

Public Safety Committee
Wednesday, February 3, 2016 6:30 p.m.
Regular Meeting
Common Council Chambers
31 South Madison Street

MINUTES

1. Call to Order. Meeting was called to order at 6:30 p.m. by James Montgomery.
2. Roll Call. Members present: James Montgomery, Matt Brown. Others present: City Administrator Ian Rigg, Police Chief Scott McElroy, EMS Chief Jamie Kessenich, and Deputy Clerk Maria Hougan. Absent & Excused: Josh Manring
3. A motion was made by Brown, second by Montgomery, to approve the agenda as presented.

Motion carries 2-0.
4. A motion was made by Montgomery, second by Brown, to approve the January 6, 2016 regular meeting minutes as printed.

Motion carries 2-0.
5. Citizen appearances other than agenda items listed. Ed Crook of 554 Spencer Dr. was in attendance for this meeting.
6. Old Business. None.
7. New Business.
 - A. A motion was made by Brown, second by Montgomery, to recommend Ordinance 2016-01 A Ordinance Establishing Chapter 42 of the Municipal Code of the City of Evansville; the Chief of Emergency Medical Services to the Common Council for a first reading.

Motion carried 2-0.
8. Evansville Police Department Report. Police Chief McElroy presented his report below:

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I. Monthly Report

The monthly report was completed using the Spillman LRMS system.

- Monthly Report: January Calls for Service by Month, Incident, type & officer.

II. Officer Training

- New Officer Field Training
- Active Shooter/Killer training
- Blood Borne Pathogen Training
- MDT/MDC
- Supervisory
- Chiefs Conference in Wisconsin Dells

Monthly Update

- Police Commission/Staffing Update
- Calls for Service
- License plate Transactions/Renewals
- Technology
- Winter Parking
- Chiefs Conference

III. Agenda Items for Discussion

- No specific items.

IV. Community Relations

- License Plate & Title Service Provider Report
- Booze and Belts: Now “Drive Sober Winter” The mobilization period 2/18/15 – 01/03/16.

Ancillaries

I. POLICE DEPARTMENT MONTHLY REPORT

January - 2015

II. Officer Training:

EPD staff completed Rapid Deployment, Active Shooter/Active Killer training Wednesday January 20th, 2016 with the RCSO and JPD.

All staff completed MDT/MDC training in January 2016.

Officer Arnold and Officer Rittenhouse are each now working alone in a squad.

Officer Meryisa Hernandez has returned as a part time officer and has been reinstated effective 1-11-16.

EPD staff will complete Blood Borne Pathogen training in next few months.

Chief McElroy completed *Problem Analysis and Problem Solving*, Wednesday January 20 at UW Madison.

Legal Update Wednesday February 10th, 2016 at Wisconsin Dells. (Chief, Lieutenant and Sergeant)

Chief McElroy, Lieutenant Koehler and Sergeant Reese will attend a Supervisors Legal Update March 11th, at the Hartford Police Department.

III. Community Relations:

See: <http://www.ci.evansville.wi.gov/city/services/police.html>

Officers continue reading with the students at the Elementary school.

EPD participated in the “Drive Sober Winter” initiative, formerly called “Booze and Belts.” The mobilization period ran from 12/18/15 – 01/03/16.

IV. Monthly Update:

1. Follow up:

- Chief McElroy has started updating the Emergency Operations Manual, addendum portion so our employee and resource information is current.
- Chief McElroy, Lieutenant Koehler, Sergeant Reese and Officer Jones will attend the Wisconsin Chiefs of Police Conference on Monday February 8th and Wednesday February 10th in Wisconsin Dells. Part of this conference includes a 4 hour legal Update.
- Chief McElroy and Lieutenant Kohler met 1-13-16 with School District Superintendent Jerry Roth regarding active shooter preparedness. EPD is also scheduling an active shooter training session here in Evansville over Spring Break.
- Effective 1-12-16, one of the new 2016 squad laptops has been programmed and is now in service. We are awaiting one more laptop which we purchased through a grant.
- New copy machine was installed Wednesday January 27th, 2016. This item was approved in the 2015 budget.
- Shift Selection: Officers have chosen their 2016 shifts based on the bargaining agreement. The changes went into effect February 1st, 2016
- We installed a light bar on the 2014 Ford Explorer vehicle on Friday 1-22-15. Some of the staff felt we needed more lights on this squad, so we now have a light bar look rather than a “clean top” look. We will add additional lights to the 2015 explorer next month using grant money as well a donation from the Evansville Police Supervisor Association.

