

**City of Evansville Common Council**  
**Regular Meeting**  
City Hall, 31 S Madison St, Evansville WI 53536  
**Tuesday, December 9, 2025, 6:00 p.m.**

**MINUTES**

1. **Call to Order:** Duggan called the meeting to order at 6:00 p.m.

2. **Roll Call:**

Mayor, Dianne Duggan	P	Jason Sergeant, City Administrator
Aldersperson, Bill Lathrop	P	Leah Hurtley, City Clerk
Aldersperson, Abbey Barnes	P	Colette Spranger, Community Development Director
Aldersperson, Erika Stuart	P	Mark Kopp (virtually), City Attorney
Aldersperson, Kelly Shannon	P	Jim Graham, CHS Representative
Aldersperson, Chuck Boyce	A	Paul Liesse, Citizen
Aldersperson, Joe Geoffrion	P	Steve Hagen, Citizen
Aldersperson, Ben Corridon	P	Jeff Stevens, Citizen
Aldersperson, Lita Droster	P	Julie Paton, Citizen

3. **Motion to Approve the Agenda by Lathrop, seconded by Droster. Motion passed 7-0.**

4. **Motion to Waive the Reading of Minutes of the November 11, 2025 Regular Meeting and Approve as Presented by Barnes, seconded by Corridon. Motion passed 7-0.**  
Adjustments made to 6A, and 8C-2.

5. **Civility Reminder:** Duggan noted the City's commitment to civility and decorum at Council Meetings.

6. **Special Presentations:**

A. **CHS Presentation:** Graham shared updates on the property and the project. The demolition of the vacated properties has begun. The DNR issued a permit for the Air Pollution Control Construction and Operation in April 2025. CHS has also donated \$2500 each to AWARE and FFA to continue investing in Community Partnerships. There was additional discussion about the timeline on the Development Agreement and the Air Permit.

7. **Public Comments on Items on the Agenda not Requiring a Public Hearing and on Matters Which can be Affected by Council Action.** (Individuals wishing to address the City Council are required to sign in on the roster and must keep their comments under three minutes. Any materials must be delivered only to the City Clerk.)

A. **Jeff Stevens:** Stevens had concerns about position descriptions approved at Finance and Labor meeting with pay increases, using Johnson Block for Annual Audit and helping to do tasks with the Treasurer leaving, and Bond Issuance.

B. **Steve Hagen:** Hagen spoke to reiterate when he had spoke in support of the Cost-of-Living Adjustment, that he was speaking his own support and not because of the appointment to the Police Commission. Hagen wanted to show support for those that come into work outside of office hours to plow and restore electricity. Hagen feels that the City has a good crew and needs to maintain employees.

8. **Reports of Committees:**

- A. **Library Board Report:** Director Lehmann's written report was distributed to the Council. General Updates: Interviewing for the open Library Clerk position is happening this week. The Prairie Lakes Library System member libraries voted together to discontinue Hoopla as of December 30 after analysis found continuing to offer the service was no longer financially sustainable. Find out more about this decision at [prairielakes.info/hoopla-faq/](http://prairielakes.info/hoopla-faq/). Please contact the Library Director if you have questions. New to Overdrive/Libby — Collections of mystery and romance ebooks that are always available. An always available comic collection is coming soon! Work is wrapping up on the flat membrane roof replacement. The significant snow and cold has slowed the project. The Library will be closed Dec. 24, 25, 31 and Jan. 1 for the holidays. Program Updates: Customize a mug and make your own hot cocoa mix at Mixes & Mugs on Thursday, Dec. 11, at 6pm. Lego Club meets from 3:30-4:30 every Tuesday with a different challenge each week. Lego Club is being offered as part of a High School Senior Project. The TAB After Hours Teen Lock-in will occur on Saturday, Dec. 13, from 6-8pm for Teen Advisory Board members who have attended at least two TAB meetings. The Antemeridians book discussion will be on Dec. 18 at 10:30am.
- B. **Parks and Recreation Board Report:** Stuart reported the information about the history of the last time the fees were updated for the fields, shelters, and the usage fee for ball field lights and outlets.
- 1) **Motion to Approve Resolution 2025-21 - Amending Fee Schedule - Parks and Recreation by Stuart, seconded by Corridon. Motion passed by Roll Call 7-0.**
- C. **Plan Commission Report:**
- 1) **Motion to Approve Resolution 2025-20 - A Resolution of the City of Evansville, WI in support of a Wisconsin Department of Transportation (WISDOT) Transportation Alternatives Programs (TAP) Award by Barnes, seconded by Droster. Motion passed 7-0.**  
Spranger shared information on the Staff Memo, and other letters of support. There was additional discussion about timelines and funding.
- 2) **Motion to Approve Resolution 2025-22 - Amending Fees in Lieu of Park and Recreational Land Dedication by Barnes, seconded by Lathrop. Motion passed by Roll Call 6-0-1, with Geoffrion recused.**  
Spranger covered the information in the Staff Memo and answered questions from Council.
- D. **Finance and Labor Relations Committee Report:** Barnes shared that the Committee had approved the Water & Light position description and the City Treasurer position description. The Building Inspector will still be outsourced, and an RFP will be done for the Code Enforcement part of the position. There was additional discussion about the questions that Stevens had brought up in regards to the Electric Lineperson position description
- 1) **Motion to Accept the November 2025 City bills in the amount of \$2,615,232.88 by Barnes, seconded by Corridon. Motion passed by Roll Call 7-0.**
- 2) **Motion to Approve Johnson Block Contract for Government Standard Audit for year ending 12/31/2025 by Barnes, seconded by Corridon. Motion passed by Roll Call 7-0.**

