

NOTICE

A meeting of the City of Evansville Park and Recreation Board will be held on the date and time stated below. Notice is further given that members of the City Council and Historic Preservation Commission may be in attendance. Requests for persons with disabilities who need assistance to participate in this meeting should be made by calling City Hall at (608)-882-2266 with as much notice as possible.

City of Evansville **Park and Recreation Board**
Regular Meeting
City Hall, 31 S Madison St., Evansville, WI 53536
Tuesday, March 18, 2025 6:00 pm

AGENDA

1. Call to Order
2. Roll Call
3. Motion to Approve Agenda
4. Motion to Waive the reading of the minutes from the February 18, 2025 meeting and Approve them as printed.
5. Civility Reminder
6. Citizen Appearances
7. New Business
 - A. Discussion and Update on 2025 Parks and Outdoor Recreation Planning
8. Park's Report
9. Aquatic Center
 - A. Summer Hours
 - B. Fees
 1. Motion to Recommend to Common Council Resolution 2025-06, Amending City of Evansville Fee Schedule for Swimming Pool Rates.
 2. Discussion on Facility Rental Improvement Options
10. City Baseball League
11. Old Business
 - A. Larson Acres Park Construction Status
 - B. 2025 Project Discussion and Updates
12. Upcoming Meetings
 - A. Discussion about Tuesday, April 15, 2025 at 6:00pm meeting time as it conflicts with the Common Council Reorganization Meeting also scheduled at 6:00 p.m.
13. Adjourn

City of Evansville **Park and Recreation Board**
 Regular Meeting
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 Tuesday, February 18, 2025 6:00 pm

MINUTES

1. Call to Order: called the meeting to order at

2. Roll Call:

Members	Present/Absent	Others Present
Aldersperson Vacant		Scott Kriebs, Municipal Services Director
Sue Merritt	P	Jason Sergeant, City Administrator
Lyman Fuson	P	Ray Anderson, Parks' Custodian
Chad Sigl	P	Angie Olsen, Aquatic Center Director
Matt Poock	P	Brock Elliot, Senior Project
James Espinosa	A	Gavin Vale, Senior Project
Kris Evans	P	

3. Motion to Approve Agenda by Evans, seconded by Sigl. Motion passed 6-0.

4. Motion to Waive the reading of the minutes from the December 17, 2024 meeting and Approve them as printed by Sigl, seconded by Fuson. Motion passed 6-0.

5. Civility Reminder: Poock issued a reminder that we hold all city meetings with respect and decorum.

6. Citizen Appearances: Brock Elliot & Gavin Vale came to ask for permission to use the Disc Golf Course for a tournament for their Senior Project to raise money for bettering the Disc Golf Course for the City.

7. New Business

A. Larson Acres Park Construction Status: Sergeant gave an update on the final punch list items with the Ball Diamonds and other warranty concerns. There have been conflicting reports about the condition of the soccer fields. Sergeant explained that there are attempts to have money knocked off the remaining bills for the City to complete the work themselves.

B. 2025 Project Discussion and Updates

- 1. 2025 Park and Outdoor Recreation Plan and Trails Plan:** Council put money in the budget to update the Park and Outdoor Plan this year. There have been a number of requests for more trail connections in and around Evansville and a "Trails Plan." Colette Spranger has received some quotes for non-profit regional planning for a Recreation Trails Plan and the hope to add some public outreach that would help complete the Park Plan. There has been some discussion with the Mayor to put together an Ad Hoc group that would include people from Park Board, Plan Commission, Economic Development to work through the bulk of the work before going to each committee. The Plan has to be approved by all three committees and Council by the end of the year to run from 2025-2030.

The minutes are not final until approved at the next regular meeting.

Having this Recreation Plan helps keep the City to be eligible for grants that may come up.

