIC | BDR-0326 | 03/19/2026 | 28.11 | 56908 | .00 | 0 | |
| 630-51902-361 | COMMUNICATION EXPENSE | 5035 | U S CELLULAR | MONTHLY CELL PHONE SERVICE | 0793639451 | 03/19/2026 | 54.46 | 56941 | .00 | 0 | |
| 630-51902-361 | COMMUNICATION EXPENSE | 5035 | U S CELLULAR | MONTHLY CELLULAR SERVICE- COURT CLERK | 0793984798 | 03/26/2026 | 34.24 | 56976 | .00 | 0 | |
| Total 63051902361: | | | | | | | 344.66 | | .00 | | |
| 630-51903-300 | BILLING SUPLIES AND EXPEN | 5520 | WPPI ENERGY | SUPPORT SERVICES JAN | 42-22026 | 03/26/2026 | 5,388.20 | 2399 | .00 | 0 | |
| 630-51903-300 | BILLING SUPLIES AND EXPEN | 2880 | INFOSEND INC | POSTAGE CHARGES | 305956 | 03/12/2026 | 942.55 | 56886 | .00 | 0 | |
| 630-51903-300 | BILLING SUPLIES AND EXPEN | 2880 | INFOSEND INC | SUPPLIES | 305956 | 03/12/2026 | 406.46 | 56886 | .00 | 0 | |
| 630-51903-300 | BILLING SUPLIES AND EXPEN | 2880 | INFOSEND INC | OTHER | 305956 | 03/12/2026 | 2.24 | 56886 | .00 | 0 | |
| Total 63051903300: | | | | | | | 6,739.45 | | .00 | | |
| 630-51921-300 | OFFICE SUPPLIES & EXPENS | 2540 | GORDON FLESCHE CO INC | MONTHLY COPIER - OFFICE SUPPLIES | IN15500051 | 03/26/2026 | 32.01 | 56962 | .00 | 0 | |
| 630-51921-300 | OFFICE SUPPLIES & EXPENS | 2540 | GORDON FLESCHE CO INC | MONTHLY COPIER - OFFICE SUPPLIES | IN15538077 | 03/19/2026 | 16.90 | 56918 | .00 | 0 | |
| Total 63051921300: | | | | | | | 48.91 | | .00 | | |
| 630-51925-300 | LIABILITY CLAIMS | 1870 | COMMUNITY INSURANCE | GL/AL PREMIUM, AUTO MEDICAL, INJUNCTIVE, IDENTITY RECOVERY, INSUREDS & ENDORSEMENTS | 21037 | 03/12/2026 | 5,550.13 | 56870 | .00 | 0 | |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
|-----------------------|-----------------------------|------------------|-----------------------|---|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| Total 63051925300: | | | | | | | 5,550.13 | | .00 | | |
| 630-51926-131 | CLOTHNG ALLOWANCE | 9017 | US BANK | AMARIL UNIFORM COMPANY | 9864-240133 | 03/26/2026 | 245.42 | 2013313 | .00 | 0 | |
| 630-51926-131 | CLOTHNG ALLOWANCE | 9017 | US BANK | AMARIL UNIFORM COMPANY | 9864-240133 | 03/26/2026 | 2,472.84 | 2013313 | .00 | 0 | |
| 630-51926-131 | CLOTHNG ALLOWANCE | 9017 | US BANK | AMARIL UNIFORM COMPANY | 9864-240133 | 03/26/2026 | 87.02 | 2013313 | .00 | 0 | |
| Total 63051926131: | | | | | | | 2,805.28 | | .00 | | |
| 630-51926-512 | WORKERS COMPENSATION | 1870 | COMMUNITY INSURANCE | WORKERS' COMPENSATION | 21036 | 03/12/2026 | 9,026.36 | 56869 | .00 | 0 | |
| Total 63051926512: | | | | | | | 9,026.36 | | .00 | | |
| 630-51928-300 | REGULATORY EXPENSE | 90925 | PUBLIC SERVICE COMMIS | 1880-CE-107 | 2602-I-01880 | 03/19/2026 | 93.61 | 56928 | .00 | 0 | |
| 630-51928-300 | REGULATORY EXPENSE | 90925 | PUBLIC SERVICE COMMIS | 1880-CE-107 | 2602-I-01880 | 03/19/2026 | 96.65 | 56928 | .00 | 0 | |
| 630-51928-300 | REGULATORY EXPENSE | 90925 | PUBLIC SERVICE COMMIS | 1880-CE-107 | 2602-I-01880 | 03/19/2026 | 145.73 | 56928 | .00 | 0 | |
| 630-51928-300 | REGULATORY EXPENSE | 90925 | PUBLIC SERVICE COMMIS | 1880-CE-108 | 2602-I-01880 | 03/19/2026 | 23.40 | 56928 | .00 | 0 | |
| 630-51928-300 | REGULATORY EXPENSE | 90925 | PUBLIC SERVICE COMMIS | 1880-SB-101 | 2602-I-01880 | 03/19/2026 | 92.83 | 56928 | .00 | 0 | |
| 630-51928-300 | REGULATORY EXPENSE | 90925 | PUBLIC SERVICE COMMIS | 1880-SB-101 | 2602-I-01880 | 03/19/2026 | 1,974.65 | 56928 | .00 | 0 | |
| Total 63051928300: | | | | | | | 2,426.87 | | .00 | | |
| 630-51930-130 | SAFETY EQUIPMENT AND PP | 9017 | US BANK | AMARIL UNIFORM COMPANY | 9864-240133 | 03/26/2026 | 2,604.10 | 2013313 | .00 | 0 | |
| 630-51930-130 | SAFETY EQUIPMENT AND PP | 91058 | ELECTRICAL TESTING LA | PR GLOVES TESTED | 44854 | 03/05/2026 | 120.00 | 56832 | .00 | 0 | |
| 630-51930-130 | SAFETY EQUIPMENT AND PP | 91058 | ELECTRICAL TESTING LA | PR. NEW PRELACEMENT GLOVES | 44854 | 03/05/2026 | 330.00 | 56832 | .00 | 0 | |
| 630-51930-130 | SAFETY EQUIPMENT AND PP | 91058 | ELECTRICAL TESTING LA | EA. LINE BLANKETS TESTED | 44854 | 03/05/2026 | 168.00 | 56832 | .00 | 0 | |
| 630-51930-130 | SAFETY EQUIPMENT AND PP | 91058 | ELECTRICAL TESTING LA | EA DEAD END PROTECTORS TESTED | 44854 | 03/05/2026 | 40.00 | 56832 | .00 | 0 | |
| 630-51930-130 | SAFETY EQUIPMENT AND PP | 91058 | ELECTRICAL TESTING LA | EA CUT OUT COVER TESTED | 44854 | 03/05/2026 | 10.00 | 56832 | .00 | 0 | |
| 630-51930-130 | SAFETY EQUIPMENT AND PP | 91058 | ELECTRICAL TESTING LA | EA LINE HOODS TESTED | 44854 | 03/05/2026 | 40.00 | 56832 | .00 | 0 | |
| 630-51930-130 | SAFETY EQUIPMENT AND PP | 91058 | ELECTRICAL TESTING LA | EA HOSE END CONNECTORS TESTED | 44854 | 03/05/2026 | 18.00 | 56832 | .00 | 0 | |
| 630-51930-130 | SAFETY EQUIPMENT AND PP | 91058 | ELECTRICAL TESTING LA | GLOVES, SLEEVES, LINE BLANKETS, LINE HOSE, DEAD END PROTECTOR, CUT OUT COVER, HOOD TESTED | 44882 | 03/12/2026 | 339.50 | 56877 | .00 | 0 | |
| Total 63051930130: | | | | | | | 3,669.60 | | .00 | | |
| 630-51930-251 | IT SERVICE AND EQUIPMENT | 1850 | COMPUTER KNOW HOW L | UNIFI WIRELESS ACCESS POINT | 44594 | 03/19/2026 | 124.50 | 56908 | .00 | 0 | |
| 630-51930-251 | IT SERVICE AND EQUIPMENT | 1090 | AT&T MOBILTY | MONTHLY AT& T CHARGES | 2873406521 | 03/26/2026 | 343.79 | 56952 | .00 | 0 | |
| Total 63051930251: | | | | | | | 468.29 | | .00 | | |
| 630-51930-300 | MISC GENERAL EXPENSES | 9017 | US BANK | AMERICAN PUBLIC POWER | 9864-248019 | 03/26/2026 | 50.00 | 2013313 | .00 | 0 | |
| 630-51930-300 | MISC GENERAL EXPENSES | 9017 | US BANK | AMERICAN PUBLIC POWER | 9864-248019 | 03/26/2026 | 325.00 | 2013313 | .00 | 0 | |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
|-----------------------|-----------------------------|------------------|-----------------------|--|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| 630-51930-300 | MISC GENERAL EXPENSES | 1730 | CHARTER COMMUNICATI | CHARTER SPECTRUM W&L | 1708302010 | 03/12/2026 | 64.99 | 56867 | .00 | 0 | |
| 630-51930-300 | MISC GENERAL EXPENSES | 1730 | CHARTER COMMUNICATI | ELECTRIC CHARTER SPECTRUM W&L | 2504625010 | 03/12/2026 | 50.00 | 56867 | .00 | 0 | |
| 630-51930-300 | MISC GENERAL EXPENSES | 3305 | MERCY HEALTH SYSTEM | BROG SCREEN DOT PANEL | 00045059-00 | 03/19/2026 | 50.00 | 56922 | .00 | 0 | |
| 630-51930-300 | MISC GENERAL EXPENSES | 3305 | MERCY HEALTH SYSTEM | BAT BREATH ALCOHOL TEST | 00045059-00 | 03/19/2026 | 33.00 | 56922 | .00 | 0 | |
| 630-51930-300 | MISC GENERAL EXPENSES | 922873 | APG OF SOUTHERN WISC | PLAN COMMISSION LAND DIVISION, CONDITIONAL USE, REZONING | 404170 | 03/05/2026 | 6.26 | 56821 | .00 | 0 | |
| 630-51930-300 | MISC GENERAL EXPENSES | 922873 | APG OF SOUTHERN WISC | SUBSTATION CONSTRUCTION BIDS | 405538 | 03/26/2026 | 21.20 | 56950 | .00 | 0 | |
| 630-51930-300 | MISC GENERAL EXPENSES | 922873 | APG OF SOUTHERN WISC | 2026 STREET & UTILITY IMPROVEMENTS - LONGFIELD STREET | 405990 | 03/26/2026 | 40.79 | 56950 | .00 | 0 | |
| 630-51930-300 | MISC GENERAL EXPENSES | 922873 | APG OF SOUTHERN WISC | CITY OF EVANSVILLE & TOWN OF PORTER JOIN PUBLIC HEARING BOUNDARY AGREEMENT | 406034 | 03/26/2026 | 1.45 | 56950 | .00 | 0 | |
| 630-51930-300 | MISC GENERAL EXPENSES | 922951 | ROCK VALLEY PUBLISHIN | 2026 STREET & UTILITY IMPROVEMENTS - LONGFIELD STREET | 483515 | 03/26/2026 | 33.93 | 56975 | .00 | 0 | |
| 630-51930-300 | MISC GENERAL EXPENSES | 922951 | ROCK VALLEY PUBLISHIN | PUBLIC HEARING WITH TOWN OF PORTER | 483542 | 03/26/2026 | 2.56 | 56975 | .00 | 0 | |
| 630-51930-300 | MISC GENERAL EXPENSES | 922951 | ROCK VALLEY PUBLISHIN | VOTING BY ABSENTEE BALLOT | 483586 | 03/26/2026 | 19.34 | 56975 | .00 | 0 | |
| Total 63051930300: | | | | | | | 698.52 | | .00 | | |
| 630-51930-330 | PROFESSIONAL DEV/TRAININ | 9017 | US BANK | UW CONT ED REG CENTER - TONY BRADY | 9864-247170 | 03/26/2026 | 1,895.00 | 2013313 | .00 | 0 | |
| 630-51930-330 | PROFESSIONAL DEV/TRAININ | 9017 | US BANK | AVID HOTEL - TRAINING | 9864-249430 | 03/26/2026 | 49.96 | 2013313 | .00 | 0 | |
| 630-51930-330 | PROFESSIONAL DEV/TRAININ | 922942 | SCOTT KRIEBES | REIMB. - FOOD & LODGING FOR APPA | 2026-02 | 03/05/2026 | 1,447.61 | 56852 | .00 | 0 | |
| Total 63051930330: | | | | | | | 3,392.57 | | .00 | | |
| 630-51930-331 | APPRENTICESHIP TRAINING | 9017 | US BANK | HAMPTON INNS - APPRENTICE SCHOOL | 9139-247554 | 03/26/2026 | 435.00 | 2013313 | .00 | 0 | |
| 630-51930-331 | APPRENTICESHIP TRAINING | 923068 | HUNTER WHITE | REIMB - MEALS SCHOOL EAU CLAIRE | 2026-02 | 03/05/2026 | 232.23 | 56841 | .00 | 0 | |
| Total 63051930331: | | | | | | | 667.23 | | .00 | | |
| 630-51930-340 | TOOL AND EQUIPMENT | 1060 | EVANSVILLE HARDWARE | MLW DRVR BIT SET 54PC | K37470 | 03/05/2026 | 35.99 | 56834 | .00 | 0 | |
| 630-51930-340 | TOOL AND EQUIPMENT | 1060 | EVANSVILLE HARDWARE | DCK SCREW 10X2.5" STR | K37470 | 03/05/2026 | 17.49 | 56834 | .00 | 0 | |
| 630-51930-340 | TOOL AND EQUIPMENT | 90123 | C&M HYDRAULIC TOOL S | SCREWDRIVER 6" CUSHION GRIP | 0184202-IN | 03/26/2026 | 112.90 | 56955 | .00 | 0 | |
| 630-51930-340 | TOOL AND EQUIPMENT | 3409 | DITCH WITCH MIDWEST | HAMMERHEAD MODEL: 3" RHPPDF S/N: 163044 | ESA009715- | 03/19/2026 | 7,050.00 | 56912 | .00 | 0 | |
| 630-51930-340 | TOOL AND EQUIPMENT | 3409 | DITCH WITCH MIDWEST | 1 GALLON MOLE OIL | PSO184990- | 03/26/2026 | 148.50 | 56959 | .00 | 0 | |
| Total 63051930340: | | | | | | | 7,364.88 | | .00 | | |
| 630-51930-343 | TRANSPORTATION FUEL | 922978 | WEX BANK | FUEL PURCHASES WITH REBATE | 110937131 | 03/12/2026 | 865.07 | 56898 | .00 | 0 | |

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| Total 63051930343: | | | | | | | 865.07 | | .00 | | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 1060 | EVANSVILLE HARDWARE | PAINT QT ROYAL BLUE R-O | K37191 | 03/05/2026 | 17.99 | 56834 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 1060 | EVANSVILLE HARDWARE | RSTP I/E OB PRMR GRAY QT | K37191 | 03/05/2026 | 16.99 | 56834 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 1060 | EVANSVILLE HARDWARE | DIAB AUGER BIT 3/4X17.5" | K37215 | 03/05/2026 | 35.99 | 56834 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 1060 | EVANSVILLE HARDWARE | FACE SHIELD BLUE 1PK | K37215 | 03/05/2026 | 35.98 | 56834 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 9017 | US BANK | LUEBKES TUBES & HOSES - HYD HOSE | 9864-240133 | 03/26/2026 | 119.16 | 2013313 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 9017 | US BANK | LAKESIDE INTERNATIONAL FITTING ELBOW | 9864-246921 | 03/26/2026 | 89.04 | 2013313 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 3600 | NAPA OF OREGON | HOLOGEN SEALED BEAMS | 416784 | 03/12/2026 | 15.99 | 56889 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 3600 | NAPA OF OREGON | FUSES | 417221 | 03/19/2026 | 4.49 | 56925 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 3409 | DITCH WITCH MIDWEST | MODEL:RT45 - CHAIN JUMPING THE SPROCKET | SWO053871 | 03/12/2026 | 7,668.88 | 56876 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 3409 | DITCH WITCH MIDWEST | MODEL:RT45-BATTERY NEG CABLE, STARTER CABLE, SUPPLIES | SWO053871 | 03/12/2026 | 1,938.50 | 56876 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 3409 | DITCH WITCH MIDWEST | MODEL:RT45-AIR FILTER, OIL FILTER, WATER SEPARATOR | SWO053871 | 03/12/2026 | 1,102.07 | 56876 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 3409 | DITCH WITCH MIDWEST | MODEL:RT45-42" ROLLER BOOM, AUGER SPROCKET, DIG CHAING | SWO053871 | 03/12/2026 | 1,177.00 | 56876 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 922978 | WEX BANK | FUEL PURCHASES WITH REBATE | 110937131 | 03/12/2026 | 62.44 | 56898 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 923038 | TEREX USA LLC | INSPECT UNIT SHEAVES & ALIGNMENT ALL PERTAINING TO CONTINUED WINCH ROPE DAMAGE | 7636111 | 03/19/2026 | 531.00 | 56938 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 923038 | TEREX USA LLC | REPLACE DAMAGED TIP SHEAVE & LOWER ROLLER & PIN | 7636111 | 03/19/2026 | 177.00 | 56938 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 923038 | TEREX USA LLC | SHEAVE | 7636111 | 03/19/2026 | 106.10 | 56938 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 923038 | TEREX USA LLC | SNAP RING PIN | 7636111 | 03/19/2026 | 99.41 | 56938 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 923038 | TEREX USA LLC | ROLLER | 7636111 | 03/19/2026 | 127.91 | 56938 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 923038 | TEREX USA LLC | SHACKLE | 7636111 | 03/19/2026 | 307.62 | 56938 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 923038 | TEREX USA LLC | SBHCSCREW | 7636111 | 03/19/2026 | .99 | 56938 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 923038 | TEREX USA LLC | ROPE GUIDE | 7636111 | 03/19/2026 | 60.15 | 56938 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 923038 | TEREX USA LLC | ROPE 7/8 X60" AMSTEEL II 2 EYES | 7636111 | 03/19/2026 | 994.21 | 56938 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 923038 | TEREX USA LLC | SHACKLE 9500# | 7636111 | 03/19/2026 | 85.34 | 56938 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 923038 | TEREX USA LLC | SNATCH BLOCK TD12S10BH | 7636111 | 03/19/2026 | 5,796.60 | 56938 | .00 | 0 | |
| 630-51930-350 | TRANSPORTATION MAINTENA | 923038 | TEREX USA LLC | SHOP SUPPLIES/ENVIRONMENTAL | 7636111 | 03/19/2026 | 25.00 | 56938 | .00 | 0 | |
| Total 63051930350: | | | | | | | 20,595.85 | | .00 | | |
| 630-51930-392 | PUBLIC RELATIONS AND ADV | 1240 | THRYV | AT&T YEL PAGES ADVERTISING-W&L | 800370196-0 | 03/12/2026 | 16.55 | 56896 | .00 | 0 | |
| Total 63051930392: | | | | | | | 16.55 | | .00 | | |
| 630-51932-300 | BUILDING AND PLANT MAINTEN | 1060 | EVANSVILLE HARDWARE | COUPL HOSE BARB5/8X3/4FM, HOSE NOZLE METAL, WASHR HOSE RUBBER | K37377 | 03/05/2026 | 65.77 | 56834 | .00 | 0 | |

| Invoice GL Account | Invoice GL Account Title | Vendor Number | Payee | Description | Invoice Number | Check Issue Date | Check Amount | Check Number | Discount Taken | GL Activity# | Job Number |
|-----------------------|-----------------------------|------------------|---------------------|---|-------------------|---------------------|--------------|-----------------|-------------------|-----------------|------------|
| 630-51932-300 | BUILDING AND PLANT MAINT | 1060 | EVANSVILLE HARDWARE | FASTENERS | K37412 | 03/05/2026 | 7.45 | 56834 | .00 | 0 | |
| 630-51932-300 | BUILDING AND PLANT MAINT | 1060 | EVANSVILLE HARDWARE | HITCH PIN STEEL 3/4" | K37412 | 03/05/2026 | 9.59 | 56834 | .00 | 0 | |
| 630-51932-300 | BUILDING AND PLANT MAINT | 1060 | EVANSVILLE HARDWARE | ELBOW PVC 90D EA 1" | K37419 | 03/05/2026 | 2.59 | 56834 | .00 | 0 | |
| 630-51932-300 | BUILDING AND PLANT MAINT | 1060 | EVANSVILLE HARDWARE | COUPLE PVC 1" | K37419 | 03/05/2026 | 1.98 | 56834 | .00 | 0 | |
| 630-51932-300 | BUILDING AND PLANT MAINT | 1060 | EVANSVILLE HARDWARE | 1" EMT 2H STRAP | K37419 | 03/05/2026 | .59 | 56834 | .00 | 0 | |
| 630-51932-300 | BUILDING AND PLANT MAINT | 1060 | EVANSVILLE HARDWARE | BALL VALVE BRS FIP 1" | K37419 | 03/05/2026 | 27.99 | 56834 | .00 | 0 | |
| 630-51932-300 | BUILDING AND PLANT MAINT | 1060 | EVANSVILLE HARDWARE | NIPPLE BLACK 1"XCLOSE | K37419 | 03/05/2026 | 2.39 | 56834 | .00 | 0 | |
| 630-51932-300 | BUILDING AND PLANT MAINT | 1060 | EVANSVILLE HARDWARE | HEX BUSHING 1-1/2"X1" GALV | K37419 | 03/05/2026 | 7.59 | 56834 | .00 | 0 | |
| 630-51932-300 | BUILDING AND PLANT MAINT | 1060 | EVANSVILLE HARDWARE | 1" RGD 2H STRAP | K37419 | 03/05/2026 | .99 | 56834 | .00 | 0 | |
| 630-51932-300 | BUILDING AND PLANT MAINT | 1230 | VESTIS | MAT NYLON/RUBBER, FIRST AID SERVICE, SERVICE CHARGE - W & L | 6140770892 | 03/12/2026 | 28.64 | 56897 | .00 | 0 | |
| 630-51932-300 | BUILDING AND PLANT MAINT | 1230 | VESTIS | MAT NYLON/RUBBER, FIRST AID SERVICE, SERVICE CHARGE - W & L | 6140774934 | 03/19/2026 | 28.64 | 56944 | .00 | 0 | |
| 630-51932-300 | BUILDING AND PLANT MAINT | 1230 | VESTIS | MAT NYLON/RUBBER, FIRST AID SERVICE, SERVICE CHARGE - W & L | 6140779019 | 03/26/2026 | 29.42 | 56979 | .00 | 0 | |
| 630-51932-300 | BUILDING AND PLANT MAINT | 5600 | WE ENERGIES | MONTHLY GAS SERVICE-BLDG EAST | 00004-0226 | 03/05/2026 | 434.76 | 56858 | .00 | 0 | |
| 630-51932-300 | BUILDING AND PLANT MAINT | 5600 | WE ENERGIES | MONTHLY GAS SERVICE-BLDG WEST | 00009-0226 | 03/05/2026 | 1,035.04 | 56858 | .00 | 0 | |
| 630-51932-300 | BUILDING AND PLANT MAINT | 2675 | GRAINGER | AIR HOSE 1/2" ID 15FT | 9811249771 | 03/26/2026 | 68.92 | 56963 | .00 | 0 | |
| 630-51932-300 | BUILDING AND PLANT MAINT | 2675 | GRAINGER | AIR HOSE, 3/8" I.D., 15 FT | 9838168079 | 03/26/2026 | 49.64 | 56963 | .00 | 0 | |
| 630-51932-300 | BUILDING AND PLANT MAINT | 2675 | GRAINGER | REDUCING BUSHING BRASS | 9851375312 | 03/26/2026 | 29.76 | 56963 | .00 | 0 | |
| 630-51932-300 | BUILDING AND PLANT MAINT | 923066 | THOMPSON SAFETY LLC | 10LB ABC 6YR INTERNAL MAINT, 5LB ABC HYDROSTIATIC TEST, 5LB ABC FIRE EXT, FIRE EXTINGUISHER ANNUAL MAINT | MKEINU000 | 03/19/2026 | 315.13 | 56939 | .00 | 0 | |
| Total 63051932300: | | | | | | | 2,009.04 | | .00 | | |
| 630-51932-360 | BUILDING & PLANT UTILITY C | 5160 | CITY OF EVANSVILLE | Electric-West/East Buildings - W&L Bill | 2026-03 | 03/13/2026 | 1,176.10 | 2418 | .00 | 0 | |
| Total 63051932360: | | | | | | | 1,176.10 | | .00 | | |
| Grand Totals: | | | | | | | 3,678,376.21 | | 4.39 | | |

