

City of Evansville Common Council
Regular Meeting
City Hall, 31 S Madison St, Evansville WI 53536
Tuesday May 14, 2024, 6:00 p.m.

MINUTES

1. **Call to order:** Duggan called the meeting to order at 6:00 p.m.
2. **Roll call:**

Members	Present/Absent	Others Present
Aldersperson, Jim Brooks	P	Jason Sergeant, City Administrator
Aldersperson, Cory Neeley	P	Leah Hurtley, City Clerk
Aldersperson, Ben Corridon	P	Colette Spranger, Comm. Dev. Director
Mayor, Dianne Duggan	P	Mark Kopp, City Attorney
Aldersperson, Joe Geoffrion	P	Bronna Lehman, Library Director
Aldersperson, Abbey Barnes	P	Scott Kriebs, Municipal Services Director
Aldersperson, Gene Lewis	P	Jon Frey, Jay's Baseball
Aldersperson, Lita Droster	P	Bill Lathrop, Citizen
Aldersperson, Erika Stuart	P	

3. **Motion to Approve the Agenda by Neeley, seconded by Corridon. Motion passed 8-0.**
4. **Motion to Waive the reading of the minutes of the April 9, 2024 Regular Meeting and the April 16, 2024 Special Reorganizational Meeting and Approve as presented by Neeley, seconded by Corridon. Motion passed 8-0.**
5. **Civility reminder:** Duggan noted the City's commitment to civility and decorum at Council Meetings.
6. **Citizen Appearances:** (Public comments on items on the agenda not requiring a public hearing and on matters which can be affected by Council action.) **None.**
7. **Reports of Committees:**

A. **Library Board Report:** Lehman read from a written report: General Updates-Interviews are underway to fill the Library Aide position. Our current Library Aide is graduating and is headed to college this fall. We will be posting an open Library Clerk position in early summer. The Library will be contracting with Coverall for twice weekly cleaning services. The boiler inspection is completed with a permit to operate until December 2026. Program Updates: Our focus in May is to wrap up preparations for our summer reading clubs for children, teens, and adults along with extra programming during the summer for children and teens. Summer Reading Club registration begins June 10th. Outreach visits by our Children's Librarian to the schools or by classes coming to the Library will occur over the next few weeks. We coordinate with the schools to build excitement so kids read for enjoyment over the summer and maintain their reading skills.

B. **Parks and Recreation Board Report:**

- 1) **Motion to Waive the Field and Press Box usage fees (in the approximate amount of \$325, Seasonal Non-Resident Ball Diamond Rental \$275 + \$50 Press Box Rental through September. *Not to include the \$100 deposit) for the Evansville Home Talent Baseball Team the Jays by Neeley, seconded by Brooks. Motion passed by Roll Call 8-0.**

Neeley also shared that the short meeting covered the Bloom Suicide Prevention Walk. Frey shared information about the team and the improvements that the team has made for the Parks. There was additional discussion about Chapter 86 discrepancies.

C. Plan Commission Report:

Duggan covered the progress of the proposed Culver's project. The meeting had also included discussion about housing insecurity for Evansville.

- 1) *Motion to Approve a Certified Survey Map to divide parcel 6-27-533.520 into two lots for a two-family twin residence addressed at 649 and 651 Locust Lane, finding that the application is in the public interest and meets the objectives contained within Section 110-102(g) of city ordinances, with the following conditions:*

- i) The Final CSM is recorded with Rock County Register of Deeds.
- ii) The Applicant records a Joint Cross Access and Maintenance Agreement for each of the new lots made by CSM.

Motion by Neeley, seconded by Lewis. Motion passed 7-0-1, with Geoffrion recused.

- 2) *Motion to approve a certified survey map adjusting lot lines and acreages between parcel 6-20-212 and 6-20-212.3 in the Town of Union, finding that the application is in the public interest and meets the objectives contained within Sections 110-230 and 110-102(g) of city ordinances, with the following conditions:*

- i) The final certified survey map is recorded with Rock County Register of Deeds.
- ii) The applicant fulfills any other obligations set forth by the Town of Union and Rock County.

Motion by Neeley, seconded by Brooks. Motion passed 8-0.

D. Finance and Labor Relations Committee Report:

- 1) *Motion to Accept the April 2024 City Bills as presented in the amount of \$4,211,214.35 by Brooks, seconded by Neeley. Motion passed by Roll Call 8-0.*

Sergeant answered the questions from Corridon regarding bills.

E. Public Safety Committee Report.

- 1) *Motion to Approve the Original Alcohol Beverage License Application for Class "B" Beer / "Class B" Liquor for 139 East Main Street LLC d/b/a Allen Creek Coffee House, 137 East Main Street, Evansville, WI 53536, Agent TawFick (Tommy) Hanna with the following conditions:*

- i) License to be granted for indoor alcoholic beverage service only, unless same applicant/establishment applies for and receives approval for a Conditional Use Permit for Outdoor Commercial Food and Beverage Service.
- ii) Signs shall be posted at all exits indicating that alcohol is not to be consumed beyond that point.

