

NOTICE

City of Evansville
Youth Center Board Meeting
Evansville Youth Center, 209 South First Street
Monday, January 22, 2024, 5:30 pm

Agenda

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Motion to waive the reading of the minutes of the October 9, 2023 board meeting and approve as printed
5. Civility reminder
6. Citizen Appearances other than agenda items listed
7. Youth Center operations – placeholder
8. Unfinished
9. New business
 - a. Secretary of the Board nomination - it can no longer be me for a variety of reasons.
 - b. New location update
 - c. EYC Condition report update
10. Next Meeting Date: February 26, 2024, 5:30 pm
11. Motion to Adjourn

Ben Corridon, Evansville Youth Center Chair

Evansville Youth Center

Regular Meeting

Youth Center, 209 S First St., Evansville, WI 53536

Monday, October 9th, 2023 5:30 pm

Minutes

1. **Call to Order:** 5:33pm

2. **Roll Call**

Members

| | |
|-----------------------|---------|
| Alderson Ben Corridon | Present |
| Alderson Abbey Barnes | Present |
| Kenneth Updike | Present |
| Bill Lathrop | Absent |
| Abraham Rodriguez | Absent |
| Maria Torres | Present |
| Megan Devorak | Present |

3. **Motion to Approve the Agenda** by Mr. Updike, seconded by Ms. Barnes, approved without dissent.

Others Present

Angie Olson, EYC Interim Director

4. **Motion to waive the reading of the minutes** of the August 28th, 2023 meeting and approve as printed, by Mr. Updike.

The motion was not seconded and it will be corrected at the next regular meeting.

Correction: Mr. Corridon asked that under Old Business, the last line in the paragraph

about Recreation Coordinator be amended to say “Ms. Olsen has already determined that she will not pursue the position of Recreation Coordinator”, removing the remainder of that sentence. Approved unanimously.

5. **Civility reminder** – Mr. Corridon reminded the group to conduct civil discussion

6. Citizen Appearances – None**7. Youth Center Operations**

Interim Director Olsen

Angie reported that things have been going well at the EYC, albeit a little slow. Last year, the EYC had a lot of 6th graders, this year they are all doing volleyball/football. Last week was busy - Friday was 30-35 kids. There are a lot of 5th graders this year. Megan Devorak has been volunteering to help the EYC on Wednesdays.

Megan Devorak put out a Facebook request for people to donate furniture to the EYC and the EYC received two new couches, three new chairs and a high-top table that is being used for board games. With the new furniture donated, there was some shuffling of furniture to help with the flow of traffic within the EYC.

Review EYC Budget

Mr. Corridon presented the EYC budget as of September and only 25% of the Operations budget has been used so far. Ms. Olsen is planning on using up more of the budget by purchasing replacements for outdoor equipment and when the EYC gets busier later this year, the costs for snacks and general supplies will double.

Mr. Corridon will be bringing an up-to-date accounting of the budget at the monthly meetings for the board's review. Mr. Corridon stated that the 2024 budget has the same numbers as last year for the Operating Expenses and Repairs/Maintenance. Mr. Corridon will be working with the City to increase the maintenance budget, even if the operating budget runs a little bit leaner than 2023.

The board discussed the needs of the budget in regards to building maintenance as the building is older and in need of repair. The repairs and maintenance budget needs to be increased. There needs to be a mold test done to determine the hazard levels for children and staff as well as replacement/repair on the kitchen/dining room floor. As part of the mold test, there needs to be more ventilation in the building as two of the back rooms (TV room and Video Game room) do not have any ventilation. Additionally, Ms. Barnes shared that last month the City put in a bid for another building for EYC, but unfortunately the City lost the bid.

8. New Business

Presentation and Review of the Recreation Coordinator job description

The Recreation Coordinator job description was presented to the board, but it's unknown if the Recreation Coordinator will be placed later this year. Once new information is available, the City will share at that time.

Citizen Engagement Discussion

- Relationship with School Board
 - The Board agreed that a relationship needs to be renewed between the EYC and the school district to establish goodwill. Additionally, it would be a good way to get students to give back to the EYC through High School Senior projects.
- Community Goodwill Programs
 - It was discussed that there should be some events that get the word out about the EYC and produce goodwill with the larger Evansville community. The ideas ranged from kids helping out in the local community to to a re-grand opening that invites parents and kids to visit the EYC. It was decided that more discussion was needed around these ideas to make them into workable programs.

Review of the EYC Advisory Board roles and responsibilities

The Board reviewed the EYC handbook as it relates to roles and responsibilities. It was in sore need of an update and Mr. Corridon shared that City Staff will be converting the current EYC handbook into a PDF so that there was a digital version. The goal for this meeting was to share the pages that needed to be updated and then discuss at the next meeting what needs to be done.

- Vice Chair
 - The Board set up the role of Vice Chair with the sole responsibility of running the EYC Board meeting if ever the chair was absent. Mr. Updike nominated Abbey for the role and it was seconded by Ms. Devorak. Approved unanimously.
- Treasurer
 - General consensus with the board was to wait until the regular meeting to discuss the Treasurer role and then make a possible motion for that role. Mr. Corridon moved to

postpone this discussion, Mr. Updike seconded the motion.
Approved unanimously.

9. **Next Meeting Date** – October 23rd, 5:30 pm at the Youth Center.
10. Mr. Updike made a motion to adjourn, seconded by Ms. Barnes, approved unanimously - meeting adjourned.