CITY OF EVANSVILLE



PERSONNEL POLICIES AND EMPLOYEE HANDBOOK

Effective ~~January-April 15th, 2026~~ ^{1st, 2024}

Adopted by Common Council December 9th, 2014. Last Revised ~~November-April 14th, 2026~~
Additional revisions by the Common Council on December 13th, 2016; April 18th, 2016; and December 10th, 2019

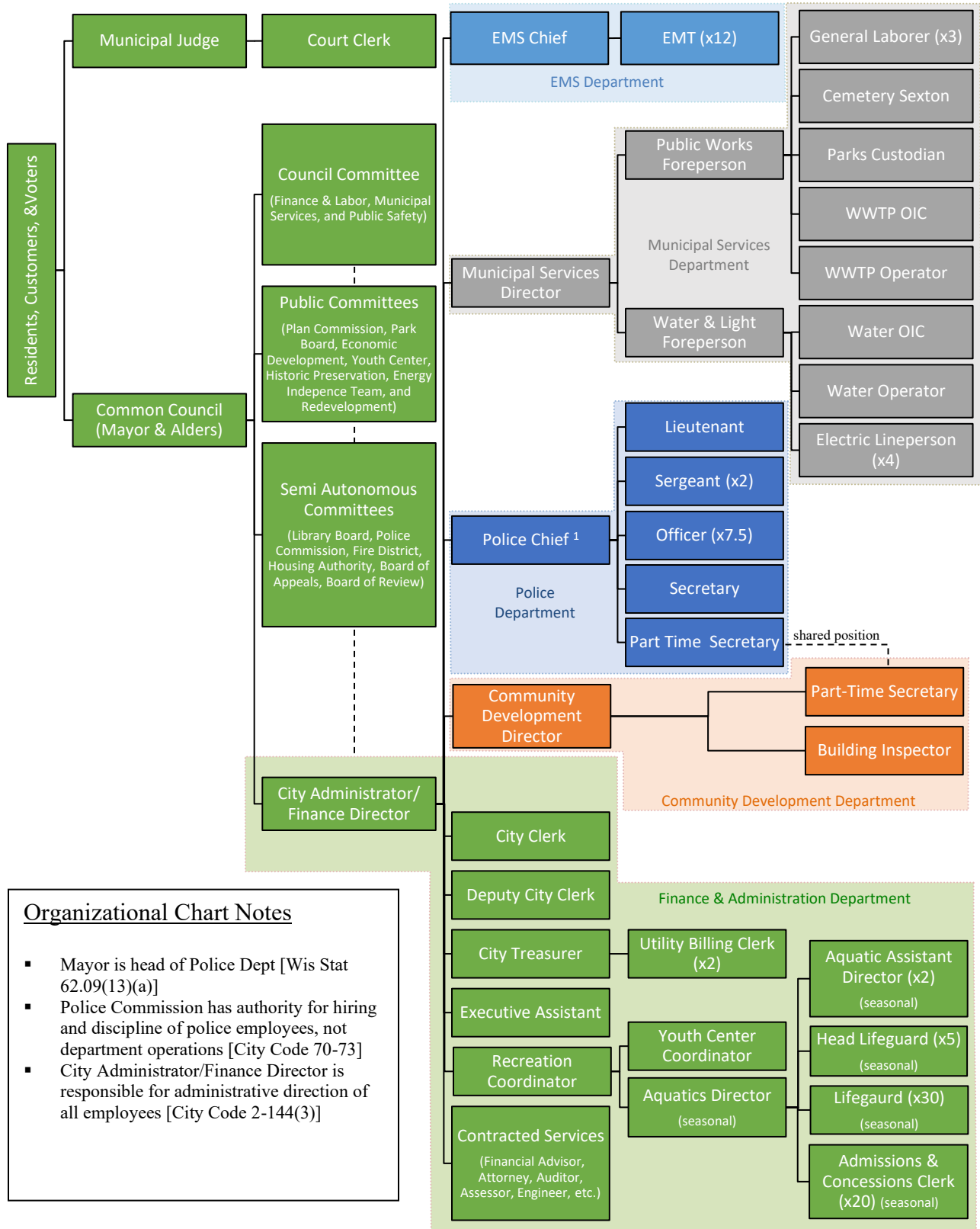
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ORGANIZATION CHART



Organizational Chart Notes

- Mayor is head of Police Dept [Wis Stat 62.09(13)(a)]
- Police Commission has authority for hiring and discipline of police employees, not department operations [City Code 70-73]
- City Administrator/Finance Director is responsible for administrative direction of all employees [City Code 2-144(3)]

MISSION STATEMENT

1.1 Mission Statement

The City is committed to promoting teamwork, involving its citizens in the decision process, inclusion and diversity, and always striving towards excellence.

[10/14/2014, 11/14/2023]

GENERAL INFORMATION

2-1 Purpose.

This employee handbook is adopted by the Evansville Common Council to assist and guide City of Evansville employees of their duties and responsibilities for their benefit as well as that of the City and its residents.

[10/14/2014, 11/14/2023]

2-2 Scope.

This Employee Handbook has effect and authority over all full- and part-time employees and volunteers of the City of Evansville, but does not include employees of the Eager Free Public Library.

[10/14/2014, 11/14/2023]

2-3 Not a Contract.

This handbook and the policies set forth in it are not intended to and do not constitute, nor do they create, an employment contract between the City of Evansville and any of its employees. No individual City official has authority to enter into an oral or written promise or contract of employment with any individual or group of employees. Any employment contract must be approved by a majority of the Common Council.

Except as otherwise expressly provided by statute, all employment with the City of Evansville is considered at-will. As such, employees are free to resign at any time and the City is free to end the employment relationship, at any time, with or without cause or prior notice.

[12/09/2014]

2-4 Collective Bargaining and Other Employment Agreements.

To the extent any provision of this Handbook is in conflict with a labor agreement or individual employment contract duly entered into by the City, the labor agreement or individual employment contract shall control.

[12/09/2014]

2-5 Department Specific Personnel Policies.

Individual departments may have needs which are not specifically addressed by this city-wide personnel policy. Those departments may develop policies to address those needs so long as those policies do not conflict with this handbook, other City policies, or with any labor agreement that applies to that department. The more restrictive policy shall be the controlling policy for each department.

Any policies developed under this section must be in writing, approved by the department's supervisory committee, reviewed by the Finance and Labor Relations Committee, adopted by the Evansville Common Council, distributed to all affected employees, and filed with the administrative staff at City Hall.

[10/14/2014]

2-6 Periodic Review at Discretion of Council.

The City reserves and retains all its rights to manage its own affairs. The terms and provisions of this handbook are subject to change from time to time, at the Common Council's sole discretion and pursuant to the Common Council's determination(s) regarding the needs of the City with respect to effective administration, supervision and control of facilities, operations, programs and personnel. The City will endeavor to review the employee handbook at least every five years.

[12/09/2014]

2-7 Employee Definitions.

1. **Employee** shall mean a person employed by the City of Evansville. Employee does not mean elected public officials, appointed members of City committees, election officials, or independent contractors.
2. **Full-Time Employee** shall mean an employee who is regularly scheduled for compensated service of thirty (30) or more hours per week [ie: at least one-hundred-thirty (130) hours per month for purposes of determining eligibility under the Affordable Care Act].
3. **Part-Time Employee** shall mean an employee who is regularly scheduled for compensated service of under thirty (30) hours per week [ie: less than one-hundred-thirty (130) hours per month for purposes of determining eligibility under the Affordable Care Act].
4. **Limited Term Employee** shall mean a full-time or part-time employee hired for a specific period of time up to one (1) year. The term of a Limited Term Employee may be extended at the discretion of the City for up to one (1) additional year.
5. **Seasonal Employee** shall mean an employee hired for a brief period, typically no longer than six (6) months. Even if working as thirty (30) or more hours per week, a Seasonal Employee is not considered a Full-Time Employee for purposes of determining eligibility under the Affordable Care Act.
6. **Safety-Sensitive Employee Positions** shall mean those positions where the nature of the work being performed could jeopardize the life and/or health of the employee, other City employees, or the public, such as positions requiring operation of heavy equipment/machinery, a Commercial Driver License, work within traffic right-of-way, work in a facility with running machinery, treatment of waste water, emergency response requiring defensive driving, emergency response requiring medical service, and emergency response requiring use of weapons.
7. **Student Intern** shall mean a person who is participating in a program intended to provide the person with a work experience as part of an educational program. Paid student interns, co-op students, and unpaid student interns are not eligible for health and dental insurance, sick leave, paid holidays, paid vacations, and retirement benefits, unless otherwise required by the Wisconsin Retirement System. All student interns will have a

written agreement of understanding with the City, outlining academic and work expectations, job duties, and goals.

8. **Volunteer** shall mean a person performing services without compensation as part of a City function and under the City's direction and supervision. A Volunteer may receive a nominal reimbursement or paid stipend. A Volunteer includes paid on-call Emergency Medical Technician (EMT) and Emergency Medical Services (EMS) Drivers. A Volunteer is subject to background checks and drug testing for hiring and all policies regarding conduct and behavior.
9. **Stipend** shall mean either 1) A temporary increase in pay that an Employee may receive when temporarily assigned an increase in duties or responsibilities or 2) A nominal payment or reimbursement to a Volunteer.

[10/14/2014, 11/14/2023]

2-8 Role of City Administrator/Finance Director.

As defined in the Evansville Municipal Code, the City Administrator/Finance Director (to be referred as the City Administrator) performs the general personnel management duties of the City:

1. Be responsible for the administrative direction and coordination of all employees of the City according to the established organizational procedures of the City and the Wisconsin State statutes.
2. Recommend to the Council the appointment, promotion, and when necessary for the good of the City, the suspension or termination of department heads.
3. In consultation with the appropriate department head, be responsible for the appointment, promotion, and when necessary for the good of the City, the suspension or termination of employees below the department head level.
4. Serve as personnel officer for the City with responsibilities to see that complete and current personnel records, including specific job descriptions, for all City employees are kept; evaluate in conjunction with department heads the performance of all employees on a regular basis; recommend salary and wage scales for City employees not covered by collective bargaining agreements; develop and enforce high standards of performance by City employees; assure that City employees have proper working conditions; and work closely with department heads to promptly resolve personnel problems or grievances.
5. Assist in labor contract negotiations and collective bargaining issues.
6. Work closely with department heads to ensure that employees receive adequate opportunities for training to maintain and improve their job-related knowledge and skills.

[12/09/2014]

2-9 Major Departments & Functions.

1. **Administration & Finance:** The financial and administrative function of the City is encompassed primarily through the auspices of the City Administrator. The financial and administrative functions of the City include but are not limited to payroll, utility billing, financial & capital planning, accounting and permits. The City Administrator serves as the personnel director, chief administrative officer, and budget manager, and oversees day-to-day administrative and financial operations of the City. The City Administrator serves as the focal liaison among the public, the Common Council and Mayor, other

governmental bodies, various City committees and contracted professionals, such as attorneys, engineers, assessor, and auditor. The administration and finance functions are supervised generally by the Common Council and Mayor and specifically by the Finance and Labor Relations Committee.

The City Clerk, City Treasurer, and Executive Assistant, all under the City Administrator, has primary responsibility for payroll, insurance, licensing, record keeping, elections, required notices, and coordinates a variety of municipal activities as required by statutes, ordinances, and as authorized by the Common Council.

2. **Library:** Under the direction of the library director, provides materials and other services to fulfill educational, cultural, informational and recreational needs of the community. The Eager Free Public Library is a member of the Prairie Lakes Library System and serves all residents within the City and surrounding area. The Library Board is the supervisory committee for the library. Employees of the Library are not covered by this Employment Handbook; they are covered by a separate policy adopted by the Library Board.
3. **Police Department:** Under the direct supervision of the Chief of Police, provides full-time police coverage for the City, including law enforcement, traffic and parking enforcement, security checks for businesses and residences, investigative follow-up, representation in municipal court and liaison with the Rock County Sheriff's Department and other law enforcement agencies. The police department is supervised generally by the Public Safety Committee. According to Wisconsin Statute 62.09 (13)(a), the Chief of Police has command of the police force under the direction of the Mayor. The Police Commission has specific statutory responsibilities for hiring and discipline.
4. **Municipal Services Department:** Under the direct supervision of the Municipal Services Director, oversees and maintains City buildings and facilities, streets, parks, cemetery, the sanitary sewer system and wastewater treatment plant, and the storm drainage system, and provides quality water and electric service. The staff works a regular 40-hour work week but provides emergency services on a 24-hour basis through a standby (on-call) policy. The Municipal Services Committee is the primary supervisory committees for the municipal services department.
5. **Emergency Medical Service (EMS):** Under the direct supervision of the Emergency Medical Services Chief, provides emergency medical assistance and ambulance transport to area hospitals through the efforts of trained local volunteer emergency medical technicians. EMS staff follow adopted protocols and operate under the direction of a Wisconsin-licensed Medical Director. The Public Safety Committee is the supervisory committee for the emergency medical service.
6. **Community Development:** Under the supervision of the City Administrator, provides long range planning, development application review, zoning and code enforcement, , as well as economic development programming and planning. Manages the Building and Code Enforcement officer. Planning Commission is the primary supervisory committee for community development.

[10/14/2014, 4/10/2018, 11/14/2023]

2-10 Position Descriptions.

Position descriptions identify the most important tasks and responsibilities of a position, to whom an employee reports, and specific conditions of employment. Position descriptions may be changed at the discretion of the departmental supervisory committee, subject to approval by the Finance & Labor Relations Committee. Position descriptions are used in recruiting for a position vacancy, and both the employee and supervisor should use the description in the selection, orientation and performance planning process.

[12/09/2014]

2-11. Subordinate and Supervisor Communication.

Subordinate employee should report issues to their immediate supervisor first. There are no intended systems of reporting within the City meant to restrain an employee's ability to speak on the importance of productivity, safety, harassment, or other important matters within their department or City. The purpose of reporting to the most immediate supervisor is to talk with those best able to understand the issues of productivity, personnel differences, reflect on personal attitude or more. The supervisor shall work with the employee(s) to resolve the matter.

Employees are encouraged to speak on matters and if they are uncomfortable bringing forward concerns or a particular concern to their immediate supervisor they may bring it to the Department Head or City Administrator. If the immediate supervisor fails to follow through on, communicate about, or resolve the issue, the matter should be brought to the attention of the City Administrator. If the concerns involve the City Administrator, it should be brought to the attention of the Mayor or Council President. Any attempts at intimidation or retaliation against employees voicing their concerns may be considered a violation of conduct as described in Chapter 8, resulting in discipline described in Chapter 9.

[4/10/2018]

RECRUITMENT & SELECTION

3-1 Equal Opportunity Employer.

The City of Evansville is an equal opportunity employer. It is the City of Evansville's policy to administer all of its employment policies in a non-discriminatory manner without regard to race, color, religion, gender, age, national origin, disability, or any other basis as required by applicable federal, state or local fair employment laws or regulations. The City shall make a conscious effort to remove artificial barriers to equal opportunity. Job descriptions shall be reviewed with an effort to spot and remove any unnecessary qualifications and add acceptable work or educational experiences that are relevant.

[07/08/2014, 4/10/2018]

3-2 Hiring Authority.

Department heads filling vacancies in non-department head budgeted positions shall advise their supervisory committee and the City Administrator prior to advertising the position. All positions must be budgeted. Vacancies in department head positions are advertised by the City Administrator in coordination with the department's supervisory committee and the Finance & Labor Relations Committee; positions filled by mayoral appointment require additional coordination. All final candidates for employment are subject to the hiring process in section 3-5 below.

[07/08/2014, 12/13/2016, 11/14/2023]

3-3 Advertising & Posting.

Subject to any collective bargaining requirements for represented positions, the City shall have full discretion over the advertising and posting of any vacancy. Current City employees who are qualified for a vacant position may apply for it. Every appointment shall be made on the basis of merit and fitness for the position. In the City's discretion, or when required by law, merit and fitness shall be ascertained by written, oral or other examinations designed to evaluate the ability of the candidate to perform the duties of the position. Current City employees who are qualified and apply for a vacant position shall be considered and interviewed for the position. Vacancies may be filled by promotion or through the hiring process as determined by the City. To meet section 3-1 Equal Opportunity Employer, when advertising for most positions, the City should notify large and diverse groups of people when able.

[07/08/2014, 12/13/2016, 4/10/2018]

3-4 Confidentiality.

The City respects requests for confidentiality from job applicants. However, the City does not guarantee such confidentiality for finalists (generally, those actually invited to interview). The City may request a written waiver for release of information necessary for reference and background checks of job applicants.

[07/08/2014]

3-5 Pre-Employment Background Checks.

1. The City shall conduct a criminal and financial background check on all candidates for employment who reach final consideration for employment with the City and may require

a drug screening. Additionally, when the City determines there to be a job related and business necessity for screening current employees for criminal and financial conduct, the City shall require a criminal and financial background checks on a current employee and may require a drug screening.

2. When assessing an individual applicant or current employee with a criminal conviction or a pending criminal charge, the City shall consider whether the circumstances of the criminal conviction or pending criminal charge are substantially related to the circumstances of the particular job. In making this assessment, the City shall consider such things as the nature and gravity of the crime, the circumstances of the offense, the nature of the job and any other relevant information.
3. All final candidates for employment shall be reviewed by the City Administrator and references checked.

[Ord. 2013-09, 07/08/2014, 12/09/2014, 11/14/2023]

3-6 Residency.

When in the best interests of the City, the City may require residency within a certain geographical proximity to the City for any individual employee position for emergency purposes, per state statute. The positions of City Administrator, Police Chief, Emergency Medical Service Chief, and Municipal Services Director are emergency City personnel.

[07/08/2014]

3-7 Nepotism.

Pursuant to Evansville Municipal Code, Section 2-98:

1. No person shall be employed by the City while the employee or a member of the employee's immediate family:
 - a. Is authorized or required to participate in the employment, disciplining or removal of such person.
 - b. Is authorized or required to participate in determining the wages, hours or working conditions of such person.
 - c. Is authorized or required to exercise supervision over such person.
2. Immediate family includes spouse, brother, sister, father, mother, son, daughter, brother- or sister-in-law, mother- or daughter-in-law or father- or son-in-law.
3. A job promotion will be considered a new hire for purposes of applying the nepotism policy.
4. This subsection shall not apply to seasonal, student intern, or unpaid volunteers employees who are compensated by the City less than \$10,000 in any 12 consecutive month period.

[07/08/2014, 11/14/2023]

3-8 Orientation Program.

As soon as possible following acceptance of employment, new employees shall be provided with written information concerning all general conditions of employment, including hours of work, fringe benefits, pay and pay periods, City rules, privileges and responsibilities. The employee

shall be given a copy of this "Employee Handbook", requiring the employee's acknowledgment of receipt and review, by signature of the employee on the first day of employment. All required forms such as tax withholding, insurance enrollments, etc., shall be completed and signed and relevant benefit descriptions furnished.

The department head shall orient each new employee to the conditions related to the job and work site. Such orientation shall include introductions to fellow employees, work standards, safety regulations, break periods, supplies, etc.

Updated versions of the City of Evansville personnel policy will be provided to all City employees, requiring employees' acknowledgement of receipt and expected review of contents, by signature of the employee within 3 working days.

[07/08/2014]

3-9 Probationary/Introductory Period.

All employees hired are subject to a 12-month probationary period. A collective bargaining agreement or other employment agreement duly entered into by the City may include a revised probationary or introductory period.

[07/08/2014, 11/14/2023]

3-10 Bonds.

