

**Common Council  
Regular Meeting**

Tuesday, May 11, 2021, 6:00 p.m.

In response to COVID-19, this meeting is being held virtually to ensure the safety of members and the public.

To participate via video, go to this website: <https://meet.google.com/mdf-jebj-hki>

To participate via phone, call this number: +1 (314) 773-5700 and enter PIN: 172 964 439# when prompted.

*When you are not speaking, please mute your microphone or telephone to reduce background noise.*

Copies of the packet and agenda are available at  
[http://www.ci.evansville.wi.gov/city\\_government/public\\_agendas\\_minutes/common\\_council/](http://www.ci.evansville.wi.gov/city_government/public_agendas_minutes/common_council/)

**Agenda**

1. Call to order
2. Roll Call
3. Approval of Agenda
4. Candidate Review for Alderman District 3
  - A. Applicants opening statement
  - B. Council review of applicants letter of interest and potential questions
  - C. Motion to appoint, by roll call, one applicant to the Alderperson District 3 seat
  - D. Administer Oath of Office
5. Motion to waive the reading of the minutes of April 10<sup>th</sup> 2021, April 13<sup>th</sup> 2021, and April 20<sup>th</sup> 2021 meetings and approve as presented.
6. Civility reminder
7. Citizen Appearances other than agenda items listed.
  - A. Ehlers Presentation
8. Reports of Committees
  - A. Library Board Report
  - B. Youth Center Advisory Board Report
  - C. Plan Commission Report
  - D. Finance and Labor Relations Committee Report
    - 1) Motion to accept the April 2021 City bills as presented in the amount of \$2,385,325.63.
    - 2) Motion to approve Resolution 2021-10 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for 2021 Capital Improvement Projects.

- 3) Motion to approve an updated Community Development Director Position description.
- 4) Motion to Approve Resolution 2021-09 Establishing the Municipal Judge's Salary for the term starting in Year 2021.

E. Public Safety Committee Report

- 1) Motion to approve the Renewal Alcohol Beverage License Applications for a **Class A Beer/Class A Liquor License** for: (approved by Police Lieutenant Chris Jones unless otherwise noted)
  - i) **Casey's Marketing Company, Anthony W. Hawks, Agent**, 538 Biese Street, Combined Locks, WI 54113, d/b/a Casey's General Store # 3583, 230 E. Main Street, Evansville, WI 53536.
  - ii) **Kopecky's Worldwide Foods, Inc., James Dean Kopecky, Agent**, 8017 N. Ridge Court, Evansville, WI, 53536, d/b/a Kopecky's Piggly Wiggly, 8 N. County Road M, Evansville, WI 53536.
  - iii) **Madison Street Express, Inc., Parminder K. Sekhon, Agent**, 2644 Granite Road, Fitchburg, WI 53711, d/b/a All-N-One, 104 S. Madison Street, Evansville, WI 53536.
  - iv) **Olin Oil Co. Inc., Kristin Olin Olmedo, Agent**, 603 E 2nd Avenue, Brodhead, WI 53520, d/b/a Evansville Gas N Go, 350 Union Street, Evansville, WI 53536.
- 2) Motion to approve the Renewal Alcohol Beverage License Application for a **Class A Beer License** for: (approved by Police Lieutenant Chris Jones unless otherwise noted)
  - i) **Landmark Services Cooperative, Jessica Golz, Agent**, 6909 N Cty Rd M #65, Evansville, WI 53536, d/b/a Cenex Convenience Store of Evansville, 9 John Lindemann Drive, Evansville, WI 53536.
- 3) Motion to approve the Renewal Alcohol Beverage License applications for a **Class B Beer/Class B Liquor License** for: (approved by Police Chief Reese unless otherwise noted)
  - i) **Bessire Bowl, LLC, Tiffany Bessire, Agent**, 221 Noah's Arc Ct, Evansville, WI 53536, d/b/a Blue Devil Bowl, 108 E. Main Street, Evansville, WI 53536.
  - ii) **Creekside Place Inc., Nicholle L Wagner, Agent**, 14246 W Golf Air Drive, Evansville, WI 53536, Kari Fehrenbacher, Agent, 16902 W Porter Rd, Evansville, WI 53536, d/b/a Creekside Place Inc., 102 Maple Street, Evansville, WI 53536.
  - iii) **The Night Owl Food & Spirits Inc., Gregory P Ardisson, Agent**, 217 N. Sixth Street, Evansville, WI 53536, d/b/a The Night Owl Sports Pub & Eatery, 189 E. Main Street, Evansville, WI 53536.
  - iv) **Pete's Inn Inc., Linda A Church, Agent**, 555 S. Fifth Street, Evansville, WI 53536, d/b/a Pete's Inn Inc., 14 N. Madison Street, Evansville, WI 53536.
  - v) **Romano's Pizza Inc., Antonina Romano, Agent**, 74 N. Sixth Street, Evansville, WI 53536, d/b/a Romano's Pizza, 50 Union Street, Evansville WI 53536.

- vi) **El Vallarta De Evansville, Marco Antonio Lugo Valencia, Agent**, 774 Brown School Rd, Evansville, WI 53536, d/b/a El Vallarta, 609 E Main Street, Evansville WI 53536.
- vii) **Evansville Memorial Post 6905 VFW, John L Schneider, Agent**, 15542 W. Francis Road, Evansville, WI 53536, d/b/a VFW Memorial Post, 179 E. Main Street, Evansville, WI 53536.

4) Motion approve the Renewal Alcohol Beverage License Application for a **Class B Beer and Class C Wine License** for: (approved by Police Lieutenant Chris Jones unless otherwise noted)

i) **Angel's Pizza, LLC, Michael Barcena Agent**, 44 N Madison Street, Evansville, WI 53536, d/b/a Marsala's Pizzeria, 18 E. Main Street, Evansville, WI 53536.

ii) **The Grove Market, LLC, Jennifer D. Wiedel, Agent**, 112 W. Liberty Street, Evansville, WI 53536, d/b/a The Grove Market, 24 E. Main Street, Evansville, WI 53536.

iii) **Ceili, LLC, Shannon R. Arndt, Agent**, 414 Meadow Lane, Evansville, WI 53536, d/b/a Ceili Coffee and Wine, 16 W. Main Street, Evansville, WI 53536.

F. Municipal Services Report

- 1) Motion to accept bid alternates 2 and 3 from 1848 Construction, Inc. as recommended by the Municipal Services Committee for the Municipal Services maintenance garage expansion project.

G. Economic Development Committee

H. Parks and Recreation Board Report

I. Historic Preservation Commission

J. Fire District Report

K. Police Commission Report

L. Energy Independence Team Report

M. Board of Appeals Report

9. Unfinished Business

- A. Second reading and motion to approve Ordinance 2021-04 Updating the Animal Ordinance

10. Communications and Recommendations of the Administrator (placeholder)

11. Communications and Recommendations of the Mayor

- A. Motion to approve an employment agreement with Jason Sergeant and appoint him as the City Administrator/Finance Director effective May 12<sup>th</sup>, 2021
- B. Motion to appoint Ald. Brooks committee members to the Tourism Commission.
- C. Motion to approve the Committee Citizen appointment of Dianne Duggan to a one year term to the Tourism Commission.

- D. Motion to approve the Committee Citizen appointment of Mary Ann Alt for a five year term to the Board of Review.
  - E. Motion to approve the Committee Aldermanic Appointment of newly appointed Alderman \_\_\_\_\_ as committee member to the Municipal Services Committee and the Public Safety Committee.
  - F. Motion to approve Proclamation for National Community Action Month.
  - G. Motion to approve Proclamation for May Small Talks Month
  - H. Motion to approve Proclamation for Pride Month June 2021
12. New Business
- A. Motion to accept RFP proposal from MSA Professional Services and authorize staff to begin negotiating contract.
13. Introduction of New Ordinances
14. Meeting Reminder
- A. Regular meeting June 8<sup>th</sup>, 2021 6:00 p.m.
15. Adjourn

William C. Hurtley, Mayor

Requests for persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's office by calling 882-2266 with as much advance notice as possible.

**Please turn off all cell phones while the meeting is in session. Thank you.**

**From:** [Gene Lewis](#)  
**To:** [Darnisha.Haley@ci.evansville.wi.gov](mailto:Darnisha.Haley@ci.evansville.wi.gov)  
**Subject:** Alderman. District 3  
**Date:** Sunday, April 11, 2021 8:12:33 PM

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Gene Lewis  
354 Union st.  
Evansville WI 53536

I would like to be considered for the position of Alderman for district 3. I have been a resident of Evansville since 1992. My father's parents moved here in 1941. I live in the house that they bought. My Father grew up in this town. Both sets of grandparents lived in this town. My grandmother on my mothers side worked as the head of house keeping in the Evansville manor until she retired. My grandfather worked for the Union coop. My other grandmother worked for the Phone company here in town. Later she ran the switch board at the Janesville Gazette. She also was the librarian at St. Johns Lutheran church here in town. Grandpa was a GM employe until he retired. He then was the Janitor at St. Johns Luther church, part time bar tender at Peet's In, and he was a city council member for a few years. So the family history runs deep in Evansville. I have served on City council in the past. My committees were Economic Development. I was the Chair for a few years. I have been on the Tourism committee, Historic Preservation committee, and Municipal services committee. I have enjoyed working on them all. My strongest passion is having a seat on the historic preservation committee. Evansville has a great historic district. I like helping the many homeowners in the district to keep their houses up and give guidance when needed on ways to repair them as well as information on grants and tax breaks they can get for maintaining their homes. I feel that I have in the past and will in the future represent the citizens of district 3, in all their needs. I listen to them when they express what they may be needing, or inform them on something going on in the city. When making a decision on an item the council may be voting on. I consider what is good for my district, the citizens of the city and the city and staff as well. A council members decision affects many lives. So no decision made should be taken lightly. I look forward to serving the people of Evansville on council. As well as working with all the great staff and helping them with any needs that they have to keep this great city running top notch. Thank you for considering me for the Council seat in district 3.

Gene Lewis



Mayor Hurtley and City of Evansville Council members,

My name is Troy Pagenkopf and I am writing to express my interest in filling the vacant Alderperson position for District #3.

My family and I have been Evansville residents for several years and our children attend Evansville schools. My wife was originally from Evansville and her family has resided in the area for over 20 years.

Since living here, I have seen how Evansville is becoming a prime location for families to move to. I would like to see the community continue to grow not only in residential population but also in business expansion.

I have been in law enforcement for over 25 years and am currently a Detective with the Walworth County Sheriff's Office. My primary investigations involve financial crimes and I have conducted complex criminal investigations such as cybercrime, fraud, financial exploitation, identity theft, contractor fraud, and embezzlement.

During my career, I obtained certification as a Certified Fraud Examiner (CFE) with the Association of Certified Financial Examiners (ACFE). The ACFE notes, "CFE's are trained to identify the warning signs and red flags that would indicate evidence of fraud and fraud risk." I am also a Certified Cyber Crime Investigator (CCCI) with the International Association of Financial Crime Investigators (IAFCI) and Certified Economic Crime Forensic Examiner (CECFE) with the National White Collar Crime Center (NW3C).

I have been self-initiated implementing various systems at the Sheriff's Office as well as being a presenter for multiple groups discussing frauds, scams and identity theft. I took an active role in creating the TRIAD of Walworth County and served as its first Vice Chairperson on the board. The TRIAD of Walworth County partners with seniors, senior service agencies, and local law enforcement to provide programming and education to keep seniors safe.

I have been able to work well and communicate with others, deal with a multitude of circumstances, express goals, and complete assignments. I believe I can bring unique perspective and feel that my work traits and commitment would not only benefit the residents of District #3 but the City of Evansville as a whole.

I would be honored to serve as an Alderperson for District #3 and would appreciate your support. If you have any questions or would like to speak with me further, please feel free to contact me.

Thank you,

Troy Pagenkopf

200 Genesis Drive

Evansville, WI





My name is Kenneth Updike and I would like to offer myself as a candidate for the 3rd ward alderperson vacancy. I have been a resident of Evansville now for 3 decades and want to return to this City my experience to help it grow and prosper for the benefit of its citizens.

My educational background includes a BS in Ag Engineering Technology from UW Platteville. While there, and at various internships I studied commercial building and residential structure designs, mechanical (HVAC) systems, accounting, and civil engineering practices such as surveying and water quality management. I was also involved in Student Government serving on the UWP Student Senate and are familiar with proper conduct while holding an office.

I came to this town for a local job that lasted nearly 2-1/2 decades and currently work in Juda, WI. I feel that my experiences and educational studies would be an asset to this City, especially in the public works and land/business development areas. I am currently serving on the Youth Center board and Tax valuation adjustment board on a Volunteer basis. (I refuse to be paid!)

Along with my wife, son and daughter (and dog!) we live in the house on the corner of Countryside Drive that has a half block long sidewalk, fire hydrant on the corner and serves as the neighborhood bus stop. On snowy, Winter school days, the City snow plow driver often sees me (many times before they come thru) getting my part of the City cleared of snow and ready for life when they pass thru. In my spare time, (aka the "night shift") I am an award winning history book author and freelance writer for many magazines.

Thanks for your consideration.

Kenneth Updike



# Official Oath

STATE OF WISCONSIN )  
COUNTY OF ROCK ) ss  
CITY OF EVANSVILLE )

I, \_\_\_\_\_, having been appointed to the office of Alderperson - District #3 swear (or affirm) that I will support the constitution of the United States and the constitution of the State of Wisconsin, and will faithfully and impartially discharge the duties of said office to the best of my ability.

So help me God.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

Subscribed and sworn to before me  
this 11<sup>th</sup> day of May, 2021.

\_\_\_\_\_  
Darnisha Haley

Notary Public  
My commission expires on 7/13/2024



**Common Council  
Special Meeting**

Item 5

Saturday, April 10, 2021, 8:30 a.m.

Creekside Place, 102 Maple St, Evansville WI 53536

**Agenda**

1. **Call to order-** The meeting was called to order by Mayor Bill Hurtley at 8:41 a.m.
2. **Roll Call-**Members present: Mayor Bill Hurtley, Alderperson: Jim Brooks, Rick Cole, Dianne Duggan, Gene Lewis, Joy Morrison and Susan Becker. Others Present: City Clerk Darnisha Haley, City Treasurer/Utility Director Julie Roberts and members of the general public. Ben Ladick joined the meeting at 3:05 p.m.
3. **Approval of Agenda-** Brooks made a motion seconded by Duggan to approve the agenda as presented. Motion passed 6-0
4. **Civility reminder-**Recognition of the commitment of civility and decorum at Council meeting
5. **Conduct Interview process-**Members of the common Council introduced themselves to each candidate. The candidate then introduced themselves and gave a brief description about their life and employment history. After introductions each candidate had 15 minutes to present a PowerPoint to the council about Evansville Comprehensive plan. After the presentation council had the opportunity to ask the applicant any additional questions pertaining to the position.
  - A. **Sharon Eveland** presented information from Chapter 5 of the Comprehensive Plan titled “Transportation Element.”
  - B. **Nick Osborne** presented information from Chapter 6 of the Comprehensive plan titled “Utilities, Community Facilities and Services.”
  - C. **Jason Sergeant** presented information from Chapter 10 of the Comprehensive plan titled “Future Land Use”.
  - D. **Erin Hirn** presented information from Chapter 6 of the Comprehensive plan titled “Utilities, Community Facilities and Services.”
6. **Deliberation in Open Session-**Council discussed the final four candidate’s suitability for the position and made a final decision. Brooks made a motion seconded by Ladick to offer Jason Sergeant the position of City Administrator with a starting salary of \$98,000. Motion passed 7-0 on a roll call vote.
7. **Meeting Reminder-**
  - A. Regular meeting April 13<sup>th</sup>, 2021 at 6:00 p.m.
  - B. Reorganization Meeting April 20, 2021, 6:00 p.m.
8. **Adjourn-**Ladick made a motion, seconded by Becker to adjourn at 4:59 p.m. Motion passes 7-0.

William C. Hurtley, Mayor

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**Common Council  
Regular Meeting**

Tuesday, April 13, 2021, 6:00 p.m.

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To participate via phone, call this number: +1 (314) 773-5700 and enter PIN: 172 964 439# when prompted.

**MINUTES**

1. **Call to order**-The meeting was called to order by Mayor Bill Hurlley at 6:00p.m.
2. **Roll Call**- Members present: Mayor Bill Hurlley, Alderpersons Jim Brooks, Rick Cole, Dianne Duggan, Gene Lewis, Joy Morrison, Erica Stuart and Susan Becker. Others present: City Clerk Darnisha Haley, Community Development Director Jason Sergeant, City Treasurer Julie Roberts, Municipal Services Director Chad Renly, City Attorney Mark Kopp, Police Chief Reese, Police Lt. Jones, Nick Bubolz from Town & Country Engineering and general members of the public.
3. **Approval of Agenda**-Brooks made a motion seconded by Cole to approve agenda as presented. Motion passed 8-0.
4. **Approval of Minutes**-Brooks made a motion, seconded by Duggan to waive the reading of the minutes of March 9, 2021 meeting and approve as presented. Motion passed 8-0
5. **Civility reminder**- Recognition of the commitment to civility and decorum at Council meeting
6. **Citizen Appearances other than agenda items listed.**
  - A. **BASE Youth Coalition**- Megan Halvensleben presented a PowerPoint on the effects of vaping and tobacco use.
  - B. **Public Hearing:** 1st Street & 2nd Street, Badger Drive Intersection, Wind Prairie Multi-Use Path, and Maple Street & Main Street Sidewalk.
    - 1) **Staff Report**-Nick Bubolz from Town & Country Engineering present an overview of the street project, describing the services to be installed, the anticipated timeframe and any how to handle and temporary shutoff of services.
    - 2) **Initial discussion by Council**-Members of the Common Council had the opportunity to ask Nick questions regarding the street project.
    - 3) **Public Hearing**-Mayor Hurlley opened the meeting to the public at 6:50 p.m. Members of the public that spoke included:
      - (i) Lisa Legler at 45 S First St
      - (ii) Mello Burmeister at 330 S First St
      - (iii) Jessica & Ryan Keller at 414 S 6<sup>th</sup> St
      - (iv) Loren Pfaff at 134 Maple St
      - (v) Mayor Hurlley closed the public hearing at 7:04 p.m.

- 4) **Final discussion by Council**-No additional question from council.
- 5) Brooks made a motion, seconded by Cole to adopt Resolution 2021-05, A Preliminary Resolution Declaring Intent to Levy Special Assessments Under Municipal Police Power Pursuant to §66.0703, Stats. Motion passed 8-0 on a roll call vote.

## 7. **Reports of Committees**

- A. **Library Board Report**-Haley read the report prepared by Library Director Megan Kloeckner as Follows:

### General Updates

- Continuing to offer curbside pickup three days a week and browsing three days a week.
- We are starting to plan out our summer reading program. We will be offering both paper reading logs and a virtual reading logs through Beanstack.
- We have finished collecting data for our strategic plan update. The next meeting will focus on the analyzing the data and writing a draft of the plan.

- B. **Youth Center Advisory Board Report**

- C. **Plan Commission Report**

- 1) Cole made a motion, seconded by Becker to approve the condominium plat to create two units on parcel 6-27-614 (Tax ID 222 059002) located at 20 S Madison Street, finding that the application is in the public interest and meets the objectives contained within Section 110-102(g) of city ordinances, with the condition the plat is recorded with the Rock County Register of Deeds and Municipal Services Review. Motion passes 8-0.

- D. **Finance and Labor Relations Committee Report**

- 1) Cole made a motion, seconded by Duggan to accept the March 2021 City bills as presented in the amount of \$2,147,260.82. Motion passes 8-0 on a roll call vote.
- 2) Cole made a motion seconded by Duggan to amend the original General Custodian position to incorporate the agreed upon changes. Motion passed 8-0
  - i) Cole made a motion, seconded by Duggan to approve modified to General Custodian position description and to combine the 2 (two) separate positions into one (1) not to exceed 22hrs per week. Motion passed 8-0 on a roll call vote.
- 3) Cole made a motion, seconded by Morrison to approve the Employee Assistance Program (EAP) renewal agreement. Motion passed 8-0 on a roll call vote.

- E. **Public Safety Committee Report**- Duggan reported the Public Safety Committee discussed updated the Alcohol Ordinance that will be presented later as unfinished business. The committee also approve an alcohol license for Creek side's cruise night, the baseball club as well as a few other individuals' license. There were a few license declined due to omissions on their application. Due to an issue with the ambulance we were without an ambulance for a short period of time. The City of Janesville graciously offered the use of one for the interim.



F. **Municipal Services Report**-Brooks reported the committee trounced base on the water softer incentive place to try and get more water softeners in the community, this will be reviewed in 2021. Looking in to making a commitment to electric vehicle charges. WPPI offers a \$500 subsidy of which the city would be response for half of the level 2 or level 3 charges for home use. The total commitment would be capped at \$5000 per year to be taken from the commitment to community funds which is a redistribution of promotion funds. Brooks also reported last month there were 292 utility payers in arrears before the moratorium was lifted. There were 228 notice were sent out the first week of April asking people to sign up for DPA. There were 178 disconnection notices send out on April 8<sup>th</sup>.

- 1) Brooks made a motion, seconded by Cole to adopt changes to choose Renewables Program Tariff. Motion passed 8-0 on a roll call vote.
- 2) Brooks made a motion, seconded by Cole to approve the Pole Attachment Agreement for underbuilt Utility lines on Evansville Water & Light poles. Motion passed 8-0 on a roll call vote.
- 3) Brooks made a motion, seconded by Cole to approve Resolution 2021-06 Establishing Fees for attachments to utility poles 04/01/2021. Motion passes 8-0 on a roll call vote.

G. **Economic Development Committee**-Brooks reported the MadREP speaker that was scheduled to appear rescheduled for next scheduled EDC meeting to discuss the new relationship and how it can be best utilized in 2021. James Otterstein was given an award by the Wisconsin Economic Development Association (WEDA) and the committee wanted to recognizes him as well for his contributions throughout Rock County.

H. **Parks and Recreation Board Report**-Morrison reported the Evansville Soccer club in conjunction with Madison Youth Soccer has plans to play in Evansville with protocol meeting COVID-19 requirements. BASE is interested in have a month long Disk Golf tournament in June, they are also interested in sponsoring a movie night that is suitable for all age groups. Evansville received its 20<sup>th</sup> Bird City High Flyer Certification. There is a new requirement that goes along with that certification which is commemorating World Migratory Bird day on Saturday May 2<sup>nd</sup>, 2021. Morrison also reported that the park roads opened March 22<sup>nd</sup> and based on the temperature would determine when the water would be turned back on. Update on Lake Leota dam repairs noted that they may be further damage to the facade so there will be more testing done to determine these repairs. The site plan for the dog park went through planning and there will be a public hearing at the Plan Commission meeting on May 4<sup>th</sup>, 2021. Brooks mentioned that the last COVID relief bill included money for sewer projects and asked if the City could try to get some of those funds to apply to the Allen Creek project since it's a big part of the storm water project. Nick from Town & Country stated he would look into this a bit more to determine if those funds could be used for the project.

I. **Historic Preservation Commission**-Lewis reported the following

- 1) 113 E Main- Working out the details for the porch stairs report
- 2) 26 Garfield-Approved porch replacement in the back and a new porch in the front.

- 3) 24 E Main- Approved roof & porch repair.
- 4) 29 W Liberty-Approved adding fencing around their swimming pool.
- 5) 419 S Main-Approved siding application.
- 6) 20 Mill St-Discussion on repairs vs demolition to this property in the historic district.
- J. **Fire District Report**-Brooks reported there were 3 firefighters that graduated the EMS course at BTC and there were 3 firefighters that enrolled in firefighter 2 courses. There were a total of 11 calls in March, 4 of those were mutual aid for other jurisdictions or car accidents. There were a total of 8 calls for fire on Easter Weekend. Brooks wants to remind everyone to call and report your controlled burns
- K. **Police Commission Report**-Did not meet
- L. **Energy Independence Team Report**-Did not meet
- M. **Board of Appeals Report**-Did not meet
8. **Unfinished Business**
  - A. Duggan made a motion seconded by Brooks to approve Ordinance 2021-03 Amending Chapter 6-Alcohol Beverage. Motion did not pass by 5-3 vote.
    - 1) Brooks made a motion, seconded by Morrison to amend Ordinance 2021-03 swapping Sec6-44 paragraph 2 and 3. Motion passed 5-3 on a roll call vote.
  - B. Cole made a motion, seconded by Stuart to approve Ordinance 2021-05 Rezoning Parcel 6-27-683. Motion passed 8-0.
9. **Communications and Recommendations of the Administrator (placeholder)**
10. **Communications and Recommendations of the Mayor**
  - A. Brooks made a motion, seconded by Cole to approve Resolution 2021-04 Commendations for Judy Walton. Motion passed 8-0
  - B. Brooks made a motion, seconded by Cole to approve Resolution 2021-07 Commendations of Bill Lathrop. Motion passed 8-0
  - C. Brooks made a motion, seconded by Duggan to approve Resolution 2021-06 World Migratory Bird Day. Motion passed 8-0.
  - D. Brooks made a motion, seconded by Cole to approve Proclamation for National Library Workers Day. Motion approved 8-0.
  - E. Brooks made a motion, seconded by Duggan to approve Proclamation for EMS week May 16-22, 2021. Motion passed 8-0.
  - F. Brooks made a motion, seconded by Morrison to approve Proclamation for DPW week May 16-22, 2021. Motion passed 8-0
  - G. Brooks made a motion, seconded by Duggan to approve Proclamation for Clerks week May 2-8, 2021. Motion passed 8-0.
  - H. Brooks made a motion, seconded by Cole to approve Proclamation for Arbor Day 2021. Motion passed 8-0.

- I. Brooks made a motion to approve, seconded by Morrison to approve Resolution 2021-08 Commendations of Gene Lewis. Motion passes 8-0.

11. **New Business**

- A. Officer Schmidt & Officer Tway presented information on obtaining and fundraising for possible K-9.
- B. Discussion and possible motion to approve RFP for Evansville Park, Pool & Splashpad- The committee discussed that the RFP's will be reviewed by a group of committee members in the future in order to make a decision. Morrison expressed that she prefers to go with a Wisconsin company to help elevate some transportation costs as well as being in close proximity if an issue arises.

12. **Introduction of New Ordinances**

- A. First reading for Ordinance 2021-04 Updating the Animal Ordinance
- B. First reading of Ordinance 2021-06 Comprehensive Plan Amendment
- C. First reading of Ordinance 2021-07 Rezoning Parcel 6-27-559.500C and 6-27-533.515

13. **Meeting Reminder**

- A. Reorganization meeting April 20<sup>th</sup>, 2021 at 6:00 p.m.
- B. Regular meeting May 11<sup>th</sup>, 2021 6:00 p.m.

14. **Adjourn** Cole made a motion, seconded by Duggan to adjourn at 8:57 p.m. Motion passed 8-0.

Darnisha Haley, City Clerk

The minutes are not official until approved by the Common Council at the next regular meeting.



**Common Council**  
**Reorganization Meeting**  
Tuesday, April 20, 2021, 6:00 p.m.

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To participate via phone, call this number: +1 (314) 773-5700 and enter PIN: 172 964 439# when prompted.

**MINUTES**

1. **Call to Order-** The meeting was called to order by Mayor Bill Hurtley at 6:02 p.m.
  - A. **Roll Call-**Members present: Mayor Bill Hurtley, Alderpersons Jim Brooks, Rick Cole, Dianne Duggan, Susan Becker, Joy Morrison and Erica Stuart. Others present: City Clerk Darnisha Haley, Community Development Director Jason Sergeant, Municipal Services Director Chad Renly, and City Attorney Mark Kopp.
2. **Motion to approve the agenda-**Brooks made a motion, seconded Duggan to amend agenda by striking agenda item# 4 from the agenda. Motion passed 7-0.
3. **Election of Council President-**Duggan made a motion seconded by Ladick to appoint Brooks as Council President. Motion passed 7-0 on a roll call vote.
- ~~4. **Motion to approve appointment by the Mayor to Jason Sergeant as the City of Evansville Administrator/Finance Director.**~~
  - ~~A. **Possible discussion and motion to approve contract.**~~
5. **Official Newspaper-** Cole made a motion, seconded by Morrison to appoint The Evansville Review as the City of Evansville's official newspaper for a term of one year. Motion passes 5-2 on a roll call vote.
6. **Motion to approve the Committee Aldermanic Appointments-** Brooks made a motion seconded, by Ladick to approve agenda items 6A-6J all together. Motion passed 7-0 on a roll call vote.
  - A. Ald. Cole as Chair and Ald. Duggan and Ald. Morrison as committee members to the Finance and Labor Relations Committee.
  - B. Ald. Cole and Ald. Becker to the Plan Commission.
  - C. Ald. Brooks as Chair and Ald. Ladick as committee member to the Municipal Services Committee, with one vacant opening.
  - D. Ald. Brooks and Ald. Stuart to the Evansville Fire District Board, and Ald. Becker and Ald. Ladick as alternates.
  - E. Ald. Brooks to the Economic Development Committee.
  - F. Ald. Morrison as Chair to the Park and Recreation Board.
  - G. Ald. Duggan as Chair and Ald. Stuart as committee members to the Public Safety Committee, with one vacant opening.
  - H. Ald. Ladick and Ald. Morrison to the Redevelopment Authority.
  - I. Ald. Morrison to the Historic Preservation Commission.
  - J. Ald. Becker as Chair to the Evansville Youth Center Board.

7. **Motion to approve the Committee Citizen Appointments**-Brooks made a motion, seconded by Duggan to approve agenda items 7A-7K all together. Motion passed 7-0 on a roll call vote.
  - A. Gilbert Wiedenhoeft for a five-year term to the Board of Review.
  - B. Eloise Eager and Vicki Lecy-Luebke for a three-year term to the Eager Free Public Library Board of Trustees
  - C. Sue Berg and Abbey Barnes for a three-year term to the Economic Development Committee
  - D. Nicole Hutchins for a five-year term to the Housing Authority Committee
  - E. Mike Pfeil and Gene Prudhon for a three-year term to the Park and Recreation Board
  - F. Wally Shannon for a five-year term to the Police Commission
  - G. Steve Eager for a five-year term to the Redevelopment Authority
  - H. Abbey Barnes, Christina Slaback, Gene Lewis, Raj Patel, Sue Berg, and Nancy Nelson for a one-year term to the Tourism Subcommittee of the Economic Development Committee.
  - I. Andrew Dewar for a three-year term to the Youth Center Advisory Board
  - J. Janice Turner, Kent Englund for a three-year term to the Zoning Board of Appeals. Jeff Vrstal as the first alternate and Ry Thompson as the second alternate for a one-year term to the Zoning Board of Appeals
  - K. Kaitlyn Sacker, Cheryl Doerfer, Dan Stephans for a two-year term to the Historic Preservation Commission
8. **Meeting Reminders:**
  - A. Regular Meeting: Tuesday, May 11, 2021 6:00 p.m.
9. **Adjourn**-Cole made a motion, seconded by Morrison to adjourn at 6:20 p.m. Motion passed 7-0

Darnisha Haley, City Clerk

The minutes are not official until approved by the Common Council at the next regular meeting.

Invoice GL Account	Invoice GL Account Title	Vendor Number	Payee	Description	Invoice Number	Check Issue Date	Check Amount	Check Number	Discount Taken	GL Activity#	Job Number
01-1000130	UTILITY CASH CLEARING	3103	KRESS, PHILLIP	REFUND W&L OVERPAYMENT	2021-04	04/08/2021	118.52	45872	.00	0	0
01-1000130	UTILITY CASH CLEARING	5015	TRIPLE B INVESTMENTS L	REFUND W&L OVERPAYMENT	2021-04	04/08/2021	28.78	45889	.00	0	0
01-1000130	UTILITY CASH CLEARING	921798	MADISON GAS & ELECTRI	ENERGY ASST CREDIT-K CRAWFORD ACCT#30812523	10310503-20	04/15/2021	179.48	45918	.00	0	0
01-1000130	UTILITY CASH CLEARING	3073	KLEIN, DON & SHIRLEY	REFUND W&L OVERPAYMENT	2021-04	04/08/2021	77.04	45871	.00	0	0
01-1000130	UTILITY CASH CLEARING	1925	COUNTRYSIDE APARTME	REFUND W&L OVERPAYMENT	2021-04	04/08/2021	1.27	45865	.00	0	0
01-1000130	UTILITY CASH CLEARING	922631	MANSFIELD, TONYA	REFUND W&L OVERPAYMENT	2021-04	04/08/2021	2.07	45874	.00	0	0
01-1000130	UTILITY CASH CLEARING	922632	WETHAL, KENDALL & KAR	REFUND W&L OVERPAYMENT	2021-04	04/08/2021	36.70	45891	.00	0	0
01-1000130	UTILITY CASH CLEARING	922633	GRUBER, GREGORY	REFUND W&L OVERPAYMENT	2021-04	04/08/2021	2.62	45868	.00	0	0
01-1000130	UTILITY CASH CLEARING	922634	MILLER, DARBIE	REFUND W&L OVERPAYMENT	2021-04	04/08/2021	133.67	45877	.00	0	0
Total 011000130: 580.15											
10-1650000	PREPAYMENTS	1850	COMPUTER KNOW HOW L	20 PRE PAID SERVICE HOURS	35561	04/23/2021	2,000.00	45955	.00	0	0
Total 101650000: 2,000.00											
10-1650020	PREPAID POSTAGE	2763	QUADRIENT FINANCE USA I	MONTHLY POSTAGE-PREPAID POSTAGE	5090-0421	04/15/2021	296.95	45925	.00	0	0
Total 101650020: 296.95											
10-2131100	FEDERAL W/H TAX DEDUCTIO	2442	UNITED STATES TREASUR	2021 1ST QTR RECONCILIATION	2021-1ST QT	04/15/2021	1.39	45937	.00	0	0
10-2131100	FEDERAL W/H TAX DEDUCTIO	2442	FICA/FWT DEPOSIT - EFTP	SOC SEC/MED/FWT FEDERAL WITHHOLDING TAX Pay Period: 4/9/2021	PR0409211	04/22/2021	10,354.82	20131612	.00	0	0
10-2131100	FEDERAL W/H TAX DEDUCTIO	2442	FICA/FWT DEPOSIT - EFTP	SOC SEC/MED/FWT FEDERAL WITHHOLDING TAX Pay Period: 3/26/2021	PR0326211	04/08/2021	12,491.96	20131606	.00	0	0
Total 102131100: 22,848.17											
10-2131200	STATE W/H TAX DEDUCTION	5550	WI DEPT OF REVENUE-EF	SWT STATE WITHHOLDING TAX Pay Period: 3/26/2021	PR0326211	04/08/2021	6,127.95	20131608	.00	0	0
10-2131200	STATE W/H TAX DEDUCTION	5550	WI DEPT OF REVENUE-EF	SWT STATE WITHHOLDING TAX Pay Period: 4/9/2021	PR0409211	04/22/2021	5,239.55	20131617	.00	0	0
Total 102131200: 11,367.50											
10-2132110	HEALTH INSURANCE	1997	WI DEPT-EMPLOYEE TRU	HEALTH INS ADJUSTMENT-RN ADJUST	PR0326211	04/07/2021	3,696.12	20131598	.00	0	0
10-2132110	HEALTH INSURANCE	1997	WI DEPT-EMPLOYEE TRU	HEALTH INS ADJUSTMENT-MM ADJUST	PR0326211	04/07/2021	.02	20131598	.00	0	0
10-2132110	HEALTH INSURANCE	1997	WI DEPT-EMPLOYEE TRU	HEALTH INS ADJUSTMENT-RN ADJUST	PR0326211	04/07/2021	.02	20131598	.00	0	0
10-2132110	HEALTH INSURANCE	1997	WI DEPT-EMPLOYEE TRU	HEALTH INS DED/EXP HEALTH INS - FAMILY (PRE TAX)2 Pay Period: 3/12/2021	PR0312211	04/07/2021	20,147.63	20131598	.00	0	0

Invoice GL Account	Invoice GL Account Title	Vendor Number	Payee	Description	Invoice Number	Check Issue Date	Check Amount	Check Number	Discount Taken	GL Activity#	Job Number
10-2132110	HEALTH INSURANCE	1997	WI DEPT-EMPLOYEE TRU	HEALTH INS DED/EXP HEALTH INS - SINGLE (PRE TAX) Pay Period: 3/12/2021	PR0312211	04/07/2021	221.53	20131598	.00	0	0
10-2132110	HEALTH INSURANCE	1997	WI DEPT-EMPLOYEE TRU	HEALTH INS DED/EXP HEALTH INS - SINGLE (PRE TAX) Pay Period: 3/12/2021	PR0312211	04/07/2021	3,053.79	20131598	.00	0	0
10-2132110	HEALTH INSURANCE	1997	WI DEPT-EMPLOYEE TRU	HEALTH INS DED/EXP HEALTH INS - FAMILY (PRE TAX) Pay Period: 3/12/2021	PR0312211	04/07/2021	145.25	20131598	.00	0	0
10-2132110	HEALTH INSURANCE	1997	WI DEPT-EMPLOYEE TRU	HEALTH INS DED/EXP HEALTH INS - FAMILY (PRE TAX) Pay Period: 3/12/2021	PR0312211	04/07/2021	1,170.93	20131598	.00	0	0
10-2132110	HEALTH INSURANCE	1997	WI DEPT-EMPLOYEE TRU	HEALTH INS DED/EXP HEALTH INS - FAMILY (PRE TAX)2 Pay Period: 3/12/2021	PR0312211	04/07/2021	1,861.29	20131598	.00	0	0
10-2132110	HEALTH INSURANCE	1997	WI DEPT-EMPLOYEE TRU	HEALTH INS DED/EXP RETIREE HEALTH CARE PAYMENTS Pay Period: 3/26/2021	PR0326211	04/07/2021	1,743.32	20131598	.00	0	0
10-2132110	HEALTH INSURANCE	1997	WI DEPT-EMPLOYEE TRU	HEALTH INS DED/EXP HEALTH INS - SINGLE (PRE TAX) Pay Period: 3/26/2021	PR0326211	04/07/2021	410.03	20131598	.00	0	0
10-2132110	HEALTH INSURANCE	1997	WI DEPT-EMPLOYEE TRU	HEALTH INS DED/EXP HEALTH INS - SINGLE (PRE TAX) Pay Period: 3/26/2021	PR0326211	04/07/2021	3,242.29	20131598	.00	0	0
10-2132110	HEALTH INSURANCE	1997	WI DEPT-EMPLOYEE TRU	HEALTH INS DED/EXP HEALTH INS - FAMILY (PRE TAX) Pay Period: 3/26/2021	PR0326211	04/07/2021	1,954.15	20131598	.00	0	0
10-2132110	HEALTH INSURANCE	1997	WI DEPT-EMPLOYEE TRU	HEALTH INS DED/EXP HEALTH INS - FAMILY (PRE TAX) Pay Period: 3/26/2021	PR0326211	04/07/2021	23,624.67	20131598	.00	0	0
10-2132110	HEALTH INSURANCE	1997	WI DEPT-EMPLOYEE TRU	HEALTH INS DED/EXP HEALTH INSURANCE - FAMIL Pay Period: 3/26/2021	PR0326211	04/07/2021	128.51	20131598	.00	0	0
10-2132110	HEALTH INSURANCE	1997	WI DEPT-EMPLOYEE TRU	HEALTH INS DED/EXP HEALTH INSURANCE - FAMIL Pay Period: 3/26/2021	PR0326211	04/07/2021	831.63	20131598	.00	0	0
Total 102132110:							54,838.94		.00		
10-2132120	DENTAL INSURANCE	1998	DELTA DENTAL OF WISCO	DENTAL INS DED/EXP DENTAL INSURANCE Employer Pay Period: 3/26/2021	PR0326211	04/23/2021	3,936.13	45956	.00	0	0
10-2132120	DENTAL INSURANCE	1998	DELTA DENTAL OF WISCO	DENTAL INS ADJUSTMENTS-RN ADJUST	PR0326211	04/23/2021	143.41-	45956	.00	0	0
Total 102132120:							3,792.72		.00		
10-2132130	RETIREMENT PAYABLE	5610	WISCONSIN RETIREMENT	WIS RETIRE EXP WRS PROTECTED UNION Pay Period: 3/12/2021	PR0312210	04/08/2021	3,219.88	20131609	.00	0	0
10-2132130	RETIREMENT PAYABLE	5610	WISCONSIN RETIREMENT	WIS RETIRE EXP WRS GENERAL Pay Period: 3/12/2021	PR0312210	04/08/2021	4,824.98	20131609	.00	0	0
10-2132130	RETIREMENT PAYABLE	5610	WISCONSIN RETIREMENT	WIS RETIRE EXP WRS GENERAL Pay Period: 3/12/2021	PR0312210	04/08/2021	4,824.98	20131609	.00	0	0



Invoice GL Account	Invoice GL Account Title	Vendor Number	Payee	Description	Invoice Number	Check Issue Date	Check Amount	Check Number	Discount Taken	GL Activity#	Job Number
10-2132130	RETIREMENT PAYABLE	5610	WISCONSIN RETIREMENT	WIS RETIRE EXP WRS PROTECTED UNION Pay Period: 3/12/2021	PR0312210	04/08/2021	1,835.67	20131609	.00	0	
10-2132130	RETIREMENT PAYABLE	5610	WISCONSIN RETIREMENT	WIS RETIRE EXP WRS ELECTED Pay Period: 2/26/2021	PR0226210	04/08/2021	62.05	20131609	.00	0	
10-2132130	RETIREMENT PAYABLE	5610	WISCONSIN RETIREMENT	WIS RETIRE EXP WRS GENERAL Pay Period: 2/26/2021	PR0226210	04/08/2021	4,767.50	20131609	.00	0	
10-2132130	RETIREMENT PAYABLE	5610	WISCONSIN RETIREMENT	WIS RETIRE EXP WRS GENERAL Pay Period: 2/26/2021	PR0226210	04/08/2021	4,767.50	20131609	.00	0	
10-2132130	RETIREMENT PAYABLE	5610	WISCONSIN RETIREMENT	WIS RETIRE EXP WRS PROTECTED UNION Pay Period: 2/26/2021	PR0226210	04/08/2021	1,843.52	20131609	.00	0	
10-2132130	RETIREMENT PAYABLE	5610	WISCONSIN RETIREMENT	WIS RETIRE EXP WRS PROTECTED UNION Pay Period: 2/26/2021	PR0226210	04/08/2021	3,233.69	20131609	.00	0	
10-2132130	RETIREMENT PAYABLE	5610	WISCONSIN RETIREMENT	WIS RETIRE EXP WRS ELECTED Pay Period: 2/26/2021	PR0226210	04/08/2021	62.05	20131609	.00	0	
Total 102132130: 29,441.82											
10-2133100	FICA DEDUCTIONS	2442	FICA/FWT DEPOSIT - EFTP	SOC SEC/MED/FWT SOCIAL SECURITY Pay Period: 4/9/2021	PR0409211	04/22/2021	6,770.61	20131612	.00	0	
10-2133100	FICA DEDUCTIONS	2442	FICA/FWT DEPOSIT - EFTP	SOC SEC/MED/FWT SOCIAL SECURITY Pay Period: 4/9/2021	PR0409211	04/22/2021	5,999.82	20131612	.00	0	
10-2133100	FICA DEDUCTIONS	2442	FICA/FWT DEPOSIT - EFTP	SOC SEC/MED/FWT MEDICARE Pay Period: 4/9/2021	PR0409211	04/22/2021	1,403.16	20131612	.00	0	
10-2133100	FICA DEDUCTIONS	2442	FICA/FWT DEPOSIT - EFTP	SOC SEC/MED/FWT MEDICARE Pay Period: 4/9/2021	PR0409211	04/22/2021	1,403.16	20131612	.00	0	
10-2133100	FICA DEDUCTIONS	2442	FICA/FWT DEPOSIT - EFTP	SOC SEC/MED/FWT SOCIAL SECURITY Pay Period: 3/26/2021	PR0326211	04/08/2021	7,747.52	20131606	.00	0	
10-2133100	FICA DEDUCTIONS	2442	FICA/FWT DEPOSIT - EFTP	SOC SEC/MED/FWT SOCIAL SECURITY Pay Period: 3/26/2021	PR0326211	04/08/2021	6,954.24	20131606	.00	0	
10-2133100	FICA DEDUCTIONS	2442	FICA/FWT DEPOSIT - EFTP	SOC SEC/MED/FWT MEDICARE Pay Period: 3/26/2021	PR0326211	04/08/2021	1,626.43	20131606	.00	0	
10-2133100	FICA DEDUCTIONS	2442	FICA/FWT DEPOSIT - EFTP	SOC SEC/MED/FWT MEDICARE Pay Period: 3/26/2021	PR0326211	04/08/2021	1,626.43	20131606	.00	0	
Total 102133100: 33,531.37											
10-2134300	LIFE INS DEDUCTION	3515	SECURIAN FINANCIAL GR	ADJUSTMENT	PR0326213	04/07/2021	41.42	20131594	.00	0	
10-2134300	LIFE INS DEDUCTION	3515	SECURIAN FINANCIAL GR	ADJUSTMENT-ROUNDING	PR0326213	04/07/2021	.02	20131594	.00	0	
10-2134300	LIFE INS DEDUCTION	3515	SECURIAN FINANCIAL GR	LIFE INS DED/EXP LIFE INSURANCE Pay Period: 3/26/2021	PR0326213	04/07/2021	345.79	20131594	.00	0	
10-2134300	LIFE INS DEDUCTION	3515	SECURIAN FINANCIAL GR	LIFE INS DED/EXP LIFE INSURANCE Pay Period: 3/26/2021	PR0326213	04/07/2021	719.40	20131594	.00	0	
Total 102134300: 1,106.63											
10-2136100	UNION DUES DEDUCTIONS	5603	WI PROFESSIONAL POLIC	UNION DUES POLICE UNION DUES-POLICE Pay Period: 3/26/2021	PR0326211	04/02/2021	336.00	45857	.00	0	
Total 102136100: 336.00											

Invoice GL Account	Invoice GL Account Title	Vendor Number	Payee	Description	Invoice Number	Check Issue Date	Check Amount	Check Number	Discount Taken	GL Activity#	Job Number
10-2137000	PAYROLL DEDUCTION MISC	5708	WI SCTF	CHILD SUPPORT DED CHILD SUPPORT Pay Period: 4/23/2021	PR0423212	04/30/2021	884.15	20131626	.00	0	0
10-2137000	PAYROLL DEDUCTION MISC	5708	WI SCTF	CHILD SUPPORT DED CHILD SUPPORT Pay Period: 4/9/2021	PR0409212	04/22/2021	884.15	20131618	.00	0	0
10-2137000	PAYROLL DEDUCTION MISC	5708	WI SCTF	CHILD SUPPORT DED CHILD SUPPORT Pay Period: 3/26/2021	PR0326212	04/07/2021	884.15	20131599	.00	0	0
Total 102137000:							2,652.45		.00		
10-2138000	ICMA RETIREMENT CORP DEF	2849	SECURITY BENEFIT LIFE I	DEF COMP-SBG DEFERRED COMP - SBG-% OF AMT Pay Period: 4/23/2021	PR0423211	04/30/2021	1,599.23	20131622	.00	0	0
10-2138000	ICMA RETIREMENT CORP DEF	2849	SECURITY BENEFIT LIFE I	DEF COMP-SBG DEFERRED COMP - SBG-% OF AMT Pay Period: 3/26/2021	PR0326211	04/07/2021	1,644.63	20131595	.00	0	0
10-2138000	ICMA RETIREMENT CORP DEF	2849	SECURITY BENEFIT LIFE I	DEF COMP-SBG DEFERRED COMP - SBG-% OF AMT Pay Period: 4/9/2021	PR0409211	04/22/2021	1,630.87	20131613	.00	0	0
10-2138000	ICMA RETIREMENT CORP DEF	2855	VANTAGEPOINT TRANS A	ICMA - AMOUNT Pay Period: 4/9/2021	PR0409211	04/23/2021	160.00	45970	.00	0	0
10-2138000	ICMA RETIREMENT CORP DEF	2855	VANTAGEPOINT TRANS A	DEF COMP DED DEFERRED COMP - ICMA - AMOUNT Pay Period: 4/9/2021	PR0326211	04/02/2021	160.00	45854	.00	0	0
10-2138000	ICMA RETIREMENT CORP DEF	2855	VANTAGEPOINT TRANS A	DEF COMP DED DEFERRED COMP - ICMA - AMOUNT Pay Period: 3/26/2021	PR0423211	04/30/2021	160.00	46010	.00	0	0
Total 102138000:							5,354.73		.00		
10-2140000	AFLAC ACC INS DEDUCTION	1065	AFLAC	ACC/MED/CCARE DED AFLAC ACCIDENT INSURANCE Pay Period: 4/9/2021	PR0409211	04/22/2021	12.42	20131610	.00	0	0
10-2140000	AFLAC ACC INS DEDUCTION	1065	AFLAC	ACC/MED/CCARE DED AFLAC ACCIDENT INSURANCE Pay Period: 3/26/2021	PR0326211	04/22/2021	12.42	20131610	.00	0	0
Total 102140000:							24.84		.00		
10-2141000	AFLAC MED INS DEDUCTIONS	1065	AFLAC	ACC/MED/CCARE DED AFLAC Pay Period: 4/9/2021	PR0409211	04/22/2021	28.27	20131610	.00	0	0
10-2141000	AFLAC MED INS DEDUCTIONS	1065	AFLAC	ACC/MED/CCARE DED AFLAC MEDICAL Pay Period: 3/26/2021	PR0326211	04/22/2021	28.28	20131610	.00	0	0
Total 102141000:							56.55		.00		
10-2142000	EMPLOYEES REIMBUR AFLAC	921882	MEGAN KLOECKNER	REIMB-AFLAC DEPENDENT CARE	2021-04	04/08/2021	1,216.00	45875	.00	0	0
Total 102142000:							1,216.00		.00		
10-44122-510	MISC LICENSES (SUNDRY)	5725	EQUAL RIGHTS DIVISION	WORK PERMITS-MAR	2021-03 WP	04/02/2021	30.00	45830	.00	0	0
Total 1044122510:							30.00		.00		
10-46810-560	TREE REFORESTATION REVE	9289	OTTO, JOHN	REIMB TERRACE TREES	2021-04	04/15/2021	120.00	45923	.00	0	0

Invoice GL Account	Invoice GL Account Title	Vendor Number	Payee	Description	Invoice Number	Check Issue Date	Check Amount	Check Number	Discount Taken	GL Activity#	Job Number
Total 1046810560:											
10-51010-300	COUNCIL EXPENSES & SUPPL	2540	GORDON FLESCH CO INC	MONTHLY COPIER CHARGES-COUNCIL	IN13295919	04/23/2021	50.17	45960	.00	0	
10-51010-300	COUNCIL EXPENSES & SUPPL	9017	US BANK	CC-GOOGLE-C. RENLY-EMAIL-COUNCIL	7875-022821	04/08/2021	108.00	20131607	.00	0	
Total 10510103000:											
10-51020-300	MAYOR EXPENSES	9017	US BANK	CC-GOOGLE-C. RENLY-EMAIL-MAYOR	7875-022821	04/08/2021	12.00	20131607	.00	0	
Total 10510203000:											
10-51030-281	MUNI COURT FINES/ASSESS	4700	ST OF WIS CONTROLLER'	COURT FINES/ASSESS-MAR	2021-03	04/08/2021	3,355.55	45886	.00	0	
10-51030-281	MUNI COURT FINES/ASSESS	4320	ROCK COUNTY TREASUR	COURT FINES/ASSESS-MAR	2021-03 C	04/08/2021	920.80	45884	.00	0	
10-51030-281	MUNI COURT FINES/ASSESS	922294	MULLEN, SKYLER	REFUND COURT FINE OVERPAYMENT	2021-04	04/08/2021	17.70	45878	.00	0	
10-51030-281	MUNI COURT FINES/ASSESS	922556	CHERISE NOVA	REFUND COURT FINE OVERPAYMENT	2021-04	04/08/2021	76.15	45861	.00	0	
10-51030-281	MUNI COURT FINES/ASSESS	922628	KAETHER, MAX	REDIRECTED RESTITUTION	2021-04	04/08/2021	40.00	45870	.00	0	
Total 1051030281:											
10-51030-300	MUNICIPAL COURT EXPENSE	2540	GORDON FLESCH CO INC	MONTHLY COPIER CHARGES-MUNI COURT	IN13295919	04/23/2021	.16	45960	.00	0	
10-51030-300	MUNICIPAL COURT EXPENSE	5705	WISCONSIN SUPREME CO	CONTINUING JUDICIAL EDUCATION	680-0000000	04/23/2021	700.00	45971	.00	0	
10-51030-300	MUNICIPAL COURT EXPENSE	9017	US BANK	CC-ZOOM-T. ALISANKUS-MEETINGS	6004-030321	04/08/2021	14.99	20131607	.00	0	
10-51030-300	MUNICIPAL COURT EXPENSE	9017	US BANK	CC-GOOGLE-C. RENLY-EMAIL-COURT	7875-022821	04/08/2021	24.00	20131607	.00	0	
10-51030-300	MUNICIPAL COURT EXPENSE	5035	U S CELLULAR	MONTHLY CELLULAR SERVICE-COURT CLERK	0432431498-	04/30/2021	13.76	46007	.00	0	
Total 10510303000:											
10-51030-511	MUNI COURT LIABILITY INSUR	1870	COMMUNITY INSURANCE	GENERAL/AUTO LIABILITY INSURANCE	IN000013368	04/30/2021	75.15	45982	.00	0	
Total 1051030511:											
10-51030-512	MUNI COURT WORKERS COM	1870	COMMUNITY INSURANCE	WORKERS COMP INSURANCE	IN000013367	04/30/2021	20.92	45982	.00	0	
Total 1051030512:											
10-51040-210	LEGAL SERVICES	1885	CONSIGNY LAW FIRM SC	ATTY FEES-GENERAL FUND	50961	04/08/2021	851.00	45864	.00	0	
Total 1051040210:											

Invoice GL Account	Invoice GL Account Title	Vendor Number	Payee	Description	Invoice Number	Check Issue Date	Check Amount	Check Number	Discount Taken	GL Activity#	Job Number
10-511040-215	LEGAL SERVICES MUNI COUR	1885	CONSIGNY LAW FIRM SC	ATTY FEES-COURT	50961	04/08/2021	5,280.40	45864	.00	0	
Total 1051040215:											
10-51100-210	ASSESSOR SERVICES	1220	ASSOCIATED APPRAISAL	PROFESSIONAL SERVICES-APR	153571	04/02/2021	1,766.67	45811	.00	0	
10-51100-210	ASSESSOR SERVICES	1220	ASSOCIATED APPRAISAL	ASSESSMENT SERVICES	153571	04/02/2021	34.82	45811	.00	0	
Total 1051100210:											
10-51100-310	ASSESSOR SUPPLIES	2540	GORDON FLESCH CO INC	MONTHLY COPIER CHARGES ASSESSOR	IN13295919	04/23/2021	114.21	45960	.00	0	
Total 1051100310:											
10-51110-133	FINANCE HEALTH INSURANC	921782	ESI GROUP	EAP-FINANCE	42166	04/23/2021	495.00	45958	.00	0	
Total 1051110133:											
10-51110-180	RECOGNITION PROGRAM	9017	US BANK	CC-MAIN STREET CAFE-J ROBERTS- WORKING LUNCH	2200-032221	04/08/2021	100.64	20131607	.00	0	
Total 1051110180:											
10-51110-250	FINANCE OFFICE EQUIP CON	2540	GORDON FLESCH CO INC	MONTHLY COPIER CHARGES- CLERK/FINANCE	IN13295919	04/23/2021	70.84	45960	.00	0	
10-51110-250	FINANCE OFFICE EQUIP CON	2540	GORDON FLESCH CO INC	MONTHLY COPIER CHARGES- ADMIN/FIN DIR	IN13295919	04/23/2021	.86	45960	.00	0	
10-51110-250	FINANCE OFFICE EQUIP CON	2540	GORDON FLESCH CO INC	MONTHLY COPIER CHARGES- CLERK/FINANCE	IN13295919	04/23/2021	19.42	45960	.00	0	
Total 1051110250:											
10-51110-251	FINANCE - IT MAINT & REPAIR	1850	COMPUTER KNOW HOW L	BDR BACKUP SYSTEM-FINANCE	COE-BDR35	04/15/2021	27.10	45901	.00	0	
Total 1051110251:											
10-51110-252	FINANCE-IT EQUIP	1850	COMPUTER KNOW HOW L	COUNCIL CHAMBERS AV PROJECT/5 PORT SWITCH	35470	04/02/2021	49.99	45824	.00	0	
Total 1051110252:											
10-51110-290	FINANCE PUBLISHING CONTR	2380	THE EVANSVILLE REVIEW	MONTHLY PUBLICATION CHARGE	660	04/08/2021	675.00	45888	.00	0	
Total 1051110290:											

Invoice GL Account	Invoice GL Account Title	Vendor Number	Payee	Description	Invoice Number	Check Issue Date	Check Amount	Check Number	Discount Taken	GL Activity#	Job Number
10-51110-300	FINANCE ADMIN EXPENSE	9308	WOODWARD COMMUNITY	WANT AD - CUSTODIAN	032125748	04/15/2021	398.25	45941	.00	0	
10-51110-300	FINANCE ADMIN EXPENSE	922005	DIENBERG, KIM	MILEAGE FOR MAIL RUN	2021-04	04/02/2021	28.56	45829	.00	0	
10-51110-300	FINANCE ADMIN EXPENSE	922005	DIENBERG, KIM	REIMBURSE FOR JUDY RETIREMENT BALLOONS	2021-04	04/02/2021	58.65	45829	.00	0	
10-51110-300	FINANCE ADMIN EXPENSE	922005	DIENBERG, KIM	REIMBURSE FOR GLUE STICKS FOR CITY HALL	2021-04	04/02/2021	6.80	45829	.00	0	
Total 1051110300:							492.26		.00		
10-51110-310	FINANCE OFFICE SUPPLIES &	1060	EVANSVILLE HARDWARE	SUPPLIES-CITY HALL CLEANING SUPPLIES	200030-3003	04/08/2021	80.02	45867	.00	0	
10-51110-310	FINANCE OFFICE SUPPLIES &	2540	GORDON FLESCH CO INC	SUPPLIES-SHIPING & HANDLING	IN13295919	04/23/2021	5.74	45960	.00	0	
10-51110-310	FINANCE OFFICE SUPPLIES &	9017	US BANK	CC-ACE HARDWARE-D.HALEY- CLEANING SUPPLIES	0308-031221	04/08/2021	55.27	20131607	.00	0	
10-51110-310	FINANCE OFFICE SUPPLIES &	4600	STAPLES BUSINESS CRE	SUPPLIES-CITY HALL-PHONE CORD	7325444183	04/08/2021	6.99	45887	.00	0	
10-51110-310	FINANCE OFFICE SUPPLIES &	4600	STAPLES BUSINESS CRE	SUPPLIES-CITY HALL-COPY PAPER	7326093185	04/08/2021	12.79	45887	.00	0	
10-51110-310	FINANCE OFFICE SUPPLIES &	4600	STAPLES BUSINESS CRE	SUPPLIES-CITY HALL-LABELS	7326657770	04/08/2021	54.19	45887	.00	0	
10-51110-310	FINANCE OFFICE SUPPLIES &	5550	WI DEPT OF REVENUE-EF	ANNUAL TAX RECONCILIATION, LATE FILING FEE	2020WT-7 R	04/30/2021	50.00	20131625	.00	0	
10-51110-310	FINANCE OFFICE SUPPLIES &	2763	QUADIENT FINANCE USAI	MONTHLY POSTAGE-CITY CLERK	5090-0421	04/15/2021	236.22	45925	.00	0	
10-51110-310	FINANCE OFFICE SUPPLIES &	2763	QUADIENT FINANCE USAI	MONTHLY POSTAGE-FINANCE	5090-0421	04/15/2021	2.04	45925	.00	0	
10-51110-310	FINANCE OFFICE SUPPLIES &	2763	QUADIENT FINANCE USAI	MONTHLY POSTAGE-FLEX LIMIT PROTECTION FEE	5090-0421	04/15/2021	17.06	45925	.00	0	
10-51110-310	FINANCE OFFICE SUPPLIES &	2763	QUADIENT FINANCE USAI	MONTHLY POSTAGE-CITY CLERK	5090-0421	04/15/2021	397.59	45925	.00	0	
Total 1051110310:							917.91		.00		
10-51110-330	FINANCE PROFESSIONAL DE	9017	US BANK	CC-WMCA-D.HALEY-WIALCOHOL & TOBACCO LAWS	0308-030421	04/08/2021	15.00	20131607	.00	0	
10-51110-330	FINANCE PROFESSIONAL DE	9017	US BANK	CC-WMCA-D.HALEY-WIALCOHOL & TOBACCO LAWS-L. HURTLEY	0308-030421	04/08/2021	15.00	20131607	.00	0	
Total 1051110330:							30.00		.00		
10-51110-361	FINANCE COMMUNICATIONS	1240	DEXYP	ADVERTISING/WHITE PAGES-CITY HALL	6100471308	04/15/2021	29.00	45903	.00	0	
10-51110-361	FINANCE COMMUNICATIONS	1240	DEXYP	ADVERTISING/WHITE PAGES-CITY HALL	6100493325	04/23/2021	29.00	45957	.00	0	
10-51110-361	FINANCE COMMUNICATIONS	9017	US BANK	CC-GOOGLE-C. RENLY-EMAIL-FINANCE	7875-022821	04/08/2021	89.13	20131607	.00	0	
10-51110-361	FINANCE COMMUNICATIONS	1730	CHARTER COMMUNICATI	CHARTER SPECTRUM CITY ADMIN	0052351-042	04/15/2021	161.97	45900	.00	0	
10-51110-361	FINANCE COMMUNICATIONS	1007	8X8 INC	MONTHLY SERVICE CHARGES-FINANCE	2971600	04/23/2021	164.51	45950	.00	0	
Total 1051110361:							473.61		.00		
10-51110-370	FINANCE ELECTION EXPENS	9017	US BANK	CC-USPS-D. HALEY-POSTAGE OVERSEA BALLOTS	0308-031621	04/08/2021	1.20	20131607	.00	0	