- 3) **Motion to Approve the Humane Society of Southern Wisconsin service contract for 2026-2029 by Barnes, seconded by Corridon. Motion passed by Roll Call 7-0.**
- E. **Public Safety Committee Report:** Stuart reported on the process that the Chapter had gone through for the revisions. There was additional discussion about bike licenses. Stuart shared that one of the Officers will be leaving for the Sheriff's Department.
  - 1) **Second Reading and Motion to Approve Ordinance 2025-10 Chapter 122 - Traffic and Vehicles by Stuart, seconded by Lathrop. Motion passed 7-0.**
- F. **Municipal Services Report:** Did Not Meet
- G. **Economic Development Committee Report:** Geoffrion shared and they had discussion about the job fair and the plans for 2026 to meet with local businesses.
- H. **Youth Center Advisory Board Report:** Did Not Meet
- I. **Historic Preservation Commission Report:** Shannon reported that the meeting covered the Staffed Approved permits and discussion about changes with the new owners of 102 W Church Street.
- J. **Fire District Report:** Stuart shared that year-to-date are comparable to last year, and Firefighters had donated 44 hours of time for completion of projects. There will be a Grain Rescue Event on March 28 that other local Fire Departments will be invited to. The Fire District will be looking for donations for the event.
9. **Communications and Recommendations of the Administrator:** Sergeant reported that the last part of the Railroad project is hoping to be installed tomorrow. Sergeant also gave updates about the Larson Acres Park project and the cost adjustments that have been requested. The Water & Light Foreperson position is set to be posted with the City Treasurer position to be posted right behind it. There was additional discussion about the PSC approval process for borrowing.
10. **Communications and Recommendations of the Mayor.**
  - A. **Motion to Approve members to the Tourism Commission for the unexpired one-year term ending January 2026 - Kelly Shannon, 462 Badger Dr., Evansville, WI as Alderperson serving on the Economic Development Committee** by Barnes, seconded by Droster. Motion passed by Roll Call 6-0-1, with Shannon recused.
11. **Old Business:** There was discussion about the Responsible Bidder's Ordinance/Resolution.
12. **New Business:**
  - A. **Motion to Approve Appointments of the Election Inspectors for 2026-2027** by Barnes, seconded by Droster. Motion passed by Roll Call 6-0-1, with Lathrop recused.
13. **Introduction of New Ordinances:** None
14. **Upcoming Meeting Reminder:**
  - A. Regular Common Council Meeting, Tuesday, January 13, 2026 at 6:00 p.m.
  - B. 2026 Meetings: January 13, February 10, March 10, April 14, May 12, June 9, July 14, August 11, September 8, October 13, November 10, December 8, 2026 at 6:00 p.m.
15. **Adjourn:** Duggan adjourned the meeting at 7:39 p.m.