Employees whose employment with the City of Evansville requires them to handle other people's property or to deal with money in any capacity, may be required to be bonded. The City of Evansville will pay the cost of bonding. If an employee fails to maintain bondable qualifications, they may be subject to transfer to another position, if available, or termination.

[07/08/2014, 11/14/2023]

3-11 Indemnity.

Employees shall be protected from liability in the performance of their duties with the City pursuant to Wisconsin Statutes, Section 895.46.

[07/08/2014]

3-12 Personnel File.

An employee may inspect their personnel file--including any personnel documents which are used or which have been used in determining that employee's qualifications for employment, promotion, transfer, additional compensation, termination or other disciplinary action and medical records. Unless the documents are excluded from employee inspection as provided by law, all such personnel documents are available for employee inspection. The employer shall grant *at least 4* requests by an employee in a calendar year, unless otherwise provided in a collective bargaining agreement, to inspect the employee's personnel records as provided in this section. For an employee to review their personnel file, a written request shall be made to the City Administrator who shall be the steward of all aforementioned City of Evansville personnel files. The City Administrator shall provide the employee with the opportunity to inspect the employee's personnel file within seven (7) working days of such request. Inspection shall take place reasonably near the workplace and under the supervision of the department head or City

Administrator or designated appointee and during reasonable hours. The procedure to follow is outlined in Wisconsin Stats. 103.13 Records Open to Employee.

The employee has the right to write a statement of disagreement with any item in the file. An employee may not remove any item from the file. An employee may have copies of items in the file for the cost of reproduction.

[07/08/2014, 11/14/2023]

3-13 Personal Status Change.

For accuracy of personnel records, emergency contact, employee benefits and tax withholding status, it is the responsibility of each employee to notify the Executive Assistant or designated employee of any change in marital status, number of dependents, address, telephone number, or person to contact in case of an emergency.

[07/08/2014,04/12/2016, 11/14/2023]

3-14 Health and Medical Records.

It is the policy of the City of Evansville to comply with all applicable laws regarding the retention and/or disclosure of employee health and medical records. In that regard, the City treats such information as confidential and will only disclose such information as is necessary to meet any legal obligations the City may have.

[12/09/2014, 4/10/2018]

3-15 Performance Evaluation.

Department heads shall conduct written performance evaluations annually on employees under their supervision, to be filed generally no later than 30 days before the employee's anniversary date. with the City Administrator, who shall place the evaluation in the employee's personnel file. Evaluations shall be signed by the person conducting the evaluation and initialed/signed by the employee. The City Administrator shall generally conduct annual reviews of department heads no later than 30 days before the employee's anniversary date.. The Mayor and/or Council President with formal input from Common Council shall conduct the annual review of the City Administrator consistent with employee contract.

Objectives of performance evaluations include:

1. To give employees positive feedback concerning their work for the City.
2. To determine whether or not an employee is meeting the expectations of the City.
3. To stimulate improved performance on the part of each employee, as well as better performance on the part of work units.
4. To provide employees and their department heads with an opportunity to periodically discuss work-related problems and work out solutions.
5. To provide an opportunity to identify an employee's training needs and desires as well as to ensure that the employee's career goals are being met, where applicable.
6. To provide the City an objective basis for deciding matters concerning retention, promotion or wage increases, where applicable.
7. Determine if employee's performance has been satisfactory to merit step increases in wages per the City's adopted Pay Philosophy

8. To provide a documented source of information about an employee's past performance if a decision needs to be made concerning discipline or dismissal.
9. To collect feedback on policies, actions, and supervision.

[07/08/2014, 11/14/2023]

SEPARATION

4-1 Notice of Resignation.

Employees shall give their department head at least ten (10) working days written notice of resignation. Department heads shall give the City Administrator at least (30) calendar days written notice of resignation with a minimum of 20 working days within said 30 day period. The City Administrator shall give the Mayor and Council President written notice of resignation same as all department heads. Part-time employees who are not department heads are to give two (2) calendar weeks.

No vacation or sick leave, which would otherwise be payable, will be paid to any employee who resigns without giving the required notice. A resignation accepted by the City in writing is final as of the date stated in the notice of resignation.

Working days are the days within the employees regularly scheduled shift. Floating holidays, vacation, compensatory time and sick time shall not count as part of the minimum working days required for payout of vacation and sick time.

Any changes of notice that move the calendar date sooner shall be considered a new notice for purpose of payout.

City may, in its own interest, allow a resignation sooner or the use of floating holidays, holidays, vacation, compensatory time and sick time to fulfill the required schedule as determined by the City Administrator. If the employee seeking exception is an employee with a separate employment agreement, section 4-8 applies.

Unreported or unauthorized absence of three (3) consecutive work days will result in the employee's automatic resignation. In such cases, no vacation or severance payments will be made.

[08/12/2014, 4/10/2018]

4-2 Payout.

Employees who resign, retire, or are laid off shall be paid in full by no later than the date of the following established payroll schedule or as agreed to within a separation agreement.

Upon resignation or retirement with required written notice, employee shall be entitled to unused vacation leave and a payout of unused sick leave. Employees who are involuntarily terminated or who failed to provide required written notice of resignation or retirement shall not be entitled to a payout of unused vacation and sick leave.

1. For non-exempt employees of the municipal services or finance departments or non-exempt clerical employees of the police department who were hired prior to January 1, 2014, the eligible payout shall be 60% of unused sick leave.
2. For exempt employees and sworn police officers, the eligible payout shall be according to the appropriate employment or collective bargaining agreement.
3. For all other employees, the eligible payout shall be 50% of unused sick leave.

[12/09/2014, 12/13/2016, 11/14/2023]

4-3 Layoffs.

Layoffs and furloughs of employees will be based on the City's assessment of employees' skills and qualifications, and its determination as to the needs of the City. There are **no** recall rights.

In the event of a layoff, all City paid benefits, except health insurance, dental insurance, and life insurance, will terminate immediately. Health insurance, dental insurance and life insurance coverage will continue through the month following an employee's last day of work. Employees will have the option of continued participation in the group health and/or dental insurance plans, at their own expense, as required by COBRA.

[12/09/2014]

4-4 Retirement.

In the case of retirement, employees covered by the City of Evansville's retirement plan under the State of Wisconsin Retirement System are eligible for benefits as defined in the plan. An employee may be eligible for continued health insurance coverage under COBRA; an employee may be eligible to utilize deferred sick leave for payment of health insurance premiums.

[08/12/2014]

4-5 Return of City Property.

Failure to return City property upon leaving employment with the City, including keys and passwords, may result in prosecution.

[08/12/2014]

4-6 Exit Interview.

The City may conduct an exit interview when an employee separates from employment with the City regardless of their length of service, position, or circumstances of separation. The exit interview is meant to gain insight into the City's personnel and managerial practices, to determine where personnel policies and procedures are in need of review or revision, and where supervisory and managerial practices need modification or improvement.

[08/12/2014]

4-7 References.

Upon written request, the City will provide any prospective employer of a current or former City employee with verification of employment, including inclusive dates of employment, job title and duties, and final rate of pay. Unless otherwise specifically authorized or required to be released by state statute, any additional information will be provided only pursuant to a written request by the employee or the prospective employer and a written release and waiver signed by the employee.

A prospective employer may review a personnel file with a written release by the employee, subject to statutory restrictions under 103.13.

[08/12/2014]

4-8 Separation Agreements.

A separation agreement between City and employee providing added or less benefits described within this handbook may be considered. Separation agreements for an employee without an employment agreement shall be approved by the Finance and Labor Relations Committee. An employee with an employment agreement shall have their separation agreements approved by the Common Council.

[4/10/2018]

COMPENSATION

5-1 Attendance and Hours.

1. **Attendance.** It is expected that employees will report to work on time, use their available working hours to the best advantage, and leave only after the regular working hours are completed. If an employee is unable to report to work at their scheduled starting time, they are to notify their supervisor prior to the start of their shift, *or as soon as reasonably possible*. Employees are not to leave work prior to the end of their scheduled shift without first obtaining permission from their supervisor.
2. **Schedule.** Employees shall work the hours and duties assigned by their supervisors. To the extent consistent with the efficient performance of available work, employees shall generally work a regular schedule of hours. Nothing in these policies is intended to restrict or otherwise limit the City's right to schedule the hours to be worked by an employee. For budgetary or other managerial reasons, the Council may require a reduction in scheduled overtime or a shortened work week below full-time.
3. **Standard Workday and Workweek.** The standard workday shall be comprised of eight hours divided into two approximately equal periods, separated by *an unpaid meal period of at least 30 minutes*. The standard workweek shall be comprised of five eight-hour days worked consecutively within a seven day period. Unless stated in a separate employment agreement/contract, FLSA non-exempt employees may not self-elect to use their meal period to leave their shift early or start their shift late. A department head may set a work schedule different from the standard when no alternative can be made to complete a time sensitive job, weather dependent jobs, adjust for the department's total work load, or it is determined the most efficient use of schedule. Pursuant to approval of the City Administrator, Department Heads and Supervisors can set operation schedules for their department or building on an annual basis. **Rest Breaks.** City employees, when working under conditions where the use of a rest break is practical, shall be allowed to take one 15 minute paid break per every 4 hours worked, at a time specified by the immediate supervisor. The purpose of a break is to provide rest for the health, safety and productivity of the employee and the City. Each supervisor shall schedule rest periods so as not to interfere with work requirements. Unused rest breaks may not be accumulated nor used for any purpose other than a rest period.
4. **Inclement Weather.** In the event of inclement weather such as snow, fog, or ice which creates hazardous travel conditions to and from an employee's home, an employee may arrive late or leave early upon permission from their supervisor. If an employee anticipates being late in their arrival to work, the employee should, to the extent reasonably practical, notify their supervisor prior to the start of their shift.
5. **Closures.** Operational closures due to inclement weather, staffing shortages, or threats to the safety of employees shall be paid as a holiday.

[12/09/2014, 4/10/2018, 01/01/2020, 11/14/2023]

5-2 Pay Periods and Payday.

The payroll year is made up of twenty-six (26) biweekly pay periods, which do not correspond to the calendar year. Pay periods start on Saturday and end on the Friday of the second week. Paychecks will be available to employees by 12:00 noon on Friday after the pay period.

Upon request, payroll checks may be mailed to the employee's home. When a payday falls on a holiday, checks will be distributed a day early, to the greatest extent possible. For calculation of stand-by compensation, holiday pay, overtime and more, the City uses the paid observance date of the holiday, not the actual holiday on the calendar.

[8/14/2007, 04/12/2016]

5-3 Time Sheets.

Time sheets are required of all City employees. The City or department head may require time-stamped time cards or daily time sheets. Each time sheet must be signed by the employee to be valid for payment. Time sheets shall be submitted to department heads no later than 9:00 a.m. on the Monday preceding a Friday payday. The department head shall submit all time sheets to the Administration & Finance Department before noon of the Monday preceding the Friday payday. Time sheets shall indicate the number of hours worked and/or meetings attended, including any compensatory time and/or overtime. Any paid time off such as sick, vacation, compensatory or holiday time shall also be indicated. If a signed time sheet is not turned in on time, the paycheck may be delayed until the next regular payday.

Falsification of a time sheet, intentional or not may constitute a violation of policy. It is imperative all employees carefully track and document their use of time.

[4/8/2014, 01/01/2020, 11/14/2023]

5-4 Compensation.

For employees covered by labor agreements, compensation is set in the applicable labor agreement and may include a longevity bonus. For all other employees, compensation rates, including any longevity, temporary assignment, and performance pay, are set and adjusted by the Finance & Labor Relations Committee, provided that such compensation complies with the annual budget adopted by the Common Council.

[4/8/2014]

5-5 Overtime

Employees shall receive permission from their department head prior to performing work that would result in accrual of overtime or compensatory time. Department heads shall monitor hours worked within their department to avoid the scheduling or use of overtime to the greatest extent possible.

A non-exempt employee who works more than either forty (40) hours in a week or ten (10) hours in a day, shall receive time and one-half (1.5) for all hours actually worked including sick and bereavement leave (not including vacation or other compensation for non-worked hours) in excess of forty (40) hours in a week or ten (10) hours in a day. Paid holiday hours (not floating holidays) or workdays canceled due to inclement weather shall count toward the calculation of overtime or compensatory time eligibility. Employees shall have the option of receiving either

overtime pay or compensatory time off computed at the rate of one and one-half times (1.5) the employee's regular rate of pay.

[01/01/2020]

5-6 Compensatory Time

Compensatory time is allowed and used for the purpose of providing staff additional time off as needed for personal well-being while saving the City from paying additional wages.

Compensatory time off shall accrue at the rate of one and one-half (1.5) hours for each overtime hour worked. To provide employees flexibility in taking time off, hours earned through on-call or working more than their regular shift, including part-time employees, may convert hours to compensatory time.

Compensatory time may be accumulated to a maximum of eighty (80) hours in one calendar year. Afterwards all overtime, or regular hours shall be paid in the pay period earned. Compensatory time shall be used within the calendar year in which it is earned. Employees may request a payout of earned compensatory time on the second payroll period of June of each year and receive the final payout of earned compensatory time in the second pay period of December each year.

When an employee manages to use 60 hours of compensatory time for time off from work, on or before November 1st, they may elect to replenish their compensatory time above 80 hours in a calendar year, provided the employee never elected to cash out their time in June.

At termination the employee will be paid for accrued compensatory time at the employee's final regular rate. Compensatory time shall be taken at mutually agreed upon time(s) so as not to unduly disrupt operations.

[01/01/2020]

5-7 Call-in Pay

If an employee is called back into work at other than his or her normal time, they shall receive a minimum of two (2) hours pay for such work on weekdays or on weekends and a minimum of four (4) hours for such work on observed, paid holidays or pay for the actual time worked, whichever is greater. This provision shall not apply to hours worked consecutively prior or subsequent to the employee's regular schedule of hours. Minimum call-in pay shall count as hours worked for calculation of overtime.

[4/8/2014, 11/14/2023]

5-8 Standby Procedures and Compensation.

One (1) Water & Light field employee and one (1) Public Works field employee shall take standby duty (on-call with a pager or cell phone) with each employee expected to take a turn on a rotating basis for each one (1) week period from 3:30 pm on Friday through 3:30 pm the following Friday. This period includes all the hours not included in any regular work day, including 24 hours a day on weekends and holidays and the period from the end of each regular work day (typically 3:30 pm) until the start of the following work day (typically 7:00 am).

Regular standby duty shall be compensated as twelve (12) hours straight time for the one-week period plus any calls and equipment checks at the appropriate rate.

The employee on regular standby duty shall be responsible for the Saturday, Sunday, and holiday water test procedures and taking the wastewater treatment plant readings. The employee will receive (in addition to standby compensation) a minimum of two (2) hours of pay for each day on non-holiday weekends and a minimum of four (4) hours of pay on holidays. If testing or other problems occur, the employee shall be paid for actual hours worked if over the two (2) hour or four (4) hour minimum, whichever is applicable. If water or wastewater pumps/controls need to be checked a second time later in the day, the employees shall receive a second call-in pay at the minimum of two (2) hours on non-holiday weekends and four (4) hours on holidays.

Upon receipt of a service call, the employee shall call in a second qualified employee, as needed, to assist them, ensuring all safety regulations are complied with and that neither employee is placed in extraordinary danger or hardship. As many employees as are deemed necessary to complete the work in a safe and timely manner shall be called in. Employees shall document these calls and be compensated at the appropriate rate.

On those weekends and holidays when it will be difficult to contact a second qualified employee, due to vacations, etc., when a number of employees will be out of town, a second employee shall be placed on reserve standby, and carry the second pager, so that employee can be summoned at any time by the employee on regular standby.

Reserve standby duty shall be compensated as two (2) hours straight time per day or four (4) hours straight time on holidays plus any calls and equipment checks at the appropriate rate.

[12/10/2013, 11/14/2023]

5-9 FLSA Exempt Positions.

Fair Labor Standards Act exempt employees shall devote as much time as necessary to carry out their duties without earning overtime or compensatory time. The City may allow FLSA exempt position to adjust their work schedule to recognize and accommodate those situations where they have worked an excessive amount of hours compared to their typical two-week work schedule. Such flexible time off shall be requested, within four pay periods and documented per section 7-1 of this handbook.

Excluding the absence of one (1) or more full days of work, FLSA exempt employees cannot be reduced in pay for working less than their scheduled or expected hours. Failure to meet schedules, expected hours of work in a pay period, or use of paid leave to full-fill the expected hours of a pay period is a matter of employee conduct under Chapter 8 and discipline under Chapter 9. Time cards shall be used to track days and times of work; meetings; and benefit time used. Time sheets benefit FLSA exempt employees as it tracks time earned per section 7-1.

[12/09/2014, 04/12/2016, 4/10/2018, 11/14/2023]

5-10 Longevity Bonus.

The City shall pay a longevity bonus of 1.0% for full-time employees who have worked at least ten (10) years continuous employment with the City, 2.0% for full-time employees who have worked at least fifteen (15) years continuous employment with the City, and 3% for full-time

employees who have worked at least twenty (20) years continuous employment with the City. The longevity bonus earned in the calendar year starting January 1st and ending December 31st shall be paid as a single annual payment during the first pay period in December. In the event an employee retires on or past their anniversary date of employment they shall receive their longevity bonus the same time as their payout of vacation and/or sick time would occur.

[12/10/2013, 12/13/2016, 4/10/2018, 11/14/2023]

5-11 Clothing Allowance.

Full-time Municipal Services Department Supervisors and field employees will be reimbursed for one (1) pair of approved work boots per year that meet state safety requirements, as evidenced by a receipt of purchase.

In addition, full-time Department Heads and Municipal Services Department field employees will receive a three-hundred dollar (\$300.00) or more clothing allowance each year as set by the annual budget, provided the employee continues to be employed by the City for the entire year. The payment of this allowance will occur in January and is considered taxable compensation by the Internal Revenue Service. If, for any reason, an employee who was paid a clothing allowance does not continue to be employed by the City for the entire year in which the clothing allowance was paid, the employee shall pay to the City a pro-rated share of the clothing allowance for the portion of the year the employee is not employed by the City. Note: electric utility purchase of flame-resistant clothing is considered personal protective equipment and is reimbursed by evidence of receipt or directly purchased by the City in addition to the clothing allowance.

A collective bargaining agreement or individual employment contract may include provisions for a clothing allowance.

[12/09/2014, 12/13/2016, 11/14/2023]

5-12 Temporary Assignment Compensation.

During an extended absence or vacancy, the department head or administrator may temporarily assign an employee to perform some or all of the duties of the vacant position.

When the temporary assignment is expected to last more than two (2) weeks, the City may consider providing a stipend or temporary increase in compensation for performance of the higher rated duties of the vacant position. Consideration for compensation may include factors such as the scope and nature of the duties, additional hours needed to perform the duties, expected duration of the temporary assignment, extraordinary or emergency circumstances, budgetary impact, existing collective bargaining or other labor agreement, and recommendation by the department head and/or City Administrator. Typically, if an employee is fully performing the majority of the duties of the vacant position, the employee may be paid either 90% of the wage for that position or a 5% increase in pay, up to the wage for that position for the period the extra duties are performed. Decisions about temporary assignment compensation shall be made by the City Administrator if within budget parameters, or Finance & Labor Relations Committee if outside budget parameters, whose decision shall be final.

[4/8/2014, 11/14/2023]

5-13 Payroll Deductions.

Deductions are made from employees' paychecks as required by law for federal, state and local taxes, social security and Medicare, and as ordered by a court for garnishment and child support. The amount of tax withheld is based on the W-4 form the employee completed upon hire. Employees shall notify the Human Resources Administrator to update their W-4 forms when appropriate to ensure that the amount of tax withholding is appropriate.

Voluntary payroll deductions, if applicable, are made for health, life, other insurance programs and benefits (AFLAC), union dues/fair share payments and employee contributions to a deferred compensation plan, offered by the City. Deductions are itemized on the paycheck stub.

[4/8/2014]

5-14 No Pay Advances.

The City of Evansville does not compensate employees in advance of work performance.

[8/14/2007]

5-15 Travel, Lodging, Meals and Other Reimbursements.

The City expressly notes that the IRS considers reimbursement for lodging and meals to be taxable compensation under certain circumstances. It is the policy of the City to reimburse employees for applicable and reasonable expenses of travel associated with the conduct of City business, training and conferences. Receipts must be submitted for all reimbursement requests. Instead of employee reimbursement, the City may pay the vendor directly for employee travel expenses.

All travel by a non-department head employee requires the approval of the department head. All travel by a department head requires the approval of the City Administrator. All travel by the City Administrator must be approved by the Mayor. Travel that either exceeds the amount budgeted or has not been budgeted requires prior approval of the City's appropriate supervisory committee. In addition, all trips exceeding \$5,000 require prior approval by the City of Evansville Common Council.

Travel expenses must be accounted for by presenting valid receipts no later than thirty (30) days following the trip. The appropriate department head or City Administrator/ Finance Director shall review all receipts submitted. The City shall not reimburse expenses exceeding the travel allowance; the City shall not duplicate reimbursement when costs are reimbursed by other sources. All reimbursements require an itemized receipt or detailed report of what was purchased, for what purpose and assurance the purchase is not contrary to any other policies. Reimbursement shall be made in a timely manner.

1. **Transportation.** The City shall reimburse transportation costs, including parking, at either the actual cost of hired transportation or at the IRS standard mileage rate for use of a personal vehicle. Use of a City vehicle or car-pooling with others attending the same function is required to conserve on City expenses. When a City vehicle or car-pooling is available, employees electing not to carpool for personal convenience (such as but not limited to bringing guests along, traveling to another non-work location before/afterwards, or preferring to drive their personal vehicles separate from other

employees) shall be denied for reimbursement. Payment for transportation charges may be handled by reimbursement upon presentation of valid receipts or by prepaid advance travel reservations. All traffic and parking violations or other non-work related expenses are not reimbursable. Employees shall always travel using the most economical and carbon neutral means necessary.

If an employee does not have the State required liability coverage they shall use a City vehicle instead.

