

**Common Council
Regular Meeting**

Tuesday, December 8, 2020, 6:00 p.m.

In response to COVID-19, this meeting is being held virtually to ensure the safety of members and the public.

To participate via video, go to this website: <https://meet.google.com/pyk-ohwa-rix>

To participate via phone, call this number: +1 (765) 999-1628 and enter PIN: 254 197 708# when prompted.

MINUTES

1. **Call to order-** The meeting was called to order by Mayor Bill Hurtley at 6:02 p.m.
2. **Roll Call-** Members present: Mayor Bill Hurtley, Alderpersons Jim Brooks, Rick Cole, Dianne Duggan, Bill Lathrop, Ben Ladick, Gene Lewis, Joy Morrison, and Erika Stuart. Others present: City Clerk Darnisha Haley, City Treasurer Julie Roberts, Trainer Judy Walton, Community Development Director Jason Sergeant, Municipal Services Director Chad Renly, EMS Chief Jamie Kessenich, City Attorney Mark Kopp, Dean Peters from Associated Appraisal, and other members of the public.
3. **Approval of Agenda-** Brooks made a motion, seconded by Morrison to hold Item 6 open for an attendee that will be joining later for a presentation and approve the agenda. Motion approved 8-0
4. **Approval of Minutes-** Brooks made a motion, seconded by Cole to waive the reading of the minutes of November 10, 2020 meeting and approve as presented. Motion approved 8-0
5. **Civility reminder-** Recognition of the commitment to civility and decorum at Council meeting
6. **Citizen Appearances other than agenda items listed-** None, item held open for late attendee.
 - A. Dean Peters came to inform Council of the options available to complete the Citywide Revaluation. Mr. Peters suggested sending out questionnaires to property owners for them to state the conditions or changes to the interior of the property. Mr. Peters stated that if Associated Appraisal is given the go ahead they could mobilize fairly quickly and have the entire process complete in about 4 weeks. Mr. Peters stated that to get the most accurate assessment it would be ideal to do interior and exterior inspections but if property owners do not allow the assessors access to the interior there is no leverage for property owners to give them access. Brooks stated this was just for notification and will be added to the January Agenda for further discussion.
7. **Reports of Committees**
 - A. **Library Board Report-** Haley read the report prepared by Library Director Megan Kloeckner as follows:

General Updates

 - Programming Update Programming Update – We are continuing to offer virtual and curbside programming only. Registration for our December Take and Make kits went live yesterday.

- The 7 libraries of the Arrowhead Library System are working together on a monthly program called Library Shorts. These are 5-10 minute video lessons on music, science, wellness, math, writing, and art. Next month's videos will all be about snow.
- We are continuing to offer curbside pickup and computer use by appointment. The computer appointments allow 1 hour of computer use as well as the ability to make copies, print, and send faxes.

B. Youth Center Advisory Board Report- Brooks reported they did not meet in November.

C. Plan Commission Report- Sergeant reported there was a discussion on the two following ordinances:

- Revision to ordinance 2020-12 Amending Chapter 110 Subdivisions, this revision will be discussed in Item 12.
- Revision to Ordinance 2020-13 Chapter 130 Zoning, a special meeting will be held on Tuesday December 15th at 2:00.

D. Finance and Labor Relations Committee Report

- 1) Cole made a motion, seconded by Morrison to accept the October 2020 City bills in the amount of \$1,038,469.66. Motion approved 8-0 on a roll call vote.
- 2) Cole made a motion, seconded by Ladick to accept the November 2020 City bills in the amount of \$813,080.79. Motion approved 8-0 on a roll call vote.
- 3) Cole made a motion, seconded by Duggan to approve exception to the Employee Handbook on vacation time for employees due to COVID-19.
 - Cole made a motion, seconded by Duggan to amend the verbiage to say that employees can roll over 50% of their outstanding vacation time into 2021. The other 50% would be paid out to the employee. Depending on the impact to the city budget the vacation payout may be split between 2020 wages and January 2021 wages at the employees 2020 wage rate. Motion approved 8-0 on a roll call vote.
 - Main motion as amended, approved 8-0 on a roll call vote.
- 4) Cole made a motion, seconded by Duggan to approve employment contract with Julie Roberts as City Treasurer. Motion approved 8-0 on a roll call vote.
- 5) Cole mad a motion, seconded by Duggan to approve employment contract with Darnisha Haley as City Clerk. Motion approved 8-0 on a roll call vote.