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10-51110-370	FINANCE ELECTION EXPENS	9017	US BANK	CC-USPS-D. HALEY-POSTAGE-ELECTION ENVELOPES/1 CENT STAMPS	0308-031621	04/08/2021	2.40	20131607	.00	0	
10-51110-370	FINANCE ELECTION EXPENS	922612	HALEY, DARNISHA	MILEAGE REIMBURSEMENT	2021-03	04/02/2021	78.34	45836	.00	0	
Total 1051110370: 81.94											
10-51110-512	FINANCE WORK COMP INS	1870	COMMUNITY INSURANCE	WORKERS COMP INSURANCE	IN000013367	04/30/2021	117.25	45982	.00	0	
Total 1051110512: 117.25											
10-51120-355	MUNICIPAL BUILDINGS	1060	EVANSVILLE HARDWARE	CITY HALL-CARBON MONOXIDE DETECTOR/GAS ALARM	200030-3003	04/08/2021	39.99	45867	.00	0	
10-51120-355	MUNICIPAL BUILDINGS	1230	AUCA CHICAGO MC LOCK	MONTHLY RUG SERVICE-YOUTH CENTER	0016413054	04/23/2021	28.75	45952	.00	0	
10-51120-355	MUNICIPAL BUILDINGS	1230	AUCA CHICAGO MC LOCK	MONTHLY RUG SERVICE-YOUTH CENTER	0016412946	04/02/2021	28.75	45812	.00	0	
10-51120-355	MUNICIPAL BUILDINGS	1230	AUCA CHICAGO MC LOCK	MONTHLY RUG SERVICE-CITY HALL	0016412946	04/02/2021	43.70	45812	.00	0	
10-51120-355	MUNICIPAL BUILDINGS	1230	AUCA CHICAGO MC LOCK	MONTHLY RUG SERVICE-YOUTH CENTER	1641271651	04/08/2021	28.75	45659	.00	0	
10-51120-355	MUNICIPAL BUILDINGS	1776	CINTAS	RESTOCK MEDICINE CABINET-WWTP	5057925470	04/30/2021	85.50	45980	.00	0	
10-51120-355	MUNICIPAL BUILDINGS	4426	SCHINDLER ELEVATOR C	MAY-JUL QTRLY MAINT CONTRACT	8105619654	04/30/2021	520.05	46001	.00	0	
10-51120-355	MUNICIPAL BUILDINGS	5160	EVANSVILLE WATER & LIG	ELEC/WATER-CITY HALL	2021-04 CO	04/30/2021	597.69	20131621	.00	0	
10-51120-355	MUNICIPAL BUILDINGS	5600	WE ENERGIES	MONTHLY GAS SERVICE-CITY HALL/MUNI COURT	00002-20210	04/02/2021	370.11	45856	.00	0	
10-51120-355	MUNICIPAL BUILDINGS	3955	PROFESSIONAL PEST CO	MONTHLY PEST CONTROL-CITY HALL	509751	04/30/2021	51.00	45997	.00	0	
10-51120-355	MUNICIPAL BUILDINGS	1940	CULLIGAN / COMPLETE W	BOTTLED WATER	0133600	04/02/2021	14.00	45826	.00	0	
10-51120-355	MUNICIPAL BUILDINGS	1940	CULLIGAN / COMPLETE W	COOLER RENTAL	1005816	04/02/2021	8.00	45826	.00	0	
10-51120-355	MUNICIPAL BUILDINGS	1940	CULLIGAN / COMPLETE W	BOTTLED WATER	0135740	04/30/2021	21.00	45984	.00	0	
Total 1051120355: 1,837.29											
10-51140-285	DOG & CAT EXPENSE	4320	ROCK COUNTY TREASUR	DOG LICENSES - MAR	2021-03 D	04/02/2021	303.75	45850	.00	0	
10-51140-285	DOG & CAT EXPENSE	4259	HUMANE SOCIETY OF SO	ANIMAL R&B / PICK UP CHARGE - FEB	181	04/02/2021	291.67	45838	.00	0	
Total 1051140285: 595.42											
10-51140-511	LIABILITY INSURANCE	1870	COMMUNITY INSURANCE	GENERAL/AUTO LIABILITY INSURANCE	IN000013368	04/30/2021	582.72	45982	.00	0	
10-51140-511	LIABILITY INSURANCE	1870	COMMUNITY INSURANCE	GENERAL/AUTO LIABILITY INSURANCE	IN000013368	04/30/2021	95.54	45982	.00	0	
Total 1051140511: 678.26											
10-52200-110	POLICE SALARY	2849	SECURITY BENEFIT LIFE I	VEBA PAYROLL YEARLY CONTRIBUTION	6070725	04/22/2021	800.00	20131613	.00	0	

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Total 1052200110:											
10-52200-133	POLICE HEALTH INS	921782	ESI GROUP	EAP-PD	42166	04/23/2021	550.00	45958	.00	0	
Total 1052200133:											
10-52200-205	Investigative Expenses	4364	SAFARILAND LLC	PERFECT PRINT PAD	1010-361657	04/15/2021	79.77	45927	.00	0	
Total 1052200205:											
10-52200-210	PROFESSIONAL SERVICES	9017	US BANK	CC-DEPT OF JUSTICE-EPD-BACKGROUND CHECKS	1036-030121	04/08/2021	14.00	20131607	.00	0	
10-52200-210	PROFESSIONAL SERVICES	9017	US BANK	CC-DEPT OF JUSTICE-EPD-BACKGROUND CHECKS	1036-031121	04/08/2021	28.00	20131607	.00	0	
10-52200-210	PROFESSIONAL SERVICES	9017	US BANK	CC-DEPT OF JUSTICE-EPD-BACKGROUND CHECKS	1036-032321	04/08/2021	7.00	20131607	.00	0	
10-52200-210	PROFESSIONAL SERVICES	4107	TRANSUNION RISK AND A	CREDIT CHECK-POLICE	5729311-202	04/15/2021	110.00	45935	.00	0	
Total 1052200210:											
10-52200-251	POLICE - IT MAINT & REPAIR	9017	US BANK	CC-DROP BOX-P. REESE-7 LICENSES	1036-022721	04/08/2021	1,050.00	20131607	.00	0	
10-52200-251	POLICE - IT MAINT & REPAIR	3115	KUSTOM SIGNALS INC	DVR & HARDWARE REPAIR	582540	04/02/2021	20.00	45841	.00	0	
10-52200-251	POLICE - IT MAINT & REPAIR	1850	COMPUTER KNOW HOW L	BDR BACKUP SYSTEM-PD	COE-BDR35	04/15/2021	77.84	45901	.00	0	
Total 1052200251:											
10-52200-310	POLICE OFFICE SUPPLIES	2540	GORDON FLESCH CO INC	MONTHLY COPIER CHARGES-POLICE DEPT	INV1328664	04/23/2021	129.21	45960	.00	0	
10-52200-310	POLICE OFFICE SUPPLIES	2540	GORDON FLESCH CO INC	MONTHLY COPIER CHARGES-POLICE DEPT	IN13295919	04/23/2021	.25	45960	.00	0	
10-52200-310	POLICE OFFICE SUPPLIES	2540	GORDON FLESCH CO INC	MONTHLY COPIER CHARGES-PUBLIC SAFETY	IN13295919	04/23/2021	7.86	45960	.00	0	
10-52200-310	POLICE OFFICE SUPPLIES	3827	PETTY CASH-POLICE DEP	REIMBR PETTY CASH-POSTAGE	2021-04	04/23/2021	6.95	45967	.00	0	
10-52200-310	POLICE OFFICE SUPPLIES	9017	US BANK	CC-USPS-EPD-POSTAGE	1036-030121	04/08/2021	4.80	20131607	.00	0	
10-52200-310	POLICE OFFICE SUPPLIES	9380	THE UPS STORE	EPD-ENVELOPES	2021-04	04/15/2021	611.90	45933	.00	0	
10-52200-310	POLICE OFFICE SUPPLIES	1778	CINTAS CORP	RESTOCK 1ST AID-EPD	8405089504	04/30/2021	69.05	45981	.00	0	
10-52200-310	POLICE OFFICE SUPPLIES	2763	QUADIENT FINANCE USA I	MONTHLY POSTAGE-PD	5090-0421	04/15/2021	76.30	45925	.00	0	
Total 1052200310:											
10-52200-330	POLICE PROFESSIONAL DEV	8660	WAUKESHA CO TECH COL	TRAINING-T,TWAY	S0739263	04/02/2021	100.00	45855	.00	0	
10-52200-330	POLICE PROFESSIONAL DEV	3306	MERCYHEALTH EMS TRAI	FEE FOR EDARDS-REILLY, TWAY, NANKEE, WENDT JONES	13-2021	04/30/2021	50.00	45993	.00	0	

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Total 1052200330:											
10-52200-331	POLICE AMMUNITION	9017	US BANK	CC-AXON-EPD-TASER RECERTIFICATION M. NANKEE & J. SCHMIDT	1036-030921	04/08/2021	150.00	20131607	.00	0	
Total 1052200331:											
10-52200-343	POLICE VEHICLE FUEL	5060	LANDMARK SERVICES CO	EPD FED GAS RFD MAR	1601846-106	04/15/2021	92.31	45915	.00	0	
10-52200-343	POLICE VEHICLE FUEL	5060	LANDMARK SERVICES CO	EPD GAS-MAR W/DISC	1601846-042	04/15/2021	1,297.46	45915	.00	0	
Total 1052200343:											
10-52200-350	POLICE EQUIP MAINTENANCE	1060	EVANSVILLE HARDWARE	EPD-DEHUMIDIFIER	200248-3003	04/08/2021	39.98	45867	.00	0	
10-52200-350	POLICE EQUIP MAINTENANCE	1230	AUCA CHICAGO MC LOCK	MONTHLY RUG SERVICE-PD	0016413054	04/23/2021	27.60	45952	.00	0	
10-52200-350	POLICE EQUIP MAINTENANCE	2630	GENERAL COMMUNICATI	EPD-KENWOOD SPEAKER MIC	292079	04/15/2021	94.15	45907	.00	0	
10-52200-350	POLICE EQUIP MAINTENANCE	4350	RT'S AUTOMOTIVE PERFO	'08 CHEVY TAHOE-REPLACED 4 WD ACTUATOR	042121	04/23/2021	170.33	45969	.00	0	
10-52200-350	POLICE EQUIP MAINTENANCE	3751	PAPA DUKES CAR WASH	PD-VEHICLE WASHES	2021-03	04/15/2021	37.80	45924	.00	0	
Total 1052200350:											
10-52200-355	POLICE BLDG MAINT	1060	EVANSVILLE HARDWARE	EPD-CLEANING SUPPLIES/VACUUM	200248-3004	04/08/2021	48.15	45867	.00	0	
10-52200-355	POLICE BLDG MAINT	1230	AUCA CHICAGO MC LOCK	MONTHLY RUG SERVICE-PD	1641294673	04/02/2021	27.60	45812	.00	0	
Total 1052200355:											
10-52200-360	POLICE BLDG UTILITIES EXPE	5160	EVANSVILLE WATER & LIG	ELEC/WATER-EPD	2021-04 CO	04/30/2021	392.40	20131621	.00	0	
10-52200-360	POLICE BLDG UTILITIES EXPE	5600	WE ENERGIES	MONTHLY GAS SERVICE-PD	00005-02210	04/02/2021	324.77	45856	.00	0	
10-52200-360	POLICE BLDG UTILITIES EXPE	1730	TIME WARNER CABLE	CHARTER SPECTRUM POLICE	0914222010	04/15/2021	270.74	45934	.00	0	
Total 1052200360:											
10-52200-361	POLICE COMMUNICATIONS	9017	US BANK	CC-GOOGLE-C. RENLYG-EMAIL-PD	7875-022821	04/08/2021	192.00	20131607	.00	0	
10-52200-361	POLICE COMMUNICATIONS	5035	U S CELLULAR	MONTHLY CELLULAR SERVICE-POLICE DEPT	0432201880-	04/30/2021	298.35	46007	.00	0	
Total 1052200361:											
10-52200-511	POLICE LIABILITY INSURANCE	1870	COMMUNITY INSURANCE	GENERAL/AUTO LIABILITY INSURANCE	IN000013368	04/30/2021	1,507.78	45982	.00	0	



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Total 1052200511:											
10-52200-512	POLICE WORKERS COMP INS	1870	COMMUNITY INSURANCE	WORKERS COMP INSURANCE	IN000013367	04/30/2021	5,363.35	45982	.00	0	
Total 1052200512:											
10-52230-133	PT - POLICE HEALTH INS	921782	ESI GROUP	EAP-POLICE PART TIME	42166	04/23/2021	220.00	45958	.00	0	
Total 1052230133:											
10-52230-512	PT - POLICE WORK COMP INS	1870	COMMUNITY INSURANCE	WORKERS COMP INSURANCE	IN000013367	04/30/2021	465.04	45982	.00	0	
Total 1052240133:											
10-52240-133	BLDG INSP HEALTH INS	921782	ESI GROUP	EAP-BUILDING INSPECTOR	42166	04/23/2021	55.00	45958	.00	0	
Total 1052240251:											
10-52240-251	BLDG INSP - IT MAINT & REPAI	1850	COMPUTER KNOW HOW L	BDR BACKUP SYSTEM	COE-BDR35	04/15/2021	8.25	45901	.00	0	
Total 1052240300:											
10-52240-300	BLDG INSP - MISC EXP	1681	CASEYS BUSINESS MAST	BUILDING INSPECTOR FUEL W/ DISCOUNT	QN366-0321	04/02/2021	28.19	45820	.00	0	
10-52240-300	BLDG INSP - MISC EXP	2763	QUADIENT FINANCE USA I	MONTHLY POSTAGE-BLDG INSP	5090-0421	04/15/2021	18.12	45925	.00	0	
Total 1052240300:											
10-52240-330	BLDG INSP PROFESSIONAL D	2083	DSPS	BLDG INSP CERT RENEWEL	2021-04	04/15/2021	40.00	45904	.00	0	
Total 1052240330:											
10-52240-361	BLDG INSP - COMMUNICATIO	9017	US BANK	CC-GOOGLE-C. RENLY-EMAIL-BLDG INS	7875-022821	04/08/2021	24.00	20131607	.00	0	
10-52240-361	BLDG INSP - COMMUNICATIO	5035	U S CELLULAR	MONTHLY CELLULAR SERVICE- BUILDING INSPECTOR	0432297606-	04/30/2021	87.72	46007	.00	0	
Total 1052240361:											
10-52240-512	BLDG INSP WORK COMP INS	1870	COMMUNITY INSURANCE	WORKERS COMP INSURANCE	IN000013367	04/30/2021	521.70	45982	.00	0	
Total 1052240512:											
							521.70		.00		

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10-53300-130	DPW SAFETY AND PPE	1778	CINTAS CORP	RESTOCK 1ST AID KIT - DPW	8405089503	04/30/2021	44.71	45981	.00	0	
10-53300-130	DPW SAFETY AND PPE	6002	WRIGHT WORLD SPORTS	SHIRTS WITH LOGO	2021-03	04/08/2021	110.00	45892	.00	0	
10-53300-130	DPW SAFETY AND PPE	3977	PV BUSINESS SOLUTIONS	OSHA COMPLIANCE JOURNAL	33970	04/30/2021	99.50	45998	.00	0	
Total 1053300130:											
10-53300-133	DPW HEALTH INS	921782	ESI GROUP	EAP-DPW	42166	04/23/2021	275.00	45958	.00	0	
Total 1053300133:											
10-53300-180	RECOGNITION PROGRAM PU	9017	US BANK	CC-PIGGLY WIGGLY-DPW-RECOGNITION MEAL	1069-031221	04/08/2021	63.21	20131607	.00	0	
10-53300-180	RECOGNITION PROGRAM PU	9017	US BANK	CC-ELMER MEATS-DPW-MEAL	1069-031721	04/08/2021	21.83	20131607	.00	0	
Total 1053300180:											
10-53300-252	DPW - IT EQUIP	1850	COMPUTER KNOW HOW L	COMPUTER EQUIP-HP PROBOOK 440 G8 LAPTOP	35495	04/08/2021	250.00	45863	.00	0	
Total 1053300252:											
10-53300-300	DPW STREET MAINT& REPAIR	1985	DECKER SUPPLY CO INC	NO MOTOR VEHICLES SIGN	914148	04/15/2021	52.80	45902	.00	0	
10-53300-300	DPW STREET MAINT& REPAIR	1985	DECKER SUPPLY CO INC	STREET NAME SIGN/PARKVIEW DR	914148	04/15/2021	18.90	45902	.00	0	
10-53300-300	DPW STREET MAINT& REPAIR	1985	DECKER SUPPLY CO INC	NO PARKING ANY TIME	914149	04/15/2021	26.55	45902	.00	0	
10-53300-300	DPW STREET MAINT& REPAIR	1985	DECKER SUPPLY CO INC	BRIDGE MARKER (BLK/YLW)	914149	04/15/2021	19.85	45902	.00	0	
10-53300-300	DPW STREET MAINT& REPAIR	1985	DECKER SUPPLY CO INC	NO MOTOR VEHICLES SIGN	914162	04/07/2021	52.80	99	.00	0	
10-53300-300	DPW STREET MAINT& REPAIR	1985	DECKER SUPPLY CO INC	SIGN-NO TRUCKS (SYMBOL)	914162	04/07/2021	52.80	99	.00	0	
10-53300-300	DPW STREET MAINT& REPAIR	9433	JEWELL ASSOC ENGINEE	ROUTINE BRIDGE INSPECTIONS	11802	04/15/2021	1,100.00	45912	.00	0	
Total 1053300300:											
10-53300-301	STREET TREE REMOVAL	1060	EVANSVILLE HARDWARE	SUPPLIES-RAKE/METAL REPAIR TAPE	200030-3005	04/08/2021	51.97	45867	.00	0	
10-53300-301	STREET TREE REMOVAL	1060	EVANSVILLE HARDWARE	SUPPLIES-RAKE/METAL REPAIR TAPE	200030-3007	04/08/2021	15.99	45867	.00	0	
10-53300-301	STREET TREE REMOVAL	9017	US BANK	CC-AMAZON-C. RENLY-RUBBER BANDS	7875-031821	04/08/2021	28.21	20131607	.00	0	
10-53300-301	STREET TREE REMOVAL	9017	US BANK	CC-AMAZON-C. RENLY-RESCUE HARNESS	7875-032221	04/08/2021	139.49	20131607	.00	0	
10-53300-301	STREET TREE REMOVAL	9017	US BANK	CC-AMAZON-C. RENLY-CHAINSAW PANTS	7875-032321	04/08/2021	459.98	20131607	.00	0	
10-53300-301	STREET TREE REMOVAL	3663	NIMZ TRUCKING LLC	QUAD AXLE DUMP TRUCK DELIVERY FEE	12	04/23/2021	150.00	45966	.00	0	
Total 1053300301:											
10-53300-310	DPW OFFICE SUPPLIES & EX	1060	EVANSVILLE HARDWARE	SUPPLIES-KEYS	200030-3002	04/08/2021	8.76	45867	.00	0	

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10-53300-310	DPW OFFICE SUPPLIES & EX	2540	GORDON FLESCH CO INC	MONTHLY COPIER CHARGES-DPW	IN13295919	04/23/2021	.94	45960	.00	0	
10-53300-310	DPW OFFICE SUPPLIES & EX	9017	US BANK	CC-AMAZON-C. RENLY-OFFICE SUPPLIES	7875-030221	04/08/2021	67.67	20131607	.00	0	
10-53300-310	DPW OFFICE SUPPLIES & EX	9017	US BANK	CC-AMAZON-C. RENLY-ASUS 27" MONITORS	7875-031121	04/08/2021	48.00	20131607	.00	0	
10-53300-310	DPW OFFICE SUPPLIES & EX	9017	US BANK	CC-AMAZON-C. RENLY-HANGING FILE FOLDERS	7875-031821	04/08/2021	27.97	20131607	.00	0	
10-53300-310	DPW OFFICE SUPPLIES & EX	2763	QUADIENT FINANCE USA I	MONTHLY POSTAGE-DPW	5090-0421	04/15/2021	5.19	45925	.00	0	
Total 1053300310:											
10-53300-330	DPW PROFESSIONAL DEVL	3206	LEUZINGER, JOHN	REIMB FOR CDL	2021-04	04/15/2021	150.00	45916	.00	0	
Total 1053300330:											
10-53300-340	DPW - TOOLS & EQUIP	9017	US BANK	CC-HARBOR FREIGHT-C. RENLY-CABINET	7875-030521	04/08/2021	63.33	20131607	.00	0	
Total 1053300340:											
10-53300-343	DPW VEHICLE FUEL	9017	US BANK	CC-CASEY'S-C. RENLY-FUEL	7875-030321	04/08/2021	48.64	20131607	.00	0	
10-53300-343	DPW VEHICLE FUEL	5060	LANDMARK SERVICES CO	DPW FUEL W/ DISCOUNT	1594895-042	04/15/2021	586.55	45915	.00	0	
10-53300-343	DPW VEHICLE FUEL	5060	LANDMARK SERVICES CO	DPW FUEL W/ DISCOUNT-5338 (TREES/BRUSH)	1594895-042	04/15/2021	138.64	45915	.00	0	
10-53300-343	DPW VEHICLE FUEL	5060	LANDMARK SERVICES CO	DPW FUEL W/ DISCOUNT-5333 (SNO/ICE)	1594895-042	04/15/2021	229.58	45915	.00	0	
10-53300-343	DPW VEHICLE FUEL	1681	CASEY'S BUSINESS MAST	DPW FUEL W/ DISCOUNT	QN366-0321	04/02/2021	417.21	45820	.00	0	
10-53300-343	DPW VEHICLE FUEL	1681	CASEY'S BUSINESS MAST	DPW FUEL W/ DISCOUNT-5333	QN366-0321	04/02/2021	47.13	45820	.00	0	
10-53300-343	DPW VEHICLE FUEL	1681	CASEY'S BUSINESS MAST	DPW FUEL W/ DISCOUNT	QN366-0321	04/02/2021	.01	45820	.00	0	
Total 1053300343:											
10-53300-355	DPW BLDG MAINT & SUPPLIE	1060	EVANSVILLE HARDWARE	SUPPLIES-SAWHORSE	200030-3003	04/08/2021	39.99	45867	.00	0	
10-53300-355	DPW BLDG MAINT & SUPPLIE	1060	EVANSVILLE HARDWARE	CEMETERY-LIGHTER/WRENCH	200030-3003	04/08/2021	25.98	45867	.00	0	
10-53300-355	DPW BLDG MAINT & SUPPLIE	1060	EVANSVILLE HARDWARE	SUPPLIES-CABLE TIES/CLAMPS	200030-3003	04/08/2021	4.88	45867	.00	0	
10-53300-355	DPW BLDG MAINT & SUPPLIE	1060	EVANSVILLE HARDWARE	SUPPLIES-BOLT EYE LAG/TIE DOWN/DECK SCREW	200030-3004	04/08/2021	52.73	45867	.00	0	
10-53300-355	DPW BLDG MAINT & SUPPLIE	1060	EVANSVILLE HARDWARE	SUPPLIES-WRENCH ADJUSTABLE	200030-3006	04/08/2021	89.99	45867	.00	0	
10-53300-355	DPW BLDG MAINT & SUPPLIE	1402	BATTERIES PLUS LLC	SUPPLIES-3V LITHIUM BATTERIES	P38300028	04/15/2021	5.95	45897	.00	0	
10-53300-355	DPW BLDG MAINT & SUPPLIE	9017	US BANK	CC-AMAZON-C. RENLY-DPW-BLUE TOOTH SPEAKERS/CAR CHARGER/BIRD DETERRENT	7875-022421	04/08/2021	94.97	20131607	.00	0	
10-53300-355	DPW BLDG MAINT & SUPPLIE	5060	LANDMARK SERVICES CO	DPW-AUTOMOTIVE	1594895-042	04/15/2021	27.12	45915	.00	0	
10-53300-355	DPW BLDG MAINT & SUPPLIE	3600	NAPA OF OREGON	GLOSS BLACK PAINT	343743	04/06/2021	13.98	45879	.00	0	
10-53300-355	DPW BLDG MAINT & SUPPLIE	3600	NAPA OF OREGON	CONNECTOR	343751	04/08/2021	10.99	45879	.00	0	
10-53300-355	DPW BLDG MAINT & SUPPLIE	3600	NAPA OF OREGON	EQUIP MAINT-HOSE END	345018	04/08/2021	403.08	45879	.00	0	

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10-533300-355	DPW BLDG MAINT & SUPPLIE	1048	AIRGAS USA LLC	ACETLYNE/OXYGEN/CARBON DIOXIDE	9978442417	04/15/2021	38.67	45893	.00	0	
10-533300-355	DPW BLDG MAINT & SUPPLIE	3655	SUPERIOR CHEMICAL CO	HIGH GLOSS SOIL REPELLENT	296182	04/02/2021	176.72	45851	.00	0	
Total 1053300355:											
10-533300-360	DPW BLDG UTILITIES EXP-HE	5160	EVANSVILLE WATER & LIG	ELEC/WATER-DPW GARAGE	2021-04 CO	04/30/2021	574.23	20131621	.00	0	
10-533300-360	DPW BLDG UTILITIES EXP-HE	5600	WE ENERGIES	MONTHLY GAS SERVICE-DPW	00001-0321	04/02/2021	905.63	45856	.00	0	
Total 1053300360:											
10-533300-361	DPW COMMUNICATIONS	9017	US BANK	CC-GOOGLE-C. RENLY-EMAIL-DPW	7875-022821	04/08/2021	24.00	20131607	.00	0	
10-533300-361	DPW COMMUNICATIONS	1730	CHARTER COMMUNICATI	CHARTER SPECTRUM DPW	0068456-032	04/02/2021	203.89	45822	.00	0	
10-533300-361	DPW COMMUNICATIONS	1730	CHARTER COMMUNICATI	CHARTER SPECTRUM DPW	0068456-042	04/30/2021	203.89	45978	.00	0	
10-533300-361	DPW COMMUNICATIONS	5035	U S CELLULAR	MONTHLY CELLULAR SERVICE-DPW	0426594459-	04/02/2021	72.10	45853	.00	0	
10-533300-361	DPW COMMUNICATIONS	5035	U S CELLULAR	MONTHLY CELLULAR SERVICE-WATER	0432340216-	04/30/2021	79.00	46007	.00	0	
10-533300-361	DPW COMMUNICATIONS	5035	U S CELLULAR	MONTHLY CELLULAR SERVICE-DPW	0432273709-	04/30/2021	42.50	46007	.00	0	
Total 1053300361:											
10-533300-390	DPW MISC EXPENSE	922635	RICE, MARNIE	REIMBURSE FOR MAILBOX DAMAGE	2021-04	04/08/2021	54.18	45883	.00	0	
10-533300-390	DPW MISC EXPENSE	922636	ZWICKY, ARDIS	REIMB FOR MAILBOX	2021-04	04/15/2021	25.00	45944	.00	0	
Total 1053300390:											
10-533300-511	DPW LIABILITY INSURANCE	1870	COMMUNITY INSURANCE	GENERAL/AUTO LIABILITY INSURANCE	IN000013368	04/30/2021	3,678.28	45982	.00	0	
Total 1053300511:											
10-533300-512	DPW WORKERS COMP INSUR	1870	COMMUNITY INSURANCE	WORKERS COMP INSURANCE	IN000013367	04/30/2021	1,599.70	45982	.00	0	
10-533300-512	DPW WORKERS COMP INSUR	1870	COMMUNITY INSURANCE	WORKERS COMP INSURANCE	IN000013367	04/30/2021	689.43	45982	.00	0	
Total 1053300512:											
10-53310-133	RECYCLING HEALTH INS	921782	ESI GROUP	EAP-RECYCLING	42166	04/23/2021	55.00	45958	.00	0	
Total 1053310133:											
10-53310-290	Recycling & Refuse Collection	1295	BADGERLAND DISPOSAL	MONTHLY TRASH SERVICE/WEEKLY	0001563202	04/15/2021	6,171.56	45896	.00	0	
10-53310-290	Recycling & Refuse Collection	1295	BADGERLAND DISPOSAL	MONTHLY TRASH SERVICE/WEEKLY	0001563202	04/15/2021	5,567.70	45896	.00	0	
10-53310-290	Recycling & Refuse Collection	1295	BADGERLAND DISPOSAL	MONTHLY RECYCLE SERVICE/BI-WEEKLY	0001563202	04/15/2021	4,456.00	45896	.00	0	

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10-53310-290	Recycling & Refuse Collection	1295	BADGERLAND DISPOSAL	MONTHLY RECYCLE SERVICE/BII-WEEKLY	0001563202	04/15/2021	4,020.00	45896	.00	0	
10-53310-290	Recycling & Refuse Collection	1295	BADGERLAND DISPOSAL	FOUR YARD FRONT LOAD TRASH SERVICE/WEEKLY	0001563202	04/15/2021	103.32	45896	.00	0	
Total 1053310290:							20,318.58				
10-53420-300	DPW FLEET MAINTENANCE	1060	EVANSVILLE HARDWARE	SUPPLIES-REWARDS REDEEMED	200030-3002	04/08/2021	10.00	45867	.00	0	
10-53420-300	DPW FLEET MAINTENANCE	1060	EVANSVILLE HARDWARE	SUPPLIES-GRAB HOOK/HARDWARE	200030-3002	04/08/2021	12.47	45867	.00	0	
10-53420-300	DPW FLEET MAINTENANCE	1687	CARTER & GRUENEWALD	SUPPLIES-55 GAL DEF FLUID	408941	04/02/2021	170.00	45819	.00	0	
10-53420-300	DPW FLEET MAINTENANCE	1687	CARTER & GRUENEWALD	PARTS-FEMALE FLAT FACE COUPLING/ADAPTER	409222	04/15/2021	50.64	45899	.00	0	
10-53420-300	DPW FLEET MAINTENANCE	1555	BOWEN OIL CO INC	SUPPLIES-BULK OIL	0240040	04/23/2021	349.44	45953	.00	0	
10-53420-300	DPW FLEET MAINTENANCE	3600	NAPA OF OREGON	TRK MAINT-WHEEL BEARING CONE/INNER/OUTER/DUST CAP	343588	04/08/2021	114.54	45879	.00	0	
10-53420-300	DPW FLEET MAINTENANCE	3600	NAPA OF OREGON	SUPPLIES-CRIMSON 2 GRS CART	343589	04/08/2021	63.80	45879	.00	0	
10-53420-300	DPW FLEET MAINTENANCE	3600	NAPA OF OREGON	EQUIP MAINT- GREASE CAP (RETURNED)	343615	04/08/2021	12.58	45879	.00	0	
10-53420-300	DPW FLEET MAINTENANCE	3600	NAPA OF OREGON	SUPPLIES-AIR FILTER/OIL FILTER	343621	04/08/2021	31.98	45879	.00	0	
10-53420-300	DPW FLEET MAINTENANCE	3600	NAPA OF OREGON	DPW OIL FILTER	343732	04/08/2021	57.16	45879	.00	0	
10-53420-300	DPW FLEET MAINTENANCE	3600	NAPA OF OREGON	EQUIP MAINT-OIL FILTER	344596	04/08/2021	30.14	45879	.00	0	
10-53420-300	DPW FLEET MAINTENANCE	3600	NAPA OF OREGON	EQUIP MAINT-OIL FILTER	344874	04/08/2021	25.66	45879	.00	0	
10-53420-300	DPW FLEET MAINTENANCE	3600	NAPA OF OREGON	EQUIP MAINT-AIR FILTER	344912	04/08/2021	108.70	45879	.00	0	
10-53420-300	DPW FLEET MAINTENANCE	1481	BLOCK DIESEL REPAIR IN	2009 DUMP TRUCK-SERVICE AIR COMPRESSOR/COOLING SYSTEM/LIGHTS	W75315	04/02/2021	4,210.50	45816	.00	0	
Total 1053420300:							5,202.45				
10-53470-300	DPW STREET LIGHTING EXP	5160	EVANSVILLE WATER & LIG	ELEC/WATER-ORN LIGHTS	2021-04 CO	04/30/2021	5,217.35	20131621	.00	0	
Total 1053470300:							5,217.35				
10-54620-210	SENIOR CITIZENS PROGRAM	2239	CREEKSIDE PLACE INC	MONTHLY SR PROGRAMMING	40286	04/08/2021	375.00	45866	.00	0	
Total 1054620210:							375.00				
10-54620-212	SENIOR TRANS & SERVICES	2239	CREEKSIDE PLACE INC	SR SERVICE COOR COMPENSATION	40286	04/08/2021	1,925.84	45866	.00	0	
Total 1054620212:							1,925.84				
10-55720-133	PARK MAINT HEALTH INS	921782	ESI GROUP	EAP-PARK	42166	04/23/2021	55.00	45958	.00	0	
Total 1055720133:							55.00				

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10-55720-300	PARK MAINT EXPENSES	1055	ACE PORTABLES INC	PORTABLE TOILETS	38015	04/02/2021	75.00	45807	.00	0	
10-55720-300	PARK MAINT EXPENSES	1060	EVANSVILLE HARDWARE	SUPPLIES-DRILL BIT/HEX NT/CARR SCREW/BAR CLAMP	200030-3002	04/08/2021	62.85	45867	.00	0	
10-55720-300	PARK MAINT EXPENSES	1060	EVANSVILLE HARDWARE	SUPPLIES-DRILL BIT	200030-3005	04/08/2021	10.98	45867	.00	0	
10-55720-300	PARK MAINT EXPENSES	1060	EVANSVILLE HARDWARE	SUPPLIES-GREASE FAUCET	200030-3006	04/08/2021	5.57	45867	.00	0	
10-55720-300	PARK MAINT EXPENSES	1060	EVANSVILLE HARDWARE	SUPPLIES-PARK CAMERA SUPPLIES	200037-3005	04/08/2021	78.96	45867	.00	0	
10-55720-300	PARK MAINT EXPENSES	2540	GORDON FLESCH CO INC	MONTHLY COPIER CHARGES-PARK	IN13295919	04/23/2021	.10	45960	.00	0	
10-55720-300	PARK MAINT EXPENSES	2942	JEFF'S PLUMBING & HEAT	BLDG MAINT-URINAL SPUDS DPW	2021-0404	04/08/2021	43.00	45869	.00	0	
10-55720-300	PARK MAINT EXPENSES	3239	LOCKS & UNLOCKS INC	BLDG MAINT-LOCK REPAIR	213433	04/08/2021	788.55	45873	.00	0	
10-55720-300	PARK MAINT EXPENSES	2930	LYCON	SUPPLIES-TORPEDO SAND	0511288-IN	04/15/2021	67.45	45917	.00	0	
10-55720-300	PARK MAINT EXPENSES	3955	PROFESSIONAL PEST CO	MONTHLY PEST CONTROL-PARK	509752	04/30/2021	39.00	45997	.00	0	
10-55720-300	PARK MAINT EXPENSES	5560	WISCONSIN DEPT OF REV	MONTHLY TAX-SHELTER RENTAL/PICNIC TABLES	2021-04 ST	04/22/2021	12.25	20131619	.00	0	
10-55720-300	PARK MAINT EXPENSES	4635	STENCIL EASE	PICKLEBALL COURT STENCIL SET	697823	04/30/2021	245.00	46002	.00	0	
Total 1055720300: 1,428.71											
10-55720-343	PARKS FUEL	1681	CASEY'S BUSINESS MAST	PARK FUEL W/ DISCOUNT	QN366-0321	04/02/2021	58.98	45820	.00	0	
Total 1055720343: 58.98											
10-55720-352	PARKS - IT EQUIP	1850	COMPUTER KNOW HOW L	COMPUTER EQUIP-HP PROBOOK 440 G8 LAPTOP	35495	04/08/2021	250.00	45863	.00	0	
Total 1055720352: 250.00											
10-55720-360	PARK UTILITIES EXPENSE	5160	EVANSVILLE WATER & LIG	ELEC/WATER-PARK SHELTERS	2021-04 CO	04/30/2021	415.54	20131621	.00	0	
Total 1055720360: 415.54											
10-55720-362	BALLFIELD LIGHTING EXP	5160	EVANSVILLE WATER & LIG	ELEC/WATER-BALLFIELD LIGHTS	2021-04 CO	04/30/2021	4.88	20131621	.00	0	
Total 1055720362: 4.88											
10-55720-511	PARK LIABILITY INSURANCE	1870	COMMUNITY INSURANCE	GENERAL/AUTO LIABILITY INSURANCE	IN000013368	04/30/2021	150.28	45982	.00	0	
Total 1055720511: 150.28											
10-55720-512	PARK WORKERS COMP INSU	1870	COMMUNITY INSURANCE	WORKERS COMP INSURANCE	IN000013367	04/30/2021	720.48	45982	.00	0	
Total 1055720512: 720.48											
10-55730-300	SWIMMING POOL EXPENSES	5160	EVANSVILLE WATER & LIG	ELEC/WATER-POOL	2021-04 CO	04/30/2021	85.69	20131621	.00	0	

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10-55730-300	SWIMMING POOL EXPENSES	9017	US BANK	CC-GOOGLE-C. RENLY-EMAIL-POOL	7875-022821	04/08/2021	24.00	20131607	.00	0	
Total 1055730300:											
10-55730-511	POOL LIABILITY INSURANCE	1870	COMMUNITY INSURANCE	GENERAL/AUTO LIABILITY INSURANCE	IN000013368	04/30/2021	374.70	45982	.00	0	
Total 1055730511:											
10-55730-512	POOL WORKERS COMP INSU	1870	COMMUNITY INSURANCE	WORKERS COMP INSURANCE	IN000013367	04/30/2021	527.82	45982	.00	0	
Total 1055730512:											
10-55740-300	PARK STORE EXPENSES	5160	EVANSVILLE WATER & LIG	ELEC/WATER-PARK STORE	2021-04 CO	04/30/2021	17.45	20131621	.00	0	
Total 1055740300:											
10-55740-512	PARK STORE WORK COMP IN	1870	COMMUNITY INSURANCE	WORKERS COMP INSURANCE	IN000013367	04/30/2021	56.64	45982	.00	0	
Total 1055740512:											
10-55750-210	YOUTH CENTER PROF SERVI	3955	PROFESSIONAL PEST CO	MONTHLY PEST CONTROL-YOUTH CTR	509753	04/30/2021	36.00	45997	.00	0	
Total 1055750210:											
10-55750-300	YOUTH CENTER OPER EXPE	9017	US BANK	CC-GOOGLE-C. RENLY-EMAIL-EYC	7875-022821	04/08/2021	12.00	20131607	.00	0	
Total 1055750300:											
10-55750-355	YOUTH CNTR REPAIRS& MAIN	1060	EVANSVILLE HARDWARE	SUPPLIES-DOWNSPOUT/SPLASH BLOCK/FLEX SPOUT	200030-3004	04/08/2021	21.57	45867	.00	0	
10-55750-355	YOUTH CNTR REPAIRS& MAIN	5160	EVANSVILLE WATER & LIG	ELEC/WATER-YOUTH CTR/AWARE	2021-04 CO	04/30/2021	186.88	20131621	.00	0	
10-55750-355	YOUTH CNTR REPAIRS& MAIN	5600	WE ENERGIES	MONTHLY GAS SERVICE-YOUTH CENTER	00010-20210	04/02/2021	115.41	45856	.00	0	
Total 1055750355:											
10-55750-511	YOUTH CENTER LIABILITY INS	1870	COMMUNITY INSURANCE	GENERAL/AUTO LIABILITY INSURANCE	IN000013368	04/30/2021	150.28	45982	.00	0	
Total 1055750511:											
10-55750-512	YOUTH CENTER WORK COMP	1870	COMMUNITY INSURANCE	WORKERS COMP INSURANCE	IN000013367	04/30/2021	10.47	45982	.00	0	

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Total 1055750512:												
10-55760-300	BASEBALL EXPENSES	2540	GORDON FLESCH CO INC	MONTHLY COPIER CHARGES-SUMMER BBALL	IN13295919	04/23/2021	35.85	45960	.00	0		
10-55760-300	BASEBALL EXPENSES	2763	QUADIENT FINANCE USA I	MONTHLY POSTAGE-SUMMER BALL	5090-0421	04/15/2021	85.17	45925	.00	0		
Total 1055760300:												
10-56820-300	ECONOMIC DEVELOPMENT E	2763	QUADIENT FINANCE USA I	MONTHLY POSTAGE-ECON DEVELOPMENT	5090-0421	04/15/2021	19.89	45925	.00	0		
Total 1056820300:												
10-56840-133	COMMUNITY DEVELOP HEALTH	921782	ESI GROUP	EAP-COMM. DEV	42166	04/23/2021	55.00	45958	.00	0		
Total 1056840133:												
10-56840-251	COMM DEVL - IT MAINT & REP	1850	COMPUTER KNOW HOW L	BDR BACKUP SYSTEM-COMM DEV	COE-BDR35	04/15/2021	.59	45901	.00	0		
10-56840-251	COMM DEVL - IT MAINT & REP	1850	COMPUTER KNOW HOW L	BDR BACKUP SYSTEM	COE-BDR35	04/15/2021	8.25	45901	.00	0		
Total 1056840251:												
10-56840-300	COMMUNITY DEVELOP EXPE	2540	GORDON FLESCH CO INC	MONTHLY COPIER CHARGES-COMM DEV/PLAN	IN13295919	04/23/2021	36.31	45960	.00	0		
10-56840-300	COMMUNITY DEVELOP EXPE	9017	US BANK	CC-GOOGLE-C. RENLY-EMAIL-ECON DEV	7875-022821	04/08/2021	12.00	20131607	.00	0		
10-56840-300	COMMUNITY DEVELOP EXPE	5035	U S CELLULAR	MONTHLY CELLULAR SERVICE-ECON. DEV	0432297606-	04/30/2021	46.98	46007	.00	0		
10-56840-300	COMMUNITY DEVELOP EXPE	1007	8X8 INC	MONTHLY SERVICE CHARGES-COMMUNITY DEVELOPMENT	2971600	04/23/2021	33.43	45950	.00	0		
10-56840-300	COMMUNITY DEVELOP EXPE	2763	QUADIENT FINANCE USA I	MONTHLY POSTAGE-PLAN COMM	5090-0421	04/15/2021	1.02	45925	.00	0		
Total 1056840300:												
10-56840-512	COMMUNITY DEVLV WORK C	1870	COMMUNITY INSURANCE	WORKERS COMP INSURANCE	IN000013367	04/30/2021	33.19	45982	.00	0		
Total 1056840512:												
10-56880-300	HISTORIC PRESERVATION EX	2540	GORDON FLESCH CO INC	MONTHLY COPIER CHARGES-HIST PRES	IN13295919	04/23/2021	94.75	45960	.00	0		
10-56880-300	HISTORIC PRESERVATION EX	2763	QUADIENT FINANCE USA I	MONTHLY POSTAGE-HIST PRES	5090-0421	04/15/2021	169.90	45925	.00	0		
Total 1056880300:												
							264.65					



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11-56820-300	TOURISM EXPENSE	9017	US BANK	CC-FARM & FLEET-DPW-SHOP SUPPLIES	3774-031121	04/08/2021	317.13	20131607	.00	0	0
Total 1156820300: 317.13											
12-56700-821	HOUSING CAPITAL IMPROVE	1987	DEHNERT & CO CONTRAC	PROJECT-HO#1-GUIDRY PROJECT	HO#1-REHA	04/02/2021	16,820.00	45827	.00	0	0
Total 1256700821: 16,820.00											
20-52220-133	EMS HEALTH INS	921782	ESI GROUP	EAP-EMS	42166	04/23/2021	990.00	45958	.00	0	0
Total 2052220133: 990.00											
20-52220-251	EMS - IT MAINT & REPAIR	1850	COMPUTER KNOW HOW L	BDR BACKUP SYSTEM-EMS	COE-BDR35	04/15/2021	.59	45901	.00	0	0
Total 2052220251: .59											
20-52220-310	EMS OFFICE SUPPLIES	2540	GORDON FLESH CO INC	MONTHLY COPIER CHARGES-EMS	IN13295919	04/23/2021	.05	45960	.00	0	0
20-52220-310	EMS OFFICE SUPPLIES	2763	QUADIENT FINANCE USA I	MONTHLY POSTAGE-EMS	5090-0421	04/15/2021	14.28	45925	.00	0	0
Total 2052220310: 14.33											
20-52220-330	EMS PROFESSIONAL DEVL	9017	US BANK	CC-COACHING SYSTEMS-J. KESSINICH	4239-022621	04/08/2021	625.95	20131607	.00	0	0
20-52220-330	EMS PROFESSIONAL DEVL	3306	MERCYHEALTH EMS TRAI	CPR CERTIFICATION CARDS	14-2021	04/30/2021	70.00	45993	.00	0	0
Total 2052220330: 695.95											
20-52220-340	EMS MED SUPPLIES & EQUIP	2157	EMERGENCY MEDICAL PR	SUPPLIES-MISCELLANEOUS	2245614	04/15/2021	749.42	45905	.00	0	0
20-52220-340	EMS MED SUPPLIES & EQUIP	2157	EMERGENCY MEDICAL PR	TRADE DISCOUNT	2245614	04/15/2021	95.00	45905	.00	0	0
20-52220-340	EMS MED SUPPLIES & EQUIP	6900	ZOLL MEDICAL CORP GPO	SUPPLIES-STAT PADZ ELECTRODE	3259925	04/15/2021	132.75	45943	.00	0	0
Total 2052220340: 787.17											
20-52220-341	EMS MED EQUIP MAINT	1101	AMAZON CAPITAL SERVIC	SUPPLIES-OXYGEN CYLINDER RACK	1F3C-VPH9-	04/15/2021	56.48	45894	.00	0	0
Total 2052220341: 56.48											
20-52220-343	EMS AMBULANCE FUEL	5060	LANDMARK SERVICES CO	EMS FED DIESEL RFD MAR	1594062-106	04/15/2021	43.36	45915	.00	0	0
20-52220-343	EMS AMBULANCE FUEL	5060	LANDMARK SERVICES CO	EMS DIESEL W/DISC	1594062-042	04/15/2021	508.71	45915	.00	0	0
Total 2052220343: 465.35											

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20-52220-350	EMS AMBULANCE MAINTENA	90114	BUDGET TRUCK & AUTO B	2019 AMBULANCE REPAIRS	52896	04/30/2021	880.00	45977	.00	0	
20-52220-350	EMS AMBULANCE MAINTENA	90114	BUDGET TRUCK & AUTO B	2019 AMBULANCE REPAIRS	52894	04/30/2021	200.00	45977	.00	0	
20-52220-350	EMS AMBULANCE MAINTENA	2542	GORDIE BOUCHER OF JA	PARTS-CAP	156253	04/30/2021	50.37	45988	.00	0	
20-52220-350	EMS AMBULANCE MAINTENA	2542	GORDIE BOUCHER OF JA	SERVICE-2012 AMBULANCE	568807	04/30/2021	2,218.19	45988	.00	0	
Total 2052220350:							3,348.56		.00		
20-52220-355	EMS BUILDING MAINT & REPA	1060	EVANSVILLE HARDWARE	EMS-PAINT/ROLLER/PAINT TRAY LINER/COAX CABLE	200032-3004	04/08/2021	31.77	45867	.00	0	
20-52220-355	EMS BUILDING MAINT & REPA	1060	EVANSVILLE HARDWARE	EMS-RECEPTACLE WIRE	200032-3004	04/08/2021	7.99	45867	.00	0	
20-52220-355	EMS BUILDING MAINT & REPA	2942	JEFF'S PLUMBING & HEAT	BLDG MAINT-EMS-INSTALL NEW KITCHEN SINK	2021-0408	04/15/2021	253.00	45911	.00	0	
20-52220-355	EMS BUILDING MAINT & REPA	9017	US BANK	CC-MENARDS-J. KESSENICH-EMS BUILDING UPDATE ITEMS	4239-031621	04/08/2021	345.79	20131607	.00	0	
20-52220-355	EMS BUILDING MAINT & REPA	9017	US BANK	CC-MARLING LUMBER-J. KESSENICH-CABINETS/COUNTERTOPS	4239-031821	04/08/2021	430.00	20131607	.00	0	
20-52220-355	EMS BUILDING MAINT & REPA	9017	US BANK	CC-MENARDS-J. KESSENICH-EMS BUILDING UPDATE ITEMS	4239-032221	04/08/2021	19.95	20131607	.00	0	
20-52220-355	EMS BUILDING MAINT & REPA	9017	US BANK	CC-MENARDS-J. KESSENICH-EMS BUILDING UPDATE ITEMS	4239-032221	04/08/2021	13.15	20131607	.00	0	
20-52220-355	EMS BUILDING MAINT & REPA	3955	PROFESSIONAL PEST CO	MONTHLY PEST CONTROL-EMS BLDG	509754	04/30/2021	30.00	45997	.00	0	
Total 2052220355:							1,091.75		.00		
20-52220-361	EMS COMMUNICATIONS	1085	AT & T LONG DISTANCE	MONTHLY AT&T LONG DIST-AMB	814123069-0	04/23/2021	83.96	45951	.00	0	
20-52220-361	EMS COMMUNICATIONS	9017	US BANK	CC-GOOGLE-C. RENLY-EMAIL-EMS	7875-022821	04/08/2021	12.00	20131607	.00	0	
20-52220-361	EMS COMMUNICATIONS	5035	U S CELLULAR	MONTHLY CELLULAR SERVICE-EMS	0492153173-	04/30/2021	125.15	46007	.00	0	
Total 2052220361:							220.51		.00		
20-52220-362	EMS UTILITIES	5160	EVANSVILLE WATER & LIG	ELEC/WATER-EMS	2021-04 CO	04/30/2021	235.80	20131621	.00	0	
20-52220-362	EMS UTILITIES	5600	WE ENERGIES	MONTHLY GAS SERVICE-EMS	00003-0321	04/08/2021	111.74	45890	.00	0	
20-52220-362	EMS UTILITIES	5600	WE ENERGIES	MONTHLY GAS SERVICE-EMS GARAGE	00007-0321	04/08/2021	98.52	45890	.00	0	
Total 2052220362:							446.06		.00		
20-52220-511	EMS LIABILITY INSURANCE	1870	COMMUNITY INSURANCE	GENERAL/AUTO LIABILITY INSURANCE	IN000013368	04/30/2021	3,196.84	45982	.00	0	
Total 2052220511:							3,196.84		.00		
20-52220-512	EMS WORKERS COMP INSUR	1870	COMMUNITY INSURANCE	WORKERS COMP INSURANCE	IN000013367	04/30/2021	2,741.92	45982	.00	0	

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Total 2052220512:											
20-52220-520	PRINCIPAL DEBT PAYMENT	5080	STATE BANK OF CROSS P	\$100,000 EMS-PRINCIPAL	10192018-20	04/22/2021	25,000.00	20131614	.00	0	
Total 2052220520:											
20-52220-620	INTEREST DEBT PAYMENT	5080	STATE BANK OF CROSS P	\$100,000 EMS-INTEREST	10192018-20	04/22/2021	577.43	20131614	.00	0	
Total 2052220620:											
21-55700-133	LIBRARY HEALTH INS	921782	ESI GROUP	EAP-LIBRARY	42166	04/23/2021	495.00	45958	.00	0	
Total 2155700133:											
21-55700-180	RECOGNITION PROGRAM	9017	US BANK	CC-POSITIVE PROMOTIONS-M. KLOECKNER	6038-030221	04/08/2021	159.77	20131607	.00	0	
Total 2155700180:											
21-55700-190	TEEN ADVISORY BOARD DON	7740	INGRAM LIBRARY SERVIC	TEEN ADVISORY BOARD	51385636	04/02/2021	18.76	45840	.00	0	
21-55700-190	TEEN ADVISORY BOARD DON	7100	BAKER & TAYLOR CO	BOOK-TEEN ADVISORY BOARD	2035917077	04/30/2021	8.26	45976	.00	0	
Total 2155700190:											
21-55700-310	LIBRARY OFFICE SUPPLIES	4600	STAPLES BUSINESS CRE	LIBRARY-OFFICE SUPPLIES	7327573643	04/15/2021	26.99	45929	.00	0	
21-55700-310	LIBRARY OFFICE SUPPLIES	4600	STAPLES BUSINESS CRE	LIBRARY-OFFICE SUPPLIES	7325633070	04/08/2021	48.84	45887	.00	0	
21-55700-310	LIBRARY OFFICE SUPPLIES	4600	STAPLES BUSINESS CRE	LIBRARY-OFFICE SUPPLIES	7327179955	04/08/2021	8.49	45887	.00	0	
Total 2155700310:											
21-55700-311	LIBRARY BOOK PROCESS SU	7380	DEMCO	BOOK PROCESSING SUPPLIES	6913537	04/02/2021	82.51	45828	.00	0	
Total 2155700311:											
21-55700-312	LIBRARY COPIER SUPPLIES	2540	GORDON FLESCH CO INC	COPIER CHARGES	IN13261425	04/02/2021	61.15	45834	.00	0	
21-55700-312	LIBRARY COPIER SUPPLIES	2540	GORDON FLESCH CO INC	COPIER CHARGES	IN13265525	04/02/2021	46.00	45834	.00	0	
21-55700-312	LIBRARY COPIER SUPPLIES	2540	GORDON FLESCH CO INC	MONTHLY COPIER CHARGES-LIBRARY	IN13295556	04/30/2021	120.69	45989	.00	0	
21-55700-312	LIBRARY COPIER SUPPLIES	2540	GORDON FLESCH CO INC	MONTHLY COPIER CHARGES-LIBRARY	IN13300105	04/30/2021	46.00	45989	.00	0	
Total 2155700312:											
							273.84		.00		

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21-55700-313	LIBRARY POSTAGE	8060	PETTY CASH-EAGER FRE	POSTAGE	2021-03A	04/02/2021	11.00	45847	.00	0	
21-55700-313	LIBRARY POSTAGE	8060	PETTY CASH-EAGER FRE	POSTAGE	2021-03B	04/02/2021	10.44	45847	.00	0	
21-55700-313	LIBRARY POSTAGE	8060	PETTY CASH-EAGER FRE	POSTAGE	2021-03C	04/02/2021	2.75	45847	.00	0	
21-55700-313	LIBRARY POSTAGE	8060	PETTY CASH-EAGER FRE	POSTAGE	2021-04	04/30/2021	9.72	45996	.00	0	
21-55700-313	LIBRARY POSTAGE	8060	PETTY CASH-EAGER FRE	POSTAGE	2021-04B	04/30/2021	19.72	45996	.00	0	
Total 2155700313:							53.63		.00		
21-55700-330	LIBRARY PROFESSIONAL DEV	8780	WISCONSIN LIBRARY ASS	CC - M KLOECKER - PROF TRAINING/FEES/TRAVEL	11721	04/30/2021	85.00	46009	.00	0	
Total 2155700330:							85.00		.00		
21-55700-355	BLDG MAINTENANCE & REPAIR	1060	EVANSVILLE HARDWARE	LIBRARY-FINANCE CHARGE	200025-6080	04/08/2021	.50	45867	.00	0	
21-55700-355	BLDG MAINTENANCE & REPAIR	1060	EVANSVILLE HARDWARE	LIBRARY-FLOOR CLEANER	200025-3003	04/08/2021	12.99	45867	.00	0	
21-55700-355	BLDG MAINTENANCE & REPAIR	1776	CINTAS	SUPPLIES-MATS/RESTROOM & CLEANING SUPPLIES	4079430180	04/02/2021	104.40	45823	2.13	0	
21-55700-355	BLDG MAINTENANCE & REPAIR	1776	CINTAS	LIBRARY CLEANING	4078500980	04/02/2021	118.00	45823	.00	0	
21-55700-355	BLDG MAINTENANCE & REPAIR	1776	CINTAS	SUPPLIES-MATS/RESTROOM & CLEANING SUPPLIES	4076776518	04/02/2021	106.53	45823	.00	0	
21-55700-355	BLDG MAINTENANCE & REPAIR	1776	CINTAS	LIBRARY CLEANING	4081131833	04/30/2021	118.00	45979	.00	0	
21-55700-355	BLDG MAINTENANCE & REPAIR	1776	CINTAS	MONTHLY MAT SERVICE/LIBRARY	4082159445	04/30/2021	104.40	45979	2.13	0	
21-55700-355	BLDG MAINTENANCE & REPAIR	2559	TONY RYERSON	MONTHLY SNOW REMOVAL-MAR	38	04/30/2021	50.00	46005	.00	0	
21-55700-355	BLDG MAINTENANCE & REPAIR	8026	OTIS ELEVATOR CO	ELEVATOR SERVICE CONTRACT	1004003001	04/02/2021	2,231.76	45846	.00	0	
21-55700-355	BLDG MAINTENANCE & REPAIR	8026	OTIS ELEVATOR CO	CERTIFICATE FRAME	CMN183850	04/02/2021	145.00	45846	.00	0	
21-55700-355	BLDG MAINTENANCE & REPAIR	4600	STAPLES BUSINESS CRE	LIBRARY-BUILDING MAINTENANCE	7327179955	04/08/2021	54.57	45887	.00	0	
21-55700-355	BLDG MAINTENANCE & REPAIR	4600	STAPLES BUSINESS CRE	LIBRARY-BUILDING MAINTENANCE	7326251618	04/08/2021	37.98	45887	.00	0	
21-55700-355	BLDG MAINTENANCE & REPAIR	90400	HOOPER CORPORATION	PLUMBING SERVICE CALL	PL11314819	04/02/2021	211.00	45837	.00	0	
21-55700-355	BLDG MAINTENANCE & REPAIR	2865	CONVERGINT TECHNOLO	LIBRARY-MONITORING AGREEMENT	267334	04/02/2021	480.00	45825	.00	0	
21-55700-355	BLDG MAINTENANCE & REPAIR	2865	CONVERGINT TECHNOLO	LIBRARY-SERVICE TRIP/LABOR/BATTERY	267262	04/02/2021	369.98	45825	.00	0	
21-55700-355	BLDG MAINTENANCE & REPAIR	922555	GEORGE MARENES	REIMBURSE FOR LIBRARY EXPENSES	2021-03	04/02/2021	12.60	45832	.00	0	
21-55700-355	BLDG MAINTENANCE & REPAIR	922555	GEORGE MARENES	REIMBURSE FOR LIBRARY EXPENSES	2021-03 1	04/02/2021	12.63	45832	.00	0	
Total 2155700355:							4,170.34		4.26		
21-55700-361	LIBRARY COMMUNICATIONS	1730	CHARTER COMMUNICATI	CHARTER SPECTRUM LIBRARY	0073605-032	04/02/2021	69.98	45822	.00	0	
21-55700-361	LIBRARY COMMUNICATIONS	7605	GREATAMERICA FINANCIA	4 LINE PHONE SYSTEM & VOIP	28977835	04/02/2021	164.80	45835	.00	0	
Total 2155700361:							234.78		.00		
21-55700-362	LIBRARY UTILITIES	5160	EVANSVILLE WATER & LIG	ELEC/WATER-LIBRARY	2021-04 CO	04/30/2021	894.95	20131621	.00	0	

