

NOTICE

A meeting of the City of Evansville Municipal Services Committee will be held on the date and at the time and location stated below. Notice is given that members of the City Council might be in attendance. Requests for persons with disabilities who need assistance to participate in this meeting should be made by calling City Hall: (608)-882-2266 with as much advance notice as possible.

City of Evansville **Municipal Services Committee**
Regular Meeting
City Hall, 31 S Madison St., Evansville, WI 53536
Tuesday, November 26th, 2024, 5:00 p.m.

AGENDA

1. Call to Order
2. Roll Call
3. Motion to Approve the Agenda.
4. Motion to Waive the reading of the minutes of the October 29, 2024 regular meeting and Approve them as printed.
5. Civility Reminder
6. Citizen appearances
7. New Business
8. Electric & Water Utility
 - A. Monthly Usage & Outage Reports
 - B. Billing Adjustments
 - C. WPPI Energy Report
 1. VLU Funds
 - D. Daupler Dispatch Service
 - E. APPA Legislative Rally
9. Public Works
 - A. Wastewater Utility
 - B. Stormwater Utility
 - C. City Engineer Report
10. Parks & Recreation Report
11. Old Business
12. Next Meeting Dates:
 - A. Regular Meeting: December 31st, 2024 at 5:00pm
13. Adjourn

Jim Brooks, Municipal Services Chair

City of Evansville **Municipal Services Committee**
Regular Meeting
City Hall, 31 S Madison St., Evansville, WI 53536
Tuesday, October 29th, 2024, 5:00pm

MINUTES

1. **Call to Order:** Brooks called the meeting to order at 5:00pm

2. **Roll Call:**

<u>Members</u>	<u>Present/Absent</u>	<u>Others Present</u>
Aldersperson Jim Brooks	P	Scott Kriebs, Municipal Services Director
Aldersperson Cory Neeley	P	Colette Spranger, Community Dev. Director
Aldersperson Lita Droster	P	Dale Roberts, Public Works Foreperson
		Kerry Lindroth, Electric/Water Foreperson
		Darren Jacobson, WPPI Energy
		Mary Ann Zelmanski, Resident

3. Motion to Approve Agenda by Neeley, seconded by Droster. Motion passed 3-0.

4. Motion to Waive the reading of the Minutes from the September 24, 2024, meeting and Approve as printed by Neeley, seconded by Droster. Motion passed 3-0.

5. **Civility Reminder:** Brooks issued a reminder that all meeting are held with civility and decorum.

6. **Citizen Appearances:**

Zelmanski wanted to thank the workers on Almeron and Walker for the work on the street project. Zelmanski had some concerns about a pipe that is sticking up due to the lowering of Walker Street, which Roberts was going to check into the concern. Zelmanski had questions about the sewer rates and the timing of rate increases.

7. **New Business:**

A. Motion to Recommend to Common Council to Approve Land Division Application LD-2024-11, a preliminary plat for the Settler’s Grove Subdivision by Neeley, seconded by Droster..

Spranger went over the items (potential utility increase, street access, and stormwater management) to be considered when approving the land division. Spranger also included the next steps for the project with going to Plan Commission. There was additional discussion about the requirements for the plat such as requiring 63 units on the land.

Motion to Recommend to Common Council to Approve a preliminary plat to divide parcel 6-27-70C.2 into 32 lots and 5 outlots finding that the application is in the public interest and meets the objectives contained within Section 110-102(c) of City Ordinances by Neeley, seconded by Droster. Motion passed 3-0.

8. **Electric and Water Utility:**

A. **Monthly Usage and Outage Reports:** Kriebs went over the outages that occurred in the last month.

B. **Billing Adjustments and Disconnects:** Kriebs covered the material in the packet

C. **Capital and Major Project Updates**

1. **EVA East Bay Upgrades Complete:** Kriebs explained that there are squirrel guards being installed with plans to energize on Friday. Starting the following Monday, it should be ready

The minutes are not final until approved at the next regular meeting.

for load use.

D. Pole Inspections Update: Kriebs reported that the pole inspections have concluded and there will be 75 poles that will need to be replaced in the next 5 years for the 1000 that were inspected.

E. LSL Survey Update: There was a grant from the DNR to help municipalities catalog their lead laterals. Jacobs Engineering spent a week going over maps and other items to help draft inventory the laterals. Kriebs explained that there will be letters sent out to everyone to have them get in touch to schedule an inspection. There was additional discussion about the process and the timeline of the project.

