

**Common Council
Regular Meeting**

Tuesday, February 11, 2020, 6:30 p.m.
City Hall, 31 S. Madison Street, Evansville, WI

MINUTES

1. **Call to order.** The meeting was called to order by Mayor Bill Hurtley at 6:30 p.m.
2. **Roll Call.** Members present: Mayor Bill Hurtley, Alderpersons Jim Brooks, Rick Cole, Larry Dobbs, Dianne Duggan, Ben Ladick, Joy Morrison, Jon Senn, and Erika Stuart. Others present: City Administrator/Finance Director Ian Rigg, City Clerk/Treasurer Judy Walton, City Attorney Mark Kopp, Library Director Megan Kloeckner, Community Development Director Jason Sergeant, Noah Hurley, and Historic Preservation Commission members Dan Stephans, Steve Culbertson, Cheryl Doerfer, and Steve Christens.
3. **Approval of Agenda.** Cole made a motion, seconded by Brooks to move Item 7I to follow 7C3 and approve the agenda. Motion approved 8-0.
4. **Approval of minutes.** Cole made a motion, seconded by Stuart to waive the reading of the minutes of January 14, 2020 and approve as presented. Motion approved 8-0.
5. **Civility reminder.** Recognition of the commitment to civility and decorum at Council meetings.
6. **Citizen appearances.** None.
7. **Reports of Committees**
 - A. **Library Board Report.** Kloeckner reported Donor recognition signs are in production. They are anticipating a delivery date in mid-March. Once the delivery and installation dates are final, they will be able to set up a date for the dedication. Staff will have a couple of training opportunities coming up in March:
 1. Homeless Librarian Training Institute – This training is part “how to understand your homeless patrons” and part “how to work with difficult patrons.” There will also be a focus on patrons with mental health and substance abuse issues. Open to all SHARE libraries.
 2. Guiding Family Media Use: Every Family & Community is Different – We assisted UW-Madison on their IMLS project about parenting and screen media. They are piloting some training topics with our staff and other ALS member libraries.Statistically, there were 303 programs offered in 2019 with a total attendance of 5,095.
 - B. **Youth Center Advisory Board Report.** Brooks reported he is anticipating one more meeting with the school board representatives; they are still resistant to sharing land.
 - C. **Plan Commission Report**
 - 1) Cole made a motion, seconded by Stuart to approve the certified survey map to merge parcels 6-27-559.5020 (Tax ID 22205405020) and parcel 6-27-533.5B (Tax ID222047015002) into one lot located at 637 Prairie View Drive, finding that the application is in the public interest and meets the objectives contained within

Section 110-102(g) of city ordinances, with the condition the Final CSM and joint cross access easement agreement is recorded with Rock County Register of Deeds.

Sergeant stated this is in Stonewood Grove, part of Lot 30. The road went where a lot was originally platted and it was narrower than the lot so the developer was required to merge the outlot area with the adjacent lots.

Motion approved 8-0.

- 2) Cole made a motion, seconded by Stuart to approve the certified survey map to merge parcels 6-27-559.5022 (Tax ID 22205405022) and parcel 6-27-533.5A (Tax ID222047015001) into one lot located at 649 Prairie View Drive, finding that the application is in the public interest and meets the objectives contained within Section 110-102(g) of city ordinances, with the condition the Final CSM and joint cross access easement agreement is recorded with Rock County Register of Deeds.

Sergeant stated this is the same as the previous item but on the opposite side of the street.

Motion approved 8-0.

- 3) Cole made a motion, seconded by Stuart to approve meals, travel, registration and lodging for Jason Sergeant to attend the National Planning Conference in Houston TX in an amount not to exceed \$3,200.

Sergeant stated this is in the budget but per policy it needs to be approved by Council. The conference is April 24th – 28th.

Dobbs commented that Sergeant is doing a phenomenal job.

Motion approved 8-0 on a roll call vote.

D. Historic Preservation Commission Annual Report. The 4 commission members present introduced themselves. Historic Preservation Commission Chair Dan Stephans presented the 2019 Annual Report which consists of the commission membership, mission, goal, annual communications, meetings, and statistical data. He stated they have a 98.6 approval rate with no appeals. He stated the city has 4 historic districts but only 3 are listed on the National and State Registers of Historic Places. The 4th is Leonard Leota Park and he would like to see that added; this would be done by ordinance. Morrison asked that this be completed sooner than later.

E. Finance and Labor Relations Committee Report

- 1) Cole made a motion, seconded by Duggan to accept the City bills as presented in the amount of \$2,986,783.11. Motion approved 8-0 on a roll call vote.
- 2) Cole made a motion, seconded by Duggan to approve amendment to the City of Evansville Fiscal Policy Handbook, Chapter 7 – Investments.

Rigg explained adding an option to obtain a line of credit with the Federal Home Loan Bank of Chicago instead of collateralization has been requested by the State Bank of Cross Plains. He has talked with other banking institutions and they suggest using this line of credit also. By using the line of credit our interest rate would go up which would result in a \$7,000 per year increase in interest earned. Greg Johnson of Ehlers and Kevin Krysiniski of Johnson Block agree it is a good option to collateralization.

Motion approved 8-0 on a roll call vote.

- 3) Cole made a motion, seconded by Duggan to approve Resolution 2020-04, Amending the 2019 Budget.

Rigg directed Council to his narrative for the proposed resolution. Discussion included the pros and cons of truing everything up and potentially losing history of how well we have been doing at preparing the budget. Brooks requested that in the future the budget report contains the original budget, amended budget, and actuals separately so we can see how we are doing on the budget preparation.