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21-55700-363	LIBRARY FUEL	5600	WE ENERGIES	MONTHLY GAS SERVICE/LIBRARY	00001-0321	04/02/2021	396.00	45856	.00	0		
Total 2155700363:							396.00		.00			
21-55700-371	LIBRARY ADULT BOOKS	7895	MICRO MARKETING LLC	ADULT BOOKS	847784	04/30/2021	211.40	45994	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7740	INGRAM LIBRARY SERVIC	ADULT BOOKS	51385636	04/02/2021	15.92	45840	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7740	INGRAM LIBRARY SERVIC	ADULT BOOKS	51589248	04/02/2021	36.33	45840	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7740	INGRAM LIBRARY SERVIC	ADULT BOOKS	51716102	04/02/2021	31.98	45840	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7740	INGRAM LIBRARY SERVIC	ADULT BOOKS	51833129	04/02/2021	35.21	45840	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7740	INGRAM LIBRARY SERVIC	ADULT BOOKS	52039751	04/30/2021	13.97	45991	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7740	INGRAM LIBRARY SERVIC	ADULT BOOKS	52266201	04/30/2021	18.27	45991	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7740	INGRAM LIBRARY SERVIC	ADULT BOOKS	52266200	04/30/2021	17.52	45991	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035882376	04/30/2021	15.27	45976	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035882375	04/30/2021	17.26	45976	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035882374	04/30/2021	31.47	45976	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035882373	04/30/2021	16.05	45976	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035882372	04/30/2021	83.60	45976	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035882371	04/30/2021	22.21	45976	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035882370	04/30/2021	68.84	45976	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035883178	04/30/2021	439.83	45976	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035905383	04/30/2021	45.81	45976	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035905384	04/30/2021	19.14	45976	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035905385	04/30/2021	36.76	45976	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035917075	04/30/2021	48.49	45976	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035926219	04/30/2021	160.47	45976	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035926220	04/30/2021	36.36	45976	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035838730	04/02/2021	76.89	45814	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035838728	04/02/2021	24.99	45814	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035838729	04/02/2021	13.72	45814	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035813334	04/02/2021	11.44	45814	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035813333	04/02/2021	48.61	45814	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035813332	04/02/2021	302.92	45814	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035827181	04/02/2021	15.26	45814	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035827182	04/02/2021	29.41	45814	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035798526	04/02/2021	17.17	45814	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035798524	04/02/2021	14.68	45814	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035854378	04/02/2021	26.01	45814	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035854377	04/02/2021	5.65	45814	.00	0		
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035854376	04/02/2021	99.95	45814	.00	0		

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21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035857879	04/02/2021	332.35	45814	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	7100	BAKER & TAYLOR CO	ADULT BOOKS VARIOUS TITLES	2035798525	04/02/2021	335.85	45814	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	7101	BAKER & TAYLOR	DVD-ADULT DVD	H54748150	04/02/2021	14.39	45813	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	7101	BAKER & TAYLOR	DVD-ADULT DVD	H54786270	04/02/2021	59.70	45813	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	7101	BAKER & TAYLOR	DVD-ADULT DVD	H54808460	04/02/2021	14.39	45813	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	7101	BAKER & TAYLOR	DVD-ADULT DVD	H54565951	04/02/2021	10.79	45813	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	7101	BAKER & TAYLOR	DVD-ADULT DVD	H54568950	04/02/2021	48.92	45813	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	7101	BAKER & TAYLOR	DVD-ADULT DVD	H54681400	04/02/2021	21.59	45813	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	7101	BAKER & TAYLOR	DVD-ADULT DVD	H54681840	04/02/2021	17.99	45813	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	7101	BAKER & TAYLOR	DVD-ADULT DVD	H54565920	04/02/2021	110.79	45813	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	7101	BAKER & TAYLOR	DVD-ADULT DVD	H54714710	04/02/2021	14.39	45813	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	7101	BAKER & TAYLOR	DVD-ADULT DVD	H54706610	04/02/2021	25.19	45813	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	7101	BAKER & TAYLOR	DVD-ADULT DVD	H54733460	04/02/2021	32.38	45813	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	7101	BAKER & TAYLOR	DVD-ADULT DVD	H54427751	04/02/2021	17.99	45813	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	7101	BAKER & TAYLOR	ADULT BOOKS	H55001211	04/30/2021	34.79	45975	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	7101	BAKER & TAYLOR	ADULT BOOKS	H55001210	04/30/2021	26.61	45975	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	7080	ARROWHEAD LIBRARY SY	ANNUAL SHARED LOST ITEMS RECONCILIATION	SLR20EF	04/02/2021	26.01	45810	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	8405	TASTE OF HOME	HEALTHY COOKING ANNUAL RECIPES	01038	04/30/2021	35.98	46004	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	7052	BLACKSTONE PUBLISHIN	ADULT BOOKS	1207221	04/02/2021	100.00	45815	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	7052	BLACKSTONE PUBLISHIN	ADULT BOOKS	1209165	04/02/2021	50.00	45815	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	7052	BLACKSTONE PUBLISHIN	ADULT BOOKS	1212563	04/02/2021	100.00	45815	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	921983	READER SERVICE	FOUR BOOKS	209840594-0	04/02/2021	22.76	45849	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	921983	READER SERVICE	FOUR BOOKS	209840768-0	04/02/2021	21.96	45849	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	921983	READER SERVICE	FOUR BOOKS	209840594-0	04/30/2021	22.76	45999	.00	0	
21-55700-371	LIBRARY ADULT BOOKS	921983	READER SERVICE	FOUR BOOKS	209840768-0	04/30/2021	21.96	45999	.00	0	
Total 2155700371:							3,628.40		.00		
21-55700-372	LIBRARY CHILDREN'S BOOKS	7890	MIDAMERICA BOOKS	CHILDRENS BOOKS-VARIOUS TITLES	526145	04/02/2021	158.60	45844	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7895	MICRO MARKETING LLC	CHILDREN BOOKS	842190	04/02/2021	24.99	45843	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7740	INGRAM LIBRARY SERVIC	CHILDRENS BOOKS	51657742	04/02/2021	29.63	45840	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7740	INGRAM LIBRARY SERVIC	CHILDRENS BOOKS	51833129	04/02/2021	25.75	45840	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7100	BAKER & TAYLOR CO	BOOKS-CHILDRENS VARIOUS TITLES	2035882378	04/30/2021	13.00	45976	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7100	BAKER & TAYLOR CO	BOOKS-CHILDRENS VARIOUS TITLES	2035882377	04/30/2021	19.32	45976	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7100	BAKER & TAYLOR CO	BOOKS-CHILDRENS VARIOUS TITLES	2035905386	04/30/2021	36.95	45976	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7100	BAKER & TAYLOR CO	BOOKS-CHILDRENS VARIOUS TITLES	2035883182	04/30/2021	150.13	45976	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7100	BAKER & TAYLOR CO	BOOKS-CHILDRENS VARIOUS TITLES	2035883181	04/30/2021	22.21	45976	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7100	BAKER & TAYLOR CO	BOOKS-CHILDRENS VARIOUS TITLES	2035883180	04/30/2021	217.04	45976	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7100	BAKER & TAYLOR CO	BOOKS-CHILDRENS VARIOUS TITLES	2035883179	04/30/2021	16.65	45976	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7100	BAKER & TAYLOR CO	BOOKS-CHILDRENS VARIOUS TITLES	2035905387	04/30/2021	82.02	45976	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7100	BAKER & TAYLOR CO	BOOKS-CHILDRENS VARIOUS TITLES	2035917078	04/30/2021	22.61	45976	.00	0	

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21-55700-372	LIBRARY CHILDREN'S BOOKS	7100	BAKER & TAYLOR CO	BOOKS-CHILDRENS VARIOUS TITLES	2035917076	04/30/2021	21.86	45976	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7100	BAKER & TAYLOR CO	BOOKS-CHILDRENS VARIOUS TITLES	2035838731	04/02/2021	43.60	45814	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7100	BAKER & TAYLOR CO	BOOKS-CHILDRENS VARIOUS TITLES	2035813336	04/02/2021	75.71	45814	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7100	BAKER & TAYLOR CO	BOOKS-CHILDRENS VARIOUS TITLES	2035813335	04/02/2021	163.64	45814	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7100	BAKER & TAYLOR CO	BOOKS-CHILDRENS VARIOUS TITLES	2035827183	04/02/2021	76.58	45814	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7100	BAKER & TAYLOR CO	BOOKS-CHILDRENS VARIOUS TITLES	2035798527	04/02/2021	64.16	45814	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7100	BAKER & TAYLOR CO	BOOKS-CHILDRENS VARIOUS TITLES	2035798528	04/02/2021	9.61	45814	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7100	BAKER & TAYLOR CO	BOOKS-CHILDRENS VARIOUS TITLES	203587880	04/02/2021	16.91	45814	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7100	BAKER & TAYLOR CO	CHILDREN BOOKS VARIOUS TITLES	2035854379	04/02/2021	14.65	45814	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7100	BAKER & TAYLOR CO	CHILDREN BOOKS VARIOUS TITLES	2035857882	04/02/2021	31.62	45814	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7100	BAKER & TAYLOR CO	CHILDREN BOOKS VARIOUS TITLES	2035857881	04/02/2021	125.38	45814	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7101	BAKER & TAYLOR	DVD-CHILDRENS VARIOUS TITLES	H54881841	04/02/2021	15.82	45813	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7101	BAKER & TAYLOR	DVD-CHILDRENS VARIOUS TITLES	H54565952	04/02/2021	7.91	45813	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7101	BAKER & TAYLOR	DVD-CHILDRENS VARIOUS TITLES	H54427750	04/02/2021	14.39	45813	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7101	BAKER & TAYLOR	DVD-CHILDRENS VARIOUS TITLES	T24015570	04/30/2021	25.19	45975	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7101	BAKER & TAYLOR	DVD-CHILDRENS VARIOUS TITLES	T24021650	04/30/2021	7.19	45975	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7101	BAKER & TAYLOR	DVD-CHILDRENS VARIOUS TITLES	H55005650	04/30/2021	10.79	45975	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7091	PENWORTHY COMPANY L	CHILDREN'S BOOKS	0570922-IN	04/30/2021	102.69	45995	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7250	FINDAWAY WORLD LLC	CHILDREN'S BOOKS	344891	04/02/2021	54.99	45831	.00	0	
21-55700-372	LIBRARY CHILDREN'S BOOKS	7250	FINDAWAY WORLD LLC	CHILDREN'S BOOKS	346806	04/30/2021	114.98	45986	.00	0	
Total 2155700372:							1,816.57		.00		
21-55700-374	LIBRARY - PERIODICALS	7801	LAKESHORES LIBRARY S	ADULT PERIODICALS	2410	04/02/2021	162.00	45842	.00	0	
Total 2155700374:							162.00		.00		
21-55700-376	LIBRARY PROGRAMMING SUP	9017	US BANK	CC-AMAZON-M. KLOECKNER-PROGRAMMING SUPPLIES	6038-030421	04/08/2021	107.17	20131607	.00	0	
21-55700-376	LIBRARY PROGRAMMING SUP	9017	US BANK	CC-ZOOM-M. KLOECKNER-PROGRAMMING SUPPLIES	6038-031421	04/08/2021	14.99	20131607	.00	0	
21-55700-376	LIBRARY PROGRAMMING SUP	9017	US BANK	CC-STORE SUPPLY OUTLET-M KLOECKNER-CRAFT PAPER	6038-021721	04/08/2021	4.20	20131607	.00	0	
21-55700-376	LIBRARY PROGRAMMING SUP	7100	BAKER & TAYLOR CO	PROGRAMMING SUPPLIES	2035798529	04/02/2021	5.08	45814	.00	0	
21-55700-376	LIBRARY PROGRAMMING SUP	4600	STAPLES BUSINESS CRE	LIBRARY-PROGRAMMING SUPPLIES	7326826671	04/08/2021	4.49	45887	.00	0	
21-55700-376	LIBRARY PROGRAMMING SUP	4600	STAPLES BUSINESS CRE	LIBRARY-PROGRAMMING SUPPLIES	7325950524	04/08/2021	20.67	45887	.00	0	
Total 2155700376:							148.20		.00		
21-55700-385	LIBRARY GRANT EXPENDITU	7740	INGRAM LIBRARY SERVIC	GRANT EXPENDITURES	51833128	04/02/2021	10.08	45840	.00	0	
Total 2155700385:							10.08		.00		
21-55700-390	LIBRARY ADVERTISING & PRO	9017	US BANK	CC-FACEBOOK AD-LIBRARY	3758-031521	04/08/2021	10.00	20131607	.00	0	

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Total 2155700390:											
21-55700-511	LIBRARY LIABILITY INSURANC	1870	COMMUNITY INSURANCE	GENERAL/AUTO LIABILITY INSURANCE	IN000013368	04/30/2021	318.18	45982	.00	0	
Total 2155700511:											
21-55700-512	WORKERS COMPENSATION I	1870	COMMUNITY INSURANCE	WORKERS COMP INSURANCE	IN000013367	04/30/2021	99.93	45982	.00	0	
Total 2155700512:											
22-54640-133	CEMETERY HEALTH INS	921782	ESI GROUP	EAP-CEMETERY	42166	04/23/2021	55.00	45958	.00	0	
Total 2254640133:											
22-54640-350	CEMETERY MAINT EXP	1060	EVANSVILLE HARDWARE	SUPPLIES-DOUBLE CLEVIS	200030-3002	04/08/2021	6.59	45867	.00	0	
22-54640-350	CEMETERY MAINT EXP	1060	EVANSVILLE HARDWARE	SUPPLIES-ROPE	200030-3003	04/08/2021	359.98	45867	.00	0	
22-54640-350	CEMETERY MAINT EXP	1060	EVANSVILLE HARDWARE	SUPPLIES-FASTENERS	200030-3004	04/08/2021	8.69	45867	.00	0	
22-54640-350	CEMETERY MAINT EXP	1060	EVANSVILLE HARDWARE	SUPPLIES-BAR FLAT/FASTENERS	200030-3004	04/08/2021	15.99	45867	.00	0	
22-54640-350	CEMETERY MAINT EXP	1060	EVANSVILLE HARDWARE	SUPPLIES-CABLE CONNECTOR	200030-3004	04/08/2021	11.92	45867	.00	0	
22-54640-350	CEMETERY MAINT EXP	3940	POMP'S TIRE SERVICE IN	09 FORD SERVICE	540137667	04/02/2021	791.56	45848	.00	0	
22-54640-350	CEMETERY MAINT EXP	3600	NAPA OF OREGON	EQUIP MAINT-TRA CABL	343780	04/08/2021	7.96	45879	.00	0	
22-54640-350	CEMETERY MAINT EXP	3600	NAPA OF OREGON	VEH MAINT-GREASE	343904	04/08/2021	14.97	45879	.00	0	
22-54640-350	CEMETERY MAINT EXP	3600	NAPA OF OREGON	SUPPLIES-WIRE	343915	04/08/2021	8.49	45879	.00	0	
22-54640-350	CEMETERY MAINT EXP	3600	NAPA OF OREGON	SUPPLIES-GREASE GUN, 12V	344020	04/08/2021	34.99	45879	.00	0	
22-54640-350	CEMETERY MAINT EXP	3600	NAPA OF OREGON	EQUIP MAINT-AIR FILTER	344639	04/08/2021	22.67	45879	.00	0	
22-54640-350	CEMETERY MAINT EXP	4990	TOWN & COUNTRY ENGIN	PROJECT EV 55-CEMETERY	22689	04/30/2021	191.25	46006	.00	0	
22-54640-350	CEMETERY MAINT EXP	2763	QUADIENT FINANCE USA I	MONTHLY POSTAGE-CEMETERY	5090-0421	04/15/2021	1.02	45925	.00	0	
Total 2254640350:											
22-54640-360	CEMETERY UTILITIES EXPEN	5160	EVANSVILLE WATER & LIG	ELEC/WATER-CEMETERY	2021-04 CO	04/30/2021	83.31	20131621	.00	0	
Total 2254640360:											
22-54640-361	CEMETERY COMMUNICATION	5035	U S CELLULAR	MONTHLY CELLULAR SERVICE-CEMETERY	0426594459-	04/02/2021	38.50	45853	.00	0	
22-54640-361	CEMETERY COMMUNICATION	5035	U S CELLULAR	MONTHLY CELLULAR SERVICE-CEMETERY	0432273709-	04/30/2021	38.50	46007	.00	0	
Total 2254640361:											
22-54640-511	CEMETERY LIABILITY INSURA	1870	COMMUNITY INSURANCE	GENERAL/AUTO LIABILITY			77.00		.00		



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	Total 2254640511:			INSURANCE	IN000013368	04/30/2021	664.14	45982	.00	0	
22-54640-512	CEMETERY WORKERS COMP	1870	COMMUNITY INSURANCE	WORKERS COMP INSURANCE	IN000013367	04/30/2021	723.36	45982	.00	0	
	Total 2254640512:			ATTY FEES- NELSON PAINT	50961	04/08/2021	15.50	45864	.00	0	
25-57900-210	Professional Services	1885	CONSIGNY LAW FIRM SC				15.50				
	Total 2557900210:						15.50				
25-57900-801	Land Acquisition/Right of Way	5160	CITY OF EVANSVILLE	W&L FOR 170 E CHURCH/12193001	2021-04 W&	04/23/2021	7.39	45954	.00	0	
25-57900-801	Land Acquisition/Right of Way	5160	CITY OF EVANSVILLE	W&L FOR 170 E CHURCH/12195001	2021-04 W&	04/23/2021	18.89	45954	.00	0	
25-57900-801	Land Acquisition/Right of Way	5160	CITY OF EVANSVILLE	W&L FOR 170 E CHURCH/30250001	2021-04 W&	04/23/2021	170.09	45954	.00	0	
25-57900-801	Land Acquisition/Right of Way	5600	WE ENERGIES	4647278 & 4647267-GAS SERVICE DEMOLITION	2021-04	04/15/2021	1,211.00	45939	.00	0	
	Total 2557900801:						1,407.37				
30-58940-610	PRINCIPAL PAYMENT	5520	WPPI ENERGY	CASELLE SOFTWARE LOAN PAYMENT	INV15266	04/15/2021	283.28	45942	.00	0	
	Total 3058940610:						283.28				
40-52200-821	Police Building Improvements	91056	PAULSON KIMBALL CONS	2020 EPD PROPOSAL BALANCE	PD PROPOS	04/08/2021	10,687.00	45880	.00	0	
	Total 4052200821:						10,687.00				
40-52200-830	Police Vehicle Purchase	2630	GENERAL COMMUNICATI	EPD-2021 FORD UNIT 5 SET UP	292764	04/30/2021	15,048.03	45987	.00	0	
40-52200-830	Police Vehicle Purchase	3972	PULSE TECHNOLOGY PAR	G3 POLICE RADAR/MOUNT/WARRANTY	3505	04/08/2021	1,930.00	45881	.00	0	
	Total 4052200830:						16,978.03				
40-53300-802	DPW Landscaping/Sidewalk Pro	4990	TOWN & COUNTRY ENGIN	PROJECT EV 88-2021 SIDEWALK REPAIRS	22593	04/02/2021	261.25	45852	.00	0	
	Total 4053300802:						261.25				
40-53300-821	DPW BUILDINGS AND GROUND	1885	CONSIGNY LAW FIRM SC	ATTY FEES-W&L BUILDING EXPANSION	50961	04/08/2021	342.94	45864	.00	0	
40-53300-821	DPW BUILDINGS AND GROUND	4990	TOWN & COUNTRY ENGIN	PROJECT EV-89-EXPAND W&L	22594	04/02/2021	326.25	45852	.00	0	

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Total 4053300821:											
40-53300-840	DPW Equipment Purchase	2985	JX TRUCK CENTER-MADIS	'22 PETERBUILT PLOW TRUCK PURCHASE	1310672T	04/20/2021	107,584.50	45945	.00	0	
Total 4053300840:											
40-53300-860	DPW Road Construction	4357	RUSSO POWER	RIDE ON 60" LAWN	SP110552576	04/08/2021	5,249.99	45885	.00	0	
Total 4053300860:											
40-57960-830	CITY HALL BUILDING	90092	BORDER STATES ELECTRI	LIGHT GLOBES-FORMED PLASTICS	921707415	04/02/2021	1,052.00	45817	.00	0	
Total 4057960830:											
40-57960-892	OTHER STUDIES, SERVICES,	3827	PETTY CASH-POLICE DEP	PETTY CASH-UKNOWN	2021-04	04/23/2021	46.00	45967	.00	0	
40-57960-892	OTHER STUDIES, SERVICES,	922637	OSBORNE, NICHOLAS	REIMB MILEAGE-ADMIN INTERVIEW	2021-04	04/15/2021	193.76	45922	.00	0	
40-57960-892	OTHER STUDIES, SERVICES,	922637	OSBORNE, NICHOLAS	REIMB HOTEL ROOM-ADMIN INTERVIEW	2021-04	04/15/2021	74.90	45922	.00	0	
40-57960-892	OTHER STUDIES, SERVICES,	922638	EVELAND, SHARON	REIMB MILEAGE-ADMIN INTERVIEW	2021-04	04/15/2021	174.72	45906	.00	0	
40-57960-892	OTHER STUDIES, SERVICES,	922638	EVELAND, SHARON	REIMB HOTEL-ADMIN INTERVIEW	2021-04	04/15/2021	117.14	45906	.00	0	
Total 4057960892:											
60-53500-133	WWTP HEALTH INS	921782	ESI GROUP	EAP-WWTP	42166	04/23/2021	55.00	45958	.00	0	
Total 6053500133:											
60-53500-210	WWTP PROFESSIONAL SERVI	4990	TOWN & COUNTRY ENGIN	PROJECT EV 91-WWTP ASSISTANCE	22596	04/02/2021	690.00	45852	.00	0	
60-53500-210	WWTP PROFESSIONAL SERVI	1712	CERTIFIED BALANCE & SC	CLEANING & CALIBRATION OF DISSOLVED OXYGEN METER, PH METER & ELECTRODE	24623	04/02/2021	354.00	45821	.00	0	
60-53500-210	WWTP PROFESSIONAL SERVI	1712	CERTIFIED BALANCE & SC	YSI 5906 CAP KIT OBOD CAP KIT AND PROGRAMMING	24623	04/02/2021	160.00	45821	.00	0	
60-53500-210	WWTP PROFESSIONAL SERVI	1712	CERTIFIED BALANCE & SC	ADD PH CHANNEL ON YSI MULTILAB	24623	04/02/2021	75.00	45821	.00	0	
Total 6053500210:											
60-53500-214	WWTP LABORATORY SERVIC	8901	AGSOURCE	BOD-5DAY/CHLORIDE/LAB FILTRATION/NITROGEN,PHOSPHORU S, SOLIDS	PS-INV1270	04/08/2021	38.50	45858	.00	0	
60-53500-214	WWTP LABORATORY SERVIC	8901	AGSOURCE	BOD-5DAY/CHLORIDE/LAB FILTRATION/NITROGEN,PHOSPHORU S, SOLIDS	PS-INV1276	04/08/2021	150.00	45858	.00	0	
60-53500-214	WWTP LABORATORY SERVIC	8901	AGSOURCE	BOD-5DAY/CHLORIDE/LAB							

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60-53500-214	WWTP LABORATORY SERVIC	8901	AGSOURCE	FILTRATION/NITROGEN,PHOSPHORU S, SOLIDS	PS-INV1287	04/08/2021	38.50	45858	.00	0	
60-53500-214	WWTP LABORATORY SERVIC	8901	AGSOURCE	BOD-5DAY/CHLORIDE/LAB FILTRATION/NITROGEN,PHOSPHORU S, SOLIDS	PS-INV1295	04/08/2021	972.50	45858	.00	0	
60-53500-214	WWTP LABORATORY SERVIC	8901	AGSOURCE	BOD-5DAY/CHLORIDE/LAB FILTRATION/NITROGEN,PHOSPHORU S, SOLIDS	PS-INV1304	04/08/2021	38.50	45858	.00	0	
Total 6053500214:											
60-53500-215	SLUDGE HAULING	5104	UNITED LIQUID WASTE RE	CAKE WASTE PICK UP	30163	04/15/2021	1,120.00	45936	.00	0	
Total 6053500215:											
60-53500-251	WWTP IT MAINT & REPAIR	1850	COMPUTER KNOW HOW L	BDR BACKUP SYSTEM-WWTP	COE-BDR35	04/15/2021	7.66	45901	.00	0	
Total 6053500251:											
60-53500-252	WWTP IT EQUIP	1850	COMPUTER KNOW HOW L	COMPUTER EQUIP-HP PROBOOK 440 G8 LAPTOP	35495	04/08/2021	250.00	45863	.00	0	
Total 6053500252:											
60-53500-310	WWTP GEN OFFICE SUPPLIE	9017	US BANK	CC-AMAZON-C. RENLY-ASUS 27" MONITORS	7875-031121	04/08/2021	50.00	20131607	.00	0	
Total 6053500310:											
60-53500-330	WWTP PROFESSIONAL DEVL	9017	US BANK	CC-DNR-ELC RENEWEL FEE- A.TOMLIN	3774-031221	04/08/2021	45.79	20131607	.00	0	
60-53500-330	WWTP PROFESSIONAL DEVL	9017	US BANK	CC-WW0A-PUBLIC WORKS-BIOSOLID SYMPOSIUM-A TOMLIN/B MARX	1069-022521	04/08/2021	82.80	20131607	.00	0	
60-53500-330	WWTP PROFESSIONAL DEVL	9017	US BANK	CC-DNR-ELC RENEWEL FEE- D.ROBERTS	1069-031221	04/08/2021	45.79	20131607	.00	0	
60-53500-330	WWTP PROFESSIONAL DEVL	4990	TOWN & COUNTRY ENGIN	PROJECT EV 90-UPDATE GIS MAPPING SYSTEM	22595	04/02/2021	100.00	45852	.00	0	
Total 6053500330:											
60-53500-340	WWTP GENERAL PLANT SUPP	1060	EVANSVILLE HARDWARE	WWTP CLEANING SUPPLIES	200030-3004	04/08/2021	30.58	45867	.00	0	
60-53500-340	WWTP GENERAL PLANT SUPP	1060	EVANSVILLE HARDWARE	WWTP-MAGNETIC HOOK	200030-3004	04/08/2021	4.59	45867	.00	0	
60-53500-340	WWTP GENERAL PLANT SUPP	1060	EVANSVILLE HARDWARE	SUPPLIES-SPRAY PAINT	200030-3005	04/08/2021	18.09	45867	.00	0	
60-53500-340	WWTP GENERAL PLANT SUPP	1060	EVANSVILLE HARDWARE	SUPPLIES-SOLAR SALT	200030-3005	04/08/2021	20.80	45867	.00	0	
60-53500-340	WWTP GENERAL PLANT SUPP	2940	JEFFERSON FIRE & SAFE	EQUIP-HOSE-RED HOSE COUPLED	INT28311	04/23/2021	223.00	45962	.00	0	
60-53500-340	WWTP GENERAL PLANT SUPP	9017	US BANK	CC-GEMPLERS-PUBLIC WORKS- WWTP SUPPLIES	1069-031221	04/08/2021	98.98	20131607	.00	0	

Invoice GL Account	Invoice GL Account Title	Vendor Number	Payee	Description	Invoice Number	Check Issue Date	Check Amount	Check Number	Discount Taken	GL Activity#	Job Number
60-53500-340	WWTP GENERAL PLANT SUPP	9017	US BANK	CC-GEMPLERS-PUBLIC WORKS- WWTP SUPPLIES	1069-031621	04/08/2021	150.97	20131607	.00	0	
60-53500-340	WWTP GENERAL PLANT SUPP	9017	US BANK	CC-AMAZON-C. RENLY-DPW-BLUE TOOTH SPEAKERS/CAR CHARGER/BIRD DETERRENT	7875-022421	04/08/2021	43.09	20131607	.00	0	
60-53500-340	WWTP GENERAL PLANT SUPP	5060	LANDMARK SERVICES CO	WWTP ICE FOR WATER SAMPLES	1594895-042	04/19/2021	7.16	45915	.00	0	
60-53500-340	WWTP GENERAL PLANT SUPP	9389	AMERICAN IND STEEL & S	SUPPLIES-ANGLES	4824	04/02/2021	134.00	45808	.00	0	
60-53500-340	WWTP GENERAL PLANT SUPP	9389	AMERICAN IND STEEL & S	SUPPLIES-HOT ROLL FLAT	4824	04/02/2021	59.60	45808	.00	0	
60-53500-340	WWTP GENERAL PLANT SUPP	3655	SUPERIOR CHEMICAL CO	HIGH GLOSS SOIL REPELLENT	296182	04/02/2021	176.73	45851	.00	0	
Total 6053500340:											
							967.59		.00		
60-53500-343	WWTP FUEL	5060	LANDMARK SERVICES CO	WWTP FUEL W/ DISCOUNT	1594895-042	04/15/2021	32.13	45915	.00	0	
60-53500-343	WWTP FUEL	1681	CASEY'S BUSINESS MAST	WWTP FUEL W/ DISCOUNT	QN366-0321	04/02/2021	43.47	45820	.00	0	
Total 6053500343:											
							75.60		.00		
60-53500-355	WWTP PLANT MAINT & REPAI	921619	GOLZ ELECTRIC	WWTP-15 HP MOTOR-2 NEW BEARINGS/CLEAN GREASE FROM WINDINGS	2854	04/02/2021	325.00	45833	.00	0	
Total 6053500355:											
							325.00		.00		
60-53500-361	WWTP COMMUNICATIONS	9017	US BANK	CC-GOOGLE-C. RENLY-EMAIL-SEWER	7875-022821	04/08/2021	36.00	20131607	.00	0	
60-53500-361	WWTP COMMUNICATIONS	1730	CHARTER COMMUNICATI	CHARTER SPECTRUM WWTP	0073902-042	04/23/2021	79.97	45972	.00	0	
60-53500-361	WWTP COMMUNICATIONS	5035	U S CELLULAR	MONTHLY CELLULAR SERVICE- WWTP	0426594459-	04/02/2021	58.00	45853	.00	0	
60-53500-361	WWTP COMMUNICATIONS	5035	U S CELLULAR	MONTHLY CELLULAR SERVICE- WWTP	0432273709-	04/30/2021	256.64	46007	.00	0	
60-53500-361	WWTP COMMUNICATIONS	1007	8X8 INC	MONTHLY SERVICE CHARGES- SEWER	2971600	04/23/2021	67.57	45950	.00	0	
Total 6053500361:											
							498.18		.00		
60-53500-362	WWTP ELECTRIC/WATER EXP	5160	EVANSVILLE WATER & LIG	ELEC/WATER-DISPOSAL PLANT	2021-04 CO	04/30/2021	3,744.75	20131621	.00	0	
Total 6053500362:											
							3,744.75		.00		
60-53500-363	WWTP NATURAL GAS EXP	5600	WE ENERGIES	MONTHLY GAS SERVICE-WWTP	00008-0321	04/02/2021	506.38	45856	.00	0	
Total 6053500363:											
							506.38		.00		
60-53500-511	WWTP LIABILITY INSURANCE	1870	COMMUNITY INSURANCE	GENERAL/AUTO LIABILITY INSURANCE	IN000013368	04/30/2021	1,943.22	45982	.00	0	

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Total 6053500511:											
60-53500-512	WORKERS COMPENSATION I	1870	COMMUNITY INSURANCE	WORKERS COMP INSURANCE	IN000013367	04/30/2021	1,304.22	45982	.00	0	
Total 6053500512:											
60-53500-530	DEBT PRINCIPAL PAYMENT	5080	STATE BANK OF CROSS P	\$270,000 SAN SEWER REVENUE BONDS-PRINCIPAL	2021-0405 R	04/15/2021	27,000.00	45930	.00	0	
60-53500-530	DEBT PRINCIPAL PAYMENT	5080	STATE BANK OF CROSS P	\$185,000 SEWER LOAN, 2016, 1ST STREET-PRIN	201617-2021	04/22/2021	18,500.00	20131614	.00	0	
60-53500-530	DEBT PRINCIPAL PAYMENT	5460	U S BANK	ENVIRONMENTAL IMPROVEMENT FUND	18235	04/22/2021	90,308.30	20131616	.00	0	
60-53500-530	DEBT PRINCIPAL PAYMENT	5460	U S BANK	ENVIRONMENTAL IMPROVEMENT FUND	18235	04/22/2021	174,030.58	20131616	.00	0	
60-53500-530	DEBT PRINCIPAL PAYMENT	5460	U S BANK	ENVIRONMENTAL IMPROVEMENT FUND	18235	04/22/2021	163,508.95	20131616	.00	0	
Total 6053500530:											
60-53500-620	WWTP INT ON LONG TERM D	5080	STATE BANK OF CROSS P	\$270,000 SAN SEWER REVENUE BONDS-INTEREST	2021-0405 R	04/15/2021	4,185.00	45930	.00	0	
60-53500-620	WWTP INT ON LONG TERM D	5080	STATE BANK OF CROSS P	\$185,000 SEWER LOAN, 2016, 1ST STREET-INT	201617-2021	04/22/2021	1,099.41	20131614	.00	0	
60-53500-620	WWTP INT ON LONG TERM D	5460	U S BANK	ENVIRONMENTAL IMPROVEMENT FUND	18235	04/22/2021	5,598.08	20131616	.00	0	
60-53500-620	WWTP INT ON LONG TERM D	5460	U S BANK	ENVIRONMENTAL IMPROVEMENT FUND	18235	04/22/2021	23,268.45	20131616	.00	0	
60-53500-620	WWTP INT ON LONG TERM D	5460	U S BANK	ENVIRONMENTAL IMPROVEMENT FUND	18235	04/22/2021	32,361.13	20131616	.00	0	
Total 6053500620:											
60-53510-210	SANITARY PROFESSIONAL SE	1063	L.W. ALLEN LLC	FIELD SERVICE TO UNPLEG THE PUMPS AT CTY M LIFT STATION	106780	04/15/2021	2,722.50	45914	.00	0	
Total 6053510210:											
60-53510-512	SAN SEWER WORK COMP INS	1870	COMMUNITY INSURANCE	WORKERS COMP INSURANCE	IN000013367	04/30/2021	246.05	45982	.00	0	
Total 6053510512:											
60-53510-901	BUILDING STORAGE AND GR	1885	CONSIGNY LAW FIRM SC	ATTY FEES-W&L BUILDING EXPANSION	50961	04/08/2021	114.31	45864	.00	0	
60-53510-901	BUILDING STORAGE AND GR	4990	TOWN & COUNTRY ENGIN	PROJECT EV-89-EXPAND W&L	22594	04/02/2021	108.75	45852	.00	0	
Total 6053510901:											

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60-53520-355	LIFT STATION MAINT & REPAIR	2738	HANSON ELECTRONICS L	EQUIP-CYBER POWER ESSENTIAL SURGE	10137098	04/15/2021	89.99	45909	.00	0	
60-53520-355	LIFT STATION MAINT & REPAIR	1063	L.W. ALLEN LLC	FIELD SERVICE TO UNPLEG THE PUMPS AT CITY M LIFT STATION	106780	04/15/2021	1,814.04	45914	.00	0	
Total 6053520355:							1,904.03		.00		
60-53520-360	LIFT STATION UTILITIES	5160	EVANSVILLE WATER & LIG	ELEC/WATER-LIFT STATIONS	2021-04 CO	04/30/2021	1,866.75	20131621	.00	0	
Total 6053520360:							1,866.75		.00		
60-53540-355	WIND TURBINE MAINT & REPAIR	9143	KETTLE VIEW RENEWABL	ANNUAL MAINTENANCE-TURBINE	2020196	04/15/2021	2,646.00	45913	.00	0	
Total 6053540355:							2,646.00		.00		
61-53580-301	WATERWAY MAINTENANCE	9433	JEWELL ASSOC ENGINEE	LAKE LEOTA DAM REPAIRS	11865	04/23/2021	1,645.32	45963	.00	0	
Total 6153580301:							1,645.32		.00		
61-53580-330	STWT PROFESSIONAL DEVL	4990	TOWN & COUNTRY ENGIN	PROJECT EV 90-UPDATE GIS MAPPING SYSTEM	22595	04/02/2021	100.00	45852	.00	0	
Total 6153580330:							100.00		.00		
61-53580-340	STORMWATER SUPPLIES & E	2880	INFOSEND INC	OTHER	187462	04/02/2021	34.07	45839	.00	0	
61-53580-340	STORMWATER SUPPLIES & E	2880	INFOSEND INC	OTHER	185479	04/30/2021	14.21	45990	.00	0	
61-53580-340	STORMWATER SUPPLIES & E	2880	INFOSEND INC	MONTHLY UB OTHER	189195	04/23/2021	45.67	45961	.00	0	
Total 6153580340:							93.95		.00		
61-53580-511	STORMWATER LIABILITY INSU	1870	COMMUNITY INSURANCE	GENERAL/AUTO LIABILITY INSURANCE	IN000013368	04/30/2021	738.10	45982	.00	0	
Total 6153580511:							738.10		.00		
61-53580-512	STORMWATER WORKERS CO	1870	COMMUNITY INSURANCE	WORKERS COMP INSURANCE	IN000013367	04/30/2021	287.55	45982	.00	0	
Total 6153580512:							287.55		.00		
61-53580-530	PRINCIPAL DEBT PAYMENT	5080	STATE BANK OF CROSS P	\$655,000 STWWT REVENUE BONDS-PRINCIPAL	2021-0405 R	04/15/2021	65,500.00	45930	.00	0	
Total 6153580530:							65,500.00		.00		
61-53580-620	INTEREST ON LONG-TERM DE	5080	STATE BANK OF CROSS P	\$655,000 STWWT REVENUE							

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Total 6153580620:											
61-53580-901	BUILDING STORAGE AND GR	1885	CONSIGNY LAW FIRM SC	BONDS-INTEREST	2021-0405 R	04/15/2021	10,152.50	45930	.00	0	
61-53580-901	BUILDING STORAGE AND GR	4990	TOWN & COUNTRY ENGIN	ATTY FEES-W&L BUILDING EXPANSION	50961	04/08/2021	114.31	45864	.00	0	
Total 6153580901:											
62-1107001	CONSTRUCTION WIP	8370	STELLA-JONES CORPORA	UTILITY POLES	UCA-001515	04/15/2021	424.00	45931	.00	0	
Total 621107001:											
62-2221000	Current Portion, L-T Debt	5520	WPPI ENERGY	AMI PROJECT LOAN PAYMENT	INV15266	04/15/2021	2,536.72	45942	.00	0	
Total 622221000:											
62-2232501	1ST AND 2ND STREET 2021	4990	TOWN & COUNTRY ENGIN	PROJECT EV 87-1ST & 2ND STREET IMPROVEMENTS	22592	04/02/2021	27,740.75	45852	.00	0	
62-2232501	1ST AND 2ND STREET 2021	4990	TOWN & COUNTRY ENGIN	PROJECT EV 87-1ST & 2ND STREET IMPROVEMENTS	22592	04/30/2021	6,769.40	46006	.00	0	
Total 622232501:											
62-2238040	OASI (FICA)	2442	FICA/FWT DEPOSIT - EFTP	SOC SEC/MED/FWT SOCIAL SECURITY Pay Period: 4/9/2021	PR0409211	04/22/2021	770.79	20131612	.00	0	
62-2238040	OASI (FICA)	2442	FICA/FWT DEPOSIT - EFTP	SOC SEC/MED/FWT MEDICARE Pay Period: 4/9/2021	PR0409211	04/22/2021	180.27	20131612	.00	0	
62-2238040	OASI (FICA)	2442	FICA/FWT DEPOSIT - EFTP	SOC SEC/MED/FWT MEDICARE Pay Period: 4/9/2021	PR0409211	04/22/2021	180.27	20131612	.00	0	
62-2238040	OASI (FICA)	2442	FICA/FWT DEPOSIT - EFTP	SOC SEC/MED/FWT SOCIAL SECURITY Pay Period: 3/26/2021	PR0326211	04/08/2021	793.28	20131606	.00	0	
62-2238040	OASI (FICA)	2442	FICA/FWT DEPOSIT - EFTP	SOC SEC/MED/FWT MEDICARE Pay Period: 3/26/2021	PR0326211	04/08/2021	185.53	20131606	.00	0	
62-2238040	OASI (FICA)	2442	FICA/FWT DEPOSIT - EFTP	SOC SEC/MED/FWT MEDICARE Pay Period: 3/26/2021	PR0326211	04/08/2021	185.53	20131606	.00	0	
Total 622238040:											
62-2238080	WI SALES TAX	5560	WISCONSIN DEPT OF REV	SALES USE TAX-W&L	2021-04 ST	04/22/2021	6,574.86	20131619	.00	0	
Total 622238080:											
62-2253031	PUBLIC BENEFIT REVENUE	91020	SEERA C/O WIPFLILLP	FOCUS ON ENERGY - MAR PAYMENT	2021-03	04/15/2021	2,336.85	45928	.00	0	

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Total 62253031:											
62-41400-001	OPERATING & OTHER REVEN	5560	WISCONSIN DEPT OF REV	SALES USE TAX-W&L DISCOUNT	2021-04-ST	04/22/2021	32.94	20131619	.00	0	
Total 6241400001:											
62-51925-001	OPER INJURIES & DAMAGES	1870	COMMUNITY INSURANCE	WORKERS COMP INSURANCE	IN000013367	04/30/2021	2,497.22	45982	.00	0	
62-51925-001	OPER INJURIES & DAMAGES	1870	COMMUNITY INSURANCE	GENERAL/AUTO LIABILITY INSURANCE	IN000013368	04/30/2021	9,164.78	45982	.00	0	
Total 6251925001:											
62-51930-001	MISC GENERAL EXPENSES	1240	DEXYP	AT&T YEL PAGES ADVERTISING-W&L	6100469913	04/15/2021	95.11	45903	.00	0	
62-51930-001	MISC GENERAL EXPENSES	2380	THE EVANSVILLE REVIEW	MONTHLY PUBLICATION CHARGE	680	04/08/2021	146.25	45888	.00	0	
Total 6251930001:											
62-52427-000	DEBT PAYMENTS	2000	THE DEPOSITORY TRUST	\$320,000 W&E SYSTEM REVENUE BONDS 2014A	299657CD6-	04/22/2021	140,000.00	20131615	.00	0	
62-52427-000	DEBT PAYMENTS	2000	THE DEPOSITORY TRUST	\$100,000 W&E SYSTEM REVENUE BONDS 2019A	299657DF0-	04/22/2021	45,000.00	20131615	.00	0	
62-52427-000	DEBT PAYMENTS	2151	BOND TRUST SERVICES C	WATER AND ELECTRIC SYSTEM REVENUE BONDS, SERIES 2016A	63055	04/22/2021	60,000.00	20131611	.00	0	
Total 6252427000:											
62-52427-002	INTEREST EXPENSE	2000	THE DEPOSITORY TRUST	INTEREST-WATER	299657-2021	04/30/2021	9,750.00	20131623	.00	0	
62-52427-002	INTEREST EXPENSE	2000	THE DEPOSITORY TRUST	INTEREST-WATER	299657-2021	04/30/2021	13,200.00	20131623	.00	0	
62-52427-002	INTEREST EXPENSE	2151	BOND TRUST SERVICES C	WATER AND ELECTRIC SYSTEM REVENUE BONDS, SERIES 2016A	63055	04/22/2021	7,187.50	20131611	.00	0	
Total 6252427002:											
62-52622-002	OPER POWER PURCHASED F	5160	EVANSVILLE WATER & LIG	ELEC/WATER-WELL #1/#2WATER TOWER	2021-04 CO	04/30/2021	3,526.86	20131621	.00	0	
Total 6252622002:											
62-52625-002	MAINT PUMP BUILDINGS & EQ	1230	AUCA CHICAGO MC LOCK	MONTHLY RUG SERVICE - W&L	0016413107	04/30/2021	39.10	45974	.00	0	
Total 6252625002:											
62-52631-002	OPER WATER TREATMENT CH	9218	WI STATE LABORATORY O	FLUORIDE/FLDFLUOR/NONACIDIFIED	670940	04/15/2021	86.00	45940	.00	0	
62-52631-002	OPER WATER TREATMENT CH	3342	MARTELLE WATER TREAT	SODIUM HYPOCHLORITE BULK/AQUA							



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	Total 6252631002:			MAG BULK	21400	04/30/2021	2,615.69	45992	.00	0	
62-52650-002	MAINT STANDPIPE & RESERV	4357	RUSSO POWER	RIDE ON 60" LAWN	SPI10552576	04/08/2021	10,000.00	45885	.00	0	
	Total 6252650002:						10,000.00		.00		
62-52651-002	MAINT MAINS	9017	US BANK	CC-DNR-C. RENLY-SG1932 CLASS	7875-031121	04/08/2021	240.88	20131607	.00	0	
62-52651-002	MAINT MAINS	3449	MID-AMERICAN RESEARC	SUPPLIES-INV PRECAUTION BLUE SPRAY PAINT	0728190-IN	04/15/2021	204.00	45919	.00	0	
	Total 6252651002:						444.88		.00		
62-52652-002	MAINT SERVICES	9208	CORE & MAIN LP	10 GUAGE HS DIRECT BURY WIRE	0064324	04/30/2021	144.18	45983	.00	0	
62-52652-002	MAINT SERVICES	9208	CORE & MAIN LP	1X300' CTS PE TUBING 250 PSI	0064319	04/30/2021	155.96	45983	.00	0	
62-52652-002	MAINT SERVICES	90802	USA BLUE BOOK	SUPPLIES-METERED MAGNETIC LOCATOR	546479	04/15/2021	829.95	45938	.00	0	
62-52652-002	MAINT SERVICES	90802	USA BLUE BOOK	SUPPLIES-FLUORIDE POCKET	546479	04/15/2021	82.70	45938	.00	0	
62-52652-002	MAINT SERVICES	90802	USA BLUE BOOK		546479	04/15/2021	12.28	45938	.00	0	
	Total 6252652002:						1,225.07		.00		
62-52653-002	MAINT METERS	9208	CORE & MAIN LP	COPPERHORN CONCAVE STYLE LESS SWIVELS	0016338	04/30/2021	620.00	45983	.00	0	
	Total 6252653002:						620.00		.00		
62-52655-002	MAINT MAINTENANCE OF OT	1885	CONSIGNY LAW FIRM SC	ATTY FEES-W&L BUILDING EXPANSION	50961	04/08/2021	114.31	45864	.00	0	
62-52655-002	MAINT MAINTENANCE OF OT	4990	TOWN & COUNTRY ENGIN	PROJECT EV-89-EXPAND W&L	22594	04/02/2021	108.75	45852	.00	0	
	Total 6252655002:						223.06		.00		
62-52902-002	OPER ACCOUNTING & COLLE	1007	8X8 INC	MONTHLY SERVICE CHARGES-WATER	2971600	04/23/2021	67.57	45950	.00	0	
	Total 6252902002:						67.57		.00		
62-52903-002	OPER READING & COLLECTIN	90741	STOP PROCESSING CENT	BILLER W1403 SIGNUPS & WEBSITE SEC ACCESS FEE	19237	04/15/2021	57.83	45932	.00	0	
62-52903-002	OPER READING & COLLECTIN	2880	INFOSEND INC	POSTAGE CHARGES	187462	04/02/2021	482.45	45839	.00	0	
62-52903-002	OPER READING & COLLECTIN	2880	INFOSEND INC	SUPPLIES	187462	04/02/2021	135.84	45839	.00	0	
62-52903-002	OPER READING & COLLECTIN	2880	INFOSEND INC	MONTHLY UB POSTAGE	185479	04/30/2021	468.66	45990	.00	0	
62-52903-002	OPER READING & COLLECTIN	2880	INFOSEND INC	MONTHLY UB SUPPLIES	185479	04/30/2021	125.23	45990	.00	0	

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62-52903-002	OPER READING & COLLECTIN	2880	INFOSEND INC	MONTHLY UB POSTAGE	189195	04/23/2021	483.89	45961	.00	0	
62-52903-002	OPER READING & COLLECTIN	2880	INFOSEND INC	MONTHLY UB SUPPLIES	189195	04/23/2021	136.39	45961	.00	0	
Total 6252903002:											
62-52921-002	OPER OFFICE SUPPLIES & EX	2540	GORDON FLESCH CO INC	MONTHLY COPIER CHARGES-WATER	IN13295919	04/23/2021	18.01	45960	.00	0	
62-52921-002	OPER OFFICE SUPPLIES & EX	9017	US BANK	CC-AMAZON-C. RENLY-MONITOR STAND/USB HUB	7875-030321	04/08/2021	50.29	20131607	.00	0	
62-52921-002	OPER OFFICE SUPPLIES & EX	9017	US BANK	CC-AMAZON-C. RENLY-OFFICE SUPPLIES	7875-030221	04/08/2021	54.50	20131607	.00	0	
62-52921-002	OPER OFFICE SUPPLIES & EX	9017	US BANK	CC-AMAZON-C. RENLY-ASUS 27" MONITORS	7875-031121	04/08/2021	100.00	20131607	.00	0	
62-52921-002	OPER OFFICE SUPPLIES & EX	9196	ANSER SERVICES	ANSWERING SERVICE-WATER	10395-03292	04/02/2021	122.50	45809	.00	0	
62-52921-002	OPER OFFICE SUPPLIES & EX	2763	QUADIENT FINANCE USAI	MONTHLY POSTAGE-WATER	5090-0421	04/15/2021	166.71	45925	.00	0	
Total 6252921002:											
62-52925-002	OPER INJURIES & DAMAGE	1870	COMMUNITY INSURANCE	WORKERS COMP INSURANCE	IN000013367	04/30/2021	1,613.76	45982	.00	0	
62-52925-002	OPER INJURIES & DAMAGE	1870	COMMUNITY INSURANCE	GENERAL/AUTO LIABILITY INSURANCE	IN000013368	04/30/2021	3,294.01	45982	.00	0	
Total 6252925002:											
62-52926-002	OPER PENSIONS & BENEFITS	921782	ESI GROUP	EAP-WATER	42166	04/23/2021	110.00	45958	.00	0	
Total 6252926002:											
62-52928-392	WTR PUBLIC RELATIONS & AD	2380	THE EVANSVILLE REVIEW	CONSUMER CONFIDENCE REPORT	95446-A	04/23/2021	560.00	45973	.00	0	
Total 6252928392:											
62-52930-002	OPER MISC GENERAL EXPEN	1060	EVANSVILLE HARDWARE	SUPPLIES-SHOVEL	200037-3004	04/08/2021	9.99	45867	.00	0	
62-52930-002	OPER MISC GENERAL EXPEN	1060	EVANSVILLE HARDWARE	SUPPLIES-ADAPTER	200037-3006	04/08/2021	3.96	45867	.00	0	
62-52930-002	OPER MISC GENERAL EXPEN	2380	THE EVANSVILLE REVIEW	MONTHLY PUBLICATION CHARGE	680	04/08/2021	78.75	45888	.00	0	
62-52930-002	OPER MISC GENERAL EXPEN	3456	MID-STATE EQUIPMENT	EQUIP PARTS	199305	04/15/2021	279.99	45920	.00	0	
62-52930-002	OPER MISC GENERAL EXPEN	5160	EVANSVILLE WATER & LIG	ELEC/WATER-W&L-WATER	2021-04 CO	04/30/2021	284.26	20131621	.00	0	
62-52930-002	OPER MISC GENERAL EXPEN	9017	US BANK	CC-GOOGLE-C. RENLY-EMAIL-WATER	7875-022821	04/08/2021	36.00	20131607	.00	0	
62-52930-002	OPER MISC GENERAL EXPEN	9017	US BANK	CC-HARBOR FREIGHT-C RENLY-CABINET	7875-030521	04/08/2021	63.33	20131607	.00	0	
62-52930-002	OPER MISC GENERAL EXPEN	9017	US BANK	CC-PIGGLY WIGGLY-W&L-SUPPLIES	1093-030521	04/08/2021	50.62	20131607	.00	0	
62-52930-002	OPER MISC GENERAL EXPEN	1730	CHARTER COMMUNICATI	CHARTER SPECTRUM W&L WATER	0052369-042	04/15/2021	81.95	45900	.00	0	
62-52930-002	OPER MISC GENERAL EXPEN	1730	CHARTER COMMUNICATI	CHARTER SPECTRUM W&L WATER	0035901-032	04/08/2021	27.31	45860	.00	0	
62-52930-002	OPER MISC GENERAL EXPEN	3449	MID-AMERICAN RESEARC	SUPPLIES-ZAP WASP & HORNET KILLER	0728190-IN	04/15/2021	134.00	45919	.00	0	
62-52930-002	OPER MISC GENERAL EXPEN	90802	USA BLUE BOOK	SUPPLIES-METERED MAGNETIC							

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62-52930-002	OPER MISC GENERAL EXPEN	90802	USA BLUE BOOK	LOCATOR SUPPLIES-FLUORIDE POCKET	546479	04/15/2021	829.95	45938	.00	0	
	Total 6252930002:				546479	04/15/2021	82.70	45938	.00	0	
62-52930-130	WATER SAFETY & PPE	3977	PV BUSINESS SOLUTIONS	OSHA COMPLIANCE JOURNAL	33970	04/30/2021	99.50	45998	.00	0	
	Total 6252930130:						99.50		.00		
62-52930-251	IT SERVICE & EQUIP	9017	US BANK	CC-AMAZON-W&L-OFFICE SUPPLIES	1093-030521	04/08/2021	83.44	20131607	.00	0	
62-52930-251	IT SERVICE & EQUIP	1850	COMPUTER KNOW HOW L	COMPUTER EQUIP-HP PROBOOK 440 G8 LAPTOP	35495	04/08/2021	249.00	45863	.00	0	
62-52930-251	IT SERVICE & EQUIP	1850	COMPUTER KNOW HOW L	BDR BACKUP SYSTEM-WATER	COE-BDR35	04/15/2021	7.66	45901	.00	0	
62-52930-251	IT SERVICE & EQUIP	4130	RGS TELECOM LLC	FIX FAX LINE AT W&L SHOP	4937	04/08/2021	65.00	45882	.00	0	
62-52930-251	IT SERVICE & EQUIP	4130	RGS TELECOM LLC	W&L- REPAIR JACK FOR EXT 20	4932	04/08/2021	143.80	45882	.00	0	
	Total 6252930251:						548.90		.00		
62-52930-330	PROFESSIONAL DEVELOPME	9017	US BANK	CC-WRWA-W&L-B. WAY TRAINING	1093-031521	04/08/2021	54.95	20131607	.00	0	
62-52930-330	PROFESSIONAL DEVELOPME	9017	US BANK	CC-WRWA-W&L-B. WAY TRAINING	1093-031521	04/08/2021	104.95	20131607	.00	0	
62-52930-330	PROFESSIONAL DEVELOPME	4990	TOWN & COUNTRY ENGIN	PROJECT EV 90-UPDATE GIS MAPPING SYSTEM	22595	04/02/2021	349.90	45852	.00	0	
	Total 6252930330:						509.80		.00		
62-52935-002	MAINT MAINTENANCE OF GE	1230	AUCA CHICAGO MC LOCK	MONTHLY RUG SERVICE - W&L	0016413000	04/15/2021	39.10	45895	.00	0	
	Total 6252935002:						39.10		.00		
63-1107001	CONSTRUCTION WIP	3457	MID-WEST TREE & EXCAV	BORE & PULL-CHURCH & MAIN	21213	04/23/2021	1,268.25	45964	.00	0	21-12-0004-E-1
	Total 631107001:						1,268.25		.00		
63-1150001	INVENTORY - ELECTRIC	9208	CORE & MAIN LP	VALVE BOX RISER ADJ 2-1/2-12"	0014207	04/30/2021	240.00	45983	.00	0	
63-1150001	INVENTORY - ELECTRIC	9208	CORE & MAIN LP	LID, WATER	0014207	04/30/2021	132.00	45983	.00	0	
63-1150001	INVENTORY - ELECTRIC	9208	CORE & MAIN LP	LID, WATER	0014207	04/30/2021	132.00	45983	.00	0	
63-1150001	INVENTORY - ELECTRIC	2675	GRAINGER	CONDUIT, 1" PVC FOR ST LITES	9845571836	04/15/2021	149.60	45908	.00	0	
63-1150001	INVENTORY - ELECTRIC	9149	RESCO	INSULATOR, 8426 3M CONN	818804-00	04/23/2021	532.19	45968	.31	0	
63-1150001	INVENTORY - ELECTRIC	9149	RESCO	PEDESTAL, SECONDARY WITH BUILT IN BLOCKS	821015-00	04/30/2021	631.48	46000	.32	0	
63-1150001	INVENTORY - ELECTRIC	9149	RESCO	8452 CABLE SEALING KIT 2-4/0 COLD SHRINK	820481-00	04/30/2021	656.36	46000	.31	0	
63-1150001	INVENTORY - ELECTRIC	9149	RESCO	BOX PADS SINGLE PHASE TRANSFORMER	820337-00	04/30/2021	2,248.87	46000	1.13	0	
63-1150001	INVENTORY - ELECTRIC	8370	STELLA-JONES CORPORA	POLES 30'	UCA-001515	04/15/2021	2,060.00	45931	.00	0	

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63-1150001	INVENTORY - ELECTRIC	8370	STELLA-JONES CORPORA	POLES 35'	UCA-001515	04/15/2021	2,670.00	45931	.00	0	
Total 631150001:											
63-1368001	LINE TRANSFORMERS-E	9149	RESCO	25KVA 1P PAD LFDF 7.2 240/120 NT BF W/I	820336-00	04/30/2021	1,351.32	46000	.68	0	
Total 631368001:											
63-1368051	LINE TRANSFORMERS-P	9149	RESCO	25KVA 1P PAD LFDF 7.2 240/120 NT BF W/I ER61811083810	820336-00	04/30/2021	1,351.32	46000	.68	0	
Total 631368051:											
63-1368061	LINE TRANSFORMERS-U	9149	RESCO	25KVA 1P PAD LFDF 7.2 240/120 NT BF W/I	820336-00	04/30/2021	1,351.32	46000	.68	0	
Total 631368061:											
63-2253021	DFD CREDITS-PB-ENERGY C	2250	EVANSVILLE COMM PART	FOURTH OF JULY PROMOTION	4122021B	04/30/2021	1,500.00	45985	.00	0	
63-2253021	DFD CREDITS-PB-ENERGY C	5160	CITY OF EVANSVILLE	29894001-ENERGY STAR REBATE-DISHWASHER/WASHER	2021-04 REB	04/06/2021	50.00	45862	.00	0	
63-2253021	DFD CREDITS-PB-ENERGY C	5160	CITY OF EVANSVILLE	16738000-ENERGY STAR REBATE	2021-04 REB	04/06/2021	25.00	45862	.00	0	
Total 632253021:											
63-41442-062	MUNICIPAL GREEN POWER	5520	WISCONSIN PUBLIC POW	GREEN POWER	42-32021	04/22/2021	654.00	20131620	.00	0	
Total 6341442062:											
63-51408-011	LICENSE FEES & OTHER TAX	5715	WISCONSIN DEPARTMENT	GROSS REVENUE MAY ASSESSMENT & LICENSE FEE PAYMENT	4024 2021-0	04/30/2021	37,811.60	46008	.00	0	
Total 6351408011:											
63-51427-002	DEBT PAYMENTS	2000	THE DEPOSITORY TRUST	INTEREST-ELECTRIC	299657-2021	04/30/2021	8,925.00	20131623	.00	0	
63-51427-002	DEBT PAYMENTS	2000	THE DEPOSITORY TRUST	\$320,000 W&E SYSTEM REVENUE BONDS 2014A	299657CD6-	04/22/2021	185,000.00	20131615	.00	0	
63-51427-002	DEBT PAYMENTS	2000	THE DEPOSITORY TRUST	\$100,000 W&E SYSTEM REVENUE BONDS 2019A	299657DF0-	04/22/2021	55,000.00	20131615	.00	0	
63-51427-002	DEBT PAYMENTS	2151	BOND TRUST SERVICES C	WATER AND ELECTRIC SYSTEM REVENUE BONDS, SERIES 2016A	63055	04/22/2021	145,000.00	20131611	.00	0	
Total 6351427002:											
63-51427-300	INTEREST EXPENSE	2000	THE DEPOSITORY TRUST	INTEREST-ELECTRIC	299657-2021	04/30/2021	13,352.50	20131623	.00	0	