F. WPPI Energy Service Manager Report

- 1. Ease Program:** Jacobson shared that Evansville opted into the program through WPPI this year. The project reminds individuals that had applied for energy assistance in the past, to sign up again.
- 2. CTC Funds:** Jacobson went over the amounts available: Community Contribution (\$1500), Economic Development (\$1000), School and Education Outreach (\$1000), and Customer Service and Branding (\$9000). There was discussion on ideas of how to allocate the money.

G. Daupler Dispatch Service: Kriebs shared that this would replace the current call out system that only answers after-hours calls and dispatches calls that cost a minimum of \$650/month. Doppler has the ability to take calls and collate to figure out how many outages. It also will track the on-call person and be able to let customers be notified. The cost would be about \$15,000 and could add additional features. There was discussion about how this could improve customer relations.

H. Customer Survey: There was discussion on potential ways to increase customer service such as having a utility focused accountant and/or a customer service manager. There was some discussion on billing errors and how they could be corrected and responded to. The Committee suggested taking the survey home and brainstorm to bring some ideas to the meeting next month to better the customer service.

9. Public Works

- A. Wastewater Utility Updates:** Roberts reported that they have switched polymers to a cheaper option with no change in performance.
- B. Stormwater Utility Updates:** Kriebs mentioned that it is in the budget to dig out a few of the retention ponds next year, as they need to be done approximately every 20 years.
- C. City Engineer Report:** Kriebs shared that Almeron and Walker project is wrapping up.
- D. Capital and Major Project Updates:** Discussion concluded that the dam is done, the triangle at the park should be paved within the next few days.

10. Parks & Recreation Report: Kriebs reported that the bathrooms are closed except for Larson Acres Park to try and get through the remaining soccer season. Spraypad has been decommissioned for the season. Roberts shared that he had stocked Lake Leota with 500 croppies and perch, 100 channel catfish, and 750 pounds of fathead minnows.

11. Old Business: None

12. Upcoming Meetings

- A.** Tuesday, November 26th, 2024, at 5:00pm

13. Adjourn: Brooks adjourned the meeting at 6:38pm

IEEE Statistics Report

Evansville Water & Light

Start Date


 

End Date

Includes outages that started on the End Date.

Remove Major Events?


Top-level Cause

Minimum event duration (in minutes)

Maximum event duration (in minutes)


Substation

Circuit

Exclude Loss of Supply

Causes Pie Chart

Evansville Water & Light

Start Date:

11/01/2024 

End Date:

11/20/2024 

Includes outages that started on the End Date.

Top-level Cause

Unscheduled 

Substation:

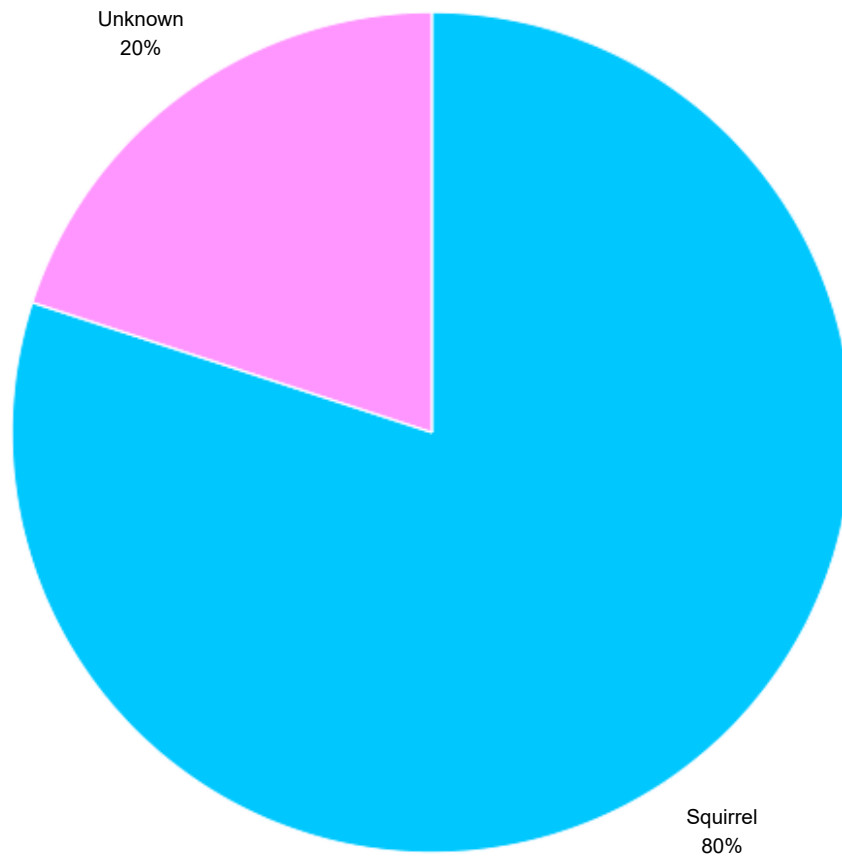
union street sub 

Circuit:

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Report on Outage:

- Count
- Duration
- Customers Interrupted



Outage Cause	Count
Squirrel	4
Unknown	1
Total	5



Powering Strong Communities

American Public Power Association



IEEE Results

ASAI (percent)	99.9998%
CAIDI (minutes)	59.999
SAIDI (minutes)	0.033
SAIFI (number of interruptions)	0.000563

Range Results

Event Count	1
APPA Major Event Threshold (minutes)	5.884 ⓘ



American Public Power Association



Causes Pie Chart

Evansville Water & Light

Start Date:

11/01/2024 

End Date:

11/20/2024 

Includes outages that started on the End Date.

Top-level Cause

Unscheduled 

Substation:

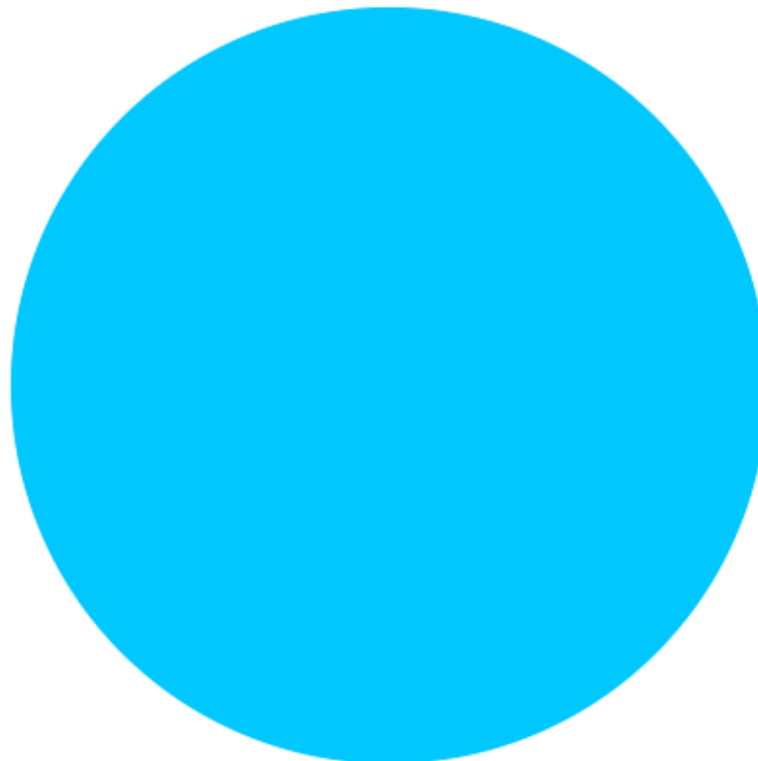
union townline sub 

Circuit:

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Report on Outage:

- Count
- Duration
- Customers Interrupted



Squirrel
100%

Outage Cause	Count
Squirrel	1
Total	1



American Public Power Association



IEEE Statistics Report

Evansville Water & Light

Start Date


 

End Date

Includes outages that started on the End Date.

Remove Major Events?

Top-level Cause

Minimum event duration (in minutes)

Maximum event duration (in minutes)


Substation


 

Circuit

Exclude Loss of Supply

IEEE Results

ASAI (percent)	99.9971%
CAIDI (minutes)	58.836
SAIDI (minutes)	0.81
SAIFI (number of interruptions)	0.0138

