

City of Evansville **Municipal Services Committee**
Regular Meeting
City Hall, 31 S Madison St., Evansville, WI 53536
Tuesday, October 29th, 2024, 5:00pm

MINUTES

1. **Call to Order:** Brooks called the meeting to order at 5:00pm

2. **Roll Call:**

<u>Members</u>	<u>Present/Absent</u>	<u>Others Present</u>
Aldersperson Jim Brooks	P	Scott Kriebs, Municipal Services Director
Aldersperson Cory Neeley	P	Colette Spranger, Community Dev. Director
Aldersperson Lita Droster	P	Dale Roberts, Public Works Foreperson
		Kerry Lindroth, Electric/Water Foreperson
		Darren Jacobson, WPPI Energy
		Mary Ann Zelmanski, Resident

3. **Motion to Approve Agenda by Neeley, seconded by Droster. Motion passed 3-0.**

4. **Motion to Waive the reading of the Minutes from the September 24, 2024, meeting and Approve as printed by Neeley, seconded by Droster. Motion passed 3-0.**

5. **Civility Reminder:** Brooks issued a reminder that all meeting are held with civility and decorum.

6. **Citizen Appearances:**

Zelmanski wanted to thank the workers on Almeron and Walker for the work on the street project. Zelmanski had some concerns about a pipe that is sticking up due to the lowering of Walker Street, which Roberts was going to check into the concern. Zelmanski had questions about the sewer rates and the timing of rate increases.

7. **New Business:**

A. **Motion to Recommend to Common Council to Approve Land Division Application LD-2024-11, a preliminary plat for the Settler’s Grove Subdivision by Neeley, seconded by Droster..**

Spranger went over the items (potential utility increase, street access, and stormwater management) to be considered when approving the land division. Spranger also included the next steps for the project with going to Plan Commission. There was additional discussion about the requirements for the plat such as requiring 63 units on the land.

Motion to Recommend to Common Council to Approve a preliminary plat to divide parcel 6-27-70C.2 into 32 lots and 5 outlots finding that the application is in the public interest and meets the objectives contained within Section 110-102(c) of City Ordinances by Neeley, seconded by Droster. Motion passed 3-0.

8. **Electric and Water Utility:**

A. **Monthly Usage and Outage Reports:** Kriebs went over the outages that occurred in the last month.

B. **Billing Adjustments and Disconnects:** Kriebs covered the material in the packet

C. **Capital and Major Project Updates**

1. **EVA East Bay Upgrades Complete:** Kriebs explained that there are squirrel guards being installed with plans to energize on Friday. Starting the following Monday, it should be ready

for load use.

D. Pole Inspections Update: Kriebs reported that the pole inspections have concluded and there will be 75 poles that will need to be replaced in the next 5 years for the 1000 that were inspected.

E. LSL Survey Update: There was a grant from the DNR to help municipalities catalog their lead laterals. Jacobs Engineering spent a week going over maps and other items to help draft inventory the laterals. Kriebs explained that there will be letters sent out to everyone to have them get in touch to schedule an inspection. There was additional discussion about the process and the timeline of the project.

F. WPPI Energy Service Manager Report

- 1. Ease Program:** Jacobson shared that Evansville opted into the program through WPPI this year. The project reminds individuals that had applied for energy assistance in the past, to sign up again.
- 2. CTC Funds:** Jacobson went over the amounts available: Community Contribution (\$1500), Economic Development (\$1000), School and Education Outreach (\$1000), and Customer Service and Branding (\$9000). There was discussion on ideas of how to allocate the money.

G. Daupler Dispatch Service: Kriebs shared that this would replace the current call out system that only answers after-hours calls and dispatches calls that cost a minimum of \$650/month. Doppler has the ability to take calls and collate to figure out how many outages. It also will track the on-call person and be able to let customers be notified. The cost would be about \$15,000 and could add additional features. There was discussion about how this could improve customer relations.

H. Customer Survey: There was discussion on potential ways to increase customer service. Neeley had suggestions such as having a utility focused accountant and/or a customer service manager between the Utility Billing Clerks and the City Administrator. There was some discussion on billing errors and how they could be corrected and responded to. The Committee suggested taking the survey home and brainstorm to bring some ideas to the meeting next month to better the customer service.

9. Public Works

A. Wastewater Utility Updates: Roberts reported that they have switched polymers to a cheaper option with no change in performance.

B. Stormwater Utility Updates: Kriebs mentioned that it is in the budget to dig out a few of the retention ponds next year, as they need to be done approximately every 20 years.

C. City Engineer Report: Kriebs shared that Almeron and Walker project is wrapping up.

D. Capital and Major Project Updates: Discussion concluded that the dam is done, the triangle at the park should be paved within the next few days.

10. Parks & Recreation Report: Kriebs reported that the bathrooms are closed except for Larson Acres Park to try and get through the remaining soccer season. Spraypad has been decommissioned for the season. Roberts shared that he had stocked Lake Leota with 500 croppies and perch, 100 channel catfish, and 750 pounds of fathead minnows.

11. Old Business: None

12. Upcoming Meetings

A. Tuesday, November 26th, 2024, at 5:00pm

13. Adjourn: Brooks adjourned the meeting at 6:38pm