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63-51427-300	INTEREST EXPENSE	2151	BOND TRUST SERVICES C	WATER AND ELECTRIC SYSTEM REVENUE BONDS, SERIES 2016A	63055	04/22/2021	19,283.75	20131611	.00	0		
Total 6351427300:												
63-51555-300	POWER PURCHASED	5520	WISCONSIN PUBLIC POW	PURCHASED POWER	42-32021	04/22/2021	381,040.39	20131620	.00	0		
Total 6351555300:												
63-51582-300	OPER SUBSTATION EXPENSE	9133	FORSTER ELECTRICAL E	E02-21B ELECTRIC SYSTEM LONG RANGE PLAN	23665	04/23/2021	460.05	45959	.00	0		
Total 6351582300:												
63-51584-300	OPER UG LINE	9133	FORSTER ELECTRICAL E	E02-21C ELECTRIC CONSTRUCTION	23701	04/23/2021	315.00	45959	.00	0		
63-51584-300	OPER UG LINE	9133	FORSTER ELECTRICAL E	E02-21G TECHNICAL ASSISTANCE	23689	04/23/2021	187.50	45959	.00	0		
63-51584-300	OPER UG LINE	3457	MID-WEST TREE & EXCAV	BORE & PULL-CHURCH & MAIN	21213	04/23/2021	2,439.50	45964	.00	0		
63-51584-300	OPER UG LINE	3457	MID-WEST TREE & EXCAV	BORE & PULL-2ND & LINCOLN	21213	04/23/2021	3,331.25	45964	.00	0		
Total 6351584300:												
63-51588-300	MISC DISTRIBUTION EXPENS	1730	CHARTER COMMUNICATI	CHARTER SPECTRUM W&L	0052369-042	04/15/2021	81.95	45900	.00	0		
63-51588-300	MISC DISTRIBUTION EXPENS	1730	CHARTER COMMUNICATI	CHARTER SPECTRUM W&L ELECTRIC	0035901-032	04/08/2021	27.31	45860	.00	0		
Total 6351588300:												
63-51593-300	OH LINE MAINTENANCE	9017	US BANK	CC-USPS-W&L-POSTAGE	1093-030521	04/08/2021	8.25	20131607	.00	0		
63-51593-300	OH LINE MAINTENANCE	90755	T & R SERVICE CO	TRANS SALVAGE-TR 37.5 KVA #011262	81637	04/30/2021	1,606.00	46003	.00	0		
Total 6351593300:												
63-51593-301	OH TREE TRIMMING	9017	US BANK	CC-FARM & FLEET-W&L-ANTIFREEZE/PADDLE ANGLE GRINDER KIT/RECIP SAW KIT	1093-030421	04/08/2021	31.98	20131607	.00	0		
Total 6351593301:												
63-51594-300	UG LINE MAINTENANCE	3449	MID-AMERICAN RESEARC	SUPPLIES-RED PAINT	0728190-IN	04/15/2021	606.00	45919	.00	0		
63-51594-300	UG LINE MAINTENANCE	9149	RESCO	REIMB FOR INCORRECT DISCOUNT TAKEN	802989-00-1	04/23/2021	13.52	45968	.00	0		
63-51594-300	UG LINE MAINTENANCE	9149	RESCO	SUPPLIES-SPEED FUSE	802989-00	04/15/2021	463.58	45926	13.76	0		
Total 6351594300:												
								1,083.10	13.76			

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63-51594-891	LINE MAPPING	9133	FORSTER ELECTRICAL E	E02-21A 2021 MAPPING UPDATES	23664	04/23/2021	1,235.00	45959	.00	0	
Total 6351594891:											
63-51596-300	MAINT STREET LIGHTING	3435	MENARD'S-JANESVILLE	SUPPLIES-30 AMP 2-POLE BREAKER	81074	04/08/2021	21.19	45876	.00	0	
Total 6351596300:											
63-51902-300	ACCT & COLLECTING EXPENS	1007	8X8 INC	MONTHLY SERVICE CHARGES-ELECTRIC	2971600	04/23/2021	131.79	45950	.00	0	
Total 6351902300:											
63-51902-361	COMMUNICATION EXPENSE	9017	US BANK	CC-GOOGLE-C. RENLY-EMAIL-ELECTRIC	7875-022821	04/08/2021	120.00	20131607	.00	0	
63-51902-361	COMMUNICATION EXPENSE	5035	U S CELLULAR	MONTHLY CELLULAR SERVICE-W&L ELECTRIC	0426660548-	04/02/2021	474.42	45853	.00	0	
Total 6351902361:											
63-51903-300	BILLING SUPPLIES AND EXPEN	5520	WISCONSIN PUBLIC POW	SUPPORT SERVICES FEB	42-32021	04/22/2021	1,860.48	20131620	.00	0	
63-51903-300	BILLING SUPPLIES AND EXPEN	2880	INFOSEND INC	POSTAGE CHARGES	187462	04/02/2021	895.99	45839	.00	0	
63-51903-300	BILLING SUPPLIES AND EXPEN	2880	INFOSEND INC	SUPPLIES	187462	04/02/2021	252.27	45839	.00	0	
63-51903-300	BILLING SUPPLIES AND EXPEN	2880	INFOSEND INC	OTHER	187462	04/02/2021	34.07	45839	.00	0	
63-51903-300	BILLING SUPPLIES AND EXPEN	2880	INFOSEND INC	MONTHLY UB POSTAGE	185479	04/30/2021	870.38	45990	.00	0	
63-51903-300	BILLING SUPPLIES AND EXPEN	2880	INFOSEND INC	MONTHLY UB SUPPLIES	185479	04/30/2021	232.56	45990	.00	0	
63-51903-300	BILLING SUPPLIES AND EXPEN	2880	INFOSEND INC	OTHER	185479	04/30/2021	14.21	45990	.00	0	
63-51903-300	BILLING SUPPLIES AND EXPEN	2880	INFOSEND INC	MONTHLY UB POSTAGE	189195	04/23/2021	898.66	45961	.00	0	
63-51903-300	BILLING SUPPLIES AND EXPEN	2880	INFOSEND INC	MONTHLY UB SUPPLIES	189195	04/23/2021	253.31	45961	.00	0	
63-51903-300	BILLING SUPPLIES AND EXPEN	2880	INFOSEND INC	MONTHLY UB OTHER	189195	04/23/2021	45.66	45961	.00	0	
63-51903-300	BILLING SUPPLIES AND EXPEN	2801	INKWORKS INC	WERA BILL INSERT	30467	04/15/2021	379.85	45910	.00	0	
Total 6351903300:											
63-51921-300	OFFICE SUPPLIES & EXPENS	2540	GORDON FLESCH CO INC	MONTHLY COPIER CHARGES-ELECTRIC	IN13295919	04/23/2021	18.01	45960	.00	0	
63-51921-300	OFFICE SUPPLIES & EXPENS	9017	US BANK	CC-AMAZON-C. RENLY- MONITOR STAND/USB HUB	7875-030321	04/08/2021	50.29	20131607	.00	0	
63-51921-300	OFFICE SUPPLIES & EXPENS	9017	US BANK	CC-AMAZON-C. RENLY-OFFICE SUPPLIES	7875-030221	04/08/2021	54.49	20131607	.00	0	
63-51921-300	OFFICE SUPPLIES & EXPENS	9017	US BANK	CC-AMAZON-C. RENLY-ASUS 27" MONITORS	7875-031121	04/08/2021	100.00	20131607	.00	0	
63-51921-300	OFFICE SUPPLIES & EXPENS	2763	QUADIENT FINANCE USA I	MONTHLY POSTAGE-ELECTRIC	5090-0421	04/15/2021	309.60	45925	.00	0	

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Total 6351921300:											
63-51921-361	COMMUNICATION EXPENSE	5035	U S CELLULAR	MONTHLY CELLULAR SERVICE-W&L ELECTRIC	0432340216	04/30/2021	316.10	46007	.00	0	
63-51921-361	COMMUNICATION EXPENSE	9196	ANSER SERVICES	ANSWERING SERVICE-ELECTRIC	10395-03292	04/02/2021	227.50	45809	.00	0	
Total 6351921361:											
63-51926-131	CLOTHING ALLOWANCE	3350	MIKE MATHEWS	REIMB WORK BOOTS	2021-04	04/15/2021	308.57	45921	.00	0	
Total 6351926131:											
63-51926-133	HEALTH INSURANCE	921782	ESI GROUP	EAP-ELECTRIC	42166	04/23/2021	385.00	45958	.00	0	
Total 6351926133:											
63-51926-180	RECOGNITION PROGRAM	9017	US BANK	CC-PIGGLY WIGGLY-DPW-RECOGNITION MEAL	1069-031221	04/08/2021	63.21	20131607	.00	0	
63-51926-180	RECOGNITION PROGRAM	9017	US BANK	CC-ELMER MEATS-DPW-MEAL	1069-031721	04/08/2021	21.84	20131607	.00	0	
Total 6351926180:											
63-51930-130	SAFETY EQUIPMENT AND PP	3977	PV BUSINESS SOLUTIONS	OSHA COMPLIANCE JOURNAL	33970	04/30/2021	99.50	45998	.00	0	
Total 6351930130:											
63-51930-251	IT SERVICE AND EQUIPMENT	1850	COMPUTER KNOW HOW L	COMPUTER EQUIP-HP PROBOOK 440 G8 LAPTOP	35495	04/08/2021	200.00	45863	.00	0	
63-51930-251	IT SERVICE AND EQUIPMENT	1850	COMPUTER KNOW HOW L	BDR BACKUP SYSTEM-ELECTRIC	COE-BDR35	04/15/2021	28.47	45901	.00	0	
63-51930-251	IT SERVICE AND EQUIPMENT	2738	HANSON ELECTRONICS L	IPHONE 11 PRO SCREEN REPLACEMENT	10136931	04/15/2021	260.00	45909	.00	0	
63-51930-251	IT SERVICE AND EQUIPMENT	4130	RGS TELECOM LLC	FIX FAX LINE AT W&L SHOP	4937	04/08/2021	100.00	45882	.00	0	
63-51930-251	IT SERVICE AND EQUIPMENT	4130	RGS TELECOM LLC	W&L- REPAIR JACK FOR EXT 20	4932	04/08/2021	150.00	45882	.00	0	
Total 6351930251:											
63-51930-300	MISC GENERAL EXPENSES	1240	DEXYP	AT&T YEL PAGES ADVERTISING-W&L	6100488382	04/15/2021	15.50	45903	.00	0	
63-51930-300	MISC GENERAL EXPENSES	1240	DEXYP	AT&T YEL PAGES ADVERTISING-W&L	6100469913	04/15/2021	13.50	45903	.00	0	
63-51930-300	MISC GENERAL EXPENSES	1240	DEXYP	AT&T YEL PAGES ADVERTISING-W&L	6100473663	04/15/2021	15.50	45903	.00	0	
63-51930-300	MISC GENERAL EXPENSES	1240	DEXYP	AT&T YEL PAGES ADVERTISING-W&L	6100477399	04/15/2021	15.50	45903	.00	0	
63-51930-300	MISC GENERAL EXPENSES	1240	DEXYP	AT&T YEL PAGES ADVERTISING-W&L	6100481095	04/15/2021	15.50	45903	.00	0	
63-51930-300	MISC GENERAL EXPENSES	1240	DEXYP	AT&T YEL PAGES ADVERTISING-W&L	6100484763	04/15/2021	15.50	45903	.00	0	
63-51930-300	MISC GENERAL EXPENSES	1240	DEXYP	AT&T YEL PAGES ADVERTISING-W&L	6100491996	04/15/2021	15.50	45903	.00	0	

Invoice GL Account	Invoice GL Account Title	Vendor Number	Payee	Description	Invoice Number	Check Issue Date	Check Amount	Check Number	Discount Taken	GL Activity#	Job Number
63-51930-300	MISC GENERAL EXPENSES	1885	CONSIGNY LAW FIRM SC	ATTY FEES-ELECTRIC	50961	04/08/2021	265.00	45864	.00	0	
63-51930-300	MISC GENERAL EXPENSES	5160	EVANSVILLE WATER & LIG	ELEC/WATER-W&L-ELECTRIC	2021-04 CO	04/30/2021	777.25	20131621	.00	0	
63-51930-300	MISC GENERAL EXPENSES	9017	US BANK	CC-AMAZON-W&L-OFFICE SUPPLIES	1093-030921	04/08/2021	51.30	20131607	.00	0	
63-51930-300	MISC GENERAL EXPENSES	9017	US BANK	CC-AMAZON-W&L-CABINETS	1093-022621	04/08/2021	93.12	20131607	.00	0	
Total 6351930300:											
63-51930-330	PROFESSIONAL DEV/TRAININ	9017	US BANK	CC-FESTIVAL FOODS-C. RENLY- TRAINING DONUTS	7875-031121	04/08/2021	24.24	20131607	.00	0	
63-51930-330	PROFESSIONAL DEV/TRAININ	9017	US BANK	CC-COMFORT INN-W&L-LODGING	1093-031521	04/08/2021	11.47	20131607	.00	0	
63-51930-330	PROFESSIONAL DEV/TRAININ	3560	MUNICIPAL ELECTRIC UTI	ELECTRIC OPERATIONS EXPO-CR, PP, KL	2220	04/23/2021	525.00	45965	.00	0	
63-51930-330	PROFESSIONAL DEV/TRAININ	4990	TOWN & COUNTRY ENGIN	PROJECT EV 90-UPDATE GIS MAPPING SYSTEM	22595	04/02/2021	750.00	45852	.00	0	
Total 6351930330:											
63-51930-331	APPRENTICESHIP TRAINING	9017	US BANK	CC-HAMPTON INN-C. RENLY- LODGING, APPRENTICESHIP TRAINING	7875-032321	04/08/2021	202.04	20131607	.00	0	
63-51930-331	APPRENTICESHIP TRAINING	3560	MUNICIPAL ELECTRIC UTI	2021 LINEMAN UNIVERSITY	TL 2087	04/02/2021	190.00	45845	.00	0	
63-51930-331	APPRENTICESHIP TRAINING	3560	MUNICIPAL ELECTRIC UTI	MGMT TRAINING PROGRAM SESSION A	TL 2088	04/02/2021	295.00	45845	.00	0	
Total 6351930331:											
63-51930-340	TOOL AND EQUIPMENT	9017	US BANK	CC-HARBOR FREIGHT-C RENLY- CABINET	7875-030521	04/08/2021	63.33	20131607	.00	0	
63-51930-340	TOOL AND EQUIPMENT	90123	C&M HYDRAULIC TOOL S	TOOL APRON	0171239-IN	04/15/2021	253.55	45898	.00	0	
63-51930-340	TOOL AND EQUIPMENT	90123	C&M HYDRAULIC TOOL S	6T INLINE O-D3	0171086-IN	04/02/2021	3,289.65	45818	.00	0	
63-51930-340	TOOL AND EQUIPMENT	4357	RUSSO POWER	RIDE ON 60" LAWN	SP110552576	04/08/2021	8,000.00	45885	.00	0	
Total 6351930340:											
63-51930-343	TRANSPORTATION FUEL	5060	LANDMARK SERVICES CO	W&L MONTHLY FUEL W/DISC	1605800-042	04/15/2021	1,193.45	45915	.00	0	
63-51930-343	TRANSPORTATION FUEL	5060	LANDMARK SERVICES CO	W&L FED GAS/DISL REFUND MAR	1605800-106	04/15/2021	90.08	45915	.00	0	
Total 6351930343:											
63-51930-350	TRANSPORTATION MAINTENA	1060	EVANSVILLE HARDWARE	SUPPLIES-PAINT/PRIMER SEALER/BRUSHES	200037-3003	04/08/2021	62.60	45867	.00	0	
63-51930-350	TRANSPORTATION MAINTENA	1060	EVANSVILLE HARDWARE	SUPPLIES-NIPPLE GALV/MALVEBALL	200037-3003	04/08/2021	17.27	45867	.00	0	
63-51930-350	TRANSPORTATION MAINTENA	9017	US BANK	CC-FIRESTONE AUTO CARE-W&L	1093-030821	04/08/2021	693.96	20131607	.00	0	
63-51930-350	TRANSPORTATION MAINTENA	9017	US BANK	CC-TRACTOR SUPPLY-W&L-SIPHON ABRASIVE/BLASTING GRIT	1093-030321	04/08/2021	78.01	20131607	.00	0	
63-51930-350	TRANSPORTATION MAINTENA	9017	US BANK	CC-HARBOR FREIGHT-W&L-WINCH ROPE	1093-030521	04/08/2021	30.99	20131607	.00	0	



Invoice GL Account	Invoice GL Account Title	Vendor Number	Payee	Description	Invoice Number	Check Issue Date	Check Amount	Check Number	Discount Taken	GL Activity#	Job Number
Total 6351930350:											
63-51932-300	BUILDING AND PLANT MAINT	1060	EVANSVILLE HARDWARE	SUPPLIES-FASTGRAB/DRYER FLEX DUCT	200037-3003	04/08/2021	17.58	45867	.00	0	
63-51932-300	BUILDING AND PLANT MAINT	1885	CONSIGNY LAW FIRM SC	ATTY FEES-W&L BUILDING EXPANSION	50961	04/08/2021	228.63	45864	.00	0	
63-51932-300	BUILDING AND PLANT MAINT	4990	TOWN & COUNTRY ENGIN	PROJECT EV-89-EXPAND W&L	22594	04/02/2021	217.50	45852	.00	0	
63-51932-300	BUILDING AND PLANT MAINT	1778	CINTAS CORP	RESTOCK 1ST AID KIT W&L	8405089503	04/30/2021	15.78	45981	.00	0	
Total 6351932300:											
63-51932-360	BUILDING & PLANT UTILITY C	1060	EVANSVILLE HARDWARE	SUPPLIES-PROPANE FUEL	200037-3003	04/08/2021	33.99	45867	.00	0	
63-51932-360	BUILDING & PLANT UTILITY C	5600	WE ENERGIES	MONTHLY GAS SERVICE-SHOP W&L	00009-0321	04/02/2021	390.66	45856	.00	0	
63-51932-360	BUILDING & PLANT UTILITY C	5600	WE ENERGIES	MONTHLY GAS SERVICE-SHOP W&L	00004-0321	04/02/2021	377.45	45856	.00	0	
63-51932-360	BUILDING & PLANT UTILITY C	5600	WE ENERGIES	MONTHLY GAS SERVICE-LIFT STATION	00006-0321	04/02/2021	12.52	45856	.00	0	
Total 6351932360:											
63-51932-821	BUILDING & PLANT IMPROVE	1060	EVANSVILLE HARDWARE	SUPPLIES-FASTENERS/SOCKETS	200037-3003	04/08/2021	17.36	45867	.00	0	
63-51932-821	BUILDING & PLANT IMPROVE	1060	EVANSVILLE HARDWARE	SUPPLIES-PIPE/MISC SUPPLIES	200037-3003	04/08/2021	88.75	45867	.00	0	
63-51932-821	BUILDING & PLANT IMPROVE	1060	EVANSVILLE HARDWARE	SUPPLIES-PIPE/MISC SUPPLIES	200037-3003	04/08/2021	50.49	45867	.00	0	
63-51932-821	BUILDING & PLANT IMPROVE	1060	EVANSVILLE HARDWARE	SUPPLIES-BATTERIES/PLIERS	200037-3004	04/08/2021	31.98	45867	.00	0	
63-51932-821	BUILDING & PLANT IMPROVE	1060	EVANSVILLE HARDWARE	SUPPLIES-ELBOW	200037-3005	04/08/2021	.79	45867	.00	0	
63-51932-821	BUILDING & PLANT IMPROVE	9017	US BANK	CC-FARM & FLEET-W&L-SUPPLIES	1093-032421	04/08/2021	4.58	20131607	.00	0	
Total 6351932821:											
Grand Totals:											
							193.95		.00		
							2,385,325.63		22.13		



**CITY OF EVANSVILLE  
RESOLUTION #2021-10**

***RESOLUTION DECLARING OFFICIAL INTENT TO  
REIMBURSE EXPENDITURES FROM PROCEEDS OF  
BORROWING FOR 2021 CAPITAL IMPROVEMENT PROJECTS***

**WHEREAS**, the City of Evansville, Rock County, Wisconsin (the "Issuer") plans to undertake a road construction project on 1<sup>st</sup> and 2<sup>nd</sup> streets, park improvements and pool construction, Municipal Services building expansion and equipment purchases (the "Project");

**WHEREAS**, the Issuer expects to finance the Project on a long-term basis by issuing tax-exempt bonds or other tax-exempt obligations (collectively, the "Bonds");

**WHEREAS**, because the Bonds will not be issued prior to commencement of the Project, the Issuer must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

**WHEREAS**, the City of Evansville (the "Governing Body") of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Issuer that:

**Section 1. Expenditure of Funds.** The Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Bonds become available.

**Section 2. Declaration of Official Intent.** The Issuer hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$3,500,000.

**Section 3. Unavailability of Long-Term Funds.** No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.

**Section 4. Public Availability of Official Intent Resolution.** The Resolution shall be made available for public inspection at the office of the Issuer's Clerk within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

**Section 5. Effective Date.** This Resolution shall be effective upon its adoption and approval.

Passed this 11<sup>th</sup> day of May 2021.

CITY OF EVANSVILLE

\_\_\_\_\_  
William C. Hurtley, Mayor

Introduced: 05/11/2021  
Adopted: 05/11/2021  
Published: 00/00/2021

Attest: \_\_\_\_\_  
Darnisha Haley, City Clerk



## COMMUNITY DEVELOPMENT DIRECTOR POSITION DESCRIPTION

### **General Statement of Duties:**

Under the direction of the City Administrator/Finance Director the Community Development Director initiates, creates and is accountable for the successful implementation and continuous improvements of plans, programs, and ordinances. The Director facilitates and meets objectives established by the City committees, including Economic Development Committee and Plan Commission. Performs all required duties outlined in the Evansville Municipal Code. to insure that the Evansville zoning ordinance and supporting ordinances are enforced. Performs such additional duties as may, from time to time, be directed by the City Administrator/Finance Director. Promotes human-scale planning policies that include density, walkability and traditional neighborhood development. Works with the local business community to retain, expand, and recruit as well as market grant, loan and assistance programs. The employee performs highly skilled and educated level of work in the area of urban development and planning, zoning administration, business retention/attraction, oversees the website and may administer grants as needed. Supervises the Building Inspector and community development interns or secretaries.

### **Distinguishing Features of the Position:**

This position is part of the City's Leadership Team and is many times a resident's or business owner's "first impression" of City Government. The Director exercises considerable judgement, professionalism, and creativity in day-to-day management of staff, application reviews, and community outreach. The Director promotes the City through consistent positive messaging. supervised directly by City Administrator and generally by Plan Commission. Supervises the building inspector and community development interns. This position is salaried, exempt and not represented. This position has an employment contract with the City. This position is salaried, exempt, non represented, and has an employment contract with the City.

### **Examples of Work (illustrative only):**

#### **Planning:**

- Acts as Zoning Administrator and reviews all applications for compliance with zoning and historic rules in Municipal Code (subdivisions, site plans, annexations, conditional uses, historic etc)
- Provides staff support for Smart Growth Plan Comprehensive Plan updates and community survey public outreach.
- Provides staff support for Park and Outdoor Recreation Plan updates.
- Recommends policy and ordinance updates consistent with vision set guided by Comprehensive Plan, Common Council/ and Plan Commission, with an emphasis on streamlining.

- Provides staff support for implementation of ~~Economic-economic~~ Development development Strategystrategy
- Provides staff support for other long-range planning activities, including the Capital Improvement Plan. —CIP, strategic planning
- Maintains organized and approachable web-based permitting and application processes
- Monitors zoning permits for compliance annually
- Generates annual reports of development activities for communication to the public
- Provides staff support to review City projects that uphold energy efficiency, walkability, and good urban design standards

#### **Technical and Professional Advice:**

- Provides staffStaff support for and coordination of Plan Commission, Economic Development Committee, Redevelopment Authority, Building Improvement Grant Committee, Tourism Commission, Energy Independence Team, Historic Preservation Commission Women Encouraging Evansville Entrepreneurs (WE3) group and other committees/boards that promote the development of the community or as directed.
- Participates in and facilitates meetings of the internal Development Staff Team.
- Advises Meets with applicants in pre-application meetings for zoning inquiries and permits to advise, explain, and complete an early review (subdivisions, site plans, annexations, conditional uses, historic etc) when practical.
- Supervises Building Inspector and coordinates with police Department code enforcementActs as Zoning Administrator providing code enforcement in conjunction with the Building Inspector or Police Department as needed.
- Maintains parcel and development files/records at City Hall.
- Acts as Floodplain Administrator
- Acts as including but not limited to applications and Community Rating System Coordinator.

#### **Business Retention and ExpansionEconomic Development:**

- Markets Evansville to prospects and recruits new businesses under direction of City Administrator/Finance Director.
- Conducts outreach to build/maintain positive business relationships with the City.
- Conducts business retention and expansion (BRE) visits in conjunction with City Administrator and Evansville Area Chamber of Commerce and Tourism and may be required to populate BRE visit results into MadREP/Synchronist database.
- Promotes City's Economic Development Revolving Loan Fund, Building Improvement Grants, State and County Grant/Loan Programs, TIF, REDLG, BIG, Focus on Energy, and other financial assistance when applicable.
- Coordinates updates to Available Properties Database with the Evansville Area Chamber of Commerce and Tourism
- Maintains and updates community profile, community investment maps, and other reports as business development resources.

### New Development:

- ~~Markets Evansville to prospects and recruits new businesses.~~
- Meets with new development applicants.
- Negotiates development agreements in close consultation with City Administrator.
- Acts as business liaison and assists applicants through “red tape” to better streamline the development process.
- Monitors development agreements for compliance.
- ~~Promotes the City’s Revolving Loan Fund, TIF, REDLG, BIG, Focus on Energy, and other financial assistance.~~
- Applies for and administers state/federal grants.

### Consistent message:

- Supports a consistent message of Evansville being a business friendly community with a strong entrepreneurial environment.
- ~~Develops content for city website, uses web analytics and other internet tools for the creation or decimation of the City’s message.~~
- Attends, at the direction of the City Administrator, Chamber of Commerce meetings, events, and ribbon cuttings.
- Represents, at the direction of the City Administrator, the ~~city~~ City in intergovernmental groups (MadREP, Rock County) as needed and with frequency.
- Creates community development content to populate and maintain City’s website

### Tourism:

- Coordinates D~~development of,~~ assists in the development or may contract services for the creation of content for brochures and flyers.
- Monitors supply and distribution of brochures and flyers.
- Works with the Tourism ~~Advisory Committee~~ Commission and Economic Development Committee to provide and populate tourism content for the City’s website and Calendar.
- ~~May assists~~ Provides staff support for the Tourism ~~Advisory Committee~~ Commission.

### Other:

- Assists Finance Department employees with Grant, Loan, and Tax Increment Financing (TIF) reporting/administration ~~when able.~~
- Negotiates land acquisition and sales on ~~city’s~~ City’s behalf as ~~Directed~~ directed by the City Administrator/Finance Director.
- ~~Attends~~ Maintains involvement in professional organizations and training.
- Supervises the Building Inspector ~~insuring~~ ensuring compliance with building and municipal code zoning requirements, property maintenance standards, and historic preservation requirements. ~~and code enforcement including but not limited to~~

- ~~nuisance abatement, building codes, zoning requirements and historic preservation.~~
- ~~Provides oversight for the Planning Intern. Performs such additional duties as may, from time to time, be directed by the City Administrator/Finance Director~~

**Required Knowledge, Skills, and Abilities:**

- Bachelor's degree in ~~architecture, landscape architecture, urban design, business development or business or public administration, land use or urban planning, or~~ closely related field is required.
- Ability to acquire and maintain a valid driver's license.
- Thorough knowledge of federal, state, and local laws and regulations regarding land use planning and zoning.
- Thorough knowledge of the functions and organization of municipal government and of the workings of the common council, plan commission, and other ~~city~~ City committees.
- Knowledge of economic development, business finance, marketing, and real estate.
- Knowledge of tax increment financing, grant writing and administration,
- Knowledge in geographic information systems (GIS).
- Ability to establish and maintain satisfactory working relationships with staff and other ~~city~~ City employees.
- Ability to establish and maintain satisfactory working relationships with contractors, developers, owners, and the general public.
- Ability to communicate clearly and concisely in speech and writing.
- Ability to exercise good professional judgment.

**Tools and Equipment Used:**

Personal computer, local area computer network, word processing and spreadsheet software, website maintenance software, GIS, telephone, ~~electric typewriter~~, copy machine, fax machine, optical scanner, postage meter, and all other equipment as required to perform the duties and responsibilities of this position.

**Physical demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the duties and responsibilities of this position.

While performing the duties of this job, the employee is frequently required to sit or stand, talk or listen for extended periods of time. The employee is often required to travel from primary work site to observe or document building or site conditions. The employee is occasionally required to use hands to finger, handle or feel objects, tools or controls; and reach with hands and arms. The employee must occasionally lift and/or move up to 40 lbs. Specific vision abilities required by this job include close vision and the ability to adjust focus.



**Work environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is moderately noisy.

**Selection guidelines:**

Formal applications, rating of education and experience, ~~or~~ an interview and reference check. Job related tests may be required.

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The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The position description for the Community Development Director does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. No individual City official has authority to enter into an oral or written promise or contract of employment with any individual or group of employees. Any employment contract must be approved by a majority of the Common Council.

Approved by Finance & Labor Relations Committee on June 5, 2014

Reviewed and Approved by Finance & labor Relations Committee 03/05/15

[Reviewed and Approved by Finance & labor Relations Committee 05/06/21](#)



**DRAFT 2021 JOB AD:**

**Community Development Director  
City of Evansville, WI**

The City of Evansville, WI ([www.ci.evansville.wi.gov](http://www.ci.evansville.wi.gov)) seeks a Community Development Director. This is a key Department Head member of the City's Leadership Team. The Director reports to the City Administrator/Finance Director and works collaboratively with the Plan Commission, Economic Development Committee, Evansville Area Chamber of Commerce and Tourism to foster the City's urban growth, entrepreneurial spirit and reputation for quality of life. Responsibilities include successful monitoring of code enforcement activities, planning, implementing traditional neighborhood-focused growth and being a friendly point of contact for new business applicants. Additional duties include review of zoning applications, implementation of business retention/recruitment/expansion strategies, community marketing programs, monitor agreements for compliance and facilitating long-range strategic planning of the City. The full job description can be found here: <https://ci.evansville.wi.gov/jobs>

The City of Evansville was ranked as the best place to raise a family in Wisconsin by [nerdwallet.com](http://nerdwallet.com). Employee benefits include the Wisconsin Retirement System, employee assistance programs, paid parental leave and a schedule that is flexible to accommodate required evening meetings and events.

Requirements include three to five years of experience in urban design, architecture, economic development, business education and/or strategic planning. A degree in business, architecture, urban design, land use planning, or related field. Excellent interpersonal and communication skills are required. Salary starting at \$70,000 dependent upon qualifications, plus excellent benefits. This is an FLSA exempt and non-represented position. Applications kept confidential upon request; all finalists subject to public release. Send cover letter, resume, and four professional references to Melanie Crans, PO Box 529, 31 S. Madison St., Evansville, WI 53536 or email to [melanie.crans@ci.evansville.wi.gov](mailto:melanie.crans@ci.evansville.wi.gov). First review of applications on Friday, June 4, 2021.



**CITY OF EVANSVILLE  
RESOLUTION #2021-09**

*Establishing the Municipal Judge's Salary for the Term Starting in Year 2021*

**WHEREAS**, the salary of a municipal judge may be increased prior to the start of the second or any subsequent year of the judge's term under Wisconsin Statutes, Section 755.04;

**WHEREAS**, Section 34-62 of the Evansville Municipal Code provides that the salary of the Municipal Judge shall be established from time to time by resolution of the Common Council; and

**WHEREAS**, the adopted 2021 city operating budget allows for a 2.25% increase in the salary for the Municipal Judge (account #10-5103-110).

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Common Council of the City of Evansville that the Municipal Judge's annual salary shall be increased 2.25% on May 1<sup>st</sup>, 2021.

Passed and adopted this 11<sup>th</sup> day of May, 2021.

\_\_\_\_\_  
William C Hurtley, Mayor

ATTEST:

\_\_\_\_\_  
Darnisha Haley, City Clerk

Introduced: 05/11/2021  
Adopted: 00/00/2021  
Published: 00/00/2021





www.ci.evansville.wi.gov

Date: Tuesday, April 27, 2021  
 To: Police Department  
 From: Leah Hurtley  
 Number of pages (including cover sheet):  
 Phone: 608-882-2266  
 Fax: 608-882-2282  
 RE: Background Checks: Renewals

31 S Madison St  
 PO Box 529  
 Evansville, WI 53536  
 (608) 882-2266 phone  
 (608) 882-2282 fax

Establishment	Name		DOB	Date	Police Department Review	
	First	Last			Approve/Deny w/ Initials	Notes
The Grove Market, LLC	Jennifer D	Wiedel	[REDACTED]	4-28-21	Approve CT	
Romano's Pizza Inc	Antonina	Romano	[REDACTED]	4-28-21	Approve CT	
Ceili	Shannon R	Arndt	[REDACTED]	4-28-21	Approve CT	
	Carl J	Maly	[REDACTED]	4-28-21	Approve CT	
Madison Street Express Inc.	Parminder K	Sekhon	[REDACTED]	4-28-21	Approve CT	
	Jay	Sekhon	[REDACTED]	4-28-21	Approve CT	
	Neil	Sekhon	[REDACTED]	4-28-21	Approve CT	
Kopecky's Worldwide Foods Inc.	James D	Kopecky	[REDACTED]	4-28-21	Approve CT	
	Jean Louis	Kopecky	[REDACTED]	4-28-21	Approve CT	
Olin Oil Co., Inc.	Kristin O	Olmedo	[REDACTED]	4-28-21	Approve CT	
	Brenda	Olin	[REDACTED]	4-28-21	Approve CT	
Creekside Place Inc	Nicholle L	Wagner	[REDACTED]	4-28-21	Approve CT	
	Kari	Fehrenbacher	[REDACTED]	4-28-21	Approve CT	
	Dierdre	Beltran	[REDACTED]	4-28-21	Approve CT	
	William K	Davis	[REDACTED]	4-28-21	Approve CT	

	Mary A	Alt	[REDACTED]	4-28-21	Approve ✓
	Beau R	Tway	[REDACTED]	4-28-21	Approve ✓
Pete's Inn Inc	Linda A	Church	[REDACTED]	4-28-21	Approve ✓
VFW	John L	Schneider	[REDACTED]	4-28-21	Approve ✓
	Mike E	George	[REDACTED]	4-28-21	Approve ✓
	Lon L	Zhe	[REDACTED]	4-28-21	Approve ✓
	Danny J	Schneider	[REDACTED]	4-28-21	Approve ✓
	Brittany L	Long	[REDACTED]	4-28-21	Approve ✓
Casey's Marketing Company	Anthony Wayne	Hawks	[REDACTED]	4-28-21	Approve ✓
	Brian Joseph	Johnson	[REDACTED]	4-28-21	Approve ✓
	Julia Lynn	Jackowski	[REDACTED]	4-28-21	Approve ✓
	James Robert	Pistillo	[REDACTED]	4-28-21	Approve ✓
Bessire Bowl LLC	Tiffany F	Bessire	[REDACTED]	4-28-21	Approve ✓
Angel's Pizza LLC	Michael	Barcena	[REDACTED]	4-28-21	Approve ✓
Landmark Services Cooperative	Jessica E	Golz	[REDACTED]	4-28-21	Approve ✓
	James	Dell	[REDACTED]	4-28-21	Approve ✓
	Keith	Arnold	[REDACTED]	4-28-21	Approve ✓
	Timothy John	Toraason	[REDACTED]	4-28-21	Approve ✓
El Vallarta De Evansville LLC	Marco A	Lugo	[REDACTED]	4-28-21	Approve ✓
The Night Owl Food & Spirits Inc.	Gregory P	Ardisson	[REDACTED]	4-28-21	Approve ✓



# Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: 07/01/2021 ending: 06/30/2022  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of } EVANSVILLE  
 Village of }  
 City of }

County of ROCK Aldermanic Dist. No. \_\_\_\_\_  
 (if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

TYPE OF LICENSE REQUESTED	FEE
<input checked="" type="checkbox"/> Class A beer	\$ 100-
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input checked="" type="checkbox"/> Class A liquor	\$ 500-
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 15-
<b>TOTAL FEE</b>	<b>\$ 615-</b>

Complete A or B. All must complete C.

**A. Individual or Partnership:**

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

**B. LLC or Corporation (and Agent):**

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company <b>CASEY'S MARKETING COMPANY</b>	Address of Corporation / Limited Liability Company (if different from licensed premises) <b>ONE SE CONVENIENCE BLVD, ANKENY, IA 50021</b>
---	--

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name <b>HAWKS</b>	(First) <b>ANTHONY</b>	(Middle Name) <b>WAYNE</b>	Home Address (Street, City or Post Office, & Zip Code) <b>538 BIESE STREET, COMBINED LOCKS, WI 54113</b>
---------------------------------	---------------------------	-------------------------------	---

**All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:**

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<b>JAMES</b>	<b>SAMUEL</b>	<b>J</b>	<b>2501 SE 19TH COURT, ANKENY, IA 50021</b>
Vice President / Member Last Name <b>JOHNSON</b>	(First) <b>BRIAN</b>	(Middle Name) <b>J</b>	Home Address (Street, City or Post Office, & Zip Code) <b>9129 NW 73RD CIRCLE, JOHNSTON, IA 50131</b>
Secretary / Member Last Name <b>JACKOWSKI</b>	(First) <b>JULIA</b>	(Middle Name) <b>LYNN</b>	Home Address (Street, City or Post Office, & Zip Code) <b>9813 ILTIS DRIVE, URBANDALE, IA 50322</b>
Treasurer / Member Last Name <b>PISTILLO</b>	(First) <b>JAMES</b>	(Middle Name) <b>ROBERT</b>	Home Address (Street, City or Post Office, & Zip Code) <b>3415-159TH STRET, URBANDALE, IA 50323</b>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

**C. Business Information**

1. Trade Name CASEY'S GENERAL STORE #3583 Business Phone Number (608) 882-5699  
 2. Address of Premises 230 E MAIN ST Post Office & Zip Code EVANSVILLE, 53536

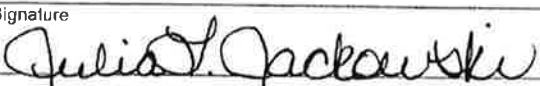
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

ONE STORY PRESTRUCTURED STEEL BUILDING

5. Legal description (omit if street address is given on previous page): \_\_\_\_\_
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** . . . . .  Yes  No
- b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** . . . . .  Yes  No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** . . . . .  Yes  No
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** . . . . .  Yes  No
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? . . . . .  Yes  No  
[phone (608) 266-2776]
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? . . . . .  Yes  No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? . . . . .  Yes  No
12. Does the applicant owe municipal property taxes, assessments, or other fees? . . . . .  Yes  No  
(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) MIKAEL LAGE	Title / Member STORE OPERATIONS	Date 4/5/2021
Signature 	Phone Number 515-965-6517	Email Address MIKAEL.LAGE@CASEYS.COM

JULIA L. JACKOWSKI, SECRETARY FOR CASEY'S MARKETING COMPANY

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

AT-115 (R. 5-19) **Rec # 1.143938 \$615.00**

# Instructions for Renewal Alcohol Beverage License Application

## THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

## PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder:** If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

## CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) AND AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

## LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

**NOTE:** Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

## DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

## CONVICTIONS

1. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY
2. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY
3. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY

## PENDING CHARGE

1. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
PENDING CHARGE \_\_\_\_\_ DATE \_\_\_\_\_

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name) (first name) (middle name)	
HAWKS	ANTHONY WAYNE
Home Address (street/route)	Post Office
538 BIESE STREET	COMBINED LOCKS
Home Phone Number	Age
920-540-2529	Date of Birth
State	Zip Code
WI	54113
Place of Birth	
NORTON, KS	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- AGENT of CASEY'S GENERAL STORES, INC.  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 32 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? OWI 2005  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. PLEASE SEE THE ATTACHED STORE LIST  
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify.  
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Dollar General		2017	2020
Employer's Name	Employer's Address	Employed From	To
Harbor Freight Tools		2009	2017

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Anthony Hawks Digitally signed by Anthony Hawks  
Date: 2020.12.23.08:41:44 -0500  
 \_\_\_\_\_  
 (Signature of Named Individual)

## Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
JAMES		SAMUEL		J	
Home Address (street/roule)		Post Office		City	
2501 SE 19TH COURT				ANKENY	
Home Phone Number		Age		State	
515-240-9663				IA	
		Date of Birth		Zip Code	
				50021	
				Place of Birth	
				WATERLOO, IA	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.

**PRESIDENT** of **CASEY'S MARKETING COMPANY**  
(Officer / Director / Manager / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? I DO NOT RESIDE IN WISCONSIN, I RESIDE IN IOWA
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. PLEASE SEE THE ATTACHED LIST  
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify.  
(Name of Wholesale Licensee or Permittee) (Address by City and County)

6. Named individual must list in chronological order last two employers

Employer's Name	Employer's Address	Employed From	to
CASEY'S GENERAL STORES, INC	PO BOX 3001, ANKENY, IA 50021		CURRENT
Employer's Name	Employer's Address	Employed From	to

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000

  
 SAMUEL J. JAMES  
(Signature of Applicant)

## Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
JOHNSON		BRIAN		JOSEPH	
Home Address (street/route)		Post Office	City	State	Zip Code
9129 NW 73RD CIRCLE			JOHNSTON	IA	50131
Home Phone Number		Age	Date of Birth	Place of Birth	
515-681-0138				DES MOINES, IOWA	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual
- A member of a partnership which is making application for an alcohol beverage license.
- VICE PRESIDENT** of **CASEY'S MARKETING COMPANY**  
(Principal/ Director/ Member/ Manager/ Agent) of (Name of Corporation/ Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

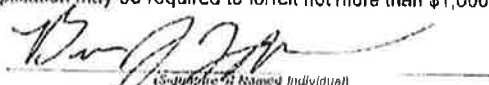
The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? I DO NOT RESIDE IN WISCONSIN, I RESIDE IN IOWA
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending (If more room is needed, continue on reverse side of this form)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. PLEASE SEE THE ATTACHED LIST  
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify.  
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6 Named individual must list in chronological order last two employers

Employer's Name	Employer's Address	Employed From	To
CASEY'S GENERAL STORES, INC	PO BOX 3001, ANKENY, IA 50021		CURRENT
Employer's Name	Employer's Address	Employed From	To

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
 (Signature of Named Individual)  
**BRIAN J. JOHNSON**

## Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
JACKOWSKI		JULIA		LYNN	
Home Address (street/route)		Post Office	City	State	Zip Code
9813 ILITIS DRIVE			URBANDALE	IA	50322
Home Phone Number		Age	Date of Birth	Place of Birth	
515-965-6579				DES MOINES, IA	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an Individual.
- A member of a partnership which is making application for an alcohol beverage license.
- SECRETARY** of **CASEY'S MARKETING COMPANY**
- (Office / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? I DO NOT RESIDE IN WISCONSIN, I RESIDE IN IOWA
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
If yes, identify. PLEASE SEE THE ATTACHED LIST  
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
If yes, identify.  
(Name of Wholesale Licensee or Permittee) (Address By City and County)
6. Named individual must list in chronological order last two employers.

SHEARER, TEMPLER, PINGEL & KAPLAN	Employer's Address 3737 WOODLAND AVE, WEST DES MOINES, IA	Employed From 06/01/1992	To 08/01/1994
Employer's Name CASEY'S GENERAL STORES, INC	Employer's Address PO BOX 3001, ANKENY, IA 50021	Employed From 08/02/1994	To CURRENT

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
(Signature of Named Individual)

**JULIA L. JACKOWSKI**

## Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
PISTILLO		JAMES		ROBERT	
Home Address (street/route)		Post Office	City	State	Zip Code
3415-159TH STREET			URBANDALE	IA	50323
Home Phone Number		Age	Date of Birth	Place of Birth	
515-965-6157				OMAHA, NE	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an Individual.
- A member of a partnership which is making application for an alcohol beverage license.
- TREASURER** of **CASEY'S MARKETING COMPANY**  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

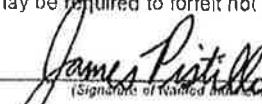
The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? I DO NOT RESIDE IN WISCONSIN, I RESIDE IN IOWA
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. PLEASE SEE THE ATTACHED LIST  
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify.  
(Name of Wholesale License or Permit) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
BROOKS LODDEN	1441 29TH ST #305, WEST DES MOINES, IA	10/01/2009	11/01/2013
CASEY'S GENERAL STORES, INC	PO BOX 3001, ANKENY, IA 50021	11/26/2013	CURRENT

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
(Signature of Named Individual)  
**JAMES R. PISTILLO**



# Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: 07/01/2021 ending: 06/30/2022  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of } Evansville  
 Village of }  
 City of }

County of Rock Aldermanic Dist. No. NA  
 (if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Complete A or B. All must complete C.

Applicant's Wisconsin Seller's Permit Number	
FEIN Number	
TYPE OF LICENSE REQUESTED	FEE
<input checked="" type="checkbox"/> Class A beer	\$ 100
<input type="checkbox"/> Class B beer	\$ 100
<input type="checkbox"/> Class C wine	\$ 100
<input checked="" type="checkbox"/> Class A liquor	\$ 500
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$ 500
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 15
<b>TOTAL FEE</b>	<b>\$ 615</b>

**A. Individual or Partnership:**

Full Name (Last) <u>President</u>	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Kopecky</u>	<u>James</u>	<u>Dean</u>	<u>8017 N. Ridge Ct. 53536</u>
Full Name (Last) <u>v.p.</u>	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Kopecky</u>	<u>Jean</u>	<u>Louise</u>	<u>8017 N. Ridge Ct. 53536</u>
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

**B. LLC or Corporation (and Agent):**

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company: Kopecky's Worldwide Foods  
 Address of Corporation / Limited Liability Company (if different from licensed premises): 8 N City Rd m Evansville

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Kopecky</u>	<u>James</u>	<u>Dean</u>	<u>8017 N. Ridge CT 53536</u>

**All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:**

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Kopecky</u>	<u>James</u>	<u>Dean</u>	<u>8017 N. Ridge CT 53536 Evansville WI</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Kopecky</u>	<u>Jean</u>	<u>Louise</u>	<u>8017 N. Ridge CT 53536 Evansville WI</u>
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

**C. Business Information**

1. Trade Name Kopecky's Piggly Wiggly Business Phone Number 608 882 5308  
 2. Address of Premises 8 N City Rd m Post Office & Zip Code Evansville, WI 53536

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Inside, retail

grocery store in designated area

5. Legal description (omit if street address is given on previous page): 8 N Cty Rd M Evansville WI 53531
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** . . . . .  Yes  No
- b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3** . . . . .  Yes  No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** . . . . .  Yes  No
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** . . . . .  Yes  No
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? . . . . .  Yes  No  
[phone (608) 266-2776]
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? . . . . .  Yes  No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? . . . . .  Yes  No
12. Does the applicant owe municipal property taxes, assessments, or other fees? . . . . .  Yes  No  
(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) <del>JAMES D KOSPECKY</del> <b>KOSPECKY JAMES D</b>	Title / Member <b>PRESIDENT</b>	Date <b>4-7-21</b>
Signature <i>James D Kospecky</i>	Phone Number <b>608-882-5308</b>	Email Address <b>JAMESkospecky72@gmail.com</b>

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

# Instructions for Renewal Alcohol Beverage License Application

**THIS RENEWAL FORM CANNOT BE USED IF:**

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

**PARTNERSHIPS:**

Indicate full name and home address of each partner. One partner must sign application. **Reminder:** If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

**CORPORATIONS:**

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) AND AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

**LIMITED LIABILITY COMPANY:**

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

**NOTE:** Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

**DISCRIMINATION CLAUSE – (City of Milwaukee only)**

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

NA

**CONVICTIONS**

1. NAME _____	STATUTE NO./LOCAL ORDINANCE _____
CHARGE _____	WHERE CONVICTED _____
DATE _____ PENALTY _____	<input type="checkbox"/> MISDEMEANOR <input type="checkbox"/> FELONY
2. NAME _____	STATUTE NO./LOCAL ORDINANCE _____
CHARGE _____	WHERE CONVICTED _____
DATE _____ PENALTY _____	<input type="checkbox"/> MISDEMEANOR <input type="checkbox"/> FELONY
3. NAME _____	STATUTE NO./LOCAL ORDINANCE _____
CHARGE _____	WHERE CONVICTED _____
DATE _____ PENALTY _____	<input type="checkbox"/> MISDEMEANOR <input type="checkbox"/> FELONY

NA

**PENDING CHARGE**

1. NAME _____	STATUTE NO./LOCAL ORDINANCE _____
PENDING CHARGE _____	DATE _____



# Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: 7-1-2021 ending: 6-30-2022  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of } EVANSVILLE  
 Village of }  
 City of }

County of ROCK Aldermanic Dist. No. \_\_\_\_\_  
 (if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Complete A or B. All must complete C.

**A. Individual or Partnership:**

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

**B. LLC or Corporation (and Agent):**

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
<u>MADISON STREET EXP, INC</u>	<u>104 S. MADISON ST., EVANSVILLE, WI 535</u>

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>SEKHON</u>	<u>PARMINDER</u>	<u>K</u>	<u>2644 GRANITE RD, FITCHBURG, WI 53711</u>

**All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:**

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>SEKHON</u>	<u>PARMINDER</u>	<u>K</u>	<u>2644 GRANITE RD, FITCHBURG, WI 53711</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>SEKHON</u>	<u>JAY</u>	<u>S</u>	<u>246 2nd ST. SAN FRANCISCO, CA 94105</u>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>SEKHON</u>	<u>NEIL</u>	<u>S</u>	<u>2644 GRANITE RD, FITCHBURG, WI 53711</u>

**C. Business Information**

1. Trade Name ALL-N-ONE Business Phone Number 608-882-4757

2. Address of Premises 104 S. MADISON ST. Post Office & Zip Code EVANSVILLE, 53536

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

STORE BUILDING AT  
104 S. MADISON STREET

Applicant's Wisconsin Seller's Permit Number	
FEIN Number	
TYPE OF LICENSE REQUESTED	FEE
<input checked="" type="checkbox"/> Class A beer	\$ 100
<input type="checkbox"/> Class B beer	\$ 100
<input type="checkbox"/> Class C wine	\$ 100
<input checked="" type="checkbox"/> Class A liquor	\$ 500
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$ 500
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 15
<b>TOTAL FEE</b>	<b>\$ 715</b>

5. Legal description (omit if street address is given on previous page): \_\_\_\_\_

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete page 3.  Yes  No

b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on page 3.  Yes  No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain  Yes  No

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain  Yes  No

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]  Yes  No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement?  Yes  No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

12. Does the applicant owe municipal property taxes, assessments, or other fees? (Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) SEKHON, PARMINDER K	Title / Member PRESIDENT	Date 4-12-2021
Signature <i>Parminder Sekhon</i>	Phone Number 608-219-4966	Email Address PSEKHON4966@GMAIL.COM

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
SEKTON		PARMINDER		K	
Home Address (street/route)		Post Office	City	State	Zip Code
2644 GRANITE RD			FITCHBURG	WI	53711
Home Phone Number		Age	Date of Birth	Place of Birth	
608-219-4966				INDIA	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **Individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- PRESIDENT** of **MADISON STREET EXP. INC.**  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

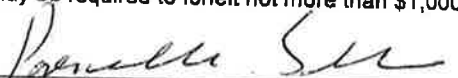
The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 17
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. CAMBRIDGE GAS, CAMBRIDGE, WI  
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify.  
(Name of Wholesale Licenses or Permits) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
MADISON ST	104 S MADISON ST	2003	CURRENT
CAMBRIDGE GAS	28 W. MAIN ST.	2007	CURRENT

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
 (Signature of Named Individual)

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
SEKHON		NEIL		S	
Home Address (street/route)		Post Office	City	State	Zip Code
2644 GRANITER			FITCHBURG EVANSTON	WI	53711
Home Phone Number		Age	Date of Birth	Place of Birth	
608-219-4966				ELGIN, IL	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- MEMBER of MADISON STREET EXP  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 16
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name <u>WARBY PARKER</u>	Employer's Address <u>420 STATE ST, MADISON WI 53710</u>	Employed From <u>SEPT 2018</u>	To <u>PRESENT</u>
Employer's Name <u>ULLA EYEWEAR</u>	Employer's Address <u>562 Midvale Blvd Madison</u>	Employed From <u>3/2013</u>	To <u>8/2018</u>

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.



(Signature of Named Individual)



# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Sekhon		Jay		Singh	
Home Address (street/route)		Post Office	City	State	Zip Code
246 2nd St #1207			San Francisco	CA	94105
Home Phone Number		Age	Date of Birth	Place of Birth	
608-279-0465				Michigan	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- MEMBER of MADISON STREET EXPRESS  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

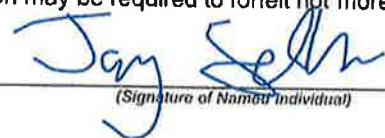
The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? \_\_\_\_\_
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ..... HAD A D.U.I. 7-10 YEARS AGO .....  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? .....  Yes  No  
 If yes, describe status of charges pending. \_\_\_\_\_
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? .....  Yes  No  
 If yes, identify. \_\_\_\_\_  
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? .....  Yes  No  
 If yes, identify. \_\_\_\_\_  
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Deloitte Consulting	4022 Sells Dr, Hermitage, T	10/09/2017	<u>CURRENT</u>
Covance	3301 Kinsman Blvd, Madison,	11/05/2012	02/09/2015

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
(Signature of Named Individual)



# Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: July 1, 2021 ending: June 30, 2022  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of } Evansville  
 Village of }  
 City of }

County of Rock Aldermanic Dist. No. \_\_\_\_\_  
 (if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Complete A or B. All must complete C.

Applicant's Wisconsin Seller's Permit Number	
FEIN Number	
TYPE OF LICENSE REQUESTED	FEE
<input checked="" type="checkbox"/> Class A beer	\$ 100
<input type="checkbox"/> Class B beer	\$ 100
<input type="checkbox"/> Class C wine	\$ 100
<input checked="" type="checkbox"/> Class A liquor	\$ 500
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$ 500
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 15
<b>TOTAL FEE</b>	\$ <u>615</u>

### A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

### B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company <u>Olin Oil Co., Inc.</u>	Address of Corporation / Limited Liability Company (if different from licensed premises) <u>350 N. Union St.</u>
--	---

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Olmedo</u>	<u>Kristin</u>	<u>Olin</u>	<u>603 E 2nd Ave, Brodhead 53520</u>

### All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Olin</u>	<u>Brenda</u>	<u>S.</u>	<u>601 E 2nd Ave, Brodhead 53520</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Olmedo</u>	<u>Kristin</u>	<u>Olin</u>	<u>603 E 2nd Ave, Brodhead 53520</u>
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Olin</u>	<u>Brenda</u>	<u>S.</u>	<u>601 E 2nd Ave, Brodhead 53520</u>
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Olmedo</u>	<u>Kristin</u>	<u>Olin</u>	<u>603 E 2nd Ave, Brodhead 53520</u>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

### C. Business Information

1. Trade Name Evansville Gas N Go Business Phone Number 608-882-9943  
 2. Address of Premises 350 N. Union St. Post Office & Zip Code Evansville 53536

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

beer cooler & storage on sales floor

5. Legal description (omit if street address is given on previous page): \_\_\_\_\_
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** .....  Yes  No
- b. Are **charges for any offenses presently pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3** .....  Yes  No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** .....  Yes  No
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** .....  Yes  No
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? .....  Yes  No  
[phone (608) 266-2776]
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? .....  Yes  No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? .....  Yes  No
12. Does the applicant owe municipal property taxes, assessments, or other fees? .....  Yes  No  
(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) <i>Brenda S. Oliva</i>	Title / Member <i>President</i>	Date <i>4/14/21</i>
Signature <i>Brenda S. Oliva</i>	Phone Number <i>608 8978601</i>	Email Address <i>Kolmedo@olivaalcohol.com</i>

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

# Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: 07 01 2021 ending: 06 30 2022  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of } EVANSVILLE  
 Village of }  
 City of }

County of ROCK Aldermanic Dist. No. \_\_\_\_\_  
 (if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Complete A or B. All must complete C.

Applicant's Wisconsin Seller's Permit Number	
FFIN No. _____	
TYPE OF LICENSE REQUESTED	FEE
<input checked="" type="checkbox"/> Class A beer	\$ 100
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
<input checked="" type="checkbox"/> Publication fee	\$ 15 pd
<b>TOTAL FEE</b>	\$

Rec # 114395  
#15

**A. Individual or Partnership:**

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

**B. LLC or Corporation (and Agent):**

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
<u>LANDMARK SERVICES COOPERATIVE</u>	<u>1401 LANDMARK DR., COTTAGE GROVE, WI 53527</u>

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>GOLZ</u>	<u>JESSICA</u>		<u>6909 N. CTY RD M #65 EVANSVILLE, WI 53536</u>

**All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:**

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>DELL</u>	<u>JIM</u>		<u>4948 CREEK HAVEN RD. COTTAGE GROVE, WI 53527</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>ARNOLD</u>	<u>KEITH</u>		<u>7212 KALTENBERG PASS SUN PRAIRIE, WI 53590</u>
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>TORAASON</u>	<u>TIMOTHY</u>	<u>J.</u>	<u>36455 WEST ST., WHITEHALL, WI 54773</u>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

**C. Business Information**

1. Trade Name CENEX CONVENIENCE STORE EVANSVILLE Business Phone Number 508-882-2621

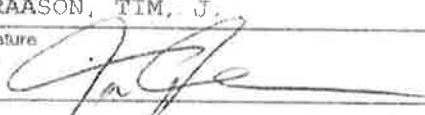
2. Address of Premises 9 JOHN LINDEMANN DR. Post Office & Zip Code EVANSVILLE 53536

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) C-STORE SALES FLOOR & COOLERS

5. Legal description (omit if street address is given on previous page): \_\_\_\_\_
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** . . . . .  Yes  No
- b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** . . . . .  Yes  No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** . . . . .  Yes  No
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** . . . . .  Yes  No
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? . . . . .  Yes  No  
[phone (608) 266-2776]
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? . . . . .  Yes  No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? . . . . .  Yes  No
12. Does the applicant owe municipal property taxes, assessments, or other fees? . . . . .  Yes  No  
(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) TORAASON, TIM, J.	Title / Member DIVISION MANAGER	Date 04/15/2021
Signature 	Phone Number 715-279-0237	Email Address Htoraason@countryalcohol.com

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

# Instructions for Renewal Alcohol Beverage License Application

## THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

## PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder:** if partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

## CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) AND AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

## LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

**NOTE:** Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

## DISCRIMINATION CLAUSE -- (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

## CONVICTIONS

1. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY
2. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY
3. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY

## PENDING CHARGE

1. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
PENDING CHARGE \_\_\_\_\_ DATE \_\_\_\_\_

# Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village of EVANSVILLE County of ROCK  
 City

The undersigned duly authorized officer/member/manager of LANDMARK SERVICES COOPERATIVE  
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as CENEX CONVENIENCE STORE OF EVANSVILLE  
(Trade Name)

located at 9 JOHN LINDEMANN DR., EVANSVILLE, WI 53536

appoints JESSICA GOLZ  
(Name of Appointed Agent)  
6909 N CTY RD M #65, EVANSVILLE, WI 53536  
(Home Address of Appointed Agent)


to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No  
How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 34

Place of residence last year 6909 N CTY RD M #65, EVANSVILLE, WI 53536

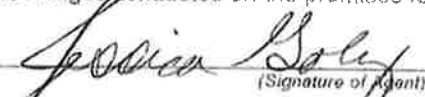
For: LANDMARK SERVICES COOPERATIVE  
(Name of Corporation / Organization / Limited Liability Company)

By:   
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

## ACCEPTANCE BY AGENT

I, JESSICA GOLZ,  
(Print / Type Agent's Name) hereby accept this appointment as agent for the corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

 4-23-21  
(Signature of Agent) (Date) Agent's age \_\_\_\_\_  
6909 N CTY RD M #65, EVANSVILLE, WI 53536  
(Home Address of Agent) Date of birth \_\_\_\_\_

## APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on \_\_\_\_\_ by \_\_\_\_\_ Title \_\_\_\_\_  
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)



# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
GOLZ		JESSICA			
Home Address (street/route)		Post Office	City	State	Zip Code
6909 N CTY RD M #65			EVANSVILLE	WI	53536
Home Phone Number		Age	Date of Birth	Place of Birth	
608-931-3195				EDGERTON, WI	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- AGENT of LANDMARK SERVICES COOPERATIVE  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

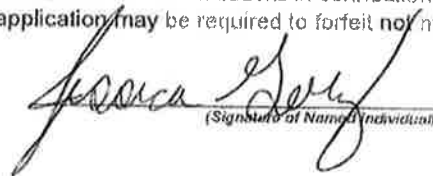
The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 34 YEARS
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
FRANCOIS		06/01/2010	08/01/2012
PIGGLY WIGGLY		09/01/2006	10/01/2009

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
 (Signature of Named Individual)

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
DELL		JAMES			
Home Address (street/route)		Post Office	City	State	Zip Code
4948 CREEK HAVEN RD			COTTAGE GROVE	WI	53527
Home Phone Number		Age	Date of Birth	Place of Birth	
402-469-1269				ABERDEEN, SD	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- CEO** of **LANDMARK SERVICES COOPERATIVE**

(Officer / Director / Member / Manager / Agent)

(Name of Corporation / Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 3 YEAR
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
If yes, identify.
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
If yes, identify.

