#### NOTICE

A meeting of the City of Evansville Park and Recreation Board will be held on the date and time stated below. Notice is further given that members of the City Council and Historic Preservation Commission may be in attendance. Requests for persons with disabilities who need assistance to participate in this meeting should be made by calling City Hall at (608)-882-2266 with as much notice as possible.

# City of Evansville Park and Recreation Board

Regular Meeting City Hall, 31 S Madison St., Evansville, WI 53536 Tuesday, May 21, 2024 6:00 pm

## **AGENDA**

- 1. Call to Order
- 2. Roll Call
- 3. Motion to Approve Agenda
- 4. Motion to Waive the reading of the minutes from the April 16, 2024 meeting and Approve them as printed.
- 5. Civility Reminder
- 6. Citizen Appearances
- 7. New Business
  - A. Senior Project: Emily/Erin-Music Youth Show
  - B. EUM: Discussion for Summer/Fall show
  - C. Boy Scout's Annual Camping Event
  - D. Kayak Storage/Rental
- 8. Park's Report
- 9. Aquatic Center
- 10. Youth Summer Baseball
- 11. Old Business
  - A. Aquatic Center, Splashpad, and Park Improvement Updates
  - B. Aquatic Center Donation Appreciation
- 12. Upcoming Meetings
  - A. Tuesday, June 18, 2024 at 6:00pm
- 13. Motion to Adjourn

## City of Evansville Park and Recreation Board

Regular Meeting City Hall, 31 S Madison St., Evansville, WI 53536 Tuesday, April 16, 2024 5:30 pm

#### **Minutes**

1. Call to Order: Neeley called the meeting to order at 5:32pm

## 2. Roll Call:

Members	Present/Absent	Others Present
Alderperson Cory Neeley	P	Scott Kriebs, Municipal Services Dir.
Sue Merrit	A	Angie Olsen, Aquatic Center Director
Lyman Fuson	A	Ray Anderson, Park's Custodian
Chad Sigl	P	Elle Natrop, Youth Baseball Coordinator
Matt Poock	P (5:33PM)	Jon Frey, Jays Baseball
Jim Espinosa	P	
Gene Prudhon	P	

- 3. Motion to Approve Agenda by Prudhon, seconded by Espinosa. Motion passed 4-0.
- 4. Motion to Waive the reading of the minutes from the March 19, 2024 meeting and Approve them as printed by Prudhon, seconded by Sigl. Motion passed 4-0.

Discussed correction to reflect that the motion to adjourn was by Espinosa, seconded by Prudhon.

- \*\*\*Poock arrived at 5:33pm\*\*\*
- **5.** Civility Reminder: Neeley issued a reminder that we hold all city meetings with respect and decorum.
- **6. Citizen Appearances:** None
- 7. New Business
  - **A.** Discussion on Senior Project: "Bloomed" Suicide Prevention Walk: Natrop gave an update on what is currently known about the Senior Project to occur on August 24<sup>th</sup>. The Board Members felt that it was a good cause and appreciated the information.
  - B. Discussion and Motion to Recommend to Common Council the waiver of fees (in the approximate amount of \$325, not to include a \$100 deposit) for The Evansville Jays baseball team. Season Non-Resident Ball Diamond Rental \$275 + \$50 Press Box Rental through September.

Frey gave a verbal rundown of the key items of his Park Improvements list in the packet. There was discussion that acknowledged all the items that the Jays have done for park improvements. Poock pointed out that recommending the fee waiver to Common Council was a new way of doing things, as they had waived the fees themselves in the past. Natrop offered that there had been discussion that since Common Council sets the fees, that they are the only ones that should be waiving the fees. Frey did share that at this time there is no intention of moving to Larson Acres Ball Diamonds.

Motion to Recommend to Common Council the waiver of fees (in the approximate amount of \$325, not to include a \$100 deposit) for The Evansville Jays baseball team by Poock, seconded by Sigl.

Motion passed 5-0.

**8. Park's Report:** Anderson shared that Kriebs had passed on some contact information on a new sign maker for the Adopt-a-Park signs. The anticipated cost should be about \$15 each. The remaining restrooms at the parks should be opened by the upcoming weekend. Anderson hopes to start mowing soon. May 18<sup>th</sup> is the day that the Tree Carving is set to occur. It will begin in the morning and be completed the same day.

# 9. Aquatic Center

**A. Review Operational Schedule:** Olsen shared that the schedule will be Monday through Friday the Aquatic Center will be open 12-8p. The weekends will be open 12-6p. The pool will need to be closed to the public while Swim Lessons are occurring for the 16 days. There are some events that are scheduled to occur prior to the official opening day of June 8<sup>th</sup>. June 1<sup>st</sup>, there may be a Donor event for those that donated to the project, and the Ribbon Cutting is scheduled for June 7<sup>th</sup>.

## 10. Old Business

- A. **Aquatic Center, Splashpad, and Park Improvement Updates:** There was discussion to share the progress at the Splashpad. Kriebs shared that Lunda won the bid for the Dam repair. The timeline is currently being worked out to aim for project completion prior to the July 4<sup>th</sup> festivities.
- **B.** Aquatic Center Donation Appreciation: Poock shared that there is about \$22,000 left for the extended goal. The Donor Appreciation will be on a 4-sided marble column. Poock also shared that about half of the memorial benches have been purchased.

# 11. Upcoming Meetings

- A. Tuesday, May 21, 2024 at 6:00pm
- 12. Motion to Adjourn by Espinosa at 5:49pm

**Student Names:** Emily Mori-Fontora and Erin Shannon

**Student Email:** 

Erin's: shanneri000@ecsdnet.org Emily's: moriemi000@ecsdnet.org

**Student Phone Number:** 

Emily's: 608-490-3375

Evansville Underground Music: evansvilleundergroundmusic@gmail.com

# Title of Project: Evansville Underground Music Youth Show

We plan on organizing and hosting a show alongside Evansville Underground Music for the community on July 25th, 2024. This show will highlight the local and youth talent of our community. Alongside the show, we will be hosting concessions and all donations and proceeds will be donated to AWARE in Evansville.

- The show will start at 7:00pm and last until 8:30pm. 4-5 people will perform, performances being 15 minutes each
- For concessions, we plan to bring a tent and 3 tables to set up and we will provide food and drink
- We hope to host this show at the new patio area in the splash-pad space at Lake Leota Park
  - We heard the splash pad is supposedly going to open early summer so timing will work out
- EUM can provide electrical equipment

## Justification:

Evansville Underground Music is committed to bringing free live music events to Evansville through porch concerts. As the both of us are involved in music at school and in the community, we are committing ourselves to bring music to our community, especially to the youth, hoping to bring enjoyment and entertainment to the public and providing support to the organization of Evansville Underground Music and reviving the music department in school

#### Costs:

Estimated cost of \$25-30 for advertisement materials
Estimated cost of \$100 for concession materials (popcorn, candy, water, soda, etc.)

\*\*All costs will be paid by Emily and Erin\*\*

\$35.00

# City of Evansville

## **Park Shelter Permit**

The local governing body of the City of Evansville, County of Rock, State of Wisconsin, has upon application having been made in accordance with the laws of the State of Wisconsin, and local ordinances, granted and authorized the issuance of this license to:

Richard Baker 506 Gold Coast Lane, Evansville, WI 53536

License is hereby issued to the said applicant for the use of a City of Evansville Park shelter for the purpose of business, celebration or another event at the following described premise:

Upper Shelter LAKE LEOTA Evansville, WI 53536

License is hereby issued for the following date(s): Friday, May 31, 2024

(Corporate Seall)

Given under my hand and the corporate seal of the City of Evansville, County of Rock, State of Wisconsin This MAY 10, 2024

City Clerk's Office

This license must be on hand at all times during rental period and must be presented upon request

## Disclaimers:

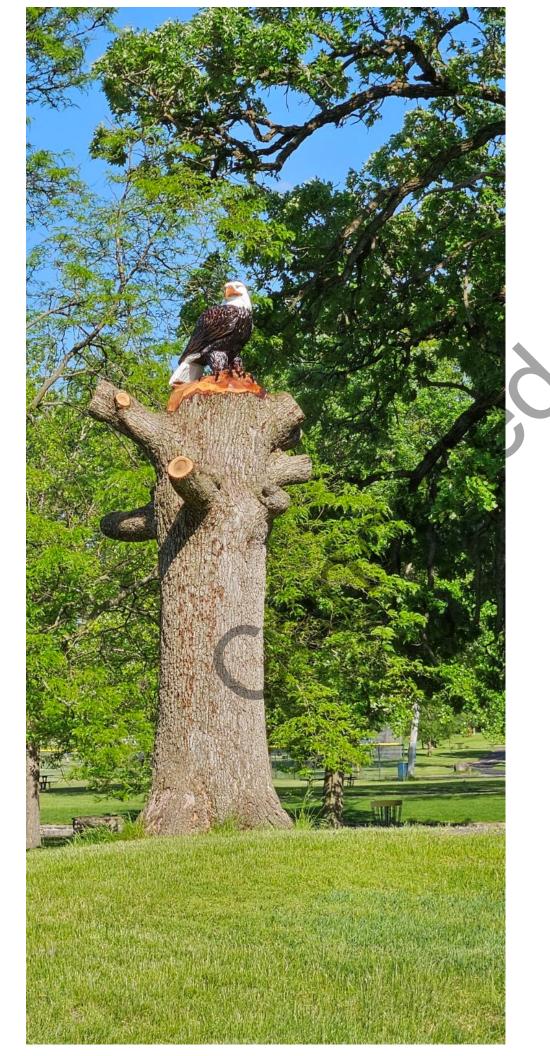
Deposit: The deposit shall be held until the park areas used are cleaned up and restored to prior condition to the satisfaction of the city at the conclusion of the event. Upon satisfactory inspection by the city designee, the deposit shall be returned. Should the area require cleanup or restoration by the city, the deposit shall be forfeited and any additional expenses incurred by the city shall be the res2ponsibility of the individual, group or organization.

Alcohol: No person shall drink or carry for the purpose of immediate consumption in any container an alcohol beverage upon parks within the city unless they have obtained a Beer Permit under Sec 6-63 of the Municipal Code.

# Park Hours:

- (a) All parks shall be closed at 10:00 p.m. each day, except as otherwise provided in this section.
- (b) No person shall enter, frequent or loiter in any park between 10:00 p.m. and 6:00 a.m., except when public functions are being held in such park. For the purpose of this section, public functions shall constitute those functions for which the floodlights in the lower park have been turned on by the proper park officials for other public meetings, picnics or gatherings held pursuant to subsection (c) of this section. After all such occasions, no person shall remain in such park more than one-half hour after the termination of such functions or occasions.
- (c) Persons or organizations desiring to hold public meetings, picnics or other public gatherings in any park which shall necessitate remaining in the park later than 10:00 p.m. shall apply for permission for such function to the chairperson of the park and recreation board or such other person as the park and recreation board may designate. Such application shall state the hour at which such function shall terminate.
- (d) Park hours shall be extended to 11:00 p.m. during the summer season (June through August).

Receipt: 1.156969 BAKER, RICHARD May 10, 2024 9:32 AM 35.00



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