

Public Safety Committee
Wednesday, January 7, 2015 6:30 p.m.
Regular Meeting

**Common Council Chambers
31 South Madison Street**

MINUTES

1. **Call to Order.** The meeting was called to order by Barb Jacobson at 6:32 p.m.
2. **Roll Call.** Members present: Alderpersons Barb Jacobson, Cheryl Fuchs and James Montgomery. Others present: City Administrator Ian Rigg, Police Chief Scott McElroy, EMS Director Mary Beaver, and Deputy City Clerk/Treasurer Maria Hougan.
3. **Approval of Agenda.** Montgomery made a motion, seconded by Fuchs, to approve the agenda.

Motion approved 3-0.

4. **Approval of Meeting Minutes.** Fuchs made a motion, seconded by Montgomery, to approve the December 3, 2014 regular meeting minutes as printed.

Motion approved 3-0.

5. **Citizen appearances other than agenda items listed.** None

6. **Old Business.**

- A. **Discussion and possible motion regarding the Animal Ordinance.** City Administrator Ian Rigg presented the revised draft ordinance. He explained he removed the section pertaining to chickens from the ordinance as that is more of a zoning issue. There may need to be better definitions for exotic animals added to the ordinance. The ordinance revisions included changes to the number of animals allowed; the section on licensing; and the section on insurance. Montgomery stated there have been a lot of concerns regarding excessive number of animals. Further discussion followed. The committee felt the new revisions to the ordinance covered many of the concerns the citizens expressed. Jacobson and the committee members thanked Ian for his work on the ordinance. A motion was made by Montgomery, seconded by Jacobson, to bring forward the revised animal ordinance as presented with amendments to the Common Council for approval.

Motion approved 3-0

7. **New Business.**

- A. Jacobson made a motion, seconded by Montgomery, to approve the Original Operator's License application(s) for:

1. Angela M. Shanley
2. Amy M. VanRens

Motion carried 3-0.

- 8. Evansville Police Report.** Police Chief McElroy presented his report below:

Table of Contents

I. Monthly Report

The monthly report was completed using the Spillman LRMS system.

- Monthly Report: December Calls for Service by Month, Incident, type & officer.

II. Officer Training

- Legal update on Use of Force, Deadly Force and Less than Lethal Force
- DAAT Update
- New Officer Field Training
- Management Training
- Intoximeter Operator
- Level One Active Shooter

III. Monthly Update

- 2015 Budget Follow up
- Grant Update
- Staff Evaluations
- Calls for Service
- License plate Transactions/Renewals
- Staffing/Police Commission Update
- Rock County OWI Task Force Phase two
- Alternate side parking

IV. Agenda Items for Discussion

- Animal Ordinance

V. Community Relations

- License Plate & Title Service Provider Report
- Facebook: Another dog reunited with owner
- Girls scouts visit from Evansville Police Department

VI. Ancillaries

- Animal Ordinance
- Winter Parking

I. POLICE DEPARTMENT MONTHLY REPORT

December - 2014

II. Officer Training:

Officer Arnold continues her initial field training.

Chief McElroy attended courses on “Presenting Yourself to One” and “Executive Writing” in Madison on Tuesday December 2 and Wednesday Dec 3.

Intoximeter operator update/training for staff is scheduled for January 2015.

Officer Nankee will attend Level One Active Shooter training in Beloit, January 12/13.

Chief McElroy to attend Ethics seminar January 21, 2015 at UW Madison

EPD officers completed a department policy review on Use of Force, Use of Less than Lethal Weapons, and Deadly Force.

EPD Officers completed DAAT in-service training and a required “Taser” in-service training.

III. Community Relations:

See: <http://www.ci.evansville.wi.gov/city/services/police.html>

Rock County OWI Task Force phase two has begun. EPD is participating again.

EPD staff gave a presentation to the kindergarten and first grade girl scouts on Sunday 1-4-15.

IV. Monthly Update:

1. 2015 Budget Follow Up: Any questions or issues to discuss? The 2105 squad is ordered and the dog kennel cages have been installed and are operational.
2. Accreditation: We started to work exclusively on accreditation January 2nd. 2015. The entire month of January and possibly February will be devoted to 2014 accreditation proofing. Officer Jones, Sergeant Reese and I are working on this.
3. Department Hiring: We are currently in the process of creating another eligibility list for potential new hires. The next step is an assessment center/written exam. A date has not yet been set.
4. Department Evaluations: We have completed 2015 employee evaluations. We have a few more employees to meet with.
5. Employee Handbook: On Tuesday January 6th, the new employee handbook was provided to each police department employee. We also have an electronic version posted on our internal communication/distribution system (Training Roll Call) and a copy saved on the “P” drive.