(Name of Wholesale Licensee or Permittee)

(Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
COOPERATIVE PRODUCER	HASTINGS, NEBRASKA	06/15/2015	03/02/2018
Employer's Name	Employer's Address	Employed From	To

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
(Signature of Applicant/Individual)

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
ARNOLD		KEITH			
Home Address (street/route)		Post Office	City	State	Zip Code
7212 KALTENBERG PASS			SUN PRAIRIE	WI	53590
Home Phone Number		Age	Date of Birth	Place of Birth	
608-318-1645				DENNISON, OH	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- CFO of LANDMARK SERVICES COOPERATIVE

(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

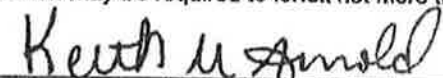
The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 10 YEARS
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
If yes, identify. \_\_\_\_\_  
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
If yes, identify. \_\_\_\_\_  
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
DELOITTE & TOUCHE	MILWAUKEE, WI	01/03/2005	06/31/2012
Employer's Name	Employer's Address	Employed From	To

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
(Signature of Named Individual)

# Auxiliary Questionnaire Alcohol Beverage License Application

*Submit to municipal clerk.*

Individual's Full Name (please print) (last name)		(first name)	(middle name)	
TORAASON		TIMOTHY	JOHN	
Home Address (street/route)	Post Office	City	State	Zip Code
36455 WEST ST.		WHITEHALL	WI	54773
Home Phone Number	Age	Date of Birth	Place of Birth	
715-279-0237			WHITEHALL	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- MANAGER** of **COUNTRYSIDE COOPERATIVE**

(Officer / Director / Member / Manager / Agent)

(Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

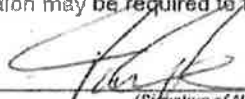
The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 22 YEARS
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
if yes, identify. \_\_\_\_\_  
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
If yes, identify. \_\_\_\_\_  
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
COUNTRYSIDE COOP	DURAND, WI	12/03/2008	04/28/2020
ALLIED SIGNAL	LACROSSE, WI	12/01/2003	12/01/2008

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
 \_\_\_\_\_  
(Signature of Named Individual)

# Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: 2021 ending: 2022  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of } Evansville  
 Village of }  
 City of }

County of Rock Aldermanic Dist. No. \_\_\_\_\_  
 (if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Complete A or B. All must complete C.

**A. Individual or Partnership:**

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

**B. LLC or Corporation (and Agent):**

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
<u>Bessire Bowl LLC</u>	<u>221 Noahs Arc Ct. Evansville, WI 53536</u>

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Bessire</u>	<u>Tiffany</u>	<u>Fae</u>	<u>221 Noahs Arc Ct. Evansville, WI 53536</u>

**All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:**

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Bessire</u>	<u>Tiffany</u>	<u>Fae</u>	<u>221 Noahs Arc Ct. Evansville, WI 53536</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Bessire</u>	<u>Joel</u>	<u>David</u>	<u>221 Noahs Arc Ct. Evansville, WI 53536</u>
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

**C. Business Information**

1. Trade Name Blue Devil Bowl Business Phone Number 608-882-9850  
 2. Address of Premises 108 E. Main St. Post Office & Zip Code Evansville, 53536

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Inside building in bar, alley, coolers in bar (3), coolers and shelves in basement storage room.

Applicant's Wisconsin Seller's Permit Number	
FEIN Number	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$ 100
<input checked="" type="checkbox"/> Class B beer	\$ 100
<input type="checkbox"/> Class C wine	\$ 100
<input type="checkbox"/> Class A liquor	\$ 500
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$ 500
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 15
<b>TOTAL FEE</b>	<b>\$ 615</b>

5. Legal description (omit if street address is given on previous page): \_\_\_\_\_

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** .....  Yes  No

b. Are **charges for any offenses presently pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** .....  Yes  No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** .....  Yes  No

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** .....  Yes  No

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? .....  Yes  No  
 [phone (608) 266-2776]

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? .....  Yes  No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? .....  Yes  No

12. Does the applicant owe municipal property taxes, assessments, or other fees? .....  Yes  No  
 (Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) <i>Bessire, Tiffany F.</i>	Title / Member <i>Owner</i>	Date <i>4/6/2021</i>
Signature <i>Tiffany Bessire</i>	Phone Number <i>608-957-6571</i>	Email Address <i>Bessire@BlueDevilBowl.com</i>

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Bessire		Tiffany		Fae	
Home Address (street/route)		Post Office	City	State	Zip Code
221 Noahs Arc Ct.			Evansville	WI	53536
Home Phone Number		Age	Date of Birth	Place of Birth	
608-957-6571				Beloit	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- Member** of **Bessire Bowl LLC**  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 11 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Kids Komer	264 Lincoln St. Evansville, WI	Jan. 2017	July 2019
Animal Hospital of Paine <sup>SN</sup>	2125 McWay Rd Sn Prairie, WI	July 2009	June 2011

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
(Signature of Named Individual)

# Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  
 Village of Evansville County of Rock  
 City

The undersigned duly authorized officer/member/manager of Bessire Bowl LLC  
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Blue Devil Bowl  
(Trade Name)

located at 108 E. Main St. Evansville, WI 53536

appoints Tiffany Bessire  
(Name of Appointed Agent)  
221 Noahs Arc Ct. Evansville, WI 53536  
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 11 years

Place of residence last year 221 Noahs Arc Ct. Evansville, WI 53536

For: Bessire Bowl LLC  
(Name of Corporation / Organization / Limited Liability Company)

By: Tiffany Bessire  
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

## ACCEPTANCE BY AGENT

I, Tiffany Bessire  
(Print / Type Agent's Name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Tiffany Bessire 4/6/2021 Agent's age \_\_\_\_\_  
(Signature of Agent) (Date)  
221 Noahs Arc Ct. Evansville, WI 53536 Date of birth \_\_\_\_\_  
(Home Address of Agent)

## APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on \_\_\_\_\_ by \_\_\_\_\_ Title \_\_\_\_\_  
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)



# Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: 07-01-2021 ending: 06-30-2021  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of } Evansville  
 Village of }  
 City of }

County of Rock Aldermanic Dist. No. \_\_\_\_\_  
 (if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Complete A or B. All must complete C.

**A. Individual or Partnership:**

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

**B. LLC or Corporation (and Agent):**

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company <u>Creekside Place, Inc</u>	Address of Corporation / Limited Liability Company (if different from licensed premises) <u>102 Maple Street, Evansville, WI 53536</u>
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All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name <u>Wagner</u>	(First) <u>Nicholle</u>	(Middle Name) <u>L</u>	Home Address (Street, City or Post Office, & Zip Code) <u>14246 W Wolf Air Dr, Evansville WI 53536</u>
----------------------------------	----------------------------	---------------------------	---

**All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:**

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Tway</u>	<u>Beau</u>	<u>R</u>	<u>8025 N City Rd M Evansville WI 53536</u>
Vice President / Member Last Name <u>Davis</u>	(First) <u>William</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>401 S 6th St, Evansville WI 53536</u>
Secretary / Member Last Name <u>Alt</u>	(First) <u>Mary Anne</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>216 East Main St Evansville WI 53536</u>
Treasurer / Member Last Name <u>Beltran</u>	(First) <u>Dierdre</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>417 Higgins Drive Evansville WI 53536</u>
Directors / Managers Last Name <u>Wagner</u>	(First) <u>Nicholle</u>	(Middle Name) <u>L</u>	Home Address (Street, City or Post Office, & Zip Code) <u>14246 W Wolf Air Dr Evansville WI 53536</u>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

**C. Business Information**

1. Trade Name Creekside Place, Inc Business Phone Number 608-882-0407  
 2. Address of Premises 102 Maple Street Post Office & Zip Code Evansville WI 53536

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Community Center that hosts events such as weddings, gatherings, Art receptions Fundraising events, etc. Beverages are hosted inside the building in all rooms as well as outside covering the Creekside owned parking lot + side lawn + behind the building

Applicant's Wisconsin Seller's Permit Number	
FEIN Number	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$ 100
<input checked="" type="checkbox"/> Class B beer	\$ 100
<input type="checkbox"/> Class C wine	\$ 100
Class A liquor	\$ 500
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$ 500
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 15
<b>TOTAL FEE</b>	\$ <u>1615.00</u>

5. Legal description (omit if street address is given on previous page): \_\_\_\_\_

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** . . . . .  Yes  No

b. Are **charges for any offenses presently pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** . . . . .  Yes  No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** . . . . .  Yes  No

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** . . . . .  Yes  No

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] . . . . .  Yes  No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? . . . . .  Yes  No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? . . . . .  Yes  No

12. Does the applicant owe municipal property taxes, assessments, or other fees? . . . . .  Yes  No  
 (Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) <i>Nicholle L. Wagner</i>	Title / Member <i>Executive Director</i>	Date <i>4/4/2021</i>
Signature <i>Nicholle Wagner</i>	Phone Number <i>608-882-0407</i>	Email Address <i>nicki@creeksideplace.org</i>

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

# Instructions for Renewal Alcohol Beverage License Application

### THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

### PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder:** If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

### CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) AND AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

### LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

**NOTE:** Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

### DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

### CONVICTIONS

1. NAME _____	STATUTE NO./LOCAL ORDINANCE _____
CHARGE _____	WHERE CONVICTED _____
DATE _____ PENALTY _____	<input type="checkbox"/> MISDEMEANOR <input type="checkbox"/> FELONY
2. NAME _____	STATUTE NO./LOCAL ORDINANCE _____
CHARGE _____	WHERE CONVICTED _____
DATE _____ PENALTY _____	<input type="checkbox"/> MISDEMEANOR <input type="checkbox"/> FELONY
3. NAME _____	STATUTE NO./LOCAL ORDINANCE _____
CHARGE _____	WHERE CONVICTED _____
DATE _____ PENALTY _____	<input type="checkbox"/> MISDEMEANOR <input type="checkbox"/> FELONY

### PENDING CHARGE

1. NAME _____	STATUTE NO./LOCAL ORDINANCE _____
PENDING CHARGE _____	DATE _____

# Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village  City of Evansville County of Rock

The undersigned duly authorized officer/member/manager of, Creekside Place, Inc  
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Creekside Place, Inc

located at 102 Maple Street, Evansville WI 53536  
(Trade Name)

appoints Nicholle L Wagner  
(Name of Appointed Agent)

14246 W Golf Air Drive Evansville WI 53536  
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 48 yrs

Place of residence last year 14246 W Golf Air Drive Evansville WI 53536

For: Creekside Place Inc  
(Name of Corporation / Organization / Limited Liability Company)

By: [Signature]  
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

## ACCEPTANCE BY AGENT

I, Nicholle L Wagner, hereby accept this appointment as agent for the  
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 4/4/2021 Agent's age \_\_\_\_\_  
(Signature of Agent) (Date)

14246 W Golf Air Drive, Evansville WI 53536 Date of birth \_\_\_\_\_  
(Home Address of Agent)

## APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on \_\_\_\_\_ by \_\_\_\_\_ Title \_\_\_\_\_  
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

# Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village of Evansville County of Rock  
 City

The undersigned duly authorized officer/member/manager of Creekside Place, Inc  
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Creekside Place Inc

located at 102 Maple Street, Evansville WI 53536  
(Trade Name)

appoints Kari Fehrenbacher  
(Name of Appointed Agent)  
16902 W Porter Rd Evansville WI 53536  
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 22 yrs.

Place of residence last year Kari Fehrenbacher 16902 W Porter Rd Evansville WI 53536

For: Creekside Place Inc  
(Name of Corporation / Organization / Limited Liability Company)

By: [Signature]  
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

### ACCEPTANCE BY AGENT

I, Kari Fehrenbacher, hereby accept this appointment as agent for the  
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Kari Fehrenbacher 4/5/21 Agent's age \_\_\_\_\_  
(Signature of Agent) (Date)  
16902 W Porter Rd Evansville WI 53536 Date of birth \_\_\_\_\_  
(Home Address of Agent)

### APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on \_\_\_\_\_ by \_\_\_\_\_ Title \_\_\_\_\_  
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Beltran		Diercke		J. A.	
Home Address (street/route)		Post Office	City	State	Zip Code
417 Higgins Drive			Evansville	WI	53536
Home Phone Number		Age	Date of Birth	Place of Birth	
608-293-1491		-		Colorado	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.  
 A member of a **partnership** which is making application for an alcohol beverage license.  
 **Officer/Director** of **Creekside Place**  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

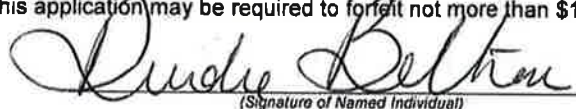
The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 11 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Greenwood State Bank	12 J Lindemann Dr Evansville	8/19/2019	
ADVIA CU	Janesville, WI	3/5/18	8/12/19

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
(Signature of Named Individual)

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Davis William		K			
Home Address (street/route)		Post Office	City	State	Zip Code
401 S 6 <sup>th</sup> Street			Evansville	WI	53536
Home Phone Number		Age	Date of Birth	Place of Birth	
408-383-3813				Madison, WI	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.  
 A member of a **partnership** which is making application for an alcohol beverage license.  
 Officer / Vice President of \_\_\_\_\_  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)  
 which is making application for an alcohol beverage license.

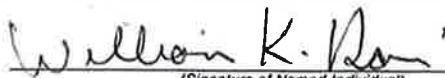
The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 52
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. \_\_\_\_\_  
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify. \_\_\_\_\_  
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Teachers on Call	3001 Metro Dr Bloomington MN		2018
Employer's Name	Employer's Address	Employed From	To
Oregon School Dist	123 E Grove, Oregon WI		218

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
 \_\_\_\_\_  
(Signature of Named Individual)

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name) <b>AH</b>		(first name) <b>Mary</b>		(middle name) <b>A</b>	
Home Address (street/route) <b>216 W Main St</b>		Post Office	City <b>Evansville</b>	State <b>WI</b>	Zip Code <b>53536</b>
Home Phone Number <b>608-751-8402</b>		Age	Date of Birth	Place of Birth <b>Green Bay, WI</b>	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- Officer/Secretary** of **Creekside Place, Inc**  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 68
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. (Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name <b>St Paul Catholic Church</b>	Employer's Address <b>396 Garfield Ave, Evansville</b>	Employed From <b>6/20/2000</b>	To <b>10/25/2019</b>
Employer's Name <b>Alliant Energy</b>	Employer's Address <b>Madison, WI</b>	Employed From <b>6/1/74</b>	To <b>8/01/1995</b>

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
(Signature of Named Individual)



# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Tway Beau R					
Home Address (street/route)	Post Office	City	State	Zip Code	
8025 NCH Rd M		Evansville	IN	53536	
Home Phone Number	Age	Date of Birth	Place of Birth		
608-289-1148		1-1-10	WISCONSIN		

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- Officer/President of Cleekside Place, INC  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 40 yrs
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. \_\_\_\_\_  
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify. \_\_\_\_\_  
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
BeauTway Agency	150 E Main St, Ste 16	May 2012	Present
Business Chevrolet	Oxfordville WI	Aug 98	May 2012

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.



(Signature of Named Individual)



# Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: 7-1-2021 ending: 7-30-2022  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of } EVANSVILLE  
 Village of }  
 City of }

County of Rock Aldermanic Dist. No. \_\_\_\_\_  
 (if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Complete A or B. All must complete C.

### A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

### B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
<u>THE NIGHT OWL FOOD &amp; SPORTS DRG</u>	<u>189 E MAIN ST EVANSVILLE</u>

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>ARDISSON</u>	<u>GREGORY</u>	<u>P</u>	<u>217 N 6TH EVANSVILLE</u>

### All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

### C. Business Information

1. Trade Name THE NIGHT OWL SPORTS PUB & SATERY Business Phone Number 882-9973  
 2. Address of Premises 189 E MAIN ST Post Office & Zip Code 59536

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 6000 SQ FT Building

1 STORY

Applicant's Wisconsin Seller's Permit Number	
FEIN Number	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$ 100
<input type="checkbox"/> Class B beer	\$ 100
<input type="checkbox"/> Class C wine	\$ 100
<input type="checkbox"/> Class A liquor	\$ 500
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$ 500
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 15
<b>TOTAL FEE</b>	<b>\$</b>

5. Legal description (omit if street address is given on previous page): \_\_\_\_\_
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete page 3 .....  Yes  No
- b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on page 3. ....  Yes  No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain .....  Yes  No
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain .....  Yes  No
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? .....  Yes  No  
[phone (608) 266-2776]
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? .....  Yes  No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? .....  Yes  No
12. Does the applicant owe municipal property taxes, assessments, or other fees? .....  Yes  No  
(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) <i>Geoff Addison</i>	Title / Member <i>PRESIDENT</i>	Date <i>4-23-21</i>
Signature <i>[Signature]</i>	Phone Number <i>608-289-4592</i>	Email Address _____

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

# Instructions for Renewal Alcohol Beverage License Application

**THIS RENEWAL FORM CANNOT BE USED IF:**

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

**PARTNERSHIPS:**

Indicate full name and home address of each partner. One partner must sign application. **Reminder:** If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

**CORPORATIONS:**

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) AND AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

**LIMITED LIABILITY COMPANY:**

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

**NOTE:** Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

**DISCRIMINATION CLAUSE – (City of Milwaukee only)**

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

**CONVICTIONS**

1. NAME _____	STATUTE NO./LOCAL ORDINANCE _____
CHARGE _____	WHERE CONVICTED _____
DATE _____ PENALTY _____	<input type="checkbox"/> MISDEMEANOR <input type="checkbox"/> FELONY
2. NAME _____	STATUTE NO./LOCAL ORDINANCE _____
CHARGE _____	WHERE CONVICTED _____
DATE _____ PENALTY _____	<input type="checkbox"/> MISDEMEANOR <input type="checkbox"/> FELONY
3. NAME _____	STATUTE NO./LOCAL ORDINANCE _____
CHARGE _____	WHERE CONVICTED _____
DATE _____ PENALTY _____	<input type="checkbox"/> MISDEMEANOR <input type="checkbox"/> FELONY

**PENDING CHARGE**

1. NAME <u>DWI</u>	STATUTE NO./LOCAL ORDINANCE _____
PENDING CHARGE _____	DATE <u>3-2-21</u>

# Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village  City of Evansville County of Rock  
 The undersigned duly authorized officer/member/manager of The Night Owl Food & Spirit  
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as The Night Owl Sports Pub & Eatery  
(Trade Name)  
 located at 189 E MAIN ST  
 appoints GREG ARDISSON  
(Name of Appointed Agent)  
217 N. 6TH STREET Evansville  
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No  
 How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 37 years

Place of residence last year 217 N 6TH ST  
 For: THE NIGHT OWL FOOD & SPIRITS INC  
(Name of Corporation / Organization / Limited Liability Company)  
 By: [Signature]  
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

**ACCEPTANCE BY AGENT**

I, GREGORY P. ARDISSON, hereby accept this appointment as agent for the  
(Print / Type Agent's Name)  
 corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.  
[Signature] 4/25/21 Agent's age \_\_\_\_\_  
(Signature of Agent) (Date)  
217 N 6TH ST Date of birth \_\_\_\_\_  
(Home Address of Agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY**  
**(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on \_\_\_\_\_ by \_\_\_\_\_ Title \_\_\_\_\_  
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name) <b>ARRISON</b>		(first name) <b>GREGORY</b>		(middle name) <b>F.</b>	
Home Address (street/route) <b>217 N 6TH</b>		Post Office	City <b>EVANSVILLE</b>	State <b>WS</b>	Zip Code <b>53536</b>
Home Phone Number <b>229-4592</b>		Age	Date of Birth	Place of Birth <b>IL</b>	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.

**NIGHT OWL INC** of **NIGHT OWL INC.**  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

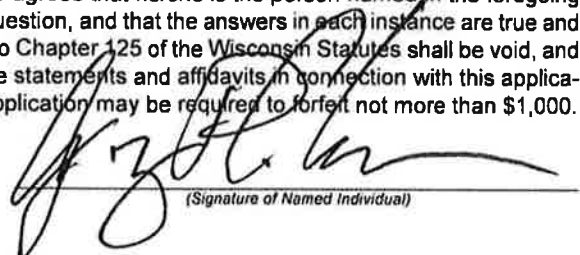
The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? \_\_\_\_\_
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? .....  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.) \_\_\_\_\_
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? .....  Yes  No  
 If yes, describe status of charges pending. \_\_\_\_\_
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ..... ~~Yes~~  No  
 If yes, identify. \_\_\_\_\_  
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? .....  Yes  No  
 If yes, identify. \_\_\_\_\_  
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Employer's Name	Employer's Address	Employed From	To

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
(Signature of Named Individual)





# Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: JULY 01 2021 ending: JUNE 30 2027  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of } EVANSVILLE  
 Village of }  
 City of }

County of ROCK Aldermanic Dist. No. \_\_\_\_\_  
 (if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Complete A or B. All must complete C.

**A. Individual or Partnership:**

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

**B. LLC or Corporation (and Agent):**

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company <u>PETE'S INN INC</u>	Address of Corporation / Limited Liability Company (if different from licensed premises) <u>14 N MARSON ST EVANSVILLE WI 53536</u>
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All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name <u>CHURCH</u>	(First) <u>LINDA</u>	(Middle Name) <u>ANN</u>	Home Address (Street, City or Post Office, & Zip Code) <u>555 S 5<sup>TH</sup> ST EVANSVILLE WI 53536</u>
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**All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:**

President / Member Last Name <u>CHURCH</u>	(First) <u>LINDA</u>	(Middle Name) <u>ANN</u>	Home Address (Street, City or Post Office, & Zip Code) <u>555 S 5<sup>TH</sup> ST EVANSVILLE WI 53536</u>
Vice President / Member Last Name <u>CHURCH</u>	(First) <u>BRET</u>	(Middle Name) <u>KEITH</u>	Home Address (Street, City or Post Office, & Zip Code) <u>694 W MARSON ST EVANSVILLE WI 53536</u>
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

**C. Business Information**

- Trade Name PETE'S INN INC Business Phone Number 608 882-4170
- Address of Premises 14 N MARSON ST Post Office & Zip Code EVANSVILLE WI 53536
- Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes  No
- Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) BEHIND BAR, BACK WALK IN COOLER, & BASEMENT STORAGE CABE

Applicant's Wisconsin Seller's Permit Number	
FEIN Number	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$ 100
<input checked="" type="checkbox"/> Class B beer	\$ 100
<input type="checkbox"/> Class C wine	\$ 100
<input type="checkbox"/> Class A liquor	\$ 500
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$ 500
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 15
<b>TOTAL FEE</b>	<b>\$ 615<sup>00</sup></b>

5. Legal description (omit if street address is given on previous page): \_\_\_\_\_
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** .....  Yes  No
- b. Are **charges for any offenses presently pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3** .....  Yes  No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** .....  Yes  No
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** .....  Yes  No
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? .....  Yes  No  
[phone (608) 266-2776]
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? .....  Yes  No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? .....  Yes  No
12. Does the applicant owe municipal property taxes, assessments, or other fees? .....  Yes  No  
(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) <b>CHURCH LINDA A</b>	Title / Member <b>PRESIDENT</b>	Date <b>04-06-21</b>
Signature <b>Linda Church</b>	Phone Number <b>608 575-9137</b>	Email Address

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
CHURCH		LINDA		ANN	
Home Address (street/route)		Post Office	City	State	Zip Code
555 S 5TH ST		EVANSVILLE	EVANSVILLE	WI	53536
Home Phone Number			Age	Date of Birth	Place of Birth
608 882-4929					Stoughton WI

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.

LINDA A CHURCH of PETE'S INN INC  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? ALL LIFE
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name <u>PETE'S INN</u>	Employer's Address <u>14 N MADISON ST EVANSVILLE WI 53536</u>	Employed From <u>08-77</u>	To <u>07-97</u>
Employer's Name	Employer's Address	Employed From	To

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Linda Church  
(Signature of Named Individual)



# Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: 2021 ending: 2022  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of } Evansville  
 Village of }  
 City of }

County of Rock Aldermanic Dist. No. \_\_\_\_\_  
 (if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Complete A or B. All must complete C.

**A. Individual or Partnership:**

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

**B. LLC or Corporation (and Agent):**

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company <u>Romano's Pizza INC</u>	Address of Corporation / Limited Liability Company (if different from licensed premises) <u>50 Union St.</u>
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All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

**All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:**

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Romano</u>	<u>Antonina</u>		<u>74 N. 6th St. Evansville WI. 53536</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

**C. Business Information**

1. Trade Name Romano's Pizza Business Phone Number (608) 882-6786  
 2. Address of Premises 50 Union St. Evansville Post Office & Zip Code 53536

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Basement, Lounge, Dining Room, Kitchen

Applicant's Wisconsin Seller's Permit Number	
FEIN Number	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$ 100
<input checked="" type="checkbox"/> Class B beer	\$ 100
<input type="checkbox"/> Class C wine	\$ 100
<input type="checkbox"/> Class A liquor	\$ 500
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$ 500
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 15
<b>TOTAL FEE</b>	<b>\$ 615</b>

5. Legal description (omit if street address is given on previous page): \_\_\_\_\_
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete page 3. . . . .  Yes  No
- b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on page 3. . . . .  Yes  No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain . . . . .  Yes  No
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain . . . . .  Yes  No
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? . . . . .  Yes  No  
[phone (608) 266-2776]
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? . . . . .  Yes  No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? . . . . .  Yes  No
12. Does the applicant owe municipal property taxes, assessments, or other fees? . . . . .  Yes  No  
(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) <b>Romano Antonina</b>	Title / Member <b>owner/agent</b>	Date <b>4-23-2021</b>
Signature <b>Antonina Romano</b>	Phone Number <b>608 751-5825</b>	Email Address <b>—</b>

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

# Instructions for Renewal Alcohol Beverage License Application

## THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

## PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder:** If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

## CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) AND AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

## LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

**NOTE:** Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

## DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

## CONVICTIONS

1. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY
2. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY
3. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY

## PENDING CHARGE

1. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
PENDING CHARGE \_\_\_\_\_ DATE \_\_\_\_\_

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name) <b>Romano</b>		(first name) <b>Antonina</b>		(middle name)	
Home Address (street/route) <b>74 N. 6th St.</b>		Post Office	City <b>Evansville</b>	State <b>WI</b>	Zip Code <b>53536</b>
Home Phone Number <b>608-751-5825</b>		Age	Date of Birth	Place of Birth <b>Aylesbury, England</b>	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.

**President** of **Romanos PIZZA INC.**  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? **36 years**
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
<b>Self</b>			
<b>Self</b>			

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

**Antonina Romano**  
(Signature of Named Individual)



# Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: 6/30/21 ending: 6/30/22  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of  Village of  City of EVANSVILLE

County of ROCK Aldermanic Dist. No. \_\_\_\_\_  
 (if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Complete A or B. All must complete C.

### A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>LUGO</u>	<u>MARCO</u>	<u>A</u>	<u>774 Brown School Rd</u>

### B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company <u>Elvallarta LLC</u>	Address of Corporation / Limited Liability Company (if different from licensed premises)
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All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name <u>LUGO</u>	(First) <u>MARCO</u>	(Middle Name) <u>A</u>	Home Address (Street, City or Post Office, & Zip Code) <u>774 Brown School Rd</u>
--------------------------------	-------------------------	---------------------------	--

### All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

### C. Business Information

1. Trade Name El Vallarta Business Phone Number 608-882-1069  
 2. Address of Premises 609 E. Main St. Post Office & Zip Code \_\_\_\_\_

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

restaurant and walk-in cooler

Applicant's Wisconsin Seller's Permit Number	
FEIN Number	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
<b>TOTAL FEE</b>	\$

5. Legal description (omit if street address is given on previous page): \_\_\_\_\_
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete page 3. . . . .  Yes  No
- b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on page 3. . . . .  Yes  No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain . . . . .  Yes  No
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain . . . . .  Yes  No
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? . . . . .  Yes  No  
[phone (608) 266-2776]
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? . . . . .  Yes  No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? . . . . .  Yes  No
12. Does the applicant owe municipal property taxes, assessments, or other fees? . . . . .  Yes  No  
(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

4-23-21

Contact Person's Name (Last, First, M.I.) Lugo, Marco, A	Title / Member member	Date 4-23-21
Signature Marco Lugo	Phone Number 608-566-7875	Email Address [unclear]

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk [signature]	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

# Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village of EVANSVILLE County of ROCK  
 City

The undersigned duly authorized officer/member/manager of EL VALLARTA DE EVANSVILLE LLC  
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as El Vallarta  
(Trade Name)

located at 609 E Main St - Evansville WI 53536

appoints Marco Antonio Lugo Valencia  
(Name of Appointed Agent)  
774 Brown School Rd Evansville WI 53536  
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? \_\_\_\_\_

Place of residence last year El Vallarta de Evansville LLC

For: 774 Brown School Rd Evansville WI 53536  
(Name of Corporation / Organization / Limited Liability Company)

By: Marco A Lugo  
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

## ACCEPTANCE BY AGENT

Marco A Lugo  
(Print / Type Agent's Name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Marco A Lugo 4 23 21 Agent's age \_\_\_\_\_  
(Signature of Agent) (Date)

774 Brown School Rd Evansville WI 53536 Date of birth \_\_\_\_\_  
(Home Address of Agent)

## APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on \_\_\_\_\_ by \_\_\_\_\_ Title \_\_\_\_\_  
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
LUGO		Marco		Antonio	
Home Address (street/route)		Post Office	City	State	Zip Code
608 566-7875			EVANSVILLE	WI	53536
Home Phone Number		Age	Date of Birth	Place of Birth	
774 Brown school Rd				MEXICO	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- Marco-A-Lugovolenia of EL VALLARTA DE EVANSVILLE-LLC  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)  
 which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 14 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. \_\_\_\_\_  
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify. \_\_\_\_\_  
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Marco-A-Lugo  
(Signature of Named Individual)

# Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: 7-1-21 ending: 6-30-22  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of } Evansville  
 Village of }  
 City of }

County of Rock Aldermanic Dist. No. N/A  
(if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Complete A or B. All must complete C.

### A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

### B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
<u>Evansville Memorial Post 6905 VFW</u>	<u>179 E Main St. Evansville WI 53536</u>

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Schneider</u>	<u>John</u>	<u>Lekjh</u>	<u>15542 W Francis Rd Evansville WI 53536</u>

### All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>George</u>	<u>Mike</u>	<u>E</u>	<u>619 Alpine Dr. Janesville WI 53546</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Zhe</u>	<u>Lon</u>	<u>L</u>	<u>2866 Whibesau Ave Madison WI 53711</u>
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Schneider</u>	<u>Danny</u>	<u>J</u>	<u>539 Plum Tree Dr. Evansville WI 53536</u>
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Schneider</u>	<u>John</u>	<u>L</u>	<u>15542 W Francis Rd Evansville WI 53536</u>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Schneider</u>	<u>John</u>	<u>L</u>	<u>15542 W Francis Rd Evansville WI 53536</u>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Long</u>	<u>Brittany</u>	<u>L</u>	<u>6909 N City Rd M Evansville WI 53536 #67</u>

### C. Business Information

1. Trade Name Evansville Memorial Post 6905 VFW Business Phone Number 608 882-2335  
 2. Address of Premises 179 E. Main St. Post Office & Zip Code 53536

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)  
VFW Club + Meeting Hall  
Bar and Beer Garden  
Storage room

Applicant's Wisconsin Seller's Permit Number	
FEIN Number	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$ 100
<input checked="" type="checkbox"/> Class B beer	\$ 100
<input type="checkbox"/> Class C wine	\$ 100
<input type="checkbox"/> Class A liquor	\$ 500
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$ 500
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 15
<b>TOTAL FEE</b>	<b>\$ 615</b>

the agent on page 4

5. Legal description (omit if street address is given on previous page): \_\_\_\_\_

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** . . . . .  Yes  No

b. Are **charges for any offenses presently pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3** . . . . .  Yes  No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** . . . . .  Yes  No

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** . . . . .  Yes  No

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] . . . . .  Yes  No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? . . . . .  Yes  No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? . . . . .  Yes  No

12. Does the applicant owe municipal property taxes, assessments, or other fees? . . . . .  Yes  No  
 (Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) <i>Schneider John L.</i>	Title / Member <i>Bar Agent</i>	Date <i>4-8-21</i>
Signature <i>John L. Schneider</i>	Phone Number <i>608 334-4370</i>	Email Address <i>jschneider@charter.net</i>

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

# Instructions for Renewal Alcohol Beverage License Application

**THIS RENEWAL FORM CANNOT BE USED IF:**

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

**PARTNERSHIPS:**

Indicate full name and home address of each partner. One partner must sign application. **Reminder:** If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

**CORPORATIONS:**

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

**LIMITED LIABILITY COMPANY:**

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

**NOTE:** Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

**DISCRIMINATION CLAUSE – (City of Milwaukee only)**

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

**CONVICTIONS**

*(This section is crossed out with a large handwritten 'X')*

1. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
 CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
 DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY

2. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
 CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
 DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY

3. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
 CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
 DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY

**PENDING CHARGE**

1. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
 PENDING CHARGE \_\_\_\_\_ DATE \_\_\_\_\_

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Schneider John		Leigh			
Home Address (street/route)	Post Office	City	State	Zip Code	
15542 W. Francis Rd	53536	Evansville	WI	53536	
Home Phone Number	Age	Date of Birth	Place of Birth		
608-882-4971			Monroe, WI		

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- Bar Agent** of **Evansville Memorial Post 6905 VFW**  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 72
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Employer's Name	Employer's Address	Employed From	To

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
(Signature of Named Individual)



# Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  
 Village of Evansville County of Rock  
 City

The undersigned duly authorized officer/member/manager of Evansville Memorial Post 6905 VFW  
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as  
Evansville Memorial Post 6905 VFW  
(Trade Name)

located at 179 E. Main St. Evansville WI 53536

appoints John L. Schneider  
(Name of Appointed Agent)  
15542 W. Francis Rd Evansville WI 53536  
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 72+

Place of residence last year 15542 W. Francis Rd Evansville WI 53536

For: Evansville Memorial Post 6905 VFW  
(Name of Corporation / Organization / Limited Liability Company)

By: John L. Schneider  
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

## ACCEPTANCE BY AGENT

I, John L. Schneider, hereby accept this appointment as agent for the  
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

John L. Schneider 41-8-21 Agent's age \_\_\_\_\_  
(Signature of Agent) (Date)

15542 W. Francis Rd Evansville WI 53536 Date of birth \_\_\_\_\_  
(Home Address of Agent)

## APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on \_\_\_\_\_ by \_\_\_\_\_ Title \_\_\_\_\_  
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)



# Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: 6/30/2021 ending: 6/30/2022  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of } EVANSVILLE  
 Village of }  
 City of }  
 County of ROCK Aldermanic Dist. No. \_\_\_\_\_  
 (if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Complete A or B. All must complete C.

### A. Individual or Partnership:

Full Name (Last) <u>Barcena</u>	(First) <u>Michael</u>	(Middle Name) <u>Angel</u>	Home Address (Street, City or Post Office, & Zip Code) <u>44 N Madison St, Apt 1</u>
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>EVANSVILLE WI, 53536</u>
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

### B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company <u>Angels Pizzeria LLC</u>	Address of Corporation / Limited Liability Company (if different from licensed premises) <u>18 E Main St, 53536</u>
---	--

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name <u>Barcena</u>	(First) <u>Michael</u>	(Middle Name) <u>Angel</u>	Home Address (Street, City or Post Office, & Zip Code) <u>44 N Madison St Apt 1</u>
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### All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name <u>Barcena</u>	(First) <u>Michael</u>	(Middle Name) <u>Angel</u>	Home Address (Street, City or Post Office, & Zip Code) <u>44 N Madison St. Apt 1</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>EVANSVILLE WI, 53536</u>
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

### C. Business Information

1. Trade Name Marsaloz Pizzeria Business Phone Number 608 882 1315  
 2. Address of Premises 18 E Main St. Post Office & Zip Code 53536

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Alcohol will all be stored upstairs  
(1st Floor) inside Pepsi cooler.

\* Nonsteak kept in walk in cooler in the back of kitchen

Applicant's Wisconsin Seller's Permit Number	
FEIN Number	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$ 100
<input checked="" type="checkbox"/> Class B beer	\$ 100
<input checked="" type="checkbox"/> Class C wine	\$ 100
<input type="checkbox"/> Class A liquor	\$ 500
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$ 500
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 15
<b>TOTAL FEE</b>	<b>\$ 215</b>

5. Legal description (omit if street address is given on previous page): \_\_\_\_\_

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** . . . . .  Yes  No

b. Are **charges for any offenses presently pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** . . . . .  Yes  No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** . . . . .  Yes  No

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** . . . . .  Yes  No

*No sales currently for Alcohol! As of 4/23/2021*

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] . . . . .  Yes  No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? . . . . .  Yes  No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? . . . . .  Yes  No

12. Does the applicant owe municipal property taxes, assessments, or other fees? . . . . .  Yes  No  
 (Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) <i>Barcena, Michael, A</i>	Title / Member <i>owner</i>	Date <i>4/23/2021</i>
Signature <i>[Signature]</i>	Phone Number <i>608-490-3986</i>	Email Address <i>michael.barcena1@gmail.com</i>

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

# Instructions for Renewal Alcohol Beverage License Application

**THIS RENEWAL FORM CANNOT BE USED IF:**

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

**PARTNERSHIPS:**

Indicate full name and home address of each partner. One partner must sign application. **Reminder:** If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

**CORPORATIONS:**

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

**LIMITED LIABILITY COMPANY:**

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

**NOTE:** Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

**DISCRIMINATION CLAUSE – (City of Milwaukee only)**

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

**CONVICTIONS**

1. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
 CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
 DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY
2. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
 CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
 DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY
3. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
 CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
 DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY

**PENDING CHARGE**

1. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
 PENDING CHARGE \_\_\_\_\_ DATE \_\_\_\_\_

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name) <u>Barcena</u> (first name) <u>Michael</u> (middle name) <u>Angel</u>	
Home Address (street/route) <u>44 N Madison St Apt 1</u>	Post Office _____ City <u>Evansville</u> State <u>WI</u> Zip Code <u>53536</u>
Home Phone Number <u>608-490-3886</u>	Age _____ Date of Birth _____ Place of Birth <u>Madison</u>

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- Michael Barcena of Marsalot's Pizzeria/Angels Pizza LLC  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 22 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. \_\_\_\_\_  
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify. \_\_\_\_\_  
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers. Wisconsin WI

Employer's Name <u>Custom Home</u>	Employer's Address <u>890 HAVEN Ct.</u>	Employed From <u>8/20/2017</u>	To <u>4/29/2020</u>
Employer's Name <u>Marsalot's Services</u>	Employer's Address <u>820 Williams St</u>	Employed From <u>7/15/2016</u>	To <u>10/10/2018</u>

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Michael Barcena  
(Signature of Named Individual)

# Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: 7/1/2021 ending: 6/30/2022  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of } EVANSVILLE  
 Village of }  
 City of }

County of Rock Aldermanic Dist. No. \_\_\_\_\_  
(if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Complete A or B. All must complete C.

Applicant's Wisconsin Seller's Permit Number	
FEIN Number	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$ 100
<input checked="" type="checkbox"/> Class B beer	\$ 100
<input checked="" type="checkbox"/> Class C wine	\$ 100
<input type="checkbox"/> Class A liquor	\$ 500
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$ 500
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 15
<b>TOTAL FEE</b>	<b>\$ 215</b>

## A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

## B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
<u>THE GROVE MARKET, LLC</u>	<u>24 E. MAIN ST, EVANSVILLE, WI 53536</u>

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>WIEDER</u>	<u>JENNIFER</u>	<u>DECKER</u>	<u>112 W. LIBERTY ST, EVANSVILLE, WI 53536</u>

## All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>WIEDER</u>	<u>JENNIFER</u>	<u>DECKER</u>	<u>112 W. LIBERTY ST, EVANSVILLE, WI 53536</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

## C. Business Information

1. Trade Name THE GROVE MARKET Business Phone Number 608-882-1564

2. Address of Premises 24 E. MAIN ST, EVANSVILLE, WI Post Office & Zip Code 53536


3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) ENTIRE INDOOR ?

OUTDOOR PREMISES AT 24 & 24 1/2 E. MAIN ST.

5. Legal description (omit if street address is given on previous page): \_\_\_\_\_
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** . . . . .  Yes  No
- b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3** . . . . .  Yes  No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** . . . . .  Yes  No
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** . . . . .  Yes  No
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? . . . . .  Yes  No  
[phone (608) 266-2776]
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? . . . . .  Yes  No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? . . . . .  Yes  No
12. Does the applicant owe municipal property taxes, assessments, or other fees? . . . . .  Yes  No  
(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) WIEDEL, JENNIFER, D.	Title / Member MEMBER-OWNER	Date 4/5/21
Signature 	Phone Number 608-882-1566	Email Address jen@thegrovermarketllc.com

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk April 9 2021	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk



# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
WIEDEL		JANNIFER		DECKER	
Home Address (street/route)		Post Office		City	State
112 W. LIBERTY ST.				EVANSVILLE	WI
Home Phone Number		Age	Date of Birth		Place of Birth
608-279-3929					MILWAUKEE, WI

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- MEMBER - OWNER of THE GROVE MARKET, LLC  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.


The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 16 YEARS
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
<u>BACKHANE TECHNICAL COLLEGE</u>	<u>6004 S. CTY RD. G, EVANSVILLE, WI</u>	<u>7/2017</u>	<u>8/2018</u>
<u>CABELLIAS</u>	<u>203 ONE ST ALBANY, WI</u>	<u>10/2015</u>	<u>10/2016</u>

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
(Signature of Named Individual)

# Instructions for Renewal Alcohol Beverage License Application

## THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

## PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder:** If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

## CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

## LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

**NOTE:** Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

## DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

## CONVICTIONS

1. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY
2. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY
3. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY

## PENDING CHARGE

1. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
PENDING CHARGE \_\_\_\_\_ DATE \_\_\_\_\_

# Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: 6/30/21 ending: 6/30/2022  
(mm dd/yyyy) (mm dd/yyyy)

To the Governing Body of the:  Town of  Village of  City of Evansville

County of Rock Aldermanic Dist. No. \_\_\_\_\_  
 (if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Complete A or B. All must complete C.

### A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Arndt	Shannon	R	414 Meadow Lane Evansville WI 53536
Maly	Carl	J	414 Meadow Lane Evansville, WI 53536

### B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company <u>Ceili LLC</u>	Address of Corporation / Limited Liability Company (if different from licensed premises) <u>116 W Main St Evansville, WI 53536</u>
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All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name <u>Arndt</u>	(First) <u>Shannon</u>	(Middle Name) <u>R</u>	Home Address (Street, City or Post Office, & Zip Code) <u>414 Meadow Lane Evansville, WI 53536</u>
---------------------------------	---------------------------	---------------------------	---

### All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Arndt	Shannon	R	414 Meadow Lane Evansville WI 53536
Vice President / Member Last Name <u>Maly</u>	(First) <u>Carl</u>	(Middle Name) <u>J</u>	Home Address (Street, City or Post Office, & Zip Code) <u>414 Meadow Lane Evansville 53536</u>
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

### C. Business Information

1. Trade Name Ceili Coffee and Wine Business Phone Number 608-698-9298

2. Address of Premises 116 West Main St Evansville Post Office & Zip Code 53536

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Two story historic building upstairs is an apartment separate from lower level. First floor is commercial space Total space is an open room with one utility closet and one handicap accessible bathroom a total of 720 sq feet. There is a concrete patio out front between front door and side walk Multiple locked cabinets and refrigerators for wine & beer storage

Applicant's Wisconsin Seller's Permit Number .	
FEIN Number .	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$ 100
<input checked="" type="checkbox"/> Class B beer	\$ 100
<input checked="" type="checkbox"/> Class C wine	\$ 100
<input type="checkbox"/> Class A liquor	\$ 500
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$ 500
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 15
<b>TOTAL FEE</b>	<b>\$ 215</b>

5. Legal description (omit if street address is given on previous page): \_\_\_\_\_
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** . . . . .  Yes  No
- b. Are **charges for any offenses presently pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3** . . . . .  Yes  No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** . . . . .  Yes  No
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** . . . . .  Yes  No
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? . . . . .  Yes  No  
[phone (608) 266-2776]
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? . . . . .  Yes  No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? . . . . .  Yes  No
12. Does the applicant owe municipal property taxes, assessments, or other fees? . . . . .  Yes  No  
(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) <b>Arndt Shannon R</b>	Title / Member <b>Owner</b>	Date <b>4/20/21</b>
Signature <b>Shannon Arndt</b>	Phone Number <b>608 698 9098</b>	Email Address <b>Shannon@ceilicoffee.com</b>

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk <b>4-23-2021</b>	Date reported to council / board	Date license granted
License number issued <b>21/22-14 &amp; 21/22-15</b>	Date license issued	Signature of Clerk / Deputy Clerk

# Instructions for Renewal Alcohol Beverage License Application

## THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

## PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder:** If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

## CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

## LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

**NOTE:** Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

## DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

## CONVICTIONS

1. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY
2. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY
3. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
DATE \_\_\_\_\_ PENALTY \_\_\_\_\_  MISDEMEANOR  FELONY

## PENDING CHARGE

1. NAME \_\_\_\_\_ STATUTE NO./LOCAL ORDINANCE \_\_\_\_\_  
PENDING CHARGE \_\_\_\_\_ DATE \_\_\_\_\_

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Anndt		Shannon		R	
Home Address (street/route)		Post Office	City	State	Zip Code
414 Meadow Lane			Evansville	WI	53536
Home Phone Number		Age	Date of Birth	Place of Birth	
608 698 9298				Eau Claire WI	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.

Agent/member of Ceili LLC  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

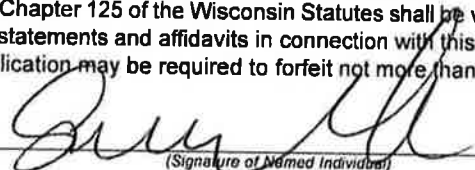
The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 43 yrs
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)


6. Named individual must list in chronological order last two employers.

Employer's Name <u>UW Health</u>	Employer's Address <u>600 Highland Ave</u>	Employed From <u>5/2004</u>	To <u>Current</u>
Employer's Name <u>Club Tavern</u>	Employer's Address <u>1915 Branch St Middleton</u>	Employed From <u>1/2002</u>	To <u>10/2004</u>

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
(Signature of Named Individual)

## Plan Holders Schedule

		<u>City of Evansville, WI - Maintenance Building Expansion</u>				<b>BID TABULATION FORM</b>	
						Bid Date: April 21, 2021	
Company:	1848 Const.	Gilbank Const.	Advanced Bldg Corp.	Corporate Const., Inc.	Comments		
Base Bid:	no bid	\$ 1,030,000.00	\$ 1,200,579.00	\$ 1,191,000.00			
Allowances:	\$ 12,200.00	-	-	-			
Alternate 1:	\$ (14,400.00)	\$ (23,000.00)	\$ (15,030.00)	\$ (15,000.00)			
Alternate 2:	\$ (60,000.00)	\$ (56,390.00)	\$ (70,172.00)	\$ (41,300.00)			
Alternate 3:	\$ 951,890.00	\$ (30,000.00)	\$ (45,000.00)	\$ (15,000.00)			
Alternate 4:	\$ 20,400.00	-	\$ 4,500.00	\$ 20,000.00			
<b>Schedule Considerations:</b>							
1	Full Project Scope by 1/22	\$ no bid	\$ 1,030,000.00	\$ 1,200,579.00	\$ 1,191,000.00	base bid + allowances	
2	Full Project Scope by 6/22	\$ 964,090.00	\$ 1,000,000.00	\$ 1,155,579.00	\$ 1,176,000.00	base bid + allowances + alt. 3	
<b>Alternate Options:</b>							
3	accept alt 1 & 3	\$ 949,690.00	\$ 977,000.00	\$ 1,140,549.00	\$ 1,161,000.00		
4	accept alt 2 & 3	\$ 904,090.00	\$ 943,610.00	\$ 1,085,407.00	\$ 1,134,700.00		
5	accept alt 1 & 2 & 3	\$ 889,690.00	\$ 920,610.00	\$ 1,070,377.00	\$ 1,119,700.00	Lowest Possible Project Cost	
	accept alt 1 & 2 & 3 & 4	\$ 910,090.00	\$ 920,610.00	\$ 1,074,877.00	\$ 1,139,700.00		

## Plan Holders Schedule

<b>Notes:</b>				
<p>It appears that if schedule is critically important, Gilbank Construction is the low bidder for a December 31, 2021 delivery. The schedule of the metal building delivery should be verified and confirmed as there are currently incredibly long lead times on steel building delivery, industry-wide.</p>				
<p>If some flexibility in the schedule is permitted by the City, then 1848 Construction will be the low bidder, this will constitute a savings to the City of anywhere between \$65,000 and \$140,000 depending on other alternates chosen.</p>				
<p><b>Other items to be verified:</b></p>				
<p>HVAC scope and design intent. This topic could have potential to be a big variable. Verify contractor intent.</p>				
<p>Roofing type. Existing building was specified as screw-down, but may have been installed as standing seam. This was a late bidding RFI. Verify contractor intent.</p>				
<p>Warranty availability and intent for PEMB. Confirm availability of warranty depending on PEMB supplier.</p>				
<p>Asphalt specification and contractor intent. Heavy duty asphalt should be provided, but this was a late bid RFI just prior to bid date.</p>				
<p><b>Possible Add, pending State Plan Review:</b></p>				
<p>Insulation in roof (R19 vs R30). We are awaiting confirmation that the State will approved the R19 insulation in the roof as deemed compliant by ComCheck report.</p>				



Chapter 14

**ANIMALS<sup>1</sup>**

**ARTICLE I. IN GENERAL**

- Sec. 14-1. Definitions.**
- Sec. 14-2. Excessive Animal Hoarding, Sheltering and Ownership.**
- Sec. 14-3. Running at large.**
- Sec. 14-4. Animals not permitted on school grounds.**
- Sec. 14-5. Unattended animals in standing or parked vehicles – Authority to remove – Liability for Removal**
- Sec. 14-6. Confinement and observation of animals biting person.**
- Sec. 14-7. Declaration of vicious animal.**
- Sec. 14-8. Disturbing the peace prohibited.**
- Sec. 14-9. Animals as gifts.**
- Sec. 14-10. Carcasses**
- Secs. 14-11--14-30. Reserved.**

**ARTICLE II. DOGS AND CATS**

- Sec. 14-31. License.**
- Sec. 14-32. Applicability of state law.**
- Sec. 14-33. Harboring certain dogs prohibited.**
- Sec. 14-34. Reserved.**
- Sec. 14-35. Removal of waste deposited on public or private property.**
- Secs. 14-36 - -14-39. Reserved.**

**ARTICLE III. EXOTIC ANIMALS**

- Sec. 14- 40. Licensing requirements.**
- Sec. 14- 41. Providing registration information to relevant personnel.**
- Sec. 14- 42. Prohibited animals.**
- Sec. 14- 43. Prohibited animals enumerated.**
- Sec. 14- 44. Owner to report escape of Exotic Animals.**
- Secs. 14-45 - -14-49. Reserved.**

**ARTICLE IV. CRUELTY TO ANIMALS AND RELATED OFFENSES**

- Sec. 14-50. Cruelty to animals generally.**
- Sec. 14-51. Reserved**
- Sec. 14-52. Humane care of animals.**
- Sec. 14-53. Poisoning of Pets.**
- Sec. 14-54. Instigating or allowing fights between animals.**
- Sec. 14-55. Injured or ill animals.**

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<sup>1</sup> **Cross references:** Environment, ch. 46; health and sanitation, ch. 58; agricultural district one (A-1), § 130-701 et seq.; agricultural district two (A-2), § 130-721 et seq.; agricultural district three (A-3), § 130-741 et seq.

Secs. 14-56 - -14-59. Reserved.

## ARTICLE V. COMMERCIAL ANIMAL ESTABLISHMENTS.

Sec. 14-60. Permit Required.

Sec. 14-61. Operation of Commercial Animal Establishments.

## ARTICLE VI. ENFORCEMENT

Sec. 14-62. Penalties for violations of Chapter 14.

## ARTICLE I. IN GENERAL

Sec. 14-1. Definitions.

1. **Animal:** means any multicellular organism under the scientific kingdom classification of Animalia.
2. **Animal control officer:** means any person appointed by the City to act as animal control officer of the City or any police officer.
3. **Commercial Animal Establishment:** means an establishment that:
  - a. Bathes, clips, plucks, or otherwise grooms animals, not their own;
  - b. Breeds, boards, or buys;
  - c. Sells or donates more than 10 animals per calendar year;
  - d. Trains, or sports animals; or
  - e. Displays or exhibits animal
4. **Cat:** a small domesticated carnivore, *Felis domestica* or *F. catus*, bred in a number of varieties.
5. **Dog:** a domesticated canid, *Canis familiaris*, bred in many varieties.
6. **Domestic Pet.** means an animal that has been traditionally tamed and kept by humans as a service animal, or pet such as birds (i.e. caged birds such as parakeets, finches, macaws, and typically caged birds); small caged animals like hamsters, ferrets, sugar gliders, chinchillas, pet rats and gerbils; fish, ~~but does not include~~including Dogs or Cats.
7. **Exotic Animal.** Means any animal which is kept within the city limits by a person, and does not meet the definition provided under Domestic Pet ~~and is not a dog or cat.~~
8. **Feral:** existing in a natural state, not domesticated, or having reverted to the wild state, as from domestication; or characteristic of wild animals; ferocious; brutal.
9. **Owner:** means any person owning, keeping, harboring, temporarily taking care of, or having under their control one or more Pet.
10. **Pet:** means all animals which are kept or cared for within the city limits by a person and including Exotic Animals, Domestic Pets, Dogs or Cats.
11. **Pet Boarding Facility:** means the cages maintained by the Evansville Police Department, the Rock County Humane Society, or any private entity that conducts business as a kennel and contracts with the Evansville Police Department for boarding Pets.
12. **Running at Large:** means that an animal is off the owner's premises, or on a public right of way on the owner's premises, and is not under the control of the owner or some other person.
13. **Service Animal:** ~~means an animal specially trained to lead blind, deaf person or to provide support for mobility-impaired persons. Any pet or animal under an owner's care that is to provide support to the owner due to blindness, deafness, lack of mobility or other diagnosable mental and physical conditions.~~

**14. Unkempt:** means that the animal appears to be neglected, or is in poor health due to lack of food, dehydration, or untreated injuries.

**15. Vicious:** means that the Pet has been declared vicious pursuant to section 14-7.

(Ord. 2020-05, [Ord 2021-04](#))

**Sec. 14-2. Excessive Animal Hoarding, Sheltering and Ownership.**

1. No property owner shall make or allow such use of property or harbor animals in a manner that creates one of the following violations:
  - a. Neglect of the Animals – The number of animals located at the property causing violations of 14-50 and/or 14-52 can be enforced under this provision.
  - b. Unsanitary Conditions for Humans –The location and/or number of animals cause or reasonably may cause health consequences to an individual or community such as, but not limited to, infectious bites or scratches to neighborhood children, Toxoplasmosis, asthma triggering caused by excessive urine, Leptospirosis, hookworms, Psittacosis, Lymphocytic Choriomeningitis Virus, Brucellosis, Scabies, Cryptosporidiosis, tape worms, insect infestation and rabies.
  - c. Unsanitary Conditions for Animals – The number of animals in relation to the space available and/or care provided could cause the spread of distemper, ring worm, flea anemia, Toxoplasmosis, asthma triggering caused by excessive urine, Leptospirosis, hookworms, Psittacosis, Lymphocytic Choriomeningitis Virus, Brucellosis, Scabies, Cryptosporidiosis, tape worms, insect infestation, rabies and other unsanitary conditions.
  - d. Harboring or Attracting Feral and Stray Animals –The property owner’s actions or allowance of such actions on their property creates a harbor for feral and/or stray animals by the creation of feeding stations, leaving the premises open for animals to freely leave and return or not properly containing their refuse.
  - e. Shelters –Evansville ordinances allow animal shelters to be permitted under proper licensing and zoning requirements. Shelters that are temporary, non-profit and commercial must be properly licensed, zoned, and maintained so that they do not violate any other section of the municipal code. This sub-section excludes family/friends or volunteers of non-profit shelters watching an animal temporarily unless a separate violation of this Chapter occurs. If a separate violation occurs then this section may be enforced without exception.
  - f. Noise Disturbance – Violation of ordinance 14-8 ~~and/or 82.161~~
  - g. Property Maintenance and Nuisance – Violations of any ordinances pertaining to the maintenance and care of properties caused by the number of animals or causes the attraction of animals that may result a public nuisance.
2. Any property owner creating or allowing such a violation shall be responsible for the humane disposal or placement of the animals to the extent the property is no longer in violation of local ordinances.

(Ord. 2020-05, [Ord 2021-04](#))

**Sec. 14-3. Running at large.**

1. No person having in his possession or under his control any animal shall allow the animal to run at large within the city.

2. *Impoundment authorized.* The police department or any other officer appointed by the City shall attempt to apprehend any animal running at large within the city or any dog or cat which does any of the things prohibited under section 14-31(3). The animal may be held at the police department or other location approved by the police department for a period of 1 day or such additional time as the chief of police may determine. If the police department is unable to identify the owner of the animal; or the owner of the animal fails to respond to the police department; or pay the fees and charges the animal may be transferred to a veterinary clinic or animal boarding facility for the duration of the holding period at the expense of the owner.
3. *Fees and charges.* The owner shall be responsible for the expense of all fees and charges for apprehension, impoundment, transport, veterinary care, quarantine, observation, and examination of the animal and may be subject to a forfeiture as provided in section 1-11. Fees and charges shall be as established by the council from time to time by resolution.
4. *Release to owner.* An animal may be returned to its owner upon proof that the owner has either resolved, or enrolled the animal in training to resolve, the reason the animal was impounded, completion of any required quarantine period, and payment of the fees and charges. If after seven (7) days from the date the animal was impounded or five (5) days after the expiration of the quarantined period, whichever is longer, the owner does not claim the animal and pay the fees and charges, ownership of the animal will be relinquished. The chief of police, instead of having the animal destroyed, may authorize the Rock County Humane Society or another non-profit organization to place the animal for adoption.

(Code 1986, § 11.04(1), Ord. 2012-22, Ord. 2015-01, Ord. 2016-18)

**Sec. 14-4. Animals not permitted on school grounds.**

No owner shall permit their Pet to be upon any school property except upon express permission of the school principal or their designee, except when a dog is participating in an organized event or activity. This does not include animals that would otherwise be considered Service Animals.

**Sec. 14-5. Unattended animals in standing or parked vehicles – Authority to remove – Liability for Removal.**

No person may leave a Pet unattended in a standing or parked vehicle in a manner that endanger the health or safety of such animal. If a Pet is found in a standing or parked vehicle, and the health and safety of the animal appears to be endangered, any animal control officer or police officer may use reasonable force to remove such animal. Removal of an unattended animal by an animal control officer or police officer shall not constitute an offense. Prior to the use of reasonable force the animal control officer or police officer shall attempt to contact the owner or operator of the vehicle.

**Sec. 14-6. Confinement and observation of Pets biting person.**

1. Any Pet known to have bitten any person shall be immediately seized by a police officer of the city and reported at once to the county health department for observation and attention. Such Pet shall be placed in an isolation facility for observation for ten days or such additional period as the officer may require under Wis. Stats. § 95.21, at the expense of the owner.

