

*These minutes are not official until approved by the City of Evansville Historic Preservation Commission.*

**City of Evansville Historic Preservation Commission**

**Regular Meeting**

**Wednesday, July 19, 2023 at 6:00 p.m.**

**On site first at:**

**Frey Residence, 339 W Liberty Street, Evansville, WI 53536**

**6:00 p.m.**

**3<sup>rd</sup> Floor, City Hall, 31 S. Madison Street, Evansville, WI 53536**

**6:15 p.m.**

**MINUTES**

**1. Call to Order.** The meeting began at 6:00 pm on location at 339 W Liberty St. Meeting called back into order by Stephans at 6:15 pm on the 3<sup>rd</sup> floor of City Hall.

**2. Roll Call:**

<b>Members</b>	<b>Present/Absent</b>	<b>Others Present</b>
Chair Dan Stephans	P	Colette Spranger, Community Development Director
Vice-chair Gene Lewis	P	Richard Frey, Applicant
Aimee Stano	P	
Katie Sacker	P	
Norman Barker	P	
Cheryl Doerfer	A	
Steve Christens	P	

**3. Motion to approve the agenda by Christens, second by Sacker. Motion carried unanimously.**

**4. Motion to waive the reading of the minutes from the June 21, 2023 meeting and approve them with the correction in section 8 that all trees were effected not just younger trees Motion by Lewis, seconded by Barker, motion carried with Stephans abstaining.**

**5. Civility Reminder.** Stephans noted the City’s commitment to civil discourse.

**6. Citizen appearances and Public Presentations.**

**7. Applications – Action Items:**

**A. 339 W Liberty St – Demolish Garage (HPC-2023-0213)**

Applicant Richard Frey present. The property had been viewed on location at the start of the meeting, no discussion or action was made on site. Once the meeting reconvened it was clarified by Stephans and Spranger that any action which has an adverse effect on the district requires mitigation. Christens asked for clarification on what the plans would be after demolition. Frey advised a one car garage would be

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constructed from a kit, the new structure would be the same height and would match the color of the house. Stephans expressed that the structure replacing the garage should have shiplap siding. Discussion was held over whether the garage is a contributing structure, Stephans advised a preservation architect from the historical society would have to determine that. Discussion was held of the condition of the building and the possibility of repairing the existing structure. **Motion to table the application until the applicant provides detailed information on what will replace the garage as well as a cost estimate for replacement/addition as well as an estimate for replacement of the garage by Stephans seconded by Barker. Motion carried unanimously.**

**B. Lake Leota Park – Repair/Restore Fireplace (HPC-2023-0214)**

Applicant not present. Spranger discussed the application and that the existing stone would be reused as much as possible. Stephans stated the application would need to be submitted to the Wisconsin Historical Society. **Motion to approve the application as printed by Christens, second by Lewis. Motion carried unanimously.**

**8. Discussion Items**

**A. Certified Local Government Grant – Design Guidelines**

Discussion was held about submitting a grant application for conducting a survey of all carriage houses within the city and creating design guidelines.

**9. Report of the Community Development Director**

**A. Staff-Approved Certificates of Appropriateness**

Black chain link fence at Allen Creek Coffeehouse in floodplain.

**10. Correspondence, Comments and Concerns**

**11. Next Meeting Date:** August 16, 2023 @ 6:00 p.m.

**12. Motion to Adjourn by Sacker, second by Stano. Motion carried unanimously.**