

NOTICE

A meeting of the Municipal Services Committee will be held on the date and time stated below. Notice is further given that members of the City Council, Park & Recreation Board, or Plan Commission may be in attendance. Requests for persons with disabilities who need assistance to participate in this meeting should be made by calling City Hall at (608)-882-2266 with as much notice as possible.

City of Evansville **Municipal Services Committee**
Regular Meeting
City Hall, 31 S Madison St., Evansville, WI 53536
Tuesday, May 28th, 2024, 5:00 pm

AGENDA-REVISED

1. Call to Order
2. Roll Call
3. Motion to Approve Agenda
4. Motion to Waive the reading of the Minutes from the March 26, 2024, meeting and approve them as printed.
5. Civility Reminder
6. Citizen appearances
7. New Business
8. Electric and Water Utility
 - A. Monthly Usage and Outage Reports
 - B. Billing Adjustments and Disconnects
 - C. Capital and Major Project Updates
 - D. WPPI Energy Service Manager Report
9. Public Works
 - A. Wastewater Utility Updates
 1. Discussion and Motion to Approve a Sewer Credit for 71 Cortland Dr.
 2. Discussion and Motion to Recommend to Common Council Resolution 2024-15, Approval of the 2023 Compliance Maintenance Annual Report (CMAR).
 - B. Stormwater Utility Updates
 - C. City Engineer Report
 - D. Capital and Major Project Updates
10. Parks & Recreation Report

A. Aquatic Center, Splash pad, and Park Improvement Updates (Placeholder)

11. Old Business

A. Senior project update

12. Upcoming Meetings

A. Tuesday, June 25th, 2024, at 5:00pm

13. Adjournment

-James Brooks, Committee Chair

City of Evansville **Municipal Services Committee**
 Regular Meeting
 City Hall, 31 S Madison St., Evansville, WI 53536
 Tuesday, March 26, 2024, 5:00 pm

MINTUES

1. Call to Order: 5:00 PM

2. Roll Call: Present: Alder. Joy Morrison, Alder Ben Ladick, Absent: Adler Jim Brooks.

Also in Attendance: Donna Hammett, Scott Kriebs, Dale Roberts, Kerry Lindroth, Dianne Duggan, Nick Bubolz and Jason Sergeant.

3. Motion to Approve Agenda: Morrison/Ladick 2-0

4. Motion to Waive the reading of the Minutes from the February 20, 2024, meeting and approve them as printed. Morrison/Ladick 2-0 with corrections to 8C, 9A & B

5. Civility Reminder

6. Citizen appearances: None

7. New Business

A. Quarterly review and discussion of staff approved sewer adjustments (Jan, Apr, Jul, Oct): None

B. Disconnection Update: Disconnected 4 commercial accounts. 2 remain off currently.

C. Discuss ATC Easement Purchase: ATC wants to purchase 40 more feet of easement in Grand Orchard Estates, Kriebs walked the area and did not see a problem.

D. Discussion and Possible Action on Evansville Youth Center Conditions Assessment:
 Sergeant went over the Conditions Assessment to show what work would need to be done, the cost of doing that work, and the cost of building a new building. There are issues with the structural support, electrical and heating. Bottom line there needs to be something about the building. The EYC building is in the Historic District and would need to be structurally sound regardless of who occupies it. The Youth Center Board recommended to Council to close the Center on May 10th. There will be further discussion with the Aware office and the space they occupy. There was additional discussion about relocating the Youth Center to a temporary location.

Motion to recommend to Council to approve condition report and close the center on May 10, 2024. Morrison/Ladick 2-0

8. Administrative Staff Report

Sergeant shared that Version Wireless has been looking to install their antenna on the water tower and have decided that our tower cannot hold it and are coming up with another plan.

A. Parks & Recreation Report: Soccer nets have been moved to the Cemetery space; bathrooms will be delivered April 1st for the soccer games at the Cemetery. Roberts is work on a getting a quote for overlay for the circle road around the ball diamond and possibly the hill also.