2. If the Pet has not been seized, the owner shall, on demand of the person bitten, a police officer or the county health department, immediately deliver such Pet to an isolation facility to be held for ten days for observation at the expense of the owner.
3. The individual or entity that takes responsibility for completing the quarantine of a Pet shall report at the end of such observation without delay to the county health department by telephone and confirmed in writing all reports required by law under Wis. Ch 95 regarding the quarantine.
4. Any person who refuses or fails to deliver such Pet as required shall be subject to a forfeiture as provided in section 1-11.
5. If after five days or such additional time as the chief of police in his discretion may deem advisable following such ten-day observation period, the owner does not claim such animal and pay the cost of keeping such animal, such officer shall dispose of the animal in a proper and humane manner. The chief of police, instead of destroying such animal, may authorize the Rock County Humane Society or another non-profit organization to place the Pet for adoption.
6. If the Pet is a dog or cat and the person has proof of current rabies vaccination, the isolation may be conducted within the owner's home in compliance with Wisconsin statutes.

(Code 1986, § 11.04(4), (5), Ord. 2012-22, 2015-01)

#### **Sec. 14-7. Declaration of vicious animal.**

The owner of a vicious animal must remove the animal from City limits or have the animal humanely disposed. An animal may be declared to be a vicious animal by at least two persons employed as a police officer, animal control officer, veterinarian, or the attending physician of a victim of an animal bite or scratch. In making such a declaration the individuals shall consider an animal to be vicious if:

1. An animal which, in a vicious or aggressive manner, approaches in an apparent attitude of attack, or bites, inflicts injury, assaults or otherwise attacks a person or other animal upon the streets, sidewalks or any public grounds, parks or places; or
2. An animal, while on private property, approaches in an apparent attitude of attack, or bites, inflicts injury, assaults or otherwise attacks a postal worker, meter reader, service person, journeyman, delivery person, or another person or animal that are on the private property with the consent of the owner or occupant of the private property.
3. No animal may be declared vicious if the injury or damage is sustained to any person or animal who is committing a willful trespass or is not authorized to be upon the premises occupied by the owner of the animal, or who is teasing, tormenting, abusing or assaulting the animal or was committing or attempting to commit a crime.
4. The following factors may also be considered in making a determination of viciousness.
  - a. The nature or severity of the attack or bite.
  - b. Whether the animal has shown a propensity to display dangerously aggressive behavior and is able or likely to inflict injury to another animal or person.
  - c. Previous incidents of a similar nature.

#### **Sec. 14-8. Disturbing the peace prohibited.**

No person may keep a Pet which ~~disturbs the peace by loud or unusual noises at any time of the day or night.~~ habitually makes noise to the annoyance of any two or more other person.

(Ord 2021-04)

**Sec. 14-9. Animals as prizes.**

No Person or entity shall offer as a prize or give away any animal, except a small fish in a plastic bag with enough water for the fish to easily move around, in a contest, raffle or lottery, as an enticement to enter any place of business, or to exploit any animal for the purpose of fundraising.

**Sec. 14-10. Carcasses**

Carcasses of Pets shall be buried or otherwise disposed of in a sanitary manner within 24 hours after death.

**Secs. 14-11--14-30. Reserved.**

**ARTICLE II. DOGS AND CATS**

**Sec. 14-31. License.**

1. *Required.* Every person residing in the city who owns a dog or cat which is more than five months of age on January 1 of any year or five months of age within the license year shall, on or before the date the dog or cat becomes five months of age, and annually thereafter, pay the dog or cat license fee and obtain a license therefore.
2. *Fees.* Such owner shall pay to the city clerk/treasurer the amount as established by the council from time to time by resolution. The owner of any dog or cat who fails to obtain a license prior to April 1 of each year or within 30 days of acquiring ownership of a licensable dog or cat, or fails to obtain a license on or before the dog or cat reaches licensable age shall pay an additional late fee as established by the council from time to time by resolution and be subject to further penalties pursuant to section 14-62.
3. *Issuance; tag.* Upon payment to the city clerk-treasurer of the required fee, the clerk-treasurer shall issue to such person a license and tag bearing a serial number in the form prescribed by Wis. Stats. § 174.07, to keep such dog or cat for the license year. The owner shall upon procuring the license place upon the dog or cat a collar and shall securely attach and keep attached the tag furnished to him by the city clerk-treasurer to the collar as required by Wis. Stats. § 174.07. ~~If the owner desires or the animal cannot wear a collar and tag, a micro chip may be implanted so long as the information is place on file with the City.~~ No license shall be issued under this article for any dog or cat unless the applicant exhibits a certificate of a qualified veterinarian showing that the dog or cat is currently immunized against rabies ~~and distemper~~. The owner shall attach the rabies vaccination tag to a collar, which shall be kept on the dog or cat at all times, but this requirement does not apply to a dog or cat during competition or training, to a dog while hunting, to a dog or cat securely confined indoors, to a dog or cat securely confined in a fenced area or to a dog while actively involved in herding or controlling livestock if the dog is under the control of its owner, as required by Wis. Stats. § 95.21(2)(f).
4. Every Pet specially trained to lead blind or deaf persons, ~~designated as a service animal to the owner by a licensed medical health professional,~~ or to provide support for mobility-impaired persons is exempt from the license fee.

(Code 1986, § 12.03(7))

(Code 1986, § 12.03(1)--(3); Ord. No. 2000-8, § 1(12.03(2)), 4-11-2000, 2015-01, Ord 2021-04)

**Sec. 14-32. Applicability of state law.**

The provisions of Wis. Stats. ch. 174 and Wis. Stats. § 95.21, except for imprisonment penalties imposed are hereby adopted and by reference made a part of this chapter as if fully set forth herein.. Any act required to be performed or prohibited by any statute incorporated in this section by reference is required or prohibited under this Code. Any future amendments, revisions or modifications of the statutes incorporated in this section are intended to be made part of this Code.

(Code 1986, § 12.03(4))

**Sec. 14-33. Harboring certain dogs or cats prohibited.**

No person shall possess, harbor or keep any animal which:

1. Habitually pursues any vehicles upon any public street, alley or highway.
2. Which has been declared vicious.
- ~~3. Habitually makes noise to the annoyance of any two or more other persons.~~
- ~~4.3.~~ Is required to be licensed, but is not.
- ~~5.4.~~ Does not have a valid license tag and current rabies vaccination tag attached to a collar which is kept on the dog or cat whenever the dog or cat is outdoors and not securely confined in a fenced area.

(Code 1986, § 12.03(6), Ord 2021-04)

**Sec. 14-34. Reserved.**

**Sec. 14-35. Removal of waste deposited on public or private property.**

(a) *Removal required.* Any person owning or having control of any dog-animal on property, public or private, which property is not owned or occupied by such person, shall promptly remove excrement left by such dog-animal and place it in a proper receptacle, bury it or flush it in a toilet on property owned or occupied by the person.

(b) *Possession of means of removal required.* Any person causing or permitting an animal dog to be on any property, public or private, which property is not owned or occupied by such person, shall have in his immediate possession a device or object suitable for removal of the excrement and a depository for the transmission of the excrement to property owned or occupied by the person.

(c) *Penalty.* Any person who fails to comply with any of the provisions of this section shall be issued a warning for the first offense and, upon conviction thereafter, shall be subject to punishment as provided in section 1-11.

(Code 1986, § 12.03(10))

**Secs. 14-36 - - 14.39. Reserved**

**ARTICLE III. EXOTIC ANIMALS**

**Sec. 14- 40. Licensing requirements.**

Any person who resides within the City limits and is the owner of an Exotic Animal which is within the City limits, shall license the Exotic Animal with the city clerk. Every person residing in the city who owns an Exotic Animal on January 1 of any year or within 30 days of acquiring ownership shall annually and thereafter obtain a license.

Such owner shall pay to the city clerk/treasurer the amount as established by the council from time to time by resolution. The owner of any Exotic Animal who fails to obtain a license prior to April 1 of each year or within 30 days of acquiring ownership of an Exotic Animal shall pay an additional late fee as established by the council from time to time by resolution and be subject to further penalties pursuant to section 14-62.

**Sec. 14- 41. Providing registration information to relevant personnel.**

The city clerk shall provide copies of all Exotic Animal registrations to the police department and other emergency rescue personnel which may have reason to enter the premises where wild animals are present for purposes of rescue operations resulting from a natural disaster or personal emergency.

**Sec. 14- 42. Prohibited animals**

It shall be unlawful for any person to keep maintain or have in their possession or under their control within the City any poisonous reptile or other dangerous animal, hybrid animal, carnivorous wild animal or reptile, vicious or dangerous domesticated animal or any other animal or reptile of wild, vicious, or dangerous propensities. Short term educational exhibits are exempt from this provision.

**Sec. 14- 43. Prohibited animals enumerated.**

1. In addition to the prohibition in section 14 – 42, it shall be unlawful for any person to keep, maintain or have in their possession or under their control within the City any of the following animals:
  - a. Any animal which has been declared to be protected or endangered by the U.S. Department of Interior;
  - b. All poisonous animals, including snakes; that upon touch or bite may cause hallucinations, alter cardiopulmonary functions, or even death.
  - c. Badgers;
  - d. Bears
  - e. Beavers
  - f. Canids (such as: wolves, foxes, coyotes, jackals, dingoes, or raccoon dogs);
  - g. Civet;
  - h. Constrictor snakes above six (6) feet in length
  - i. Crocodilian (such as: Alligators, crocodiles, or caimans);
  - j. Falconiformes (such as: eagles, hawks, owls, or falcons) except falcons and hawks in the possession of a state or federally licensed handler;
  - k. Edentata (such as: anteaters, tamaduas, sloths, or armadillos);
  - l. Emus
  - m. Felids (such as: lions, tigers, leopards, cheetahs, jaguars, pumas, lynx, ocelots, or bobcats);



- n. Game cocks and other fighting birds;
- o. Hyenas
- p. Marsupials (such as: opossums, Tasmanian wolf, kangaroos, koalas, or wombats);
- q. Muskrats
- r. Ostriches
- s. Porcupine
- t. Primates (such as: apes, monkeys, baboons, chimpanzees, gibbons, gorillas, orangutans, siamangs.)
- u. Procyonids (such as: raccoons, coatis, kinkajous, ring-tailed cats, or pandas)
- v. Rheas;
- w. Skunks;
- x. Squirrels;
- y. Sharks;
- z. Ungulates (such as: elephants, zebra, tapirs, rhinoceroses, camel, llama, caribou, antelope, bison, reindeer, deer, giraffe, hippopotamus, wild boar, gazelle, or gnu);
- aa. Water buffalo;
- bb. Wart hogs;
- cc. Weasels;
- dd. Wolverines;
- ee. Woodchucks; or
- ff. Any other dangerous animal.

**Sec. 14- 44. Owner to report escape of Exotic Animal.**

The owner or keeper of any Exotic Animal that escapes from their custody or control shall within one hour after they discover or reasonably should have discovered the escape, report it to a law enforcement officer of the City and the County Sheriff where the escape occurred.

**Secs. 14-45 - - 14-49. Reserved**

**ARTICLE IV. CRUELTY TO ANIMALS AND RELATED OFFENSES**

**Sec. 14-50. Cruelty to animals generally.**

No Person shall beat, torture, or injure any animal, nor overload any working animal, nor shall any person abuse, mistreat or neglect any such animal.

**Sec. 14.51. Reserved**

**Sec. 14-52. Humane care of animals.**

All persons keeping, possessing and/or in control of an animal shall provide the animal with sufficient food and water, proper shelter, humane care and treatment and veterinary care when needed to prevent suffering. No person shall mistreat any animal nor shall any animal be abandoned. An owner may take an animal they no longer desire to care for to an Animal Shelter licensed by the State of Wisconsin.

**Sec. 14-53. Poisoning of Pets.**

It shall be unlawful for any person to administer or cause to be administered a substance which they knew or should have known was a poison of any sort whatsoever to any Pet, or to place any poison or poisoned food where the same is accessible to any Pet.

**Sec. 14-54. Instigating or allowing fights between animals.**

No person shall engage in or allow any fighting between animals of any kind upon their premises or premises in their possession or under their control in the City. No person shall keep any house, pit, or other place to be used in permitting fights between animals. No person shall instigate or encourage any animal to attack, bite, wound, or worry another animal for any bet, stake, reward or entertainment.

**Sec. 14-55. Injured or ill animals.**

Whenever an animal control officer encounters a stray animal suffering pain, the animal control officer may take the animal to a veterinarian where the cost of any care or treatment shall be borne by the owner of the animal. If ownership of the animal cannot be determined, the animal control officer shall impound the animal for five days unless it appears that a longer impoundment will lead to identification of the owner. If the owner cannot be located the animal may be disposed of by humane means without notice.

**Secs. 14-56 - - 14-59. Reserved.**

**ARTICLE V. COMMERCIAL ANIMAL ESTABLISHMENTS.**

**Sec. 14-60. Permit Required.**

No Person or entity shall operate a commercial animal establishment without first obtaining a permit. An application for a commercial animal establishment permit shall be made to the city clerk, and the applicant shall pay a fee prior to the city clerk issuing a commercial animal establishment permit. No permit shall be granted without an inspection of the premises to determine compliance with this Code and state law. The permit shall be issued for one year, commencing on January 1 of each year. Renewal applications for permits shall be made 30 days prior to and up to 30 days after the start of the calendar year. If there is a change of ownership of a commercial animal establishment, the new owner shall obtain a permit.

**Sec. 14-61. Operation of Commercial Animal Establishments.**

Every Commercial Animal Establishment:

1. Shall be maintained in a clean and sanitary condition and not to allow any refuse or waste material to accumulate.
2. Shall have impervious, smooth and cleanable floors.
3. Shall post its permit in a conspicuous place open to the public.
4. Shall isolate and treat any animal in its possession which has any disease, injure, or abnormality and may not sell such animal without full disclosure to the buyer of the condition of the animal.

5. Shall furnish the buyer of any animal, except fish, with a written statement of sale showing the date of sale, approximate age of the animal, immunization and medication type and date administered, and the names of both the seller and buyer.
6. Shall take measures to limit the potential creation of a noise nuisance and take measures to mitigate the actual noise at the establishment or premise.
7. A violation of this chapter shall be cause for revocation of the Commercial Animal Establishment Permit.  
(Ord. 2020-05)

## **ARTICLE VI. ENFORCEMENT**

### **Sec. 14-62. Penalties for violations of Chapter 14.**

Any person who shall violate any section within this chapter is subject to the penalties set forth in section 1-11 of the City ordinances, in addition to any other remedies or sanctions stated with this Chapter

# Proposed Changes to Animal Ordinance Chapter 14-1

## I. Change of 14-1.6 & .7 Definitions:

**1. Animal:** means any multicellular organism under the scientific kingdom classification of Animalia.

**4. Cat:** a small domesticated carnivore, *Felis domestica* or *F. catus*, bred in a number of varieties.

**5. Dog:** a domesticated canid, *Canis familiaris*, bred in many varieties.

**6. Domestic Pet.** means an animal that has been traditionally tamed and kept by humans as a service animal, or pet such as birds (i.e. caged birds such as parakeets, finches, macaws, and typically caged birds); small caged animals like hamsters, ferrets, sugar gliders, chinchillas, pet rats and gerbils: fish, but does not include Dogs or Cats.

**7. Exotic Animal.** Means any animal which is kept within the city limits by a person, and does not meet the definition provided under Domestic Pet and is not a dog or cat.

**10. Pet:** means all animals which are kept or cared for within the city limits by a person and including Exotic Animals, Domestic Pets, Dogs or Cats.

**13. Service Animal:** Any pet or animal under an owner's care that is to provide support to the owner due to blindness, deafness, lack of mobility or other diagnosable mental and physical conditions.

- In #6 change “*but does not include Dogs or Cats*” to “*including Dogs and Cats.*”
- In #7 remove “*and is not a dog or cat.*”
- In #13 remove “*Any pet or animal under an owner's care that is to provide support to the owner due to blindness, deafness, lack of mobility or either other diagnosable mental and physical conditions.*” For licensing purposes a service animal is defined as specially trained to lead blind, or deaf person or provide support for mobility-impaired persons.

**Reason:** This removes the confusion with Dogs as Domestic Pets and Service Animals.

## II. Change of 14-2.1.f:

### **Sec. 14-2. Excessive Animal Hoarding, Sheltering and Ownership.**

1. No property owner shall make or allow such use of property or harbor animals in a manner that creates one of the following violations:
  - a. Neglect of the Animals – The number of animals located at the property causing violations of 14-50 and/or 14-52 can be enforced under this provision.
  - b. Unsanitary Conditions for Humans –The location and/or number of animals cause or reasonably may cause health consequences to an individual or community such as, but not limited to, infectious bites or scratches to neighborhood children, Toxoplasmosis, asthma triggering caused by excessive urine, Leptospirosis, hookworms, Psittacosis, Lymphocytic Choriomeningitis Virus, Brucellosis, Scabies, Cryptosporidiosis, tape worms, insect infestation and rabies.

- c. Unsanitary Conditions for Animals – The number of animals in relation to the space available and/or care provided could cause the spread of distemper, ringworm, flea anemia, Toxoplasmosis, asthma triggering caused by excessive urine, Leptospirosis, hookworms, Psittacosis, Lymphocytic Choriomeningitis Virus, Brucellosis, Scabies, Cryptosporidiosis, tape worms, insect infestation, rabies and other unsanitary conditions.
  - d. Harboring or Attracting Feral and Stray Animals –The property owner’s actions or allowance of such actions on their property creates a harbor for feral and/or stray animals by the creation of feeding stations, leaving the premises open for animals to freely leave and return or not properly containing their refuse.
  - e. Shelters –Evansville ordinances allow animal shelters to be permitted under proper licensing and zoning requirements. Shelters that are temporary, non-profit and commercial must be properly licensed, zoned, and maintained so that they do not violate any other section of the municipal code. This sub-section excludes family/friends or volunteers of non-profit shelters watching an animal temporarily unless a separate violation of this Chapter occurs. If a separate violation occurs then this section may be enforced without exception.
  - f. Noise Disturbance – Violation of ordinance 14-8 and/or 82.161
  - g. Property Maintenance and Nuisance – Violations of any ordinances pertaining to the maintenance and care of properties caused by the number of animals or causes the attraction of animals that may result a public nuisance.
2. Any property owner creating or allowing such a violation shall be responsible for the humane disposal or placement of the animals to the extent the property is no longer in violation of local ordinances.  
(Ord. 2020-05)

➤ Strikeout “and/or 82.161”.

**Reason:**

82.161 refers to “person(s)” and not applicable in this chapter.

**III. Change of 14-8:**

**14-8:** No person may keep a Pet which disturbs the peace by loud or unusual noises at any time of the day or night

➤ Strikeout “*disturbs the peace by loud or unusual noises at any time of the day or night.*” and replace with “*habitually makes noise to the annoyance of any two or more other persons.*” Ordinance should read, “No person may keep a Pet which habitually makes noise to the annoyance of any two or more other persons.”

**Reason:**

This change makes consistency for all animals referred to in the definition of “Pet”.

## **Article II Dogs & Cats:**

### **Sec 14.31- Sec. 14-31. License.**

1.Required. Every person residing in the city who owns a dog or cat which is more than five months of age on January 1 of any year or five months of age within the license year shall, on or before the date the dog or cat becomes five months of age, and annually thereafter, pay the dog or cat license fee and obtain a license therefore.

2.Fees. Such owner shall pay to the city clerk/treasurer the amount as established by the council from time to time by resolution. The owner of any dog or cat who fails to obtain a license prior to April 1 of each year or within 30 days of acquiring ownership of a licensable dog or cat, or fails to obtain a license on or before the dog or cat reaches licensable age shall pay an additional late fee as established by the council from time to time by resolution and be subject to further penalties pursuant to section 14-62.

3.Issuance; tag. Upon payment to the city clerk-treasurer of the required fee, the clerk-treasurer shall issue to such person a license and tag bearing a serial number in the form prescribed by Wis. Stats. § 174.07, to keep such dog or cat for the license year. The owner shall upon procuring the license place upon the dog or cat a collar and shall securely attach and keep attached the tag furnished to him by the city clerk-treasurer to the collar as required by Wis. Stats. § 174.07. If the owner desires or the animal cannot wear a collar and tag, a micro-chip may be implanted so long as the information is place on file with the City. No license shall be issued under this article for any dog or cat unless the applicant exhibits a certificate of a qualified veterinarian showing that the dog or cat is currently immunized against rabies and distemper. The owner shall attach the rabies vaccination tag to a collar, which shall be kept on the dog or cat at all times, but this requirement does not apply to a dog or cat during competition or training, to a dog while hunting, to a dog or cat securely confined indoors, to a dog or cat securely confined in a fenced area or to a dog while actively involved in herding or controlling livestock if the dog is under the control of its owner, as required by Wis. Stats. § 95.21(2)(f).

4.Every Pet specially trained to lead blind or deaf persons, designated as a service animal to the owner by a licensed medical health professional, or to provide support for mobility-impaired persons is exempt from the license fee.

- # 3 Strikeout *“If the owner desires or the animal cannot wear a collar and tag, a micro-chip may be implanted so long as the information is place on file with the City.” & Strikeout “Distemper*

### **Reason:**

The City does not have a system to track/search microchip numbers. WI SS does not require distemper only rabies. We’ve come across some dogs that are allergic to distemper shots.

- # 4 Strikeout *“designated as a service animal to the owner by a licensed medical health professional,”*

**Reason:**

Per WI State statute 174.055 the only exemptions are dogs for blind, deaf & mobility impaired

**VI. Change of 14-33:**

**14-33. Harboring certain dogs or cats prohibited.**

No person shall possess, harbor or keep any animal which:

1. Habitually pursues any vehicles upon any public street, alley or highway.
2. Which has been declared vicious.
3. Habitually makes noise to the annoyance of any two or more other persons.
4. Is required to be licensed, but is not.
5. Does not have a valid license tag and current rabies vaccination tag attached to a collar which is kept on the dog or cat whenever the dog or cat is outdoors and not securely confined in a fenced area.

- Strikeout 14-33.3, "*Habitually makes noise to the annoyance of any two or more other persons.*"

**Reason:**

With the proposed changes, this is now addressed in 14-8 and applies to all pets and unnecessary for 14-33 which refers to just cats and dogs.

**Sec. 14-35. Removal of waste deposited on public or private property.**

(a) *Removal required.* Any person owning or having control of any animal on property, public or private, which property is not owned or occupied by such person, shall promptly remove excrement left by such dog and place it in a proper receptacle, bury it or flush it in a toilet on property owned or occupied by the person.

(b) *Possession of means of removal required.* Any person causing or permitting an animal to be on any property, public or private, which property is not owned or occupied by such person, shall have in his immediate possession a device or object suitable for removal of the excrement and a depository for the transmission of the excrement to property owned or occupied by the person.

(c) *Penalty.* Any person who fails to comply with any of the provisions of this section shall be issued a warning for the first offense and, upon conviction thereafter, shall be subject to punishment as provided in section 1-11.

- **Strikeout** a & b, "*a dog.*" *And change it to any animal*

**Reason:**

Don't want to limit to just dogs, you want to cover all animals.





**EMPLOYMENT AGREEMENT BETWEEN  
THE CITY OF EVANSVILLE, WISCONSIN AND JASON SERGEANT**

**AGREEMENT** effective this 14th day of May, 2021, between the City of Evansville, a Municipal Corporation, created and existing under the laws of the State of Wisconsin, hereinafter called the “City,” and JASON SERGEANT, hereinafter called the “Employee.”

**WITNESSETH:**

**WHEREAS**, Jason Sergeant is currently employed by the City of Evansville as its Community Development Director; and

**WHEREAS**, under section 2-142 of the Evansville Municipal Code (“Code:”), Mayor Bill Hurtley appointed Jason Sergeant as the City Administrator and the Common Council confirmed his appointment, and

**WHEREAS**, the resolution creating the Evansville Redevelopment Authority provides that the City Administrator shall serve as the Executive Director of the Evansville Redevelopment Authority,

**NOW, THEREFORE**, in consideration of the mutual covenants hereinafter contained, it is mutually agreed by and between the parties as follows:

1. City hereby engages the services of Employee as City Administrator of the City of Evansville, a supervisory position, and as Executive Director of the Evansville Redevelopment Authority for an indefinite term subject to the termination provisions set forth in Paragraph 14. In his capacity as City Administrator, Employee shall be chief administrative and financial officer of the City of Evansville, including its wastewater treatment, water, and electric utilities, and shall exercise those duties set forth in Code §2-144 and as may be further directed by the City.
2. Employee hereby accepts continued employment in said supervisory, salaried position and agrees to devote the required time and attention to the business of the City.
3. City agrees to pay Employee a salary at the annual rate of \$98,000 prorated from the date of this Agreement through December 31, 2021, unless increased as set forth below, through the 2021 wage study, or through the Employee’s performance evaluation, paid according to the procedures of the City. Thereafter, the salary of Employee shall be determined according to the normal practices of the City. City shall not reduce the salary and/or benefits of Employee unless the salary and/or benefits of all non-represented employees are reduced in the same manner and by the same percentage. If Employee’s salary and/or benefits are reduced in a different manner and/or by a greater percentage than those of other non-represented employees, Employee has the option of deeming his employment terminated and receiving four (4) months’ of salary and health care insurance.

The Employee's base salary will be increased by the following percentage upon his certification or licensure by the following:

- American Institute of Certified Planners -- Two Percent (2%) and
- International City/County Management Association-City Manager – One Percent (1%).

The Employee's base salary may be increased upon his certification or licensure by other institutions as agreed upon by the parties.

4. The City agrees to provide Employee with the minimum fringe benefits set forth in this paragraph. Any additions in the future will be as the City may direct, in its discretion, there being no percentage or other formula for increases in fringe benefits:
  - a. Any sick leave that the Employee has as a result of his prior position with the City shall carry over to his new position. In addition, the Employee shall accrue sick leave at the rate of one and one-quarter (1 ¼) days per full month of employment to a maximum accumulation of 90 days (720 hours) of unused sick leave. If, at the end of any calendar year, Employee would have more than 90 days of accumulated sick leave, Employee may receive a payout of 50% of the value of the sick leave in excess of 90 days. This payment shall be paid no later than January 15 of the following calendar year. Employee may also choose, on a yearly basis, to defer the 50% payout of the excess sick leave value until retirement in which case the full value may be used for the sole purpose of paying Employee's health insurance premiums after retirement. Pay shall be based on the Employee's normal rate of pay and scheduled hours of work in effect at the time. Upon retirement, termination of Employee, termination of this Employment Agreement, or Employee's death, Employee or Employee's estate shall be entitled to payment of up to 90 days of unused sick leave paid at 50%. For any sick leave of 3 days or greater, Employee shall furnish a physician's certificate upon the City's request. The City may require examination of Employee by its own physician at the City's expense.
  - b. Funeral leave as provided in the City of Evansville Employee Handbook.
  - c. Holiday leave as provided in the City of Evansville Employee Handbook, but no less than the eight (8) holidays and four (4) floating holidays designated at the time of execution of the Employment Agreement.
  - d. The Employee shall carry over and be entitled to any existing vacation he has from his prior city position for calendar year 2021. Based on prior tenure with the City, as of 2021 Employee had vacation leave of 16 days per year. Beginning January 1, 2022, the Employee shall be entitled to twenty (20) days of vacation and in each subsequent full calendar year of employment, the vacation benefit shall increase by one day per year with a maximum of 25 days. Employee may carry forward from one calendar year to the next calendar year up to 10 days of accrued, unused vacation leave, and any vacation days in excess of those 10 days will be forfeited. Upon separation from employment, Employee or Employee's estate shall be

entitled to payment of earned and unused vacation leave paid at 100% payable at the Employee's rate of pay at the time of separation.

- e. Insurance benefit consisting of health and dental insurance coverage according to the current City plan. For health insurance, the City shall pay the lesser of either 90% of premium of the lowest cost health plan in Rock County or 88% of the average premium cost of plans offered in any tier of the lowest employee premium cost. Employee shall be able to enroll for health insurance coverage as of the first of the month following receipt of a timely application.
  - f. Term life insurance in a face amount equal to Employee's annual salary rounded to the next One Thousand Dollars as may be amended from time to time, the premiums paid fully by the City. The Employee may purchase additional units of coverage at his own expense.
  - g. Wisconsin Retirement Fund employer contribution paid fully by the City at the rate as may be from time to time determined. Employee shall be responsible for the employee contribution, at the rate as may from time to time be determined. Said employee contribution shall be considered as employer contribution for tax purposes under the Internal Revenue Code section 414(h)(2).
  - h. Income continuation insurance at the monthly rate for a 120-day waiting (elimination) period, the premiums for the same paid fully by the City.
  - i. City shall, upon request, purchase for Employee a mobile phone for City use. Employee may use the cellular telephone for personal matters, but will be responsible for payment to the city for any charges resulting from personal use in excess of the city plan minutes.
5. To be considered to have worked full time during a two-week pay period, Employee must have a total of at least eighty (80) hours of any combination of hours worked, sick leave, funeral leave, holiday leave, vacation leave, and flex time leave. Employee acknowledges and agrees that he will from time-to-time work more than eighty (80) hours in a two-week pay period. The Employee may vary his schedule to meet the demands of the position and job description, including but not limited to: after-hour meetings with committees, residents, organizations, and participation in evening/weekend and local events.
  6. Employee is required to attend the following meetings after regular business hours unless excused or on approved benefit time off: (a) the regular monthly and any special Common Council meetings, including any meetings of the Committee of the Whole; (b) the regular monthly meeting and any special meetings of the Finance and Labor Relations Committee; and (c) the regular monthly meeting and any special meetings of the Evansville Redevelopment Authority.

7. Professional development is encouraged, and the annual budget shall contain funding for Employee to attend professional and educational conferences and training programs requested by the Employee related to his professional responsibilities and approved by City Council.
8. Upon submission of an invoice by Employee, City agrees to pay the annual dues of Employee to belong to the International City/County Management Association, the Wisconsin City/County Management Association, and the American Planning Association (including City Management Division). The City and the Employee will discuss membership in other associations that would be of benefit to the parties and the City may pay the dues of such Association.
9. City will reimburse Employee at the IRS rate for the business use of his personal vehicle.
10. City agrees to conduct a performance evaluation of Employee in July of each year. The parties shall develop criteria for this review and evaluation. The parties shall annually determine goals and performance objectives as deemed necessary for the City's operations. Such goals and objective shall generally be attainable within the time limits specified and the annual operating and capital budget appropriations provided. In the event that agreement is not reached, City shall determine the goals and the process.
11. The City may terminate Employee's employment at any time, pursuant to Wis. Stat. ss. 17.12(1)(c) and (d), which requires an affirmative vote of three-fourths of all the members of the Council, subject to payment of the compensation and other benefits described below, upon the occurrence of any of the events described below.

**A. Termination due to Death or Disability.**

Employee's employment shall terminate immediately upon Employee's death or Disability. In the event of termination due to death or Disability, Employer shall pay Employee or the personal representative of Employee's estate accrued salary and benefits according to Employer's policies and plans through the Termination Date and no further compensation or benefits shall be due except as provided by law.

The term "Disability" shall have the same definition contained in Employee's disability insurance plan if such plan is in effect as of the date of this Agreement or as of such time thereafter as Employer implements such plan; provided that such definition complies with the requirements of Internal Revenue Code § 409A. In the event there is no such disability insurance plan, "Disability" shall mean that Employee (i) is unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment which can be expected to result in death or can be expected to last for a continuous period of not less than twelve (12) months, or (ii) is, by reason of any medically determinable physical or mental impairment which can be expected to result in death or can be expected to last for a continuous period of not less than twelve (12) months, receiving income

replacement benefits for a period of not less than three (3) months under an accident and health plan covering employees of Employer.

**B. Termination for Cause.**

Employer may terminate Employee's employment under this Agreement for "Cause" at any time upon written notice. In the event of termination for Cause, Employer shall pay Employee accrued salary and benefits according to Employer's policies and plans through the Termination Date and no further compensation or benefits shall be due except as provided by law.

"Cause" shall be determined by the Employer, in the exercise of good faith and reasonable judgment, and shall mean (i) the continued failure by Employee to substantially perform Employee's duties with Employer (other than a failure resulting from Employee's incapacity due to Disability or physical or mental illness) after a written demand for substantial performance is delivered to Employee by Employer, which demand specifically identifies the manner in which Employer believes that Employee has not substantially performed Employee's duties and provides a reasonable opportunity to cure; (ii) any act of negligence or misconduct by Employee which is materially injurious to Employer or any of its affiliates, monetarily or otherwise; (iii) any criminal, fraudulent or dishonest act with respect to Employer; (iv) any criminal conviction of Employee for the commission of any crime that substantially relates to Employee's job; or (v) any breach of any material term of this Agreement by Employee.

**C. Termination by Employer Other Than Due to Death, Disability, or Cause.**

Employer may terminate this Agreement and Employee's employment under this Agreement at any time without cause. In the event that Employer terminates Employee's employment for any reason other than Death, Disability, or Cause, Employer shall, conditioned on Employee's compliance with the terms of this Agreement, pay Employee Employee's Base Salary for four (4) months, together with reimbursement of premiums paid by Employee to maintain family health and dental insurance under COBRA continuation for four (4) months. Such severance pay will be paid out according to the Employer's normal payroll schedule and shall be reduced by the amount of any compensation that Employee is paid during the severance period from full-time employment that replaces his employment with Employer. Employee shall promptly inform Employer in writing of any such other employment and shall provide such verification of such other compensation as may be reasonably requested by Employer. These payments shall be allocated for the purposes of unemployment insurance eligibility to the fifty-two (52) week period that begins with the week in which the payment is made.

**D. Employee's Resignation.**

Employee may terminate this Agreement and his employment under this Agreement through voluntary resignation. In the event Employee voluntarily resigns from employment with Employer, Employer shall pay Employee accrued salary and benefits according to Employer's policies and plans through the Termination Date and no further compensation or benefits shall be due except as provided by law. The Employee shall give the City thirty (30) calendar days' notice of his intent to resign.

12. Employee is designated an emergency management employee by City and he agrees to reside within a fifteen-mile radius of the city limits.
13. In addition to any rights afforded the Employee under statute or common law, City shall defend, save harmless, and indemnify Employee against any tort, professional liability, claim, demand or other legal action, whether groundless or otherwise arising out of an alleged act or omission occurring in the performance of the Employee's duties as City Administrator. Such duties to include all obligations and commitments as articulated in this Employment Contract. City may compromise and settle any such claim or suit and pay the amount of settlement or judgment rendered thereon; provided, however, that nothing herein shall obligate City to pay the costs of defending or the amount of claim arising out of any criminal action brought by any State or Federal authority in which the Employee pleads guilty or no contest or is convicted of a misdemeanor or felony.
14. Both parties acknowledge and agree that the position of City Administrator is a supervisory position within the City and that he is an exempt employee under the Fair Labor Standards Act.
15. Employee acknowledges and agrees that the terms and conditions of the City of Evansville Employee Handbook, as amended from time to time, are part of this Employment Agreement, and enforceable as part of this Employment Agreement without further elaboration or attachment, although if there is a conflict between this Employment Agreement and the handbook, both parties acknowledge and agree that the provisions of this Employment Agreement shall control. If the Employee Handbook is amended to create a greater employment benefit than afforded under this Employment Agreement, those terms shall control.
16. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.
17. Both parties agree any amendments, including adjustments of salary, to the Employment Agreement shall be as agreed from time to time and reduced to writing in the same fashion as this Employment Agreement.

18. This Employment Agreement contains all the terms, promises, covenants, conditions and representations made or entered into by the City and Employee and supersedes all prior discussions and agreements, whether written or oral, between the parties.

19. The starting date of employment shall be May 14th, 2021.

IN WITNESS WHEREOF the CITY OF EVANSVILLE has caused its name to be signed hereto by BILL HURTLEY, MAYOR, and attested to by Darnisha Haley, City Clerk, and JASON SERGEANT has signed this 14<sup>th</sup> day of May, 2021.

CITY OF EVANSVILLE:

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Bill Hurtley, Mayor

ATTESTED TO:

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Darnisha Haley, City Clerk

EMPLOYEE:

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Jason Sergeant





**CITY OF EVANSVILLE  
MAYORAL PROCLAMATION**

## **National Community Action Month**

**WHEREAS**, Community Action has made essential contributions to individuals and families across this Nation by creating economic opportunities and strengthening communities; and

**WHEREAS**, Community Action is a robust state and local force connecting people to life changing services and creating pathways to prosperity in 99% of all American counties; and

**WHEREAS**, Community Action builds and promotes economic stability as an essential aspect of enabling and enhancing stronger communities and stable homes; and

**WHEREAS**, Community Action promotes community-wide solutions to challenges throughout our cities, suburbs, and rural areas; and

**WHEREAS**, Community Action delivers innovative services and supports that create greater opportunities for families and children to succeed; and

**WHEREAS**, Community Action insists on community participation and involvement ensuring that all sectors of the community have a voice and will be heard; and

**WHEREAS**, Community Action is celebrating 57 years of innovation, impact, and providing proven results for Americans.

**NOW, THEREFORE I**, William Hurtley, as Mayor of the City of Evansville, do hereby proclaim May 2021 as Community Action Month in recognition of the hard work and dedication of all City of Evansville and State of Wisconsin Community Action Agencies.

Adopted this 11<sup>th</sup> day of April, 2021

\_\_\_\_\_  
William C. Hurtley, Mayor

ATTEST: \_\_\_\_\_  
Darnisha Haley, City Clerk

Introduced: 05/11/2021  
Adopted: 05/11/2021  
Published: 00/00/2021



**City of Evansville  
MAYORAL PROCLAMATION**

**SMALL TALKS MONTH**

**MAY 2021**

**WHEREAS**, “Small Talks” is sponsored by the Wisconsin Department of Health Services in collaboration with Building A Safer Evansville to educate parents and caregivers about the consequences of underage drinking and empower them with the knowledge and tools to begin having short, casual conversations with kids starting at age eight about the dangers of underage drinking; and

**WHEREAS**, underage drinking has severe consequences, many of which parents and caregivers may not be fully aware. Consequences of underage drinking may include injury or death from accidents; unintended, unwanted and unprotected sexual activity; academic problems; and drug use; and

**WHEREAS**, parents and caregivers have a significant influence on young people’s decisions about alcohol consumption; and

**WHEREAS**, alcohol use by young people is dangerous, not only because of the risks associated with impairment, but also because of the grave threat to their long-term development and well-being; and

**WHEREAS**, parents, educators and community leaders who work with our young people every day are our best advocates for responsible decision-making; and

**NOW, THEREFORE**, I, Mayor Bill Hurtley, do hereby proclaim and recognize the month of May as “Small Talks Month” in City of Evansville. Furthermore, I call on citizens and especially parents and caregivers of our community to observe this month with participation in underage drinking prevention activities and talk with young people about alcohol use. I urge all community members to make informed decisions and respond appropriately to prevent underage drinking.

Dated this 11<sup>th</sup> day of May, 2021.

\_\_\_\_\_  
William C. Hurtley, Mayor

ATTEST:

\_\_\_\_\_  
Darnisha Haley, City Clerk

Introduced: 05/11/2021  
Adoption: 05/11/2021  
Published: 05/19/2021



**City of Evansville**  
**MAYORAL PROCLAMATION**  
**PRIDE MONTH**  
**JUNE 2021**

**WHEREAS;** catalyzed in the early hours of June 28, 1969, the Stonewall Riots in the Greenwich Village neighborhood of Manhattan, New York, marked a pivotal turning point in the fight for lesbian, gay, bisexual, transgender, and queer (LGBTQ+) rights in the United States; and

**WHEREAS,** the City of Evansville is a friendly and welcoming community that celebrates and promotes diversity and inclusion; and

**WHEREAS,** the City of Evansville recognizes the importance of equality and freedom; and

**WHEREAS;** members of the LGBTQ+ community in our state, across our nation and around the world have collectively worked to overcome gender, race, sexuality, and class adversity for generations, combating social stigma and demanding visibility; and

**WHEREAS,** the City of Evansville is dedicated to fostering acceptance of all its residents and preventing discrimination and harassment based on sexual orientation or gender identity; and

**WHEREAS,** the City of Evansville is strengthened by and thrives upon the rich diversity of ethnic, cultural, racial, gender and sexual identities of its residents; all of which contribute to the vibrant character of our City and

**WHEREAS,** the City of Evansville recognizes the importance of building protective factors for LGBTQ+ youth in our community,

**WHEREAS;** there is still much more work to be done to ensure our LGBTQ+ family members, friends and neighbors are treated equitably and with dignity under the law in our state and across our country; and

**WHEREAS;** this month, as we raise the rainbow flag in front of City Hall, we are reminded that everyone in Evansville deserves to stand boldly in their truth, without fear of persecution, judgement, or discrimination;

**NOW, THEREFORE, I,** Mayor Bill Hurtley, do hereby proclaim and recognize the month of June as LGBTQ+ Pride Month, and we urge all residents to actively promote the principles of equality and liberty.

Dated this 11<sup>th</sup> day of May, 2021.

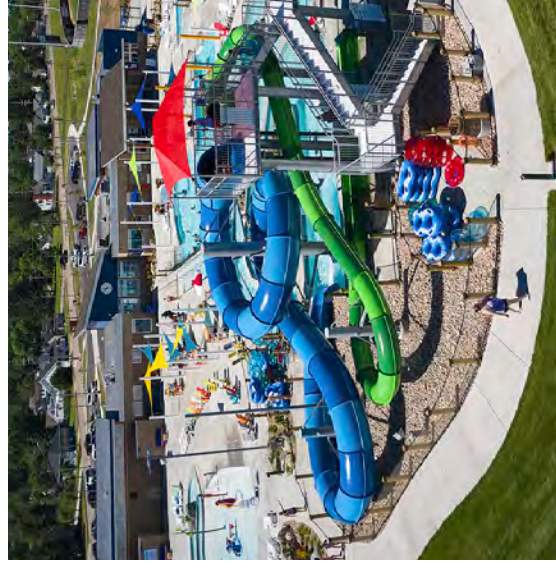
\_\_\_\_\_  
William C. Hurtley, Mayor

ATTEST:

\_\_\_\_\_  
Darnisha Haley, City Clerk

Introduced: 05/11/2021  
Adoption: 05/11/2021  
Published: 05/19/2021





## Q&A FOLLOW-UP:

Park Improvements to West Side Park and Leonard-Leota Park

City of Evansville

April 27, 2021



- in partnership with -





1702 Pankratz Street  
Madison, WI 53704

**P** (608) 242-7779  
**TF** (800) 446-0679  
**F** (608) 242-5664

www.msa-ps.com

April 27, 2021

Jason Sergeant  
Community Development Director  
City of Evansville  
31 S. Madison Street  
Evansville, WI 53536

Re: Proposal Follow-Up: City of Evansville Aquatic Center / Splashpad / Park

Dear Jason:

Thank you for reaching out and giving our team the opportunity to answer a few of your questions regarding our qualifications. The questions you have asked help us understand what is most important to you and the City of Evansville and it is our hope that the answers we have provided give you a clearer picture of what our team can do for your community.

General:

1. *Please Review the budget the City put together for the referendum proposal, please only refer to the first two pages of this document: <https://ci.evansville.wi.gov/content/Referendum/Referendum%20Budget.pdf>*
  - **MSA Response:** See answer in Question #2.
2. *Do you feel this budget is reflective of the scope the city has identified for this project?*
  - **MSA Response:**
    1. **Your preliminary budget can certainly allow for the overall project framework and key amenities. However, the City will need balance the scope, scale, and complexity of the desired amenities within the available budget and be prepared to consider phasing/additional fundraising if stakeholder groups desire more robust and complex amenities.** Balancing needs, wants, and budgets is our specialty. Our goal would be to sensitively calibrate the project to your budget. If needed, we would work with the Community to right-size the project and consider master planning for items that the budget does not allow at this time, applying a phased approach to select amenities.



2. A few concerns with the preliminary budget are:
  - Aquatics:
    - The Westside pool budget is generally adequate, though there are specific features that *might* not have sufficient budget allocations within your initial estimates. Additional attention will be required to address the scope and scale for the “kiddie features”, the “shade structures” and the “water slides and feature” line items. However, we feel the design can provide all these features within the budget if we work collaboratively with the City and Community to balance wants with funding capacity.
    - The Bathroom/Concession/Admissions building budget is likely double the listed line item budget (\$692K) in order to provide a building of the desired size, quality, and amenities.
    - The following items are not currently specifically listed in your construction budget and may need to be accounted for:
      1. Concessions equipment
      2. Pool deck furnishing
      3. Closed circuit TV
      4. Pool irrigation sod
      5. Pool landscaping
      6. Pool sound system
    - Regarding the Lake Leota Splash Pad, your budget allotment of \$625,000 seems appropriate.
  - Athletic Fields:

We feel the athletic field budgets may be a little light, particularly the softball and full-size athletic field.
3. Please note this review is not comprehensive and we look forward to a more detailed review when starting the project.
3. ***Please share any kind of support you could provide in the city's goal for fundraising at least \$1.5 Million for this project.***
  - **MSA Response:** MSA has a long history of supporting local fundraising efforts by providing information that helps community leaders build excitement and buy-in within the community. Our base services already include the

following tasks and deliverables that can be used to build up public enthusiasm and donations to support the project:

1. A Frequently Asked Questions (FAQ) document about the project
2. A clear description of the need for the new facilities, including overview of existing facility conditions and summary of public opinion already documented in past processes and referenda
3. Visualization tools: Illustrations and video clips to communicate the design, including site plans/floor plans, 3D views and fly-throughs, and amenity snapshots. **We are happy to include 3D modeling and enhanced graphics/video of rendered park for public/fundraising efforts at no additional cost to the City.**
4. Graphic and text content for City brochures and newsletters
5. A PowerPoint presentation with any/all the above content
6. User group interviews
7. Presentations at two public informational meetings with Elected Officials, Staff and City Residents, including discussion circles and whole-audience Q&A sessions.
8. Support for, and advice on, the use of a dedicated project web page and social media promotion to share information about the project
9. **The MSA team will assist the City's fundraising by always being a project advocate. We will provide "high-energy" presentations and interactions to promote interest and inertia for all the fundraising and implementation efforts.**
10. **MSA will explore and identify additional funding/grant opportunities that may apply to this project and advise the City accordingly on your eligibility, application process, and funding likelihood.**

#### **Optional Enhanced MSA Fundraising Support Services**

MSA can offer additional community engagement and fundraising support as desired, including additional user group and/or one-on-one interviews, in collaboration with local fundraising leaders.

#### **Dedicated Professional Fundraising Services**

Rather than lead your own fundraising effort for the planned \$1.5 million in private funds, the City may prefer to retain the services of a firm that specializes in such efforts. MSA does not offer Professional Fundraising Services. Enclosed is a proposal from Baker Street, a Wisconsin-based firm with a deep resume of 25 years conducting dozens of community fundraising campaigns for municipal projects. As described in their proposal, Baker Street recommends a four-phase approach, at a cost of \$9,500/month over 14 months, plus expenses. The first phase, Planning and Feasibility Study, would complement and run concurrent with our Schematic Design phase. That

phase would support collaborative refinement of the scope and budget as MSA refines the project elements and anticipated costs and Baker Street identifies through interviews the community capacity to commit private funds to desired amenities. This will help set the budget for those amenities.

4. **What would the cost of these services be?**

- **MSA Response:**

Optional Enhanced MSA Fundraising Support Services: These further services can be tailored to meet the City’s potential needs. Approximate fee ranges from \$2,000 - \$10,000 but would be finalized during final scoping and budgeting.

Professional Fundraising Services (by others): Up to \$145,000 for the full campaign. This is equivalent to just under 10% of the anticipated capital campaign, which is typical for professional fundraising efforts. See attached proposal from Baker Street.

5. **Can you provide the budget, actual total project costs, location, and a customer contact for at least two projects similar in scope to the Evansville’s (preferably one project within driving distance of Evansville.)?**

- **MSA Response:**

If selected for this project, MSA would happily tour these facilities with the City as part of our base services.

**Wis. Rapids Outdoor Recreation Center and Splashpad**

Wisconsin, Rapids, WI

Joe Terry, Director of Public Works (715) 421-8255

Prebid Budgets (See an example progress budget as attached)

PROJECTION VS. ACTUAL		
	<b>Splashpad (Project A)</b>	<b>Recreation Complex (Project B)</b>
Projected Construction Estimate	\$487,000	\$10,934,000
Final Construction Cost	\$503,257	\$10,912,935

**Erb Park and Pool**  
 Appleton, WI  
 Dean Gazza, Director of Parks, Recreation & Facilities Management (920) 832-5572  
 Prebid Budget (See an example progress budget as attached)

PROJECTION VS. ACTUAL	
	<b>Project</b>
Projected Construction Estimate	\$10,381,000
Final Construction Cost	\$8,981,267

**Sauk Prairie\***  
 Sauk Prairie School District – Sauk City and Prairie du Sac, WI  
 Jeff Wright, Superintendent (608) 643-5980

PROJECTION VS. ACTUAL	
	<b>Project</b>
Projected Construction Estimate	\$8,500,000
Final Construction Cost	On Budget

**Oregon Highlands of Netherwood Park\***  
 Oregon, WI  
 Jeff Rau, Director of Public Works, (608) 835-6290

PROJECTION VS. ACTUAL	
	<b>Project</b>
Projected Construction Estimate	\$1,500,000
Final Construction Cost	On Budget

\*See attached project write-up for additional information.

6. *How was community outreach handled on these projects?*

- **MSA Response:**  
Wisconsin Rapids Outdoor Recreation Center and Splashpad
  - Colored presentation imagery, movie clips and messaging conveyance.
  - Master park planning for new ball fields: Diamond Stakeholder Workshop.
  - Splashpad: City fostered and lead Brainstorming kids' session with follow-up splashpad Public Presentation at a nearby elementary School to and
  - Outdoor Recreation Center (including Aquatic Center & Park): "Ted Talk-Like" Auditorium community presentation to introduce the "Special Project Vision". Led by civic leaders and the design team's discipline champions.

Erb Park and Pool

- Colored presentation imagery, movie clips and messaging conveyance.
- Facebook and website public engagement.
- Two community public open houses discussions. These were promoted on social media and other platforms to foster a large turnout and particularly engage the impacted neighbors and stakeholders. Facility options were presented at the first of these meetings that allow the public to vote for options and understand prioritization needs. By use of a questionnaire, both at the open house and on the website, individuals were able to select their favored option for the facility. The public open houses were also cornered off in sections by site amenities with design team experts hosting and performing the dialog with residents specifically on these areas of the proposed park space. This helped to streamline and address all participant comments at the open house.

7. *What was an unexpected challenge that presented itself during one of these projects?*

- **MSA Response:**  
Wisconsin Rapids Outdoor Recreation Center and Splashpad

The MSA team proposed and developed specific facility themes that evoked the city name "Wisconsin Rapids" and history with the Wisconsin River. This included a special "Lazy River" feature with special action channel with induced exciting rapids. Upon completion of the construction of the "lazy river" the design team was made aware that the river was not performing as intended. Together we visited the park to observe the field conditions, finding that the water energy used to create the "rapids effect" was also reducing the inner tubes forward momentum. WTI undertook an extensive CFD (computational fluid dynamics) analysis to understand the issue. CFD is the prediction

of the behavior of fluids and of the effects of fluid motion past objects by numerical methods rather than model experiments. This CFD analysis helped us to understand some of the potentially problematic areas in the layout of the river (specifically sharp corners, adventure channels and vortexes). The design team worked closely with the construction team to alter the system and resolve these challenges (**at NO COST to the Owner**). Following this educational process, WTI now executes CFD modeling and analysis as part of all our river designs. Though this was a challenge for this project, it was a great learning opportunity for the project team, and we were able to share in the responsibility of making this unique river a memorable, fun, and exciting feature for all visitors.

**8. What are your expectations for when in the life of the project a final payment for services would be requested?**

- **MSA Response:** Based in the use of the word “services” in this question we understand that this refers to the Architect/Engineers’ (A/E) final payment. A/E final payment is appropriate when ALL the contractually defined services have been provided. In the case of the Evansville Aquatic Center/Splashpad/Park project, the final service is the final warranty review/walk-thru and follow-up. Thus, MSA’s final payment is due approximately 12 months after the construction is substantially complete when the warranty period has ended with all the remaining professional services are complete.

We look forward to collaborating with you to review, effectively develop and plan the right solutions for your project. Should you have any questions pertaining to our responses, or require additional information, please feel free to call me any time at (608) 355-8884 or email me at [carndt@msa-ps.com](mailto:carndt@msa-ps.com).

Sincerely,  
MSA Professional Services, Inc.



E. Carter Arndt, AIA  
Project Manager



## **Baker Street Consulting Group Proposal and Scope of Services: *Capital Campaign for Evansville Park***

Appropriate refinements may occur after further discussion in order to implement the program in the most effective, tailored manner in order to meet, or exceed, expectations for a successful community enhancement project. Following is an outline of the Scope of the Project, timeline, budget and details related to Baker Street Consulting Group (BSCG) serving as the Campaign Director for the \$1.5 million comprehensive capital campaign program for the City of Evansville, WI (the City). The campaign will be completed within fourteen (14) months at a flat rate of \$133,000 (plus expenses).

### **Overview**

BSCG proposes a 14-month campaign process beginning in May 2021 with completion by July 2022. BSCG highly recommends conducting a planning and feasibility study as a prelude to the campaign to achieve maximum campaign effectiveness and to gauge community support, determine the feasibility of a \$1.5 million campaign (or higher), and begin the process of identifying and cultivating prospective campaign donors and leaders who will work with Baker Street.

### **Campaign Process Timeline: 14-month Campaign**

- **Planning & Feasibility Study:** May 2021 - June 2021 (2 months)
- **Campaign Phase I – Campaign Readiness / Advance Gifts:** July 2021 - Oct. 2021 (4 months)
- **Campaign Phase II – Leadership Gifts:** Nov. 2021 - July 2022 (9 months - overlaps w/ Phase III)
- **Campaign Phase III – Community Gifts:** April 2022 - July 2022 (4 months - overlaps w/ Phase II)

### **Professional Service Fees and Expenses**

Baker Street Consulting Group will perform the activities described below, and any other consulting services necessary, in order to effectively direct this campaign to a successful conclusion. The total cost for professional services will be \$9,500 per month for 14 months, for a total of \$133,000. Project-related expenses (travel) are estimated to be \$2,800 for the entirety of the project and will be billed monthly at cost along with our professional services fee invoice to the City.

### **Scope of Project and Deliverables**

The scope of the project will encompass the following activities to be completed by Baker Street Consulting Group working in cooperation with the City:

- Direct the campaign and see to its most favorable outcome.
- Develop an organizational plan and framework that will guide the campaign to a successful conclusion.
- Develop thoughtful strategies to position the campaign, attract community leaders, and secure campaign gifts.
- Manage and direct all appropriate aspects of the Capital Campaign Program for the maximum benefit to the City.
- Prepare all materials for and conduct 30-35 personal interviews in the planning and feasibility study to gain insights to help develop strategies to position the campaign for a successful \$1.5 million (or more) campaign.
- Submit a Planning and Feasibility Study Report.
- Oversee and assist with implementation of the plan for conducting the campaign and make refinements from time to time to meet emerging circumstances and opportunities.
- Prepare a detailed timeline and activities schedule.
- Assist in recruiting campaign leadership and organizing the Campaign Committee and Steering

Committee.

- Provide all necessary Campaign Committee and volunteer training, including creating fundraising training materials.
- Provide guidance and support to solicitation teams and assist with all follow-up activity.
- Develop a description of Roles and Responsibilities for the Campaign Leadership and for all campaign-related positions.
- Assist with the process of developing a list of potential Leadership and Major Gift Donors.
- Work with the Campaign Leadership and volunteers to develop Cultivation and Approach Strategies for major donor prospects.
- Work with the Campaign Leadership and volunteers to create proposals for Leadership and Major Gift presentations.
- Organize Solicitation Teams to secure gift/pledge commitments.
- Prepare all training materials and conduct an engaging and effective training/coaching process to ensure that all Campaigners are fully prepared to carry out their roles.
- Identify and create unique, dignified Naming Opportunities for the project.
- Oversee the creation and overall implementation of an attractive Donor Recognition Program.
- Write copy and coordinate the development of all campaign fundraising materials (e.g., Case Statement, campaign brochures, letterhead, etc.)
- Submit proposals to select foundations.
- Create presentation materials, talking points, and write letters/proposals in support of fundraising calls and presentations as needed.
- Prepare the campaign office and provide recommendations for campaign administration and campaign best practices.
- Create a Campaign Administration Guidebook and a Campaigner’s Guide to Philanthropy.
- Attend all committee and planning meetings.
- Assist in making presentations and securing gifts necessary to reach the campaign dollar goal.
- Provide timely activity/progress reports to the Campaign Leadership and campaign leadership.

**Consulting Team**

The Campaign Director assigned to this project by Baker Street Consulting Group is Jim Radford, President. He will be assisted by Zach Radford, Senior Consultant, and Amy Radford, Senior Consultant. Our experienced team will provide direct leadership and comprehensive administrative support to the Capital Campaign Program through to its successful conclusion.

**Our Track Record with Similar Projects**

(Studies and \$1-2 million Campaigns in Towns <5,500 Population)

<b>Project</b>	<b>Town</b>	<b>Dollar Goal</b>
New Shelbyville Community Pool	Shelbyville, IL	\$2 m
Shelbyville Hospital ER Expansion	Shelbyville, IL	\$1.5 m
Mattoon Railroad Department Renovation	Mattoon, IL	\$1.5 m
Little Theater on the Square Renovation	Sullivan, IL	\$1.5 m
Ferrell Hospital Expansion	Eldorado, IL	\$2 m
Hayward Memorial Hospital New Alzheimer’s Center	Hayward, WI	\$2 m
Hopedale Medical Complex Expansion	Hopedale, IL	\$1.5 m
Hospital and Medical Foundation of Paris New ER	Paris, IL	\$2.3 m



## City of Evansville Preliminary Campaign Budget

### 14-Month Capital Campaign Program Capital Campaign Goal – \$1.5 Million

Below are some approximate costs that can be anticipated with a campaign of this scope and magnitude. The range in promotion and materials, for example, can vary significantly, depending on the quantity and quality of graphics materials and level of design preferred. Some of these costs may already be included within existing budgets or can be reduced with available local resources.

#### Promotion and Fundraising

Fundraising Case graphics, design, and printing	\$6,000
Solicitation mailings, presentations, and public relations	\$3,000
<b>Sub-Total</b>	<b>\$9,000</b>

#### Consulting Expenses

Fundraising Counsel Professional Fees 14 Months at \$9,500 per month	\$133,000
Consultant's Project Related Travel Expenses (mileage)	\$ 2,800
<b>Sub-Total</b>	<b>\$135,800</b>

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<b>Total Preliminary Budget</b>	<b>\$144,800</b>
---------------------------------	------------------

**YOU CREATE  
THE DESTINATION  
+  
WE'LL DRAW THE MAP**



**Innovative Consulting  
Services for Nonprofits**



# Our Mission

We advance the missions and visions of our nonprofit partners through inspiring counsel, bold leadership, and innovative solutions that drive transformative, sustainable change.

We work with nonprofit  
organizations to help them  
make the world a better place

*for everyone*



# Our Services

Planning and feasibility studies, capital campaigns, major gift development, and annual funds are our specialties. Because all nonprofits are as unique and varied as the populations they serve, our services can be tailored to suit your specific needs.

You have the vision – through inspired fundraising counsel and innovative organizational solutions, our consultants will help you reach your immediate destination and beyond.



## Planning and Feasibility Studies

A planning study can do much more for your organization than determine your fundraising potential for a capital campaign. It can also be leveraged to build a roadmap for successful annual fund development, strategic planning, and capacity-building initiatives.



## Capital Campaigns

The bounds of what can be accomplished through a major fundraising initiative are only limited by your imagination. Dream big and do something extraordinary.



## Major Gift Development

Your organization was founded on pristine ideas and ambitious goals – major gift development is the most efficient way to bring your vision to life. We have the experience and strategies to elevate your fundraising results to exciting new heights.



## Annual Fund

No nonprofit can succeed without consistent, reliable funding coming in throughout the year. Together, we can build a dynamic annual giving program tailored to achieve your specific goals and keep your nonprofit financially fit for years to come.



## Training and Coaching

With more than 30 years of experience in the nonprofit field, we have the expertise to confidently guide your leadership, operations, and development program to success through a hands-on, personalized approach to training and coaching.

# Our Clients

We help our nonprofit partners reach more donors, raise more dollars, and expand their capacity by leveraging strengths and turning challenges into opportunities for growth.

