

**Common Council
Regular Meeting**

Tuesday, May 11, 2021, 6:00 p.m.

In response to COVID-19, this meeting is being held virtually to ensure the safety of members and the public.

To participate via video, go to this website: <https://meet.google.com/mdf-jebj-hki>

To participate via phone, call this number: +1 (314) 773-5700 and enter PIN: 172 964 439# when prompted.

MINUTES

1. **Call to order-** The meeting was called to order by Mayor Hurtley at 6:00 p.m.
2. **Roll Call-** Members present: Mayor Bill Hurtley, Alderpersons Jim Brooks, Dianne Duggan, Susan Becker, Gene Lewis, Joy Morrison and Erica Stuart. Others present: City Clerk Darnisha Haley, Community Development Director (Newly appointed City Administrator) Jason Sergeant, Municipal Services Director Chad Renly, City Attorney Mark Kopp, Greg Johnson from Ehlers, Jennifer Braun from AWARE, Carter Arndt & Jason Valerius from MSA. Kenneth Updike & Troy Pagenkopf and members of the general public. Rick Cole joined at 6:12 p.m. and Ben Ladick joined at 7:10 p.m.
3. **Approval of Agenda-**Brooks made a motion, seconded by Becker to approve the agenda as presented.
4. **Candidate Review for Alderman District 3**
 - A. **Applicants opening statement-**There were three interested applicants for Alderman District 3- Gene Lewis, Troy Pagenkopf and Kenneth Updike. Each individual had the opportunity to explain why they are interested in in the position as Alderman.
 - B. Council review of applicants letter of interest and had the opportunity to ask each individual any questions or concerns regarding the position.
 - C. Brooks made a motion, seconded by Duggan to appoint by roll call vote one applicant to the Alderperson District 3 seat. Lewis received 3 votes, Pagenkopf received 2 votes, and Kenneth Updike received 1 vote.
 - D. **Administer Oath of Office-** Gene Lewis the newly appointed Alderman for District #3 took his oath of office.
5. **Approval of Minutes-**Brooks made a motion, seconded by Becker to approve the April 10th, 2021 agenda with minor changes, and approve the April 13th, 2021 & April 20th, 2021 agendas as presented. Motion passed 7-0
6. **Civility reminder-** Recognition of the commitment to civility and decorum at Council meeting
7. **Citizen Appearances other than agenda items listed.**
 - A. **Ehlers Presentation-**Greg Johnson from Ehlers presented a PowerPoint on City of Evansville Capital Financing Plan.

8. Reports of Committees

- A. Library Board Report-Haley read the report prepared by Library Director Megan Kloeckner as Follows:

General Updates

- Megan attended the Wisconsin Association of Public Libraries (WAPL) virtual conference last week
- Diane is taking a virtual Microsoft Work Course. She has already completed the Microsoft Excel Course.
- The Library will be closed on Monday May 31, in observance of Memorial Day.

- B. **Youth Center Advisory Board Report**-Brooks reported that the Youth Center is looking at reopening in September with the understanding that there is some work that still needs to be done. The carpet need to be taken out and replaced with vinyl as well as installing some air handling units to have higher quality air and breathability in the facility. They also need to look at what cleaning supplies is needed and the staffing levels due to previous employee not returning. Brooks would also like to say thank you to Municipal Services/Public Works for keeping an eye on the building while it's been closed.

Becker reported that there are a lot of great fundraising ideas and the committee talking about possibly not doing the ducks and replacing it with something else.

- C. **Plan Commission Report**-Sergeant reported that the Dog park was approved at the last meeting and there was a pre-discussion regarding the site plan for Dollar General.

D. **Finance and Labor Relations Committee Report**

- 1) Cole made a motion, seconded by Morrison to accept the April 2021 City bills as presented in the amount of \$2,385,325.63. Motion passed 8-0 by roll call vote
- 2) Cole made a motion, seconded by Morrison to approve Resolution 2021-10 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for 2021 Capital Improvement Projects. Motion passed 8-0
- 3) Cole made a motion, seconded by Duggan to approve an updated Community Development Director Position description. Motion passed 8-0
- 4) Cole made a motion, seconded by Morrison to Approve Resolution 2021-09 Establishing the Municipal Judge's Salary for the term starting in Year 2021. Motion passed 8-0.