B. NorthStar Update: Hammett stated that NorthStar conversion has been going well. There have been challenges with PSN that have caused it to feel a little overwhelming, at times. My Account has been up and running since March 12th and we have been able to help the few customers that have had issues with the new program. We have had several payments returned due to wrong routing and/or checking account numbers entered when setting up their payment information on My Account. As a result, they are not getting charged returned payment fees. We have had great support from WPPI and our trouble-shooting tickets have been answered quickly. Now that NorthStar has been implemented, new policies and procedures are being revised to align with the software provisions.

9. City Engineer Report

A. Subdivision and Development Updates: The Standpipe development has started with 2 foundations. Settlers' Grove final agreements has been hashed out.

B. Roadway Construction Updates: Work for Walker Street should be starting the week of April 15, 2024, with Almeron following. Preliminary Assessments are being mailed this week to residents. Bubolz is going to be scheduling a pre-construction meeting with the contractor in the first week in April.

C. Lake Leota Dam Project Updates (Placeholder): Jewel has been running this project and it looks like bids were opened Friday. The one bidder Lunda Construction and are experience in dam work. Currently there has been no timeline set.

10. WPPI Energy Service Manager Report: (Hammett read Jacobson's report) Met with BlueScope Wednesday afternoon. Talked through what they had done for projects in the past and future projects. They may look to renovate or redo their building on Water St in the future. They may also look to expand in the back of their current property. Plans to add more concrete where there is gravel. This would include many more parking lot lights. They have had some appetite for solar, but their higher ups have denied 3 different proposals of different sizes over the years. Sent them some info on WPPI's New Construction Design program if they did any new build in the back or major renovation to the front. Also talked through MyAccount and the benefits and features.

- Meeting with Larson Acres on Monday. They want to discuss what benefits they are receiving by changing to be Primary Metered. They also want to talk about a potential Wind Turbine. I will be bringing a Focus On Energy rep with me. Will also extend invite to Scott and Kerry.
- Met with Jason about CHS and ensuring that the city has everything they need from WPPI. We will continue to have these discussions as we move forward with the project.
- The high school is getting closer to starting installation of a solar project. Tom from Midwest solar reached out to Scott and Kerry earlier this month, but it appears to have stalled out for now.
- Two other residential solar projects are live now.
- Working with Scott to refine the solar application process from beginning to end so everyone is on the same page. This bridges across many areas including myself, office staff, inspectors, and electric staff. WPPI continues to work on getting an online portal available.

- There will be some changes to the solar PSC119 rules that change how we view application fees and other fees associated with having a solar project approved before installation.
- MyAccount went live early March. I will continue to reach out to the key accounts to let them know and offer to provide training and education to them.

11. Old Business

- A. Aquatic Center, Splash pad, and Park Improvement Updates (Placeholder):** Pool will be turned over to the City May 21, 2024.

12. Upcoming Meetings

- A. Tuesday, April 30th, 2024, at 5:00pm**

13. Motion to Adjourn: Morrison/Ladick 2-0

DISCONNECT DATE		24-Apr-24	Residential & Commercial			
Disconnection Notices	Services		PMT Agreements on File		Door Knocker	
	Disconnected	Services	Disconnected	on File	Disconnected	Still Disconnected
	560		61	168	32	3

Total Past Due \$219,095.56

May 22, 2024


8B

DISCONNECT DATE

Residential & Commercial

Disconnection Notices	Services Disconnected	DPA's On File	Door Knockers	End of Day	Still off from April	Still off from May
378		15	64	128	4	5

Total Past Due \$66,410.57

	<p>CITY OF EVANSVILLE Consent to Disclose Form</p> <p>City Hall 31 S. Madison St PO Box 529 Evansville, WI 53536</p>
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Requesting Entity Name: Evansville Water and Light

Contact Person: Kim Dienberg or Donna Hammett

Mailing Address: 31 S Madison St, PO Box 529, Evansville, WI 53536

Phone: 608-882-2266 Fax: 608-882-2282 Email: kim.dienberg@ci.evansville.wi.gov or donna.hammett@ci.evansville.wi.gov d.hammett@evansvillewi.gov

INFORMATION REQUESTED

The person or entity identified above requests customer information, including billing and usage data related to: ☐electric; ☒water; ☒sewer; or ☐all services provided by the utility. Such information includes your account balance, payment history and total use per billing period. The information provided by the utility may include any other information regarding your account contained in utility records.

