

**City of Evansville Historic Preservation Commission  
Regular Meeting  
Wednesday, July 17, 2024 at 6:00 p.m.  
3<sup>rd</sup> Floor, City Hall, 31 S. Madison Street, Evansville, WI 53536**

**MINUTES**

**1. Call to Order.** Stephans called the meeting to order at 6:01 pm

**2. Roll Call:**

<b>Members</b>	<b>Present/Absent</b>	<b>Others Present</b>
Chair Dan Stephans	P	Colette Spranger, Community Development Director
Vice-chair Gene Lewis	P	Elliot Samuel-Lamm
Vacant		Marissa Cimorelli
Katie Sacker	P	Kari Haser
Norman Barker	P	Katie and Sam Worpel
Amy Corridon	P	
Steve Christens	P	

**3. Motion to approve the agenda by Christens, second by Lewis. Motion carried unanimously.**

**4. Motion to waive the reading of the minutes from the June 19th, 2024 meeting and approve them as printed. Motion by Corridon, seconded by Barker, motion carried unanimously.**

**5. Civility Reminder.** Stephans noted the City’s commitment to civil discourse.

**6. Citizen appearances and Public Presentations.**

A. Elliot Samuel-Lamm asked about appropriate fence height and location.

**7. Applications – Action Items:**

**A. 223 S Third – New Wood/Metal Fence (HPC-2024-21)**

Applicants present. Applicants stated that most of the fence would be in the rear yard but some of it would be on the side and would be visible from the street but there are trees that would block part of view of the fence from the road. Stephans stated there are various types of fences in the surrounding properties.

**Motion to approve the application as printed Motion by Lewis, seconded by Sacker, motion carried unanimously.**

**B. 103 S Third – Repair/Replace Gutters, Repair wood porch, Add Shutters (HPC-2024-22)**

Applicant Kari Haser present. Haser explained that the siding is rotting due to leaky gutters and some areas, including over the porches, which do not currently have gutters. The parts being replaced would be replaced in kind and the new gutters would match the existing. The historical pictures show there were previously wood shutters so the new shutters would be restoring it back to the historical appearance. Stephens expressed that some of the material is rotted on the porches and needs to be replaced but much of the original material can be preserved.

**Motion to approve the application as printed. Motion by Christens, seconded by Barker.**  
**Motion carried unanimously.**

**C. 33 N First – Repair Wood Windows with Wood (HPC-2024-23)**

Applicant Marissa Cimorelli present. The applicant stated the sunroom has rotted boards that need to be replaced. All of basement windows have rotted casings as well. No actual windows would be replaced, just the wood around them.

**Motion to approve the application as printed. Motion by Christens, seconded by Sacker.**  
**Motion carried unanimously.**

**8. Discussion Item**

**A. 321 W Liberty – Outbuilding Demolition and Rebuild**

The applicant was present and brought in some photographs for the outbuilding rebuild and would like the outbuildings on the property to match each other.

**9. Report of the Community Development Director**

**A. Staff Approved Certificates of Approval**

- i. 38 W Church – Replace Asphalt Shingles with same (HPC-2024-24)
- ii. 236 W Main – Replace Gutters (HPC-2024-25)

**B. Local History and Historic Preservation Conference – October 16 through 18, Appleton**

**C. CLG Grant Application – Carriage House Survey?**

A previous grant application asked for money for design guidelines, however those are not scored highly in their system. An application for a survey of carriage houses would have a better chance of getting approved.

**10. Correspondence, Comments and Concerns**

**11. Next Meeting Date:** August 21, 2024 @ 6:00 p.m.

**12. Motion to Adjourn by Christens, second by Barker. Motion carried unanimously.**