- E. **Public Safety Committee Report**-Duggan reported that in the last meeting there were several outdoor activities such as prom, school dance and graduation that were approved by the committee. The EMS count for the last month has doubled from this time last year but Chief Kessenich assured her this is due the nationwide shutdown in response COVID people weren't calling for an ambulance as much.

- 1) Duggan made a motion, seconded by Stuart to approve the Renewal Alcohol Beverage License Applications for a **Class A Beer/Class A Liquor License** for: (approved by Police Lieutenant Chris Jones unless otherwise noted) Brooks would like to note that one application does not specify the exact location where

the alcohol will be stored and sold. Each application must have all the details otherwise it should be considered incomplete. Motion passed 8-0.

- i) **Casey's Marketing Company, Anthony W. Hawks, Agent**, 538 Biese Street, Combined Locks, WI 54113, d/b/a Casey's General Store # 3583, 230 E. Main Street, Evansville, WI 53536.
 - ii) **Kopecky's Worldwide Foods, Inc., James Dean Kopecky, Agent**, 8017 N. Ridge Court, Evansville, WI, 53536, d/b/a Kopecky's Piggly Wiggly, 8 N. County Road M, Evansville, WI 53536.
 - iii) **Madison Street Express, Inc., Parminder K. Sekhon, Agent**, 2644 Granite Road, Fitchburg, WI 53711, d/b/a All-N-One, 104 S. Madison Street, Evansville, WI 53536.
 - iv) **Olin Oil Co. Inc., Kristin Olin Olmedo, Agent**, 603 E 2nd Avenue, Brodhead, WI 53520, d/b/a Evansville Gas N Go, 350 Union Street, Evansville, WI 53536.
- 2) Duggan made a motion, seconded by Stuart to approve the Renewal Alcohol Beverage License Application for a **Class A Beer License** for: (approved by Police Lieutenant Chris Jones unless otherwise noted) Motion passed 8-0.
- i) **Landmark Services Cooperative, Jessica Golz, Agent**, 6909 N Cty Rd M #65, Evansville, WI 53536, d/b/a Cenex Convenience Store of Evansville, 9 John Lindemann Drive, Evansville, WI 53536.
- 3) Duggan made a motion, seconded by Stuart to approve the Renewal Alcohol Beverage License applications for a **Class B Beer/Class B Liquor License** for: (approved by Police Chief Reese unless otherwise noted) Brooks would like to note that a few of the application were missing the agents previous employer information. Although the agent may have had the job for a number of years it must still be stated on the application, if not it should be noted as incomplete. Morrison would like to stated that William Davis is her broth in law and the place of birth place should be Madison IN rather than Madison WI. Motion passed 8-0
- i) **Bessire Bowl, LLC, Tiffany Bessire, Agent**, 221 Noah's Arc Ct, Evansville, WI 53536, d/b/a Blue Devil Bowl, 108 E. Main Street, Evansville, WI 53536.
 - ii) **Creekside Place Inc., Nicholle L Wagner, Agent**, 14246 W Golf Air Drive, Evansville, WI 53536, Kari Fehrenbacher, Agent, 16902 W Porter Rd, Evansville, WI 53536, d/b/a Creekside Place Inc., 102 Maple Street, Evansville, WI 53536.
 - iii) **The Night Owl Food & Spirits Inc., Gregory P Ardisson, Agent**, 217 N. Sixth Street, Evansville, WI 53536, d/b/a The Night Owl Sports Pub & Eatery, 189 E. Main Street, Evansville, WI 53536.
 - iv) **Pete's Inn Inc., Linda A Church, Agent**, 555 S. Fifth Street, Evansville, WI 53536, d/b/a Pete's Inn Inc., 14 N. Madison Street, Evansville, WI 53536.
 - v) **Romano's Pizza Inc., Antonina Romano, Agent**, 74 N. Sixth Street, Evansville, WI 53536, d/b/a Romano's Pizza, 50 Union Street, Evansville WI 53536.

