

Public Safety Committee
Wednesday, March 2, 2016 6:30 p.m.
Regular Meeting
Common Council Chambers
31 South Madison Street

MINUTES

1. Call to Order. Meeting was called to order at 6:30 p.m. by James Montgomery.
2. Roll Call. Members present: James Montgomery, Matt Brown, and Josh Manring. Others present: City Administrator Ian Rigg, Police Chief Scott McElroy, EMS Chief Jamie Kessenich, and Deputy Clerk Maria Hougan.
3. A motion was made by Brown, second by Manring, to approve the agenda as presented.

Motion carries 3-0.
4. A motion was made by Brown, second by Montgomery, to approve the February 3, 2016 regular meeting minutes as printed.

Motion carries 3-0.
5. Citizen appearances other than agenda items listed. Ed Crook of 554 Spencer Drive was in attendance at this meeting.
6. Old Business. None.
7. New Business.
 - A. A motion was made by Montgomery, second by Brown, to approve the Original Operator(s) License applications for:
 1. Jessica M. Bridges
 2. David Lee Burrow
Motion carries 3-0.
8. Evansville Police Department Report. Police Chief McElroy presented his report below:

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I. Monthly Report

The monthly report was completed using the Spillman LRMS system.

- Monthly Report: February Calls for Service by Month, Incident, type & officer.

II. Officer Training

- New Officer Field Training
- ALERT Level 1 Active Shooter/Killer training
- Blood Borne Pathogen Training
- Supervisory/Management Training
- Legal update

Monthly Update

- Monthly follow up - Update
- Calls for Service
- License plate Transactions/Renewals
- Technology Update
- Winter Parking
- Police Commission/Staffing Update

III. Agenda Items for Discussion

- No specific items.

IV. Community Relations

- License Plate & Title Service Provider Report
- Drug take back day April 30, 2016.
- Reality Maze on Tuesday April 12.

Ancillaries

I. POLICE DEPARTMENT MONTHLY REPORT

February - 2015

II. Officer Training:

Five Officers will attend a two day ALERT Level One Active Shooter training session March 22-23 and again on April 11-12 in West Bend.

Chief McElroy will attend *Program Evaluation Techniques* on Thursday, March 20 at UW Madison.

Chief McElroy, Lieutenant Koehler and Sergeant Reese attended a legal update Wednesday February 10th, 2016 at Wisconsin Dells.

Chief McElroy, Lieutenant Koehler and Sergeant Reese will attend a Supervisors Legal Update March 11th, at the Hartford Police Department.

EPD staff will complete Blood Borne Pathogen and EVOC training in next few months.

III. Community Relations:

See: <http://www.ci.evansville.wi.gov/city/services/police.html>

Officers continue reading with the students at the Elementary School.

EPD staff will participate with BASE and EHS faculty for the Reality Maze at the Evansville High School. The event will take place on Tuesday April 12, from 8:00 a.m. until noon.

EPD registered for the April 30, 2016, drug take back day, which a coordinated Prescription Drug Take Back Initiative throughout Wisconsin. This event is hosted by the Wisconsin Department of Justice (DOJ) in conjunction with the Drug Enforcement Administration (DEA). The focus is on removing potentially dangerous pharmaceutical substances from our state's medicine cabinets and preventing them from going into our water supply. More information to follow as we get closer.

EPD staff wishes to share a very special "Thank You" to Amanda Koenecke Michelle Samuelson, Nichole Soto, Denise Marie and the Soul Troop kids (Grades 3-5) and the Quilting Ladies. Both groups are from St. John's Church. Soul Troop is a Wednesday after school program that is faith based. Every month they do a service project and February's was fleece tie blankets for the police and fire department to keep in the police vehicles and fire trucks. These blankets are available in the emergency vehicles for any people who may need them. What an unbelievable act of thoughtfulness!

IV. Monthly Update:

1. Follow up:

- I forwarded our policy on escorts to the Fire and EMS Chief on Thursday February 4th, 2016, as requested at February PS Meeting.
- The EPD "Phone tree" was modified on Monday 2-29-16 so the available options are chosen by pressing a number rather than hanging up and calling a different number.
- New copy machine was installed Wednesday January 27th, 2016. This item was approved in the 2015 budget. Working well so far!
- We installed an interior light bar on the 2015 Ford Explorer vehicle on Tuesday February 23rd, 2016.
- Lieutenant Koehler will be the Officer in Charge March 16 – March 23 as I will be taking some time off. I will be back in the office March 24

2. Accreditation:

- Our on-site review/site visit is now scheduled for January 2017. We will work on the 2016 proofing again in October and/or November of 2016.