E. Public Safety Committee Report- Duggan reported they approved 1 Operator's license

- 1) The police department will begin an investigation on potentially adding a 4-way stop at the intersection of Water St and E Main St. LT. Jones will contact the state to see if there are any implications and determine if they need state approval.
- 2) Discussed possibly reaching out to elected officials beyond the City about getting rapid testing sites here in Evansville.
- 3) The Police Department joined Building a Safer Evansville Pride Partnership to help possibly compromised youth and adults to know they have a safe place to seek haven or report issues.

F. Municipal Services Report- Brooks reported the streets for Westfield Meadows are almost fully completed with the exception of 7th St that will not connect until the adjacent subdivision is ready to connect. Also discussed WPPI and the plan of work that needs to be done for 2021. The Commitment to Community funds were reviewed and the remaining funds of which some have been allocated to projects at Creekside Place, the remaining funds will be split up the same as the Community Recharges Funds were divided up back in June (between 10 non-profit organizations here in the community).

1) Brooks made a motion, seconded by Ladick to approve the Sketchworks Architecture contract for the design and construction oversight of the municipal services garage extension. Motion approved 8-0 on a roll call vote.

G. Economic Development Committee- Brooks reported the 2020 goals were reviewed and new ones were set for 2021 that focus on the retention of business rather than recruiting new business. Brooks added that they discussed forgiving a revolving loan fund that is less than \$2000, this still needs to go to the revolving loan fund committee for forgiveness approval then go to the Council meeting.

H. Parks and Recreation Board Report-Morrison reported they had a citizen appearance at the November 17th meeting who suggested a pickle ball court be added in conjunction with the tennis ball courts. To make this addition extra striping would need to be added to differentiate the pickle ball lines from the tennis court lines. The cost for this changes would be \$40-\$60 in paint.

Morrison also reported that the engineer drawings for the repairing of the dam will be submitted to the DNR on December 10th. They received quotes for 2021 Creek walls and the duck house repairs. The second duck house is in worse shape than the first one but being that this is a historical asset so the second duck house is under the jurisdiction of The Historical Preservation Commission.

Quotes were received for the Park security and the internet service. Options that are available using the same cradle point that requires the cloud service for a hotspot LTE is \$40/mo for unlimited data compared to \$1200/yr with AT&T or US Cellular. Consideration for the City Dog park plans have been reviewed the area fencing and possible rules and regulations have been proposed for when it is up and running. The final item on the report was the City Pool leak repairs will be completed in spring 2021 the Park and Pool design update will be going through the RFP process for the complete project.

I. Historic Preservation Commission-Nothing to report, the meeting was postponed until the evening of Wednesday December 9th.

J. Fire District Report-Brooks reported they approved the pay schedule and clarified strategies for extra certification so they are eligible for extra pay in addition to their base pay. It was also discussed for recodification of carbon monoxide only calls to be billed at the same rate as a fire call.

K. Police Commission Report-Nothing to report

L. Energy Independence Team Report-Nothing to report

M. Board of Appeals Report-Nothing to report

8. Unfinished Business- Nothing to report

9. **Communications and Recommendations of the Administrator (placeholder)** - Nothing to report
10. **Communications and Recommendations of the Mayor**
 - A. Brooks made a motion, seconded by Cole to approve Resolution 2020-23 Designating Authorized Parties to Sign for Transactions Involving City Bank Accounts and Investments. Motion approved 8-0.
 - B. Brooks mad a motion, seconded by Cole to approve Resolution 2020-25, A Resolution of Necessity. Motion approved 8-0.
11. **New Business**-Hurtley asked for an update on the new trash service. Renly stated a notice was posted on the city website, Facebook and one will be published in the weekly newspaper on December 12th. The new bins are currently in the process of being delivered and some of the lids may require reshaping.
 - A. Brooks made a motion, seconded by Cole to approve that the Council suspend its current rule and/or past practice of voting on proposed ordinances only after a first and second reading so that proposed ordinance 2020-12, which is identified as agenda item 12A can be voted on after the first reading. Motion approved 8-0 on a roll call vote.
12. **Introduction of New Ordinances**
 - A. Brooks made a motion, seconded by Cole to approve the First Reading and motion to approve Ordinance 2020-12 Amending Chapter 110 Subdivisions. Motion approved 8-0 on a roll call vote.
13. **Meeting Reminder**
 - A. The next regular meeting is scheduled January 12, 2021 6:00 p.m.
14. **Adjourn**- Cole made a motion, seconded by Duggan to adjourn at 7:12 p.m. Motion approved 8-0.

Darnisha Haley, City Clerk

The minutes are not official until approved by the Common Council at the next regular meeting.