

City of Evansville Common Council
Regular Meeting
City Hall, 31 S Madison St, Evansville WI 53536
Tuesday, September 10, 2024, 6:00 p.m.

MINUTES

1. **Call to Order:** Duggan called the meeting to order at 6:00 p.m.
2. **Roll Call:**

Members	Present/Absent	Others Present
Aldersperson, Jim Brooks	P	Jason Sergeant, City Administrator
Aldersperson, Cory Neeley	P	Leah Hurlley, City Clerk
Aldersperson, Ben Corridon	P	Julie Roberts, City Treasurer
Mayor, Dianne Duggan	P	Mark Kopp, City Attorney
Aldersperson, Joe Geoffrion	P	Bronna Lehman, Library Director
Aldersperson, Abbey Barnes	P	Scott Kriebs, Municipal Services Director
Aldersperson, Gene Lewis	P	Kevin Krysinski, Johnson Block
Aldersperson, Lita Droster	P	Eloise Eager, Citizen
Aldersperson, Erika Stuart	P	Jeff Stevens, Citizen

3. **Motion to Approve the Agenda by Neeley, seconded by Brooks. Motion passed 8-0.**
4. **Motion to Waive the Reading of Minutes of the August 13, 2024 Regular Meeting and Approve as Presented by Neeley, seconded by Brooks. Motion passed 8-0.**
5. **Civility Reminder:** Duggan noted the City’s commitment to civility and decorum at Council Meetings.
6. **Citizen Appearances** (Public comments on items on the agenda not requiring a public hearing and on matters which can be affected by Council action.)

A. 2023 Audit Presentation by Johnson Block

Krysinski explained that the audit is still waiting on some final numbers to finalize the audit. The Fund Financial Statements are what the budget will be approved on. The General Fund is the main operating fund. There are a series of other Governmental funds (Debt Service, Capital Projects, TIF #5, etc.) that are used for current use and Business-Type Funds (utility account’s funds). The Governmental Funds follow a different set of accounting principles than the utilities do. The General Fund is in good shape. The unassigned fund balance is 54% of 2023 General Fund expenditures. There will be a final audit sent to the City.

7. Reports of Committees.

A. Library Board Report: Lehman read from a written report: We are working with Zander Solutions to get an estimate to repair the concrete wall crack that caused the water damage in the children’s area. Following its repair, Paul Davis Restoration will be back to replace carpet squares and drywall. The elevator and local fire inspections are complete, and all is satisfactory. We will be posting an open Library Clerk position and are updating staff training materials. We will be hosting a jigsaw puzzle competition on Saturday October 5th, for teams up to 4 people. The winner will advance to a Rock County and possibly a Prairie Lakes Library System competition. Need a costume for Halloween? We are coordinating a Costume Swap. Drop off no longer needed costumes by September 24th and return on September 27-28 to shop for free costumes. There’s no need to donate to shop. There will be three book discussions this month, including one for parents on Saturday, September 14th. The book discussed will be *The Opt-Out Family: How to Give Your Kids What Technology Can’t*. Our fall Teen programs will kickoff with a Pizza Party on September 13th after school. There will be a weekly teen program most Fridays this fall.

B. Parks and Recreation Board Report: Neeley reported that there was some talk about Kayak space rental as well as beginning some work on updating Chapter 86. Sergeant added that the Aquatic center revenue was 4 times the expenses, and expenses were 3 times more than expected.

C. Plan Commission Report.

- 1) **Motion to Approve Ordinance 2024-07 Rezoning Territory from Residential District One (R-1) to Local Business District (B-1) on Lot 7 of the Historic Standpipe Point subdivision plat (parcel ID 6-27-**

396.207) by Neeley, seconded by Brooks. Motion passed 5-2-1, with Lewis and Stuart opposed, and Geoffrion recused.

There was clarification on B-1 district designed for businesses that don't create a lot of noise or neighborhood friendly businesses. Spranger would like to have B-1 for potential use that could be 30-40 years down the road as there is significant amount of land. Stuart expressed some concerns that have been brought to her attention. Lewis shared some concerns about having businesses in a residential area. Brooks wanted to remind everyone that only the zoning of the parcel is on the agenda, not what the residential look will be.

2) Motion to Approve the Land Division Application LD-2024-10 for a preliminary and final plat on parcel 6-27-553.521 (Lot 21, Stonewood Grove)

i) Review Staff Report and Applicant Comments

ii) Plan Commissioner Questions and Comments

iii) Motion with Conditions as written in Staff Report

Motion by Neeley, seconded by Brooks. Motion passed 7-0, with Geoffrion recused.

Spranger covered the items in the Staff Report.

D. **Finance and Labor Relations Committee Report:**

1) Motion to Accept the August 2024 City bills in the amount of \$2,118,742.96 by Brooks, seconded by Corridon. Motion passed by Roll Call 8-0.