- vi) **El Vallarta De Evansville, Marco Antonio Lugo Valencia, Agent**, 774 Brown School Rd, Evansville, WI 53536, d/b/a El Vallarta, 609 E Main Street, Evansville WI 53536.
 - vii) **Evansville Memorial Post 6905 VFW, John L Schneider, Agent**, 15542 W. Francis Road, Evansville, WI 53536, d/b/a VFW Memorial Post, 179 E. Main Street, Evansville, WI 53536.
- 4) Duggan made a motion, seconded by Stuart to approve the Renewal Alcohol Beverage License Application for **a Class B Beer and Class C Wine License** for: (approved by Police Lieutenant Chris Jones unless otherwise noted) Motion passed 8-0.
- i) **Angel's Pizza, LLC, Michael Barcena Agent**, 44 N Madison Street, Evansville, WI 53536, d/b/a Marsala's Pizzeria, 18 E. Main Street, Evansville, WI 53536.
 - ii) **The Grove Market, LLC, Jennifer D. Wiedel, Agent**, 112 W. Liberty Street, Evansville, WI 53536, d/b/a The Grove Market, 24 E. Main Street, Evansville, WI 53536.
 - iii) **Ceili, LLC, Shannon R. Arndt, Agent**, 414 Meadow Lane, Evansville, WI 53536, d/b/a Ceili Coffee and Wine, 16 W. Main Street, Evansville, WI 53536.
- F. **Municipal Services Report**-Brooks reported that the water rate case is at the PNS and doesn't intend to hear back from them for a couple of months. This is phased in ½ after the 2021 street projects and ½ after the 2022 street projects which is about 9% each year. There are only 4 properties that are still disconnected from the last round, the guys were going out to check that these properties are all vacant. This week there were 144 disconnect notices sent out, 30 of those already have deferred payment agreements.
- Roberts reported that letters will be sent out to Town of Union residents (renters and property owners) advising them that any delinquencies that they have, have the possibility of going to the property tax bill. Next month another letter will be sent out to the renters and owners that are still delinquent notifying them that we are willing to work with them to bring their accounts up to date.
- 1) Brooks made a motion, seconded by Ladick to accept bid alternates 2 and 3 from 1848 Construction, Inc. as recommended by the Municipal Services Committee for the Municipal Services maintenance garage expansion project. Motion passed 8-0 by roll call vote
- G. **Economic Development Committee**-Jason Fields from MadREP attended the meeting and discussed their new relation with MadRep. Fields discussed some new and exciting thing going on in Madison that Evansville should be able to leverage as some point such as an Affordable housing initiative.
- H. **Parks and Recreation Board Report**-Morrison reported, the committee approved an overnight event for the boy scouts on Saturday May 22nd in the upper shelter at Lake Leota. Mark Mellecker from BASE is continuing plans for a disk golf tournament in June, it will be the same as it was in October. The committee is waiting to hear more plans about tentatively having movie nights in the park for all ages. Renly reported that the curb stop in the lateral going to the upper shelter

broke. The plan was to make the repair farther up the lateral and hook it into the main at a different location but they were not able to locate it. During this time they found that a water later was located right next to a sewer lateral which is not up to code. So they ended up boring in a whole now later to fix the repair and bring it up to code. The final plans for approval for the Lake Leota Damn repairs are currently at the DNR. The whole project is estimated at \$200,000 The DNR will cover \$80,000 we cover the rest. Renly projects that construction start in August. Roto-Rooter will be out next week to send a push camera down the pipe to determine where the leak is in the pipe.