There was additional discussion about the conditional use permit aspect of the application. Hurtley also shared that if this application is approved, there will be 1 remaining Class "B" Beer/ "Class B" Liquor license left, with another application planned for next month.

Motion by Stuart, seconded by Geoffrion. Motion passed 8-0.

F. Municipal Services Report:

- 1) *Discussion and Motion to Approve American Transmission Company LLC (ATC) Easement Agreement by Brooks, seconded by Neeley. Motion passed by Roll Call 8-0.*

Kriebs shared that ATC approached the City about expanding their easement at Grand Orchard Estates. Kriebs explained that he had discussed with ATC about a potential bike path. ATC said it would be ok to do so if the grade was not greater than 12".

G. Economic Development Committee:

- 1) *Motion to Approve Scope of Work from Human Crafted to Update Website Content by Brooks, seconded by Neeley. Motion passed by Roll Call 8-0.*

Brooks explained that this would be used to get the Economic Development portion of the Website more current and useful.

- 2) **Motion to Approve updates to the Building Improvement Grant Application by Brooks, seconded by Neeley. Motion passed 8-0.**

Spranger shared information about the proposed changes. Brooks followed up by explaining the changes were to make it more appealing to apply for.

Motion to Amend, under Deadlines & Information, to read that applications are due by June 30th each year, except 2024 where applications will be due August 31st by Brooks, seconded by Corridon. Motion passed 8-0, to amend.

Brooks shared that the meeting was spent talking about the Workforce Development Summit for this fall.

- H. **Youth Center Advisory Board Report:** Corridon reported that the meeting topic surrounded options for the future of the Youth Center, and the recent closure of the Youth Center location on May 10th.
- I. **Historic Preservation Commission:** Lewis reported that there was an unapproved application for 30 Railroad to replace the siding with vinyl siding. 124 Highland was “staff approved” to replace a skylight. There was a problem with 302 W Main, as they were to replace roof, gutter, and siding with same materials. They replaced the roof and gutters with the same materials, but the siding was replaced with vinyl instead of aluminum.
- J. **Fire District Report:** Brooks reported a short meeting that discussed a decrease in emergency call volume.
- K. **Police Commission Report:** Did Not Meet
- L. **Energy Independence Team Report:** Brooks reported discussion on next steps of the Energy Plan. Other items discussed were emergency generation for the Police Department.
- M. **Board of Appeals Report:** Did Not Meet

8. **Unfinished Business:** None

9. **Communications and Recommendations of the Administrator:**

Sergeant shared he met with the engineers to discuss the stairs at City Hall. In the next week, there should be some final numbers for City Hall, as well as EYC. Sergeant gave construction updates on the Aquatic Center, Splashpad, and the fields at Larson Acres Park’s with opening dates. The Lineperson Apprentice position will be posted internally this week. Other discussion items included - Senator Pocan listening session, City Buildings temporary cleaning updates, and Youth Center summer options.

- A. **Motion to Approve Resolution 2024-14 Municipal Judge Salary by Neeley, seconded by Brooks. Motion passed by Roll Call 8-0.**
- B. **Discussion and Motion to Approve Wicked Transport & Freight LLC as contractor to demolish 465 W Main St, Evansville, WI 53536, with condition that the company passes the check for OSHA violations on Construction Business Group by Corridon, seconded by Neeley. Motion passed by Roll Call 7-0-1, with Barnes recused.**

Sergeant presented the quotes that were received to demolish the house and dispose of the materials.

- C. **Common Council Reference Binders:** Sergeant presented the new packets that Hurtley had been working on for the last few months. Sergeant explained that Hurtley has additional materials for help as well.

10. **Communications and Recommendations of the Mayor**

Duggan shared that at the last meeting, there was some lack of decorum, and just wanted to remind everyone to make sure to be using Robert's Rules of Order. Part of Robert's Rules of Order covers waiting to be recognized prior to talking.

- A. **Motion to Appoint Bill Lathrop, 468 W Main St, to the unexpired three-year term of Plan Commission expiring 2025 by Neeley, seconded by Brooks. Motion passed by Roll Call 8-0.**
- B. **Mayoral Proclamation 2024-06 EMS Week:** Read by Neeley
Duggan pointed out the misspelling of her name that needs to be corrected.
- C. **Mayoral Proclamation 2024-07 Public Works Week:** Read by Neeley
- D. **Mayoral Proclamation 2024-08 Pride Month:** Read by Neeley
- E. **Motion to Appoint Alderperson Ben Corridon to the Finance and Labor Relations Committee by Neeley, seconded by Brooks. Motion passed by Roll Call 7-0-1, with Corridon abstaining.**

11. **New Business:** None

12. **Introduction of New Ordinances:** None

13. **Upcoming Meeting Reminder:**

- A. **Regular Common Council Meeting on a special date of MONDAY June 10, 2024, at 6:00 p.m.**

14. **Adjournment:** Duggan adjourned the meeting at 7:12 p.m.