Customer Explanation/Need for review:

Customer has had high water bill for 3 months now. This was not showing on leak report, due to the High/Low settings in our system. Donna happen to notice in doing the meter reading checks in April that the water usage with high than the month before. Called and talked to customer about this and customer went everything including the Water Softener. Turns out that the water softener was recycling over and over, It has been repaired and the customer is requesting Sewer Credit for February, March and April.

CUSTOMER'S CONSENT

Your information is treated as private by the utility and can only be disclosed as permitted by Wis. Stat. § 196.137. You are not required to authorize the disclosure of your customer information, and your decision not to authorize the disclosure will not affect your utility service.

By signing this form you acknowledge and agree that you are the customer(s) of record for this account and that you authorize the utility to disclose your customer information to the requesting entity listed on this form. This consent is valid until you terminate your service, or withdraw consent by sending a written request with your name and service address to the utility at the address specified at the top of this form. You may terminate this consent at any time.

Please complete this form and return it to the utility by mail, email, or fax as listed above:

CUSTOMER NAME: Patrick & Rustie Leeder ACCOUNT NUMBER: 4842-10

SERVICE ADDRESS: 71 Courtland Dr

SIGNATURE OF CUSTOMER(S): Rustie Leeder DATE: 5/13/2024

SIGNATURE OF CUSTOMER(S): Patrick Leeder DATE: 5/13/24

Office Personnel Only

On the date ____ / ____ / ____ the _____ reviewed this account

information and determined: _____

Attest: _____

3 of 3

Account Details

Account Info

Account Name: PATRICK & RUSTIE LEEDER

Customer: 2901

4842

10

Active: ☒

House #: 28328005

Region: Home: 808-388-0968

Mod: 71

Street: CORTLAND DR

City: EVANSVILLE

State: IN

Zip: 47636

Apartment: Apt: 1

Ready

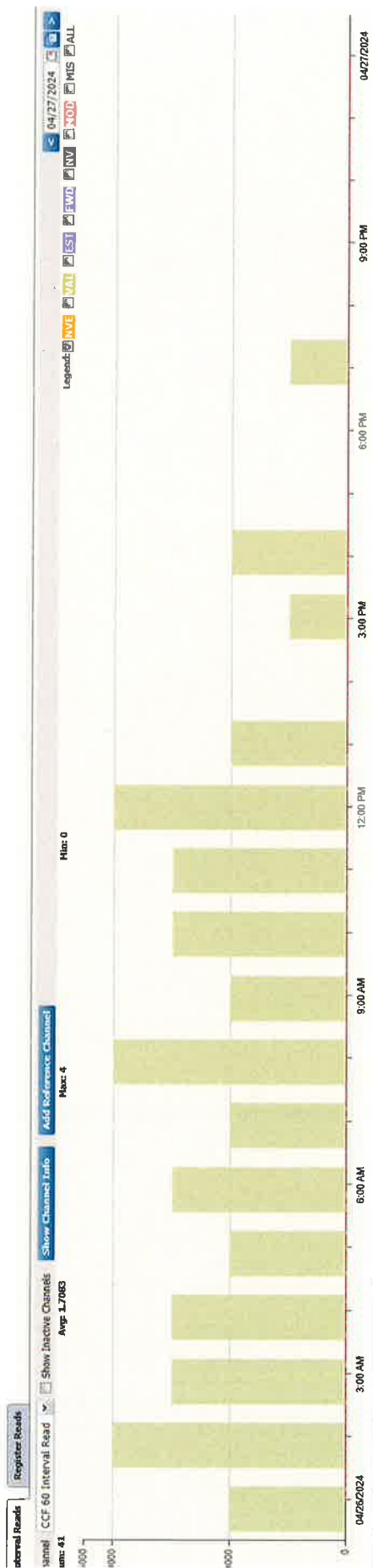
Service Summary (BROWSE) | Account Balance History (BROWSE) | Payment Plan (BROWSE) | Water Usage History (BROWSE) | Water Meter Info (BROWSE) | Sewage Usage History (BROWSE)

