

**Common Council
Regular Meeting**

Tuesday, January 14, 2020, 6:30 p.m.
City Hall, 31 S. Madison Street, Evansville, WI

MINUTES

- 1. Call to order.** The meeting was called to order by Mayor Bill Hurtley at 6:33 p.m.
- 2. Roll Call.** Members present: Mayor Bill Hurtley, Alderpersons Jim Brooks, Rick Cole, Larry Dobbs, Dianne Duggan, Ben Ladick, Joy Morrison, and Erika Stuart. Alderperson Jon Senn was absent. Others present: City Administrator/Finance Director Ian Rigg, City Clerk/Treasurer Judy Walton, City Attorney Mark Kopp, Library Director Megan Kloeckner, and Kelly Gildner – Evansville Review.
- 3. Approval of Agenda.** Brooks made a motion, seconded Cole to approve the agenda. Motion approved 7-0.
- 4. Approval of Minutes.** Brooks made a motion, seconded by Duggan to waive the reading of the minutes of December 10, 2019 and approve as presented. Motion approved 7-0.
- 5. Civility reminder.** Recognition of the commitment to civility and decorum at Council meetings.
- 6. Citizen appearances.** None.
- 7. Reports of Committees**
 - A. Library Board Report.** Kloeckner reported there will be an author visiting on Saturday, January 25 at 10:30 AM. Children’s book Author Pat Zietlow Miller will be there to help them promote their 1000 Books Before Kindergarten program. 2019 statistics include: circulating 79,759 items last year, this is a 7.88% increase from 2018 and the public computers were used 3,583 times last year, a 52.92% increase from 2018.
 - B. Youth Center Advisory Board Report.** No report.
 - C. Plan Commission Report**
 - 1) Cole made a motion, seconded by Stuart to approve Resolution 2019-18 Amending Fees in Lieu of Making Park and Recreational Land Dedication. Motion approved 7-0.
 - D. Finance and Labor Relations Committee Report**
 - 1) Cole made a motion, seconded by Duggan to accept the City bills as presented in the amount of \$1,285,021.14. Motion approved 7-0 on a roll call vote.
 - 2) Rigg directed Council to the 3rd Quarter Treasurers Report
 - 3) Cole made a motion, seconded by Morrison to approve maintenance agreement with Gordon Flesch. Motion approved 7-0 on a roll call vote.
 - 4) Cole made a motion, seconded by Brooks to approve Resolution 2020-03, Resolution Authorizing Lease Purchase Agreement for Sewer Truck. Rigg stated we will lease the truck with a one-time payment in May, 2021 and then roll the purchase price into another borrowing to save on closing costs. He added that there is not time to wait given the condition of the current truck. Motion approved 7-0 on a roll call vote.

- 5) Cole made a motion, seconded by Duggan to approve account agreement with Greenwoods State Bank. This will bring the agreement we have up to date with current authorized signers. Motion approved 7-0 on a roll call vote.
- 6) Cole made a motion, seconded by Brooks to approve Resolution 2020-01, Amending the City of Evansville Fee Schedule. Motion approved 7-0 on a roll call vote.

E. Public Safety Committee Report

- 1) Duggan made a motion, seconded by Brooks to approve memorandum of understanding between Janesville Mobilizing 4 Change, B.A.S.E. and the Evansville Police Department. Motion approved 7-0 on a roll call vote.

F. Municipal Services Report. No report.

G. Economic Development Committee Report. Ladick reported they reviewed staff reports, no action taken.

H. Parks and Recreation Board Report. Morrison reported they discussed the creek walls; roads are still open; Jay's shed is in place and there was \$3,400 from the Antes Fund that assisted in the funding; and soil borings indicate no bedrock at the possible future pool site but there are concerns with ground water. Pool proposals, drawings, and the November, 2020 referendum are being discussed and things are falling into place. They will be finalizing the Adopt A Park program; getting a dog park update; and will be meeting soon to have preliminary scheduling of the fields.

I. Historic Preservation Commission Report. Morrison reported they had one application at 10 W Liberty Street that was tabled for more information. On the state level there has been turnover so they will be working with new staff. There was a staff issued certificate of appropriateness at 13 S Madison Street for stair repair.

