

NOTICE

A meeting of the Municipal Services Committee will be held on the date and time stated below. Notice is further given that members of the City Council, Park & Recreation Board, or Plan Commission may be in attendance. Requests for persons with disabilities who need assistance to participate in this meeting should be made by calling City Hall at (608)-882-2266 with as much notice as possible.

City of Evansville **Municipal Services Committee**
Regular Meeting
City Hall, 31 S Madison St., Evansville, WI 53536
Tuesday, May 28th, 2024, 5:00 pm

MINUTES

1. Call to Order: 5:00 PM

2. Roll Call: Chair Jim Brooks, Adler. Lita Droster, Alder Cory Neeley

Also in Attendance: Donna Hammett, Scott Kriebs, Darren Jacobson, Dale Roberts, Kerry Lindroth, Brian Berquist, Colette Spranger, Glen Nelson

3. Motion to Approve Agenda: Neeley/Droster 3-0

4. Motion to Waive the reading of the Minutes from the March 26, 2024, meeting and approve them as printed. Neeley/Droster 3-0

5. Civility Reminder

6. Citizen appearances: Mr. Nelson was here to bring an issue he has with the sidewalk that is to go in front of the property he owns and is building a home on. The City requires the sidewalk to be the whole length of the property. Mr. Nelson doesn't have issue with the sidewalk in front of the property, but there will be about 100 ft of wasted sidewalk space that that will go nowhere, because it will stop at the Union Township line and go no farther. He is willing to work with the City to come up with a solution to this issue. Spranger stated that there could possibly be a variance, but this will take time and will not solve the issue quickly because Mr. Nelson stated that the contractor is planning on installing the sidewalk soon, he just wanted to make the committee aware of his issue.

7. New Business

8. Electric and Water Utility

A. Monthly Usage and Outage Reports: Since January Union St. Substation 28 Outages, due to mostly animals and storms.

Union Townline Substation 11 Outages, due to animals, storms, and accidents.

Other Outages due to ATC line issues.

Brooks would like to know how long these outages were.

B. Billing Adjustments and Disconnects: Hammett reported that there were no sewer adjustments from January through April. There is an adjustment for the committee to approve below that was more than a month.

Disconnections: Hammett reported that in April we sent out 560 disconnection notices, total arrearage was \$219,095.56 this is the total for both Residential and Commercial services. Disconnection for April was the 24th and 168 Door Knockers were hung on April 23rd. We disconnected 32 Services and there are 3 services still disconnected from April at this time.

In May were sent out 378 disconnect notices, total arrearage was \$66,410.57 for both Residential and Commercial Services. Disconnections for May was 22nd, Door Knockers were hung on May 20th totaling 128, and 20 service were disconnected, with 2 off at this time.

Hammett stated that the high numbers in April were due to the NorthStar changes that everyone is under the same time frame for disconnections, and she believes that this new policy is working well and hopes the number will continue to decrease.

C. Capital and Major Project Updates: The Uptown Project has been going on for a couple of years, all but 2 businesses are cut over to underground.

The Hey 59 project is done and the Standpipe subdivision we are just waiting for homes and some easements.

D. WPPI Energy Service Manager Report: Jacobson reviewed some training events coming up, there is an educational webinar about imbedded cost credit, both Lindroth and Kriebs will be attending this. APPA National Conference is in San Deigo June 9-12. June 19 is there is a WPPI Orientation, if you are new to WPPI it is encouraged to go, Droster and Kriebs should attend this time. Last week was the ribbon cutting for the High School Solar Project. WPPI/Evansville W& L has been giving money over the years to help with funding the project. It is 25 KV, so it is not small but not super big either. They have it label as phase 1, but it is unknown what phase 2 looks like currently.

The Evansville Water & Light/WPPI Scholarship was presented to Pluto Jasper.

As of May 1st, the PSC updated 119, which as to do with distributed generation, mostly fee schedule adding a Testing Fee to the schedule, meaning utilities can charge for testing the solar service. WPPI is working on a website portal for contractors to file the paperwork and how to pay the fees. There has been a conditioning fee added, so if the utility goes out to do the island test, we can add a fee for doing that. WPPI hired an intern to go out and gather information, mostly historical information from the old solar information and combining this with the new information.

There are 2 solar applications approved.

9. Public Works

A. Wastewater Utility Updates

- 1. Discussion and Motion to Approve a Sewer Credit for 71 Cortland Dr. –**
Hammett present the data on the account, after some discussion, Motion to Approve Sewer credit of \$377.61 was approved. Neeley/Droster 3-0

2. Discussion and Motion to Recommend Common Council Resolution 2024-15, Approval of the 2023 Compliance Maintenance Annual Report (CMAR). Neeley/Brooks 3-0

- B. Stormwater Utility Updates-**Cleaning grates and catch basins, street sweeper is on order. Neeley stated that Landmark, dropped Nitro from Main to Fourth St. Landmark cleaned it up, Robert stated that the DNR would need to know about this. Neeley was wondering if it was reported to DPW.
- C. City Engineer Report-** Porter Rd is closed for curb and cutter work and will be closed until done. They are trying to get all this done along with pinch list items so they can close out Westfield Meadows. At 6pm today the same group is up for approval of 6 more parcels for the Windmill Ridge extension, by Plan Commission.

Historic Standpipe Development sidewalks will be worked on and are keeping on the Utility pole issue.

- D. Capital and Major Project Updates:** Working on Walker and Almeron St projects. The pipe on Walker St is in worse shape was thought and working with Jason on added funds to fix it this or in 2025. Soon will be heading North on Almeron St.

Also working with Jason on a grant for the Railroad tracks sidewalk on both sides of tracks.

Looking for at Lincoln St Lift station options and working with the water crew about Scada replacements.

10. Parks & Recreation Report

- A. Aquatic Center, Splash pad, and Park Improvement Updates (Placeholder):** Staff had training; the ribbon cutting is on track for June 7, 2024. The Splash is on track for opening June 22, 2024. CCI is looking at a different contractor for finishing up some of the pinch list items.

11. Old Business

- A. Senior project update:** Last September the committee approved a donation to Jada Walmer's Senior Project, Jada sent a thank you card along with before and after pictures of her project with Mercy House in Janesville.

12. Upcoming Meetings

- A. Tuesday, June 25th, 2024, at 5:00pm**

13. Adjournment-Neeley/Droster 3-0