

Public Safety Committee
Wednesday, August 5, 2015 6:30 p.m.
Regular Meeting

Common Council Chambers
31 South Madison Street

MINUTES

1. Call to Order. Meeting was called to order at 6:30 p.m. by James Montgomery.
2. Roll Call. Members present: James Montgomery, Cheryl Fuchs, Matt Brown. Others present: City Administrator Ian Rigg, Mayor Sandy Decker, Police Chief Scott McElroy, Deputy Clerk/Treasurer Maria Hougan, EMS Assistant Director Carolyn Kleisch
3. A motion was made by Fuchs, second by Brown, to approve the agenda as presented.

Motion carries 3-0.

4. A motion was made by Brown, second by Fuchs, to approve the July 1, 2015 regular meeting minutes as printed.

Motion carries 3-0.

5. Citizen appearances other than agenda items listed. Jim Brooks of 563 S. 6th Street was in attendance for this meeting. He wanted to thank the Public Safety entities that made the 4th of July event a huge success.
Mr. Brooks also offered to the committee one side of the Community Partnership bulletin board to advertise for EMT recruitment purposes. The space for the bulletin board would be donated. There would be an approximate fee of \$150.00 for shipping and materials which the city would pay for those costs. He also requested a Community Partnership logo to be included on the advertisement. He stated he did not need an answer this evening. Basically the city pays for the advertisement materials, Community Partnership would donate the space on the bulletin board.

6. New Business.

- a. Public Hearing – To consider the request for a Street Use License for Creekside Place for their Cruise Night event on Thursday, August 6, 2015 from 4:00 p.m. to 8:30 p.m. from Church Street from the corner of Maple Street to the east property line of Creekside Place. Intersection of Church and Maple will not be blocked.
 - i. Initial Committee Comments
 - ii. Motion by Montgomery, second by Fuchs, to close the meeting and open public hearing - Public Comments: there were no citizens present at the public hearing.

- iii. Motion by Brown, second by Fuchs, to close the public hearing and open the meeting for the regular course of business.

A motion was made by Brown, second by Fuchs, to approve the application for a Street Use License for Creekside Place Cruise Night on Thursday, August 6, 2015 from 4:00 p.m. to 8:30 p.m.

Motion carried 3-0.

- B. A motion was made by Fuchs, second by Brown, to approve a block party on August 29, 2015 from 4:00-10:00 p.m. on the block of 44-68 Hancock Lane. Susan Jones of 44 Hancock Lane was in attendance to present the request for a block party. Mayor Decker stated she liked the idea of block parties, years ago people held more block parties, and it's a good way for neighbors to get acquainted.

Motion carried 3-0.

- C. A motion was made by Brown, second by Fuchs, to recommend to Council approval of an amendment to the Class "B" Beer/ "Class B" Liquor License for Creekside Place, Inc. Kelly Czerwonka, Agent, 102 Maple Street, Evansville, Wisconsin, 53536, d/b/a Creekside Place, for their Cruise Night event, on Thursday, September 3, 2015 (Public Hearing for street closing to be heard on September 2). This is the second event.

Motion carried 3-0.

- D. A motion was made by Fuchs, second by Brown, to approve the Original Operator's License application(s) for:
 1. Casey M. Reeve
 2. Jane E. Sperry
 3. Barbara A. Hermanson
 4. Katherine L. Herbers
 5. Samantha J. Bauer

Brown withdrew his second, a new motion was made by Fuchs, second by Brown, to remove Samantha J. Bauer from the original motion to approve based on her recommendation of non-recommendation from the Chief.

Motion carried 3-0.

A motion was made by Brown, second by Fuchs, to recommend denial for an Original Operator's license for Samantha J. Bauer based on non-disclosure of information on her application. She may re-apply if she desires indicating her violations and come back to the Public Safety committee for reconsideration.

Motion carried 3-0.

- E. A motion was made by Brown, second by Montgomery, to approve the Renewal Operator's License application(s) for:
1. Kimberly A. Muench

Motion carried 3-0.

8. Discussion regarding the 2016 Evansville Police Department Capital and Operating Budget. Chief McElroy presented the preliminary 2016 Operating Budget. Mayor Decker stated they will be looking at the fee schedule in determining the budget this year. One suggestion was to check with other communities to compare what their fees are. Chief McElroy would like to include body cameras in their budget for this year. This will be placed as a future agenda item.
9. Discussion regarding Evansville Fire District as First Responders to assist in basic emergency medical calls. City Administrator Rigg stated he spoke with other Administrators to see what they do in their communities. They are looking into the fire district as first responders, they are trained in CPR and first aid and would be able to start care on the scene. Rigg stated the Fire Chief was in agreement with this proposal. They would need additional training. This would bring Evansville in line with what other municipalities are doing. They would need to figure out the costs. They would use the fire rescue-squad engine on calls. Dr. Jay McNiels will provide the training. The Public Safety committee supports this proposal.
8. Discussion regarding the 2016 EMS Capital and Operating Budget. EMS Assistant Chief Carolyn Kleisch and City Administrator Ian Rigg presented the preliminary proposed 2016 EMS Capital and Operating Budget.
9. Evansville Medical Services Report. EMS Assistant Chief Kleisch presented the departmental report. There were 38 runs from July 1, 2015 to July 31, 2015.
10. Evansville Police Department Report. Police Chief McElroy presented the departmental report below:

I. POLICE DEPARTMENT MONTHLY REPORT

July - 2015

II. Officer Training:

Officer Arnold continues her "shadow phase" of Training
Officers Hollis and Rittenhouse continue in their filed training.
Officer Nanke attended Active Shooter training 8-3 and 8-4 at MATC
Officer Jones completed Rifle Instructor training July28-30 at MPD
EPD staff will complete Blood Borne Pathogen training in August/September.
Several EPD officers attended Active Shooter training Monday July 13th in coordination with JPD.
We have reserved a slot for ALERRT Level 1 Active Shooter training are scheduled for November 9-10, 2015 and December 9-10, 2015 in Beloit.

III. Community Relations:

See: <http://www.ci.evansville.wi.gov/city/services/police.html>

Chief McElroy and Officer Hernandez represented EPD at the Rock County National Night out in Clinton on August 4th. At the request of Sheriff Spoden, we took our horses for the kids to pet, etc.

Officer Meryisa Hernandez represented Evansville PD in the Law Enforcement tent at the Rock Count Fair Thursday July 30th.

IV. Monthly Update:

1. Budget: See attached budget addendum.

2. Phone Tree:

We set up a “phone tree” at the Police Department in an effort to get all calls for service routed through the 911 center so we have an accurate record with exact time and date stamp, and a recording of each call for service. We used Edgerton and Milton as our model.

3. Technology/Equipment Update:

Body Cameras: We have received a VIEVU body camera to try for 30 days. This is the model we as a staff have selected to purchase if the budget permits. I can provide a demo for anyone wishing to view the product. We also installed three additional internal cameras at EPD.

4. 4th of July Festivities: All went very well with very few arrests.

5. Police Commission/staffing:

- Mark Trawicki started on Monday August 3rd as our new coop student. Adrianna’s last day is Friday August 7th. Adrianna has been an outstanding employee and we wish her well!
- On Tuesday June 2nd, the Evansville Police Commission appointed three part time officers: Jessica Rittenhouse, Garrett Hollis and Larry Harkey. Jessica and Garrett will start field training this week. The Assessment Center was completed Sunday March 22nd, 2015. Interviews were completed Wednesday March 25th.
- We interviewed three candidates for the new coop student. Mark Trawicki was selected and will start end of July when Adrianna steps down. Adrianna’s last day will be August 7. Mark was appointed at the May Public Safety meeting.
- Jacquelyn M. Arnold is in the “shadow phase.” Jacqui is now working as a second officer. Jacqui started her training on Thursday September 4th, 2014. On August 13, the Evansville Police Commission appointed Jacqui. Jacqui is a full time Rock County Sheriff’s Office Correctional Officer.
- Larry Harkey was initially appointed to be the Municipal Court officer on an interim basis until a new court officer is in place. As of June 2nd, Larry was appointed as a regular part time officer. Larry will remain court officer. Larry is currently a police/court officer at the Albany Police Department. Larry will start his field training after Jessica and Garrett are done.

- I am pleased to announce that officer Meryisa Hernandez has completed field training on September 3rd, 2014.
- Adrianna Schlitzer started Monday June 16th, 2014 working 8a-1p. Effective Tuesday September 2nd, Adrianna will generally be working 1215p – 3 p Monday – Friday during the school year.

6. Calls for Service: July 2015: 929 2014: 887

7. License Plate Transactions: July 2015: 61

8. Records Management System (Spillman) Update: We seem to have most issues resolved with Spillman, however, we are still learning the capabilities of the new system. Our troubles come and go in relation to attaching scanned documents to the file. We are working with Rock County Computer Services whenever an issue arises.

9. Face Book Page: EPD continues to utilize “Face book.”

V. Agenda Items for Discussion:

11. Discussion regarding the 2016 Evansville Police Department Capital and Operating Budget

VI: Ancillaries:

- 2016 Budget Review
- Body Camera packet of information
- Rock County National Night Out
- Evansville Night Out

* End of Police Report *

12. Meeting Reminder: Next regular meeting scheduled for Wednesday, Sept. 2, 2015 at 6:30.

13. A motion was made by Montgomery, second by Brown, to go into closed session pursuant to section 19.85 (1) (c) of the Wisconsin statutes to consider and discuss the performance evaluation data of a public employee upon which the committee exercises responsibility over. The committee will not reconvene in open session and will take no action.

Motion carried 3-0. Meeting adjourned at 9:10.

Respectively Submitted,

Maria Hougan

Deputy Clerk/Treasurer