Range Results

Event Count	5
APPA Major Event Threshold (minutes)	5.884 ⓘ



Powering Strong Communities

American Public Power Association

Sewer Credits for the Municipal Services Committee

Average
usage

Date	Account Number	Total Overage Amount	Percentage Used	Credit Amount	Reason for Credit	Average usage
8/2/2024	4922-11	932	75%	\$ (50.33)	Broken toilet	117
8/2/2024	1805-10	1513	75%	\$ (81.70)	Running Toilet	408
8/8/2024	2365-10	2369	75%	\$ (127.93)	Running Toilet	700
8/8/2024	1849-10	1592	100%	\$ (114.62)	Ice Maker water line leak	477
8/8/2024	3474-10	10240	75%	\$ (552.96)	Water Heating was leaking	125
8/8/2024	2960-10	490	100%	\$ (35.28)	Broken hose	300
8/12/2024	2944-10	3220	75%	\$ (173.88)	Leaking Pipe in Basement	500
8/14/2024	2971-10	333	75%	\$ (17.98)	Running Toilet	845
8/14/2024	1929-10	125	75%	\$ (6.75)	Running Toilet	549
8/14/2024	2340-10	292	100%	\$ (21.02)	Broken Outside hose	455
8/20/2024	2035-10	525	100%	\$ (37.80)	LEAKING HOSE	170
8/21/2024	3304-10	2584	100%	\$ (186.05)	Broken wtr Line Leaking into Ground	230
8/23/2024	5018-10	4329	100%	\$ (311.69)	Broken outside spigot	600
8/27/2024	3016-10	116	75%	\$ (6.26)	broken hose connection/spigot outside	540
9/4/2024	1736-11	9384	75%	\$ (506.74)	Leaking Hot Water heater	423
9/25/2024	2786-11	7718	75%	\$ (416.77)	Running Toilet	152
10/10/2024	4899-11	754	100%	\$ (54.29)	Running outside hose	512
10/11/2024	1735-10	1893	75%	\$ (102.22)	Running Water after Const.	800
				\$ -		

1736-11

This is over 4 months, customer is a renter and landlord didn't it right away Approved by MSC

1735-10

Customer Lives on Almeron St was told she would get a credit.

Lift Station Flow Totals

October 2024

Date	MLS MLS Flow Total KGal	Lift Station 1 Flow Total KGal	Lift Station 2 Flow Total KGal	Lift Station 3 Flow Total KGal	Lift Station 4 Flow Total KGal	Lift Station 5 Flow Total KGal	Lift Station 6 Flow Total KGal	Lift Station 7 Flow Total KGal
10/01/2024	409.9	35	7	400	199	316	339	59
10/02/2024	408.7	32	8	391	203	316	358	73
10/03/2024	404.3	31	9	390	216	346	339	75
10/04/2024	392.9	38	10	372	204	370	335	58
10/05/2024	398.9	34	10	373	204	354	336	75
10/06/2024	435.9	32	9	372	266	428	393	96
10/07/2024	400.0	32	9	365	217	327	348	75
10/08/2024	397.5	33	10	361	216	350	317	72
10/09/2024	396.0	35	7	357	219	322	318	109
10/10/2024	573.9	32	7	350	233	375	320	68
10/11/2024	471.1	35	8	342	233	367	295	69
10/12/2024	406.6	107	7	340	274	421	341	87
10/13/2024	438.1	117	7	349	309	408	360	89
10/14/2024	405.7	127	8	342	274	333	343	90
10/15/2024	387.7	129	7	360	267	354	312	73
10/16/2024	399.4	133	8	384	338	364	308	69
10/17/2024	390.6	135	8	393	265	354	304	63
10/18/2024	382.6	135	21	338	243	352	290	61
10/19/2024	385.8	132	16	331	261	357	325	72
10/20/2024	426.5	125	6	340	305	396	343	92
10/21/2024	391.1	125	10	334	248	364	296	71
10/22/2024	388.6	127	9	332	231	327	290	62
10/23/2024	394.5	127	11	349	237	341	287	82
10/24/2024	401.0	138	9	344	245	342	300	74
10/25/2024	384.3	133	12	347	224	302	280	61
10/26/2024	391.9	135	12	352	250	344	297	83
10/27/2024	421.0	125	8	349	297	320	348	113
10/28/2024	391.5	132	11	345	237	279	288	73
10/29/2024	381.8	132	8	335	240	272	280	64
10/30/2024	412.3	128	11	376	198	295	307	99
10/31/2024	391.2	124	10	399	186	297	275	63
Minimum	381.8	31	6	331	186	272	275	58
Maximum	573.9	138	21	400	338	428	393	113
Total	12,661.3	2,935	293	11,112	7,539	10,693	9,872	2,370
Average	408.4	95	9	358	243	345	318	76