2. **Lodging.** In order to qualify for overnight travel reimbursement, the event must take place no less than a one (1) hour drive from Evansville or have prior approval by the appropriate supervisor. Lodging expenses per night, including all taxes, shall not exceed \$250.00 excluding expenses without: prior City Administrator approval; the employee is staying at the closest hotel to where the conference is located; or the rate is below the Government Services Administration (GSA) set per diem.

Posted hotel check-out hours are to be observed to avoid a charge for the day of departure. When registering into a hotel, or signing for any official purpose, employees should use their business address and identification and ask for government discounts and tax exemptions. Employees shall not be reimbursed for personal telephone calls or valet or dry cleaning services. If any employee is accompanied by a non-City employee (e.g. a spouse, domestic partner, family member, etc.) on an overnight trip, the City will not reimburse for more than the applicable single room rate since no travel expense for non-employees is reimbursable.

3. **Meals.** Meal receipts are required for reimbursements, and reimbursement, including gratuity, will not exceed \$75.00 per day, unless the GSA per diem for meals is greater in the area visited by the employee. Reimbursement will be allowed for: (1) Breakfast, if the employee leaves before 6:00 a.m. or is staying overnight out of town; (2) Lunch, if the employee leaves before 10:00 a.m. and returns after 2:30 p.m.; (3) Dinner, if the employee leaves before 5:00 p.m. returns after 8:00 p.m. Under no circumstances will the cost for alcoholic beverages be reimbursed by the City of Evansville.

[12/09/2014,04/12/2016, 4/10/2018, 11/14/2023]

5-16 Membership Dues.

Memberships to local, state, or national organizations and fees for professional licensure may be reimbursed by the City provided the membership or licensure is job-related and is budgeted.

[4/8/2014]

5-17 Training and Development.

When an employee attends a job-related training or conference program, the City will pay the employee their regular pay and reimburse the employee for associated expenses. All textbooks received in conjunction with the training program are deemed to be City property. In addition, the City requires its management/supervisory staff to provide ongoing training regarding work performance, City policies, and safety issues required by the City's insurance carrier and OSHA.

[8/14/2007]

The City may provide additional training and education for employees with the expectation such training will provide the City with new services, advance understanding of existing service, provide the employee with a future opportunity for advancement within the City, or pursuit and completion of an Associate's Degree. City coverage of expenses for tuition, training equipment, materials, mileage and employee pay will be decided on a case-by-case basis. The City may request potential reimbursement for education and training programs if the employee does not complete the program. The City may request guarantees of employment to cover the investment of education and training programs in an agreement. These agreements are developed case-by-case and are approved by Finance and Labor Relations Committee.

[4/10/2018]

5-18 Work from Home.

Being available to staff and the public is an essential function of most positions within the City of Evansville. Department Heads and FLSA Exempt employees may make arrangements with the City Administrator to allow City work to be conducted from home as needed and infrequently. Work from home can provide the opportunity for exempt personnel and department heads to complete essential tasks. This allowance is to be restricted so it does not create a system of abuse. Arrangements for accessing City files, programs and applications shall be made in advance with the City's Information Technology provider to create the most secure connection possible. All work conducted at this time is property of the City. Time calculations must be made conservatively to make certain staff meet the minimum requirements on their time sheets. Work from home requests shall be made in writing to the City Administrator and should generally avoid work days preceding or following weekends and holidays.

[01/01/2020, 11/14/2023]

BENEFITS

6-1 Health Insurance.

Pursuant to the criteria and procedures of the Employee Trust Fund, eligible employees shall be able to enroll for health insurance coverage as of the first of the month following receipt of a timely application. Employer contributions shall be tolled until after one (1) month of employee's coverage under the Wisconsin Retirement System. The City does not allow duplication of coverage if the employee and their dependent are both employed by the City, unless the dependent loses insurability, provided that the carrier does not prohibit such coverage. Employees and their dependents have the right to continue health insurance coverage, at their own cost, under certain state and federal laws, upon leave of absence without pay, termination, layoff, retirement, divorce, death and/or certain other qualifying events.

For currently enrolled active employees with creditable Wisconsin Retirement System (WRS) service on or after July 1, 2011 the City shall pay a percentage of the premium for single or family health insurance as follows:

1. Full-Time Employees are regularly scheduled for compensated service of thirty (30) or more hours per week [ie: one-hundred-thirty (130) hours or more per month for purposes of determining eligibility under the Affordable Care Act]. ~~For Full-Time Employees, the City shall pay the lesser of either 90% of premium of the lowest cost health plan in Rock County or 88% of the average premium cost of plans offered in any tier of the lowest employee premium cost. The employee share of the premium shall not exceed a cap set at \$66 per month single coverage and \$159 per month family coverage in 2014 to the extent that the cap remains within the legal limit of no less than 12% of the average premium cost of plans offered in any tier of the lowest employee premium cost. Said caps shall automatically increase by 18.5% each calendar year. For Full-Time employees, unless a contract specifies otherwise, the City contribution towards health insurance premium shall be 88% of the gross premium of the average cost Tier 1 qualified IYC health plan approved by the ETF Board which is in the service area of the Employer. All City contributions shall be consistent with ETF, WRS, and State regulations as they may be amended.~~

~~1.2.~~ Part-Time Employees are regularly scheduled for compensated service of under thirty (30) hours per week but more than twenty three (23) [ie: less than one-hundred-thirty (130) hours per month for purposes of determining eligibility under the Affordable Care Act]. ~~For Part-Time employees the City contribution towards health insurance premium shall be 50% of the gross premium of the average cost Tier 1 qualified IYC health plan approved by the ETF Board which is in the service area of the Employer. All City contributions shall be consistent with ETF, WRS, and State regulations as they may be amended. the City shall pay 50% of the premium of the lowest cost health plan in Rock County.~~

For currently enrolled active employees with creditable Wisconsin Retirement System (WRS) prior to July 1, 2011 the City shall pay a percentage of the premium for single or family health insurance as follows:

1. For Part-Time Employees regularly scheduled for under twenty (20) hours per week [ie: less than one-thousand-forty (1040) hours per year for purposes of determining eligibility under the requirements of the Employee Trust Fund] but more than eleven and a half (11.5) the City shall pay 0% of the premium of the lowest cost plan in Rock County.

In all cases, the employee shall have the option to select a higher cost health plan and shall be solely responsible for the difference in cost.

[12/09/2014, 11/14/2023, [3/14/2026](#)]

6-2 AFLAC.

Employees may choose, at their own expense, to participate in a separate insurance policy offered through American Family Life Assurance Company (AFLAC). An AFLAC representative is available to explain policy options. The City also offers an employee flexible spending account (Section 125 plan) option to employees for qualified medical expenses and child care expenses through AFLAC. The unreimbursed medical flexible spending account is limited to \$1,500.

[3/18/2014]

6-3 Dental Insurance.

Employees shall be eligible for dental insurance coverage after one (1) month of coverage under the Wisconsin Retirement System prior to eligibility. The City does not allow duplication of coverage if the employee and their dependent are both employed by the City, unless the dependent loses insurability, provided that the carrier does not prohibit such coverage. Employees and their dependents have the right to continue dental insurance coverage, at their own cost, under certain state and federal laws upon leave of absence without pay, termination, layoff, retirement, divorce, death and certain qualifying events.

For each full-time employee, the City currently pays the monthly premiums for single coverage and family (including domestic partners as defined in the policy) coverage. The City shall not provide alternate compensation for employees who do not receive dental insurance benefits.

[12/09/2014, 11/14/2023]

6-4 Life Insurance.

The City currently offers employees an opportunity to participate in the Group Life Insurance Plan for state or local employees of Wisconsin. The City shall pay the premium for the basic plan; the employee may choose to participate in supplemental or additional plans at their own expense. Participation is subject to terms and conditions, including one (1) month coverage under the Wisconsin Retirement System prior to eligibility, as shall be established by the plan. The employee shall name their beneficiary or beneficiaries.

[8/14/2007, 11/14/2023]

6-5 Income Continuation Insurance.

After one (1) month coverage under the Wisconsin Retirement System, the City will pay the premiums for Income Continuation Insurance at the rate of a 120-day waiting (elimination)

period for each regular full-time employee. The terms of coverage under the plan are as set by the State of Wisconsin.

[12/09/2014, 11/14/2023]

6-6 Wisconsin Retirement Fund.

For each eligible employee, the City shall contribute to the Wisconsin Retirement Fund the employer contribution, at the rate as may be from time to time determined. Employee shall be responsible for the employee contribution, at the rate as may from time to time be determined. Hours of paid-on-call status of emergency medical technicians and ambulance drivers do not count as hours worked for determining whether the employee has worked sufficient hours to qualify for the Wisconsin Retirement Fund, but if the employee qualifies, these hours are counted as hours worked for purposes of determining the contribution to the Wisconsin Retirement Fund.

All employee contributions toward the Wisconsin Retirement System shall be considered as employer contributions for tax purposes under the Internal Revenue Code section 414(h)(2). Participating employees shall not be permitted to opt out of the pick-up or to receive the contributed amounts directly instead of having them paid by the City to the plan.

[3/18/2014]

6-7 Deferred Compensation.

Employees may choose to participate in a deferred compensation program offered by the City under Section 457(g) of the Internal Revenue Code.

[8/14/2007]

6-8 Wellness Programs.

1. The City shall provide at no cost to employees and volunteers of the City an Employee Assistance Program.
2. For the health and well-being of staff, the City shall pay a share for health and well-being improvement costs for all full time, volunteer EMS, or part-time employees . The City will share in costs not to exceed \$150 each calendar year for full time employees. The City will share in costs not to exceed \$75 for volunteer EMS and part-time employees. The reimbursement is taxable and will be processed with payroll only once annually no later than October 30th of each year. Applicable uses include but are not limited to:

- Massage therapy
- Acupuncture
- Gym Membership
- Fitness Classes
- Other Health Consultations
- Devices with digital fitness tracking features
- Community Supported Agriculture (CSA) memberships
- Home Fitness Equipment
- Other uses approved in advance by the City Administrator

[01/01/2020, 11/14/2023]

HOLIDAYS & LEAVE

7-1 Request for Schedule Change and Time Off.

Requests for changes in an employee's scheduled hours of work shall be submitted in writing to the immediate supervisor not less than five (5) working days prior to the requested change. Changes that create overtime, scheduling, or work assignment problems will not be approved, except as otherwise expressly permitted within these policies. Requests for time off will be considered in the order received, subject to the City's needs. Where all factors are equal, the employee's length of service shall be considered in deciding on competing requests for schedule changes.

Department heads may generally schedule their leave at their discretion and shall inform the City Administrator in writing of any absence over one-half day or longer and to designate the department's contact person during the absence.

To recognize and accommodate those situations where a FLSA exempt employee (i.e. a department head or an employee with an employment agreement) has worked an excessive amount of time during a two-week cycle, the City Administrator may, on a case by case basis, allow the department head additional "flex time" off duty. Accounts of time worked, lunch breaks, meetings attended, and travel on the employee's time sheet shall be used to document such excess time and "flex time" used. This is not to bank or track the amount of time similar to compensatory time for non-exempt employees, but to document justification for request and approval. Terms for the use of "flex time" is set under Section 5-9.

[6/10/2014, 4/10/2018, 11/14/2023]

7-2 Vacation.

Part-time, seasonal, and limited-term employees are not entitled to earn paid vacation time unless otherwise provided in an employment contract or the City Administrator. Full-time employees shall receive paid time off for vacation leave.

1. **Calculation.** All vacation days earned in the year which they are hired shall be prorated by the week rounded in 15 minute intervals

On January 1, of the calendar year of hire (or the calendar year following the year of hire for those hired before January 1, 2016), a full-time employee shall be entitled to up to ten (10) days of vacation time, unless the City granted alternate vacation leave at the start of employment or in an employee agreement or collective bargaining agreement. Any extra vacation granted by the City for new hires is subject to review by the City Administrator. Vacation shall not be earned during periods of layoff exceeding thirty (30) calendar days or during unpaid leaves of absence. Upon completion of five (5) full calendar years employment with the City, a full time employee shall be entitled to fifteen (15) days of vacation with one (1) additional day of vacation time for each additional year afterwards (completion of year 6), up to a maximum of twenty-five (25) days. Vacation leave shall be paid at the employee's current regular rate of pay.

2. **Schedule.** Vacation may not be taken in less than fifteen (15) minute increments. All vacation shall be taken within twelve (12) months of the calendar year earned. Vacation

not taken shall be forfeited. Where the City is unable to give the employee a reasonable opportunity to take their vacation within the twelve (12) month period, there may be a reasonable extension granted by the City Administrator.

Department heads have the exclusive right to schedule the vacations of the employees they supervise. Employees shall notify their immediate supervisor of tentative vacation plans by March 1 of each year; senior employees within departments may be afforded priority over employees with less seniority. Vacation may be scheduled after the March 1 deadline without regard to seniority. All vacation requests shall be subject to the department head's approval. The department head may deny a vacation request due to scheduling problems, lack of qualified replacement, limited funds, or other hardship on the City's operations. As part of the reasonable extension, the City Administrator shall have the authority to approve all extensions of vacation days not to exceed 80 hours for no more than six (6) months.

3. **Payout.** Non-exempt employees hired prior to January 1st, 2016 who resign or retire and gives required written notice, shall be paid for their unused vacation earned during the prior year plus vacation leave at the rate of 1/52nd for each week worked in the current year, provided the employee shall have completed one (1) year of continuous employment. Those hired after January 1st, 2016 had immediate access to vacation and therefore only receive payout of the pro-rated vacation minus used time within that year. Such employee who resigns or retires without giving required written notice or who is terminated by the City, shall not be paid for any earned vacation leave.

Department heads. Department heads accrue vacation leave for a calendar year at the start of the calendar year. If a department head starts employment during the year, the amount of vacation accrued for the first partial calendar year of employment shall be prorated for the portion of the calendar year the employee will work for the City. Department heads shall accrue vacation leave at a rate of fifteen (15) days per year during the first through fifth full calendar years of employment, unless otherwise provided in an employment contract or terms of employment. In the sixth (6th) full calendar year of employment and in each subsequent full calendar year of employment, the vacation benefit shall increase by one (1) day per year to a maximum of twenty-five (25) days. Department heads may carry forward from a calendar year to the next calendar year up to ten (10) days of accrued, unused vacation leave, and any vacation days in excess of these ten (10) days will be forfeited. If provided in an employment contract or approved by the Finance & Labor Relations Committee additional unused vacation days beyond ten (10) may be carried forward. A department head's employment contract or terms of employment may limit the use of vacation leave during a specified initial training period. After completion of such initial training period, upon retirement, termination of a department head, termination of the employment contract (if any), or the department head's death, the department head or department head's estate shall be entitled to payment of unused vacation leave paid at 100%, prorated based on the portion of the calendar year worked by the department head.

[12/09/2014, 12/13/2016, 4/10/201801/01/2020, 11/14/2023]

7-3 Paid Holidays.

Starting in the calendar year of 2017 full-time employees shall receive the following named paid holidays: New Year's Day; Memorial Day; Independence Day (July 4); Labor Day; Thanksgiving Day; Day After Thanksgiving; Christmas Eve; Christmas Day; and four (4) Floating Holidays (to be taken in full shift increments and pro-rated per quarter upon hire).

Part-time, seasonal, and limited-term employees are not entitled to earn paid holidays unless otherwise provided in an employment contract or the employee's terms of employment. Part-time employees who do receive pay for the above holidays (including floating holidays) shall be paid on a pro-rated basis equal to their regularly scheduled hours of work.

If a holiday falls on a Saturday, the preceding Friday shall be observed as the holiday. If a holiday falls on a Sunday, the following Monday shall be observed as the holiday. When a holiday falls during an employee's vacation period, their vacation period shall be extended one (1) day for each holiday. If Christmas falls on Saturday, then Christmas Eve will be observed on Friday and Christmas Day will be observed on Monday. If Christmas Eve falls on a Sunday, then Christmas Eve will be observed on Monday and Christmas Day will be observed on Tuesday. If a holiday falls on day or year not prescribed in this section, the City Administrator shall make the final determination on the observation day.

Each employee, to be entitled to holiday pay, shall work, or use approved vacation time, sick time, compensatory time, or a floating holiday, all normally scheduled hours on their last scheduled workday before the holiday and the first scheduled workday following the holiday. In the event that a holiday shall fall during a period when an employee is on approved sick leave, their sick leave accumulation shall not be reduced that day.

[6/10/2014, 12/13/2016, 11/14/2023]

7-4 Religious Observances.

The City of Evansville respects the right of each employee to worship as their faith dictates. Any employee wishing to be absent for the purpose of religious observances or holidays may request to use vacation, floating holiday time, or unpaid leave to observe such observance or holiday. Employees shall provide their department head 15 work days of notice of their desire for time off in such situations. All requests are subject to prior approval. Requests will be honored unless doing so would cause an undue hardship for the City.

[12/09/2014, 11/14/2023]

7-5 Sick Leave.

1. **Initial Hire.** A newly hired employee shall begin employment with zero (0) hours of accrued sick leave, unless the City grants the employee a sick leave accrual at the start of employment in an employment contract or other terms of employment. In the event that an employee is granted a sick leave accrual at the start of employment, it shall be assumed that an employee uses sick leave accrued after the start of employment with the City first, and only if all such sick leave has been exhausted will sick leave that was part of the sick leave accrual at the start of employment be used. Any such employee shall not receive a payment on account of such sick leave accrual at the start of employment upon such employee's voluntary resignation from employment with the City.

2. **Accrual.** Full-time employees shall be entitled to one and one-quarter (1-1/4) days sick leave per full month of employment. Part-time, seasonal, and limited-term employees are not entitled to earn sick leave unless otherwise provided in an employment contract or the employee's terms of employment. Part-time employees who do earn sick leave shall accumulate sick leave on a pro-rated basis equal to their regularly scheduled hours of work. Sick leave benefits shall not accrue to the employee during an approved leave of absence or while on active sick leave exceeding two (2) weeks. The maximum accumulation of sick leave shall not exceed ninety (90) days, except as stated below, which shall also be the maximum that may be used by an employee during any calendar year.
3. **Use of Sick Leave.** An employee unable to report to work due to illness or injury (physical and/or mental) of the employee or their immediate family (spouse, child, parent or household member) is required to give notice no later than within the first one-half (1/2) hour of the start of their shift unless unforeseen circumstances prevent them from doing so. If employee is designated as a care giver to a family member, notification shall be given to their immediate supervisor for preauthorized use of sick time. Pets, livestock and other non-human animals and creatures are not eligible for sick time.

For scheduled doctor or dentist appointments, the employee shall give the department head notice thereof as soon as is practical following the scheduling of the appointment. Sick leave may be taken in fifteen (15) minute increments. Sick leave is to be used for getting well, not as extra vacation. Supervisors may send a sick employee home in the interest of the employee or public health or safety.

If not approved, personal time such as compensatory, vacation or holiday may be used.

[01/01/2020, 11/14/2023]

4. **Doctor's Statements.** The City, may require the employee claiming sick leave to produce a doctor's statement of illness or injury or to submit to an examination by a doctor designated by the City at the City's expense. In the event of sick leave absence of more than three (3) consecutive days, the employee shall provide a doctor's statement of illness or injury. Following surgery, extended illness, or treatment of a significant injury, the employee may be required to produce a doctor's statement for fitness to return to work.
5. **Excess Sick Leave.** If at the end of any calendar year, an employee would have more than 90 days of accumulated sick leave, the employee may receive a payout of 50% of the value of sick leave in excess of 90 days. This payment shall be paid no later than the second pay period of the following calendar year. Such employee may instead choose, on a yearly basis, to defer payout of the excess sick leave value until retirement for the sole purpose of paying employee's health insurance premiums after retirement. The employee will be assumed to elect to defer payout of excess sick time unless they indicate their preference no later than December 15 of each year. Pay shall be based on such employee's normal rate of pay and scheduled hours of work in effect at the time.

- a. For non-exempt employees of the municipal services department, finance departments or non-exempt clerical employees of the police department who were hired prior to January 1, 2014, the amount eligible to be deferred for post-retirement insurance premiums shall be 100% of excess sick leave.
 - b. For exempt employees and sworn police officers, the amount eligible to be deferred for post-retirement insurance premiums shall be according to the appropriate employment or collective bargaining agreement.
 - c. For all other employees, the amount eligible to be deferred for post-retirement insurance premiums shall be 50% of the excess sick leave.
6. **Payout.** Upon retirement with appropriate notice (based on eligibility standards established by the Wisconsin Retirement System), termination of such employee (unless such termination is for cause), termination of employee's employment contract (if any), resignation with appropriate notice, or employee's death, employee or employee's estate shall be entitled to payment of up to 90 days of unused sick leave at the employee's current wage rate according to the schedule in section 4-2 above. For purposes of this provision, the term "cause" includes but is not limited to misconduct connected with employment, or a serious or repeated violation of the work rules or other policies set forth in this Employee Handbook.
7. **Donation of Sick Leave.** An employee may voluntarily donate accrued sick leave (calculated according to the respective wages) to another employee to cover periods of absence due to a medical condition of the employee or family member, including intermittent periods of absence due to a single on-going medical condition. Donation of sick leave must meet the following criteria:
- a. The recipient employee has less than 3 days of available paid leave (sick leave, vacation, compensatory time, floating holidays).
 - b. The recipient employee is not then receiving unemployment compensation or worker's compensation or other disability based benefits.
 - c. The otherwise unpaid absence would exceed twenty-four (24) working hours beyond the recipient employee's having utilized all other available paid leave.
 - d. The donor employee cannot donate more than half of their accrued sick leave.
 - e. Donated sick leave may be used on a current basis or applied retroactively to the beginning of the absence.
 - f. With City Administrator approval, up to 5 days of an employees vacation time can be donated as sick time

Persons involved in the leave transfer program are responsible for guarding the privacy of recipient and donor employees. No information should be revealed to anyone (including to a recipient who wishes to thank donors) who does not have a need to know for administrative purposes.

If, at the end of the absence (return to work, resignation, or death), unused donated leave remains, the City may arrange to have it returned to the donor employee. If there are multiple donor employees, the leave may be returned on a pro-rated basis.