2. Accreditation:

- We have completed the accreditation proofing for 2014 and 2015. For each year, we review 103 policies, 235 standards and 500+ dimensions! Our on-site review/site visit is scheduled for November 2016. We will work on the 2016 proofing again in September and/or October of 2016.

3. Technology/Equipment Update:

- One of our squad laptops has arrived and is now in service. We have completed and submitted the grant paperwork for the second laptop.

4. Winter Parking:

- Winter parking is now effect between 1a-7a. Chief McElroy posted a reminder of this along with the new penalties on our FB page. The actual parking notice (below) is also printed weekly in the Evansville Review.

Sec. 122-126. Winter parking restrictions.

- (a) *Prohibited parking; removal of vehicles.* No motor vehicle, trailer, semitrailer, motor home or mobile home shall be parked in the city within the turning radius of a cul-de-sac or on the odd-numbered side of the street on the even-numbered calendar days or on the even-numbered side of the street on the odd-numbered calendar days between November 30 and April 1 each year during the hours between 1:00 a.m. and 7:00 a.m., and any vehicle parked in violation of this section may be removed from the street by the city police at the cost of the owner thereof, and in addition thereto the owner shall be liable for and subject to penalties provided by ordinance. This section shall not apply to streets where parking is limited to one side of the street or to streets where parking is restricted by ordinance.

5. 2015 Employee Evaluations: We have started department evaluations.

6. Police Commission/staffing:

- (OLD) Our 2015 Coop student Adrianna Schlitzer has agreed to come back and work as an LTE for EPD June, July and part of August of 2016. This will be approximately 10-12 weeks. Adrianna will work 1p-7p which is consistent to our plan of having the office open later in the evening until 7pm. We will advertise in June for the permanent ½ time position that will work 3p-7p, and start in August when Adrianna leaves for college. Adrianna's return is consistent with the job description approved by the finance/Labor committee as we often bring back former coop students for summer help. The position is budgeted for and this basically delays the hiring of the ½ time permanent part time person by about 2 ½ months.
- We have advertised to create an eligibility list for future full and part time openings at EPD. I hope to bring on one part time officer immediately from this hiring process.

- On Tuesday June 2nd, the Evansville Police Commission appointed Jessica Rittenhouse. Officer Rittenhouse is now working as a second officer.
- Effective January 11, 2016, Officer Hernandez was removed from out “inactive list” and has been reinstated effective immediately as a part time officer.
- Jacquelyn M. Arnold continues working as a second officer. On August 13, the Evansville Police Commission appointed Jacqui.
- Mark Trawicki started on Monday August 3rd as our new coop student.

7. Calls for Service: January 2016: 847 2015: 789
8. License Plate Transactions: January 2016: 36
9. Face Book Page: EPD continues to utilize “Face book.”

V. Agenda Items for Discussion:

VI: Ancillaries:

End of Police Report

9. Evansville Emergency Medical Services Report. EMS Chief Jamie Kessenich presented her monthly report. She stated she is having a difficult time setting up an account with the e-licensing program. The first responder course started tonight and there are four individuals enrolled in the course. She stated she would like to have the EMT's along with members of the Fire Dept. to take the Emergency Vehicle Operation Course (EVOC). Chief McElroy stated the Police Department will be participating in the EVOC course in the future if they were interested in attending. Jamie stated there were 62 calls in January. Ambulance 810 which is primarily used as a backup when EMS if fully staffed was taken out 3 times in January. The Tough pads are installed and are now in service in the ambulances. She stated she would like to make the EMS area more inviting and provide a better atmosphere for those who may need to utilize the area overnight. She stated the MDT's (a type of GPS mapping system) are not working in the ambulances, and does not think they have ever been set up. She is looking into grants to purchase Stryker Cots to equip in the ambulances. These cots are motorized cots and will alleviate the need for heavy lifting. They will start working on the EMS Departmental manual in the future.
10. Meeting Reminder: Next regular meeting scheduled for Wednesday, Mar. 2, @ 6:30 pm.
11. Motion to adjourn. A motion was made by Brown, second by Montgomery, to adjourn at 7:35 pm.

Respectfully submitted,

Maria Hougan
Deputy Clerk/Treasurer