Lift Station Runtimes

October 2024

Date	Lift Station 4 Pump 1 Starts	Lift Station 4 Pump 2 Runtime	Lift Station 4 Pump 2 Starts	Lift Station 5 Pump 1 Runtime	Lift Station 5 Pump 1 Starts	Lift Station 5 Pump 2 Runtime	Lift Station 5 Pump 2 Starts	Lift Station 6 Pump 1 Runtime	Lift Station 6 Pump 1 Starts	Lift Station 6 Pump 2 Runtime	Lift Station 6 Pump 2 Starts	Lift Station 7 Pump 1 Runtime	Lift Station 7 Pump 1 Starts
10/01/2024	42	0.7	42	1.2	13	1.4	13	1.0	73	0.9	73	0.4	11
10/02/2024	42	0.7	42	1.3	13	1.4	12	1.0	74	1.0	74	0.4	13
10/03/2024	45	0.7	45	1.2	13	1.7	13	0.9	70	0.9	71	0.5	12
10/04/2024	42	0.6	41	1.3	13	1.7	14	0.9	69	0.9	69	0.4	11
10/05/2024	42	0.7	42	1.5	14	1.5	13	0.9	73	1.0	72	0.5	13
10/06/2024	53	0.9	53	1.7	16	1.9	16	1.1	83	1.1	84	0.6	16
10/07/2024	45	0.7	46	1.2	13	1.5	14	1.0	74	0.9	73	0.4	12
10/08/2024	46	0.7	45	1.3	16	1.5	13	0.9	69	0.9	70	0.5	12
10/09/2024	46	0.7	47	1.3	13	1.5	13	0.8	67	0.9	67	0.6	17
10/10/2024	43	0.9	45	1.3	15	1.7	14	0.9	68	0.8	68	0.4	11
10/11/2024	40	0.9	40	1.3	12	1.8	13	0.8	64	0.8	64	0.4	12
10/12/2024	45	1.1	44	1.5	14	2.0	14	1.0	73	1.0	73	0.6	16
10/13/2024	51	1.2	51	1.5	15	1.9	14	1.0	75	1.0	76	0.6	15
10/14/2024	44	1.0	44	1.1	13	1.7	13	0.9	72	0.9	73	0.6	16
10/15/2024	45	1.0	45	1.2	13	1.7	12	0.9	66	0.9	66	0.5	14
10/16/2024	32	1.2	74	1.3	13	1.8	14	0.8	66	0.8	67	0.4	13
10/17/2024	41	1.1	51	1.2	13	1.7	12	0.9	66	0.9	65	0.4	12
10/18/2024	40	1.0	40	1.3	13	1.7	13	0.7	61	0.8	62	0.5	11
10/19/2024	44	1.1	43	1.2	13	1.7	14	0.9	68	0.8	68	0.4	13
10/20/2024	51	1.2	51	1.4	15	1.9	15	1.0	75	1.0	74	0.6	16
10/21/2024	43	1.0	43	1.1	14	1.9	14	0.8	65	0.8	66	0.5	13
10/22/2024	42	0.9	42	1.1	13	1.7	12	0.8	64	0.8	64	0.4	12
10/23/2024	42	0.9	43	1.2	13	1.6	13	0.8	63	0.8	62	0.5	15
10/24/2024	44	0.9	44	1.1	13	1.8	14	0.8	63	0.8	64	0.5	13
10/25/2024	42	0.9	42	1.0	13	1.5	13	0.8	62	0.8	61	0.4	11
10/26/2024	44	0.9	44	1.1	15	1.7	14	0.8	65	0.8	65	0.6	14
10/27/2024	52	1.0	51	1.1	14	1.7	15	1.0	75	1.0	76	0.7	19
10/28/2024	44	0.9	44	1.0	14	1.3	14	0.8	65	0.8	64	0.5	13
10/29/2024	45	0.8	45	0.9	13	1.4	13	0.8	62	0.7	63	0.5	11
10/30/2024	42	0.6	43	1.1	13	1.3	13	0.8	67	0.9	67	0.6	16
10/31/2024	38	0.6	38	1.2	13	1.3	13	0.8	62	0.8	61	0.4	11
Minimum	32	0.6	38	0.9	12	1.3	12	0.7	61	0.7	61	0.4	11
Maximum	53	1.2	74	1.7	16	2.0	16	1.1	83	1.1	84	0.7	19
Total	1,357	27.5	1,410	38.2	421	50.9	417	27.3	2,119	27.1	2,122	15.3	414
Average	44	0.9	45	1.2	14	1.6	13	0.9	68	0.9	68	0.5	13