

City of Evansville **Municipal Services Committee**  
Regular Meeting  
City Hall, 31 S Madison St., Evansville, WI 53536  
Tuesday, September 24<sup>th</sup>, 2024, 5:00pm

**MINUTES**

1. **Call to Order:** 5:00 pm
2. **Roll Call:** Committee Chair Jim Brooks, Alder Cory Neeley, Alder Lita Droster  
**Also, in Attendance:** Scott Kriebs, Jason Sergeant, Dianne Duggan, Brian Berquist, Julie Roberts, Colette Spranger, Mary Ann Zelmanski, John Brandon, Kerry Lindroth
3. **Motion to Approve Agenda:** Neeley/Droster 3-0
4. **Motion to Waive the reading of the Minutes from the August 27<sup>th</sup>, 2024, meeting and approve as printed.** Neeley/Droster 3-0

5. **Civility Reminder**

6. **Citizen Appearances:**

Mary Ann Zelmanski, 129 Walker St, Zelmanski had questions about some of the road work and a late fee received on a utility bill. She stated her bill was placed in the drop box a week ahead of the due date, however, received a late fee. When questioning staff Zelmanski claimed she was told the drop box was not checked every day. Duggan inquired if it was waived, Zelmanski stated no. Zelmanski stated she asked staff about credit for running the water due to the work being done and the brown water, it was explained that the PSC doesn't allow water usage credits because the water is metered, but that sewer credit can be issued. Zelmanski was unaware of this and would like to talk to someone more about her bill. Zelmanski was referred to Evansville Water & Light's Energy Services Manager from WPPI.

Jon Brandon, 460 Almeron St, Brandon expressed concern of a letter received from the city about replacement of a lead service lateral. Brandon specifically the wording of disconnection in 90 days if not replacement. Berquist from Town & Country explained the process and the meaning of the letter along with the ordinance that supports the letter. After a lengthy discussion, Brandon left the meeting.

7. **New Business**

- A. **Discussion and Motion to Recommend to Common Council, the Third Amendment to Water Tower and Ground Space Lease Agreement with United States Cellular Operating Company LLC d/b/a US Cellular.** Neeley/Droster 3-0
- B. **Discussion and Motion to Recommend to Common Council: Land Division Application LD-2024-12 for a 2 lot CSM on parcel 6-27-862:** Culvers is continuing their application, discussion on charge for MSC for upgrades that are needed for project. Neeley/Droster 3-0
- C. **Discussion and Motion to Recommend to Common Council: Land Division Application LD-2024-13 for a CSM to combine parcels 6-27-661 and 6-27-541:** This is a double lot that is split into two parcels, one has a house on it and the other has a garage on it. The applicant would like to tear down the garage and build a new one, to do this the parcels need to be combined. Spranger went through the history of the property. Neeley/Droster 3-0.

**D. Discussion and Motion to Recommend to Common Council: Land Division Application LD-2024-14 for a zero-lot line CSM on parcel 6-27-316.638.** Neeley/Droster 3-0.

**E. Discussion and Motion to Recommend to Common Council: Land Division Application LD-2024-15 for a zero-lot line CSM on parcel 6-27-559.5067.** Neeley/Droster 3-0.

**F. Budget Summary Discussion-** Kriebs went over the proposed Municipal Services budget, the park budget is seeking an increase for maintenance items, such as replacing sand at each of the parks. The cemetery budget seeks an increase for rising costs and a dump truck replacement. Public works is seeking an increase for rising costs of deicing materials and communication services. Proposed capital plan includes replacement of flatbed dump truck that is over 10 years old, new plow truck, equipment accessories, need to outfit a truck with a plow, and, a new skid steer. Stormwater requests \$40,000 for ditch repairs, \$20,000 for the finishing the creek wall, and a rough mower shared cost to replace the current one. Wastewater increased due to cost, continuation of Lift Station upgrades, a new UTV to replace the old one at WWTP and a Lift Station generator. Water requests include GPS mapping of water values, painting of hydrant, and replacement of the outdated Water Scada System. Electric increases include adding trip savers to help reliability for \$15,000; \$20,000 for pole tagging and inspections; \$95,000 for tree trimming (pending rate case); \$10,000 for Forester to complete GIS mapping; and \$14,000 for safety. Electric capital plan requests include Hwy 14 Bullard Rd to Butts Corners overhead to underground and UTL Sub Station expansion. Forester has cost estimates for the project at \$691,000.

**G. Motion to Recommend to Council Unit Price Contract-** Neeley/Droster 3-0

## **8. Electric and Water Utility**

**A. Monthly Usage and Outage Reports-** only a few outages due mostly to animals.

### **B. Billing Adjustments and Disconnects**

**1. Outbound Calling-** Committee gave the ok to use Voice Shot.

**2. Sewer Credit- Motion to approve sewer adjustment of \$506.74 Neeley/Droster 3-0.**

### **C. Capital and Major Project Updates**

**1. Motion to Accept the Lowest Bidder for EVA East Bay Repairs-** work has already began, and it is in the budget. Neeley/Droster 3-0.

**D. Pole Inspections Update-**This will be starting in the next few days, this should take a couple of days, and Kriebs will have the data within a couple of weeks.

**E. WPPI Energy Service Manager Report-** Jacobson absent, Kriebs gave report.

WPPI Annual Meeting was attended. Brooks stated that the WPPI board refinanced a \$40 million line of credit Friday morning.

## **9. Public Works**

### **A. Wastewater Utility Updates**

~~1. Sewer Credit move to B2~~

2. CMAR- Reviewed report, seems to be in good standing. The city will continue the Chlorine Reduction Program.

**B. Stormwater Utility Updates-**The Dam is done and it looks great.

**C. City Engineer Report-** Concrete work is beginning on Almeron. Town & County has identified about 15 lead service laterals that have yet to be replaced. Berquist will reach out to staff to set up a meeting with residents to get them more information. It was discussed that there are currently no public funds to help, but the lead services must be replaced. The state is requiring all municipalities to submit a list of all the lead services in the city. Future funding for such projects is unknown.

**D. Capital and Major Project Updates-** Construction will begin in Windmill Ridge Rd, it is a 6-lot extension of the Windmill Ridge.

**10. Parks & Recreation Report-**work is moving in a forward direction for all the parks.

**11. Old Business**

**12. Upcoming Meetings**

**A. Tuesday, October 29<sup>th</sup>, 2024, at 5:00pm**

**13. Adjourn:** 6:50pm