[12/09/2014, 11/14/2023]

7-6 Funeral / Bereavement Leave.

Full-time and permanent part-time employees shall be entitled to paid leave for funeral or bereavement. Unless otherwise provided in an employment contract or the employee's terms of employment, a seasonal, and limited term employee shall not receive paid leave for funeral or bereavement.

In the event of a death of a spouse, significant other or domestic partner, child, stepchild, parent, parent-in-law, child-in-law, sibling, grandparent, grandchild, or household member an eligible employee shall be entitled to pay for three (3) days of absence for funeral or bereavement. In the event of a death of a sibling-in-law, or grandparent-in-law, a full-time employee shall be entitled to pay for one (1) day of absence for funeral or bereavement. In the event of a death of any relative previously undefined, employee may receive pay for one (1) day of absence for funeral or bereavement at the discretion of the department head and the City Administrator. All part-time pay shall be prorated.

On a case by case basis, with full consideration for the individual situation and the business needs of the City, the City may allow an employee to utilize their accrued vacation, compensatory time, floating holiday, or sick leave for funeral or bereavement of an extended family member (i.e. a relationship not explicitly listed here) or for a longer period of leave than the standard (i.e. three days or one day).

Pets, livestock and other non-human animals and creatures are not eligible for funeral/bereavement leave.

[06/10/2014, 4/10/2018, 01/01/2020, 11/14/2023]

7-7 Disability leave.

In the event of an illness or injury requiring recuperation longer than accumulated sick leave, employees may apply for an unpaid leave not to exceed 180 calendar days (inclusive of any FMLA leave to which the employee is entitled). The City of Evansville reserves the right to require satisfactory medical evidence of the employee's medical condition, their ability to return to work, and/or the need to extend the medical leave.

[12/09/2014, 4/10/2018, 11/14/2023]

7-8 Personal leave.

An employee may request a personal leave of absence without pay not to exceed thirty (30) calendar days. Such requests shall be made in writing to the department head not less than fifteen (15) calendar days prior to the start thereof, and shall state the starting and ending dates of the requested leave. Supervisors may waive the fifteen (15) day request in exceptional circumstances. Department heads may make their requests to the City Administrator for recommendation to the Finance and Labor Relations Committee for final approval. All requests for leave are subject to the approval of and such conditions, if any, as may be specified by the City of Evansville. Employees on an approved leave of absence, without pay, except approved Family and Medical Leave, may continue insurance coverage, but are responsible for payment of all premiums.

[12/09/2014]

7-9 Military leave.

Employees shall be granted military leave in accordance with applicable federal and state laws. Employees shall be entitled to the option of either receiving their military pay or receiving their regular straight time pay from the City of Evansville during the first three (3) calendar weeks of an authorized leave under this section, but not to exceed a total of six (6) calendar weeks within any twelve (12) month period.

[06/10/2014]

7-10 Family and Medical Leave.

The City of Evansville complies with all applicable requirements of the Federal and Wisconsin Family and Medical Leave Acts (FMLA). Additional information on the federal FMLA follows:

All requests for FMLA leave should be submitted as soon as possible. Employees generally have fifteen (15) days to get any required medical forms returned. More information is available in the Human Resources department.

The state and federal FMLA laws permit eligible employees to take unpaid leave in the following circumstances:

- For the employee's own serious health condition.
- For a serious health condition involving the employee's parent, child, spouse, and under the state law, the spouse's parent, employee's domestic partner or domestic partner's parent.
- The birth or adoption, and under the federal law, foster placement of a child.

The federal FMLA also allows FMLA leave for:

- Eligible employees with a spouse, son, daughter, or parent on covered active duty or call to covered active duty in the Armed Forces for certain qualifying exigencies.
- Eligible employees to care for a covered service member.

The state law applies to employers employing 50 or more individuals on a permanent basis and covers employees who have worked for at least one (1) year (does not have to be consecutive months) and 1,000 hours (worked or otherwise paid) in the preceding twelve (12) months. The federal law also has a one (1) year qualification period, but uses 1250 hours actually worked as the minimum requirement; in addition, to be eligible for FMLA benefits, the employee must be assigned to a worksite with 50 or more employees within a 75 mile radius.

The state benefit is based on a calendar year and is:

- Two (2) weeks for the employee's own serious health condition.
- Two (2) weeks for a serious health condition involving the employee's parent, child or spouse, or domestic partner.
- Six (6) weeks in cases of birth or adoption (foster placement is not covered).

The federal law allows a total of twelve (12) weeks per twelve (12) month period, except that up to twenty-six (26) weeks of leave is allowed during a single twelve (12) month period to care for

a covered service member. The military caregiver leave is available during a single twelve (12) month period during which an eligible employee is entitled to a combined total of twenty-six (26) weeks of all types of FMLA leave. The City uses a calendar year to calculate federal FMLA leave. Where a leave is covered by the state and federal law, state leave runs concurrently with federal law.

Any accrued paid leave time which the employee elects to use and for which the employee is eligible will be credited against the unpaid leave allowance. Employees may be required to use accrued paid vacation for federal FMLA leave, which will be counted against the unpaid federal leave allowance

Employees requesting family or medical leave should give as much advance notice as possible of the need for the absence. A 30 day notice is required when leave is reasonably foreseeable.

If FMLA leave is for birth and care or placement of a newly placed child for adoption or foster care, use of intermittent leave is subject to the employer's approval, except as may be allowed by the Wisconsin FMLA. FMLA leave may be taken intermittently whenever medically necessary to care for a seriously ill family member, or because the employee is seriously ill and unable to work.

Employees on a federal or state approved family or medical leave may be required to provide medical certification of the need for the leave as well as the employee's fitness to return to work, as applicable.

During an approved state or federal family or medical leave, the City will continue to provide group health insurance, for up to the maximum FMLA leave, on the same terms and conditions as provided for before the leave. Continuation of insurance coverage beyond that period shall be provided in accordance with applicable state and federal law (COBRA).

Employees returning from an approved state or federal family or medical leave shall be reinstated to their former position or equivalent position in accordance with and to the extent required by applicable state or federal law.

Family or medical leaves are only available up to the time periods specified by state and federal laws, unless the employee contacts the City and obtains special approval for an extended leave of absence without pay. Requests for extensions must generally be submitted, in writing, at least two weeks in advance of the employee's scheduled return date. The City reserves the right to grant or deny extensions in whole or in part, in accordance with local, state and federal laws as applicable. If the employee does not return to work following the conclusion of FMLA leave or an otherwise approved leave, the employee will be considered to have voluntarily resigned.

[06/10/2014]

7-11 Jury Duty.

Regular employees may receive time off to serve on jury duty and shall notify their department head as soon as the employee receives notice. Employees shall be required to provide proof of their service of jury duty time, such as a jury summons and/or other evidence of their continuing service. Regular employees who are required to serve jury duty shall be entitled to receive their

regular straight time pay from the City during an authorized jury duty under this section. Any employee released from jury duty shall immediately report back to work unless excused by the department head.

[06/10/2014]

7-12 Fire Service and EMS Leave.

Employees who are qualified members of the Evansville Community Fire District or Evansville Emergency Medical Service will be authorized to leave their jobs during regular working hours under pre-determined conditions with approval of their supervisor to respond to emergency service calls with no loss of pay.

The City Administrator may authorize a leave of absence, without pay, for the purpose of an employee's attending fire or medical service training which has been recommended in writing by the Fire Chief or EMS Chief.

[06/10/2014, 11/14/2023]

7-13 Worker's Compensation.

Employees who become injured while on duty or contract a disease in the course of their employment are covered under the Worker's Compensation Law. This law provides for the payment of medical and hospital bills for the related illness or injury; all employees are eligible for benefits under the Worker's Compensation Act in accordance with and to the extent provided by law. Death benefits are also provided for work-related fatalities.

Employees shall:

1. Immediately contact the 24/7 Care Line, as provided by our insurer, for certain injuries.
2. Report all accidents or injuries, no matter how minor, to their supervisor and, unless incapacitated, to submit a written report within twenty four (24) hours of the injury.
3. If medical treatment is required, submit a doctor's report to the supervisor describing the injury; whether the employee is able to return to work, with or without restrictions; and if not, the estimated return to work date.
4. Assist in completing any required paperwork within twenty-four (24) hours of the injury.

If an employee's illness or injury is determined to be a temporary partial disability or a temporary total disability such that worker's compensation does not cover the full loss of the employee's wages, the employee may request use of accumulated sick leave to offset the difference. Such payments shall not exceed accumulated sick leave and shall be deducted from the accumulated sick leave. An employee shall not be required to use sick leave, but in such case shall receive no payment beyond that provided by worker's compensation.

[12/09/2014]

7-14 Light Duty.

An employee may be assigned to "light duty" status based on a doctor's order or at the discretion of the appropriate department head to allow the employee to heal, to the extent that appropriate work is available. Light duty assignments shall be reviewed weekly or as conditions change. At the discretion of the City, light duty assignment may only be offered when available, may be part-time, and is not considered permanent duty. There is no guarantee of a light duty

assignment. First preference in making light duty assignments shall be to assist in the return to regular work assignments for employees with work-related injuries or illnesses.

[12/09/2014]

7-15 Paid Parental and Adoption Leave

The primary goal of this policy is to allow new parents time to bond with their child and adjust to life as a parent. This policy is to grant time away from work with pay for the birth of the employee's child or the placement of a child with the employee for adoption or as a precondition to adoption under Section 48.90(2) of the Wisconsin Statutes, but not both.

All regular full-time employees of the City who have been employed as full-time employees for at least twelve (12) consecutive months are entitled to the leave provided for in this section once for each birth or adoption instance once per calendar year. Multiple children in one (1) birth or adoption count as one (1) birth or adoption instance.

1. Exclusions to paid leave include:
 - a. Sperm/egg donors do not incur a qualifying event under this policy.
 - b. Serving as a surrogate does not incur a qualifying event under this policy.
2. For purpose of this paid benefit the following definitions are:
 - a. **Parent.** A person identified on a child(ren)'s birth certificate, adoption certificate, certified copy of a foreign adoption order that has been registered with the State of Wisconsin, or other legal document certifying an adoption.
 - b. **Qualifying Event.** The birth or adoption of a child on or after January 01, 2020. For foreign adoptions, the qualifying event is the date the child enters the United States.
3. The length of leave shall be provided as follows:
 - a. **Parental Leave.** An eligible employee who is a parent is entitled to 160 hours of paid parental leave to be taken following the birth of their child(ren).
 - b. **Adoption Leave.** An eligible employee who becomes an adoptive parent is entitled to 160 hours of paid adoption leave to be taken following the adoption or placement of the child(ren).
4. **Dual-employed parents.** When both parents are employed by the City, both parents are entitled to their respective leaves.
5. **Concurrency with FMLA.** Paid parental and adoption leave run concurrently with FMLA as allowed by law.
6. **Use of other Paid Time Off.** Sick leave or other paid time off may be used for additional maternity leave, pregnancy complications and still births.

[01/01/2020, 11/14/2023]

CONDUCT

8-1 Respectful Workplace.

It is the policy of the City to maintain a respectful work and public service environment free from discrimination, violence and other offensive or degrading remarks or conduct. The City will not tolerate such behavior by or towards any employee. Any employee found to have acted in violation of this policy shall be subject to appropriate disciplinary action, up to and including immediate termination.

All employees are representatives of the City and are responsible for assisting and serving the citizens for whom they work. An employee's primary responsibility is to serve the residents, businesses, and customers of Evansville. Employees are expected to:

1. Be respectful and exercise civility with other employees, as well as the public, in the conduct of City business.
2. Be courteous at all times and display a cheerful, polite attitude.
3. Be neat, keep their workplace as neat as possible, and dress appropriately for their respective jobs.
4. Be dependable and accountable.

[9/09/2014, 11/14/2023]

8-2 Employee Conduct and Work Rules.

To ensure orderly operations and to provide the best possible work environment, the City of Evansville expects employees to follow rules of conduct that will protect the interests and safety of all employees and the City.

It is not possible to list all the forms of behavior that are considered unacceptable in the workplace. The following are examples of infractions of rules of conduct that may result in disciplinary action, up to and including termination, as determined appropriate by the City:

1. Theft or attempted theft or other unauthorized removal or possession of the City, a co-worker or other individual's property.
2. Misuse of City credit cards, credit accounts or tax exemption. This excludes incidental uses where the employee mistakenly used a City credit card or account and repays within one (1) billing cycle. This excludes purchases to be reimbursed in part by an employee under circumstances where the City pays in part (i.e. errors on meal tickets, overages on per diems, or overages on protective gear).
3. Falsification of timekeeping records. This includes but is not limited to failure to document the proper amount of time used for unpaid break periods; documenting time of when an employee stops or starts work; proper use of vacation, sick, compensatory or holiday time; or errors caused by failing to regularly document time throughout the work week.
4. Working under the influence of alcohol or illegal drugs.
5. Possession, distribution, sale, transfer, or use of alcohol or illegal drugs in the workplace, while on duty, or while operating City owned vehicles or equipment.
6. Illegal gambling in the workplace.
7. Fighting or threatening violence in the workplace.

8. Boisterous or disruptive activity in the workplace. This excludes what may be personality traits of an employee. Rather this is activity of an employee to slow or halt progress and work of others intentionally or continued unintentional activity after notification.
9. Negligence or improper conduct leading to damage of property, loss of funds or loss of productivity. This can include but is not limited to abandoning a work station, failing to secure money and property of the City, or failing to report maintenance needs,
10. Insubordination or other disrespectful conduct.
11. Violation of safety or health rules including but not limited to, failure to follow departmental safety training or apply proper safety equipment.
12. Smoking in prohibited areas.
13. Sexual or other unlawful or unwelcome harassment. This includes any conduct (verbal, written, physical, or other) that demeans or harasses a subordinate, fellow employee, customer, resident or other person by an employee acting within their role as an employee to said person, even when not on duty, on the basis of sex, gender, orientation, religion, or other protected class.
14. Possession of dangerous or unauthorized materials, such as explosives or firearms, in the workplace.
15. Excessive absenteeism from work station during the workday.
16. Unauthorized personal use of telephones, computers, mail system, City owned equipment, City paid time, City facilities, and other City staff. This can include but is not limited to: working on outside employment while working for the City; ordering the help of subordinates for personal interest; use of City paid time or documented time of self or others for other personal interests; viewing materials on the internet that are sexually suggestive; or excessive personal use of internet outside of documented break periods.
17. Violation of inner departmental policies including but not limited to polices on conduct, operations, finance and safety. Inner departmental polices are created specifically for the technical and safety requirements of positions within the City and are equally important for the health, safety and productivity of staff.
18. Unsatisfactory performance. During a review process, supervisors are able to document those areas of performance the employee should improve their effort to correct. Failing to acknowledge or place effort in the needed areas/topics of correction is an example of unsatisfactory performance. Other examples of unsatisfactory performance include but are not limited to: avoiding responsibility of errors; hiding errors; not communicating needs of the department or City with other staff/supervisors; failing to meet deadlines; failing to meet quotas; continued errors in work with no signs of improvement; showing hostility towards others; and failure to stay productive.
19. Unsatisfactory conduct. Any violation of City policy, resolutions, contracts and ordinances is unsatisfactory conduct.
20. Inattention to duties. Examples of inattention to duties include but are not limited to: staying busy with unassigned tasks while other assignments are left unattended; not remaining available to the public or staff; and delegating duties within the employee's job description without reason and available time to otherwise complete.
21. Misuse of legal prescription drugs other than as prescribed by the employee's health care provider and non-prescription drugs in the workplace.
22. Making any intentional false statement in the course of an investigation or during employment. Intentional falsification in statements (written and verbal) by any employee of the City shall not be tolerated.
23. Knowingly withholding pertinent information during an investigation.

24. Retaliation, reprimands or hostility towards employees for reporting performance and safety concerns to others than their immediate supervisor.

[12/09/2014, 04/10/18, 01/01/2020, 11/14/2023]

8-3 Unlawful Harassment Policy.

All employees of the City of Evansville are required to be familiar with, and comply with, the policy of the City prohibiting unlawful harassment in the workplace. This policy is more thoroughly explained below.

1. Sexual Harassment.

This policy prohibits sexual harassment in the workplace and applies to all City employees, vendors or visitors, male or female. Intentional, unintentional, persistent or a single occurrence are all possible violations. Prohibited sexual harassment includes:

- a. Unwelcome sexual advances or requests for sexual favors. This includes, but is not limited to implied advances and requests through joking, deferential treatment on the basis of sex and/or orientation, comments about the appearance of others in a suggestive manner, and/or sexual objectification of individuals.
- b. Unwelcome verbal, visual, or physical conduct of a sexual nature. This includes, but is not limited to joking, deferential treatment on the basis of sex and/or orientation, comments about the appearance of others in a suggestive manner, and/or sexual objectification of individuals.
- a. Making submission to (or rejection of) such conduct a factor in employment decisions.
- b. Displaying pictures, objects or other behavior that results in the sexual objectification of a person or group of people.
- c. Permitting such conduct to interfere with a person's performance, or to create a hostile, intimidating or offensive work environment.

A person who believes he or she has been the witness to or the subject of sexual harassment should report the matter as stated in the Whistleblowers Policy, section 10-1 of this handbook. A witness should not weigh whether the incident is harassment or a misunderstanding, and always report the incident. The City is responsible to investigate and determine the proper course of action to prevent future incidents, ensure a safe work environment, provide education to employees on the importance of respecting others or bring clarity to a misunderstanding.

To the extent allowed by law, all allegations of sexual harassment and subsequent on-going investigations shall remain "non-public"; all complaints and investigative materials will be contained in a file separate from the involved employee's personnel files. If disciplinary action does result from the investigation, the results of the disciplinary action will generally then become part of the employee's personnel file.

2. Other Forms of Unlawful Harassment.

It is the policy of the City not to permit other forms of unlawful harassment based upon, race, religion, national origin, disability, sexual orientation or other status protected under applicable local, state or federal fair employment laws. This includes ethnic jokes, slurs

or name-calling. The standards and procedures set forth above apply equally to these forms of unlawful discrimination.

3. Consensual Relationships.

It is not the policy of the City to prohibit City employees from dating or establishing other non-work relationships with one another, provided such relationships are and continue to be consensual, i.e., welcomed.

The exclusion of any consensual relationship being allowed is when it is between a supervisor and a subordinate. When an employee accepts a promotion or position as a supervisor, they have accepted that there will be no personal relationships of a sexual nature with any of their subordinates.

All employees are expected to respect another employee's decision not to enter into and/or to terminate a dating or similar relationship. This pertains to both on-duty and off-duty or off premises conduct. Failure to do so will be considered a violation of the Unlawful Harassment policy. If an employee believes his or her decision not to be in a relationship is not being honored, the matter should be brought to the attention of the City by utilizing the Whistleblower Policy, section 10-1. Nothing in this policy is intended to alter or supersede the City's Nepotism policy, section 3-7.

4. No Retaliation.

It is the policy of the City not to tolerate retaliation or intimidation directed towards anyone who makes a complaint of unlawful harassment or discrimination per the Whistleblower Policy (section 10-1).

[12/09/2014, 4/10/2018, 01/01/2020]

8-4 Health and Safety.

Workplace safety is a top priority of the City, is a shared responsibility and requires a team effort. All personnel shall perform assigned work in accordance with established safety and health related policies, procedures, and work practices. Intentional failure to consciously observe safety and health related policies will result in disciplinary action.

Any employee routinely exposed to hazardous substances or harmful physical agents shall be trained before being assigned or reassigned work exposing them to such substances or agents and shall be given training annually thereafter. Training shall include an explanation of how and where information about hazards is stored in the workplace, how the hazards are labeled, and where to obtain specific information.

An employee acting in good faith has the right to refuse work under conditions which the employee reasonably believes present an imminent danger of death or serious physical harm to the employee.

Employees are required to immediately report to their supervisor all accidents and injuries occurring within the course of employment within 24 hours of the accident. The Supervisor shall submit an appropriate report and send the employee for applicable medical examinations and drug testing. (See section on Worker's Compensation).

[9/09/2014]

8-5 Weapons.

The City is committed to providing a safe environment for its employees and other persons while on its premises and while otherwise conducting business with or on behalf of the City. As part of that commitment, the City prohibits the possession, use or transfer of any weapon while on City premises or while in the course of employment, subject to the exception noted below.

For purposes of this policy, the term “weapon” includes, but is not limited to, firearms, electronic weapons (e.g. TASARs), knives, swords, billy clubs, explosives, explosive devices, harmful chemicals and similar objects. The term “weapon” does not include equipment or objects which are used in the regular course of the individual’s job and which are used solely for their intended purpose while in the course of employment.

This policy applies to all City facilities and locations, as well as to non-City facilities and premises while on duty.

Exception: In accordance with Wisconsin’s Carrying Concealed Weapons Law, this policy does not prohibit an individual with a valid Carrying Concealed Weapon (CCW) license from carrying or storing a concealed weapon, a particular type of concealed weapon or ammunition, in the licensee’s own motor vehicle whether or not such vehicle is used in the course of employment and/or parked on City premises. At no time, however, may a CCW licensee discharge, use or remove a weapon or ammunition from their own vehicle while on duty or on City premises. While the vehicle is in use in the course of the employee’s job performance, any weapon or ammunition in the vehicle shall be secured and away from the reach of any other occupant of the vehicle.

For purposes of this exception, an individual’s own motor vehicle shall mean a vehicle which the employee or a member of the employee’s immediate family owns or leases.

Any vehicle in which a weapon or ammunition is stored shall be locked at all times while not in use and on City premises.

Any employee who possesses a valid CCW license shall notify their manager that they are a CCW license holder prior to bringing any weapon onto City work premises.

The above restrictions shall not apply to police officers who are required to carry firearms or other weapons in the course of their employment.

Right to Search: The City reserves the right to conduct a reasonable search of an employee’s person, property, including vehicle(s), and work area if it has a reasonable suspicion of a violation of this policy. Any employee who witnesses a suspected violation of this policy should immediately report it to their supervisor, or to the City Administrator.

[4/10/2018, 11/14/2023]

8-6 Intoxicants and Controlled Substances.