Browse | Record Details

Read Date	Days	Bill Type	Usage	Avg/Day	Amount Billed
2024-05-01	30	Regular	2097.00	69.90	165.98
2024-04-01	32	Regular	2476.00	77.38	193.27
2024-03-29	29	Regular	1795.00	61.90	144.24
2024-01-31	31	Regular	593.00	19.13	57.70

Total - 503.49 @ 75¢/g
Credit \$377.61

9A1



9 A 1

Send Payments To:

Culligan of Janesville
2306 Kennedy Rd
Janesville, WI 53545

Date Scheduled:

05/08/2024
AM 09:00 to PM 12:00

Tech Scheduled:

TJ OLSON

PO #:

Account #:

Order #:

Order Date:

ACH

1120532

SC-48902

05/08/2024

Entered By: SWOLFE

Service Address:

Rustie Winger
71 Cortland Dr.

Billing Address:

Rustie Winger
71 Cortland Dr.

Evansville WI 53536

(608) 386-0968

(608) 386-0501 xHER

Evansville WI 53536

(608) 386-0968

Key #:

Qty	Description	Price	Directions:			
			USED MED. 30 AT BYPASS 750 GALLONS X 8# REPLACED HIS OWN COOLER WITH A H&C RENTAL CHARGED \$18.00 DEPOSIT			
			Comments: HIGH WATER BILLS. FOUND OUT SOFTENER HAS BEEN RUNNING TO THE DRAIN CONSTANTLY. HE UNPLUGGED IT UNTIL REPAIRED.			
			WEDS. <u>5-8-24</u> 9:00 - 12:00;			
CC# *		Total Parts	<p><i>REPLACED SEAL PACK</i></p>			
3 Digit Code:	Exp. Date:	Service Call Charge				
Labor: Start	End	Total Labor				
Previous Water Test Results		Date:				
Iron: 0.0	Inlet Supply PSI: 0	Subtotal				
Hardness:	Sulfur: 0.0	Sales Tax				
TDS In: 0	PH: 0.0	Fuel Surcharge				
TDS Out: 0	Occupants: 2	Total Amount Due				
Equipment Description	Rent/Own	Date		Serial	Installed/Out	Rate
MEDALLIST 30	Rented	01/10/2014			I	19.95
COMPETITIVE UNIT	Owned	04/15/2020		O	0.00	
R&C-BOTTOM LOAD	Rented	03/27/2024		I	9.00	

WATER TEST RESULTS	Source City/Well	Cold After Filter	Cold After Softener	After Water Heater	After Plumbing	After R/O
Iron						
Hardness						
TDS						
Taste or Odor						
CL2						
PH						
Nitrates						
Sulfur						

Softener: Meter <input type="checkbox"/> TC <input type="checkbox"/> AS <input type="checkbox"/> Freq/Days <input type="text"/>
Usage <input type="text"/> Daily Ave. <input type="text"/> Current <input type="text"/> Life Flow Rate <input type="text"/> Current Regens <input type="text"/> Days Since Last <input type="text"/> Last 14 Days <input type="text"/> Life <input type="text"/> Time/Day <input type="text"/> Recharge <input type="text"/> Backwash <input type="text"/> Slow Rinse - Fast Rinse <input type="text"/> Refill Brine Draw
Salt Dosage <input type="text"/> Capacity <input type="text"/> % Remaining <input type="text"/> Gallons Remaining

Serviced By

Date

Customer Signature

Date

**CITY OF EVANSVILLE
RESOLUTION #2024-15**

Documenting Review and Approval of the 2023 Compliance Maintenance Annual Report

WHEREAS, the Municipal Services Committee of the City of Evansville reviewed and approved the 2023 Compliance Maintenance Annual Report (CMAR) and recommended the Common Council approve the attached report; and

WHEREAS, the Common Council reviewed the report on June 10th, 2024, and considered the actions identified therein;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF EVANSVILLE that the City of Evansville approves the 2023 CMAR.

Passed and adopted this 10th day of June, 2024.

