

NOTICE

A meeting of the Municipal Services Committee will be held on the date and time stated below. Notice is further given that members of the City Council, Park & Recreation Board, or Plan Commission may be in attendance. Requests for persons with disabilities who need assistance to participate in this meeting should be made by calling City Hall at (608)-882-2266 with as much notice as possible.

City of Evansville **Municipal Services Committee**
Regular Meeting
City Hall, 31 S Madison St., Evansville, WI 53536
Tuesday, July 30th, 2024, 5:00pm

MINUTES

1. **Call to Order:** 5:00 PM
2. **Roll Call:** Chair Jim Brooks, Alder. Lita Droster, Alder. Cory Neeley at 5:01pm
Also in Attendance: Donna Hammett, Scott Kriebs, Kerry Lindroth, Dianne Duggan, Nick Bubolz, Gene Prudhon, Colette Spranger.
3. **Motion to Approve Agenda:** Droster/Brooks 3-0 Update for 465 W Main add to 9B
4. **Motion to Waive the reading of the Minutes from the June 25th, 2024, meeting and Approve as printed:** Neeley/Droster 3-0
5. **Civility Reminder**
6. **Citizen Appearances:** Gene Prudhon, 245 Clifton St
7. **New Business**
 - A. **Discussion and Motion to Approve the Land Division Application LD-2024-06 (654/656 Locust Lane/Parcel ID 6-27-559.504)-** Neeley/Brooks 3-0
 - B. **Discussion and Motion to Approve the Land Division Application LD-2024-07 (123 N Fifth Street/Parcel ID 6-27-965).** Discussion: Large lot to be divided, there is a large outbuilding and a Residential Home and there is more than enough room to split the lot. The outbuilding has electric but no water or sewer, though the water and sewer can be ran from the street. There is a party interested in buy the outbuilding for a small business. In Review 2 new lots one with a existing home and the other with an existing outbuilding. Kriebs only comment was a possible 5 ft easement near the lot line. Spranger stated that she can draw up an easement agreement between parties. **Motion to approve the Land Division with 5 ft easement on the outbuilding lot.** Neeley/Droster 3-0, **Motion to approve the Land Divion Application LD-2024-07(123 N Fifth St/Parcel ID 6-27-96)-**Neeley/Droster 3-0
 - C. **Discussion and Motion to Approve the Land Division Application LD-2024-08 (Lot 7 Historic Standpipe Point/Parcel ID 6-27-396.207)** Neeley/Droster 3-0. Spranger has been talking to Lindroth about the electric service, he has been talking to the builder as to where the electric line should be coming from. Utility easement will need to done. **Motion to recommend amendment of utility easement for electric service for the above motion.** Neeley/Droster 3-0,
 - D. **Discussion and Motion to Recommend to Council the Land Division Application LD-2024-09 (332 E Main/Parcel ID 6-27-844)** Neeley/Droster: At the corner of E Main/Cemetery St, there is water and sewer at the street. There are 2 existing houses, there could be the need for a future easement. 3-0

- E. Discussion and Motion to Recommend to Council the Land Division Application LD-2024-10 (655/657 Locust Lane/Parcel ID 6-27-559.521) Neeley/Droster 3-0**
- F. Review and Discussion of Cemetery Fees:** As of now the fees are good, there will need to be a discussion of raising the fees in the future.

8. Electric and Water Utility

A. Monthly Usage and Outage Reports: Review of usage report, did not have outage report. Had some little outages caused by trees.

B. Billing Adjustments and Disconnects

- 1. Review of Staff Approved Sewer Credits (May-July)** Review of Credits and reasons behind credits.

C. Capital and Major Project Updates: Uptown Project there is one more customer to cut over BMO Harris bank and then that project can be wrapped up.

There is a N Us Hwy 14 DOT project coming out at Butts-Corners. We are going to have to move 14 poles to get rid of and bury those lines. This is slated to start 2025.

The EVA Substation project, there is a pre-bid meeting. This is new bus work, switches etc.

D. WPPI Energy Service Manager Report

- 1. WPPI Annual Meeting- September 18th-20th 2024:** Glacier Canyon Lodge at the Wilderness Hotel Wisconsin Dells 7:30am-4:00pm

- Public Power Open-Golf Outing held September 18th at trappers Turn
- Board of Directors Meeting held Friday, September 20th.
- Register with WPPI if you are interested in attending. -Sergeant and Kriebs will be attending.

Member Utility Manager Roundtable August 15th Cuba City 10am-1pm.

OpenPoint Outage Management

- WPPI offers OMS lite currently and is moving towards a more robust program called OpenPoint. Kriebs will have a demo and overview with WPPI Staff August 5th.
- OpenPoint will partner with MyAccount and allow messaging about outages to customers.

Brooks was supposed to be in DC last week, but didn't make it, overview of what was talked about, modernizing municipal bonds which has been talked about for some time (2017). Also talked about the supply

-James Brooks, Committee Chair

train problems with transformers.

- E. Discussion on the Forster Bidding Documents for the Multiple-Year Underground/Overhead Electric Facility Installation Unit Pricing Contract-** Kriebs explained the overview. Forster will put these units out to bid units meaning chunk of work, it is like having a contractor on retainer. No action is needed currently.

9. Public Works

- A. Wastewater Utility Updates-** Kriebs provided a Lift Station Flow Totals for June and July. Andy marked the rain we have had and how much water goes into the system, there will need to be an upgrade in the future with CHS coming in.
- B. 465 W Main St:** The abatement has been done and demo is scheduled start within the next week.

C. Stormwater Utility Updates

- 1. Dam Update:** Both spillways are completed and there is water going over both, the crew is demobilizing. The bridges are painted, and the fencing has been ordered but is a couple of weeks out. Kriebs has been in contact with the DNR about opening the fishery sooner, waiting for answer. Next week the restation work will be done. Paving of the road will be in the next couple of weeks.
- D. City Engineer Report:** Grading items that are being worked out for the Standpipe Development. Settler Grove sent a resubmittal.

Work is continuing Walker and Almeron, road work is being done on Walker currently. Underground water & sewer utility is being done now on Almeron St. There has been Detour on Water St, due to the utility work at the intersection of Water & Almeron. Nick gives weekly emails of the progress of the work. Nick has worked with the crew in the event of emergency and getting the Police, EMS and Fire Dept in the area. Paving will be begin soon at Lake Leota Park.

E. ~~Capital and Major Project Updates:~~

10. Parks & Recreation Report

- A. Aquatic Center, Splash Pad, and Park Improvement Updates (Placeholder)-** Still working on punch list items, Sergeant had a walk through with MSA and there needs a sit down with CCI and see what has been done and what hasn't been done.
- B. Warming House Stabilization Study/ Master Agreement with Destree Architects-** Contacted Destree to do a study done on the Warming House, we would like to stabilize the building, keep water from coming in etc. There was also a study done on all the buildings in the park, though there were some building missing, Bell Tower, Horse Barn etc. Brooks asked if there are funds in the Antes fund, there is where that money could be used. Ideally all the buildings need work, but the Warming House is on the top of the list. This will need to go to Council. Will bring to Park Broad for informational purposes.

11. Old Business-None

-James Brooks, Committee Chair

12. Upcoming Meetings

A. Tuesday, August 27th, 2024, at 5:00pm

13. Adjourn- 6:18 PM

-James Brooks, Committee Chair