3. Technology/Equipment Update:

- We have received the second laptop (purchased from a grant) and it is currently being programmed by Rock County Computer Services.

4. Winter Parking:

- Winter parking remains in effect between 1a-7a. Chief McElroy posted a reminder of this along with the new penalties on our FB page. The actual parking notice (below) is also printed weekly in the Evansville Review.

Sec. 122-126. Winter parking restrictions.

- (a) *Prohibited parking; removal of vehicles.* No motor vehicle, trailer, semitrailer, motor home or mobile home shall be parked in the city within the turning radius of a cul-de-sac or on the odd-numbered side of the street on the even-numbered calendar days or on the even-numbered side of the street on the odd-numbered calendar days between November 30 and April 1 each year during the hours between 1:00 a.m. and 7:00 a.m., and any vehicle parked in violation of this section may be removed from the street by the city police at the cost of the owner thereof, and in addition thereto the owner shall be liable for and subject to penalties provided by ordinance. This section shall not apply to streets where parking is limited to one side of the street or to streets where parking is restricted by ordinance.

5. 2015 Employee Evaluations: We are working on department evaluations.

6. Police Commission/staffing: (Nothing new)

- (OLD) Our 2015 Coop student Adrianna Schlitzer has agreed to come back and work as an LTE for EPD June, July and part of August of 2016. This will be approximately 10-12 weeks. Adrianna will work 1p-7p which is consistent to our plan of having the office open later in the evening until 7pm. We will advertise in June for the permanent ½ time position that will work 3p-7p, and start in August when Adrianna leaves for college. Adrianna's return is consistent with the job description approved by the finance/Labor committee as we often bring back former coop students for summer help. The position is budgeted for and this basically delays the hiring of the ½ time permanent part time person by about 2 ½ months.
- We have advertised to create an eligibility list for future full and part time openings at EPD. I hope to bring on one part time officer immediately from this hiring process.
On Tuesday June 2nd, the Evansville Police Commission appointed Jessica Rittenhouse. Officer Rittenhouse is now working as a second officer.
- Effective January 11, 2016, Officer Hernandez was removed from out "inactive list" and has been reinstated effective immediately as a part time officer.

- Jacquelyn M. Arnold continues working as a second officer. On August 13, the Evansville Police Commission appointed Jacqui.
- Mark Trawicki started on Monday August 3rd as our new coop student.

7. Calls for Service: February 2016: 785 2015: 832

8. License Plate Transactions: January 2016: 49

9. Face Book Page: EPD continues to utilize “Face book.” Weather updates, significant events, special events, lost and/or recovered dogs, etc.

End of Police Report

9. Evansville Emergency Medical Services Report. EMS Chief Kessenich presented her report for the month of February. There were 32 calls for service, half of the totals for the month of January. She stated Larry is officially affiliated; he is now riding as a third EMT to gain experience; MDT’s and CAD system are up and running; all old EMS reports are locked up; some of the reports will be reviewed and shredded; a grant was submitted to South Central Healthcare Coalition in the amount of up to \$5,000. EMS received a quote for two power Stryker cot set ups, this will help to move forward with applying for more grants in order to help offset the cost. Mattresses will be delivered next Wednesday; members approved funds to be used for a remodel; they continue to receive applications for drivers-they are being advised that they would need to take a first responder or EMT class within a year of employment. Looking to have an agreement with Orfordville in addition to help staff the ambulance.

Ed Crook who was in attendance for this meeting asked to speak, he stated he has had Experience with the Stryker cots and they work well, however the batteries will need to be replaced.

10. A motion was made by Manring, second by Brown, to recommend to Council approval of Resolution 2016-07 Intergovernmental Emergency Medical Services Employee Sharing Contracts. City Administrator Rigg added this resolution is extending the time period of the old agreement, and adding Orfordville.

Motion carries 3-0.

11. Meeting Reminder: Next regular meeting scheduled for Wednesday, April 6, 6:30 pm.

12. Motion to adjourn. A motion was made by Brown, second by Manring, to adjourn at 7:18 p.m.

Motion carries 3-0.

Respectfully submitted,

Maria Hougan
Deputy Clerk/Treasurer