Dianne Duggan, Mayor

ATTEST:

Leah Hurtley, City Clerk

Introduced:

Adopted:

Published:

Compliance Maintenance Annual Report

Evansville Wastewater Treatment Facility

Last Updated: Reporting For:

5/7/2024

2023

Resolution or Owner's Statement

Name of Governing
Body or Owner:

City of Evansville

Date of Resolution or
Action Taken:

2024-15

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: Nitrogen: Grade = B

Groundwater: Grade = C

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 3.45

Compliance Maintenance Annual Report

Evansville Wastewater Treatment Facility

Last Updated: Reporting For:
5/7/2024 2023

Grading Summary

WPDES No: 0023957

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
Nitrogen	B	3	7	21
Groundwater	C	2	7	14
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			38	131
GRADE POINT AVERAGE (GPA) = 3.45				

Notes:

A = Voluntary Range (Response Optional)

B = Voluntary Range (Response Optional)

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

Compliance Maintenance Annual Report

Evansville Wastewater Treatment Facility

Last Updated: Reporting For:
5/7/2024 2023

<div></div>
5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:
None
5.4 What is being done to address infiltration/inflow in your collection system?
We continue to televise and line any problem areas

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Evansville Wastewater Treatment Facility

Last Updated: Reporting For:
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River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="29.56"/>	Total actual amount of precipitation last year in inches
<input type="text" value="36"/>	Annual average precipitation (for your location)
<input type="text" value="28.4"/>	Miles of sanitary sewer
<input type="text" value="8"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="0"/>	Number of sewer pipe failures
<input type="text" value="0"/>	Number of basement backup occurrences
<input type="text" value="0"/>	Number of complaints
<input type="text" value="0.368"/>	Average daily flow in MGD (if available)
<input type="text" value="0.474"/>	Peak monthly flow in MGD (if available)
<input type="text" value="0"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.00"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.00"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.00"/>	Basement backups (number/sewer mile)
<input type="text" value="0.00"/>	Complaints (number/sewer mile)
<input type="text" value="1.3"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text" value="0.0"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- ☒ Yes
- ☐ No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- ☐ Yes
- ☒ No

If Yes, please describe:

Compliance Maintenance Annual Report

Evansville Wastewater Treatment Facility

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- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☒ Capacity assessment program
- ☒ Basement back assessment and correction
- ☒ Regular O&M training

- ☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☒ Construction, Inspection, and Testing
- ☐ Others:

- ☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☒ Training
- ☒ Emergency operation protocols and implementation procedures

- ☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

- ☒ Special Studies Last Year (check only those that apply):

- ☒ Infiltration/Inflow (I/I) Analysis
- ☐ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☐ Lift Station Evaluation Report
- ☐ Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input type="text" value="25"/>	% of system/year
Root removal	<input type="text" value="25"/>	% of system/year
Flow monitoring	<input type="text" value="0"/>	% of system/year
Smoke testing	<input type="text" value="0"/>	% of system/year
Sewer line televising	<input type="text" value="25"/>	% of system/year
Manhole inspections	<input type="text" value="25"/>	% of system/year
Lift station O&M	<input type="text" value="8"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="0"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value="0"/>	% of sewer lines rehabbed
Private sewer inspections	<input type="text" value="0"/>	% of system/year
Private sewer I/I removal	<input type="text" value="0"/>	% of private services

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Evansville Wastewater Treatment Facility

Last Updated: Reporting For:

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

☒ Yes

☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

☒ Yes

☐ No (30 points)

☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Did you accomplish them?

☒ Yes

☐ No

If No, explain:

☐ Organization [NR 210.23 (4) (b)] ☐

Does this chapter of your CMOM include:

☒ Organizational structure and positions (eg. organizational chart and position descriptions)

☒ Internal and external lines of communication responsibilities

☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY)

Does your sewer use ordinance or other legally binding document address the following:

☒ Private property inflow and infiltration

☒ New sewer and building sewer design, construction, installation, testing and inspection

☒ Rehabilitated sewer and lift station installation, testing and inspection

☒ Sewage flows satellite system and large private users are monitored and controlled, as necessary

☒ Fat, oil and grease control

☒ Enforcement procedures for sewer use non-compliance

☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

☒ Equipment and replacement part inventories

☒ Up-to-date sewer system map

☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Evansville Wastewater Treatment Facility

