

**BOARD OF REVIEW**  
Thursday, May 30, 2024, 4:00 p.m.  
City Hall, 3<sup>rd</sup> Floor Council Chambers  
31 S. Madison St., Evansville, WI

**AGENDA-REVISED**

1. Call to Order.
2. Roll Call.
3. Election of Board of Review Chairperson.
4. Election of Board of Review Vice-Chairperson.
5. Motion to Approve the Agenda as presented.
6. Motion to waive the reading of the Minutes of the June 14, 2023 Meeting and Approve them as presented.
7. Verify that at least one BOR member has met the Annual Mandatory Training Requirements.
8. Verify Ordinance for the Confidentiality of Income and Expense Information.
9. Filing and summary of Annual Assessment Report by Assessor's Office.
10. Review the Assessment Roll and Perform Statutory Duties:
  - a. Examine the Roll
  - b. Correct Description or Calculation Errors
  - c. Add Omitted Property
  - d. Eliminate Double Assessed Property
11. Discussion and Action - Certify all corrections of error under state law (Wis. Stat. § 70.43).
12. Discussion and Action - Verify with the Assessor that open book changes are included in the assessment roll.
13. Allow Taxpayers to Examine Assessment Data
14. Discussion and Action on Any Waivers of The Required 48-Hour Notice of Intent to File an Objection When There is Good Cause
15. Discussion and Action on any Requests for Waiver of The BOR Hearing, Allowing the Property Owner an Appeal Directly to Circuit Court
16. Discussion and Action on any Requests to Testify by Telephone or Submit Sworn Written Statements
17. Discussion and Action on any Subpoena Requests
18. Discussion and Action on any other legally allowed or required BOR matters.
19. Review Notices of Intent to File Objection.
20. Discussion and Action on Objections
21. Discussion and Action to Schedule Any Additional Board of Review Meeting Dates, (If Necessary).
22. Motion to Adjourn.

Leah Hurlley  
City Clerk

*Requests for persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's office by calling 882-2266 with as much advance notice as possible.*

***Please turn off all cell phones while the meeting is in session. Thank you.***