6. Winter Parking: Now in effect.

Sec. 122-126. Winter parking restrictions.

(a) *Prohibited parking; removal of vehicles.* No motor vehicle, trailer, semitrailer, motor home or mobile home shall be parked in the city within the turning radius of a cul-de-sac or on the odd-numbered side of the street on the even-numbered calendar days or on the even-numbered side of the street on the odd-numbered calendar days between November 30 and April 1 each year during the hours between 1:00 a.m. and 7:00 a.m., and any vehicle parked in violation of this section may be removed from the street by the city police at the cost of the owner thereof, and in addition thereto the owner shall be liable for and subject to penalties provided by ordinance. This section shall not apply to streets where parking is limited to one side of the street or to streets where parking is restricted by ordinance.

7. Booze and Belts Traffic Safety Mobilization: Evansville police officers participated in the statewide “*Booze and Belts*” campaign from Dec. 12 to 20.
8. Internship: Rockford College student intern Garrett Hollis has completed his internship here at EPD. I’ve had a second request for an internship from another student. We are reviewing this new application now.
9. Grant Update: We have ordered our “Toughbook” laptop and new docking station from the grant we were awarded of \$4,000.00 (Traffic Enforcement Equipment Grant for participating in the 2013 “Click it or Ticket” Initiative).
10. Ordinance Sec. 14-2: (Animal Ordinance) Ian is working on updating this-

11. Police Commission/Staffing:

- We are in the process of completing an eligibility list in the next couple weeks. We plan to bring on board two part time officers, hopefully in January or February. I expect to lose one of my part time officers any day.
- Jacquelyn M. Arnold continues her field training which she started on Thursday September 4th, 2014. On August 13, the Evansville Police Commission appointed Jacqui. Jacqui is a full time Rock County Sheriff’s Office Correctional Officer.
- Larry Harkey was appointed to be the Municipal Court officer on an interim basis until a new court officer is in place. Larry is currently a police officer and court officer for the Albany Police Department and has agreed to help us out until a replacement officer is assigned. Larry will not be working the road as his appointment is solely that of the court officer for Evansville Municipal Court.
- I am pleased to announce that officer Meryisa Hernandez has completed field training on September 3rd, 2014 and is now working alone.

- Adrianna Schlitzer started Monday June 16th, 2014 working 8a-1p. Effective Tuesday September 2nd, Adrianna will generally be working 1215p – 3 p Monday – Friday during the school year.

12. Calls for Service: December 2014: 957 2013: 975

13. License Plate Transactions: November 2014: 37

14. Records Management System (Spillman) Update: We seem to have most issues resolved with Spillman, however, we are still learning the capabilities of the new system. Our troubles come and go in relation to attaching scanned documents to the file. We are working through this with Rock county Computer services.

15. Emergency Operations Manual/Plan: We are updating employee information in the plan. Samantha Trumpy is assisting. I sent a current copy in September to Water and Light and City Hall for individual department updates.

16. Face Book Page: EPD continues to utilize “Face book.” We have been able to re connect several dogs with their owners. This have been overwhelmingly successful.

V. Agenda Items for Discussion:

6. Old Business.

A. Discussion and possible motion regarding animal ordinance.

~End of Police Report~

9. Evansville Medical Services Report. EMS Chief Beaver presented her report below:

PUBLIC SAFETY JANUARY 7, 2015

Calls for service: 57 for the month of December 2014. 517 for the year of 2014.

EMS recognition: The bowling party was well attended and everyone had a great time.

EMS Contracts: still waiting on Town of Union. Email was sent to Kendall regarding this issue.

THANK YOU to the City for the gift certificates-everyone was very surprised and thankful!

Noah Schumacher has resigned from the service.

Training:

Mary and Zac will be attending the WEMSA conference in Milwaukee at the end of the month. Mary will be attending leadership classes along with dealing with autism children. Zachory will also be attending the leadership classes.

All Emt's will be renewing their cpr cards this spring. We are still renewing our Wisconsin License for 2016 renewal.

Lucas device has been ordered for the 2nd ambulance.

Public Relations:

We will have a crew at the wrestling tournament for the youth wrestling program. Attached find your reports along with the schedule for January 2015.

Mary Beaver EMS Chief

~End of EMS report~

10. Meeting Reminder: The next regular meeting is scheduled for Wednesday, February 4, 2015 at 6:30 p.m. at City Hall.

11. Moved by Montgomery, second by Fuchs, to adjourn at 8:20. Motion carried 3-0.

Respectfully submitted,

Maria Hougan
Deputy Clerk/Treasurer