Employees shall not report for duty when under the influence of intoxicants or controlled substances. Employees may not use or consume intoxicants or controlled substances off duty in circumstances where such use or consumption may impair the person’s ability to adequately

undertake the responsibilities of the employee's position. In exceptional circumstances, police personnel may be authorized to consume alcohol while participating in SIU or other investigations. Alcohol shall not be consumed while on duty. Employees shall not report for duty while under the influence of misused legal prescription drugs other than as prescribed by the employee's health care provider and non-prescription drugs.

Employees are expected and required to report to work on time and in appropriate mental and physical condition for work. It is the City's intent and obligation to provide a drug-free, safe and secure work environment.

The unlawful manufacture, distribution, possession, or use of alcohol or a controlled substance on City property or while conducting City business is absolutely prohibited. Violations of this policy will result in disciplinary action, up to and including termination, and may have legal consequences.

If a person suspects that an employee is under the influence of intoxicants, controlled substances or due to use of legal prescription drugs other than as prescribed by the employee's health care provider, the matter should be reported immediately to his or her supervisor. If a person believes that a supervisor is under the influence of intoxicants, controlled substances or has misused legal prescription or non-prescription drugs, the matter should be reported immediately to the City Administrator. If a person suspects the City Administrator is under the influence of intoxicants or misused legal prescription or non-prescription drugs while conducting City business, the matter should be reported immediately to the Chair of the Finance and Labor Relations Committee.

The City shall require an employee to undergo drug and/or alcohol testing if the employer has a reasonable suspicion that the employee is under the influence of drugs or alcohol; has violated City rules prohibiting manufacture, distribution, sale or use of drugs or alcohol; has sustained or caused another employee to sustain a work-related personal injury; or has caused a work-related accident or was operating machinery, equipment or a vehicle involved in a work-related accident.

The City shall require employees in safety sensitive positions, including positions requiring operation of machinery, equipment, or vehicles, to undergo drug and alcohol testing on a random selection basis.

In addition to any criminal charges which may be brought for violation of state statute or local law, a violation of this policy shall be grounds for disciplinary action up to and including termination. In the event of a positive test result, the employee may request at their own expense a confirmatory retest.

Refusal to submit to a required test or tampering with the results of a test shall be grounds for disciplinary action up to and including termination.

Employees must abide by the terms of this policy and must report any conviction under a criminal drug statute for violations occurring on City property or while conducting City business. A written report of the conviction must be made within five days after the conviction as required by the Drug-Free Workplace Act of 1988.

[12/09/2014, 11/14/2023]

8-7 Smoking and Tobacco.

Smoking, use of tobacco, and use of electronic nicotine delivery devices is strictly prohibited within all City owned facilities, vehicles, and grounds while on duty.

[4/10/2018, 11/14/2023]

8-8 Loss of Driver's License.

If an employee loses driving privileges due to license suspension or revocation, the department head will evaluate the ability of the employee to fulfill the duties as outlined in the job description. The issuance of an occupational or other limited or temporary license shall not relieve the employee from the requirements of their position or this paragraph. Should the loss be sufficient, the employee may be reduced in salary, position, classification, or terminated, as determined appropriate by the City. It will be the responsibility of the employee to notify the department head in writing immediately upon the loss of driving privileges. Failure to notify the City of loss of driving privileges shall be subject to disciplinary action, up to and including termination.

[12/09/2014]

8-9 City Property.

Use of City property, equipment, or vehicles shall be strictly prohibited for personal or private advantage. This is most restricted in the use of any equipment, materials, time or other, even when reimbursed, for the purpose of Outside Employment. Further the City has the right to monitor and record employee use of City electronic equipment, motorized equipment, facilities, and general property. The employee should have no expectation of privacy when using City provided equipment, service, email, cell phones, cell service or other technological device and service. Emails, texts and call logs used in the course of City business have the potential to be public documents and/or are subject to open records requests.

1. Telephone.

Telephone lines, including City cellular phones, are provided for official City business. The City discourages personal telephone calls, including those on personal cellular phones, during working hours, except in cases of emergency or specific personal business that cannot be conducted during non-working hours. If a personal call is necessary, it shall be kept brief. Work duties shall take precedence over personal business. Any personal long-distance or toll calls charged to a City telephone shall be reimbursed by the employee. Any employee found to be abusing telephone privileges shall be subject to disciplinary action.

The City cell phone contract will no longer be provided for personal use to employees after July 1st, 2016. All current and former employees using this benefit will have to remove their phone from the City's cell phone contract.

2. Computer, Internet, and Email.

Access to and use of information technology equipment, systems and software and/or internet access are intended for official City business. Unauthorized use of information

technology equipment, systems, and software and/or internet access is prohibited. Any employee found to be abusing computer, internet, website, internet stored data, document storage, cellular phone service or city assigned emails shall be subject to disciplinary action.

- a. Allowed Use. The City is committed to maintaining a professional work environment. Limited personal use of the City's computer system and internet may be authorized provided that it shall not interfere with any employee's official duties and shall be done during break time.
- b. Improper Use. Soliciting, creating, retrieving, transferring or downloading any material which is harassing, discriminatory, obscene, sexually suggestive or pornographic is strictly prohibited. Use of City's computer system for personal financial gain or illegal purposes is also strictly prohibited.

Internet users must comply with copyright laws regarding software, information and authorship in transferring any file to or from a City computer. Internet users must also be aware of the risk of viruses when transferring files from the internet. Proper precautions must be followed so as not to expose City software or data, or the City's network, to viruses and spam.

3. City Email.

All messages created, sent, or retrieved through the City's email accounts, or the employee's account used for City business are the property of the City. The City reserves the right to access, read, use and disclose all messages and files on the City's system and in the City's email accounts. Any messages stored in any location on the City's system, including PC hard drive, the server, or internet storage are considered City property.

Employees are required to use care and good judgment when using the City's e-mail system. Excluding those conducting lawful investigations, employees are prohibited from soliciting, creating, sending, transferring, retrieving, downloading or retaining any material on the City's e-mail accounts that:

- a. Contains offensive, defamatory, obscene or sexually explicit or otherwise inappropriate or unprofessional statements or images,
- b. Results in the unauthorized disclosure or could lead to the unauthorized disclosure of confidential or other proprietary business information,
- c. Harasses, threatens, or abuses any other person or entity,
- d. Infringes on any other person's or entity's copyright or that violates copyright or other applicable laws, or
- e. Is used for outside business ventures, personal enterprises or commercial purposes.

Unsolicited material of an inappropriate nature is to be immediately deleted from the system. Such material is not to be forwarded or otherwise retained except as may be necessary to document violations of this policy or to pursue enforcement of this policy.

4. Documents and Papers.

All original work products generated or obtained by an employee in the course of their work shall be the property of the City of Evansville and shall remain so after an employee leaves City employment. Examples of work product include, but are not limited to, research, investigative reports, legal briefs, official letters and memoranda. No employee shall deprive the City or its agencies of its original files.

All confidential files of the City are to be appropriately secured at all times and are not to be removed from City facilities. In rare circumstances, such as a court trial, confidential files may be removed with prior approval.

All FMLA, workers compensation, employee applications, discipline, performance reviews, and similar documents shall be kept at City Hall with the City Administrator, or assigned Human Resources staff. Non Police Department Heads may not keep copies of employee documents.

5. City Funds.

All City monies collected shall be processed only in City facilities and shall be deposited in banking institutions within two (2) business days. Utility payments collected directly by banking institutions are deposited by the institution, with documentation forwarded to the City.

All employees are prohibited from using the City's cash including, but not limited to, the Clerk's Office cash drawers and departmental petty cash funds, to cash personal checks for anyone, including City employees. The City shall not accept checks written for an amount larger than the required payment, unless the customer intends to create a deposit, in which event no cash shall be given to the customer, including a customer who is a City employee. A City employee who is authorized to handle cash shall not make change for themselves out of the cash drawer or petty cash fund.

6. Monitoring, Searches and Inspections.

Employees expressly waive any right of privacy in anything they create, store, send or receive using City of Evansville computer equipment, telephone or internet access. The City has the right to and does monitor and log any and all aspects of its computer and telephone system including, but not limited to, internet sites visited by employees, chat and newsgroups, file downloads and all communications sent and received by employees.

The City may conduct unannounced searches of City premises and/or property for alcohol, weapons, illegal drugs, other contraband, or digital communications at any time for any reason. City property includes all City-owned property used by employees such as vehicles, lockers, desks, closets, computers, cell phones, etc. The City of Evansville reserves the right to search employees and their personal property, including lunch boxes, brief cases and packages when there is reasonable suspicion to warrant such search. An employee's consent to search under these circumstances is a condition of employment. An employee's refusal to consent may result in disciplinary action, including termination.

7. Care of City Property.

All employees are expected to exercise due care in the use of City of Evansville property and to utilize such property only for authorized purposes. Employees are required to use

City of Evansville supplies prudently and economically. In cases of intentional misuse, employees may be held responsible for damages. City of Evansville postage shall not be used for personal use.

[12/09/2014, 04/12/2016, 4/10/2018, 01/01/2020, 11/14/2023]

8-10 Conflict of Interest.

It shall be unethical for any City employee to participate directly or indirectly in a procurement contract if the City employee knows that:

1. The City employee or any member of the City employee's immediate family has a financial interest pertaining to the procurement contract; or
2. Any other person, business, or organization with whom the City employee or any member of the City employee's immediate family is negotiating or has an arrangement concerning prospective employment is involved in the procurement contract.
3. The purchase would violate Wisconsin Statutes, sections 19.59 and 946.13, where an employee or official may be or may appear to be a reasonable person to be influenced by potential financial gain, either direct or indirect, for the employee, a member of their immediate family, or an organization with which they are affiliated.

[4/10/2018, 11/14/2023]

8-11 Gifts and Gratuities.

No employee or official shall receive or offer to receive, either directly or indirectly, any gift, gratuity, or anything of value which they are not authorized to receive from any person, if such person:

1. Has or is seeking to obtain contractual or other business or financial relationship with the City or the City Council,
2. Conducts operations or activities which are regulated by the City or City Council, or
3. Has interests which may be substantially affected by the City or City Council.

Non-monetary gratuities, such as but not limited to food or flowers given by members of the public at holidays or on special occasions may not exceed \$25 in total value annually (or as this amount may be amended from time to time by the Internal Revenue Service) and may be accepted only when made available to an entire department and not an individual official or employee.

Unsolicited monetary gifts such as money in any denomination, gift cards in any denomination or items of market value above \$25 may only be used for City business. As an example, if somebody donated a computer to a department head, that computer is the property of the City and must be used for City business.

If there is doubt as to whether the gift would violate Section 8-11 of this handbook it should be turned away or given to a non-profit entity (i.e. Care Closet, Goodwill, or other socially conscious or active non-profit organizations) if employee is unable to turn the gift away.

In addition to any criminal charges which may be brought for violation of state statute or local law, a violation of this policy shall be grounds for disciplinary action up to and including termination.

[12/09/2014, 4/10/2018, 11/14/2023]

8-12 Dress and Grooming.

All employees are to dress and be groomed appropriately for the requirements of their jobs and to comply with department health and safety standards. Description of the appropriateness or inappropriateness of dress and grooming shall be documented by the supervisor through memorandum, department policy, safety standards and/or department procedures. Copies shall be given to employees when changes are made or at the time of orientation.

[9/09/2014, 4/10/2018]

8-13 Bulletin Boards.

Bulletin boards are provided to inform employees of important information from the City that will affect the employee or their job. Bulletin boards are used by the City to communicate information to employees and to post notices required by law. Employees may post notices regarding union meetings and other matters pertaining to union affairs on the City's bulletin board, provided the use of the City's bulletin board does not interfere with normal work performance.

[9/09/2014, 11/14/2023]

8-14 Political Activity.

No employee is precluded from engaging in political activity, provided the activity does not interfere with normal work performance, is not conducted during working hours, and does not involve the use of City equipment, property, or other resources.

Employees are specifically prohibited from seeking contributions to political candidates during working hours and from directly or indirectly coercing any person to contribute monetary or other types of assistance to any political candidate, party, or purpose.

Political clothing, campaign buttons, and any political signage worn or displayed by City employees are prohibited in City facilities, including City vehicles.

A City employee shall not represent themselves as speaking on behalf of the City on political matters.

[9/09/2014, 11/14/2023]

8-15 Outside Employment.

The City of Evansville does not prohibit its employees from holding part-time employment with another employer or from being self-employed. Nonetheless, outside employment must not interfere with nor shall it adversely affect the employee's performance of City work. Moreover, outside work must not create a conflict of interest or a scheduling conflict.

Employees shall notify their department head in writing about outside employment, before the employee's first shift after acceptance of the outside employment. The purpose of the notice will be to establish whether such outside employment may cause a conflict of interest or otherwise cause interference with the employee's City work--such as interference with scheduled hours or

overtime hours. All outside work shall be approved by the employee's Supervisor and City Administrator and documented in writing as part of a personnel file.

Those engaged in outside employment must understand that any comingling of their access to City time, services, influence, funds, property and staff can lead to future abuses. It is imperative to the maintenance of the public's trust that all employees create distinct boundaries. Any comingling of employment may potentially subject an employee's outside employment into open records request and review.

When engaged in outside employment an employee is expected to: document their use of time including the scheduling of meetings; never use City equipment for anything related to outside employment; and communicate with supervisors.

It is the employee's choice to conduct outside employment and their risk to discipline under Chapter 9 if they violate City policy.

[9/09/2014, 01/01/2020, 11/14/2023]

8-16 Confidential Information.

Employees shall not disclose confidential information gained through their City employment, except as authorized or required by law. Employees shall not use confidential information gained through their City employment for personal gain or benefit.

All confidential files of the City are to be appropriately secured at all times and are not to be removed from City facilities, except in rare circumstances, such as a court trial.

[9/09/2014]

DISCIPLINE

9-1 Discipline.

Discipline may result when an employee's actions do not conform with generally accepted standards of good behavior, when an employee violates a policy or rule, when an employee's performance is not acceptable, or when the employee's conduct is detrimental to the interests of the City of Evansville.

Disciplinary action may call for any of four (4) steps – verbal warning, written warning, suspension (with or without pay) or termination of employment – depending on the severity and nature of the offense, as well as the employee's prior discipline. There may be circumstances when one (1) or more steps are bypassed. Certain types of employee offenses are serious enough to justify either a suspension or termination of employment without going through progressive discipline steps. The City of Evansville reserves the right, in its sole discretion, to impose disciplinary action as may be appropriate to the particular circumstances.

[11/11/2014]

9-2 Grievance Procedure.

This policy is intended to comply with Section 66.0509(1m), Wis. Stats., and provides a grievance procedure addressing issues concerning workplace safety, discipline and termination. This policy applies to all employees covered under Section 66.0509(1m), Wis. Stats., other than police employees subject to Section 62.13(5), Wis. Stats., and library employees subject to Section 43.58(4), Wis. Stats. The scope of a grievance that is subject to a grievance procedure in a collective bargaining agreement may not be brought forth under the procedure herein.

An employee may appeal any level of discipline under this grievance procedure. For purposes of this policy, the following definitions apply:

1. "Employee discipline" includes all levels of progressive discipline, but shall not include the following items:
 - Documentation of employee acts and/or omissions in an employment file;
 - Placing an employee on administrative leave, paid or unpaid, pending an internal investigation;
 - Counseling, coaching sessions, meetings or other pre-disciplinary action;
 - Actions taken to address work performance, including use of a performance improvement plan or job targets;
 - Demotion, transfer or change in job assignment; or
 - Other personnel actions taken by the employer that are not a form of progressive discipline.

2. "Employee termination" shall include action taken by the employer to terminate an individual's employment for misconduct or performance reasons, but shall not include the following personnel actions:
 - Voluntary quit;
 - Layoff or failure to be recalled from layoff at the expiration of the recall period;
 - Retirement;

- Job abandonment, “no-call, no-show” or other failure to report to work;
 - Termination of employment due to medical condition, or other inability to perform job duties; or
 - End of employment and/or completion of assignment of a temporary, limited term or seasonal employee.
3. "Workplace safety" is defined as conditions of employment affecting an employee's physical health or safety, the safe operation of workplace equipment and tools, safety of the physical work environment, personal protective equipment, workplace violence, and training related to same. A grievance alleging a workplace safety issue shall be personal to the grievant and may not relate to safety of property or third parties.

Any written grievance filed under this policy must contain the following information:

- The name and position of the employee filing it;
- A statement of the issue involved;
- A statement of the relief sought;
- A detailed explanation of the facts supporting the grievance;
- The date(s) the event(s) giving rise to the grievance;
- The steps the employee has taken to review the matter, either orally or in writing, with the employee's supervisor; and
- The employee's signature and the date.
- A grievance alleging a workplace safety issue shall also identify the workplace rule allegedly violated, if applicable, as well as a proposed remedy.

9-3 Steps of the Grievance Procedure.

Employees should first discuss complaints or questions with their immediate supervisor. Every reasonable effort should be made by supervisors and employees to resolve any questions, problems or misunderstandings that have arisen before filing a grievance.

1. Step One – Written Grievance Filed with the City Administrator. The employee must prepare and file a written grievance with the City Administrator within ten (10) business days of when the employee knows, or should have known, of the events giving rise to the grievance. The written grievance must contain all information specified above. The City Administrator or their designee will investigate the facts giving rise to the grievance and inform the employee of his/ her decision, if possible within ten (10) business days of receipt of the grievance. In the event the grievance involves the City Administrator, the written grievance shall be filed with the Chair of the Finance and Labor Relations Committee, who shall conduct the Step 1 investigation.
2. Step Two – Impartial Hearing Officer. If the grievance is not resolved after Step One, the employee may request in writing, within five (5) business days following receipt of the decision, a request for written review by an Impartial Hearing Officer. The City shall select the Impartial Hearing Officer. The Hearing Officer shall not be a City employee.

In cases involving allegations of workplace safety, a conciliation meeting shall be mandatory, and shall occur not more than ten (10) business days after assignment to the

Hearing Officer. The Hearing Officer's involvement in the conciliation process shall not disqualify the Hearing Officer from hearing the merits of any grievance.

The Impartial Hearing Officer will determine whether the City acted in an arbitrary and capricious manner. In all cases, the grievant shall have the burden of proof to support the grievance. This process does not involve a hearing before a court of law; thus, the rules of evidence will not be followed. Depending on the issue involved, the Impartial Hearing Officer will determine whether a hearing is necessary, or whether the case may be decided based on a submission of written documents. The Impartial Hearing Officer shall prepare a written decision.

3. Step Three – Review by the City Council. If the grievance is not resolved after Step Two, the employee or the City Administrator shall request within five (5) business days of receipt of the written decision from the Impartial Hearing Officer a written review by the City Council. The City Council shall not take testimony or evidence; it may only determine whether the Impartial Hearing Officer reached an arbitrary or incorrect result based on a review of the record before the Impartial Hearing Officer. The matter will be scheduled for the City Council's next regular meeting. The City Council will inform the parties of its findings and decision in writing within ten (10) business days of the City Council meeting. The City Council shall decide the matter by majority vote and this decision shall be final and binding.
4. An employee may not file a grievance outside of the time limits set forth above. If the employee fails to meet the deadlines set forth above, the grievance will be considered resolved. If it is impossible to comply with the deadlines due to meeting notice requirements or meeting preparation, the grievance will be reviewed at the next possible meeting date. An employee will not be compensated for time spent in processing their grievance through the various steps of the grievance procedure. The employee shall prepare and process the grievance during non-working hours.

[11/11/2014, 11/14/2023]

9-4 Termination.

Except for employees covered by a labor agreement or other employment contract, all City employees are hired for no specific period of employment and all employment is terminable at-will for any lawful reason.

Termination of any employee is deemed to be immediate. A terminated employee is not eligible to receive a payout of unused vacation or sick leave. (See the section on Separation for other relevant policies).

[11/11/2014]

WHISTLEBLOWER POLICY

10-1 Whistleblower Policy.

The City of Evansville is committed to operating in compliance with all policies of the City, applicable laws, rules and regulations. These policies include, but are not limited to, sexual harassment, hostile work environment, concerns about public safety, concerns about employee safety, other inappropriate behavior, accounting, auditing and fraudulent practices by any of its elected officials, officers, employees or volunteers. This policy outlines a procedure for employees to report actions that an employee reasonably believes violates City policy, laws, rules or regulations. This policy applies to any matter which is related to City business and does not relate to private acts of an individual not connected to City business.

If an employee has a reasonable belief that an employee has engaged in any action that violates any applicable law or regulation, including those concerning, but are not limited to, sexual harassment, hostile work environment, concerns about public safety, concerns about employee safety, other inappropriate behavior, accounting, auditing, and fraudulent practices the employee is expected to immediately report such information to a supervisor or the City Administrator. If the employee does not feel comfortable reporting the information to a supervisor or the City Administrator, they are expected to report the information to the Chair of the Finance and Labor Relations Committee. If an employee believes an elected official is involved, the matter should be brought to the attention of the City Administrator.

All reports will be followed up promptly and an investigation conducted. In conducting its investigations, the City of Evansville will strive to keep the identity of the reporting individual as confidential as possible, while conducting an adequate review and investigation.

All employees are required to cooperate with investigations. Refusal to cooperate with the investigation may result in disciplinary action. If the facts support the allegations, the perpetrator will be subject to appropriate disciplinary action, up to and including termination.

The City of Evansville will not retaliate against an employee in the terms and conditions of employment because that employee: (a) reports to a supervisor, to the City Administrator or the Chair of the Finance and Labor Relations Committee; or (b) participates in good faith in any resulting investigation or proceeding or (c) exercises his or her rights under any state or federal law(s) or regulation(s) to pursue a claim or take legal action to protect the employee's rights.

The City of Evansville may take disciplinary action, up to and including termination, against an employee who in management's assessment has engaged in retaliatory conduct in violation of this policy.

In addition, The City of Evansville shall not, with the intent to retaliate, take any action harmful to any employee who has provided to law enforcement personnel or a court truthful information relating to the commission or possible commission of fraudulent actions or any of its employees in violation of any applicable law or regulation.