E. **Public Safety Committee Report:**

1) Motion to Approve the Temporary Extension of Premise Application for the Class "B" Beer / "Class B" Liquor License for:

Slice Golf, LLC, Sarah Kilps, Agent, 1 E Main Street, Evansville, WI 53536 on Saturday, August September 28, 2024 from 4:00pm-9:00pm for a "Fall Kickoff Event"

Motion by Stuart, seconded by Brooks. Motion passed 8-0.

Stuart also shared that there will be a 4-way stop put in at Porter Road and 7th Street, for the Aquatic Center area. DNR also had responded to an inquiry that Stuart had submitted, and shared that there have been 27 people who have been killed on ATV/UTV's so far in 2024. Most of these have been with lack of seatbelts, helmets, and/or alcohol involved.

F. **Municipal Services Report:** Brooks shared that there was discussion for 3rd party vendor for disconnection notification, with a request for more information before moving forward with the opportunity. There was also work towards standardizing paperwork for lead service lateral work to help with tracking the replacements.

1) Motion to Approve Resolution #2024-19 Declaration of Official intent to Reimburse Expenditures for Clean Water Fund Loan Program (CWFP) Project by Brooks, seconded by Neeley. Motion passed 8-0.

2) Motion to Approve Resolution #2024-20 Appointing Authorized Representative to File Application for Financial Assistance from the State of Wisconsin Environmental Improvement Fund by Brooks, seconded by Neeley. Motion passed 8-0.

G. **Economic Development Committee Report:** Did Not Meet.

H. **Youth Center Advisory Board Report:**

1) **Discussion as to future of Youth Center:** Brooks shared the financial and operational history of the Youth Center through the years. There was additional discussion from Council members about where they would like to see the Youth Center go and/or become in the future.

2) **Discussion of options for Youth Center** (depending upon the result of #1 above)

Duggan surmised that the discussion points towards Council support for the Youth Center. There is also a need to meet the new School Administrator. Overall, there is a consensus for programming now, and if the money is available, someone to manage it.

I. **Historic Preservation Commission Report:** Lewis reported that 19 S 3rd Street and 18 E Main will be revisited after more information is gathered. 321 W Liberty will be replacing a rotting section between two garages. Staff approved items included 1 & 209 & 216 W Main, 257 W Church will all be replacing asphalt

shingles, and 131 S 3rd Street installing a steel fence. Spranger gave update on special meeting to approve a roof over the stage at 18 E Main after meeting on-site.

J. **Fire District Report:** Droster reported that the Anniversary Party was well attended. There was discussion about the 2% loss in fire dues, due to the failure of some departments on their annual audits. There was also budget discussion, with the budget approval to happen at the next meeting. This year there have been 172 fire calls vs. 169 in 2023.

K. **Police Commission Report:** Did Not Meet. Duggan did share that Officer Laufenberg will be retiring from Evansville Police Department.

L. **Energy Independence Team Report:** Did Not Meet.

M. **Board of Appeals Report:** Did Not Meet.

8. **Unfinished Business:** None

9. **Communications and Recommendations of the Administrator:** Sergeant reported that Laufenberg will be retiring after 31 years. The new address for Larson Acres Park will be 175 S Sixth Street. Chief Kleisch has been with the EMS for 25 years. Bike to Barns will be occurring this weekend. Ladies Night will be downtown this Friday evening. There is a Lineworker Apprentice that has left Evansville Water & Light, with an internal position that has been posted. Also, there is clean up work being done to clean up the property lines for the new TIF District. Sergeant also gave an update on the road projects.

A. **AWARE, Appreciation and Update Letter:** Aware has moved into their new location. Brooks shared that Community Action was advertising for Board Members.

B. **ATV/UTV Referendum Discussion:** Sergeant shared that the language for the referendum has been submitted for the ballot. The League of Municipalities suggested that there be a person of contact for questions about the referendum. Duggan offered to be a point of contact if there are questions about the referendum.

10. **Communications and Recommendations of the Mayor:** Duggan asked for anyone to send a message, if they have something to submit for a Resolution for Officer Laufenberg's retirement.

11. **New Business:** None

12. **Introduction of New Ordinances:**

A. **First Reading of Ordinance #2024-09 Annexing 3 Parcels from the Town of Union to the City of Evansville:** Read by Neeley.

13. **Upcoming Meeting Reminder:**

A. Budget Presentation Meeting, Thursday September 26, 2024, at 6:00 p.m.

B. Regular Common Council Meeting, Tuesday October 8, 2024, at 6:00 p.m.

C. League of Wisconsin Municipalities Annual Conference; October 23-25, 2024, Madison Marriott West, 1313 John Q Hammons Dr, Middleton, WI 53562

14. **Closed Session:** *Motion that the Common Council shall convene in closed session pursuant to section 19.85 (1) (e) of the Wisconsin statutes to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and where discussion in open session would negatively impact the city's competitive or bargaining position. Upon completion, the Common Council will not reconvene in open session by Neeley, seconded by Brooks. Motion passed by Roll Call 8-0.*