

## NOTICE

A meeting of the City of Municipal Services Committee will be held on the date and time stated below. Notice is further given that members of the City Council, Park & Recreation Board, or Plan Commission may be in attendance. Requests for persons with disabilities who need assistance to participate in this meeting should be made by calling City Hall at (608)-882-2266 with as much notice as possible.

City of Evansville **Municipal Services Committee**  
Regular Meeting  
City Hall, 31 S Madison St., Evansville, WI 53536  
Tuesday, July 25 2023, 5:00 pm

## AGENDA

1. Call to Order
2. Roll Call
3. Motion to Approve Agenda
4. Motion to waive the reading of the minutes from the May 31, 2023 meeting and approve them as printed.
5. Civility Reminder
6. Citizen appearances other than agenda items listed
7. New Business
  - A. Quarterly review and discussion of staff approved sanitary sewer billing adjustments (Jan, Apr, Jul, and Oct).
  - B. Disconnection Update
  - C. Discussion and motion to approve Write Off of \$110.53 for account 26-1020-03-SDC Uncollectable
  - D. Discussion and motion to approve Refund of Yard Waste Fee.
  - E. Motion to recommend Common Council approve Land Division application LD-2023-0196 for the certified survey map for parcels 6-27-958.07, 6-27-959.6, 6-20-219B, 6-20-318, 6-20-317.01, and 6-20-305.
  - F. Motion to recommend Madison Street Agreement with DOT
  - G. Discussion and Motion to Recommend Recreation Coordinator Position Description
  - H. Discussion and Motion to recommend Municipal Services Director Position Description and discuss next steps.
  - I. Discussion and Motion to Recommend Compensation Philosophy
  - J. Discussion and Motion to Recommend Municipal Services staff Position Descriptions revising Line worker title, Wastewater Treatment Plant Operator titles, and all pay grade.
  - K. Updates on CIP and Budget

8. Administrative Staff Report
  - A. Parks & Recreation Report
  - B. Update on Department / Director
  - C. Update on 2023 Underground Project
  - D. AMI
    1. AMI Updates Current AMI count remaining Elec: 0 Water: 2 meters (1 Commercial and 1 Residential)
9. City Engineer Report
  - A. Subdivision and Development Updates
  - B. Roadway Construction Updates
  - C. Lake Leota Dam Project Updates (Placeholder)
10. WPPI Report
  - A. Update from Energy Services Manager
    1. CTC Funds Discussion (placeholder)
11. Old Business
  - A. Aquatic Center, Splash pad, and Park Improvement Updates (Placeholder)
  - B. Electric Rate Case Update
12. Upcoming Meetings
  - A. Tuesday, August 22, 2023 at 5:00pm
13. Motion to Adjourn

*-James Brooks, Committee Chair*