Supervisors will be trained on this policy and the prohibition against retaliation in accordance with this policy.

[11/11/2014, 4/10/2018, 11/14/2023]

EMPLOYEE ACKNOWLEDGEMENT FORM

I hereby acknowledge the following:

- 1. I have received the City of Evansville Personnel Policies and Employee Handbook, updated ~~November-April~~ 14, 202~~3~~6 and Effective ~~January-April~~ 15, 202~~6~~01, 2024.
- 2. I have had the opportunity to review the Handbook and opportunity to ask for clarification of any of its requirements.

Signed: _____ Date: _____



CITY CLERK POSITION DESCRIPTION

General Statement of Duties:

Performs all required statutory duties of the City Clerk as set forth in Wisconsin Statutes §§ 62.09 (11) and performs such additional duties as may from time to time be directed by the Common council and the City Administrator/ Finance Director. Responsibly performs administrative work organizing, coordinating, and supervising the duties of the City Clerk's office; and does related work as required.

Distinguishing Features of the Position:

The employee reports to the City Administrator/ Finance Director. Appointment is recommended by the Mayor and approved by and under supervision of the City Administrator/ Finance Director. The employee is reviewed annually. The position is exempt.

The employee will provide information on an advisory basis to the mayor, Common Council, City Administrator/Finance Director, and other department supervisors. The employee will also be responsible for maintaining the City's records, operation and supervision of the Clerk's office, and all duties as required by Wisconsin Statutes and City ordinances.

Examples of Work (illustrative only):

Administrative:

- Implements policies and directives of the mayor, Common Council, and City Administrator/Finance Director.
- Assists citizens, outside agencies, developers, and staff in bringing matters to the attention of the City Administrator/Finance Director for resolution.
- Other duties as may be assigned

Accounting:

- May be assigned responsibility for sending payroll ACH file to the bank in the absence of the City Treasurer, assist in wire transfers and other ACH transfers.
- Reconciles bank statements and ledger accounts.
- Administers employee credit card program
- Prints accounts payable and payroll checks with information entered by others

Elections

- Responsible for the oversight and administration of the election process.
- Provides the appropriate notices and publications regarding the election.
- Conducts and report official canvass of election results.
- Directs Deputy City Clerk in training Election Inspectors.
- Directs Deputy Clerk in scheduling & training Election Inspectors and Special Voting Deputies at care facilities.
- Supplies official declarations of candidacy to those seeking local office.
- Reviews and checks for accuracy of all petitions and declarations of candidacy.

- Distributes election forms.
- Conducts testing of election equipment.
- Responsible for organizing, scheduling, and setting up Election Day activities.
- Maintains poll lists, assists residents with voter registration, absentee ballots and all other necessary or required actions to conduct a free and fair election.
- When acting as the City Clerk, maintains a non-partisan persona and non-political stance on ballot issues.
- Responsible for storage and inventory of election related supplies.

Taxes:

- Assists City Administrator/ Finance Director and City Treasurer by publishing budget hearing notice, calculating mill rates, adding special assessments and delinquent water and light bills to tax roll, preparing statement of taxes and statement of assessment reports, and mailing tax bills to property owners.
- Works with the contracted assessor service on updating, noticing and conducting a Board of Review hearing.

Records, Permits & Licenses:

- Coordinates all permits and licenses as required by the City excluding zoning and historic preservation.
- Keeps the official files of the City. Responsible for the care and custody of the corporate seal of the City.
- Coordinates the response to fulfill records requests by the public for information.
- Custodian of all municipal public records including the City code, ordinances, resolutions, minutes of public meetings, contracts, intergovernmental agreements, legal opinions and other similar documents.
- Posts copies of approved ordinances and resolutions on city server and website
- Under the direction of the City Administrator/ Finance Director, updates and maintains all electronic records on the server. Directs staff on maintenance and storage of records.
- Updates all permits and forms regularly for accuracy, ease of use/understanding, and maintaining public access through various methods such as the City website and kiosks.
- Directs the Executive Assistant to maintain the accuracy of the website through file management, posting updates and editing.

Cemetery:

- Answers questions about lot sales and cemetery policies.
- Processes sales of lots and maintains lot ownership records, including acting as the primary cashier for cemetery transactions.
- Receives information for interments and maintains interment records.
- Receives questions and concerns about the operations of the cemetery and communicates them to the Municipal Services Department and the City Administrator.

Meetings:

- Attends meetings as directed by the City Administrator, including but not limited to, Common Council, Plan Commission, Public Safety, and Board of Review and records the

proceedings. Prepares agendas and public hearing notices and assembles other supporting documents for meetings of the council and board of review.

- Responsible for ensuring that all public hearing notices are published in a timely fashion and that all agendas are posted in the three designated locations in a timely fashion, distributed by email to requesting parties, and posted on the City's web site.
- Responsible for meeting follow-up, including writing and publishing meeting minutes. Directs the Executive Assistant to post such minutes on the City's web site.
- Serves as secretary for the board of review.

Required Knowledge, Skills, and Abilities:

- Thorough knowledge of the functions and organization of municipal government and of the workings of the common council; good knowledge of administrative practices and procedures.
- Ability to coordinate and direct the functions and activities of local/municipal government.
- Ability to write clear and concise reports, directives, and letters.
- Ability to prepare official rules and proceedings.
- Ability to read, interpret, and apply provisions of laws, rules, and regulations; ability to perform difficult and responsible work with independent discretion.
- Ability to establish and maintain satisfactory working relationships with department heads and other City employees
- Working knowledge of computers and electronic data processing, website management, and other modern office practices.
- Ability to exercise good professional judgment
- Conduct work in a calm and timely manner.
- Displays the highest of ethical standards in maintaining the public's confidence and strives for the inclusion of the public, applicants and staff.

Job Standards (required experience, training and education):

- Graduation from high school or GED equivalent.
- A degree in public administration. Or any equivalent combination of experience and training, which provides the required knowledge, skills, and abilities.
- Must be a Certified Municipal Clerk or Certified Public Manager, or have the ability to obtain certification within agreed time frame upon hire.
- Responsible experience in municipal government, including supervisory experience.
- Continuing education and certifications for the position are required.

Tools and Equipment Used:

Personal computer, word processing and spreadsheet software, accounting software, telephone, 10-12 key calculator, electric typewriter, copy machine, fax machine, optical scanner, postage meter, state elections database and all other equipment required to perform the duties and responsibilities of this position.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be

made to enable individuals with disabilities to perform the duties and responsibilities of this position.

While performing the duties of this job, the employee is frequently required to sit or stand, talk or listen for extended periods of time. The employee is occasionally required to use hands to finger, handle or feel objects, tools or controls; and reach with hands and arms. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is moderately noisy.

To maintain consistency and availability for residents, department heads, elected officials and other staff members the majority of hours worked in a week will range from 7:00 AM to 5:00 PM; Monday through Friday. An unpaid lunch break at a mid-point of the shift and additional hours for meetings may be required.

Compensation:

The City of Evansville’s Pay Philosophy categorizes this position in a pay grade of ~~4011~~.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The position description of the City Clerk does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. No individual City official has authority to enter into an oral or written promise or contract of employment with any individual or group of employees. Any employment contract must be approved by a majority of Common Council.

Approved by Finance and Labor Relations Committee 10/06/2022, ~~and~~ 08/03/2023, ~~and~~ 04/08/2026

By signing this document, I acknowledge that I fully understand my job duties and will carry them out as assigned.

Print Name: _____

Signature: _____

Date: _____



CITY TREASURER POSITION DESCRIPTION

General Statement of Duties:

The City Treasurer is responsible for the accounting, reporting, and managing the city's financial activities, including governmental activities as well as the electric, water, sewer, and stormwater utilities. The position requires the exercise of judgment, initiative, and discretion based upon a knowledge of Wisconsin state law and municipal administrative and/or operating policies and procedures. The City Treasurer reports to the City Administrator.

Distinguishing Features of the Position:

The Treasurer is a hands-on role, requiring significant contributions to the team's overall output. The position is part of the Leadership Team and oversees the City's finances, including collecting and processing property taxes, managing cash and investments, overseeing payroll, utility accounting, and budget preparation. This role also requires managing accounts payable and receivable, handling utility billing, and ensuring compliance with state and federal financial laws and regulations.

At all times, the City Treasurer must act with the highest levels of trust and integrity.

Core Job Duties:

Statutory and Administrative Responsibilities

- Perform City Treasurer duties per Section 62.09(9) of Wis. State Stat.
- Implements policies and directives of the City Administrator.
- Ensure compliance with all lending and bond covenants.
- Maintain all Tax Incremental District financial records and file required reports.
- Prepare and file annual reports with the State of Wisconsin and related agencies.
- Coordinate with other departments on financial matters.
- Assist the onboarding of new team members and provide Human Resources support for staff when the Executive Assistant is unavailable. (IE employee tax and benefit forms, payroll, employee policies, recruitments, etc)
- Serve as a Notary Public.
- Perform other duties as assigned

Staff Management:

- Responsible for managing Utility Billing Clerks and similar administrative staff involved in day-to-day financial activity (billing, procurement, disbursement)
- Manage and take steps to maximize the segregation of duties among staff.
- Structure responsibilities and assignments to provide effective internal controls.
- Provide annual reviews of all direct reports per City policy.

Tax and Billing Collection:

- Collect all real and personal property taxes, prepare the tax roll, and send out tax notices.
- Oversee the billing for city services and utilities.

- Make property tax settlements with the County Treasurer and disburse funds to other taxing jurisdictions.
- Regularly review real estate development agreements; calculate and submit periodic billings in accord with those agreements.

Financial Management:

- Operate in accord with Generally Accepted Accounting Principals and the City's Fiscal Policy Handbook.
- Manage all city financial activities, including payroll, inventories, accounts payable, and accounts receivable.
- Serve as primary custodian of all financial records, including contracts, agreements, capital asset records, bond filings, and other relevant documents.
- Manage funds to meet the City's cash flow needs and ensure idle funds are properly invested.
- Lead the preparation and compilation of the annual city budget and financial reports.
- Oversee and negotiate insurance coverages and manage claims on all City and Utility property.
- Manage periodic physical inventories of City personal property.
- Manage the City's primary financial relationships, including financial advisors, banks and lending institutions, and software vendors.
- Participate and attend meetings of the Finance Committee, Common Council, and other meetings as required.
- Conduct research and create analysis to provide decision support for public officials, as necessary. ~~Participates~~ Coordinates and may perform Bank Reconciliation process
- Acts as Custodian of Petty Cash
- Administers utility fixed assets and depreciation schedules.
- Oversees the maintenance of general property inventory and depreciation of fixed asset accounts.
- Oversees the tracking and balancing of utility material inventory, project estimates, and other related aspects of project accounting.

Reporting and Compliance:

- Manage general and subsidiary ledgers and manage the timely posting of all journal entries to ensure financial records accurately reflect the City's state of affairs.
- Manage all required financial reporting, including submitting periodic reports to other governmental entities.
- Assist the city's external auditor with the annual financial audit.
- Ensure all financial activities comply with Wisconsin state statutes.
- Provide relevant information to elected officials and citizens, including issuing quarterly treasurer's reports, postings to the City's website and assisting Clerk in responses to Freedom of Information Act requests.

Required knowledge, skills, and abilities:

- A bachelor's degree from an accredited University or College, majoring in accounting, finance, public administration, or a related field. An equivalent combination of education and experience will be considered.
- Three-plus years experience in Public Accounting, demonstrating progressive responsibility.
- Experience in municipal government finance is highly desirable.
- Proficiency with accounting software (e.g., Caselle/Civic preferred) and standard office applications (e.g., Microsoft Excel, Word) is necessary.
- Strong knowledge of modern accounting methods and practices.
- Ability to work independently and manage multiple priorities in a fast-paced environment.
- Able to input numerical data without transposition errors.
- Good communication and interpersonal skills.
- Continuing education and potential certifications for the position are required.

Tools and equipment used:

Personal computer, software, telephone, 10-12 key calculator, electric typewriter, copy machine, fax machine, optical scanner, postage meter, and all other equipment required to perform the duties and responsibilities of this position.

Physical demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the duties and responsibilities.

While performing the duties of this job, the employee is frequently required to sit or stand, talk or listen for extended periods of time. The employee is occasionally required to use hands to finger, handle or feel objects, tools or controls; and reach with hands and arms. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Work environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is moderately noisy.

To maintain consistency and availability to other department heads and staff members the majority of hours worked in a week will range from 7:00 AM to 5:00 PM; Monday through Friday. An unpaid lunch break at a mid-point of the shift is required and additional hours for meetings may be required.

Compensation:

The employee reports to the City Administrator, is reviewed annually, and ~~is an~~ at will and non-represented. The City of Evansville’s Pay Philosophy categorizes this position in a pay grade of ~~1316~~.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The position description of the City Treasurer does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. No individual City official has authority to enter into an oral or written promise or contract of employment with any individual or group of employees. Any employment contract must be approved by a majority of the Common Council.

Approved by Finance and Labor Relations Committee 10/08/2020. Reviewed by the Municipal Services Committee 07/25/2023. Revised by Finance and Labor Relations Committee 10/06/2022, 08/03/2023, ~~and~~ 12/3/2025, and 4/8/2026.

AGREEMENT BETWEEN
CITY OF EVANSVILLE AND RYON RIGGAN

AGREEMENT made this ____ day of April, 2026, between the City of Evansville, a Municipal Corporation, created and existing under the laws of the State of Wisconsin, hereinafter called the "City," and Ryon Riggan, hereinafter called the "Employee."

WITNESSETH:

WHEREAS, the City has created the City Treasurer position to fulfill the duties of the City Treasurer as set by the City Policies, State Statutes and position description as amended from time to time; and

WHEREAS, the City and Employee desires to have an Employment Agreement without an expiration date;

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, it is mutually agreed by and between the parties as follows:

1. City hereby engages the services of Employee as City Treasurer, an administrative position exempt under the Fair Labor Standards Act, of the City of Evansville.
2. If exempt, Employee hereby accepts employment in said administrative, salaried position and agrees to devote the required time and attention to the business of the City.
3. Employee shall be governed by the Evansville Common Council. Employee shall report to the City Administrator/Finance Director.
4. The City, through the Council, or assigned staff, may discipline Employee according to the City of Evansville Employee Handbook, as may be amended from time to time.
5. Notwithstanding the language in section 2-163(1) of Evansville's code of ordinances, all parties acknowledge that the employee is an at will employee for a one-year probationary period that begins upon the first day of employment. Thereafter, the employee is appointed for an indefinite term ending upon voluntary resignation or by removal by a vote of three fourths of the city Council for inefficiency, neglect of duty, official misconduct, or malfeasance in office.
6. City agrees to have City Administrator/Finance Director conduct a performance evaluation of Employee annually. City and Employee shall mutually determine annual performance goals and the process by which performance shall be evaluated. In the event that agreement is not reached, City shall determine the goals and process.
7. City agrees to pay Employee a rate of \$102,000 annually, paid according to the procedures of the City.
8. Except for the first five years of employment, future salary increases will be reviewed annually; and the employee shall receive annual cost-of-the-living increases per the City's Compensation and Pay Philosophy. Any such increase, and all other increases, will be documented during the

annual City budget process.

9. Upon successful completion of the one-year probationary period, the City will provide an increase in base salary to Grade 16, Step 3 of the Pay Philosophy.
10. Upon satisfactory annual performance reviews at the employee's second, third, fourth, and fifth anniversary of, the employee shall receive at least a 1.375% increase to base salary.
11. Both parties agree, beyond the fifth anniversary of employment in, no set percentage or method of calculation for salary increases is part of this Agreement.
12. City agrees to pay for continuing education, membership, and attendance at professional development trainings related to professional duties and as provided in handbook policies for maintenance of current CPA credentials at no cost to the Employee. Additionally, the city encourages and will cover the cost to complete Certified Public Finance Administrator (CPFA) and Certified Municipal Treasurer of Wisconsin (MTAW).
13. The City agrees to provide employee with the minimum fringe benefits set forth in this paragraph. Any additions in the future will be as the City may direct, in its discretion, there being no percentage or other formula for increases in fringe benefits:
 - a. Sick leave accrual at the rate of one and one-quarter days (10 hours) per full month of employment to a maximum accumulation of 90 days (720 hours). If, at the end of any calendar year, Employee would have more than 90 days of accumulated sick leave, Employee may receive a 50% payout of the value of the sick leave in excess of 90 days. This payment shall be paid no later than the second pay period of the following calendar year. Employee may also choose, on a yearly basis, to defer the 50% payout of the excess sick leave value until retirement in which case the full value may be used for the sole purpose of paying Employee's health insurance premiums after retirement. Pay shall be based on the Employee's normal rate of pay and scheduled hours of work in effect at the time of payment. Upon retirement, resignation, termination, or Employee's death, Employee or Employee's estate shall be entitled to a cash payment of up to 90 days of unused sick leave paid at 50%. For any sick leave of 3 days or greater Employee shall furnish a physician's certificate upon the City's request. The City may require examination of Employee by its own physician at the City's expense.
 - b. Funeral leave as provided in the City of Evansville Employee Handbook.
 - c. At least 8 paid holidays and 4 paid floating holidays, as provided in the City of Evansville Employee Handbook.
 - d. Vacation leave consisting of a total of 15 days in 2026, and 1 additional day each year thereafter to a maximum of 25 days. The City may mandate a vacation period during each year. Employee may carry forward from one calendar year to the next calendar year up to 10 days of accrued, unused vacation leave, and any vacation days in excess of these 10 days will be forfeited. Upon retirement or resignation with 30 days written notice, termination of Employee, or Employee's death, Employee or Employee's estate shall be entitled to payment of unused vacation leave paid at 100%. Employee shall not be entitled to payment of unused vacation leave in the event he retires or resigns

without giving 30 days written notice.

- e. Health insurance coverage per employee handbook.
 - f. Dental insurance coverage as of the first of the month following receipt of a timely application, the premiums paid fully by the City for single or family coverage.
 - g. Term life insurance, with the beneficiary designated by the Employee, in a face amount equal to Employee's annual salary rounded to the next One Thousand Dollars as may be changed from time to time, the premiums paid fully by the City.
 - h. Wisconsin Retirement Fund employer contribution paid fully by the City at the rate as may be from time to time determined. Employee shall be responsible for the employee contribution, at the rate as may from time to time be determined. Said employee contribution shall be considered as employer contribution for tax purposes under the Internal Revenue Code section 414(h)(2).
 - i. Income continuation insurance at the monthly rate for a 120-day waiting (elimination) period, the premiums for the same paid fully by the City.
 - j. Longevity bonus per Employee Handbook.
 - k. Any other benefits provided for in the Employee Handbook, as may be amended from time to time.
14. Professional development is encouraged, and the annual city budget shall contain funding for Employee to attend professional and educational conferences and training programs related to professional responsibilities. Attendance at professional development courses is subject to prior notice and approval by the City Administrator/Finance Director.
15. To be considered to have worked full time during a two-week pay period, Employee must have a total of at least 80 hours of any combination hours worked, sick leave, funeral leave, holiday leave, and vacation leave.
16. Employee generally shall work Monday through Friday from 7:30 am to 4:00 pm, with a half-hour unpaid lunch and two 15-minute paid breaks each day. Employee may vary their schedule with permission from the City Administrator/Finance Director.
17. Employee is required to attend the following meetings after regular business hours: (a) any regular or special monthly meeting of the Finance & Labor Relations Committee, (b) Common Council Meetings, (c) any other meetings directed by the City Administrator/Finance Director.
18. Employee agrees to devote as much time as is needed to carry out their duties. Employee acknowledges and agrees that he will from time to time work more than 80 hours in a two-week pay period and that he will receive no overtime pay for hours worked in excess of 80 hours in a pay period.
19. City acknowledges that evening meetings or other work performed after regular business hours detract from Employee's personal time. City will allow employee to adjust their schedule with

permission from the City Administrator/Finance Director, to recognize and accommodate those situations where the Employee has worked an excessive amount of time when measured against a more typical 80- hour, two-week work cycle. The City Administrator/Finance Director may, on a case-by-case basis, allow the Employee time off in acknowledgement of excessive hours worked.

20. Employee is required to fulfill the duties of the City Treasurer as set by the city code, state statutes, and the position description as amended from time to time.
21. City shall defend, save harmless, and indemnify Employee against any tort, professional liability, claim, demand or other legal action, whether groundless or otherwise arising out of an alleged act or omission occurring in the performance of the Employee's duties as City Treasurer. Such duties to include all obligations and commitments as articulated in this Agreement. City will compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon; provided, however, that nothing herein shall obligate City to pay the costs of defending or the amount of claim arising out of any criminal action brought by any state or federal authority.
22. Employee acknowledges and agrees that the terms and conditions of the City of Evansville Employee Handbook, as amended from time to time, are part of this Agreement, and enforceable as part of this Agreement without further elaboration or attachment, although if there is a conflict between this Agreement and the handbook, both parties acknowledge and agree that the provisions of this Agreement shall control.
23. Both parties agree any amendments, including any adjustments of salary, to this Agreement shall be as agreed from time to time and reduced to writing in the same fashion as this Agreement.
24. This Agreement contains all the terms, promises, covenants, conditions and representations made or entered into by the City and Employee and supersedes all prior discussions and agreements, whether written or oral, between the parties.
25. If any term of this Agreement shall, for any reason and to any extent, be invalid or unenforceable, the remaining terms shall be in full force and effect

IN WITNESS WHEREOF the CITY OF EVANSVILLE has caused its name to be signed hereto by Dianne Duggan, Mayor, and attested to by Leah Hurtley, City Clerk, and Ryon Riggan has signed this ____ day of April, 2026.

Ryon Riggan, City Treasurer

Dianne Duggan, Mayor

Attest: _____
Leah Hurtley, City Clerk



AQUATICS ~~CENTER~~ DIRECTOR POSITION DESCRIPTION

Statement of Duties:

The Aquatics ~~Center~~ Director is responsible for the overall functioning of the Evansville Aquatics Center ~~Veterans Memorial Aquatic Center~~.