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7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

Electric UTV

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

● No

○ Yes

If Yes, how is the biogas used (Check all that apply):

☐ Flared Off

☐ Building Heat

☐ Process Heat

☐ Generate Electricity

☐ Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

○ No

● Yes

☒ Entire facility

Year:

2009

By Whom:

Foth Engineering

Describe and Comment:

Plant reconstruction and installing wind turbine

☐ Part of the facility

Year:

By Whom:

Describe and Comment:

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6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

None

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	42,336	11.18	3,787	11.41	3,710	1,241
February	37,152	11.48	3,236	13.13	2,830	1,115
March	39,168	14.69	2,666	19.13	2,047	1,070
April	34,272	13.90	2,466	13.68	2,505	544
May	41,760	12.37	3,376	20.93	1,995	152
June	40,032	10.54	3,798	14.67	2,729	10
July	43,200	10.10	4,277	16.59	2,604	6
August	40,986	9.74	4,208	13.36	3,068	7
September	37,728	9.16	4,119	10.56	3,573	10
October	40,608	10.07	4,033	15.16	2,679	99
November	38,016	9.76	3,895	17.67	2,151	347
December	41,472	10.17	4,078	21.73	1,909	967
Total	476,730	133.16		188.02		5,568
Average	39,728	11.10	3,662	15.67	2,650	464

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- ☒ Aerobic Digestion
- ☐ Anaerobic Digestion
- ☐ Biological Phosphorus Removal
- ☒ Coarse Bubble Diffusers
- ☒ Dissolved O2 Monitoring and Aeration Control
- ☐ Effluent Pumping
- ☐ Fine Bubble Diffusers
- ☒ Influent Pumping
- ☒ Mechanical Sludge Processing
- ☒ Nitrification
- ☒ SCADA System
- ☐ UV Disinfection
- ☒ Variable Speed Drives
- ☐ Other:

Compliance Maintenance Annual Report

Evansville Wastewater Treatment Facility

Last Updated: Reporting For:
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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	12,480	6
February	11,616	6
March	13,056	6
April	9,792	6
May	8,832	7
June	6,432	4
July	6,048	6
August	5,664	6
September	5,472	4
October	6,432	5
November	7,488	5
December	9,120	6
Total	102,432	67
Average	8,536	6

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☒ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☒ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☒ Self-Priming Pumps
- ☒ Submersible Pumps
- ☒ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

- ☒ No
- ☐ Yes

Year:

By Whom:

Describe and Comment:

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 1,093,254.83

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 1,093,254.83

0

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

• Yes

o No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

• Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

o No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	10 Year Capital Plan - Sewer Main replacement and lining from 2021 to 2030.	\$5,381,831	2028
2	6 Remaining Lift Station Rebuild/Repairs 2021-2030	\$1,740,000	2028

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations: 8

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Financial Management

1. Provider of Financial Information

Name:

Julie Roberts

Telephone:

608-882-2266

(XXX) XXX-XXXX

E-Mail Address

(optional):

j.roberts@evansvillewi.gov

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

● Yes (0 points) ☐

○ No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?
Year:

2023

● 0-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A (private facility)

2.3 Did you have a special account (e.g., CWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

● Yes (0 points)

○ No (40 points)

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year:

2023

● 1-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR

\$ 999,234.67

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)

\$ 0.00

3.2.3 Adjusted January 1st Beginning Balance

\$ 999,234.67

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)

+

\$ 94,020.16

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<input type="checkbox"/> An arrangement with another certified operator <input type="checkbox"/> An arrangement with another community with a certified operator <input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year <input type="checkbox"/> A consultant to serve as your certified operator <input type="checkbox"/> None of the above (20 points) If "None of the above" is selected, please explain: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	0
4. Continuing Education Credits 4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates? OIT and Basic Certification: <input type="radio"/> Averaging 6 or more CECs per year. <input type="radio"/> Averaging less than 6 CECs per year. Advanced Certification: <input checked="" type="radio"/> Averaging 8 or more CECs per year. <input type="radio"/> Averaging less than 8 CECs per year.	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- ☒ Yes (0 points)
- ☐ No (20 points)

Name:

DALE R ROBERTS

Certification No:

36539

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Basic	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus				
N	Total Nitrogen	X			X
D	Disinfection				
L	Laboratory				
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	NA	X

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- ☒ Yes (0 points)
- ☐ No (20 points)

2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?

- ☐ Yes
- ☐ No
- ☒ N/A – Wastewater treatment facility does not have a registered or certified laboratory

2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?

- ☒ Yes
- ☐ No
- ☐ N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- ☒ One or more additional certified operators on staff

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We continue to use JobCal for our maintenance scheduling. We also continue to perform walk around inspections several times a day

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Score (100 - Total Points Generated)	100
Section Grade	A

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Staffing and Preventative Maintenance (All Treatment Plants)

1. Plant Staffing

1.1 Was your wastewater treatment plant adequately staffed last year?

● Yes

○ No

If No, please explain:

Could use more help/staff for:

1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?

● Yes

○ No

If No, please explain:

2. Preventative Maintenance

2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?

● Yes (Continue with question 2) ☐☐

○ No (40 points) ☐☐

If No, please explain, then go to question 3:

2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?

● Yes

○ No (10 points)

2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?

● Yes

○ Paper file system

○ Computer system

● Both paper and computer system

○ No (10 points)

0

3. O&M Manual

3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed?

● Yes

○ No

4. Overall Maintenance /Repairs

4.1 Rate the overall maintenance of your wastewater plant.

● Excellent

○ Very good

○ Good

○ Fair

○ Poor

Describe your rating:

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Outfall No. 004 - Drying Bed Sludge (Cake)

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75							0							0	0
Cadmium		39	85							0							0	0
Copper		1500	4300							0							0	0
Lead		300	840							0							0	0
Mercury		17	57							0							0	0
Molybdenum	60		75							0						0		0
Nickel	336		420							0						0		0
Selenium	80		100							0						0		0
Zinc		2800	7500							0							0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)
- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

6. Biosolids Storage

6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?

- >= 180 days (0 Points)
- 150 - 179 days (10 Points)
- 120 - 149 days (20 Points)
- 90 - 119 days (30 Points)
- < 90 days (40 Points)
- N/A (0 Points)

6.2 If you checked N/A above, explain why.

7. Issues

7.1 Describe any outstanding biosolids issues with treatment, use or overall management:

None

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Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- ☐ Land applied under your permit
☐ Publicly Distributed Exceptional Quality Biosolids
☒ Hauled to another permitted facility
☐ Landfilled
☐ Incinerated
☐ Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 002 - LAGOON SLUDGE (Liquid)

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75							0							0	0
Cadmium		39	85							0							0	0
Copper		1500	4300							0							0	0
Lead		300	840							0							0	0
Mercury		17	57							0							0	0
Molybdenum	60		75							0						0		0
Nickel	336		420							0						0		0
Selenium	80		100							0						0		0
Zinc		2800	7500							0							0	0

Outfall No. 003 - Screw Press Sludge (Cake)

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75							1.5417							0	0
Cadmium		39	85							0							0	0
Copper		1500	4300							998							0	0
Lead		300	840							43							0	0
Mercury		17	57							.341							0	0
Molybdenum	60		75							7.5						0		0
Nickel	336		420							12						0		0
Selenium	80		100							0						0		0
Zinc		2800	7500							925							0	0

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Groundwater Quality

1. Groundwater Quality Standards

1.1 At any time in the past year were there Preventative Action Limit (PAL) or Alternative Concentration Limit (ACL) exceedances of public health and welfare parameters in any groundwater monitoring wells downgradient of the discharge location?

☒ Yes

☐ No

If Yes, please list the exceedances in each downgradient well:

Our Chloride and TDS results were over the PAL in our downgradient wells.

1.2 At any time in the past year were there Enforcement Standard (ES) or ES Alternative Concentration Limit (ACL) exceedances in any groundwater monitoring well downgradient of the discharge location?

☒ Yes (20 points)

☐ No (If no, proceed to question 1.3)

☐ N/A - Based on a Department confirmation that the hydrogeologic situation is, in effect, a diffuse surface water discharge system.

