

**Finance and Labor Relations Committee**  
**Regular Meeting**  
City Hall 31 S. Madison Street, Evansville, WI  
**Thursday, November 7, 2024 at 1:00pm**

*MINUTES*

1. **Call to order:** Brooks called the meeting to order at 1:02 p.m.
2. **Roll call:**

<b>Members</b>	<b>Present/Absent</b>	<b>Others Present</b>
Aldersperson Jim Brooks	P	Jason Sergeant, City Administrator
Aldersperson Abbey Barnes	P	Julie Roberts, City Treasurer
Aldersperson Ben Corridon	P	Scott Kriebs, Municipal Services Director Dianne Duggan, Mayor

3. **Motion to Approve the Agenda by Corridon, seconded by Barnes. Motion passed 3-0.**
4. **Motion to Waive the reading of the minutes of the ~~September 5, October 3, 2024~~ regular meeting and to Approve them as printed by Corridon, seconded by Barnes. Motion passed 3-0.**

Correction to item 8, motion by Corridon, seconded by Brooks.

5. **Civility reminder:** Brooks issued a reminder that all city business is held with civility and decorum.
6. **Citizen appearances:** None
7. **Motion to Accept the October 2024 City bills in the amount of \$2,202,546.30 by Corridon, seconded by Barnes. Motion passed by Roll Call 3-0.**

Items covered included Janitorial costs, First Aid Supplies, Utility bill for the Spraypad, and the Chamber being overpaid.

8. New Business

- A. **Motion to recommend to Common Council approval of an agreement with Johnson Block CPAs for 2024 audit services by Corridon, seconded by Brooks. Motion passed 3-0.**  
Discussion occurred concerning the cost of the services and the pros and cons of putting out a request for bids for the audit services. The discussion concluded that asking for bids would be ideal for 2026.
- B. **3<sup>rd</sup> Quarter Treasurer's Report:** Roberts reported that the report goes through the end of September. Police Communications, Police Fuel, and the Park's Utility are over. There was discussion on the fuel costs are up due to invoices for 2023 that were sent to wrong email account and were not received until 2024.
- C. **Motion to recommend to Common Council approval of the 2025 Pay Philosophy by Corridon, seconded by Barnes. Motion passed 3-0.**  
Sergeant explained that this is just readopting what was done last year with new information based on the cost of living that was picked for the budget of 3.5%. The budget also allows for half step increases on anniversary dates.
- D. **Discussion and possible motion to recommend to Common Council approval of the updated Financial Policy Handbook:** Sergeant explained that the changes are primarily what was

discussed at the last meeting. There was some updated numbers to ensure that there would not be a violation of the policy once the Financial Policy Handbook is approved. Brooks inquired about a “cash on hand” policy for the utilities, which Sergeant will look at again. This policy would help trigger a rate case for W&L to ensure that W&L will not fall behind in funds again. Sergeant gave a run down for the edits to the cash handling add on to the back of this policy.

***E. Motion to recommend to Common Council Resolution 2024-23 amending the City of Evansville’s Stormwater fee by Corridon, seconded by Barnes. Motion passed 3-0.***

Sergeant explained that there had been a study from Ehler’s and this includes the study and the cost of the dam repair. There will also be a need for a new study next year now that the dam project has concluded.

***F. Motion to Recommend to Common Council Resolution 2024-24 Adopting 2025 Operating and Capital Budgets and Setting Tax Levies by Corridon, seconded by Barnes. Motion passed 3-0.***

State Revenues were underestimated when the budget process began. This budget includes a little less profit from the Aquatic Center but keeps the expenses about the same. It also provides funding for a Custodian and a Recreation Coordinator.

9. **City Administrator/Finance Director Report:** Sergeant shared that another lineman has submitted their resignation to make more money elsewhere, which reinforces the need for a rate case. The election went well. There was a trailer that was purchased for storing and securing the election equipment.

10. **Meeting Reminder:**

- A. Next regular meetings:

*December 5th, 2024 at 1pm*

11. **Adjourn:** Brooks adjourned the meeting at 2:08 p.m.