I. **Historic Preservation Commission**-Morrison reported the following:

- 1) **113 E Main St**- Porch and stairs repair-application denied and they will have to reapply.
- 2) **14 N Madison** –Window replacement- All windows except #5 were approved, #5 must be replace in-kind.
- 3) **100 College Dr**- Windows application was denied, the integrity of the windows were deemed suitable.
- 4) **133 Grove**- Fence and porch application approved
- 5) **129 E Main**-Porches project approved
- 6) **12 E Main**-Roof project approved
- 7) **22 E Main**-Shed application approved
- 8) **334 W Main**-Roof, Window and fence application approved
- 9) **115 S Second**-Fence project was tabled

Morrison also reported there was a special meeting held to tour the property located at 20 Mill St regarding the demo and reconstruction application. There was no deliberation at this this meeting, this application will be brought before the commission at the next regular meeting.

J. **Fire District Report**- Brooks reports the annual audit came back clean, the auditors suggest the fire district have an official investment policy. Brooks suggested the Fire District reach out to Julie and look at the City's investment policy and share best practices from that. There are 2 years left on the building, the last payment is almost exactly 2 years from now and is a balloon payment which means it will be about 2 ½ to 3 times larger than the normal payment. The fire station will be completely paid off by the end of 2023.

K. **Police Commission Report**-Did not meet

L. **Energy Independence Team Report**-Brooks reported the committee had a discussion around a working draft on carbon neutrality resolution. Once changes are made the draft will be passed around to other committees to review for support. Once the draft is ready it will be shared with others.

M. **Board of Appeals Report**-Did not meet

9. **Unfinished Business**

- A. Brooks made a motion, second by Duggan to approve Ordinance 2021-04 Updating the Animal Ordinance. Motion passed 8-0.

10. **Communications and Recommendations of the Administrator (placeholder)**
11. **Communications and Recommendations of the Mayor-** The Mayor reported that he had a Town of Union Board member contact him regarding projects that are going on around the fringes of town. They discussed Porter Rd, Fair St, and Walker St. His concern was the city is taking Union Township land and that there is no place for them to develop and their losing money on tax base.
 - A. Brooks made a motion, seconded by Ladick to approve an employment agreement with Jason Sergeant and appoint him as the City Administrator/Finance Director effective May 12th, 2021. Motion passed 8-0 by roll call vote.
 - B. Duggan made a motion, seconded by Ladick to appoint Ald. Brooks committee members to the Tourism Commission. Motion passed 8-0 by roll call vote.
 - C. Brooks made a motion, seconded by Stuart to approve the Committee Citizen appointment of Dianne Duggan to a one year term to the Tourism Commission. Motion passed 8-0 by roll call vote.
 - D. Brooks made a motion, seconded by Cole to approve the Committee Citizen appointment of Mary Ann Alt for a five year term to the Board of Review. Motion passed 8-0 by roll call vote.
 - E. Becker made a motion, seconded by Duggan to approve the Committee Aldermanic Appointment of newly appointed Alderman Gene Lewis as committee member to the Municipal Services Committee and the Public Safety Committee. Motion passed 8-0 by roll call vote.
 - F. Brooks made a motion, seconded by Cole to approve Proclamation for National Community Action Month. Motion passed 8-0
 - G. Brooks made a motion, seconded by Cole to approve Proclamation for May Small Talks Month. Motion passed 8-0
 - H. Brooks made a motion, seconded by Cole to approve Proclamation for Pride Month June 2021. Motion passed 8-0.
12. **New Business**
 - A. Brooks made a motion, seconded by Cole to accept RFP proposal from MSA Professional Services and authorize staff to begin negotiating contract. Motion passed 8-0 by a roll call vote.
13. **Introduction of New Ordinances**
14. **Meeting Reminder**
 - A. Regular meeting June 8th, 2021 6:00 p.m.
15. **Adjourn-**Cole made a motion, seconded by Becker to adjourn at 8:24 p.m. Motion passed 8-0.

Darnisha Haley, City Clerk

The minutes are not official until approved by the Common Council at the next regular meeting.