If Yes, please list the exceedances in each well:

Our Chloride results were over the ES limit

20

1.3 At any time in the past year were there Enforcement Standard (ES) or ES Alternative Concentration Limit (ACL) exceedances at any point of standards application monitoring well? Point of standards application monitoring wells are those wells used to determine if an ES or ACL has been exceeded at any one or more of the following: 1) Any point of groundwater use; 2) Any point beyond the property boundary on which the facility is located; 3) Any point beyond the design management zone.

☐ Yes (10 points)

☒ No

☐ N/A - Based on a Department confirmation that the hydrogeologic situation is, in effect, a diffuse surface water discharge system rather than a discharge system potentially impacting the groundwater beyond a groundwater compliance boundary. In this case the facility may have received an NR 140.28 exemption.

If Yes, please list the exceedances in each well:

2. Groundwater Evaluation Report

2.1 Has a comprehensive Groundwater Compliance Evaluation Report been done by either your consultant or the Department ?

☐ Yes

Date:

☒ No

If yes, what were the findings:

Total Points Generated	20
Score (100 - Total Points Generated)	80
Section Grade	C

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Effluent Quality and Plant Performance (Total Nitrogen)

1. Effluent Total Nitrogen Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Total N

Outfall No. 001	Monthly Average N Limit (mg/L)	Effluent Monthly Average N (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	10	8.198	1	0
February	10	6.816	1	0
March	10	4.045	1	0
April	10	6.212	1	0
May	10	7.579	1	0
June	10	6.415	1	0
July	10	6.573	1	0
August	10	8.578	1	0
September	10	8.501	1	0
October	10	2.29	1	0
November	10	9.372	1	0
December	10	10.139	1	1
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				1
Total Number of Points				10

10

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

We adjusted Nitrate recycle pump and continued to monitor. We were back on track the next month.

Total Points Generated	10
Score (100 - Total Points Generated)	90
Section Grade	B

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If Yes, please explain:

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?

☐ Yes

☒ No

If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?

☐ Yes

☐ No

☒ N/A

Please explain unless not applicable:

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	50	45	6	1	0	0
February	50	45	5	1	0	0
March	50	45	9	1	0	0
April	50	45	5	1	0	0
May	50	45	3	1	0	0
June	50	45	2	1	0	0
July	50	45	2	1	0	0
August	50	45	0	1	0	0
September	50	45	1	1	0	0
October	50	45	6	1	0	0
November	50	45	1	1	0	0
December	50	45	2	1	0	0

* Equals limit if limit is ≤ 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

☐ Yes Enter last calibration date (MM/DD/YYYY)

☒ No

If No, please explain:

Effluent flow is calculated from measuring elevation and referring to the calibration chart

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

☐ Yes

☒ No

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<div><div><input type="radio"/> Yes</div><div><input checked="" type="radio"/> No</div></div> <div>If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.</div> <div></div>	
--	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

- ☒ Yes

Enter last calibration date (MM/DD/YYYY)

0023-05-18

- ☐ No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

- ☒ Yes

- ☐ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

- ☐ Yes

- ☒ No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

- ☐ Yes

- ☐ Yes

- ☐ Yes

- ☒ No

- ☒ No

- ☒ No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

- ☐ Yes

gallons

- ☒ No

Holding Tanks

- ☐ Yes

gallons

- ☒ No

Grease Traps

- ☐ Yes

gallons

- ☒ No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

- ☐ Yes

- ☒ No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

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Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	0.3605	x	123	x	8.34	=	368
February	0.4101	x	137	x	8.34	=	469
March	0.4740	x	156	x	8.34	=	617
April	0.4634	x	118	x	8.34	=	456
May	0.3989	x	203	x	8.34	=	675
June	0.3514	x	167	x	8.34	=	489
July	0.3259	x	197	x	8.34	=	535
August	0.3143	x	164	x	8.34	=	431
September	0.3054	x	138	x	8.34	=	352
October	0.3249	x	181	x	8.34	=	489
November	0.3252	x	217	x	8.34	=	589
December	0.3281	x	256	x	8.34	=	701

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	1.4	x	90	=	1.26
		x	100	=	1.4
Design BOD, lbs/day	1450	x	90	=	1305
		x	100	=	1450

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0