Our collaboration brings about significant transformation, empowering organizations with the tools they need to build a solid, sustainable foundation for reaching their fullest potential.



**ARTS & CULTURE**

**HEALTHCARE**

**SENIOR SERVICES**

**EDUCATION**

**SOCIAL SERVICES**

**FAITH-BASED**

**ANIMAL WELFARE**

**ENVIRONMENT**

**YOUTH ORGANIZATIONS**

# About Us

Baker Street Consulting Group is a leader in effective fundraising and major gifts development, committed to advancing the philanthropic missions of large and small nonprofits. Originally founded in Stevens Point in 1990 as Holmes, Radford & Avalon, Inc., Baker Street Consulting was created in early 2017 to provide services exclusively to organizations in Wisconsin.

With more than 30 years of practical experience in the field, we are committed to effective collaboration, working closely with our nonprofit partners to advance their unique missions in remarkable ways.



## Our Guiding Values and Principles

### **Honesty**

It is our belief that Midwestern values such as honor, loyalty, and trust matter in the world now more than ever. We are a family-owned business that takes personal pride in building close, genuine relationships with each client partner.

### **Integrity**

Nonprofits strive to unite our communities, improve our quality of life, and build a better world for everyone. That's why at Baker Street Consulting, we feel that we don't succeed unless you succeed. We are passionate about your mission and always put the interests of our client first.

### **Hard Work**

Good ideas and great programs don't just happen – bringing a ground-breaking vision to life takes planning, resources, and, most importantly, hard work. We bring the experience, dedication, and perseverance needed to take your nonprofit to a remarkable level of achievement.

# Our Track Record

**200**

nonprofit client  
partnerships

**137**

feasibility studies  
completed

**98**

capital campaigns  
with client partners

**90%**

of clients reached or  
exceeded their  
fundraising goals

## Originally Founded in 1990

- ✓ 14 major gift societies created
- ✓ 27 board retreats facilitated
- ✓ 50 annual fund programs created
- ✓ Numerous seminars and workshops





"To strive, to seek, to find, and not to yield."

- Alfred Tennyson

[hello@bscgmail.com](mailto:hello@bscgmail.com)

314.369.7751

[bakerstreetconsultinggroup.com](http://bakerstreetconsultinggroup.com)

**CONSTRUCTION DOCUMENT OPINION OF CONSTRUCTION COST**

**ERB PARK & POOL**

MSA #: 890016

July 10, 2016



**Site Development/Storm Water**

General Site Development	\$1,600,000
Site Aq. Lights (excludes in-pool)	\$95,000
Stormwater	<u>\$275,000</u>
Sub-total	<b>\$1,970,000</b>

**Aquatics/Pool Deck/Shade**

**\$4,280,000**

**Buildings**

Bathhouse	\$2,020,000
Pavilion	\$470,000
Sound System	\$40,000
Pool Eq/Maintenance Building	<u>\$600,000</u>
Sub-total	<b>\$3,170,000</b>

**Demolition (pool/bldg)**

\$240,000

**Cash Contingency (allowance in bid)**

\$200,000

**Total Bid Estimate**

**\$9,850,000** (excludes Alternate Bid items)

**Other Allowance (outside of bid)**

Fiber Optic Service & Eq Allowance	\$15,000
Playground Allowance	<u>\$120,000</u>

**GRAND TOTAL ESTIMATE**

**\$9,955,000**

**BUDGET**

\$9,500,000

City Stormwater Contribution

\$50,000

**TOTAL BUDGET**

**\$9,550,000**

**Alternate Bids**

#1	Monument Sign, Landscaping, and Irrigation	ADD	\$25,000
#2	Tennis Courts	ADD	\$150,000
#3	Second Body Slide	ADD	\$195,000
#4	Second Diving Board	ADD	\$20,000
#5	6 added Shade Structures (foundations are in base bid)	ADD	\$46,000
#6	Foodservice Equipment	ADD	\$25,000
#7	Aquatics Furnishings	ADD	\$60,000

**Notes:**

1. These are based on final Construction Documents dated June 29, 2016.
2. City has added funds to address tennis courts and playgrounds that are part of the project, however these funds are currently withheld from the Budget and carried as extra City contingency.

**PROJECT BUDGET REVIEW**

**Project A - SPLASH PARK AT MEAD FIELD**

March 21, 2017

MSA #: 06343025



Item	Costs				Comment
	Initial Ballpark Target	Proposed 2017 Project		Future Enhanced Estimated	
		Base Splash Park Estimated	Performed By and/or Paid By City Estimated		
<b>Site Development/Storm Water</b>					
General site development	X	\$43,000	\$5,000		
Limited landscaping	X	\$20,000			
Water & Sewer Utilities	X		\$13,000		
Stormwater	X	\$2,000	\$9,500		
Park furnishings (benches, tables, waste, bike racks)	0	\$22,000*			* City Direct Purchased
Ball field demolition	0		\$10,000		
Drip irrigation	0		\$8,000		
Pump system for Irrigation	0		\$5,000		
Holding tank	0		\$5,000		
Added Sunshade Structure	0	\$20,000			
<b>Sub total</b>	<b>\$80,000</b>	<b>\$107,000</b>	<b>\$55,500</b>		Budget will mandate limitations
<b>Aquatics/Splash Deck</b>					
Base Splash pad & vortex equipment install & fireman's game	\$190,000	\$180,000			with concrete deck
Direct Purchase of all Vortex Equipment - All Depicted features including Leaf #2, Leaf #3, Seaweed #1, Bloom #1, 4 Water Cannons & Fireman's Game		\$122,000*			* City Direct Purchased (rounded to the nearest thousand)
Added Spider				\$40,000	Base design includes accommodations
Drip irrigation, Holding tank, Sunshade Structure	\$40,000	0			moved to site budget, see above
<b>Subtotal</b>	<b>\$230,000</b>	<b>\$302,000</b>		<b>\$40,000</b>	
<b>Buildings</b>					
Equipment/shelter/restroom	\$180,000	\$190,000			
<b>Subtotal</b>	<b>\$180,000</b>	<b>\$190,000</b>			
<b>Site/Aquatics/Building Total</b>	<b>\$490,000</b>	<b>\$599,000</b>	<b>\$55,500</b>	<b>\$40,000</b>	
Cash Contingency in the bid	\$10,000	\$10,000			
Site Survey			\$2,700		
Soft Cost Allowance (Arch./Eng. Fees, Etc.)			\$90,000		
City Staff Time			\$20,000		
<b>Grand Totals</b>	<b>\$500,000</b>	<b>\$609,000</b>	<b>\$168,200</b>	<b>\$40,000</b>	
<b>Cumulative Project Total</b>		<b>\$777,200</b>			

**Notes:**

1. Excavation and fill costs are pending Soils report.

# GLOBAL PROJECT ESTIMATE

**WISCONSIN RAPIDS RECREATION COMPLEX** MSA #: 06343025

March April 2, 2019 (Construction: start May 2019, Completion June 2020)



Item	Costs		Comments
	Estimated (Base Project)	Estimated (Alt. Bid #1)	
<b>Site Development/Storm Water</b>			
- General site development/landscaping	\$1,095,000	\$300,000	
- Water & sewer utilities laterals	0	0	By City
- Stormwater	\$175,000	0	
- Playground Surfacing & Sitework	0	\$110,000	Playground Equipment and Installation to be Direct Purchased by City -
- Tennis courts	0	\$130,000	3 new courts
- Tennis court lighting	0	\$80,000	
- Site Lighting/Power	\$100,000	\$40,000	
- Site/Aquatic Furniture Install	\$15,000	\$5,000	Furniture is purchased by City
- Aquatics irrigation	\$25,000	0	
- Closed Circuit TV System	\$20,000	\$3,000	Added Security Provision
- Monument signs	\$15,000	0	
- Trash Enclosures (chain link/slats)	\$20,000	0	
- Existing Building Demolition	0	0	By City
<b>Sub total</b>	<b>\$1,465,000</b>	<b>\$668,000</b>	
<b>Aquatics/Pool Deck/Shade</b>			
- Aquatics (pools & equipment)	\$5,810,000	0	
- Lighted Geyser Splash Pad	0	\$170,000	
<b>Subtotal</b>	<b>\$5,810,000</b>	<b>\$170,000</b>	
<b>Buildings</b>			
- Bath House/Park Restrooms	\$1,980,000	0	
- Pool Equipment/Cabanas	\$600,000	0	
- Pool Equipment Accessories	\$6,000		
- Park Shelter	0	\$115,000	
- Snack - Food Service Equipment	\$90,000	0	
- Closed Circuit TV System	30,000	0	
<b>Subtotal</b>	<b>\$2,706,000</b>	<b>\$115,000</b>	
<b>SITE/AQUATICS/BUILDINGS Subtotal</b>	<b>\$9,981,000</b>	<b>\$953,000</b>	Estimate of Bids
<b>Other Costs</b>			
- Playground and Installation		\$120,000	City Direct Purchase
- Cash Contingency carried by City	\$200,000	0	
- Park Furnishings (benches, tables, waste, planters, bike racks)	\$45,000	\$25,000	City Direct Purchase & GC Install
- Aquatics Furnishings	\$105,000	0	City Direct Purchase
- Project Signage	\$20,000	\$1,000	City Direct Purchase & GC Install
- Soft Cost Allowance (A/E Fees)	\$900,000	\$100,000	
<b>Subtotal</b>	<b>\$1,270,000</b>	<b>\$246,000</b>	
<b>Global Estimated Budget</b>	<b>\$11,250,000</b>	<b>\$1,200,000</b>	
<b>GLOBAL GRAND TOTAL</b>	<b>\$12,450,000</b>		Previous 2018 total \$11,940,000 (Increase of 3.4%+CCTV+signage)

**Notes:**

1. See attached WTI aquatics budget for detailed summary.
2. ADD \$470,000 if the project is held for bidding in 2020.

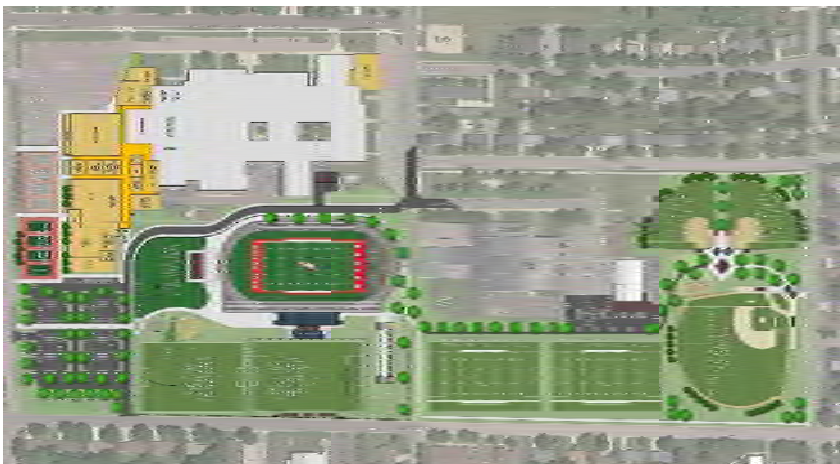
## PREVIOUS EXPERIENCE

### Sauk Prairie School District Sauk City, Wisconsin



Rettler Corporation provided comprehensive master planning services to support the future development of a multi-use athletic campus at the districts high school, middle school and elementary school sites. As part of a collaborative planning process, Rettler Corporation also teamed with Plunket Raysich Architects to incorporate pool, gymnasium and community recreation additions to the existing high school building. With an overall budget of \$8.5 Million in improvements, the master plan includes the addition of the following program elements as part of the project:

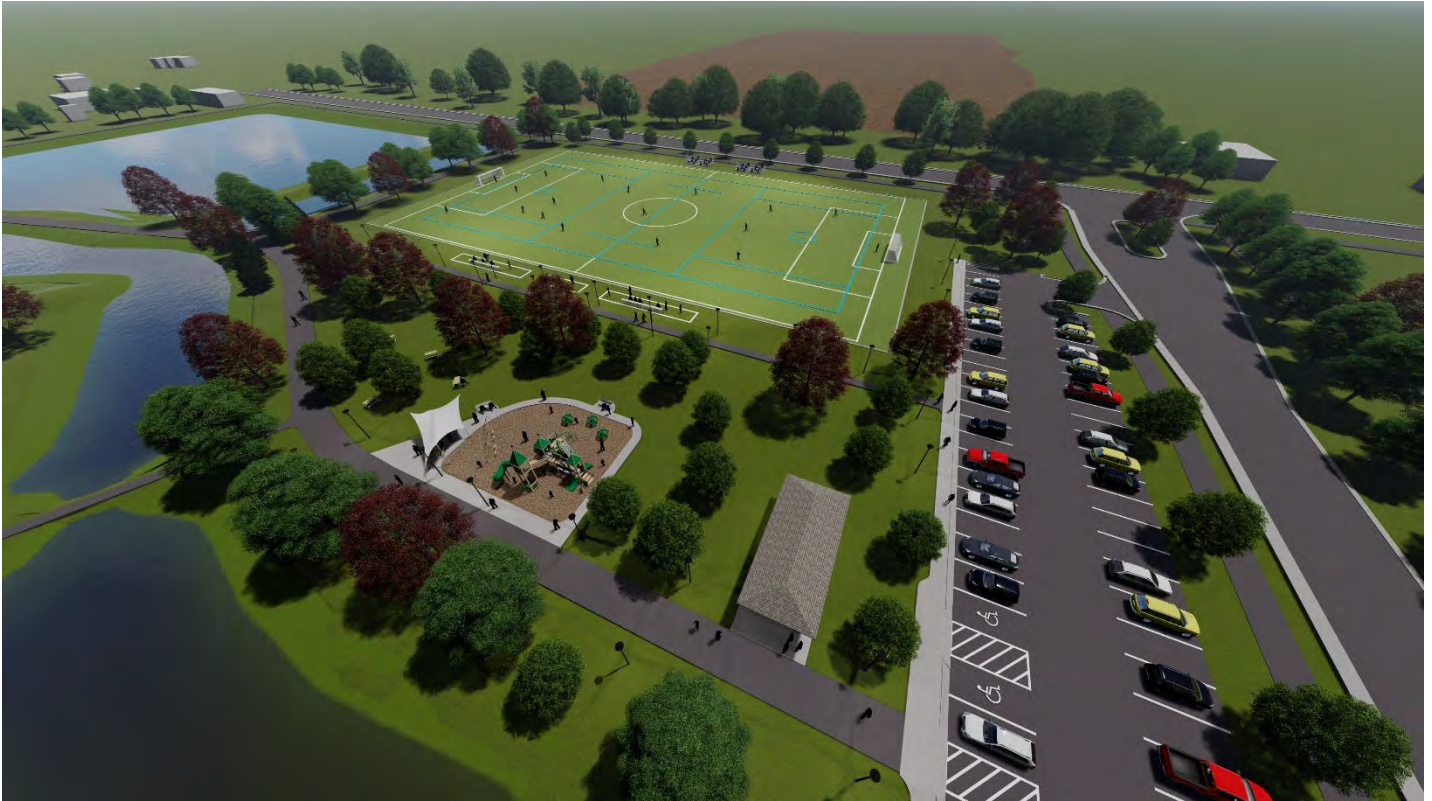
- 8 Lane, 400 Meter Running Track & Field Events
- Synthetic Football Field
- 2000 Capacity Grand Stand
- Concession, Restroom, Ticket Booths, Press Box Scorers Booth and Maintenance Buildings
- Natural Baseball and Softball Fields
- Athletic Field Lighting
- Multi-Use Natural Turf Athletic Fields
- Drive, Parking and Drop off Additions
- Decorative Concrete Plaza Spaces



**Jeff Wright**  
Superintendent  
Suak Prairie School District  
608-643-5980  
Estimated Cost of Project: \$14 M

## PREVIOUS EXPERIENCE

### Village of Oregon Highlands of Netherwood Park Dane County, Oregon, Wisconsin



Rettler Corporation provided master planning, site design, engineering, permitting, bidding administration and construction management services to assist the Village of Oregon with the development of a new 6 acre community park. The primary redevelopment program as part of the project includes a new, natural turf full size soccer and rugby pitch, pavilion and restroom building, soft surface play area, regional trail connections and parking facility additions.

Existing soils were a challenge as part of this project. Athletic field underdrain systems were installed along with amended soils in the development of the competition level soccer and rugby pitch. Surrounding the park development project was an existing neighborhood and regional detention facilities. Careful considerations were made through master planning, design and construction to cohesively connect the new park to these surrounding elements. The overall budget for the new park project was \$1.5M.

#### **Jeff Rau**

Director of Public Works  
Village of Oregon  
608-835-6290  
Cost of Project: \$1.5M



# PROPOSAL FOR THE DESIGN & CONSTRUCTION OF Park Improvements to West Side Park and Leonard-Leota Park

**Prepared for:**  
City of Evansville  
March 22, 2021



- in partnership with -









- in partnership with -



March 22, 2021

Jason Sergeant, Community Development Director  
City of Evansville  
31 S. Madison Street  
Evansville, WI 53536

Re: Proposal for the Design & Construction of Park Improvements to West Side Park and Leonard-Leota Park

Dear Mr. Sergeant,

MSA Professional Services, Inc. (MSA) is excited for the opportunity to serve as a partner to the City of Evansville for this dynamic park and recreation project—one that will serve and support the community for generations to come. The City's vision for a new multi-purpose aquatics facility and West Side Park improvements is gaining momentum, and our creative and energetic team is here to help. In addition, the transition of the aquatics amenities at Leonard-Leota Park will revitalize the park and create a new and exciting attraction for the community at that location. MSA strongly believes that with our dedicated MSA staff and our teaming with Water Technology, Incorporated (WTI) and Rettler Corporation, we are uniquely positioned to support your efforts and make certain the City's goals are not only met, but exceeded. With a desire to open in the spring/summer of 2023, we are experienced in and geared to offer the full suite of comprehensive services needed to facilitate this project and fit the City's goals.

Projects like this are nothing new for us. For the past 25 years, MSA and WTI have partnered to successfully complete a number of aquatics-related projects in the Midwest. WTI is a Wisconsin-based firm with a great wealth of local, national and international experience in the aquatics industry. MSA has also teamed with Rettler Corporation to bolster our projects with their in-depth athletic field expertise. MSA has recently worked with Rettler on a large park master plan, converting and concepting new athletic fields for the beloved Carson Park in Eau Claire. Another opportunity to work hand in hand with Rettler would be a meaningful partnership—one that will improve the West Side Park's athletics to help maximize space of and meet the City's goals of creating competitive sports opportunities.

As you review our qualifications, please consider the following attributes that we feel make the MSA/WTI/Rettler team the best fit for your project.

## RIGHT PROFESSIONALS

- **We know aquatics.** Senior Project Manager, Carter Arndt, AIA, has personally led over \$40 million of outdoor and indoor aquatics improvements throughout his career, and our aquatics design team has extensive national experience. From cost creativity and user satisfaction to staffing and operations, we will develop a practical solution to meet the project's full potential. Carter will serve as the Project Manager for this project and be the single point of contact.
- **We know municipal projects.** We specialize in serving public clients and have done so for more than 50 years. From the project implementation process to the long-term maintenance goals, we will serve your needs. Our Parks and Recreation team at MSA, led by Raine Gardner, has worked on a variety of public space projects that link together aquatics facilities and parks in order to enhance communities as great places to live, work and play.
- **We know the City of Evansville.** As a firm that serves Wisconsin communities and clients, we have come to understand and respect Evansville's values and aspirations. Local liaison and Sr. Planner, Jason Valerius, leads MSA's Planning + Design Studio team and excels at providing sound communication throughout a project's development. Jason will provide that same level of expertise to the City to draw out much-needed voices during public engagement sessions and surveys to enhance and provide the community with a park that meets the ideas of the local residents while drawing upon innovations of surrounding areas. Our understanding of the area provides us with insights and perspectives that we will use to advocate for the good of this project, and its significance to the community.



## RIGHT APPROACH

- **Our professional parks and recreation focus.** This expertise will display itself through a process that explores creative site and facility developments. Options ranging from competitive swimming, to recreation/fitness pools and dynamic park and recreation features with community gathering spaces, can help leverage your investment to its full potential. Whether through seasonal transformation or dedicated uses, a perfect combination of indoor and outdoor amenities will be explored.
- **We're experienced public project leaders.** We carefully listen to stakeholder needs and desires to develop the best facility. We collaborate with you to meet your project and facility needs through sound design recommendations and support from the community. This is your vision—we're here to help make it the best it can be and facilitate it into reality.
- **We're seasoned public engagement facilitators.** The MSA team will foster thoughtful public interaction that will openly communicate vision, gather input and convey a transparent and positive decision-making process. Our public engagement toolbox allows us to craft a plan that fits your stakeholders' unique needs and rally support from the community.
- **This is your project—we're here to make it a success.** This is a true opportunity for us to deliver on our commitment and purpose. MSA exists to enable people to positively impact the lives of others. To that end, our relationship with our clients is more than a singular project – it's a commitment to your entire community.

Overall, our team wants the City to see our passion for parks, recreation and aquatics. At MSA, we have an internal Community of Practice (CoP) specializing in Parks and Recreation. This dynamic group is composed of architects, landscape architects, planners, engineers and design specialists who collaborate on these specialized design projects, but also enjoy these same sports and recreational activities in their daily lives. WTI specializes in aquatics planning and design throughout the Midwest, also having passionate staff who are committed to bringing client visions to life. Rettler is a leader in the state on athletic fields and knows them best, which can position the City for success with their growth into competitive sports.

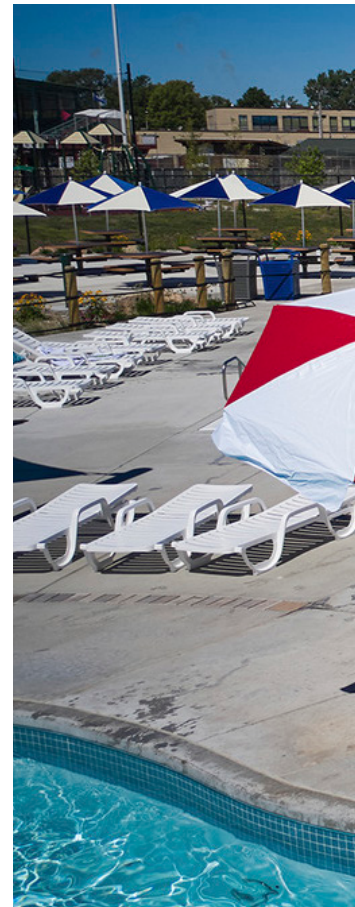
We look forward to collaborating with the City to review, dream, and plan the right solution for your aquatic and park projects. The collective vision we will foster looks to positively impact the Evansville area, and beyond, for generations to come. Should you have any questions pertaining to our qualifications, please feel free to call me any time at (608) 355-8884 or connect with me via email at [carndt@msa-ps.com](mailto:carndt@msa-ps.com).

Sincerely,  
MSA Professional Services, Inc.



E. Carter Arndt, AIA, MSA  
Project Manager





## MSA PROFESSIONAL SERVICES, INC.

1702 Pankratz Street, Madison, WI 53704

Contact: E. Carter Arndt, AIA | Project Manager  
Phone: (608) 355-8884  
Email: [carndt@msa-ps.com](mailto:carndt@msa-ps.com)  
Website: [www.msa-ps.com](http://www.msa-ps.com)



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## FIRM QUALIFICATIONS

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### CLIENT EXPERIENCE.

Percentage of clients who say MSA met or exceeded their expectations based on the following categories.



### FIRM PROFILE.

MSA Professional Services, Inc. (MSA) specializes in the sustainable development of communities. We achieve this by building honest, open relationships that go beyond the project to become a trusted source of expertise and support for immediate challenges and long-term goals. Big or small, we do whatever it takes to meet each need, working to make communities stronger in the process. **It's more than a project. It's a commitment.**

MSA's roots reach back to the 1930s. Once a rural land survey company, our firm now consists of approximately 350 engineers, architects, planners, funding experts, surveyors, GIS experts and environmental scientists. MSA excels at helping clients identify grant and funding sources and then delivering high-quality, cost-effective solutions.

 <b>63</b> INDUSTRY AWARDS EARNED SINCE 2010	<b>350+</b> TEAM MEMBERS 	<b>WE'RE PROUD TO BE 100%  EMPLOYEE-OWNED</b>
 <b>17 OFFICE  LOCATIONS</b>	<b>\$500+ MILLION</b> GRANTS & LOW-INTEREST LOANS We've helped our clients secure to help offset the cost of infrastructure projects 	<b>ENABLING PEOPLE TO  POSITIVELY IMPACT THE LIVES  OF OTHERS SINCE 1962</b>





**MSA’S PARKS AND RECREATION COMMUNITY OF PRACTICE.**

Within MSA, our professionals are part of a Community of Practice (CoP) related to their area of expertise. A CoP is a group of MSA employees who share a common set of job performance and/or client service responsibilities. They deepen their knowledge and expertise by meeting on an ongoing basis, both face-to-face and virtually. MSA’s Parks and Recreation CoP is comprised of planners, architects, engineers and funding professionals throughout our offices who share a passion for improving community parks and recreation facilities.

**OUR EXPERTISE—WHAT WE DO**

- ADA Audits for Park & Recreational Facilities
- Architecture Design (*Shelters, Bandshells, Restrooms, etc.*)
- Campground Development and Infrastructure
- Community/Recreation Centers
- Comprehensive Park and Recreation Plans (Municipal, County, Regional)
- Conceptual Site Plans and 3-D Renderings
- Indoor and Outdoor Aquatic Facilities
- Infrastructure Survey and Design (*Parking, Stormwater, Sewer, Water, etc.*)
- Landscaping Plans
- Park and Recreational Fundraising and Fundraising Plan Development
- Park Master Plans
- Playground Safety Audits
- Public Opinion Surveys and Visioning
- Recreational Trails, Bridges and Boardwalks
- Skate Parks
- Tree Inventories and Assessments
- Waterfront Improvements (*Boat Launches, Piers, etc.*)
- Recreational/Sports Design, Courts, Fields, Playgrounds, Equipment





MADISON, WISCONSIN



MERRILL, WISCONSIN



APPLETON, WISCONSIN



WISCONSIN RAPIDS, WISCONSIN



## WTI Firm Overview

The WTI team is a highly qualified group of individuals comprised of creative architects, landscape architects, engineers, designers, business developers and administrators, all with a passion for aquatics. Together, we combine our talents to develop original, aquatic facilities from concept to reality. In addition, WTI maintains solid relationships with other consultants and contractors and continues to set the standards in the aquatic industry across the United States and around the world.

### PHILOSOPHY

Water Technology, Inc.'s (WTI) creative energy and passion embraces the philosophy that aquatic recreation completes communities and makes them a better place to live.

### COMPANY DETAILS

- Established in 1983
- Largest Aquatic Design Firm in North America, Staff of 60+
- Quality Control Implementation
- Collaborative Team Process
- International Portfolio
- Specialized Aquatic Professionals on Staff:
  - Executive Team (5)
  - Project Development (4)
  - Architects (4)
  - Landscape Architects (2)
  - Engineers (6): Civil (2), Mechanical (3), Structural (1)
  - Artistic / Creative Design (3)
  - Site Planners / Designers (3)
  - Technical Designers (7)
  - Mechanical Designers (6)
  - Project Managers (8)
  - Administrative (7)

### WTI ADVANTAGES

- Solution driven planning and philosophy
- Two-way sharing process between WTI and client
- Forward-looking designs that support dynamic community programs
- 150+ AQUATIC Projects Per Year
- Historical database of cost estimates and realistic timelines

### EXTENSIVE PORTFOLIO OF PROJECTS OF VARYING VENUES

- Waterparks
- Resort and Hotel Pools
- Competition Pools
- Faith Based Community Centers
- Water Playgrounds
- Public Facilities

WORLD LEADERS IN AQUATIC PLANNING, DESIGN AND ENGINEERING



## Rettler Firm Overview

Rettler Corporation is a progressive firm specializing in site design and development. Our comprehensive range of services and our commitment to building partnerships provide clients with the expertise they need to turn their visions into reality.

Rettler Corporation has provided clients with a variety of design services for over 30 years. Our services include landscape architecture, civil engineering and land surveying. Within these disciplines, we provide site survey, master planning, site planning, utility and street design, storm water analysis and management, irrigation design, landscape and streetscape design, downtown redevelopment, shoreline restoration, sports architecture and construction management. Our firm employs 20 people including two Professional Land Surveyors, four Professional Engineers and four Professional Landscape Architects.

Rettler Corporation stands out for several reasons. Our comprehensive range of services provides greater opportunities for clients, saving time and money. Our multidisciplinary staff has extensive experience and the most up-to-date technology to creatively design projects that meet the aesthetic and functional needs of each client. We insist on quality and clarity. Equally important, we have a passionate commitment to creating solid partnerships with our clients. We strive to understand their needs and work closely together to address them. Many new clients meet existing ones to better understand processes and successful outcomes.

This conscientious, thorough approach, coupled with a sensitivity to offer several design options, makes us a strong partner on any design team. Our goal is simple: to satisfy our client. We welcome the opportunity to serve you with unique freshness in each design.





## PRIOR AQUATICS EXPERIENCE



PROJECT	LOCATION
Wisconsin Rapids Recreation Complex <b>(completed in partnership with WTI)</b>	Wisconsin Rapids, WI
Appleton Erb Park and Pool <b>(completed in partnership with WTI)</b>	Appleton, WI
Lodi Municipal Pool Facility <b>(completed in partnership with WTI)</b>	Lodi, WI
Muscoda Municipal Pool Facility <b>(completed in partnership with WTI)</b>	Muscoda, WI
Sunset Pool Facility <b>(completed in partnership with WTI)</b>	Elkhorn, WI
Frederic Aquatics Center Conceptual Study <b>(completed in partnership with WTI)</b>	Frederic, WI
Baraboo School District Indoor Pool Addition <b>(completed in partnership with WTI)</b>	Baraboo, WI
Municipal Pool/Bathhouse Addition & Renovation <b>(completed in partnership with WTI)</b>	Baraboo, WI
Christmas Mountain Village Check in/Pool Building <b>(completed in partnership with WTI)</b>	Wisconsin Dells, WI



PROJECT	LOCATION
Irwin A. Goodman & Robert D. Goodman Community Swimming Pool at Goodman Park <b>(completed in partnership with MSA)</b>	Madison, WI
Columbus Area Aquatic Center <b>(completed in partnership with MSA)</b>	Columbus, WI
Aldergrove Credit Union Community Centre	Langley, British Columbia, Canada
Clarksville Cover Aquatic Center Renovation	Clarksville, IN
Veterans Memorial Pool	Walla Walla, WA
Manitowoc Family Aquatic Center	Manitowoc, WI
O'Neil Park Planning Study	Bloomington, IL
Cottage Grove WI Bakken Park <b>(completed in partnership with MSA)</b>	Cottage Grove, WI
Sunset Pool Replacement <b>(completed in partnership with MSA)</b>	Elkhorn, WI
Splash Pad at Red Smith Park	Green Bay, WI
Ray and Joan Kroc Cops Community Center	Green Bay, WI
Joannes Park Family Aquatic Center	Green Bay, WI
Colburn Aquatic Center 2016	Green Bay, WI
Cooper Park Wading Pool Filter Replacement	Milwaukee, WI
David F. Schulz Aquatic Center in Lincoln Park	Milwaukee, WI
Greenfield WI Cool Waters Slide Replacement	Greenfield, WI

## **EXAMPLES OF PRIOR WORK & REFERENCES**

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PANORAMAS

Entry



Pool:  
Deep End



Pool:  
Accessible Entry



## RECREATION COMPLEX AND AQUATIC CENTER

WISCONSIN RAPIDS, WI



Home to 20 city parks, six golf courses, seven area lakes and an abundance of biking, hiking, birding and watersport opportunities, Wisconsin Rapids is finding itself emerging as a recreation hot spot—not to mention, a premier destination for all-season aquatic activity. The community’s 2012 Comprehensive Outdoor Recreation Plan (CORP) identified a three-phase approach to expanding its recreational programming. Phase three — and perhaps the city’s crowning achievement to date — was the development of a \$12 million regional aquatic center and recreational park complex at Witter Field.

MSA was chosen to lead the design of the facility—a complex and ambitious project that was completed just over one year later, in June of 2020. The WRCC offers something for everyone: three pools including a tot pool with two water slides, spray features and a tot lazy river; a leisure pool with play area, basketball hoops, water walk, lazy river with a “rapids” action channel, tube water slide, plunge pool and body water slide; and a recreation pool that features basketball hoops, lap swimming, a zip line feature, diving board and climbing wall.

The main aquatic center building and bath house is a clean, modern design—home to an admissions lobby, concessions, community gathering room and changing rooms. Outside, visitors can stroll the well-lit, landscaped property on pedestrian paths, lounge along the pool deck under colorful shade structures, sun themselves on a grass sunbathing berm or picnic within an airy park shelter. For those looking for more activity, a new zero-depth splash pad, tennis and pickleball courts, playground and skate park provide plentiful opportunities.

The park was also designed to accommodate winter use, with the bath house lobby converting into a warming shelter in cold weather, the circular vehicular drop-off zone transforming into a recreational ice skating venue, and a separate area designated as a place to host low-board hockey. The community celebrated the grand opening of the Wisconsin Rapids Recreation Complex (WRCC) and Aquatic Center on July 1, 2020, and invited very enthusiastic guests into the facility in limited numbers on July 6.



## CARSON PARK MASTER PLAN

EAU CLAIRE, WI



Carson Park is approximately 134 acres surrounded by Half Moon Lake on three sides. The lake forms a peninsula that creates the park. The park was named in honor of Williams E. Carson, one of the wealthiest lumbermen in the Chippewa Valley. Carson's heirs donated the land to the City of Eau Claire posthumously in their father's name in 1914. Remnants of the history of logging and the lumber industry remain today, visible with the prominent stands of pine trees throughout the park.

There are several unique facilities in the park that were built during the Works Progress Administration (WPA) in the 1930s. The baseball and football stadiums and the tennis courts' construction started in 1935. Several baseball players who went on to have notable careers debuted at Carson Park Baseball Stadium. Among those players were Hank Aaron, Billy Burton, Wes Covington, Joe Torre, Bob Uecker and Andy Pafko. Hank Aaron, the most recognized player, was honored in 1994 with a statue and plaza at the stadium.

*“MSA has been extremely helpful and knowledgeable navigating all the user groups through the planning process. The staff at MSA coordinated all the meetings with the user groups and listened to their views...they even took calls from individuals who felt they needed to be heard a little more.”*

*- Steve Plaza, City Parks, Forestry & Cemetery Manager*

MSA teamed with Rettler Corporation to prepare a Master Plan for Carson Park as a framework for improvements to update the facility over the next 20 years. Renovated or replacement shelters, added trail systems and innovative stormwater management are the highlights of future park improvements. The reorganization of the fields and courts around the historic Carson Park Baseball Stadium will create a more flexible and sustainable sports complex for area schools and professional sports organizations' use. The Master Plan for this cherished park was well received by the community.



## FIREMAN'S PARK

VERONA, WI

Reclaiming the reclaimed. It may not be uncommon for a former industrial site such as a rock quarry to be repurposed for community green space. But to be repurposed and revitalized a second time is something special. The City of Verona recognized their opportunity to create a true community centerpiece with the second revitalization of Fireman's Park on the shores of Quarry Lake.

The former amenities at Fireman's Park served their purpose, no doubt. It had been a place of public gathering for soccer, picnics and refreshing summer swims for decades. Yet, the buildings and restrooms were in a state of steady deterioration. An overgrown chain-link fence surrounded the beach in a somewhat unwelcoming fashion, and trail connections to and from park amenities were in poor repair, largely inaccessible to anyone with mobility restrictions—as was much of the playground equipment.

The City partnered with MSA to create a Master Plan for Fireman's Park and to present solutions to all the aforementioned issues — and then some — with the goal of creating a flagship community park to serve as a model for safe, inclusive, sustainable design. Now, more than ever, individuals and families are looking to a community's park, recreation and outdoor spaces when making decisions about where to visit, vacation or relocate. Those communities who are successful have elected to make these assets as visible, accessible and interactive as possible.



Fireman's Park retains its connection to the old community swimming hole and waterslide of Quarry Lake, but with new site grading, welcoming terraces, a sunbathing deck and umbrellas poised along the beach to provide shade to visitors and their picnics on hot summer days. Concrete steps lead up a stamped architectural concrete retaining wall to a circular, elevated splash pad and zero-depth aquatic play area, both of which can be reached by an arching ADA-accessible ramp.

The splash pad design itself is cheery, with swirls of sky blue and spring green concrete underfoot, complemented by matching blue and green leaf-shaped shade canopies above. Designed to be circular in nature and to encourage open vantage points and views of other play areas within the park, the splashpad is accented with nature-based water features depicting cat tails, flowers, fish, plant life and butterflies in an array of vivid prime colors. At the center is a gigantic, orange and white water pinwheel that dumps a cascade of water onto both eagerly awaiting and unsuspecting kids and adults beneath.

Adjoining to the splash pad is another circular area where visitors will find a "dancing water" journey area for younger children, or those looking for a quieter play experience. Here, children are encouraged to be curious and interact with the water features from beneath two giant blue shade canopies. Benches invite parents to watch, relax or play along.



**IRWIN A. & ROBERT D. GOODMAN COMMUNITY POOL**  
MADISON, WI



The City's new Goodman Pool, designed for 1,000 users, is a walk-in entry swimming pool with water slides, spray park features, and a lap pool. The pool complex required 300-car parking and is located in a site known for high ground water and poor sub soils. MSA and WTI led the project to find solutions that would address the soils and ground water, parking lot runoff, pool deck runoff, and pool filter discharge, and regulate the ground water elevations surrounding the pool. The Parks Department also wanted to prevent vehicular traffic from speeding through the parking and pedestrian areas, and to include bike/pedestrian paths to reduce the need for parking.

To accommodate the new impervious area, MSA prepared a low-impact design that would provide a high level of water quality treatment and promote infiltration. The developed site discharges less stormwater than the original site, and the effluent that reaches Wingra Creek carries a lower nutrient load. The original site had vast areas of lawn clippings and fertilizer requirements. The bioswales we designed greatly reduce the nutrients using natural biological processes.

Additional features include the primary treatment ponds as wet basins with emergent vegetation shorelines that remove solids and pre-treat the stormwater before entering a large bioswale. The bioswale is downstream of two separate treatment ponds and will remove nutrient loads from the stormwater prior to discharging into Wingra Creek.



Click the image above to see MSA's StoryMap for Goodman Pool.



**SUNSET POOL**  
ELKHORN, WI



The existing aged Elkhorn Municipal Swimming Pool was in need of replacement. The City decided to replace the pool in the same park location. MSA prepared an all new facility design to reinvigorate Sunset Park and serve the area residents. Since its reopening in 2015 it has been a popular summer attraction with high regular attendance.

MSA designed and prepared plans and specifications for an all new facility consisting of a 5,200-square-foot Bathhouse/Admission/Concessions/Equipment building. The pool has over a 500-person patron load with an overall area of 7,413 square feet. Features of the pool include shade structures, a zero-depth area with geysers, shallow play features, drop slide, diving boards, six swim lanes, kiddie slide and basketball hoops. The total project cost was \$3.6 million including A/E fees and furniture.



## SELAH AQUATIC CENTER

SELAH, WA

The Selah Aquatic Center was made possible through the support of voters in the area who approved a \$6.2 million bond to replace the existing 70-year-old pool with a more robust aquatic complex. Alongside the project team, Water Technology, Inc. (WTI) worked with city planners to reduce costs of the initially envisioned three-pool complex to a simpler single-pool design that reduced construction costs while maintaining play value and space for programming options.

Although there is only one body of water at the Selah Aquatic Center, it packs a lot of action with amenities and features for everyone. Families with toddlers will appreciate the zero-depth entry tot section of 6,978-square-foot leisure pool complete with

geysers and floral themed spray features. One of the most multi-generational amenities is the current channel, across from the tot area, with spray features and space for a float or some resistance walking. Near the current channel is a flat, 4-foot-deep exercise space designed for water aerobics and active adult programming. Adjoining the exercise space is the eight-lane lap area, for lap swimmers and the Selah Dolphins Swim Team, which plans to host their practices and swim meets here.

The new Selah Aquatic Center will serve as a community activity hub for years to come as family members of all ages benefit from a healthier lifestyle from community aquatics.



## DOVE WATERPARK

GRAPEVINE, TX



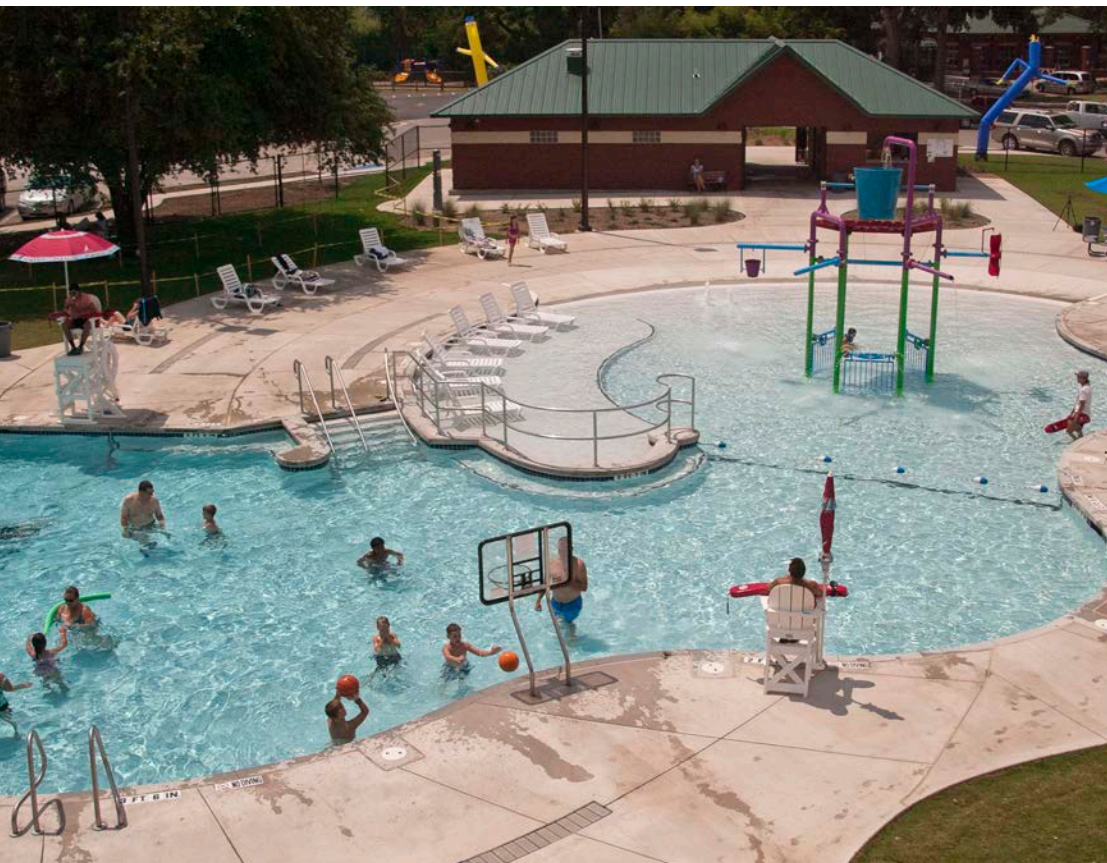
Water Technology, Inc. (WTI) was hired by the City of Grapevine in 2012 for the renovation of its existing pool located in Dove Park. The six lane, L-shaped swimming pool with attached diving and a small children's pool no longer met the needs of the growing community of Grapevine. Grapevine, Texas, located between Dallas and Fort Worth, has a population of 50,514, grows to over 120,000 people during the day time and encompasses an area of approximately 35.85 square miles.

The new pool opened May 25, 2013, to a full crowd despite the cloudy weather. The \$2.7-million renovation rivals neighboring pools with an expanded swimming area, zero-depth entry with interactive play structure and shade, water spray tunnel, and geysers; activity pool with floatable play features, water walk, aqua climbing wall, a drop slide and runout side. The pool also has plenty of shade and lounge opportunities for guests including underwater bench seating, a wet deck lounge with chairs.

The pool renovation was part of a greater park renovation initiative which included updated basketball, volleyball and tennis courts.



**Awards: 2014 Architectural Showcase - Athletic Business, 2013 Recreation Facility Design for the North Texas Region, Texas Recreation and Parks Association**

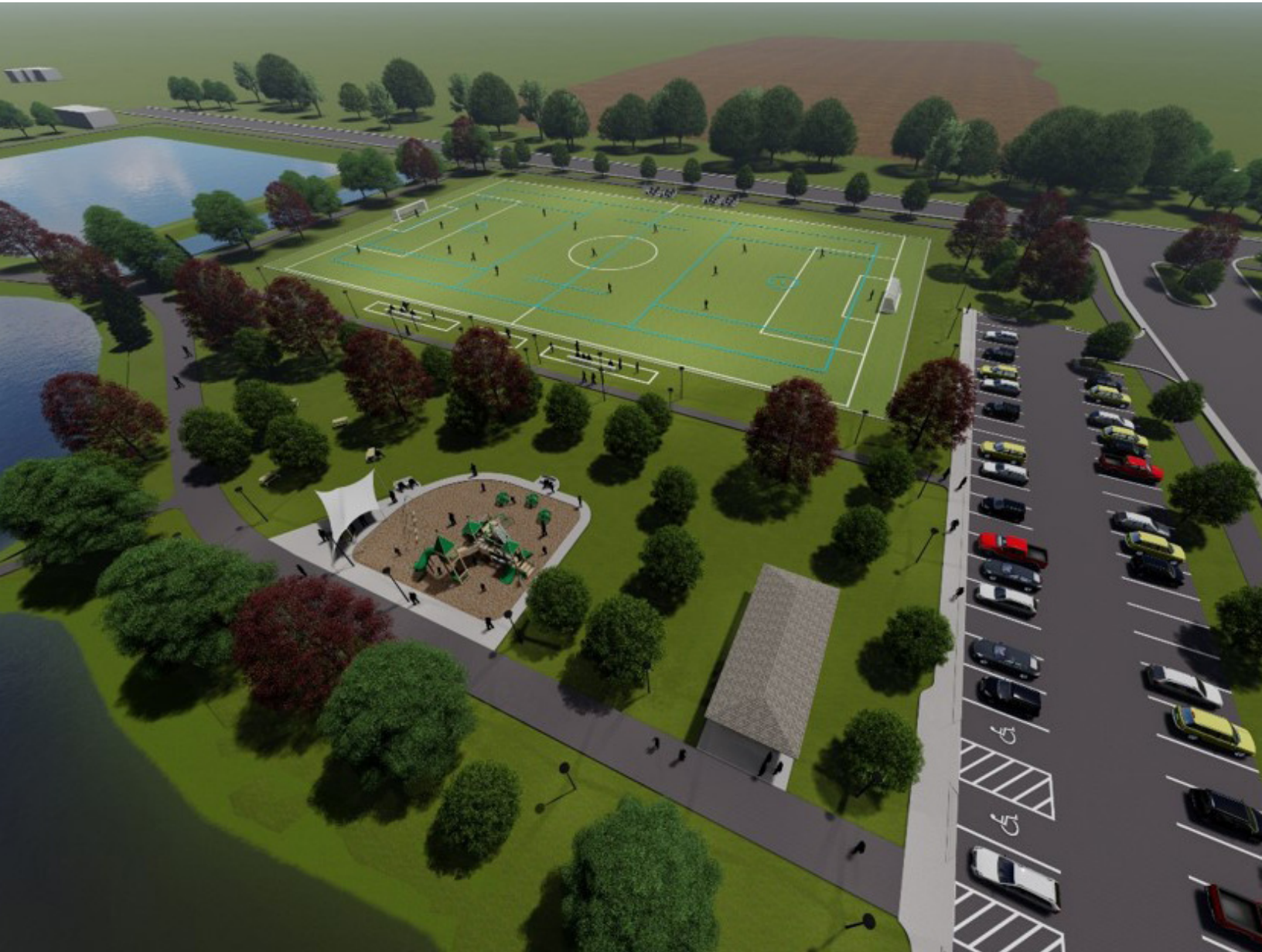


## LEONARD PARK AQUATIC CENTER

GAINESVILLE, TX



After 65 years, residents of Gainesville, Texas, said goodbye to its traditional rectangular swimming pool and hello to a new multi-activity leisure pool. The organic shaped pool provides a wide range of activities for all community members from the youngest to the young at heart. The zero-depth area offers an ideal spot to wade in the water and enjoy the interactive play structure and geysers. Older children and adults who choose to venture further can partake in water basketball. This area is also ideal for water aerobics or swimming lessons. For the adventurous, there are two slides and a climbing wall.



## HIGHLANDS OF NETHERWOOD PARK

OREGON, WI



Rettler Corporation provided master planning, site design, engineering, permitting, bidding administration and construction management services to assist the Village of Oregon with the development of a new 6-acre community park. The primary redevelopment program as part of the project includes a new, natural turf full-size soccer and rugby pitch, pavilion and restroom building, soft surface play area, regional trail connections and parking facility additions.

Existing soils were a challenge as part of this project. Athletic field underdrain systems were installed along with amended soils in the development of the competition-level soccer and rugby pitch. Surrounding the park development project was an existing neighborhood and regional detention facilities. Careful considerations were made through master planning, design and construction to cohesively connect the new park to these surrounding elements. The overall budget for the new park project was \$1.5 million.

## MILWAUKEE SCHOOL OF ENGINEERING UNIVERSITY (MSOE) / NICOLET HIGH SCHOOL / CITY OF GLENDALE BASEBALL



GLENDALE, WI

Retzler Corporation worked with the MSOE to lead the planning, design, bidding and construction of a synthetic turf baseball field at the Richard E. Maslowski Community Park in the City of Glendale, Wisconsin. The site is a closed landfill with strict criteria on allowable development. Improvements included:

- Synthetic turf field with dimensions of 320 feet to left and right field and 390 feet to center field.
- 56 drilled concrete piers ranging from 18 to 30 inches in diameter and 30 feet deep to support the new press box, dugouts, foul poles, scoreboard and backstop netting.
- Oversized concrete foundations to support batting cage/bull pens.
- Press box and dugouts with finishing matching the existing park building.
- Concrete plaza with bleacher system for seating 300 people.
- LED stadium lights.
- Scoreboard.
- Black vinyl coated fencing with windscreen and fence guard.

**2020 ASBA Award Winner for Distinguished Single Field Facility**



## STANLEY-BOYD SCHOOL DISTRICT

STANLEY, WI



Retzler provided master planning, site design, bidding administration and construction management services to facilitate the development of this multi-use athletic facility for the Stanley-Boyd School District. This athletic facility development project provided new facilities for the district's football, baseball, softball and track and field athletic programs. The project was developed in three phases starting with the construction of the track and field facility in spring of 2015, construction of the plaza, concessions, restrooms and parking facility in 2016, and the construction of the baseball and softball facility in 2017.

The overall budget of \$5 million in improvements included the following elements as part of the project:

- 8-Lane, 400-Meter Running Track & Field Events
- Synthetic Football Field
- 2,500 Capacity Grand Stand
- Masonry Concession, Restroom, Ticket Booths, Press Box and Scorers Booth Buildings
- Baseball and Softball Fields
- Athletic Field Lighting
- Parking and Drop-off Areas
- Decorative Concrete Plaza Spaces

**2018 ASBA Award Winner for: Distinguished Single Field Facility**





**SPLASH PAD AT MEAD FIELD**  **WISCONSIN RAPIDS, WI**

MSA worked with the City to design a splash park as part of greater improvements to Mead Field. The splash park is designed for users ranging from toddlers to youth, with a focus on active-play design features. Special features include a water journey flow channel, custom-developed fireman’s game with water cannons and a wide range of spray features and geysers. The park’s splash pad includes a pass-through water storage vessel to reuse a portion of the splash park water for drip irrigation of the planting beds. This project was partially funded by a large grant from the area Legacy Foundation.



**RIVERFRONT PARK**  **SAUK CITY, WI**

For years, the community sought to make updates and additions to the park. Leaning on a long-standing history of partnering together, the Village of Sauk City asked MSA to lead in the development and design of plans for their revitalized riverfront park. Final design work revealed an exciting array of new and expanded amenities that would be constructed: a new splash pad, playground, seven new irrigated and improved soccer fields, a zipline, ADA-compliant canoe and kayak launch, ADA-compliant restroom and concession building, parking lots, park lighting, landscaping, new access road and pedestrian path connecting visitors to the river.



**KAUTZER RECREATIONAL PLAZA SPLASH PAD**  **NEKOOSA, WI**

The City of Nekoosa received a \$500,000 grant from the Legacy Foundation of Wisconsin Rapids for a 3,500-square-foot splash pad and adjacent park amenities. Amenities include installation of new outfield fencing for a baseball field, shade structures, picnic shelter and tables, connective sidewalks, benches, and bike racks.



**TOWN SPLASH PAD**  **ROME, WI**

Rome’s splash pad features a unique wilderness theme with spray features that resemble tall spruce trees and cattails, leaves and flowers. MSA contributed design engineering to this project, creating the overall layout of the park constructing Phase I of a broader master plan. The Town received a \$500,000 grant from the area Legacy Foundation to fund this first phase of the park.



**EDWARDS-ALEXANDER  
MEMORIAL PARK SPLASH PAD**  
PORT EDWARDS, IL



This 2,500-square-foot project entails an ADA-accessible splashpad with a variety of aquatic features including a water power spinner, directional jets, butterfly-themed spray, foot-activators, jet streams and a “spidey spray.” The project was funded with a generous \$500,000 grant from the Legacy Foundation.



**HESSEL PARK & SPLASH PAD**  
CHAMPAIGN, IL



MSA provided professional engineering, surveying, topographic studies and architectural services in order to design and construct a new splash pad and improve existing restrooms. With a simple wave of a hand or kick of a foot, the “sprayground” comes alive with ground spray rocks, snails and ladybugs, as well as flower, butterfly and dragonfly fountains.



**SPLASH PAD AT WEBB PARK**  
REEDSBURG, WI



The first step of the “Beaver Springs” themed splash pad was to develop a global park plan to consider the placement of the splash pad near the existing playground. The relationship of wet play (splash pad) and dry play (playground area) are important for the end users of the splash pad, as many users will stay longer at the park if they have the option to utilize both amenities in a close proximity. In addition, it also makes the area and park a destination for many residents and surrounding community members to come to the park as there are more things for them to enjoy in a day.



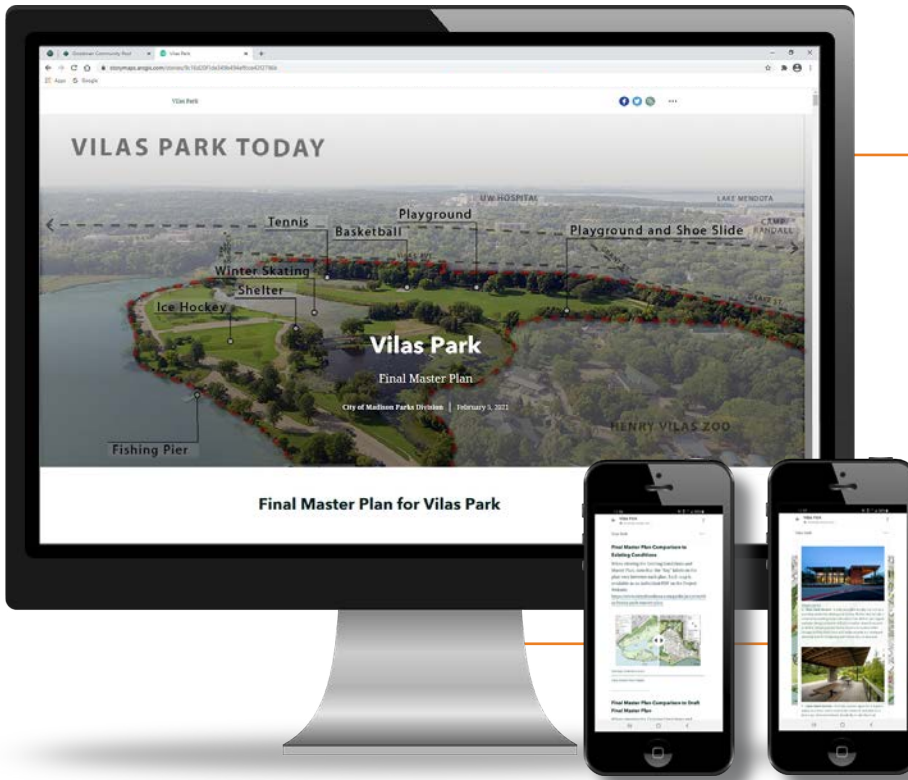
**SPLASH PAD AT LION'S PARK**  
MAUSTON, WI



The City of Mauston was looking to provide an existing new aquatic amenity to their popular Lion’s Park. With securing a grant and donations, the City was finally able to develop a new splash pad within the park. They City engaged the area youth to help select the main feature in the pad, which is the center serpent. With that the area school colors were integrated into the vision to create a exceptional recreational amenity that the community fully supported. The splash pad is the first of several other upgrades the City plans to incorporate at this community park in the next few years. With this addition, this park has transformed from a community park to a regional draw for the City.



## PUBLIC ENGAGEMENT



**MSA has the familiarity and the expertise to reach everyone. One way our teams engage the community is through the use of ESRI GIS Story Maps. Click on the left image of a recent Park Master Plan in Madison, Wis. to view the Final Master Plan Story Map for Vilas Park.**



**Our ability to create and implement effective, comprehensive public participation plans is one of the many reasons communities turn to MSA for their public engagement needs.**

At MSA, we believe that when planning a public project, it must be done with the public's advice and input. Decisions made by local governments affect the future of all those who live and work in the community. We are committed to helping governments and organizations understand the diverse needs and concerns of the public, non-profit organizations, business interests and local governments. Aside from community support, this process also lends itself to ensuring the final project reflects the community's ethos and vision for its future.

Public engagement generally consists of three related, and often overlapping, processes: information dissemination, dialogue, and citizen input. We specialize in working alongside our clients and selecting the best available methods to hear the voices of many citizens through the process. The type and combinations of methods selected will ensure a balance of informing, consulting, involving, collaborating, and empowering the public. Therefore, engagement can and should be accomplished by tapping into a variety of

sources, including community and non-profit organizations, public officials, youth, individuals with disabilities, mature citizens and those that have been traditionally underserved. Listed to the right are a few techniques we use to strengthen public involvement for your community.





## ADDITIONAL EXPERIENCE



### ^ MSA'S SPLASH PAD EXPERIENCE

The team we've assembled for your project works on splash pad projects across the Upper Midwest, each with its unique theme and identity. From giant water spiders to spray features that resemble tall spruce trees and cattails, we enjoy championing your vision and bringing it to life. MSA's experience includes:

- McGregor Turner Park – McGregor, IA (In Progress)
- Phoebe Bakken Park – Cottage Grove, WI (In Progress)
- Webb Park – Reedsburg, WI (Complete Summer 2022)
- Splash Pad – Elizabeth, IL (Complete Summer 2021)
- Fireman's Park – Verona, WI (2019)
- Riverfront Park – Sauk City, WI (2019)
- Edward Alexander Memorial Park – Port Edwards, WI (2019)
- Pioneer Park Splash Pad – Westfield, WI (2019)
- Lion's Park Splash Pad – Mauston, WI (2018)
- Town Splash Pad – Town of Rome, WI (2018)
- Kautzer Recreational Plaza – Nekoosa, WI (2018)
- Mead Field Splash Park – Wisconsin Rapids, WI (2018)
- Hessel Park and Splash Pad, Champaign, IL (2018)
- Cloie Creek Park – Asbury, IA (2018)



### ^ MSA'S PARK MASTER PLANNING EXPERIENCE

MSA has helped numerous clients meet this growing demand through the planning, development and revitalization of recreational amenities, including parks, waterfront developments, aquatic facilities, multi-use paths and athletic facilities. A successful Master Plan requires close collaboration with all stakeholders to identify goals and policies for park and recreational planning that fulfill the unique needs of the community. It's important all stakeholders are engaged to reflect a true community-based comprehensive plan.

