

City of Evansville
Finance and Labor Relations Committee
Regular Meeting
City Hall, 31 S Madison St., Evansville, WI 53536
Wednesday, December 3rd, 2025, 3:00 p.m.

MINUTES

1. **Call to Order:** Barnes called the meeting to order at 3:00 p.m.

2. **Roll Call:**

Aldersperson Abbey Barnes	P	Jason Sergeant, City Administrator
Aldersperson Ben Corridon	P	Scott Kriebs, Municipal Services Director
Aldersperson Bill Lathrop	P	Leah Hurtley, City Clerk
		Jolene Klitzman, Deputy City Clerk
		Dianne Duggan, Mayor
		Others present: Julie Paton, Jeff Stevens

3. **Motion to Approve the Agenda, removing Barnes name from bottom by Lathrop, seconded by Corridon. Motion passed 3-0.**

4. **Motion to Waive the reading of the Minutes of the November 5th, 2025 Regular Meeting and Approve them as printed by Lathrop, seconded by Corridon. Motion passed 3-0.**

5. **Civility Reminder:** Barnes issued a reminder that all City business is held with civility and decorum.

6. **Citizen Appearances**

7. **Motion to Accept the November 2025 City Bills in the amount of \$2,615,232.88 by Lathrop, seconded by Corridon. Motion passed by Roll Call 3-0.**

Items that were discussed included: travel expenses, reforestation donation, newspaper charges, lift station charges, and GIS mapping.

8. **New Business**

A. **Treasurer's Report - 3rd Quarter:** Items of discussion included salaries, and what happens when items go over/under budgets.

B. **Motion to Recommend to Common Council Resolution 2025-20 - A Resolution of the City of Evansville, WI in support of a Wisconsin Department of Transportation (WISDOT) Transportation Alternatives Programs (TAP) Award by Lathrop, seconded by Barnes. Motion passed 3-0.**

Sergeant shared that there is a group in town to update the trails in town. The grant would help with detail planning on corridors for future trails. The grant would be an 80/20 match that would have a cost of about \$16,000 for the City. There are donations to cover some of the \$16,000.

C. **Motion to Recommend to Common Council Resolution 2025-21 - Amending Fee Schedule - Parks and Recreation by Lathrop, seconded by Corridon. Motion passed 3-0.**

D. **Motion to Recommend to Common Council Resolution 2025-22 - Amending Fees in Lieu of Park and Recreational Land Dedication by Lathrop, seconded by Corridon. Motion passed 3-0.**

Sergeant shared that the cost would need to go up to match the increased costs for purchasing land. The resolution would change the cost of the fee.

- E. Motion to Recommend to Common Council Johnson Block Contract for Government Standard Audit for year ending 12/31/2025 by Lathrop, seconded by Corridon. Motion passed 3-0.**

There was some discussion on the costs and potential preparation work that can be done.

- F. Motion to Recommend to Common Council the Humane Society of Southern Wisconsin service contract for 2026-2029 by Lathrop, seconded by Corridon. Motion passed 3-0.**

Hurtley shared what the contract covers. Hurtley also shared that there was a comparison done with surrounding community costs and Evansville was \$200 cheaper than other community costs.

- G. Motion to Approve the Water and Light Foreperson Position Description by Lathrop, seconded by Corridon. Motion passed 3-0.**

Sergeant explained that the goal was to get the position posted in the next week and leave it open throughout the holiday season. There was additional discussion about wages.

- H. Motion to Approve the City of Evansville Treasurer Position Description by Lathrop, seconded by Corridon. Motion passed 3-0.**

Sergeant gave updates on the changes to the position description.

- 9. City Administrator/Finance Director Report:** Sergeant gave staffing updates for the second floor of City Hall. The rating for the City remains at A--. There was an update about the electrical rate case.

Chairperson Barnes requested the agenda item labeled "Old Business" be added to agendas going forward and to add the following for next month - Discussion on Creekside Place Contract and Discussion on Fees for Outlet Usage Procedure

10. Next Meeting Dates:

- A.** 2026 Meetings, held the Wednesday before Council at 3:00 p.m.: January 7, February 4, March 4, April 1, May 6, June 3, July 8, August 5, September 2, October 7, November 4, December 2.

- 11. Adjourn:** Barnes adjourned the meeting at 4:42 p.m.