Distinguishing Features of the Position:

This position reports to the City Administrator/Finance Director for general instruction and review. Hours vary as it is a Part-time/Seasonal position. 40 hours per week is expected during the season when the pool is open to the public. Steadily increase and decreasing hours are expected leading to the opening of the Aquatics ~~Center~~ and closing of the Aquatics ~~Center~~.

Examples of work (illustrative only):

Primary Responsibilities:

- Ensures the safety of the pool and concessions ~~park store~~ is being met for staff and customers.
- Directs the operation of the pool and concessions ~~park store~~.
- Schedules, assigns, and supervises work for staff under his/her supervision.
- Trains new staff under his/her supervision.
- Reviews and processes staff timesheets.
- Performs daily maintenance and safety inspections.
- Performs daily pool chemistry tests.
- Investigates accident and incident reports.
- Assists customers and the general public with concerns pertaining to the pool and ~~park store~~ concessions.
- Works with the City Administrator/Finance Director in developing an operating budget for pool and concessions ~~park store~~ and administers budget when approved by the City Council.
- Monitors and maintains inventory for ~~park store~~ concessions.
- Acts as a cashier, including daily cash counts, and prepares daily deposit slips.
- Attends and reports at monthly meetings of the Park & Recreation Board during the season.
- Stays current with trends in the aquatics field.

Additional Responsibilities as they may be assigned:

- Assist in checking chemical levels and pump operations.
- Perform as a swim instructor upon obtaining all necessary training and certifications.
- Assist the swim instructor during swim lessons.

Required Knowledge, Skills, and Abilities:

- The minimum required age is 18 years of age.
- Proficient swimmer.
- Certified Pool Operator (National Swimming Pool Foundation) or Aquatic Facility Operator (Nation Recreation and Park Association).

- Certified Lifeguard (American Red Cross).
- Certifications in First Aid, CPR, and AED (American Red Cross).
- Certified Food Service Manager (Wisconsin Department of Health Services).
- ~~Certified Water Safety Instructor (American Red Cross).~~
- Ability to operate a motor vehicle and possession of a valid Wisconsin Motor Vehicle Operator's License.
- Knowledge of Wisconsin Administrative Code for the Operation of Public Swimming Pools.
- Knowledge of aquatic safety principles and practices and lifesaving techniques.
- Knowledge of supervisory principles and practices and sound judgment and leadership skills.
- Ability to develop and maintain effective, professional relationships with staff.
- Ability to develop and maintain effective, professional relationships with customers.
- Graduation from high school or GED equivalent.
- Ability to communicate both written and oral instructions to staff and supervisors.

Work environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is noisy. Will work outside primarily in the sun, rain and heat as needed. Working in an environment where the number of people inside or surrounding the facility may make for a crowded work space. Working in an environment with glare from the sun and water. Occasionally working around chemicals and confined spaces.

When working in the ~~park store concessions~~ there will be ovens, ~~stoves, deep fryers~~ and other kitchen appliances in the storage, preparation and serving of food.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Able to perform activities such as carrying, walking, running, sitting, stooping, swimming, physically controlling another person, reaching, lift 50 pounds and standing for long periods of time. Ability to listen to and communicate effectively with others in person and on the telephone. Vision abilities required by this job include the ability to adjust focus and view objects both close and far range. Ability to pull a person from deep water to the surface and swim while carrying them to the pool deck.

Selection guidelines:

Formal applications, rating of education and experience, or an interview and reference check. Job related tests may be required.

Compensation:

The City of Evansville's Pay Philosophy doesn't categorize this position. Wages are determined annually through the City budget process.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The position description of the Aquatics ~~Center~~ Director does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. No individual City official has authority to enter into an oral or written promise or contract of employment with any individual or group of employees. Any employment contract must be approved by a majority of the Common Council.



**AQUATICS ~~CENTER~~ ASSISTANT DIRECTOR
POSITION DESCRIPTION**

Statement of Duties:

The Aquatics ~~Center~~ Assistant Director is responsible for the overall functioning of ~~Veterans Memorial Aquatic Center~~ the Evansville Aquatics Center in the absence of the Director. This position may also serve in other capacities as needed.

Distinguishing Features of the Position:

This position reports to the Aquatics ~~Center~~ Director for general instruction and review. Hours vary as it is a Part-time/Seasonal position. During Aquatics ~~Center~~ operations, 20-~~40~~25 hours per week is expected. Steadily increasing and decreasing hours are expected leading to the opening of the Aquatics ~~Center~~ and closing of the Aquatics ~~Center~~.

Examples of work (illustrative only):

Primary Responsibilities:

- Able to perform all the functions of a Lifeg ~~Guard~~ and ~~Aquatic Center/Park Store Concessions~~ Clerk when needed.
- Supervises that the pool and ~~park store concession~~ operations are meeting all policies and standards as directed.
- Calls in or sends home staff as needed to maintain operations.
- Performs daily maintenance and safety inspections.
- Performs daily pool chemistry tests.
- Investigates accident and incident reports in the absence of the Director.
- Assists customers and the general public with concerns pertaining to the pool and ~~park store concessions~~.
- Acts as a cashier, including daily cash counts, and prepares daily deposit slips as needed.
- All other duties as assigned by the Director.

Additional Responsibilities as they may be assigned:

- Perform as a swim instructor upon obtaining all necessary training and certifications.
- Assist the swim instructor during swim lessons.

Required Knowledge, Skills, and Abilities:

- The minimum required age is 18 years of age.
- Proficient swimmer.
- Certified Pool Operator (National Swimming Pool Foundation) or Aquatic Facility Operator (Nation Recreation and Park Association).
- Certified Lifeguard (American Red Cross).
- Certifications in First Aid, CPR, and AED (American Red Cross).
- Certified Food Service Manager (Wisconsin Department of Health Services).
- ~~Certified Water Safety Instructor (American Red Cross)~~.
- Ability to operate a motor vehicle and possession of a valid Wisconsin Motor Vehicle Operator's License.

- Knowledge of Wisconsin Administrative Code for the Operation of Public Swimming Pools.
- Knowledge of aquatic safety principles and practices and lifesaving techniques.
- Knowledge of supervisory principles and practices and sound judgment and leadership skills.
- Ability to develop and maintain effective, professional relationships with staff.
- Ability to develop and maintain effective, professional relationships with customers.
- Graduation from high school or GED equivalent.
- Ability to communicate both written and oral instructions to staff and supervisors.

Work environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is noisy. Will work outside primarily in the sun, rain and heat as needed. Working in an environment where the number of people inside or surrounding the facility may make for a crowded work space. Working in an environment with glare from the sun and water. Occasionally working around chemicals and confined spaces.

When working in the concessions park store there will be ovens, ~~stoves, deep fryers~~ and other kitchen appliances in the storage, preparation and serving of food.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Able to perform activities such as carrying, walking, running, sitting, stooping, swimming, physically controlling another person, reaching, lift 50 pounds and standing for long periods of time. Ability to listen to and communicate effectively with others in person and on the telephone. Vision abilities required by this job include the ability to adjust focus and view objects both close and far range. Ability to pull a person from deep water to the surface and swim while carrying them to the pool deck.

Selection guidelines:

Formal applications, rating of education and experience, or an interview and reference check. Job related tests may be required.

Compensation:

The City of Evansville's Pay Philosophy doesn't categorize this position. Wages are determined annually through the City budget process.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The position description of the Aquatics ~~Center~~ Assistant Director does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. No individual City official has authority to enter into an oral or written promise or contract of employment with any individual or group of employees. Any employment contract must be approved by a majority of the Common Council.



~~AQUATIC CENTER LIFE-GUARD~~
POSITION DESCRIPTION

Statement of Duties:

Provides general customer service and support to Aquatic Center patrons and staff. Provide emergency services and basic first aid to patrons in need.

Distinguishing Features of the Position:

This position reports to the Aquatics Director for general instruction and review. Hours vary as it is a Part-time/Seasonal position. May be sent home earlier than scheduled due to weather or limited need.

Examples of work (illustrative only):

Primary Responsibilities:

- Supervision of swimmers and the enforcement of the rules and regulations developed and established by the Wisconsin Administrative Code for the Operation of Public Swimming Pools and the City of Evansville.
- Attend necessary training to obtain and maintain licensing as a life-guard.
- Clean the pool and facility as directed.
- Ability to perform the duties and responsibilities of an Aquatic Center/~~Park Store~~ Concessions Clerk when directed.
- All other duties as assigned.

Additional Responsibilities as they may be assigned:

- ~~Testing and maintaining pool chemistry.~~
- Perform as a swim instructor upon obtaining all necessary training and certifications.
- ~~Assist the swim instructor during swim lessons.~~

Supervisory duties as may be assigned

- ~~Minimum of 18 years of age~~
- ~~Acts as head life guard on deck~~
- ~~Responsible for rotating life guards, filling in life guard stations as needed and acts as walking guard on deck~~
- ~~In absence of the director and assistant director completes tasks as trained and needed.~~

Required Knowledge, Skills, and Abilities:

- The minimum required age is ~~15~~6 years of age.
- Proficient swimmer.
- Completion of the required Life-gGuard Training Course and continued training to maintain licensing/certification.
- ~~Completion of Water Safety Training Course prior to being permitted to teach swimming lessons. Continued training and recertification to maintain licensing/certification.~~
- Knowledge of and skill in using effective English, including good grammar.
- Basic computer skills.

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- Ability to deal courteously and tactfully with the public.
- Ability to arrive at work in a punctual manner and reliably assume responsibility as delegated.
- Ability to understand and carry out both written and oral instructions.

Work environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is noisy. Will work outside primarily in the sun, rain and heat as needed. Working in an environment where the number of people inside or surrounding the facility may make for a crowded work space. Working in an environment with glare from the sun and water. Occasionally working around chemicals and confined spaces.

When working in the ~~park store~~ concessions there will be ovens, ~~stoves, deep fryers~~ and other kitchen appliances in the storage, preparation and serving of food.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Able to perform activities such as carrying, walking, running, sitting, stooping, swimming, physically controlling another person, reaching, lift 50 pounds and standing for long periods of time. Ability to listen to and communicate effectively with others in person and on the telephone. Vision abilities required by this job include the ability to adjust focus and view objects both close and far range. Ability to pull a person from deep water to the surface and swim while carrying them to the pool deck.

Selection guidelines:

Formal applications, rating of education and experience, or an interview and reference check. Job related tests may be required.

Compensation:

The City of Evansville’s Pay Philosophy doesn’t categorize this position. Wages are determined annually through the City budget process.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The position description of the ~~Lifeguard Aquatic Center Director~~ does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. No individual City official has authority to enter into an oral or written promise or contract of employment with any

[Lifeguard DRAFT.docx](#) Aquatic Center Lifeg Guard Position Description

individual or group of employees. Any employment contract must be approved by a majority of the Common Council.



AQUATIC CENTER/PARK STORE ADMISSIONS AND CONCESSIONS CLERK POSITION DESCRIPTION

Statement of Duties:

Provides general customer service and support to Aquatics Center patrons and staff.

Distinguishing Features of the Position:

This position reports to the Aquatics Director for general instruction and review. Hours vary as it is a Part-time/Seasonal position. May be sent home earlier than scheduled due to weather or limited need.

Examples of work (illustrative only):

Primary Responsibilities:

- Checking in and out the patrons using the facility.
- Enforcement of the established facility policies and practices.
- Daily admission sales, seasonal pass sales, and swimming lesson registrations.
- Updating and maintaining the seasonal registrations and swimming lesson records.
- Answering patron questions and concerns with accurate information about the aquatic center activities are also part of the clerk's duties.
- Serving concessions to patrons of the ~~park park~~ and aquatic center.
- Keeping all facilities clean and orderly.
- Adherence to the rules and regulations established by the Rock County Department of Health and the City of Evansville.

Required Knowledge, Skills, and Abilities:

- The minimum required age for ~~a basket room clerk is a~~ Admissions and Concessions Clerk is 14 years of age.
- ~~Must be able to perform basic swimming skills.~~
- Knowledge of and skill in using effective English, including good grammar.
- Basic computer skills.
- Ability to handle cash and make change.
- Ability to deal courteously and tactfully with the public.
- Ability to arrive at work in a punctual manner and reliably assume responsibility as delegated.
- Ability to understand and carry out both written and oral instructions.

Work environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is moderately noisy. Will work inside primarily but may be required to work outside in the sun, rain and heat as needed. Working in an environment where the number of people inside or surrounding the facility may make for a crowded work space.

Working with ovens, ~~stoves, deep fryers~~ and other kitchen appliances in the storage, preparation and serving of food.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to use hands and arms. Physical ability to bend, stoop, push, reach, grasp, finger for writing and typing, lift, and carry up to 50 lbs. Ability to listen to and communicate effectively with others in person and on the telephone. Specific vision abilities required by this job include far vision at 20 feet or further; near vision at 20 inches or less; and the ability to adjust focus.

Selection guidelines:

Formal applications, rating of education and experience, or an interview and reference check. Job related tests may be required.

Compensation:

The City of Evansville's Pay Philosophy doesn't categorize this position. Wages are determined annually through the City budget process.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The position description of the ~~Aquatic Center Director~~ Admissions and Concessions Clerk does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. No individual City official has authority to enter into an oral or written promise or contract of employment with any individual or group of employees. Any employment contract must be approved by a majority of the Common Council.



HEAD LIFEGUARD POSITION DESCRIPTION

Statement of Duties:

Make sure the needs of lifeguards are being met. Helps provide emergency services and basic first aid to patrons in need.

Distinguishing Features of the Position:

This position reports to the Aquatics Director for general instruction and review. Hours vary as it is a Part-time/Seasonal position. Assists in organization of guards in the presence of bad weather or limited need.

Examples of work (illustrative only):

Primary Responsibilities:

- Rotating Lifeguards
- Take care of problems guards are experiencing with individual patrons
- In constant communication with the Aquatics Director, Assistant Aquatics Director at all times
- Monitor lifeguard performance and correct any problems being displayed
- Assign additional duties to staff, such as cleaning or patron care
- Administer and record swim tests
- Make sure the guards are comfortable throughout their shifts by covering for bathroom breaks, refilling water bottles, etc.
- Organize guard zone assignments and distribution of guards throughout the shift
- Take a leadership role in opening and closing tasks

Additional Responsibilities as they may be assigned:

- Responsible for rotating lifeguards, filling in lifeguard stations as needed and acts as walking guard on deck
- In absence of the Director and Assistant Director completes tasks as trained and needed.
- Assist in more severe clean up situations, such as those involving any bodily fluids
- Testing and maintaining pool chemistry if instructed.

Required Knowledge, Skills, and Abilities:

- The minimum required age is 18 years of age.
- Proficient swimmer.
- Completion of the required Lifeguard Training Course and continued training to maintain licensing/certification.
- Knowledge of and skill in using effective English, including good grammar.
- Basic computer skills.
- Ability to deal courteously and tactfully with the public.
- Ability to arrive at work in a punctual manner and reliably assume responsibility as delegated.
- Ability to understand and carry out both written and oral instructions.

Work environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is noisy. Will work outside primarily in the sun, rain and heat as needed. Working in an environment where the number of people inside or surrounding the facility may make for a crowded workspace. Working in an environment with glare from the sun and water. Occasionally working around chemicals and confined spaces.

When working in the concessions there will be ovens, and other kitchen appliances in the storage, preparation and serving of food.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Able to perform activities such as carrying, walking, running, sitting, stooping, swimming, physically controlling another person, reaching, lift 50 pounds and standing for long periods of time. Ability to listen to and communicate effectively with others in person and on the telephone. Vision abilities required by this job include the ability to adjust focus and view objects both close and far range. Ability to pull a person from deep water to the surface and swim while carrying them to the pool deck.

Selection guidelines:

Formal applications, rating of education and experience, or an interview and reference check. Job related tests may be required.

Compensation:

The City of Evansville's Pay Philosophy doesn't categorize this position. Wages are determined annually through the City budget process.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The position description of the Head Lifeguard does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. No individual City official has authority to enter into an oral or written promise or contract of employment with any individual or group of employees. Any employment contract must be approved by a majority of the Common Council.

**CITY OF EVANSVILLE
RESOLUTION 2026-12**

Short-Term Advance to the Electric and Water Utility from the City General Fund

WHEREAS, the City's Electric and Water Utility is and has been awaiting Public Service Commission of Wisconsin (PSC) approval to authorize certain capital expenditures and allow borrowing as described in previous rate cases.

WHEREAS, the City has incurred water and electric capital expenditures during the PSC's delayed review.

WHEREAS, by the end of 2026 the City anticipates issuing electric and water utility bond anticipation notes to cover these capital expenditures and potential additional capital expenditures.

WHEREAS the City is in the process of filing a rate application with the PSC for the purpose of increasing electric utility rates.

WHEREAS, the Water and Light enterprise fund required short-term advances from the City General fund to pay for these projects.

NOW THEREFORE, it is hereby resolved by the Common Council of the City of Evansville to advance funds in an amount as determined by City Auditor from the City to the City's Electric and Water utility to be repaid to the city upon the Utility's issuance of Bond Anticipation Notes which is anticipated to be in 2026. The amount to be repaid includes the total principal amount and interest at 3%

Passed this 14th day of April, 2026.

City of Evansville

Dianne D. Duggan
Mayor

Attest: _____
Leah L. Hurtley
City Clerk

Introduced:
Adopted:

RENTAL AGREEMENT

This agreement is between the City of Evansville (hereinafter "the City") with its principal offices located at City Hall, 31 South Madison Street, Evansville, Wisconsin; and

Hunt Brothers (hereinafter "the Renter") with its principal office located at 5450 N. Marsh Rd.

The City owns a certain parcel (6-27-577) of real property located next to Maple Hill Cemetery. The Renter wishes to farm the Property until such time the City is able to expand the cemetery. Until such time, the City wishes not to maintain the property.

AGREEMENT

The City and the Renter hereby agree as follows:

Premises. The above-described parcel subject to this Agreement (hereinafter "the Premises") is approximately 13 acres of tillable land; Parcel Number 6-27-577; located along Cemetery Rd.

1. **Term.** This Agreement commences upon both parties signing the same and ends December 15, 2026.
2. **Rent.** The Renter shall pay the City rent in the amount of one hundred and twenty-five dollars (\$125) per acre, per year, with the full payment due prior to July 1st of each year.
3. **Use of the Premises.** The Premises shall be used for crop farming. No livestock may be raised or allowed to graze on the Premise. No temporary structures or utilities may be placed on the Premise without written consent by the City. No permanent structures, shrubs/trees or utilities may be placed or removed without written consent by the City. The property shall be returned to the City in the same condition at the time it was leased.
4. **Assignment.** Neither party can assign this contract without the written consent of the other party.
5. **Sublet.** The Renter cannot sublet the property without written consent of the City.
6. **Repair and maintenance.** The Renter will keep the premise free and clear of junk, noxious weeds, tall grass and shall keep the Premise tidy.
7. **Inspection.** Agents of the City may inspect the Premises from time to time, without notice, to see that the provisions of this Agreement are being complied with or to provide tours for potential developers.
8. **Development of Property.** The City reserves the right to sell the Premise or develop the Premise at any time it deems fit. If the sale and/or development of the Premise results in the necessary destruction of planted crops, the City of Evansville shall pay the Renter for the portion of crops destroyed. The Renter has a duty to mitigate damages when notice of sale/development has been given.

The Renter:

Signature

Print Name

Date

The City:

Signature

Print Name

Date

DRAFT

**CITY OF EVANSVILLE
RESOLUTION 2026-13**

Short-Term Advance to the Electric and Water Utility from the City General Fund

WHEREAS, the City of Evansville created Tax Increment Financing District #6 on September 26, 2006, and successfully completed implementation of the project plan and sufficient increment was collected or will be collected in 2026 from the 2025 tax roll to payoff its aggregate project costs; and

WHEREAS, state law requires termination of a Tax Increment District (TID) after all project costs have been paid, state law (Section 66.1105(6)(g), Wis. Stats.) does allow extension of a TID up to one year, using the last year of tax increment to improve the City's affordable housing and housing stock; and

WHEREAS, at least 75 percent of the final increment must benefit affordable housing as defined by Wis. Stats. 66.1105 (2)(ab);; and

THEREFORE BE IT RESOLVED, that the City of Evansville hereby extends the life of TID #6 for zero months to use the final year's increment collected in 2026 from the 2025 tax roll to benefit affordable housing; and

BE IT FURTHER RESOLVED, the City of Evansville shall use the final increment to improve housing quality and affordability by using the collected increment for development incentives, cash grants, loans, or public infrastructure improvements as determined by the Common Council, and

BE IT FURTHER RESOLVED, that the City of Evansville shall adopt a termination resolution no later than April 14, 2026; and

BE IT FURTHER RESOLVED, that the City of Evansville Clerk shall notify the Department of Revenue by providing a copy of this resolution.

Passed this 14th day of April, 2026.

By: _____
Dianne C. Duggan

Attest: _____
Leah L. Hurtley

Introduced:
Adopted:

**CITY OF EVANSVILLE
RESOLUTION 2026-14**

A Resolution Terminating Tax Incremental District (TID) #6

WHEREAS, the City of Evansville created Tax Increment Financing District (TID) #6 on September 26, 2006, and adopted a project plan in the same year; and

WHEREAS, all TID #6 projects were completed in the prescribed allowed time; and

WHEREAS, sufficient increment was collected as of the 2025 tax roll, payable 2026, to cover TID project costs; and

THEREFORE BE IT RESOLVED, that the City of Evansville terminates TID #6; and

BE IT FURTHER RESOLVED, that the City Clerk shall notify the Wisconsin Department of Revenue that the TID has been terminated; and

BE IT FURTHER RESOLVED, that the City Clerk shall sign the required DOR Final Accounting Submission Date form (PE-223) agreeing on a date by which the City shall submit final accounting information to DOR; and

BE IT FURTHER RESOLVED, that the City Treasurer shall distribute any excess increment collected after providing for ongoing expenses of the TID, to the affected taxing districts with proportionate shares as determined in the final audit by the City's auditor, Johnson Block.

Passed and adopted this 14th day of April, 2026.

Dianne Duggan, Mayor

ATTEST:

Leah Hurtley, Deputy City Clerk

Introduced:
Adopted:

