

City of Evansville **Municipal Services Committee**
Regular Meeting
City Hall, 31 S Madison St., Evansville, WI 53536
Tuesday, January 30, 2024, 5:00 pm

MINUTES

1. **Call to Order:** 5:00 PM
2. **Roll Call:** Committee Chair Jim Brooks, Alder. Joy Morrison, Alder. Ben Ladick.

Also in Attendance: Scott Kriebs, Donna Hammett, Dianne Duggan, Kerry Lindroth, Jason Sergeant, Dale Roberts, Brian Berquist
3. **Motion to Approve Agenda:** Ladick/Morrison 3-0
4. **Motion to Waive the reading of the Minutes from the November 28, 2023, meeting and approve them as printed:** Ladick/Morrison 3-0
5. **Civility Reminder**
6. **Citizen appearances:** None
7. **New Business**
 - A. **Quarterly review and discussion of staff approved sewer adjustments (Jan, Apr, Jul, Oct) (Placeholder): 11-1190-04-Request for several months water softener issue.**
Review and discussion. Brooks suggested that a policy should be looked at to limit the number of months that can be reviewed for sewer credits. The committee approved the \$361.80 sewer credit.
 - B. **Disconnection/Tax Roll Update (Placeholder):**
 - a. **Discussion and approval of balance write offs.** Hammett explained that both accounts were prior to June 30, 2020. That date was what Town of Union agreed to previously. Approved 3-0

25-6360-14-\$231.81 Deceased

25-1105-04 \$5681.23-Back Billing can't be tax rolled.
 - C. **Discussion and possible action on Customer complaint Riley Rd:** During the discussion, it was acknowledged that there was a communication breakdown during this situation. As a result, Evansville Water & Light will pay the customer \$206.41. This would have been the cost of sending 2 Lineman and equipment out. Approved 3-0.
 - D. **Discussion and motion to recommend to Finance and Labor Relations revised Water Plant Operator Position Description:** Kriebs reported that virtually the only task that was added to the position was performing water locates. **Motion to recommend to Finance and Labor,** Morrison/Ladick 3-0.
 - E. **Energy Independence Team:** Will be meeting on January 31, 2024 to work on the joint project with the Cities of Edgerton and Milton.

8. Administrative Staff Report

- A. **Parks & Recreation Report (or placeholder):** Ice Rink was open for a short while, but has now closed. Anderson has been helping with snowplowing.
- B. **NorthStar Update (Placeholder):** Hammett reported that the NorthStar training has begun, along with the parallel billing in both NorthStar and Civic. NorthStar will be up and operating on February 1st.

9. City Engineer Report

- A. **Subdivision and Development Updates:** Punch list items are still being addressed for Windmill Ridge. All other projects have been in limbo due to winter and should start back up as spring arrives. Porter Road will be expanded another 600 feet.
- B. **Roadway Construction Updates:** There will be a meeting with staff this week to discuss the Walker and Almeron Streets' projects. Bids are projected to go out in March.
- C. **Lake Leota Dam Project Updates (Placeholder):** Engineers and the DNR are meeting to work out some design questions. The DNR has been reviewing the plans and may have them done next week.

10. **WPPI Energy Service Manager Report:** Brooks let the High School know that there will still be a Scholarship available. Also, there are a few pending solar projects going on.

11. Old Business

- A. **Aquatic Center, Splash pad, and Park Improvement Updates (Placeholder):** While the Contractor had been behind schedule, the project is now back on track for opening on May 21, 2024. While there are issues with furniture delays, the internet has been hooked up.
- B. **CHS:** Sergeant mentioned that CHS has started to inquire about adding solar as part of their project to help make the board happy by reducing costs. WPPI and Forster will meet to find out how this will impact the utility, as it may have an impact on the utility rates. Brooks indicated that more information would need to be gathered to ensure that the current customers are being protected. Sergeant shared that CHS has been very transparent during this process.

12. Upcoming Meetings

- A. **Tuesday, February 20, 2024, at 5:00pm-**Meeting moved up a week due to APPA Rally in DC.

13. **Motion to Adjourn:** 5:54 PM Morrison/Ladick 3-0