J. Fire District Report. Brooks reported the chief prepared a spreadsheet analyzing call volume data and there was a dramatic increase in EMS assist calls in 2017, they will be discussing that. They have ordered the new breathing apparatus and they continue to dither about a tanker.

K. Police Commission Report. No report.

L. Energy Independence Team Report. Brooks stated the next meeting is on February 4th at 7:30 a.m.

M. Board of Appeals Report. No report.

8. Unfinished Business. None.

9. Communications and Recommendations of the Administrator. Rigg reported he is working on the budget amendment; Finance and Labor Relations will be looking at changing the fiscal policy on collateralization to potentially add using a line of credit instead; staff reviews will be conducted in late February or early March and he has asked staff to provide plans for professional development as part of the review process. The Ehlers Conference is scheduled for February 20th – 21st with attendees going up the evening of February 19th. This is their annual conference and is very informative.

- A. Brooks made a motion, seconded by Stuart to approve water tower lease amendment with US Cellular. Rigg stated we currently have a lease agreement for 4 - 5 year terms starting in 2009. They want to add new equipment and replace older equipment. The new agreement will result in a \$645 per month increase in revenue for the water utility. Motion approved 6-0 on a roll call vote with Ladick abstaining.

- B.** Brooks made a motion, seconded by Cole to change City Hall hours of operation to: 8:00 am to 4:30 pm, Monday through Friday. Rigg stated there is very little traffic between 7:30 and 8:00; we are open 9 hours with 8 hour shifts and a 1 hour break which leaves little time for staff to open and close; and, he would like to see the cash drawer counted in the evening and not require staff to stay late and incur overtime. During a trial period in November we had 2 people come in between 7:30 and 8:00 and both were closer to 8:00.

Brooks stated that in the past we looked at having different shifts to include evening hours and he wanted to know if that was investigated. Rigg stated it was looked into but due to vacations and unexpected absences it was difficult to cover that.

Brooks asked if Council needed to decide this and Rigg said he couldn't find a process that existed so he felt bringing it to Council would be appropriate.

Brooks stated Rigg has scheduling authority over staff.

Cole and Brooks withdrew their motions.

- 10. Communications and Recommendations of the Mayor.** Hurtley thanked the Department of Public Works and Water & Light employees for their work during the storm. He said there is a need for generators in our city buildings, EVPD was unable to open their doors. He publically thanked the Fire Department for their work on the fire on W. Liberty Street. In the future we may use DPW to assist at fires to keep traffic out of the area.

- A.** Brooks made a motion, seconded by Dobbs to appoint and reappoint members to the Tourism Commission as follows: Raj Patel as the lodging industry representative; Sue Berg as the Economic Development Committee member with public relations background; Erika Stuart as Alderperson serving on the Economic Development Committee; Christina Slaback, as Executive Director of the Evansville Chamber of Commerce; and Abby Barnes, Gene Lewis, Brooke D Johnsen, and Dianne Duggan as citizen members. Motion approved 5-0 with Stuart and Duggan abstaining.

11. New Business

- A.** Brooks made a motion, seconded by Stuart to approve Amendment to WEDC Grant Agreement. Rigg stated this is for the Centennial Building. The project ran into construction issues with the foundation that pushed the timeline back and WEDC is requiring an amended agreement. Motion approved 7-0 on a roll call vote.

12. Introduction of New Ordinances

- A.** Brooks presented the first reading of Ordinance 2020-01, Amending Chapter 2 - Administration
 - B.** Brooks presented the first reading of Ordinance 2020-04, Amending Chapter 6 – Alcohol Beverages
 - C.** Brooks presented the first reading of Ordinance 2020-05, Amending Chapter 14 – Animals

13. Meeting Reminders

- A.** Regular Council meeting: February 11, 2020 6:30 p.m., City Hall

- 14. Adjournment.** Cole made a motion, seconded by Brooks to adjourn at 7:20 p.m. Motion approved 7-0.

Judy Walton, City Clerk/Treasurer