- 22-Acre Park Master Plan, Cottage Grove, WI
- Barber Park Master Plan, Mahomet, IL
- Ervin Park Plan and Improvements, Tuscola, IL
- Vilas Park Master Plan, Madison, WI
- Kelly Moore Park Master Plan, Arcola, IL
- Swan Park Master Plan, Beaver Dam, WI
- Rowe Park Master Plan, Onalaska, WI
- Gramercy Park Master Plan, East Dubuque, IL
- Fireman's Park Master Plan Update, Verona, WI
- Mitchell Park Master Plan, Guthrie Center, IA
- Park Master Plan and CORP, North Freedom, WI
- 13 Ac. Park Master Plan, Mahomet, IL
- Park Master Plan, Annawan, IL
- Ellen Kort Peace Park Master Plan, Appleton, WI
- Levee Park Master Plan, East Peoria, IL
- Hessel Park Planning, Splash Pad and Playground, Champaign, IL



## REFERENCES



### **FIREMAN'S PARK VERONA, WI**

David Walker, Park and Urban Forestry Director  
410 Investment Court  
Verona, WI 53593  
(608) 848-6809  
dave.walker@ci.verona.wi.us

### **CARSON PARK MASTER PLAN EAU CLAIRE, WI**

Steve Plaza, Parks, Forestry & Cemetery Manager  
910 Forest Street  
Eau Claire, WI 54703  
(715) 839-5039  
communityservices@eauclairewi.gov

### **RECREATION COMPLEX & AQUATIC CENTER WISCONSIN RAPIDS, WI**

Joe Terry, Director of Public Works  
444 W. Grand Avenue  
Wisconsin Rapids, WI 54495  
(715) 421-8200  
jterry@wirapids.org



**LEONARD PARK AQUATIC CENTER  
GAINESVILLE, TX**

Patrick McCage, Parks & Recreation Director  
200 South Rusk  
Gainesville, TX 76240  
(940) 668-4530  
pmccage@cogtx.org

**DOVE WATERPARK  
GRAPEVINE, TX**

Chris Smith, Deputy Director  
1175 Municipal Way  
Grapevine, TX 76051  
(817) 410-3473  
chriss@grapevintexas.gov



**HIGHLANDS OF NETHERWOOD PARK  
OREGON, WI**

Jeff Rau, Director of Public Works  
117 Spring Street  
Oregon, WI 53575  
(608) 835-6290  
jrau@vil.oregon.wi.us

**MSOE UNIVERSITY  
MILWAUKEE, WI**

Dr. John Walz, President  
1025 North Broadway  
Milwaukee, WI 53202  
(414) 277-7100  
walz@msoe.edu



## **STAFF MEMBERS**

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**E. Carter Arndt, AIA**  
Project Manager, Lead Project Designer  
MSA



**Raine Gardner, PE**  
Sr. Parks & Recreation  
Engineer  
MSA



**Jason Valerius, AICP**  
Sr. Project Planner,  
Client Liaison  
MSA



**Dan Schmitt, PLA, ASLA, CPSI**  
Landscape Architect, Park Planner  
MSA



**Serena Gilles, PE, SE**  
Structural Engineer  
MSA



**Jessie Phipps**  
Architectural Designer  
MSA



**Jeff Felland**  
Stormwater Engineer  
MSA



**Matt Freeby, AIA, LEED® AP,  
NCARB**  
Sr. Aquatics Expert  
WTI



**Adam Pfister, ASLA**  
Project Designer  
WTI



**Ross Rettler, ASLA, PLA**  
Landscape Architect  
RETTLER corporation



**John Kneer, ASLA, PLA**  
Landscape Architect  
RETTLER corporation



**Erin Isenring**  
Surveyor  
MSA



**Dave Schulze, DES**  
Electrical Designer  
MSA



**Ken Sorensen, DES**  
HVAC Designer  
MSA



**Ben Nerat, PE**  
Plumbing Engineer  
MSA



**Rock Deering, FCSI**  
Foodservice Consultant  
Stewart



**E. Carter Arndt, AIA**  
**PROJECT MANAGER**  
**LEAD PROJECT DESIGNER**



*Carter will be responsible for the overall project management and will serve as design lead for buildings as well as overall project coordination and QA/QC.*

Carter has more than 28 years of municipal architectural experience. He is dedicated to planning and designing dynamic buildings that not only respond to their environment and context but the people and community that use them. His design experience includes new construction, additions and remodeling. Facility types include parks and recreations facilities, libraries, community centers, municipal office buildings, public works garages and public safety facilities such as fire, EMS and police stations.

Beyond project management and architectural design, Carter's professional background includes developing code and feasibility studies, and cost estimates; organization, detailing and production of working drawings; consultant coordination; shop drawing review, and color selections. Since the onset of ADA, he has performed many of the MSA's ADA surveys and generated related reports.

#### Education

B.A., Architecture  
 Iowa State University

#### Registration

Project Architect, WI, IA, IL

#### Selected Project Experience

- Fireman's Park, Verona, WI
- Erb Park and Pool, Appleton, WI
- Wisconsin Rapids Recreation Complex, Wisconsin Rapids, WI
- Splash Park at Mead Field, Wisconsin Rapids, WI
- Bakken Park, Cottage Grove, WI
- Lowe Park South End Improvements, Marion, IA
- Lodi Municipal Swimming Pool, Lodi, WI
- Muscoda Municipal Pool Facility, Muscoda, WI
- Sunset Pool, Elkhorn, WI
- Baraboo Municipal Pool/Bathhouse Addition and Renovation, Baraboo, WI
- Lisa Link Peace Park, Madison, WI



**Raine Gardner, PE**  
**SR. PARKS & RECREATION**  
**ENGINEER**



*Raine will lead the overall site plan development and plan detail with a focus on creating a regional recreation destination.*

As a park and recreation senior project engineer, Raine has worked with several municipal governments in planning, design, and constructing various projects. Many of these include streetscaping plans, river corridor planning, waterfront development, recreational parks, and trail projects. Raine manages MSA's Parks and Recreation service division, significantly broadening the types of projects within the firm. She helps clients apply for local, state, and federal funding grants and assistance. Clients also rely on her for project planning/concepts, estimating assistance, consideration of sustainable elements within projects, and designs to lower maintenance and operational costs.

#### Education

M.S., Civil Engineering  
 University of Wisconsin-Madison

B.S., Civil Engineering  
 Michigan Technological University

#### Registration

Professional Engineer, WI, MI, IA, MN

#### Selected Project Experience

- Carson Park Master Plan, Eau Claire, WI
- Wisconsin Rapids Recreation Complex, Wisconsin Rapids, WI
- Splash Park at Mead Field, Wisconsin Rapids, WI
- Riverside Park, Boat Launch, Fishing Pier and Street Construction Project, Mauston, WI
- Riverfront Park, Sauk City, WI
- Fireman's Park, Verona, WI
- Newport Park and Boat Launch, Lake Delton, WI
- Erb Park and Pool, Appleton, WI
- Baraboo River Corridor Project, Various Baraboo River Communities, WI
- New London River Wall, Downtown Transient Boat Dock and Fishing Pier, New London, WI
- Rome Splash Pad, Rome, WI
- Edwards Alexander Park Splash Pad, Port Edwards, WI
- Gramercy Park Master Plan, East Dubuque, IL
- Terrapin Park and Splash Pad, Elizabeth, IL
- Germantown Town Park, New Lisbon, WI



**Jason Valerius, AICP**

**PROJECT PLANNER,  
CLIENT LIAISON**



*Jason will serve as a local liaison and will lead public engagement sessions in person or virtually.*

Jason has more than 20 years of community planning and design experience across the Midwest. He has led the development of housing plans and studies, comprehensive plans, neighborhood plans, redevelopment plans, and zoning ordinances. As team leader for the Madison-based Planning and Design team, Jason manages a talented staff with expertise ranging from comprehensive planning and transportation planning to park and recreation plans, landscape architecture, and urban design. Jason serves as the Past President of the Wisconsin Chapter of the American Planning Association.

**Education**

M.S., Architecture and Urban Planning  
University of Wisconsin-Milwaukee

B.A., Government/Psychology  
Lawrence University

**Registration**

American Institute of Certified Planners, AICP

**Selected Project Experience**

- Vilas Park Master Plan, Madison, WI
- Park Plan, La Crosse Area Blufflands, La Crosse, WI
- Waunakee-Westport Joint Comprehensive Plan and Bike and Pedestrian Updates, Waunakee and Westport, WI



**Dan Schmidt, PLA, CPSI,  
ASLA**

**LANDSCAPE ARCHITECT, PARK  
PLANNER**



*Dan will lead the landscape design and park planning effort and will work hand in hand with the full team to create a holistic vision.*

Dan is a professional landscape architect and plays a key role in each of our recreation-based projects. His experience with on-site construction management provides a valuable understanding of construction detailing and construction workflow including permitting and local code and zoning requirements. His academic and professional focus is to design enriching outdoor spaces for children and he enjoys working on playground projects and exploring techniques for implementing Natural Play. His experiences provide a comprehensive knowledge of including site inventory, concept development, landscape plans, planting design and construction details.

**Education**

M.S., Landscape Architecture  
University of Wisconsin-Madison

B.S., Landscape Architecture  
University of Wisconsin-Madison

**Registrations | Affiliations**

Professional Landscape Architect, WI, IL, MN  
Certified Playground Safety Instructor (CPSI)  
American Society of Landscape Architects

**Selected Project Experience**

- Carson Park Master Plan, Eau Claire, WI
- Aquatic Park, Wisconsin Rapids, WI
- Fireman's Park, Verona, WI



**Serena Gilles, PE, SE**

**STRUCTURAL ENGINEER**



*Serena will provide structural design and engineering for all structures.*

Serena has more than 11 years of experience in structural design and project management. Her experience includes the analysis and design of multi-story residential, mixed-use and industrial buildings as well as seismic retrofit design for K-12 schools and commercial buildings. She has designed masonry walls, steel framing for lobbies and canopies, and wood structures on slabs-on-grade and podiums.

**Education**

M.S., Civil Engineering  
North Carolina State University

B.S., Civil Engineering  
North Carolina State University

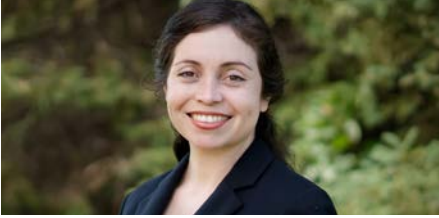
**Registration**

Professional Engineer, WI, OR, WA  
Structural Engineer, IL, OR

**Selected Project Experience**

- 5577 Odana Rd, Madison, WI\*
- Residence Inn – Waterside, Fort Worth, TX\*
- Azura Brookfield, Brookfield, WI\*
- TruHotel – Rockwall, Rockwall, TX\*
- Rize on Grand, Burnsville, MN\*
- Westlawn Buildings 3.2 & 3.3, Milwaukee, WI\*





**Jessie Phipps**  
**ARCHITECTURAL DESIGNER**  


*Jessie will provide design assistance and modeling for all buildings, as well as assist with overall building coordination.*

Jessie's experience includes assisting architects with analysis of local building codes, site limitations, space requirements and specifications, as well as working with the coordination of electrical, mechanical and structural plans with architectural plans. She also has used AutoCAD and Revit to develop designs and revise drawings in all phases of the project.

**Education**

M.S., Architecture  
 University of Wisconsin-Milwaukee

B.S., Linguistics  
 University of Wisconsin-Milwaukee

**Selected Project Experience**

- Erb Park and Pool, Appleton, WI
- Riverfront Park, Sauk City, WI
- Wisconsin Rapids Recreation Complex, Wisconsin Rapids, WI
- Bakken Park, Cottage Grove, WI
- Blackhawk Toilet Shower Building, Milton, WI



**Jeff Felland, PE**  
**STORMWATER ENGINEER**  


*Jeff will lead the development of the water resources details of the project design.*

Jeff is a member of MSA's dedicated water resources engineering team and has more than 10 years of experience as a civil engineer. He has worked on many stream assessment and restoration projects throughout the Upper Midwest. Jeff is experienced with stormwater modeling and design, environmental permitting, open channel hydraulic modeling, AutoCad, GIS and surveying. Jeff is also a WDNR recognized wetland delineator.

**Education**

B.S., Civil and Environmental Engineering;  
 Zoology and Conservation  
 University of Wisconsin-Madison

**Registration**

Professional Engineer, WI

**Selected Project Experience**

- Wisconsin Rapids Recreation Complex, Wisconsin Rapids, WI
- Fireman's Park, Verona, WI
- Neuman Pools, Beaver Dam, WI
- August Derleth Park Redevelopment Project, Sauk City, WI
- Baraboo River Bank Stabilization, Sauk County, WI
- Searles Creek Bank Stabilization, Brodhead, WI
- Green Lake Storm Water Quality Master Plan, Green Lake, WI
- Stormwater Management Facility Retrofit, Middleton, WI



**Erin Isenring, PLS**  
**SURVEYOR**  


*Erin will perform site topography survey and staking of features on the park sites.*

Erin has 16 years of broad-based land survey experience with advanced technical and managerial skills with a focus on engineering and construction field work. He has collaborated with engineers, technicians, senior land surveyors and mentored entry level survey technicians on land survey procedures, standards and ethics.

**Education**

B.A., Fine Arts  
 Northland College

**Selected Project Experience**

- Dane County Capital City Trail Phase 3, Dane County, WI
- Belleville Library, Belleville, WI
- Phoebe Bakken Park, Cottage Grove, WI
- Hy-Vee Inc, Sun Prairie, WI
- Smith's Crossing, Sun Prairie, WI
- Pocket Park Development, Cottage Grove, WI
- Epic Systems Campus Build Out, Verona, WI\*
- Street Reconstructions, Madison, WI\*
- US HWY12 and 11 Bypass Projects, WisDOT, WI\*



**Matt Freeby, AIA,**  
**LEED® AP, NCARB**  
**SR. AQUATICS EXPERT**



Matthew Freeby has a breadth of experience in the design and construction of numerous building types and structures; with overall responsibility for large project development, he has handled projects ranging from \$1 million to \$100 million. His project experience ranges from conceptual planning to construction management.

**Education**

M.S., Architecture, Washington University (St. Louis)  
M.S., Civil Engineering, Construction Management Washington University  
B.S., Architecture, Washington University (St. Louis)

**Registrations | Affiliations**

AIA Architect: AL, AR, CA, DE, FL, HI, IN, LA, MI, MN, MO, NE, NJ, NM, NV, NY, OK, RI, TN, UT, WA, WI  
LEED Accredited Professional  
NSPF Certified Pool / Spa Operator (CPO)  
American Institute of Architects (AIA)  
National Council of Architectural Registration Boards (NCARB)  
Themed Entertainment Association (TEA)

**Selected Project Experience**

- Buchner Park Pool Conceptual Design, Waukesha, WI
- Erb Park Swimming Pool, Appleton, WI
- Bucks Arena, Milwaukee, WI
- Richland Center Aquatic Center, Richland Center, WI
- Baldwin Medical Center, Baldwin, WI
- Port Superior Marina, Bayfield, WI



**Adam Pfister, ASLA**  
**PROJECT DESIGNER**



Working within the parameters given, Adam orchestrates a symphony of aquatic elements and features throughout the facility. His designs transform flat, monotonous areas into stimulating aquatic destinations using elevation and unique, custom created structures. Adam's experience in Landscape Architecture includes environmental, urban, commercial and residential design; he also has experience in image editing.

**Education**

B.S., Landscape Architecture, Iowa State University

**Registrations | Affiliations**

NSPF Certified Pool / Spa Operator (CPO)  
Revit Certified Professional  
American Society of Landscape Architects (ASLA)  
Themed Entertainment Association (TEA)

**Selected Project Experience**

- Erb Park Swimming Pool, Appleton, WI
- Baraboo Aquatic Center Study, Baraboo, WI
- U-Wisconsin Madison RecSports Natatorium, Madison, WI
- Aquatic Center Preliminary Planning, Rice Lake, WI
- Star Center Wellness Facility Design, LaCrosse, WI
- Aquatic Center Preliminary Study, Clintonville, WI
- City Park Pool Renovations, Medford, WI
- Oakwood Village Prairie Ridge, Madison, WI



**Ross Rettler, ASLA, PLA**  
**LANDSCAPE ARCHITECT**



Ross has over 10 years experience in all aspects of planning, design and construction of landscape architecture improvements. With athletic master plans, he has assisted clients with evaluating existing site conditions and constraints, preparing master plans to address long term needs and developing cost estimates to prepare for addressing these needs. He has developed projects from concept through construction. With creative and innovative solutions, Ross takes pride in working with your team in order to define, promote, facilitate and implement your visions of today and the future.

**Education**

B.S., Landscape Architecture University of Wisconsin-Madison

**Registrations | Affiliations**

Landscape Architect, WI  
American Society of Landscape Architects  
Council of Landscape Architectural Registration Boards  
Fox on Main Board of Directors  
Stevens Point YMCA Board of Directors  
Friends of Schmeckle Reserve Board of Directors

**Selected Project Experience**

- Carson Park Master Plan, Eau Claire, WI
- Stanley-Boyd School District, High School Athletic Facilities, Stanley, WI
- Stevens Point Parks, Stevens Point, WI
- Highlands of Netherwood Park Development, Oregon, WI
- Sauk Prairie School District, Athletic Campus Redevelopment, Sauk City, WI



**John Kneer, ASLA, PLA**  
LANDSCAPE ARCHITECT



John has over 19 years of experience in landscape architecture, site planning and project management. Mr. Kneer is an accomplished project manager developing and managing projects from conceptual development to construction. Over the past two years, Mr. Kneer has been involved in over 30 athletic planning efforts.

#### Education

B.S., Landscape Architecture  
University of Wisconsin-Madison

#### Registrations | Affiliations

Landscape Architect, WI, IL, IA  
American Society of Landscape Architects  
WI, IL, & IA Society of Landscape Architects  
Council of Landscape Architectural  
Registration Boards  
City of Waupaca Plan Commission and  
Park Board

#### Selected Project Experience

- Carson Park Master Plan, Eau Claire, WI
- Stanley-Boyd School District, High School Athletic Facilities, Stanley, WI
- Kohler Athletic Campus Master Plan, Kohler, WI
- UW – Oshkosh Intramural Recreation Field Complex, Oshkosh, WI (Principal in Charge)
- UW – La Crosse Soccer and Track Facilities, La Crosse, WI
- School District of Superior, High School Athletic Facilities – Superior, WI
- USA Youth Sports Complex, Appleton, WI
- Greenville Sports Complex Master Plan, Greenville, WI



**Dave Schulze, DES**  
ELECTRICAL DESIGNER



*Dave will lead the design of building electrical needs as well as park lighting.*  
Dave has been involved in all aspects of electrical design for industrial, commercial, governmental, municipal, houses of worship, and institutional facilities since 1992. This experience includes medium and low voltage electrical power distribution, low voltage systems including phone, data, fire alarm, security, access control, two-way communication, and intercom/paging systems, stand-by power systems, solar power systems, motor controls, lighting and street lighting design, and other areas of design.

#### Education

B.S., Electrical Engineering  
Milwaukee School of Engineering

#### Registration

Electrical Designer of Engineering  
Systems, WI

#### Certification

Illuminating Engineering Society of North America (IES) Commercial and Industrial Lighting Certificate

#### Selected Project Experience

- Erb Park & Pool, Appleton WI
- Wisconsin Rapids Recreation Complex, Wisconsin Rapids, WI
- Lodi Municipal Pool, Lodi WI
- Splash Park at Mead Field, Wisconsin Rapids, WI



**Ken Sorensen, DES**  
HVAC DESIGNER



*Ken will provide the heating, ventilation and air conditioning design.*

Ken has expertise in schematic design, equipment sizing and selection, construction estimates, shop drawing review, site investigation, technical writing, heat loss / heat gain calculations, project manual specifications, and code compliance review. Project experience includes university buildings, schools, banks, libraries, office buildings, hotels, restaurants, churches, municipal, retail, casinos, medical, and more.

#### Education

B.S., HVAC Engineering  
Ferris State University

#### Registration

HVAC Designer of Engineering  
Systems, WI

#### Selected Project Experience

- Jonnes Family Aquatic Center, Green Bay, WI
- Resch Aquatic Center, Green Bay, WI
- New Holstein Aquatic Center, New Holstein, WI
- Erb Park and Pool, Appleton, WI
- Guthrie Center Aquatic Center, Guthrie Center, IA
- Wisconsin Rapids Recreation Complex, Wisconsin Rapids, WI
- Splash Park at Mead Field, Wisconsin Rapids, WI
- Bakken Park, Cottage Grove, WI



**Ben Nerat, PE**  
**PLUMBING ENGINEER**



*Ben will provide the plumbing and fire protection design.*

Since 2005, Ben has been working in the industry designing and developing fire protection, piping, and plumbing systems. Ben's experience has included all stages of project design from interpreting and following specifications, following building codes and standards, coordinating with customers and vendors, ordering building materials, creating, maintaining, and updating construction documents, and supporting construction efforts.

**Education**

B.S., Mechanical Engineering  
Michigan Technological University

**Registration**

Professional Engineer, WI

**Selected Project Experience**

- Nonna Barolotta's Restaurant, General Mitchell International Airport\*
- Fox Valley Technical College Appleton Campus Building F Electrical Apprenticeship Renovation & Addition – 2019\*
- Sevastopol Schools – 2019\*
- Beloit Turner Schools – 2019\*
- Fox Valley Technical College Appleton Campus Main Building Interior Relighting Phase II – 2018\*



**Rock Deering, FCSI**  
**FOODSERVICE CONSULTANT**



*Rock will provide overall foodservice design for the project.*

Rock is a Professional Member of the Foodservice Consultants Society International (FCSI). He has over thirty-five years of experience as a foodservice professional including ten years of experience in hotel/motel management, foodservice, catering and restaurant operations. He also has ten years of experience in operations, sales and management with two major foodservice equipment and supply dealers. His foodservice design experience covers a wide variety of markets including education, health care, corrections, business and industry, restaurants, hospitality and water parks.

**Registration**

Foodservice Consultants Society International, Professional  
Serve Safe

**Selected Project Experience**

- Aquatic Center, Wisconsin Rapids, WI
- Kalahari Resort and Waterpark, Wisconsin Dells, WI
- Fox Cities Sports Complex, Appleton, WI
- Kalahari Resort and Water Park, Sandusky, OH
- Milwaukee Yacht Club, Milwaukee, WI
- Milwaukee Athletic Club, Milwaukee, WI
- National Mississippi River Museum & Aquarium, Dubuque, IA
- Leinenkugel Brewery Lodge, Chippewa Falls, WI

## **PROJECT APPROACH & SCHEDULE**

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## PROJECT UNDERSTANDING

With our project understanding and recent conversations with the city, our design team has begun to develop two potential concept drawings for consideration, these are shown on page 42 and 43. The project includes the development of a new aquatic and park facility on the west side of the city to be called West Side Park. The park is a 24-acre park surrounded by several residential homes located within a subdivision. The park also abuts up to a regional stormwater detention pond and another nearby to the east of the park. In addition to the above West Side Park, the City would like to demolish their existing aquatics facility at Leonard-Leota Park and develop a new splash pad there. The City has previously updated their Comprehensive Outdoor Recreation Plan with conceptual designs and Option 3 was provided as part of a referendum to the City with a total project cost of \$10.9 million. Accounting for soft costs, MSA has based this proposal on an approximate \$9.9 million construction cost. The following is a summary of the perceived items to be studied/considered in the master park planning and all items to the extent the construction budget allows will be designed and developed as part of the project:

- **West Side Park**  
Site Development
  - Master planning for 24-acre park, leaving the existing on-site buildings.
  - Connecting pedestrian ways, including multi-purpose paths, sidewalks, optional walking loops.
  - New parking areas and roadways including drop-off lanes for the convenience and safety of patrons.
  - Associated on-site street extensions if desired.
  - Two (2) soccer fields with amended soils, underdrain, and irrigation. Soccer fields to accommodate flexible layouts for multiple age groups.
  - Two (2) 300' baseball fields and amenities. Baseball fields to be flexible base and fence lengths for multiple age groups.
  - One (1) competition softball field.
  - Prefabricated spectator bleachers.
  - Basketball court.
  - Maintenance and equipment site storage areas.



- Facility and perimeter fencing securing the fields and facility to the extent desired.
- Athletic field irrigation systems and lighting to the extent desired.
- Playground area and associated surfacing.
- Community garden space.
- Site landscaping, furnishings and small auxiliary prefabricated shade structures.
- Associated utilities and stormwater amenities to safely convey the water to the regional stormwater facilities.

#### Facilities

- Seasonal open shelter with restroom facility. These may be in one building or in two free-standing buildings.
- Outdoor family aquatic facility with the following pools and planned amenities:
  - Leisure/multi-purpose pool with zero-depth entry, interactive play unit and other typical aquatic recreational amenities of approximately 5,000 SF

with associated pool lighting.

- Competition pool, approximately 4,000 SF with 1-meter and 3-meter diving boards.
- Body flume water slide of approximately 30' height with above deck run-out section.
- Associated seasonal building(s) to accommodate admissions, concessions, guards, changing/showers, storage, pool equipment and possible covered shade areas.

- **Leonard-Leota Park**

- Demolition of existing Veterans Memorial Aquatic Center in sequence to maintain Aquatic Facility access during overall construction at both parks.
- Site restoration of the former pool site.
- Development of new splash pad less than 4,000 SF.
- Connect the new splash pad with sidewalks for accessibility around the pad and to the adjacent existing parking lot and accessible stalls.

- Site utilities and other associated site requirements to support the splash pad facility.
- Site Landscaping.

With these parks being redeveloped, the City is also seeking \$1.5 million of the total project cost from private donors and fundraising. Assistance to developing promotional materials and items for the City to utilize in these efforts will be beneficial to the success of this project and MSA is prepared to develop conceptual designs and layouts to promote the project.

MSA has developed a strong and cohesive team to help develop the designs for these two parks. Projects like this are nothing new for us. For the past 25 years, MSA and WTI have collaborated to successfully complete a number of aquatics-related projects in the Midwest. WTI is based out of Beaver Dam, Wisconsin, with a great wealth of local, regional, national and international experience in the aquatics industry. MSA has teamed with WTI on several similar-sized projects. This familiarity allows our team to efficiently and uniquely design a park that supports and fits the new aquatics center. The City's desires of such above mentioned amenities are important to round out the park for active and passive recreation. To help bolster our team, MSA has also teamed with Rettler Corporation as they are statewide experts in athletic field design and development. Their understanding of competitive sports and matching sports amenities to a community's needs and wants is their expertise. MSA has teamed with Rettler on other successful park projects, to provide communities with the best professionals within each area of expertise. MSA has also partnered with Steward Design Associates as they are experts in food service and concessions design. To properly implement concessions within buildings and park settings, this team's background provides the ability to lay out spaces to meet needs and the recommendation of the proper equipment to meet requirements for safe and sustainable use. They are critical part of the project when concessions are discussed and plan to help guide the team accordingly through that conversation.

**An extremely important part of the design process is forming consensus with all the stakeholders, community, public, City and elected officials, and others involved/invested in this project.** Through this process, MSA has several tools we have refined from project to project that we tailor to each community to assist and support them in these steps. MSA acts not only as a project champion through the process, but also supports the City with their efforts and goals of the project. Public engagement will be a critical piece in the early stages of this project to form consensus on the selected final park layouts. **One of the engagement pieces that MSA utilizes is a uniquely tailored StoryMap to be used for both public presentations as well as for public engagement.** View MSA's recent StoryMap designed for the City

of Madison's Vilas Park Master Plan Project [here](#).

The StoryMap will have an embedded survey for the public to interact with to progress the planning of the site. It will also be used to share site images, site analysis, opportunities, and constraints to better inform residents and the community about the possibilities for the park when they respond to the survey.

Through the past year, MSA has become expert in accommodating a variety of public engagement formats in order to gather quality input from project stakeholders. Virtual public meetings have allowed participants to provide input on their own time, at their own convenience, which has resulted in a greater amount and wider variety of feedback. In addition, any presentation created about the project can remain online for a set duration to allow any public who could not attend to the meeting in real time to view it and provide comments afterwards. This flexible approach to public engagement allows all interested parties the opportunity to provide input, which ultimately allows the project team to work with the City to build sound, cohesive consensus on the project.

**Our team, specifically those on this project, lead the industry through active involvement. We are close partners of the Wisconsin Parks and Recreation Association, and were recently named the organization's 2020 Commercial Member of the Year for our dedication to advancing park and recreation projects and education across the state. We are also involved in several other state and national associations, allowing us to learn and lead across a wide geography.** For example with aquatics, WTI has built solid relationships with ride and equipment manufacturers because of the number of commercial waterpark and municipal aquatic projects that they have completed. These relationships directly benefit the communities we work with. In addition, our team members regularly present and share knowledge about various trends in the parks/recreation industry within these associations.

The addition of WTI's work in the commercial waterpark industry gives our team a sophisticated and creative approach to projects, allowing us to easily identify what waterpark patrons enjoy, what amenities are most popular, what new equipment or water treatment systems are available, and what is the best entertainment value for the budget. This is valuable insight into what attractions are trending in municipal aquatic centers, allowing communities to compete with future facilities built in the area.

**We have also created a stormwater concept design, shown on the right, to consider the drainage of the site and associated stormwater management needs.** It would appear the overall existing site drains mostly to the southeast. In addition, we noted there are two (2) regional detention ponds to be considered in



the stormwater approach. With MSA's expert stormwater team, we can work with the City to develop the site to best approach the constraints of the site with the need to drain to the adjacent stormwater facilities. The ultimate design will need to take into account how the site will align the stormwater drainage system to function properly and be as cost effective as possible.

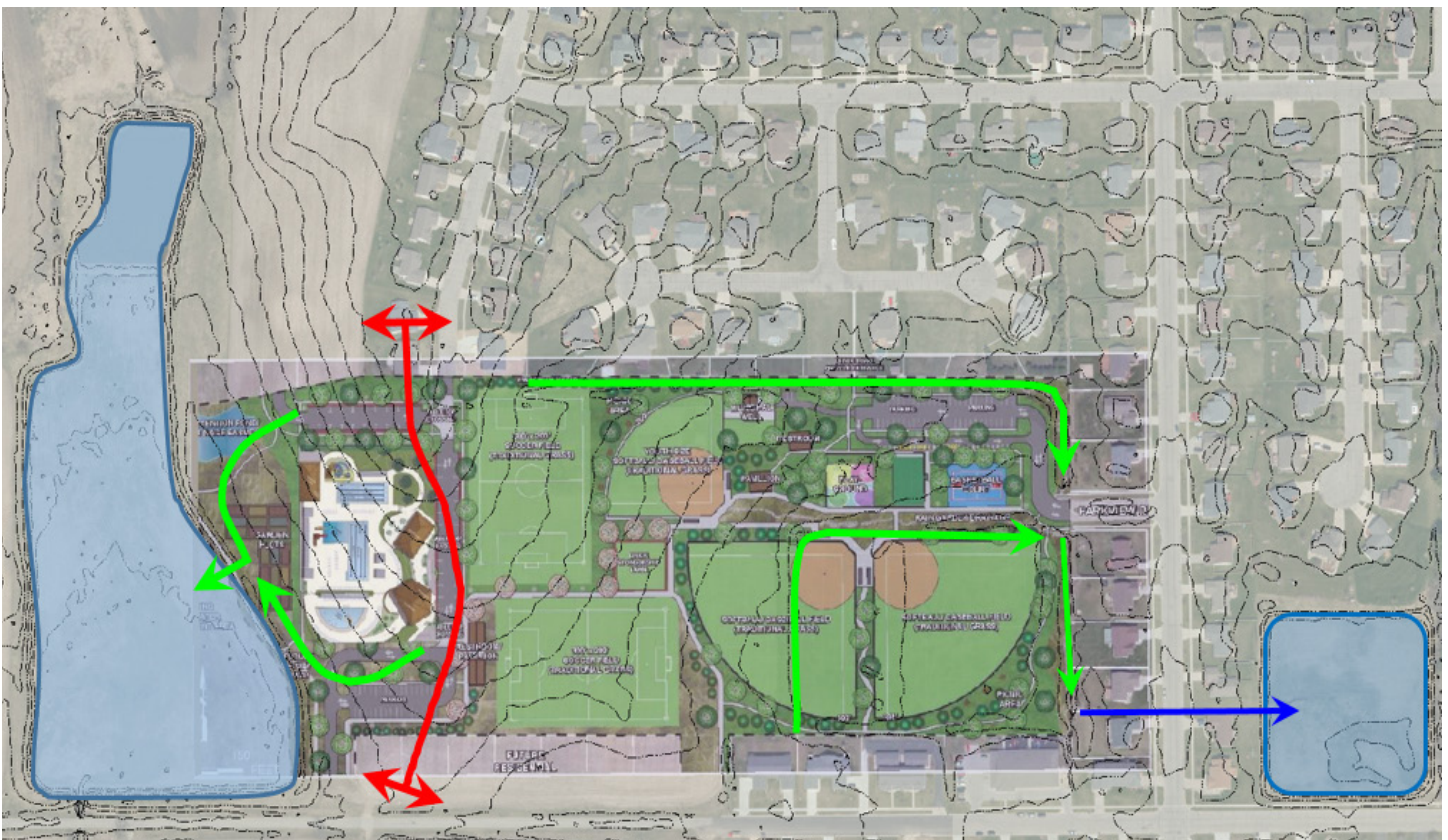
**Lastly, MSA understands the City's desire to complete this project in 24 months, which is a sound and obtainable schedule timeframe.** Such a schedule will warrant reaching key milestones with a very organized approach. Developing the project and fostering community input and support will be imperative to achieve an early 2022 bid release. The only item we would note with this schedule would be to insert proper time to fundraise, as that can sometimes delay the design and construction phases. This will need to be discussed early on with the design team and City stakeholders to allow for clarity of this step. MSA and our partners have the staff and availability to start this project in April 2021 and work towards a spring/summer 2023 pool/park opening. We also understand the project schedule will be impacted by the need for a phased construction approach to allow for the existing pool to be open for use until the new pool is constructed. In addition, this phased construction approach will also impact the athletic fields in

how they are constructed and established to phase in the use of such fields. These considerations will need to be laid out within the design and construction of the project.

**SUSTAINABILITY AND CARBON NEUTRALITY**

Making our projects as carbon neutral as possible is an everyday focus for our team of professionals. Accordingly, efficient use of materials and resource/energy saving systems is an integrated sustainability practice that MSA embraces fully. MSA is dedicated to balancing critical economic, community and environmental issues to meet the needs of current and future generations by providing multidisciplinary approaches to solving client challenges. We recognize the right and duty of this generation to develop and use the natural resources of our land, but we do not recognize the right to waste them, or to rob, by wasteful use, for the generations that come after us.

**With Leadership in Energy & Environmental Design experience (LEED®), our accredited professionals will help you achieve your sustainability goals for this project.** We have a range of projects that have sustainable features. Mechanical, electrical, plumbing and aquatic systems are a critical part of success in sustainability. Although net-zero facilities are being experimentally



WEST SIDE PARK EXISTING STORMWATER DRAINAGE ANALYSIS

developed, many of the most extreme methods utilized may not be feasible. However, incremental measures working towards this target will certainly be explored, considered and discussed during the initial goal setting and ongoing project development.

## SCOPE OF SERVICES

MSA shall provide the following professional services to fully address anticipated project needs:

- Project Leadership, Coordination, Scheduling, Budgeting and Permitting/Approvals
- Interactive Public Engagement – Project Specific StoryMap, Surveys, and Design Charrettes
- Park Master Planning/Design
- Site/Civil Engineering
  - On-site Stormwater Engineering
  - Topographic Site Survey
- Landscape Design
  - Site Irrigation for Areas Inside the Pool Fence Enclosure and Athletic Fields
  - Site Furnishings Design
- Athletic Amenities
  - Sports Court Designs, Equipment and Striping Plans
  - Athletic Field Design
- Architectural Design and Documentation
- Structural Engineering
- Aquatics Design and Engineering
  - Aquatics Facility
  - Separate Splash Pad
- Aquatics Furnishings Design and Procurement
- Mechanical/Electrical/Plumbing Engineering

- General Site Lighting
- Aquatics Sound System
- Coordination of Security Camera System
- Food Service Menu Planning and Equipment Design
- Bidding Administration
- Construction Administration and Observation
- QA/QC of Projects Phases and Deliverables

### PHASE I – SCHEMATIC DESIGN

Based on the previous general concepts, further design and development of a new conceptual park and pool design will accommodate desired improvements to the park, park facilities and outdoor swimming pool located at West Side Park. In addition, a general concept will be developed for Leonard-Leota Park to remove the existing pool and associated infrastructure and implement a new splash pad in its place. The work shall be carried out with the input and cooperation of the staff, applicable user groups, members of the community, and neighborhoods. The work shall be consistent with current land use concepts, zoning requirements, existing recreation facilities trends and will coexist with current and future use of the park and adjacent properties. After the data collection phase, interviews with appropriate groups/ organizations/ agencies, public meetings and determination of improvement needs, a final concept plan will be developed.

This includes:

1. Perform a topographic site survey of West Side Park and Leonard-Leota Park (specific to the demolition of the pool site and development of the new splash pad site within the park). Survey will not include any lake or eastern stormwater pond at West Side Park survey. The survey will include the West Side Park westerly pond's dry basin. The survey information will be developed into a base map within



AutoCADD for the basis of design. The City shall provide any other site-applicable information and survey information pertaining to the site area and adjacent areas/streets such as past project and utility information.

2. Meeting #1: Organize and lead initial kick-off meeting. Initial aquatics amenities review.
  - Interviews with major user groups, staff and other stakeholders (four group meetings maximum).
  - Interviews with the City of Evansville Parks and Recreation management and field staff.
  - Tour existing buildings and observe site conditions.
  - Review of vehicular and service needs.
  - Consider and plan public engagement options.
3. Consider and compile a written space needs and amenity program.
4. Review written program via e-mail and conference call and refine to obtain City approval.
5. Consider pool and other park facilities, including pavilions, parking lots, vehicular traffic, and pedestrian, non-motorized traffic circulation, seasonality of park uses, athletic fields, splash pad and assess ADA non-compliance issues.
6. Review the historic aspects of Leonard-Leota Park and concerns.
7. Coordinate and solicit geotechnical consulting firm quotes for soil borings and associated report for the proposed amenities. The City will directly contract with a selected firm upon review of proposals submitted.
8. Consider lighting, electric systems, and other utility needs.
9. Develop two (2) diagrammatic site options for physically and aesthetically effective site utilization for both West Side Park and Leonard-Leota Park.

10. Meeting #2: Meet with the City to review the conceptual park plan options and further aquatics amenity review.
11. Consider use of environmentally-sensitive and maintenance-friendly design and materials.
12. Consider general impacting operational and/or maintenance costs and requirements for proposed improvements. Consideration to constructability throughout the conceptual stage will occur in our quality assurance/quality control (QA/QC) stages. QA/QC reviews will occur at every stage/milestone of the project.
13. Consider overall project phasing and how it impacts the concepts.
14. Based on City selection, develop the conceptual design for one (1) design including:
  - Colored Master Park Plans
  - Colored Aquatics Plan
  - Building Floor Plans for the aquatics area and other park shelters
  - Exterior Building Massing Images
15. Global project budgeting and cost estimates to ensure the scope of the project complies with the budget.
16. Meeting #3: Meet with the City to review the conceptual design.
17. Based on City comments, refine design and projected budget.
18. Meeting #4. MSA will develop the concept into a format to be presented to the public to gather input from the community to further refine the concepts before finalizing them into one final schematic design to be presented to the City. A StoryMap will be developed with concepts to promote the project. With the StoryMap concept and use, MSA is able to collect data from the public after the meeting as well and



## PROJECT APPROACH & SCHEDULE

consider that additional input. All comments will be reviewed and shared with the City for input to consider for the final concept. Upon feedback from City staff and stakeholders, a preliminary final concept will be developed to be presented to the City for approval by the Park Board/City Council.

19. Meeting #5: Park Board/City Council meeting with conceptual design presentation to gain public feedback.
20. Develop final schematic design based on final comments from the City. These final schematic designs will be laid into promotional materials for the City to utilize for fundraising. A promotional project PowerPoint/StoryMap will be developed to promote the project.

### GOALS/DELIVERABLES:

- Consensus-forming with the City of Evansville and other stakeholders.
- Develop probable costs and construction cost estimates for both parks.
- Consider operational cost impacts for amenities to allow for informed decision-making.
- Provide colored electronic copy of final concept plans and drawings.
- Assist with developing park concept promotional materials to be utilized for fundraising by the City such as the park StoryMap, PowerPoints and initial colored design depictions for distribution.
- Meeting minutes.

### PHASE II – DESIGN DEVELOPMENT

Once the final concept plan for the swimming pool, bath house, pavilions, athletic fields, splash pad, parking lots, connecting trails/sidewalks, park amenities and other site spacing has been developed and agreed upon to move forward with, design

development for the improvements will begin. They will consider the engineering impacts of the proposed design including:

1. Stormwater modeling and planning. Develop a plan to ensure compliance with City of Evansville stormwater design requirements and evaluating use of green infrastructure on site.
2. Prepare design development drawings for the parks, illustrating the proposed site layout, facility sizes, structures, connectivity/coordination with other park components, landscaping, lighting, utilities, etc.
  - Site Plans
  - Stormwater Plan
  - Landscaping Plan
  - Aquatics Plans, Amenity and Equipment Selection
  - Splash Pad Plans
  - Park Playgrounds, Sport Court Plans
  - Athletic Field Plans
  - Park Multi-Use Connecting Trail System, Access and Parking Plans
  - Park Shelters and Buildings - Building Floor Plans, Elevations and Sections
  - Concession Menu Development/Equipment Concept
  - Exterior Furnishings Development
3. Collect and review product data and initial material samples. Prepare outline specifications, including the products, materials and finishes of each component or system.
4. Prepare a construction cost opinion based on material take-offs.
5. Identify final required permits and approvals for the project, including WDNR permits, historical review of Leonard-Leota Park, etc. Set up and start all permit applications required for the project. Assumed permits required for this project include:



- WDNR NOI
  - City Historic Demolition and Certificate of Appropriateness
  - City Site Plan Review
6. Consider construction strategy needs with phased construction and bidding. MSA will stake out the approximate site amenities at West Side Park to allow the City and public to view the overall park layout.
  7. Preliminary concessions design with direction from the food service consultant.
  8. Meeting #6 - Meet with tCity to review the design development progress/plans and receive input, decisions.
  9. Develop computer generated Building Information Model (BIM) with resulting renderings for distribution and reproduction to applicable groups, committee, etc.
  10. Complete design development documents.
  11. Prepare exhibit boards and PowerPoint for presentation to City.
  12. Meeting #7 - Meet with the City to review and present the proposed design and documentation, receive comments, and approval to begin final design.

**GOALS/DELIVERABLES:**

- Meeting minutes and Design Development Drawings (two 22" x 34" paper copies plus PDF files).
- Construction Cost Opinion (two 8.5" x 11" B&W paper copies plus PDF file).
- Exhibit Boards (24" x 36" color plan views, renderings, and details exhibit, each mounted on foam board, plus PDF files) for continued use for promotional fundraising effort support.

**PHASE III – CONSTRUCTION DOCUMENTS**

Provide final design, coordination and engineering necessary for construction document preparation to complete the construction drawings and specifications as suitable to secure competitive construction bids. This phase shall also include all applications, calculations, and submittals necessary to obtain plan approvals from all authorities having jurisdiction over the project (includes City of Evansville and IDPH).

This includes:

1. Create Erosion Control Plan and Stormwater Management Plan.
2. Coordinate/deliver appropriate applications, documentation for local Planning and Zoning approval. Attend up to two (2) meetings. (Meetings #8 & 9)
3. Refine the detailed estimate of probable construction cost.
4. Provide an internal QA/QC review of all documentation.
5. Finalize and submit the graphic construction drawings and written project specifications that will be used to bid and construct the improvements. Construction drawings include:
  - Title Sheet
  - Erosion Control Plan and Details
  - Site/Grading Plan and Details
  - Site Demolition Plan and Details
  - Landscaping Plan, Schedules and Details
  - Utility and Stormwater Plans and Details
  - Aquatics Plan and Equipment Details
  - Splash Pad Plans and Equipment Details
  - Playgrounds, Sport Court Design, and Equipment Plans and Details
  - Athletic Field Plans
  - Foundation Plan and Schedules



- Floor Plans
  - Window, Door and Room Finish Schedules
  - Building Exterior Elevations
  - Building Cross Sections
  - Wall Sections and Details
  - Site Amenity and Furniture Plans
  - Building Concession Plans
6. Meeting #10 - Meet with the City to review design and documentation progress and receive input, decisions, and guidance at 60% completion.
  7. Refine construction documents and perform quality assurance/quality control (QA/QC) review. It is assumed the project will be bid as one project and not broken into several bid packages. If during the various project phases it is deemed necessary to consider multiple bid packages, a discussion will occur at that time.
  8. Meeting #11 - Meet with the City to review design and documentation progress and receive input at 85% completion of construction documents. Review City comments and permission to release the project for bidding.
  9. Revise and resubmit the construction drawings and project specifications, as may be required, to facilitate City departmental approvals and permit.
  10. Make minor revisions as necessary and complete the bidding documents.
  11. Upon receipt of owner approval of construction documented and cost opinion, consultant shall proceed with bid and governmental approval processes.
  12. Coordinate, deliver appropriate applications and documentation to the City of Evansville.
  13. In conjunction with the City, prepare a Construction Strategy Memo including:
    - Anticipated Construction Schedule and Phasing
    - Access, Staging, and other Logistics
    - Public Relations
    - City of Evansville and Consultant Roles

**GOALS/DELIVERABLES:**

- Construction Drawings (two 22" x 34" paper copies and PDF files).
- Project Manual/Specifications (two paper copies plus PDF file).
- Updated Construction Cost Opinion.
- Meeting minutes.

**PHASE IV – BIDDING**

Assist the City of Evansville with obtaining bids and selection of a qualified contractor to construct the improvements. Following the City of Evansville's approval of the construction documents, the consultant will:

1. Prepare and submit bid documents for review including:

- Advertisement for Bids
  - Invitation to Bid
  - Instructions to Bidders
  - Bid Proposal Form
2. Consider with the City and prepare Contractor Invitation List identifying reputable contractors for the City of Evansville's consideration.
  3. Assist the City of Evansville with the advertisement of project and coordinate the bid letting.
  4. Answer bidder questions.
  5. Issue written Bid Addenda, when appropriate, to all bidders regarding changes to or clarifications of the Construction Documents.
  6. Electronic bid release through Quest.
  7. Review the bids, tabulate the results and issue an Award Recommendation Memo to the City of Evansville regarding the contract award.
  8. Assist the City of Evansville with contract discussions and preparation of the agreement between the City of Evansville and contractor.

**GOALS/DELIVERABLES:**

- Bid Documents (two paper copies plus PDF file).
- Bid Addenda.
- Award Recommendation Memo (8.5" x 11" PDF files).
- City of Evansville/Contractor Agreement (AIA, A101 or comparable City of Evansville document. Collectively, the construction documents plus the executed City of Evansville/ Contractor Agreement are the contract documents).

**PHASE V – CONSTRUCTION ADMINISTRATION**

Provide construction period services so that the contractor executes the project as designed and contracted. These services shall include shop drawing and product submittal reviews, periodic construction observations and reports, review of payment applications, enforcement of construction contract, clarifications and answers to contractor questions, and construction contract closeout. The consultant is expected to assist the City to resolve disputes/questions that may arise during construction.

1. Conduct a pre-construction meeting attended by the owner, architect/engineer, general contractor and subcontractors of major trades. Prepare and distribute meeting minutes.
2. Attend pre-installation conferences as required by the project manual.
3. Attend construction progress meetings when appropriate.
4. Interpret and clarify the construction documents for execution and progress of the work.

5. Review shop drawings and submittals as required by the plans and specifications after the general contractor has reviewed them.
6. Make recommendations for color selections of interior and exterior finishes.
7. Review and process contractor's payment requests.
8. MSA and appropriate consultants shall visit the site at intervals appropriate to the state of construction to become generally familiar with the progress and quality of the work completed, and to determine, in general, if the work is being performed in a manner indicating that the work, when complete, will be in accordance with the contract documents. Field reports will be prepared and distributed to the owner and contractor after every visit. Site visits will be made based on the following schedule for a total of 40 independent site visits by various team members:
  - Construction progress visits:
    - Approximately once (1) every two (2) weeks during construction activity for a progress visit to review architectural, structural components, site civil and overall park progress visits for the project architect/engineer.
    - Two (2) progress visits for electrical.
    - Two (2) progress visits for mechanical.
    - Eight (8) progress visits for aquatics.
  - Provide visits at substantial completion of the project, a list of items to be completed and corrected will be prepared and distributed to the owner and contractor.
    - One (1) visit by the architect/engineer.
    - One (1) visit by the aquatics designer.
    - One (1) visit by the electrical engineer.
    - One (1) visit by the mechanical engineer.
    - One (1) visit by food concessions designer
  - Provide two (2) visits at final completion to verify that the work on the list of items to be completed and corrected has been completed.
9. Evaluate and present change order proposals to the City for review.
10. Verify that the trade contractor completes formal owner training of all systems.
11. Monitor, review and respond to RFIs and coordinate with City.
12. A Certificate of Substantial Completion will be prepared and distributed.
13. Receive, review, and forward to the owner the contractor's record drawings, lien waivers, guarantees and certificates, and other close-out documents.
14. Coordinate and attend an 10-month walk through with the owner and appropriate staff from the design team to develop a warranty review/repair list for the contractor.

## ENHANCED ECONOMIC PROJECTION AND MANAGEMENT AQUATICS OPERATIONS STUDY

As part of our base services, the team will offer facility operations, maintenance and best-value advice on the aquatic and facility amenity mix based on our extensive understanding of the aquatics industry/market. If a more in-depth pool management plan and economic feasibility study is desired, it is advisable that these services be provided by a third-party specialty economic management consultant. Separation of the architect and engineer design roles from these services conveys the integrity and independence of their findings. We have worked with economic feasibility consultants in this regard and advise municipalities that they should hire this consultant separately. These specialty consultants can also work in varied capacities with varied services.

Such services would provide recommendations on a staffing model, fees, revenue-generating programming opportunities, detailed concessions operations models and other required information that will demonstrate the feasibility of the pool. MSA's and WTI's municipal-oriented experience has revealed that for a public seasonal facility like this, the general use of comparable data from other like facilities — coupled with our teams' insights — has proven more than adequate in economic understanding to plan a successful facility.

If the use of such a consultant is desired, MSA/WTI will help the City identify the desired scope of services, identify possible consultants and coordinate with such consultants as part of our base services.

## ADDITIONAL SERVICES

MSA can provide these as additional services that were not asked for as part of the proposal, if they are deemed necessary:

- Engineering services associated with unsuitable subsoils.
- 3D modeling and enhanced graphics/videos of rendered park for public/fundraising efforts.
- Pool economic projection and detailed management operations consultant.
- Environmental and archaeological investigations of site.
- Hazardous investigations of existing buildings.
- Fundraising advisory support.
- Floodplain modeling and permitting
- Wetland delineation and associated permitting.
- Wage rate monitoring.
- Site irrigation beyond the areas within the aquatic fencing enclosure and turf athletic fields.
- Construction site staking (the contractor will be responsible for staking).

At MSA, we believe vision building starts with consideration of what is best for the Community. Our team partners have begun to explore ideas for this project and look forward to the opportunity to work with the City of Evansville to refine these concepts more.



# WEST SIDE PARK - CONCEPT A EVANSVILLE, WI



# MSA







# WEST SIDE PARK - CONCEPT B EVANSVILLE, WI





## SCHEDULE

PHASE	DATE
Phase I: Schematic Design	April/May – July 2021
Phase II: Design Development	August – October 2021
Phase III: Construction Documents	October 2022 – January 2022
Phase IV: Bidding	February – April 2022
Phase V: Construction Administration (Anticipated June opening, 2023)	May 2022 – July 2023

### Notes:

- Proposed schedule is tentative pending City input and revisions to meet City needs and deadlines.
- MSA respects the desired schedule and also fully understands the implications of such. This is based on past successful experience on similar such timelines. Accordingly as the project proceeds, in collaboration with the City, MSA will develop a very detailed process and associated milestone schedule in order to manage and facilitate the City's desires.
- MSA has the professional resources to meet the scale and magnitude of this effort.
- MSA understands that with such a facility there will be continued contractor follow-up through the first season of operation and in the 2023 start-up; our services will fully support this need.
- Some park/site development construction may extend into the summer of 2023, but the prime completion efforts will be focused on the Aquatic Center Opening within June 2023.

## ESTIMATED COSTS

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**ATTACHMENT A:  
RATE SCHEDULE**

<u>CLASSIFICATION</u>	<u>LABOR RATE</u>
Architects .....	\$115 – \$175/hr.
Clerical .....	\$ 80 – \$125/hr.
CAD Technician .....	\$ 95 – \$150/hr.
Geographic Information Systems (GIS).....	\$ 75 – \$146/hr.
Housing Administration .....	\$ 82 – \$125/hr.
Hydrogeologists .....	\$127 – \$160/hr.
Planners .....	\$ 90 – \$180/hr.
Principals.....	\$175 – \$369/hr.
Professional Engineers .....	\$ 92 – \$200/hr.
Project Manager.....	\$ 150 – \$242/hr.
Professional Land Surveyors .....	\$ 87 – \$180/hr.
Staff Engineers.....	\$ 80 – \$150/hr.
Technicians .....	\$ 70 – \$132/hr.
Wastewater Treatment Plant Operator.....	\$ 80 – \$ 100/hr.

**REIMBURSABLE EXPENSES**

Copies/Prints.....	Rate based on volume
Specs/Reports .....	\$10
Copies .....	\$0.20/page
Plots .....	\$0.15/sq.in.
Flash Drive .....	\$10
GPS Equipment .....	\$28/hour
Laser Level.....	\$10/per day
Mailing/UPS .....	At cost
Mileage – Reimbursement (currently \$0.56/mile) .....	Rate set by Fed. Gov.
Mileage – MSA Vehicle .....	\$35 + \$0.30 mile
Nuclear Density Testing .....	\$25.00/day + \$10/test
Organic Vapor Field Meter .....	\$100/day
PC/CADD Machine.....	Included in labor rates
Robotic Survey Equipment.....	\$37/hour
Stakes/Lath/Rods.....	At cost
Travel Expenses, Lodging, & Meals.....	At cost
Traffic Counting Equipment & Data Processing .....	At cost
Geodimeter .....	\$30/hour

\* Labor rates represent an average or range for a particular job classification. These rates are in effect until December 25, 2021.

## FEE SUMMARY

PHASE/ITEM	TOTAL
Public Engagement	\$36,700
Schematic Design	\$129,000
Design Development	\$178,133
Construction Documents	\$338,300
Bidding	\$28,000
Construction Administration	\$185,200
<b>TOTAL</b>	<b>\$895,333</b>

### BASIS OF CHARGE:

- The fee includes the following enhanced services:
  - Pool Deck and Park Furnishing Design
  - Closed Circuit TV Security System Coordination (rough-in)
  - Pool Sound System and Lighting
  - Irrigation System at Pool Turf and Athletic Fields
  - Concessions Design
- This is based on MSA proposal dated March 22, 2021.
- Project will be a single project with one general contractor.
- The basis of this fee is on a total project cost of \$10.9 million with the assumption the construction cost will be approximately \$9.9 million. If the proposed project budget changes, our proposed fee will decrease or increase based on negotiations with the City at that time.
- This Not-to-Exceed fee includes all expected reimbursable expenses except for State of Wisconsin review fees, local approval fees, geotechnical, surveying, any additional services as listed in the proposal, and the cost of printing and mailing plans, specifications for bidding. These costs may be incurred by MSA as additional reimbursables or may be a direct City expense if desired by the City. These reimbursable costs are approximated as follows (for two projects/sites):
  - State Approval Fees: \$14,000
  - Limited Plan Reproduction/Shipping (elect release assumed): \$2,500
  - Soil Borings and Geotechnical Report: \$12,000



## **INSURANCE COVERAGE**

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MSAPROF-01

CJOHNSON

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/23/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>Ames &amp; Gough</b> 859 Willard Street Suite 320 Quincy, MA 02169	CONTACT NAME:	
	PHONE (A/C, No, Ext): <b>(617) 328-6555</b>	FAX (A/C, No): <b>(617) 328-6888</b>
E-MAIL ADDRESS: <b>boston@amesgough.com</b>		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : <b>Berkley Design Professional Underwriters</b>		<b>32603</b>
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

INSURED  
**MSA Professional Services, Inc.**  
1230 South Boulevard  
Baraboo, WI 53913

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
<b>A</b>	<b>Prof. Liability</b>			<b>AEC9034594-05</b>	<b>2/1/2020</b>	<b>2/1/2021</b>	<b>Per Claim Limit</b>
<b>A</b>				<b>AEC9034594-05</b>	<b>2/1/2020</b>	<b>2/1/2021</b>	<b>Aggregate Limit</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
All Coverages are in accordance with the policy terms and conditions.

Claims Made Policy - Environmental Coverage Included.

CERTIFICATE HOLDER

**MSA Professional Services**  
1230 South Blvd  
Baraboo, WI 53913

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE







## STATEMENTS OF CONFIRMATION

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## CERTIFICATION OF STATE LICENSING

MSA Professional Services, Inc. certifies that we are licensed to perform architectural and engineering services in the State of Wisconsin. Our certificate is included below.

MSA Professional Services, Inc. certifies that we are not disbarred, suspended, or otherwise prohibited from professional practice by any federal, state, or local agency.



(<http://dsps.wi.gov/>)

Wisconsin Department of Safety and Professional Services

Credential/Licensing Search

### Organization Search Results - Detail

Credential/License Summary for 31

**Name:** MSA PROFESSIONAL SERVICES INC

**Profession:** ARCHITECTURAL OR ENGINEERING CORP - CERTIFICATE OF AUTHORIZATION (11)

**Credential/License Number:** 31-11

**Location:** BARABOO WI

**Credential/License Type:** regular

**Status:** License is current (Active)

**Eligible To Practice:** credential license is current

**Credential/License current through:** 1/31/2022

**Granted date:** 9/9/1966

**Multi-state:** N/A

**Orders:** NONE

**Specialties:** NONE

**Other Names:** MSA Professional Services

Wis. Stat. § 227.51(2) When a licensee has made timely and sufficient application for the renewal of a license or a new license with reference to any activity of a continuing nature, the existing license does not expire until the application has been finally acted upon by the agency, and, if the application is denied or the terms of the new license are limited, until the last day for seeking review of the agency decision or a later date fixed by order of the reviewing court.

[Requirement Code Description \(https://dsps.wi.gov/Documents/LicenseRequirementAcronyms.pdf\)](https://dsps.wi.gov/Documents/LicenseRequirementAcronyms.pdf)

[Return to Search Results \(/OrganizationLicense/SearchResults\)](#)

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Consistent with The Joint Commission and NCQA standards for primary source verification, Data on this page is refreshed hourly.

Send questions or comments to [dsps@wisconsin.gov](mailto:dsps@wisconsin.gov) (<mailto:dsps@wisconsin.gov>).

MSA Professional Services, Inc.

**Name of Company**

A handwritten signature in black ink that reads "John Langhaus".

**Authorized Signature**

1702 Pankratz Street, Madison, WI 53704

**Address**

## **CERTIFICATION OF SUPERIOR WORK**

**MSA Professional Services, Inc. certifies that we do not have a record of substandard work within the last five years.**

## **CERTIFICATION OF ETHICAL PRACTICES**

**MSA Professional Services, Inc. certifies that we never received any type of citation for the violation of an ethical or professional standard. Our primary goal is to build long-term relationships with our clients. We can only do this by establishing and maintaining trust with those who hire us.**

**To comply with impending regulations established by the Securities and Exchange Commission (SEC), MSA has become the only engineering firm to register with the SEC as a Municipal Advisor. Our obligation is to our client to remain compliant with the utmost integrity.**

### **Integrity and Compliance with Public Policy**

MSA retains a solid reputation with the regulatory agencies with whom we work. Our experts are regularly invited to present to various industry and regulatory associations. As stewards of the environment and of the communities we serve, our experts take an ethical approach to our work and maintain an upstanding reputation everywhere we do business. MSA has never received any type of citation for the violation of an ethical or professional standard. Our primary goal is to build long-term relationships with our clients. We can only do this by establishing and maintaining the highest level of trust with those who hire us.

## **CONFIRMATION OF CONTRACT RESPONSIBILITY**

**MSA Professional Services, Inc. acknowledges that it is our complete responsibility for the entire contract, including approval of all payments resulting from work completed under the project contract.**

**IT'S MORE THAN A PROJECT. IT'S A COMMITMENT.**  
PARK IMPROVEMENTS FOR WEST SIDE PARK & LEONARD-LEOTA PARK  
EVANSVILLE, WI | MARCH 22, 2021



[www.watertechnologyinc.com](http://www.watertechnologyinc.com)



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