

Public Safety Committee  
Wednesday, December 2, 2015 6:30 p.m.  
Regular Meeting

**Common Council Chambers  
31 South Madison Street**

**MINUTES**

1. Call to Order. Meeting was called to order at 6:30 p.m. by James Montgomery.
2. Roll Call. Members present: James Montgomery, Matt Brown. Others present: City Administrator Ian Rigg, Sergeant Patrick Reese, EMS Assistant Director Carolyn Kleisch, and Deputy Clerk Maria Hougan.
3. A motion was made by Brown, second by Montgomery, to approve the agenda as presented.

Motion carries 2-0.

4. A motion was made by Brown, second by Montgomery, to approve the November 4, 2015 regular meeting minutes as printed.

Motion carries 2-0.

5. Citizen appearances other than agenda items listed. Ed Cook of 545 Spencer Dr. was in attendance at the meeting to express his concerns regarding the current EMS situation. He said the response time is long and he feels there is a lack of proper funding for the department. He feels they need a full time EMS Director.

6. Old Business. None.

7. New Business.

- A. A motion was made by Brown, second by Montgomery, to approve the Original Operator's License application(s) for Hunter James Rigg.

Motion carried 2-0.

A motion was made by Montgomery, second by Brown, to approve the Original Operator's License for Scott M. Replogle. Mr. Replogle was in attendance at this meeting to explain the circumstances of his background check.

Motion carried 2-0.

- B. A motion was made by Brown, second by Montgomery, to recommend to Council approval of the 5 year General Maintenance Agreement with Gordon-Flesch for the Evansville Police Department copier to Common Council. City Administrator Rigg presented the contract and stated the cost is within the budget.

Motion approved 2-0.

- C. A motion was made by Montgomery, second by Brown, to recommend approval of the Intergovernmental Emergency Medical Services Contract between the City of Evansville and Towns of Union, Porter, Magnolia and Brooklyn. City Administrator Rigg stated this is pretty much the same contract as last year with the exception of a few minor changes such as dates.

Motion approved 2-0.

8. Evansville Police Department Report. Police Chief McElroy presented his report below:

**I. POLICE DEPARTMENT MONTHLY REPORT**  
**November - 2015**

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**II. Officer Training:**

Officer Arnold, Hollis and Rittenhouse are now working alone in a squad, as a secondary officer.

Officer Meryisa Hernandez had accepted full time employment at Sauk County. She will remain on part time.

EPD staff will complete Blood Borne Pathogen training in next few months.

We have reserved a slot for ALERRT Level 1 Active Shooter training scheduled for December 9-10, 2015 in Beloit. Officer Jones will attend-

Chief McElroy attended legal update on Tuesday 11-3-15 at Wisconsin Dells.

**III. Community Relations:**

EPD staff attended McFarland Police Officer Ryan Copeland's funeral on 12-01-15

See: <http://www.ci.evansville.wi.gov/city/services/police.html>

Officers continue reading to/with the students at the Elementary school.

EPD will participate in the "Drive Sober Winter" initiative, formerly called "Booze and Belts." The mobilization period runs 12/18/15 – 01/03/16.

**IV. Monthly Update:**

**1. Follow up:**

- The weather was not good for either of the fun runs recently held.
- EPD provided some information to the school superintendent regarding active shooter responses. We plan to meet with school staff to discuss further in the immediate future.

**2. Accreditation:** Officer Jones, Sergeant Reese and I will begin working on Accreditation in

December and January in anticipation of our November 2016 site visit. We will have to work on the 2016 portion again in September/October, of 2016.

3. Technology/Equipment Update:

- We have replaced our squad room computer.
- We have ordered two new laptops for 2016 (one from a grant, one from 2016 budget).
- Our limited use laptop in Jill's office is also out of service. Our plan is to replace this in January with one of the older laptops.

4. Winter Parking: Now in effect between 1a-7a.

**Sec. 122-126. Winter parking restrictions.**

(a) *Prohibited parking; removal of vehicles.* No motor vehicle, trailer, semitrailer, motor home or mobile home shall be parked in the city within the turning radius of a cul-de-sac or on the odd-numbered side of the street on the even-numbered calendar days or on the even-numbered side of the street on the odd-numbered calendar days between November 30 and April 1 each year during the hours between 1:00 a.m. and 7:00 a.m., and any vehicle parked in violation of this section may be removed from the street by the city police at the cost of the owner thereof, and in addition thereto the owner shall be liable for and subject to penalties provided by ordinance. This section shall not apply to streets where parking is limited to one side of the street or to streets where parking is restricted by ordinance.

5. 2015 Employee Evaluations: We plan to work on these in December.

6. Police Commission/staffing:

- On Tuesday June 2<sup>nd</sup>, the Evansville Police Commission appointed Jessica Rittenhouse and Garrett Hollis. Both have completed field training and are working as a second officer.
- Jacquelyn M. Arnold continues working as a second officer. On August 13, the Evansville Police Commission appointed Jacqui.
- Mark Trawicki started on Monday August 3<sup>rd</sup> as our new coop student.

7. Calls for Service: November 2015: 717 2014: 779

8. License Plate Transactions: November 2015: 50

9. Face Book Page: EPD continues to utilize "Face book."

**V. Agenda Items for Discussion:**

7. B. Motion to recommend approval of a 5 year General Maintenance Agreement with Gordon-Flesch for the Evansville Police Department copier to Common Council.

**VI: Ancillaries:**

- "Drive Sober Winter" Media Release  
**\*End of Police Report\***

9. Evansville Emergency Medical Services Report. EMS Assistant Director Carolyn Kleisch presented the EMS departmental report. She stated there were 37 calls in November. She attended a conference in Wisconsin Dells that covered Lifequest billing and run reports. They purchased new tablets for the ambulances.
10. Meeting Reminder: Next regular meeting scheduled for Wednesday, Jan. 6, 6:30 pm.
11. Motion to adjourn. A motion was made by Brown, second by Montgomery, to adjourn at 7:37 pm.

Respectfully submitted,

Maria Hougan  
Deputy Clerk/Treasurer