

City of Evansville **Finance and Labor Relations**  
Regular Meeting  
**City Hall, 31 S Madison St., Evansville, WI 53536**  
Thursday, January 9th, 2025, 1:00 p.m.

**MINUTES**

1. **Call to Order:** Brooks called the meeting to order at 1:00 p.m.

2. **Roll Call:**

Members	Present/Absent	Others Present
Aldersperson Jim Brooks	P	Jason Sergeant, City Administrator
Aldersperson Abbey Barnes	P	Scott Kriebs, Municipal Services Director
Aldersperson Ben Corridon	P	Dianne Duggan, Mayor Melanie Bolden, City Executive Assistant

3. **Motion to Approve the Agenda by Corridon, seconded by Barnes. Motion passed 3-0.**

4. **Motion to Waive the reading of the minutes of the December 5, 2024 regular meeting and approve them as printed by Corridon, seconded by Barnes. Motion passed 3-0.**

5. **Civility Reminder:** Brooks issued a reminder that all city business is held with civility and decorum.

6. **Citizen appearances, other than listed agenda items:** None

7. **Motion to Accept the December 2024 City bills in the amount of \$1,250,341.03 by Corridon, seconded by Barnes. Motion passed by Roll Call 3-0.**

Items that were discussed included Building Inspector and fees, purchase of supplies (wire, meters), WPPI donation reimbursements for the Commitment to Community funds, publishing fees between departments, taxes for annexations, and crossing guard paddle cost.

8. **New Business:** None

9. **Discussion on Employee Handbook:**

**A. Whistleblower Policy:** Sergeant shared that to date, no one has used the Whistleblower Policy to know if it works. There have been times that individuals have mentioned something in conversation that Sergeant will talk about with a Department Head later to resolve the concern. The closest to using the policy was a letter written after employment had ended.

**B. Grievance Procedure:** Discussion determined that the Grievance Procedure wouldn't be the item that needed to be evaluated as the Grievance Procedure is discipline related, personal to the person, and has a time limit.

Additional discussion resulted in deciding to have the Labor Attorney look at both policies to ensure that both are still in compliance.

10. **City Administrator/Finance Director Report:** January 17<sup>th</sup> the recording system should be getting fixed except for the TV's that will need to be replaced. Public Works has replaced all the temporary shelving with permanent shelving in the City Hall garage. 2025 Ehler's Municipal Seminar will be February 13-14 and will be attended by Sergeant, Hurtley, and Alder Droster, and Alder Corridon deciding to join. There was additional discussion about the deposits from the Aquatic Center last summer. All the money was accounted for, there was more cash than what was entered through the register. There was additional work done to acquire the credit card funds.

**11. Next Meeting Dates:**

A. Regular Meeting: February 6, 2025 at 1:00pm

**12. Adjourn:** Brooks adjourned the meeting at 2:15 p.m.