

**City of Evansville Historic Preservation Commission
Regular Meeting
Wednesday, February 19, 2024 at 6:00 p.m.
3rd Floor, City Hall, 31 S. Madison Street, Evansville, WI 53536**

MINUTES

1. Call to Order. Stephans called the meeting to order at 6:00 pm

2. Roll Call:

Members	Present/Absent	Others Present
Chair Dan Stephans	P	Colette Spranger, Community Development Director
Vice-chair Gene Lewis	P	Nicole Hutchins, Russell Jerge, Berta Hansen
Vicky Norton	P	
Katie Sacker	P	
Norman Barker	A	
Amy Corridon	P	
Steve Christens	P	

3. Motion to approve the agenda by Christens, second by Norton. Motion carried unanimously.

4. Motion to waive the reading of the minutes from the January 15th, 2025 meeting and approve them as printed. Motion by Christens, seconded by Corridon, motion carried unanimously.

5. Civility Reminder. Stephans noted the City's commitment to civil discourse.

6. Citizen appearances and Public Presentations.

7. Applications – Action Items:

A. 21 Montgomery Ct – Replace Broken/Missing Basement Windows (HPC-2024-42)

Applicant Berta Hansen present. Spranger described the project and the communication she had with the applicant and the contractor. Russell Jerge described the project and that some of the storms were missing completely. Jerge showed samples of the engineered wood he would plan to use. The windows would match existing openings and would have vertical grids made of smooth composite wood trim to match existing trim and profile. Stephans expressed that the mullions should be either between the panes or outside, not on the inside as they would not be visible from the street.

Motion to approve the application with condition that vertical molding be on the outside.

Motion by Christens, seconded by Norton, motion carried unanimously.

B. 16 E Main St – Restore Windows/Facade (HPC-2025-03)

Applicant not present. Spranger discussed the application and some confusion there had been over what is being replaced. Commissioners wished for further information prior to approving any window changes

Motion to approve the rubber membrane roof with further application needed prior to approval of any other work. ***Motion by Lewis, seconded by Sacker, motion carried unanimously.***

C. 129 W Liberty St – Replace Original Windows with Wood, Replace Storm Door (HPC-2025-04)

Applicant Nicole Hutchins present. The applicant described the project and explained which door was being replaced. The proposed replacement windows are wood composite. Only the second-floor windows are being replaced. Only one of the windows being replaced is original.

Motion to approve the application. ***Motion by Corridon, seconded by Norton, motion carried unanimously.***

D. 33 S Third St – Replace Garage Doors (HPC-2025-05)

Applicant not present. Spranger described the project. The existing door is fiberglass. Stephens expressed that the proposed doors more closely match what is in the neighborhood.

Motion to approve the application. ***Motion by Christens, seconded by Sacker, motion carried unanimously.***

8. Discussion Item

9. Report of the Community Development Director

A. Staff Approved Certificates of Appropriateness

i. 20 S First St – Reroof asphalt shingles with same (HPC-2025-06)

10. Correspondence, Comments and Concerns

11. Next Meeting Date: March 19, 2024 @ 6:00 p.m.

12. Motion to Adjourn by Sacker, seconded by Christens. Motion carried unanimously.