2. **Larson Acres Park and Leonard Leota Park Signage:** The signage is moving forward and being ordered: recreation plaques for the benches that were purchased, donor/fundraiser signage for the recognition, and a sign for the Spraypad.
 3. **Chapter 86 Rewrite:** Sergeant explained that the City Clerk has been wanting to update the Chapter as the Chapter is largely outdated. Sergeant explained that the next step would be to meet with Staff and Park Board to go over the proposed changes.
 4. **Historic Analysis of Leonard Leota Park Buildings:** There was a historic analysis on the warming shelter and the bandstand. Then there was another assessment and the current discussion is that not all of the buildings can be saved and there needs to be a discussion about what the priorities will be.
8. **Park's Report:** Anderson shared that the Adopt-A-Park signs are ready to be picked up. There has been a large amount of people that have been fishing. Evans has been upkeeping the skating area. The sand will be taken out of the playground area at Larson Acres and the area will be filled with remanufactured woodchips with a border.
- A. **Damage to Ball Diamond at Leonard Leota Park:** Anderson shared that those that were looking found the car that did the damage. All the information was turned over to the Police Department.
9. **Aquatic Center:** Olsen shared that RecDesk is available to buy passes. Kriebs added that a bulk tank will be installed for the muriatic acid. There was some additional discussion about the areas of concerns with floors, plumbing, and wages for new and returning staff. Sergeant gave some updates about the plan for the upcoming summer on the cash handling. The Non-Resident cost as well as hours were additional items that were discussed.
10. **Old Business:** None
11. **Upcoming Meetings:**
- A. Tuesday, March 18, 2025 at 6:00pm
12. **Adjourn:** The meeting adjourned at 7:02 p.m.

City of Evansville
RESOLUTION 2025-04

*Creating an ad hoc 2025 Park and Outdoor Recreation Plan (PORP) Subcommittee to the
Evansville Park Board*

WHEREAS, the City of Evansville is dedicated to quality of life through a comprehensive system of parks and recreation for all residents including quality park, recreation, and open space areas and will be updating the Park and Outdoor Recreation Plan; and

WHEREAS, the City's adopted Park and Outdoor Recreation expires in 2025 and will be updated to reflect community priorities with a focus on pedestrian and bicycle connections to parks; and

WHEREAS, the newly updated Evansville Smart Growth Comprehensive Plan identifies the need for development of Westside Park and the need to find opportunities for sharing with the Evansville School District; and

WHEREAS, the Mayor is excited to kick off a collaborative and engaging park planning process by trying an innovative committee structure to better coordinated board and commission input.

NOW, THEREFORE, BE IT RESOLVED, that an ad hoc 2025 Park and Outdoor Recreation Plan Subcommittee to the Evansville Park Board be created. The Subcommittee shall act in an advisory capacity, with decision authority residing within the Park Board and Common Council.

The Subcommittee shall review scope of work with project consultants and City staff, provide regular feedback and direction as public outreach and planning occur, keep Park Board, Plan Commission, and Common Council updated on progress. The subcommittee should work to promote engagement with the public and should be comprised of representatives of organizations that encourage recreation and community development.

There shall be no more than nine members of the Subcommittee, who shall be appointed by the Mayor, subject to the approval of the Common Council. The Mayor shall be an ex officio Subcommittee member. One member shall be the City of Evansville's Community Development Director, one member shall be the City of Evansville's City Administrator, one member shall be a member of the Park Board, one member shall be a member of the Economic Development Committee, one member shall be a member of the Plan Commission. All the remaining seats are at large. A majority of appointed members shall constitute a quorum. The subcommittee should appoint a member to be chair, if no appointment is made, the City Administrator shall default to be chair.

Adopted this 10th day of March, 2025.

Dianne Duggan, Mayor

Leah Hurtley, City Clerk

**CITY OF EVANSVILLE
RESOLUTION 2025-06**

Amending the City of Evansville’s Fee Schedule- Swimming Pool Rates

WHEREAS, Wisconsin Statutes section 66.0628(2) holds, “Any fee that is imposed by a political subdivision shall bear a reasonable relationship to the service for which the fee is imposed;”

WHEREAS, The Park and Recreation Board and Aquatic Center Staff have received community feedback that the daily rate and rental schedule should be adjusted;

WHEREAS, Staff recommends adjusting fees to match with the average cost in the surrounding communities;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Common Council of the City of Evansville that the City of Evansville’s Fee Schedule is amended, effective upon adoption, as follows:

			Old Rate	New Rate
86	Fees - Swimming Pool Rates			
		Daily Rate		
	2.	Day Pass-Non Resident	\$10.00	\$7.00
		Private Facility Rental		
	b.	Cabana	\$50.00	Removed from fee schedule

Passed and adopted this 8th day of April, 2025.

Dianne C. Duggan, Mayor

ATTEST: _____
Leah L.Hurtley, City Clerk

Introduced: 03/18/2025
Adopted: 04/08/2025