Motion approved 8-0 on a roll call vote.

- F. Public Safety Committee Report.** Duggan reported calls for EVPD and EMS continue to go up. Chief Kessenich is asking to have 2 full-time employees placed in the budget over the next 1 – 5 years, the sooner the better. This would improve the response time from 8 minutes to 3.

- 1) Duggan made a motion, seconded by Dobbs to recommend to Common Council approval of the Original Alcohol Beverage License Application for a Class B Beer and Class C Wine License for: Ceili, Shannon Arndt, Agent, 414 Meadow Lane, Evansville, WI 53536, d/b/a Ceili, 16 W Main Street, Evansville, WI 53536. Motion approved 7-0 on a roll call vote with Ladick abstaining.

- G. Municipal Services Report.** Brooks reported there are problems with the dam and the state has given us up to 3 years to make repairs. There will be more information in the future.

- 1) Brooks made a motion, seconded by Senn to approve Resolution 2020-02, Authorizing Sidewalk Replacement Program.

Brooks stated this will help in replacing sidewalks in a more organized fashion. He pointed out the options for property owners for the sidewalk installation. This would ensure that sidewalks in new construction areas are treated the same as sidewalks away from new construction areas.

Motion approved 8-0.

- 2) Brooks made a motion, seconded by Senn to approve contracted services for MSDS reporting with VelocityEHS.

Rigg addressed questions from the last time this was before the Council. Additionally he stated this will save time and lessens the liability of the city.

Motion approved 7-1 on a roll call vote with Cole opposing.

- H. Economic Development Committee Report.** Ladick reported they had no actionable items at their last meeting, just reviewed reports. Sergeant gave an update on the revolving loan fund, three have been approved with one being paid in full and one that has not yet been issued.

- I. Parks and Recreation Board Report.** Morrison reported the spring baseball groups had a meeting on January 25th to discuss scheduling; vehicle traffic is closed to the public as of January 20th; Ray Anderson is painting picnic tables; duck house is complete and they are projected to have the second house done in 2021.

Rigg stated there are 3 pool schemes to be presented to the public along with a survey. A public referendum would have to be sent to the county by mid-August to make the November ballot.

Morrison added that they discussed Adopt-A-Park; looking at a dog park for 2021 possibly south of the city owned property on S Madison St; the Boy Scouts January event was re-scheduled for February 15th due to lack of ice.

Stuart asked if there was any discussion on what to do with the number of geese we have at the park. Discussion continued about past attempts to discourage the geese, attempts and solutions that other communities have had, and the health hazard the geese present.

J. Historic Preservation Commission Report. Morrison reported they approved an application with conditions for 10 W Liberty to replace windows. They approved applications for 29 W Liberty for replacing windows; 19-33 W Main (Grange Store) for replacing the front door; discussed 26 Garfield and 24 E Main. There was one staff issued certificate of appropriateness for 306 W Main for a roof.

K. Fire District Report. Brooks reported they discussed EMS assist calls and had a positive discussion about consolidation.

L. Police Commission Report. No report.

M. Energy Independence Team Report. Brooks reported they had a good meeting. They talked more about getting to a carbon neutral point. Chad Renly is looking into a Mean Green Electric Mower, the initial cost is approximately 3 times more than a gas mower but the lifetime is 4 times longer. They discussed solid waste and recycling, changing haulers, survey, and recycling biomass.

N. Board of Appeals Report. No report.

8. Unfinished Business

A. Brooks made a motion, seconded by Senn to approve Ordinance 2020-01, Amending Chapter 2 – Administration.

Brooks made a motion, seconded by Dobbs to amend the motion to increase the monthly pay for the Mayor from \$500 to \$550. Amendment approved 8-0 on a roll call vote.

Senn made a motion, seconded by Brooks to un-strike council meeting minutes in Division 3, Sec. 2-144 (1)b. Amendment approved 8-0.

Main motion, with amendments, approved 8-0 on a roll call vote.

B. Brooks made a motion, seconded by Duggan to approve Ordinance 2020-04, Amending Chapter 6 – Alcohol. Motion approved 8-0.

C. Brooks made a motion, seconded by Dobbs to un-strike Sec. 14-1 3a & d and to approve Ordinance 2020-05, Amending Chapter 14 – Animals. Motion approved 8-0.

9. Communications and Recommendations of the Administrator. Rigg reported he will be giving his New Zealand presentation at the WCMA in a couple of weeks; the Women in Leadership Conference has been scheduled for November in Fond du Lac; he is finishing up the solid waste survey; he will be attending the National League of Cities Congressional Committee Conference in Washington D.C. so he will be gone for the March Common

Council meeting; on February 28th there will be a ribbon cutting ceremony at the Centennial Building; and he will be attending a school district meeting tomorrow regarding the 3rd Street extension.

10. Communications and Recommendations of the Mayor.

- A. Brooks made a motion, seconded by Stuart to appoint Gene Lewis, 354 Union Street, to fill the unexpired term of Betsy Ahner on the Historic Preservation Commission. Motion approved 8-0 on a roll call vote.

11. New Business. None.

12. Introduction of New Ordinances

- A. Brooks presented the first reading of Ordinance 2020-02, Amending Chapter 126 - Utilities
- B. Brooks presented the first reading of Ordinance 2020-06, An Ordinance Amending City of Evansville Wards 3 and 11, Aldermanic District #2.

13. Meeting Reminders. Regular Council meeting: March 10, 2020 6:00 p.m., City Hall

14. Adjournment. Dobbs made a motion, seconded by Duggan to adjourn at 8:07 p.m. Motion approved 8-0.

Judy Walton, City Clerk/Treasurer