

City of Evansville **Municipal Services Committee**
Regular Meeting
City Hall, 31 S Madison St., Evansville, WI 53536
Tuesday, October 31, 2023, 5:00 pm

MINTUES

1. **Call to Order:** 5:00 pm
2. **Roll Call:** Committee Chair Jim Brooks, Alder. Joy Morrison, Alder. Ben Ladick absent.
Also In Attendance: Brian Berquist, Dianne Duggan, Dale Roberts.
3. **Motion to Approve Agenda:** Brooks/Morrison 2-0
4. **Motion to waive the reading of the minutes from the ~~July 25, 2023~~, September 26, 2023, meeting and approve them as printed.** Morrison/Brook 2-0 with correction to 8B, 9A, and 13A.
5. **Civility Reminder**
6. **Citizen appearances other than agenda items listed:** None.
7. **New Business**
 - A. **Quarterly review and discussion of staff approved sewer adjustments (Jan, Apr, Jul, Oct) (Placeholder):** Reviewed Hammett's notes, questioned credit for \$332.93.
 - B. **Disconnection/Tax Roll Update (Placeholder):** Reviewed Hammett's report on disconnection and Tax Roll numbers. Concerns with the amount of Tax Roll accounts
 - C. **Approval of United Liquid Waste Recycling, Inc Contract:** Motion to recommend to Common Council: Brooks/Morrison: 2-0.
 - D. **Discussion and motion to recommend to Common Council Ordinance 2023-12 Amending Ch. 106 Streets Sidewalks and Other Public Places:** There are 3 different areas of concern: Street Closure, Terrace Trees, and Numbering System. It is of the understanding that per State Statute it is the City Clerk's responsibility to assign the alternating numbers. Terrace Tree discussion was to reference who should be responsible to take care of the tree. While it is the homeowner to water and care for the tree, the committee doesn't think someone should be on a ladder trimming near power lines, etc. Sec. 106-199. There was discussion to change the Ordinance to match what is practice. Motion to recommend to Common Council not to include 106-344. Brooks/Morrison 2-0
 - E. **Discussion and motion to recommend to Common Council Resolution 2023-23 Fee:** Discussion about who's responsible for putting up and taking down barricades, charges were recommended in the ordinance to have city employees take down and put up the barricades. The current discussion is the cost to have Public Works staff put the barricades in place, as well as the removal of them. Both the short term and long-term street closures resolution 2023-23 recommends that the cost go up to \$125.00 and \$250.00. There needs to be more discussion on the fees. No Action taken.
 - F. **Schedule Chapter 106 - Streets, Sidewalks and Other Public Places:** Discussion, Not

Action.

- G. Discussion and motion to recommend Common Council Ordinance #2023-13 Chapter 122 Traffic and Vehicles:** There is no language in the Ordinance (122-91) about the speed limit in town being Twenty-Five miles per hour. Motion Brooks/Morrison 2-0
- H. Discussion on Municipal Services Campus.** Brooks reviewed the 2018 plans. Brooks would like this discussion to be put back on the agenda for the next meeting, so that new Municipal Service Director can get up to speed.
- I. Review and Discussion of Energy Plan-Slipstream.** This is a review draft for everyone to look at. Energy Independence team meets tomorrow morning, and there will be more discussion.
- J. Motion to recommend Condition Assessment for Youth Center.** The call for this assessment was brought forward, due to some safety concerns, by one of the Alderpersons on the Youth Center Board. Motion to recommend Common Council. Brook/Morrison 2-0.
- K. Motion to recommend Stairway assessment for City Hall.** Motion to recommend to Common Council. Morrison/Brooks 2-0.
- L. Discussion on speeding concerns on Garfield Ave:** The case was made that the situation must go through a process to see if there are recordable results. There was discussion on speed cameras to access the speeding issue. It was also recommended to put a stop sign at Eager Court.

8. Administrative Staff Report

- A. Parks & Recreation Report:** Bathrooms are closed for the season.
- B. NorthStar Update (Placeholder):** Conversion meetings have started, and Evansville is set to go live after new year.

9. City Engineer Report: Moved to 7A.

- A. Subdivision and Development Updates:** Closer to wrapping for winter, there are some punch list items that will not be done until after the first of the year. Settlers Grove is still on hold. Working with CHS, Jason and Colette on site plans. Dollar General sidewalk has been fixed, the Sidewalk to the post office has been done. Part of the project will be assessed.
- B. Roadway Construction Updates:** Survey for Walker, Cherry and Almeron starting for 2024.
- C. Lake Leota Dam Project Updates (Placeholder):** Submitted to the state and working with Historic Preservation.

10. WPPI Energy Service Manager Report: Darren submitted report, along with CTC fund.

Evansville School District

- Renew our schools contest going on with HS Green Team now. Met with Mr. Anderson's students and discussed what they are doing and gave some more ideas on what they could do to impact energy reduction.

-James Brooks, Committee Chair

- Solar project is a go. Waiting for Interconnection paperwork from solar company. Midwest Solar out of Madison was selected.
- Working with the new Buildings and Grounds Director, Jack Herndon, on a plan to reduce energy consumption at the schools. Met with him in person on Wednesday. Power Quality and Lighting Controls are areas we are working on first. A phased approach to updating lighting in the schools is next but need to wait for the school referendum vote.

CHS – working with WPPI to understand the rate schedule we will have CHS on when they come online. Working with Jason, Forster, and WPPI to keep open lines of communication on the project.

Residential Line Voltage Smart Thermostat study complete. Will report out more at the Energy Independence meeting Nov 1st.

NorthStar Transition – WPPI met on site Thursday to go through a discovery process. Working towards a Go Live of Feb 2024.

Roberts stated the High School Green Team were coming out tomorrow to look at the Wind Turbine.

11. Old Business

- A. **Aquatic Center, Splash pad, and Park Improvement Updates (Placeholder):** None

12. Upcoming Meetings

- A. **Tuesday, November 28, 2023, at 5:00pm,** discussion on possible date for December meeting.

13. Motion to Adjourn: Morrison/Brooks 6:29 pm.